

**LEYLAND PENTECOSTAL FELLOWSHIP**  
**TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**YEAR ENDED 31 DECEMBER 2020**

**CHARITY NO. 1051830**

# LEYLAND PENTECOSTAL FELLOWSHIP

## STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2020

	General Fund	Restricted Fund	Total	2019
<b>Monetary assets</b>				
Cash at bank – current accounts	46,686	70	46,756	35,291
Cash at bank – investment accounts	72,883	-	72,883	72,277
Cash in hand – The Good Gift shop	327	-	327	354
Cash in hand – Friendship cafe	262	-	262	174
	<u>120,158</u>	<u>70</u>	<u>120,228</u>	<u>108,096</u>
<b>Non-monetary assets</b>				
<b>Fixed assets</b>				
The Charity's fixed assets which are stated at cost are maintained on a regular basis and are all in good condition.				
Property (purchased in 1992)	231,571	-	231,571	231,571
Property additions (2013 & 2014)	-	110,844	110,844	110,844
Property additions (2016)	-	34,166	34,166	34,166
Office furniture and equipment	4,090	-	4,090	3,701
Fixtures, fittings & equipment	28,925	-	28,925	25,483
<b>Other assets</b>				
Stock of books and gifts	191	-	191	163
Tax refund owing on gift aid receipts	3,393	-	3,393	2,889
<b>Liabilities</b>				
Accountancy owing	600	-	600	600
Gas and electricity owing	930	-	930	1,834

Approved by the Full Body of Trustees on .....15-6-21.....

**LEYLAND PENTECOSTAL FELLOWSHIP**

**RECEIPTS & PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2020**

	<b>General Fund</b>	<b>Restricted Fund</b>	<b>Total</b>	<b>2019</b>
<b>Receipts</b>				
Collections	8,489	-	8,489	25,483
Donations	2,267	-	2,267	4,694
Donations under Gift Aid	62,347	-	62,347	55,164
Tax refunds	12,954	-	12,954	18,138
Rental income	1,375	-	1,375	6,641
Legacy	-	-	-	-
The Good Gift shop	(27)	-	(27)	16
Friendship café	888	-	888	895
Missionary	-	170	170	1,182
Miscellaneous income	150	-	150	45
Interest received	627	-	627	292
	<u>89,070</u>	<u>170</u>	<u>89,240</u>	<u>112,550</u>
<b>Direct charitable expenditure</b> (as per schedule)	75,718	250	75,968	109,664
<b>Other expenditure</b>				
Accountancy	1,140	-	1,140	1,032
<b>Total expenses</b>	<u>76,858</u>	<u>250</u>	<u>77,108</u>	<u>110,696</u>
<b>Net income (expenditure) for the year</b>	12,212	(80)	12,132	1,854
<b>Bank balances at 31 December 2019</b>	107,946	150	108,096	106,242
<b>Bank balances at 31 December 2020</b>	<u>120,158</u>	<u>70</u>	<u>120,228</u>	<u>108,096</u>

**Note:** These accounts have been prepared on the Receipts and Payments basis and comply with the appropriate legal requirements for this basis to apply.

# LEYLAND PENTECOSTAL FELLOWSHIP

## SCHEDULE OF DIRECT CHARITABLE EXPENDITURE FOR THE YEAR ENDED 31 DECEMBER 2020

	General Fund	Restricted Fund	Total	2019
Pastor's salary & expenses	30,898	-	30,898	28,666
Training courses	-	-	-	765
Insurance	2,009	-	2,009	2,009
Light & heat	4,804	-	4,804	5,891
Cleaning	849	-	849	1,439
Water rates	669	-	669	887
Council tax	953	-	953	918
General repairs & maintenance	3,925	-	3,925	10,145
Printing, postage, stationery & advertising	350	-	350	1,682
Telephone & fax	904	-	904	835
Ministry gifts	1,250	-	1,250	2,530
Café expenditure	800	-	800	701
Catering	233	-	233	2,001
Literature & tapes	40	-	40	160
Missions & societies	17,206	250	17,456	16,872
Miscellaneous expenses	707	-	707	614
Donations & subscriptions	733	-	733	2,359
New heating system	5,558	-	5,558	27,154
Equipment	3,830	-	3,830	4,036
	<u>75,718</u>	<u>250</u>	<u>75,968</u>	<u>109,664</u>

# INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS TO THE TRUSTEES OF LEYLAND PENTECOSTAL FELLOWSHIP

I report to the trustees on my examination of the accounts of Leyland Pentecostal Fellowship for the year ended 31 December 2020.

## Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Act and that an independent examination is needed.

I report in respect of my examination of the Trustees' accounts carried out under s.145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act.

## Independent examiners' statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

## Independent examiner's statement

I have completed the examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by s. 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephen Gardiner ACA CTA  
Chartered Accountant  
R.P. SMITH & CO LTD  
2 Southport Road  
CHORLEY  
Lancashire PR7 1LB

Dated: 22 July 2021



# LEYLAND PENTECOSTAL FELLOWSHIP

## TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

**Charity name:** Leyland Pentecostal Fellowship

**Other names:** Leyland Pentecostal Church

**Registered charity number:** 1051830

**Charity's principal address:** Broad Street, Leyland Lancashire PR25 2FT

**Names of charity trustees:**

Mr Brian David (resigned 29.02.2020)
Mr John Lawrence Hamer
Mr William Mason
Mr Andrew Riding (resigned 15.06.2021)
Mr Keith Southworth
Mr Robert William Thompson

**Names and addresses of advisors:**

Bank	Royal Bank of Scotland	Drummond House 1 Redheughs Ave. Edinburgh EH12 9JN.
Accountant	R. P. Smith & Co Ltd	2 Southport Road Chorley Lancashire PR7 1LB

### Structure, governance and management

**Type of governing document:** Trust deed adopted 8<sup>th</sup> August 1993 as amended by deed dated 13<sup>th</sup> April 2016.

**How the charity is constituted:** Association comprising Church members

**Trustee selection methods:** Trustees are proposed by members and selected and approved by the existing church council as and when deemed necessary.

**Additional governance issues:** The Church Council is comprised of the Elders (Pastoral Oversight) Deacons and Treasurer. The quorum of the Council is 50%.

The church is a member of the Evangelical Alliance

The Church Council carries out periodic risk assessments and reviews and implements the necessary actions arising.

### Objectives and Activities

**Objects of the charity:** The advancement of the Christian Religion by proclamation and furtherance of the gospel of the Lord Jesus Christ.

Such other charitable purposes as shall further the attainment of the above.

Furtherance of other charitable work, consistent with the above.

## LEYLAND PENTECOSTAL FELLOWSHIP

### TRUSTEES' ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

#### Summary of the main activities:

The church consistently teaches and promotes Biblical Christianity, through its main services and wider outreach.

The church operates a twice-weekly parent and toddler group, A Friday Friendship Cafe and a Friday Fellowship, all of these activities are open to the public to promote the practical outworking of our Christian faith. We also provide rooms for the AL-Anon group, Slimmer's World and Prophetic Witness Movement International. However, activities within the building from April 2020 were severely impacted by the Covid-19 pandemic.

#### Summary of main achievements:

The word of God is taught in the various weekly meetings and the gospel faithfully preached, particularly at our "Sunday at Six" meeting. Fellowship has been promoted through various formal and informal meetings, including a Friday night drop-in, post-meeting refreshments and periodic Sunday lunches.

Due to the Pandemic all meetings of the Church went online, via Zoom, with effect from April 2020. We have been grateful for this and other technology (such as Whatsapp) which have enabled the church to continue its ministry and the members to stay in touch during a troubling year.

The faithful ministry and pastoral care of our Pastor Ian Winstanley have been greatly appreciated.

The Church continues to support several missionary agencies and has contributed to those agencies to promote Christian teaching both at home and abroad.

The Church actively supports children's homes and wider mission in both India and the Philippines.

#### Financial review

We are grateful to all our members and visitors for their generous support and faithful giving. More people have joined the Gift Aid Scheme and we appreciate the contribution that the scheme makes to the financial wellbeing of the church. The church showed a surplus on the general fund on the year of £12,212, compared to £1,704 in 2019. £17,206 was donated to various Missions during the year.

# LEYLAND PENTECOSTAL FELLOWSHIP

## TRUSTEES' ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

Many contributions continue to be made by our members in terms of time, effort and labour across a whole range of activity. The value of such voluntary service is incalculable but invaluable to the smooth and efficient running of our church and we are extremely grateful for all the support shown.

### Reserves:

Cash at bank and in hand on the general fund was £120,228; this is unrestricted and is held in order to meet future expenditure.

### Declaration

The trustees declare that they have approved the trustees' report above.

Approved by the Full Body of Trustees on.....13-7-21.....