

Hope Church Lytham

Registered Charity Number: 1051831

Annual Report and Financial Statements
Year ended 31st December 2020.

Hope Church Lytham

Report and accounts for the year ended 31 December 2020

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Hope Church Lytham

Trustees' Annual Report for the year ended 31 December 2020

The Trustees present their Report and Accounts for the year ended 31 December 2020.

Reference and administrative details

The charity name

The legal name of the charity is Hope Church Lytham

The charity's areas operation and UK charitable registration

The charity is registered in England & Wales with the Charity Commission in England & Wales (CCEW) with charity number 1051831.

The charity does not operate in any overseas jurisdictions.

Legal structure of the charity

The charity is constituted as an incorporated association constituted by a Deed of Trust adopted by special resolution on 29th October 2016.

There are no restrictions in the governing documents on the operation of the Charity or on its investment powers other than those imposed by Charity Law.

The trustees are all individuals.

The principal operating address, telephone number, email and web addresses of the charity

10 Preston Road
Lytham
Lancashire FY8 5AA

Telephone: 07592 003 501
Email: hello@hopechurchlytham.com
Website: hopechurchlytham.com

The Trustees in office on the date the report was approved

Mr J Filmer
Mr G Armett
Mrs R Armett
Mr M Turvey
Mr S Farman

It is considered that all Trustees and any others who may be considered as having 'management' responsibilities in the life of the charity are deemed to be 'fit and proper' persons under the terms of the Finance Act 2010.

Hope Church Lytham

Trustees' Annual Report for the year ended 31 December 2020

Objects and activities of the charity

The purposes of the charity as set out in its governing document

The advancement of the Christian faith and the extension of the kingdom of God and other charitable purposes.

The main activities undertaken in relation to those purposes during the year

Due to the Coronavirus pandemic, on 22 March 2020 all in person services and meetings were stopped in accordance with government restrictions. All Sunday services were then streamed online. All other regular activities (that would have happened under normal circumstances throughout the year) including Life Groups, Youth Group, prayer meetings and Alpha took place online.

The main activities undertaken during the year to further the charity's purpose for the public benefit

Activities that served the local community in 2020 included pastoral care, Christian Union at Lytham St Anne's High School and Hope Kids Toddler Group. These groups ran effectively between January - March 2020 before lockdown.

When the pandemic hit, an emergency phone line was established for anyone in need. Support was provided to a locally organised community group providing transport, voluntary shopping and befriending services for those self-isolating and vulnerable.

Forget-Me-Notts community project was established, creating a link between Hope Church and Lancashire County Council, enabling practical support for children under the social care system. This included provision of beds, bedding, furniture and other such items. Since the project launched in July 2020, 31 families have been supported covering 68 children.

A Christmas gift appeal provided gifts for over 600 children across Fylde and Wyre.

The main achievements and performance of the charity during the year

During 2020, although for most of the year our church meeting was online, each Sunday morning on average we had 84 devices joining us for our online Sunday morning service.

At the Hope Kids Toddler Group we saw on average 25 babies and toddlers per hub session but in March of 2020, we had to stop this due to the national lockdown.

Safeguarding and Risk Assessment

The Trustees recognise that in relation to 'Risk Assessment', risk is defined as 'the threat of any action or event which will adversely affect an organisation's ability to achieve its objectives and execute its strategies'. It also accepts that the term 'risk' can include any circumstances that may, or do, have an adverse effect, and is wider than financial matters. 'Risks' relate not only to the negative consequences of a threat, but also to the impact of not taking advantage of opportunities.

The Trustees recognise it requires a practical Health and Safety Policy covering activities for both the church, and its surrounding grounds. This is reviewed on a regular basis. An Accident Book is maintained.

The contents and obligations of the Equality Act 2010 and the 2018 General Data Protection Regulation are known and complied with to the best of the Trustee's ability. The Trustees are aware of its responsibilities in respect of the Regulatory Reform (Fire Safety) Order 2005 in its requirement to carry out a fire assessment to identify any possible dangers and risks, to take action to minimise the risks and to create a plan to deal with any emergencies, and to write up and keep a record of its findings and to review its assessment annually. The Trustees have appointed Gary Armett to be the responsible person to put these things into operation.

There is a Safeguarding Policy in place in respect of children and vulnerable adults. The appointed Safeguarding Co-ordinator is Ruth Filmer, and the Safeguarding Deputy is John Filmer. Checks have been and are made with the

Disclosure and Barring Service (formerly the CRB) in respect of persons dealing regularly with young people and vulnerable adults and annual safeguarding training is provided for all staff and volunteers. Whilst it is impossible to eliminate all risks and their consequences, efforts are constantly made to minimise such occurrences.

Structure, governance, and management of the charity

All areas of church life are essentially staffed by volunteers who freely give their time and skills, and without whom the charity could not function. During the year the only remunerated staff members were the full time Lead Pastor and the Youth Pastor.

Statement of Trustees' Responsibilities

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008. Notwithstanding the explicit requirement in the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008, to prepare the financial statements in accordance with the SORP 2005, in view of the fact that the SORP 2005 has been withdrawn, the Trustees determined to interpret this responsibility as requiring them to follow current best practice and prepare the accounts according to the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in October 2018 and applicable to all accounting periods beginning on or after 1st January 2019), (The SORP).

In particular, charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Trustees are required to:

- to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law);
- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The law requires that the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for the year.

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with regulations made under the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the Trustees' report, and the statutory responsibility of the Independent Examiner in relation to the Trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no material inconsistencies with the figures disclosed in the financial statements.

Financial Review

During the year of 2020 Hope Church Lytham received a total income of £55,150 (2019 £61,005), and incurred expenditure of £66,142 (2019 £51,139). Essential repairs to the church roof and electrics cost £10,660 and funds for this were allocated from the proceeds of the sale of the Manse in 2019, so did not come from income generated in 2020. This results in a loss of £8,490 (2019 -£134).

Funds donated for Covid-19 and Forget Me Notts support totalled £13,487 (included in the total income above), including £1,900 donated from church funds, and expenditure from this fund was £13,493.

After taking into account funds held in unrestricted and restricted funds the total monetary wealth of Hope Church Lytham is lower than 2019 (see the SOAL 2020 £200,242, 2019 £210,230). The full accounts are shown on pages 8 – 14 which follow.

Bank

Royal Bank of Scotland,
39 Poulton Street,
Kirkham,
Preston PR4 2DP

Independent Examiner

Rev'd. A. A. Clements MA, ACIB, FCIE,
15 Carleton Road,
Great Knowley,
Charley PR6 8TQ

This report was approved by the board of trustees on 3 Nov 2020.

Signed on behalf of the board of trustees; Sign:



Print:

Mr John Filmer

Hope Church Lytham

Financial Statements for the year ending 31st. December 2020

General Fund (Unrestricted).	2020	2020	2019	2019
	£	£	£	£
Receipts				
Tithes and Offerings Gift Aided	26,130		30,330	
Tithes and Offerings - other	9,424		10,590	
Internal Events / Course Materials & Fees	69		714	
Rents received	2,790		4,880	
Toddler Group	195		293	
Grant (Restricted use)	3,500		10,000	
Grant (Non-Restricted Use)	3,496			
Income for specific events / causes (Restricted Funds)	1,589		3,153	
Other Income	898		1,045	
Total Receipts		48,091		61,005
	2020	2020	2019	2019
	£	£	£	£
Payments				
Wages, salary and N.I.	22,449		18,402	
Conferences and meetings	508		5,372	
Printing / Postage / Stationery	305		530	
Utilities	3,027		3,656	
Supplies / Cleaning	630		1,566	
Telephone & Broadband	222		394	
Vehicles	0		125	
Subscriptions and membership	560		603	
Gifts and Offerings (Speakers)	650		550	
Hospitality	33		353	
Missions Outreach	0		950	
Insurance / Professional / Legal Fees	1,769		2,159	
Sound/Lighting/PA/Media/Music	604		1,055	
Building repairs, maintenance and improvements	620		1,357	
Church Events	87		1,177	
Sunday School and Youth	248		755	
Bank / Credit Card Fees / Errors	37		305	
External Event Payments	0		1,944	
Gifts and donations	429		307	
Loan Repayments	0		1,500	
Internship payments	400		839	
Manse	800		1,650	
Mortgage (Manse)	0		5,208	
Covid-19 Support	95			
Other	1,742		382	
Total Payments		35,214		51,139.25
Excess of Receipts over Payments		12,877		9865.35
Transfers in from other funds		1,245		7,958
<i>Excess of receipts plus transfers in</i>		14,122		17,823
Transfers out to other funds		13,919		18,249
<i>Excess of receipts plus transfers in minus transfers out</i>		203		-426
Bank Balance as at 1st. January 2020		572		998
Bank Balance as at 31st. December 2020		775		572

Deposit Fund	Receipts and Payments Unrestricted Fund.			
	2020	2020	2019	2019
Receipts	£	£	£	£
Interest	2		0	
Donations	90		60	
Transfers from other funds	5,699		660	
Total Receipts		5,791		720
Payments				
Internship Fee			50	
Transfers to other funds	745		670	
Total Payments		745		720
Excess of Receipts over Payments		5,046		0
Bank Balance as at 1st. January 2020		7		7
Bank Balance as at 31st. December 2020		5,053		7

Mission Fund	Receipts and Payments Unrestricted Fund.			
	2020	2020	2019	2019
Receipts	£	£	£	£
Donations	130		50	
Refund of fees	4		0	
Transfers from other funds	13,628		4,014	
Total Receipts		13,762		4,064
Payments				
Missions Outreach			200	
Donations			100	
Transfers to other funds	4,150		4,988	
Total Payments		4,150		5,288
Excess of Receipts over Payments		9,612		-1,224
Bank Balance as at 1st. January 2020		173		1,397
Bank Balance as at 31st. December 2020		9,785		173

Building Fund	Receipts and Payments Unrestricted Fund.			
	2020	2020	2019	2019
Receipts	£	£	£	£
Interest	171		20	
Transfers from other funds			2,300	
Proceeds of Manse sale			197,560	
Total Receipts		171		199,880
Payments				
Refund of Loans for Building Deposit			200	
Building refurbishment (set up of office)	10,360		631	
Loan to B&P Murgatroyd	600			
Transfers to other Funds	9,994		2,300	
Total Payments		20,954		3,131
Excess of Receipts over Payments		-20,782		196,749
Bank Balance as at 1st. January 2020		199,858		3,109
Bank Balance as at 31st. December 2020		179,076		199,858

Youth Fund	Receipts and Payments Restricted Fund.			
	2020	2020	2019	2019
Receipts	£	£	£	£
Interest				
Transfers from other funds	540		10,000	
Total Receipts		540		10,000
Payments				
Salary	0		250	
Professional Fees	0		1,000	
Media Supplies	0		1,653	
Sunday School and Youth	0		1,846	
Overpayment	0		290	
Transfers to other Funds	0		600	
Total Payments		0		5,389
Excess of Receipts over Payments		540		4,611
Bank Balance as at 1st. January 2020		4,409		48
Bank Balance as at 31st. December 2020		4,949		4,409

Note: Youth Funds moved to Saving Accounts in March but maintained as a separate fund.

Covid-19 Support Fun Receipts and Payments Restricted Fund.

	2020	2020	2019	2019
	£	£	£	£
Receipts				
Donations	100			
Grants	7,637			
Transfers from other funds	5,750			
Total Receipts		13,487	N/A	
Payments				
Covid-19 Support	1240.83			
Forget Me Notts	3,047			
Transfers to other Funds	4,078			
Forget Me Notts Administrator Wages	484			
Travel (Mileage)	37			
Total Payments		8,886	N/A	
Excess of Receipts over Payments		4,601		
Bank Balance as at 1st. January 2020		0		
Bank Balance as at 31st. December 2020		4,601		

Note: Fund created in March 2020

Equals Prepayment Cash Account and Credit Cards**Equals Cash Account Receipts and Payments Unrestricted Fund.**

	2020	2020	2019	2019
	£	£	£	£
Receipts				
Transfers from General Funds	5,525		1,875	
Transfer from Missions Fund for Covid-19 Support	1,400			
Transfers from Covid-19 Support Fund	6,128			
Total Receipts		13,053		1,875
Payments				
Payment for Credit cards	24			
Top-up Card 5339*****8279/5339*****9080	11,408		1,700	
Top-up Card 5339*****9040	1,665		50	
Total Payments		13,097		1,750
Excess of Receipts over Payments		-44		125
Bank Balance as at 1st. January 2020		125		0
Bank Balance as at 31st. December 2020		81		125

Receipts and Payments Unrestricted Fund.

Equals 5339*****8279/5339*****9080	2020	2020	2019	2019
Receipts	£	£	£	£
Transfers from Equals Cash Account	11,408		1,700	
Refunds	1,168			
Total Receipts		12,576		1,700
Payments				
Conferences and meetings	1,082		10	
Printing / Postage / Stationery	856			
Supplies	202			
Hospitality	29			
Sound/ Lighting/ PA/ Media	792		121	
Repairs and Maintenance	588		10	
Church Events	51		931	
Youth and Sunday School	525			
Credit Card Fees	8			
Event Payments	45			
Gifts and Donation	325			
Covid-19 Support	428			
Forget Me Notts	7,834			
Cash	210			
Other	35			
Total Payments		13,008		1,071
Excess of Receipts over Payments		-433		629
Account Balance as at 1st. January 2020		629		0
Account Balance as at 31st. December 2020		196		629

Receipts and Payments Unrestricted Fund.

Equals 5339*****9040	2020	2020	2019	2019
Receipts	£	£	£	£
Transfers from Equals Cash Account	1,665		50	
Refunds	378			
Total Receipts		2,043		50
Payments				
Supplies / Cleaning	100			
Building repairs, maintenance and improvements	670			
Church Events	230			
Forget Me Notts	423			
Transfer to Card 5339*****1752	500			
Total Payments		1,923		0
Excess of Receipts over Payments		120		50
Account Balance as at 1st. January 2020		50		0
Account Balance as at 31st. December 2020		170		50

Receipts and Payments Unrestricted Fund.

Equals 5339*****1752	2020	2020	2019	2019
Receipts	£	£	£	£
Transfers from other Equals Cards	500			N/A
Total Receipts		500		
Payments	0			
Total Payments		0		
Excess of Receipts over Payments		500		
Account Balance as at 1st. January 2020		0		
Account Balance as at 31st. December 2020		500		

Receipts and Payments Unrestricted Fund.

Cash	2020	2020	2019	2019
Receipts	£	£	£	£
Withdrawal from Credit Card 5339*****9080	210			N/A
Total Receipts		210		
Payments				
Forget Me Notts	205			
Total Payments		205		
Excess of Receipts over Payments		5		
Account Balance as at 1st. January 2020		0		
Account Balance as at 31st. December 2020		5		

Statement of Assets and Liabilities as at 31st. December 2020

Monetary Assets.

	General Fund Unrest. £	Deposit Fund Unrest. £	Missions Fund Unrest. £	Building Fund Rest. £	Youth Fund Unrest. £	Community Supp Fund Rest. £	2020 Total £	2019 Total £
10068125 General	775						775	572
10068133 Savings		104			4949		5053	4415
10108194 Missions			9785				9785	172
10108208 Building				179076			179076	199858
10070464 Covid-19 Support						4601	4601	4409
Equals Cash Account	81						81	125
5339*****5429/								
Equals 5339*****8279	196						196	629
Equals 5339*****9040	170						170	50
Equals 5339*****1752	500						500	N/A
Cash	5						5	N/A
Total	1727	104	9785	179076	4949	4601	200242	210230

Liabilities due

Accounts payable	460	936
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Non-monetary assets

Lytham Christian Centre, 10 Preston Road, Lytham St Annes, FY8 5AA
Valuation £185,000

Other Assets

Equipment	16490	17358
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Outstanding incoming funds	450	1500
Outstanding Gift Aid	316	546

Approved by the Trustees on
and signed on their behalf by

Independent Examiner's Report

Independent Examiner's Report to the Trustees of Hope Church Lytham

I report on the accounts of the charity for the year ended 31st December 2020, which are set out on pages 8 to 14 of this Report.

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commissioner under section 145 (5) (b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act; and to prepared accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met.
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sign: Alan A. Clements.

Print: ALAN A. CLEMENTS.

Fellow of the Association of Charity Independent Examiners. 17th. November 2021.

Rev'd. A. A. Clements MA, ACIB, FCIE.
15 Carleton Road,
Great Knowle,
Chorley PR6 8TQ