

Annual Report and Accounts for the Year Ended 31 March 2024



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The Medway Hospital Charity

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Thirty intrepid supporters braved the cold, wind and rain to complete the Snowdon at Night Challenge in August 2023. Between them they raised almost £12,000 for The Medway Hospital Charity. Find out what we spent this event income on, on page 7.



Foreword from the Chair of the Charitable Funds Committee

Welcome to The Medway Hospital Charity's Annual Report and Accounts 2023/24.

Thanks to your wonderful support, donations increased by £73,000 this financial year.

This was made possible due to our incredible charity supporters holding fundraising events, or taking part in sponsored challenges, people signing up to play our hospital lottery, in memory donations and thankful people leaving us a legacy in their Will.

Charity often begins at home and we are so thankful our staff believe this, with many fundraising to support their departments; others to benefit the wider hospital.

This year, we would like to acknowledge the



fundraising efforts of Ann McKinnon, a play specialist at Medway Maritime Hospital, who organised a family fun day in May 2023 at Gillingham Football Club, to support the Children's Ward she works on.

Hundreds of families attended and were delighted to see Ann and meet the guest of honour Mister Maker, pictured left.

We would like to thank everyone involved in organising and supporting such a wonderful event, including all the amazing volunteers who helped on the day.

The event raised an incredible £11,000 and we used this money to part-fund the refurbishment of the play room on Dolphin Ward.

We couldn't do what we do without you and your donation, no matter how big or small, really does make an impact.

We're delighted to report our lottery partnership with make a smile lottery continues to go from strength to strength.

In the 2023/24 financial, you helped us raise almost £14,000 in income and we put this money to good use by buying a Versapoint for main theatres.

This machine makes surgery safer for patients needing gynaecological procedures,



such as hysterectomies, by helping to reduce blood loss.

Sharon Kaur, General Manager for Perioperative and Critical Care, said: "I would like to thank the 2,000+ players who regularly support The Medway Hospital Charity by playing make a smile lottery.

"Your support means the world to us and your generosity has helped us buy equipment to enhance patient safety in theatres."

What a wonderful impact your gifts have had and, on behalf of everyone at The Medway Hospital Charity, I would like to thank each and every one of you who supported us this

financial year. Your donations have made a HUGE difference.

To the fundraising team and my colleagues in the Charitable Funds Committee, thank you for ensuring the best possible use of donations and for helping us to make improvements to Medway Maritime Hospital.

Kind regards,

Annyes Laheurte

Thank you for your support - we couldn't do it without you!



With your generous donations we continue to fund equipment and wellbeing initiatives that fall outside of the NHS budget.

Our largest spend this financial year was made possible due to a legacy.

The late Ralph Barrett wanted to make a lasting impact after his death and left almost £1 million to The Medway Hospital Charity in support of the Orthopaedic department.

Our latest purchase from Ralph's gift has funded £166,205 of equipment for a new Same Day Endoscopic Spinal Surgery Service.

Consultant Mr Imran Rafiq said: "Endoscopic spinal surgery is cutting edge technology, which we are exceptionally fortunate to have access to, thanks to the Ralph Barrett legacy.

"This technology is set to revolutionise patient care by minimising recovery time, same day hospital discharge and maximising efficient use of resources."

Due to your kindness, we were also able to spend almost £4,000 on new sofas and coffee tables for our cancer outpatient unit.

Vicky Kidner, Matron for Cancer, said: "Thank you to everyone who has made a donation



to support our work. These sofas are comfortable, vibrant and really do enhance the waiting room in Galton Day Unit."

We're also incredibly grateful to everyone who took part in last summer's Snowdon at Night Challenge as, after expenses, the event raised almost £12,000.

We used this money to buy 10 ambulatory ECG monitors for Cardiology. These machines have reduced waiting times for both inpatients and outpatients.

Monitors are worn for a period of 24 hours to seven days to provide a continuous recording of the patient's heart rhythm and are used to aid in the diagnosis of rhythm abnormalities that could cause palpitations, blackouts and stroke.

Donna Law, our Charity and Fundraising Manager, was one of 30 people who took part in the event and said: "I would like to thank everyone who takes on a challenge

event. The money really does add up and we are so thankful that we are able to use your donations to put patients first and enhance their care at Medway Maritime Hospital.

"We couldn't do any of this without you, so thank you from the bottom of our hearts for all your support."



Grateful family visits ward to see the impact of their kind donation

We were delighted to welcome Amelia O'Shea and her family to Medway Maritime Hospital's children's ward, not only to celebrate the end of her cancer treatment but to show the family the items bought for our young patients, thanks to their generous donation.

In December 2023 Amelia was delighted to be able to ring the treatment bell, and receive a gift from nursing staff to mark the end of her chemotherapy.

Following this wonderful event, Amelia and her family were able to play with the toys that The Medway Hospital Charity bought on their behalf for the playroom on Dolphin Ward after they raised almost £3,000.

Her cousin Arlo Smeed launched the fundraiser after Amelia was diagnosed with Wilms' tumour – a type of kidney cancer – on her left kidney.

The youngster, who attends East Farleigh Primary School, sold his toys to his friends by holding several boot fairs at his school to kickstart the fundraising.

He set an initial target of £200 but it was soon smashed thanks to donations from family members, friends and strangers after they heard about the appeal through word of mouth and read about it on social media.

Arlo's mum Rebecca Thompson, who lives in Maidstone, said: "Trying to explain to Arlo and



my daughter Bella about Amelia's diagnosis in a child-friendly way was quite difficult but when I explained that she was in hospital and we would be going to visit her we spoke about how sad it was and how we felt like we wanted to do something.

"Arlo loves a boot fair so he decided he wanted to sell his toys to his friends to raise money to buy new toys for the playroom on the ward to help other children who might find themselves in a similar position to our family.

"We filled the car up with his toys every single day and set up on the school field and in the first couple of weeks he raised about £80 to £100.

"Then as the news spread more and more people got involved and the money really started coming in through the Just Giving page. In the end we didn't have to do many boot fairs as people just wanted to give and support the appeal, which was just amazing."

Thanks to everyone's generosity the money, which totalled £2,813, has paid for a PS4, a goal post – which is in the courtyard accessed from the playroom – as well as sensory toys, projectors, arts and crafts and cars, items that cater for all ages.

At the family request, we also used their money for new televisions in the side rooms and replacement TV remote controls.



Development Grant from NHS Charities Together

We were so excited to unveil our new Charity and Volunteers' Hub and Tap to Donate point in the main reception at Medway Maritime Hospital.

This vibrant, multi-purpose space was made possible thanks to a development grant from NHS Charities Together and opened by our mascot Tedway.

The hub's purpose is to increase the impact of The Medway Hospital Charity by making it easier to support our work.

Donna Law, Charity and Fundraising Manager said "We are so thankful for the grant from NHS Charities Together, which has funded the new hub graphics and Tap to Donate point in main reception.

"We know so many people are grateful for the care given by our incredible teams and want to give something back to say thank you. The Tap to Donate point is an incredibly easy way to make a donation. Available 24 hours a day, all you need to do is select your chosen amount (from £3 to £50) and tap the unit with your card or phone.

"Our hospital charity has been helping patients, staff and volunteers since 1995 by purchasing medical equipment, enhancing the hospital environment and supporting the wellbeing of our patients, staff and volunteers. Thank you for all your donations. With your generous gifts, we can continue to make a positive impact."

The Charity received a £30,000 grant and appointed a part-time Grants Officer in the 2023/25 financial year with the balance of this funding.



NHS Charities Together funding makes a big impact within local communities

Hundreds of rough sleepers and young people needing mental health support have benefitted thanks to a community partnership with NHS Charities Together.

The Medway Hospital Charity, as managing agent for the NHSCT grant programme for the Kent and Medway region, disbursed £449,478 to two partners - Kent Community Health NHS Foundation Trust and Medway Council.

Kent Community NHS Foundation Trust (KCHFT) received £210,235 in the 2023/24 financial year for its Rough Sleeper Programme.

The Organisation used this money to employ two new Complex Care Outreach Nurses, to work with rough sleepers in Medway and Dover, Folkestone and Canterbury in East Kent, plus a part-time podiatrist.



Stock photo used for illustration purposes

In addition to staff supporting rough sleepers in this area, KCHFT have been using this money to fund Dentaaid clinics since January 2023 and podiatry clinics since June 2023.

Feedback, one year into the two-year project reported that 219 patients were treated by a dentist, with a total of 927 treatments; seven podiatry clinics were held with 23 patients treated and 403 referrals were received into the service for East Kent and Medway and this resulted in 507 different health interventions.

Medway Council and its charity partner Emerge Advocacy received £239,243 in the 2023/24 financial year.

Medway Council used its part of the funding to run basic self-harm awareness training and Alumnia training, which supports professionals to set up a six-week recovery programme for young people. This covers healthy coping strategies and how to communicate with others.

Forty four professional completed basic self-harm training and 32 completed Alumnia training in the last financial year.

Emerge Advocacy is a charity that works within Emergency Departments in the region to support young people with mental health needs.

The NHS Charities Together funding has enabled Emerge Advocacy to put an additional community follow-up programme in place to support young people following discharge.

From March 2023 to June 2024, Emerge volunteers attended 439 sessions in hospitals and saw 294 young people aged 10 to 25.

The charity held 761 sessions in the community and provided follow-up support to 112 young people.

Feedback for Emerge Advocacy's follow-up programme has been incredibly positive.

Emerge first met 'Abby' at Medway Maritime hospital after she had taken an overdose, and she was struggling to communicate.

She was waiting for an ASC diagnosis and often found herself in overwhelm, which presented as selective mutism.

She was self-harming daily and isolating herself in her room at home.

While in the Emerge follow-up programme. Abby was encouraged to process the Automatic Negative Thoughts (ANTS) that she had been having and practiced 'thought reframing'.

She discovered she could acknowledge the thoughts she was having, notice how they made her feel, and then replace them with more positive ones that made her feel better.

Abby shared that this made her feel empowered to be able to share the anxious thought but then choose to change it to a more helpful thought if she wanted to.

Abby says she feels more in control of her thoughts, and is now working toward a positive future.



Stock photo used for illustration purposes

She has greatly reduced the amount of times she self-harms, with the last clean period lasting three months and is making huge changes to positively influence her future, including several successful applications to university courses.

Abby said: "Emerge have helped me to see the light in life again and have helped to reignite my spark.

"They have been by my side throughout the whole journey, never for one minute did I feel like I was left to fight alone.

"I now see a future for myself and will be going to uni to study nursing in September; something I could have only dreamt about a year ago."

Please note this NHS Charities Together grant funding has not been included in our charity's Statement of Financial Activities as it is not our income. It has been recorded as a pass-through cost as, upon receipt, it was immediately disbursed to our charity partners.

Officers and Professional Advisers

Trustee:

Medway NHS Foundation Trust is the Corporate Trustee of Medway NHS Foundation Trust Charitable Fund (working name The Medway Hospital Charity) governed by the law applicable to Trusts, principally the Trustee Act 2000 and the Charities Act 2011.

The Trust Board devolved responsibility for the day-to-day financial management and accounting for Charitable Funds to the Charitable Funds Committee on behalf of the Corporate Trustee.

Principal officers – key management personnel:

Jayne Black – Chief Executive

Alan Davies – Chief Financial Officer

Glynis Alexander – Director of Communications and Engagement, Lead Director for the Charity

Principal Professional Advisers:

Bankers

Government Banking Service
1 Ruskin Square
Croydon
CR0 2WF

Solicitors

Sintons LLP
The Cube
Barrack Road
Newcastle-upon-Tyne
NE4 6DB

Investment Fund

Managers

Rathbones
30 Gresham Street
London
EC2V 7QN

Independent Examiner

TC Group
TC SWP Limited
Suffolk House
George Street
Croydon
CR0 0YN

Principal Office

Medway NHS Foundation Trust
Medway Hospital
Windmill Road
Gillingham
ME7 5NY

Corporate Trustee's Annual Report for Medway NHS Foundation Trust Charitable Fund for the Year Ended 31 March 2024

The Corporate Trustee presents the Charitable Fund annual report together with the financial statements for the year ended 31 March 2024.

The Charity's annual report and accounts for the year ended 31 March 2024 have been prepared by the Corporate Trustee in accordance with Part 8 of the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008, the Charities Statement of Recommended Practice (SORP) 2019 and the provisions of the Trust deed.

The voting members of the NHS Foundation Trust Board who served as Trustees during the 2023/24 financial year were:

Joanne Palmer	Non-Executive Director and Trust Chair (to 31 October 2023)
Mark Spragg	Non-Executive Director, Acting Trust Chair (from 01 November 2023)
Sue Mackenzie	Non-Executive Director, Acting Senior Independent Director (from 01 November 2023)
Adrian Ward	Non-Executive Director
Annyes Laheurte	Non-Executive Director
Paulette Lewis	Non Executive Director
Mojgan Sani	Non-Executive Director (from 01 September 2023)
Gary Lupton	Non-Executive Director (from 01 September 2023)
Jayne Black	Chief Executive Officer
Alan Davies	Chief Financial Officer
Alison Davis	Chief Medical Officer
Evonne Hunt	Chief Nursing Officer
Sarah Vaux	Interim Chief Nursing Officer (from 01 January 2024)
Leon Hinton	Chief People Officer
Nick Sinclair	Chief Operating Officer
Gavin MacDonald	Chief Delivery Officer

Changes since 31 March 2024:

Jenny Chong, Non-Executive Director (from 01 April 2024) and Senior Independent Director from (01 October 2024), **Mark Spragg**, Non-Executive Director and Acting Trust Chair (to 31 May 2024), **John Goulston**, Non-Executive Director and Trust Chair (from 01 June 2024), **Adrian Ward**, Non-Executive Director (to 31 July 2024), **Alan Davies**, Chief Financial Officer (to 31 December 2024), **Simon Wombwell**, Chief Financial Officer (from 01 January 2025).

The Charitable Fund is registered with the Charity Commission (no. 1051748) in accordance with the Charities Act 2011.

Reference and Administrative details

Medway NHS Foundation Trust Charitable Fund, registered Charity Number 1051748, was entered on the Central Register of Charities on 4 January 1996.

Its working name is The Medway Hospital Charity.

The Charity is constituted of 43 individual sub funds as at 31 March 2024, compared to 48 as at 31 March 2023.

The notes to the accounts distinguish the types of fund held and disclose separately all significant funds.

Medway NHS Foundation Trust, which the Charity supports, is a public benefit corporation authorised under the National Health Service Act 2006.

The Trust's principal purposes and activities are to provide clinical services to almost half a million patients in the Medway and Swale areas of South East England.

Charitable funds received by the Charity are accepted, held and administered as 'funds and property held on trust for purposes relating to the health service in accordance with the National Health Service Act 2006' and these funds are held on trust by the corporate body.

Structure, Governance and Management

The Charity was established using the model declaration of trust and all funds held on trust as at the date of registration were either part of this as unrestricted funds or registered as separate restricted funds under the main Charity.

Subsequent donations and gifts received by the Charity that are attributable to the original funds are added to those fund balances in accordance with the wishes of the donor.

The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objects of each fund and, by designating funds, the Trustee respects the wishes of generous donors to benefit patient care and advance the good health and wellbeing of patients, volunteers and staff.

For funds that are received which have specific restrictions set by the donor, a restricted fund has been established.

Non-Executive Members of the Trust Board are appointed by the Board of Governors, made up of elected public governors, staff governors and partner governors from our local community.

Executive Members of the Board are subject to recruitment by the NHS Foundation Trust.

Members of the Trust Board are not individual Trustees under Charity Law but act as agents on behalf of the Corporate Trustee.

The accounting records and the day-to-day administration of the funds are dealt with by the finance department and fundraising team located at Medway Maritime Hospital, Windmill Road, Gillingham, Kent, ME7 5NY.

Partnership Working and Networks

The patients and staff of Medway NHS Foundation Trust are the main beneficiaries of funds from the Charity.

Medway NHS Foundation Trust is a related party by virtue of being Corporate Trustee of the Charity.

By working in partnership with the Trust, the Charitable Fund is used to best effect.

When deciding upon the most beneficial way to use the Charitable Fund, the Corporate Trustee has regard to the main objectives, strategies and activities of the Trust and the intent of the donor.

Objectives and Strategy

The objects established within the governing document relate both to the duties of the Corporate Trustee and the aims of the Charity and are as follows:

"The Trustees shall hold the trust fund upon trust to apply the income, and at their discretion, so far as may be permissible, the capital for any charitable purpose or purposes relating to the National Health Service."

The Trustee confirms that it has referred to the advice contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives and in planning future activities and setting the grant making policy for the year.

Annual Review: Our Activities

During the year, charitable funds continued to support a wide range of medical and wellbeing-related activities benefitting both patients, volunteers and staff.

The charitable activities, as detailed in the Statement of Financial Activities (and notes), included the purchase of equipment, welfare support and other expenditure directly supporting hospital projects.

In general, funds are used to purchase varied goods and services to support Medway NHS Foundation Trust projects, which fall outside of its NHS budget.

Individual funds receive donations, specifically given to thank staff. These are used to fund ward improvements, enhance patient and staff wellbeing and enable clinicians to attend courses, not funded by the NHS or other sources, which will update them on new ideas or modern techniques within their specialties.

Application of the Charity Commission Code of Governance

We are fully committed to the spirit of the code as well as its practical application.

The code articulates seven principles and underlying the principles is the foundation of the Trustee role combined with the charity context.

The context is one of pressure, in which the Trust is working hard to improve quality and financial stability against a background of historical overspend.

Despite the need for sources of additional funding, the Corporate Trustee considers whether any financial commitments are in the best interests of the Charity rather than the Trust.

The seven principles of the Code of Governance are:

Organisational Purpose: We seek to be true to the purpose of the Charity and its values, using its limited resources appropriately.

The Charitable Funds Committee continues to refer back to the charity's objects, and scrutinises bids for spending through two main filters: who are the main beneficiaries, and how would this application be perceived by our donors - generally the man or woman in the street?

Leadership: The charity has its objects and the Charitable Funds Committee has its Terms of Reference. We review these and all associated charity policies and procedures on a rolling basis and carry out regular self-effectiveness surveys for best practice and to make necessary improvements.

Integrity: Integrity, linked to openness and accountability, have to be the bedrocks of our charitable work. The Corporate Trustee and its Charitable Funds Committee members are required to be fit and proper persons.

Decision-making, Risk and Control: Delegations within the charity are clear, and there are feedback loops to ensure scrutiny at the appropriate levels.

The biggest practical consideration is the appropriateness of spending in a context of the Trust reducing waste and gripping its own expenditure.

Every spending bid is considered against the question of whether this is something which the Trust ought more appropriately to pay for.

We have continued to improve our control of Delegated Funds, seeking clarity on precisely who benefits and how through our application process.

Board Effectiveness: In terms of this topic, we recognise that this applies both to the Corporate Trustee and to the Charitable Funds Committee.

Members receive a general induction, and have access to a collection of governing documents. We also seek opportunities for continuing Corporate Trustee training.

Balancing the relative amount of time spent on charity matters by Trust Board members, as the Corporate Trustee, against that of the Charitable Funds Committee is improving.

The Charitable Funds Committee has a good, broad covering of skills and we partner informally with other health charities in the region, sharing ideas and benchmarking.

Diversity: We recognise that increasing diversity can make both the Trust Board and the Charitable Funds Committee more effective.

We have no barriers in terms of gender or ethnicity and governor representation is intended to provide the view of our beneficiaries and donors (the man or woman in our community).

Non-executive members bring a wider view, experience and skill-sets. In the healthcare field, we have taken account of clinician expertise and opinion by including representation from the Trust's Clinical Council.

Openness and Accountability: As stated earlier, openness and accountability are closely linked to integrity. We welcome governor involvement and scrutiny.

Grant Making Policy

Grants can be made from either restricted, unrestricted or designated funds.

Restricted funds are funds used in accordance with specific, legally-binding restrictions imposed by the donor.

Unrestricted, or designated funds, usually contain donations where a particular part of the hospital or activity was nominated by the donor at the time their gift was made.

While their nomination is not legally binding on the Trustee, designated funds reflect these nominations.

Both types of fund are overseen by fund holders, who can make grant requests within their designated area, providing they are within the objectives of the fund and thereby advance patient, volunteer or staff benefit and the wishes of the donor.

To simplify the approval process, the Charity relies on the Charity and Fundraising Manager to identify the appropriateness of funding requests and to adhere to the approved scheme of delegation.

Applications are reviewed and approved by either the Charity and Fundraising Manager, Chief Executive and Chair of the Charitable Funds Committee, the Charitable Funds Committee or the Corporate Trustee.

Reserves Policy

The Charity now has a full Reserves Policy, approved by the Corporate Trustee in April 2024. This holds £150,000 in reserves to cover operational, administration and wind down costs for one financial year.

Our Future Plans

The reconfiguration of services and the plans for redesigning patient care to meet the needs of the future will influence the future priorities for spending funds by the Charity.

We closely align our spending with the Trust's Patient First Strategy.

A Review of our Finances, Achievements and Performance

The net assets of the Charitable Fund as at 31 March 2024 was £883,000; (2022/23: £1,113,000).

The Charity continues to rely on donations, fundraising, grants, investments and legacies as its main sources of income.

Total incoming resources (excluding non-cash donations) were £73,000 more than in 2022/23.

The Charity received £18,000 in non-cash donations this financial year (2022/23: £5,000).

Total expenditure increased by £302,000 from 2022/23.

Expenditure rose as the Corporate Trustee authorised significant spending on equipment from our general fund and approved the start of a new, Same Day Endoscopic Spinal Surgery Service. This equipment was funded by a tranche of a large orthopaedic legacy.

Expenditure on direct charitable activity of £497,000 this financial year represents 95 per cent of total expenditure of £521,000. (2022/23: £208,000 of £219,000 represents 95 per cent total expenditure).

Performance management

The Charity paid £89,209 (2022/23: £68,645) this financial year towards fundraising and financial management.

All staff are employed by Medway NHS Foundation Trust and salaries are recharged.

In previous years, the Trust subsidised charity staff wages. This is no longer the case.

The £89,209 repaid to Medway NHS Foundation Trust includes a £25,665 management fee from NHS Charities Together to The Medway Hospital Charity for leading its Stage 2 Community Partnership programme in the Kent and Medway region.

Investments

In 2023/24, the Corporate Trustee continued to invest a significant proportion of charitable funds with Rathbones (incorporating Investec Wealth and Investment Limited).

Investments and an element of cash holding, not required for day-to-day use, are managed by them and our charity portfolio recorded a gain of £29,000 this financial year (2022/23: £87,000 loss).

Going Concern

The charity's activities, results and future plans are disclosed in the Corporate Trustee's Annual Report.

The Trustee has assessed the balance sheet and likely future cash flows of the Charity at the date of approving the financial statements.

Income from donations and grants is higher than the previous financial year and although the Corporate Trustee accelerated spending this financial year, there is sufficient money in restricted reserves for the continuation of the Charity.

In addition to continued support from donors, The Medway Hospital Charity also secured a £30,000 development grant from NHS Charities Together (NHSCT) to help with growth and is concentrating in the next financial year on securing additional grants to improve facilities at Medway Maritime Hospital.

As all expenditure is discretionary, the Corporate Trustee believes that there are no material uncertainties that call into doubt the Charity's ability to continue in operation and believes the Charity is well placed to manage its business risks successfully.

Although it is still a challenging time for the Charity as the cost-of-living crisis has not abated, the Trustee continues to adopt the going concern basis of accounting in preparing the annual financial statements.

A Big Thank You

On behalf of the patients, staff and volunteers who have benefitted from improved services due to donations, grants and legacies, the Corporate Trustee would like to thank you.

Without your ongoing generosity and support, our charity would not be able to make the difference that it does.



YOUR
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DIFFERENCE

Provision of information to the Independent Examiner

Each of the persons who are agents of the Corporate Trustee at the time when this Trustee's report is approved has confirmed that:

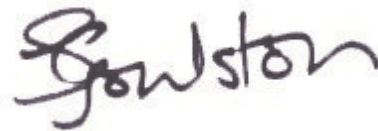
- so far as that Trustee is aware, there is no relevant information of which the charitable company's Independent Examiner is unaware, and
- that the Corporate Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the charitable company's Independent Examiner in connection with preparing its report and to establish that the charitable company's Independent Examiner is aware of that information.

This confirmation is given and should be interpreted in accordance with the provisions of section 418 of the Companies Act 2006.

Approved on behalf of the Corporate Trustee on 15 January 2025 and signed on its behalf by:



Jayne Black
Chief Executive
Medway NHS Foundation Trust



John Goulston
Chair
Medway NHS Foundation Trust

Statement of Corporate Trustee Responsibilities

The Corporate Trustee is responsible for preparing the Trustee's Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

The law applicable to charities in England requires the Trustee to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed.

It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner's Report to the Corporate Trustee of Medway NHS Foundation Trust Charitable Fund

Independent Examiner's Report to the Trustees of Medway NHS Foundation Trust Charitable Fund ('the charity')

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024, which are set out on pages 25 to 38.

Responsibilities and basis of report

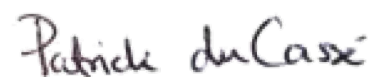
As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act;
- or the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Patrick duCassé, ACA
Institute of Chartered Accountants in England and Wales
TC Group
TC SWP Limited
Suffolk House
George Street
Croydon
Surrey
CR0 0YN

Date: 15 January 2025

Medway NHS Foundation Trust Charitable Fund - Statement of Financial Activities for the Year Ended 31 March 2024

	Note	Restricted Funds	Unrestricted Funds	2023/24 Total Funds £000	2022/23 Total Funds £000
Income from:					
Donations	3	0	97	97	76
Donations (non-cash)	3	0	18	18	5
Legacies	3	0	36	36	4
Other Trading Activities	4	0	33	33	7
Grants (from NHS Charities Together)	8	30	0	30	50
Investments	5	0	48	48	34
Total Income		30	232	262	176
Expenditure on:					
Raising Funds	6	5	19	24	11
Charitable Activities	7	46	451	497	208
Total expenditure		51	470	521	219
Net income / (loss) before investment gains / losses		(21)	(238)	(259)	(43)
Other recognised gains / (losses): Realised and unrealised gains on investment assets	11	0	29	29	(87)
Net income / (loss) for the year		(21)	(209)	(230)	(130)
Gross transfers between funds		0	0	0	0
Net movement in funds		(21)	(209)	(230)	(130)
Reconciliation of Funds Total					
Funds brought forward at 1 April		68	1,045	1,113	1,243
Total Funds carried forward at 31 March		47	836	883	1,113

There were no other recognised gains or losses other than those listed above and the net loss for the year. All income and expenditure derives from continuing activities.

Medway NHS Foundation Trust Charitable Fund - Balance Sheet as at 31 March 2024

	Note	Restricted Funds	Unrestricted Funds	31 March 2024 Total Funds £000	31 March 2023 Total Funds £000
Fixed assets:					
Investments	11	0	675	675	753
Total Fixed Assets		0	675	675	753
Current Assets:					
Debtors	12	0	4	4	3
Cash at bank and in hand	13	47	388	435	362
Total Current Assets		47	392	439	365
Current liabilities:					
Creditors: Amounts falling due in 1 year	14	0	231	231	5
Total Current Liabilities		0	231	231	5
Net assets		47	836	883	1,113
The Funds of the Charity:					
Restricted funds	15	47	0	47	68
Unrestricted funds	15	0	836	836	1,045
Total Charity funds		47	836	883	1,113

The financial statements of Medway NHS Foundation Trust Charitable Fund registered number 1051748 were approved and authorised for issue by the Corporate Trustee on 15 January 2025 and have been signed on its behalf by:



Jayne Black
Chief Executive
Medway NHS Foundation Trust



John Goulston
Chair
Medway NHS Foundation Trust

Medway NHS Foundation Trust Charitable Fund - Cash Flow Statement for the Year Ended 31 March 2024

	Note	2023/24 Total Funds £000	2022/23 Total Funds £000
Cash flows from operating from operating activities			
Net cash from operating activities	17	(82)	(200)
Cash flows from investing activities			
Dividends and interest from investments	5	48	34
Disposal/(Purchase) of investments	11	114	400
Investment Fund management fees	11	(7)	10
Net cash provided by investing activities		155	444
Change in cash and cash equivalents in the year		73	244
Cash and cash equivalents at the beginning of the year		362	118
Cash and cash equivalents at the end of the year	13	435	362

Notes on the accounts

1. Accounting Policies

a.) Basis of accounting

The financial statements have been prepared under the historical cost convention, in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities (SORP 2019)" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1 January 2019; and the Charities Act 2011. The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are round to the nearest thousand pound (£'000).

b.) Preparation of financial statements – going concern basis

The accounts have been prepared on the going concern basis which assumes the Charity will continue for the foreseeable future. As reserves have been maintained, income from donations is stable and expenditure is discretionary, the Corporate Trustee believes that there are no material uncertainties that call into doubt the Charity's ability to continue in operation.

c.) Legal Status of the Charity

This is a public benefit entity, registered in England and Wales.

d.) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. Unrestricted funds are those funds which are given to the charity (whether solicited or unsolicited) without any restrictions imposed by the particular donor. Designated funds are funds set up to support a specific speciality. Donors can request their money goes into a designated fund to support an area of their choice, for example critical care.

e.) Incoming resources

All incoming resources are recognised once the Charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

f.) Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on raising funds includes the costs incurred in generating fundraising income and the costs associated with making the investments.

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objectives of the Charity.

Expenditure on charitable activities includes:

- Grant support given to Medway NHS Foundation Trust.
- Direct costs of delivering grants and services.
- Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include salaries recharged to the charity by the NHS Foundation Trust and independent examiner fees. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in Note 9.

Costs associated with purchasing new equipment:

- Any equipment deemed a fixed asset in nature is included in purchase of new equipment as it is donated to Medway NHS Foundation Trust, and therefore not recorded as a fixed asset within the Charity's accounts.

Grant commitments are recognised when a constructive obligation arises that result in payment being unavoidable. Grants are only made to related or third party NHS bodies and non NHS bodies in furtherance of the charitable objects of the funds.

A liability for such grants is recognised when approval has been given by the Trustee. The NHS Foundation Trust has full knowledge of the plans of the Trustee, therefore a grant approval is taken to constitute a firm intention of payment which has been communicated to the NHS Foundation Trust, and so a liability

is recognised.

Contractual arrangements are recognised as goods or services supplied.

g.) Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

h.) Allocation of overhead and support costs

Overhead and support costs have been allocated as a direct cost or apportioned on an appropriate basis between charitable activities and governance costs.

i.) Costs of generating funds

The costs of generating funds are the Investec Wealth & Investment Limited management fees.

j.) Fixed asset investments

Investments are stated at market value as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

k.) Realised / Unrealised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value (or purchase date if later).

l.) Staff costs

In this financial year, a total of £89,209 was recharged by Medway NHS Foundation Trust for financial and charity management costs. This includes a £25,665 recharge for a management fee paid to The Medway Hospital Charity by NHS Charities Together for managing its Stage 2 Community Partnership programme for the Kent and Medway region. A one-off grant payment of £80,000 was received 2021/22 to cover all management costs associated with this multi-year grant programme, which ends in September 2025.

m.) Taxation

The Charity takes advantage of certain exemptions from taxation on income and gains, to the extent that they are applied for charitable purposes.

n.) Debtors and Creditors

As per the Trust’s Standing Financial Instructions, the debtor, creditor and financial instrument accounting policies in place for the Trust are also used for the charity. All financial instruments are subject to impairment review on an annual basis.

2. Critical Accounting, Judgements and Key Sources of Estimation Uncertainty

In the application of the Charity’s accounting policies, which are described in note 1, the Corporate Trustee is required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

The Corporate Trustee does not consider there are any critical judgements or sources of estimation uncertainty requiring disclosure beyond the accounting policies listed above.

3. Analysis of income from donation, legacies, and non-cash donations

Donations	2023/24 £000	2022/23 £000
Donations - £0 - £1,000	29	45
Donations - £1,001 - £10,000	42	31
Donations - £10,000 +	26	-
Total	97	76

Legacies	2023/24 £000	2022/23 £000
Donations - £0 - £1,000	3	2
Donations - £1,001 - £10,000	1	2
Donations - £10,000 +	32	0
Total	36	4

Donations Non-cash	2023/24 £000	2022/23 £000
Donations - £0 - £1,000	1	0
Donations £1,001 - £10,000	17	5
Donations - £10,000 +	0	0
Total	18	5

All donations are unrestricted funds.

4. Other Trading Activities

	2023/24 £000	2022/23 £000
Activities for Generating Funds	33	7
Total	33	7

5. Analysis of income from investments

	2023/24 £000	2022/23 £000
Income from Investment Portfolio	48	34
Total	48	34

6. Analysis of expenditure on raising funds

	2023/24 £000	2022/23 £000
Investment management costs	7	10
Cost of Generating Voluntary Income (Fundraising Events)	17	1
Total	24	11

7. Analysis of charitable expenditure

All of the resources expended by the Charity were in the form of grants to Medway NHS Foundation Trust in support of a range of charitable activities.

	2023/24 £000	2022/23 £000
Purchase of New Equipment	324	49
Staff Welfare	15	35
Patient Welfare	54	15
General Welfare	10	5
Medical Research	1	12
Building and Refurbishment	0	20
Governance costs (see note 9)	93	72
Total	497	208

8. Analysis of grants

Income: This financial year, we received a development grant of £30,000 from NHS Charities Together to support the charity's growth. We used this money to fund the refurbishment of the Charity and Volunteers' Hub in the hospital's main reception and to install a tap to donate machine. In the next financial year, a part-time grants officer will be funded with this grant. (2022/23: £49,500)

Expenditure: All grants are made to Medway NHS Foundation Trust. The Corporate Trustee operates a scheme of delegation. All grant-funded activity and the disbursement of funds is managed by the Charity and Fundraising Manager.

This is in accordance with the directions set out by the Trustee in charity Standing Orders and Financial Instructions. The total cost of grant-making is disclosed in the activity analysis on the face of the Statement of Financial Activities.

9. Allocation of support costs and overheads

Once allocation and / or apportionment of overhead and support costs has been made between Charitable Activities and Governance Costs, the cost attributable to Charitable Activities is apportioned across those activities in proportion to total spend.

Allocation and apportionment to Governance Costs	2023/24 Total £000	Allocated to Governance £000	Residual for apportionment £000	2022/23 Total £000
Management Services	73	73	0	53
Financial Services	16	16	0	16
Independent Examination Fee/Independent Audit Fee	3	3	0	2
Bank Charges	1	1	0	1
Total	93	93	0	72

Staff are employed by Medway NHS Foundation Trust. Where staff perform a service to the Charitable Fund an element of the salaries and related costs are recharged to the Charity. These costs are shown under 'Management Services' and 'Financial Services'.

In this financial year, £89,209 was paid in service fees for financial and charity management costs. This figure includes a management fee of £25,665 paid to The Medway Hospital Charity by NHS Charities Together for leading its Stage 2 Community Partnership programme for the Kent and Medway region. A one-off grant payment of £80,000 was received in the 2021/22 financial year to cover all costs associated with this multi-year grant programme, which ends in September 2025.

10. Independent Examiner's remuneration

The Independent Examiner's remuneration of £1,950+VAT (the VAT of which is irrecoverable) related solely to the independent examination of these financial statements with no other additional work undertaken (2022/23: £2,000+VAT).

11.Fixed asset investment

Movement in Fixed Asset Investment	2023/24 £000	2022/23 £000
Market value brought forward	753	1,250
Acquisitions at cost	224	191
Disposals	(338)	(542)
Add net (loss)/gain on revaluations	29	(87)
Cash movement	7	(59)
Market value as of 31 March	675	753
Book Cost	661	785

Fixed asset investments	31 March 2024 £000	31 March 2023 £000
UK Invested Unit Trusts	656	740
Cash account	17	10
Accrued interest	2	3
Total	675	753

12. Analysis of current assets

Debtor receivable within 1 Year	31 March 2024 £000	31 March 2023 £000
Accrued income	4	3
Total	4	3

13. Analysis of cash deposits

	31 March 2024 £000	31 March 2023 £000
Bank Account	435	362
Total	435	362

14. Analysis of current liabilities

Creditors payable within 1 year	31 March 2024 £000	31 March 2023 £000
Accruals	231	5
Total	231	5

In the year the Charity recognised accrued expenditure of £226,000 in relation to equipment not received until after the year end.

15.Analysis of charitable funds 2023/24

Analysis of Material fund	Balance at 1 April b/fwd £000	Income £000	Expenditure £000	Gains and (losses) £000	Transfers £000	Balance at 31 March c/fwd £000
Restricted						
NHS Charities Together	23	30	(24)	0	0	29
NHS CT Salary	45		(27)			18
Total Restricted Funds (4)	68	30	(51)	0	0	47
Unrestricted/Designated						
General Fund	214	169	(175)	8	0	216
Diabetes	50	0	(2)	1	0	49
The Ralph Barrett Legacy	418	(2)	(189)	11	0	238
Medway Cancer Unit	109	5	(14)	3	0	103
Children's	26	26	(26)	0	0	26
Critical Care	39	4	(18)	1	0	26
Other unrestricted funds (33)	189	25	(41)	5	0	178
Total Unrestricted Funds (39)	1,045	227	(465)	29	0	836
Grand Total (43)	1,113	257	(516)	29	0	883

Name of Fund	Description, nature and purpose of the fund
NHS Charities Together	Holds a development grant to support the growth of The Medway Hospital Charity.
General Fund	The General Fund holds all general and unrestricted donations and can support any specialism within the hospital.
Diabetes	Contributions to diabetic patient care and relevant education at Medway Maritime Hospital
The Ralph Barrett Legacy	Ralph Barrett left a legacy of almost £1 million, with a wish that it go to our orthopaedic department.
Medway Cancer Unit	The Medway Cancer Unit is made up of donations to Lawrence Ward and Galton Day Unit.
Children's	Contributions to support our Children's ward
Critical Care	This fund is made up of donations to our intensive care and high dependency units.

Other Funds

The other restricted/unrestricted funds within the 2023/24 financial analysis have been grouped together for presentational purposes. All have a closing balance of less than £20,000. These funds hold donations made to various departments within the hospital.

15. Analysis of charitable funds 2022/23

Analysis of Material fund	Balance at 1 April b/fwd £000	Income £000	Expenditure £000	Gains and (losses) £000	Transfers £000	Balance at 31 March c/fwd £000
Restricted						
NHS Charities Together	18	50	(45)	0	0	23
NHS CT Salary	66	0	(23)	2	0	45
Total Restricted Funds (3)	84	50	(68)	2	0	68
Unrestricted/Designated						
General Fund	203	91	(65)	(16)	1	214
Diabetes Centre	54	0	(3)	(4)	3	50
The Ralph Barrett Legacy	490	0	(34)	(38)	0	418
Medway Cancer Unit	123	12	(16)	(10)	0	109
Orthopaedics General	19	0	(1)	(1)	0	17
Neonatal Fund	23	0	(2)	(2)	0	19
Children's (was Dolphin and Panda Ward General)	25	5	(2)	(2)	0	26
Critical Care	35	12	(5)	(3)	0	39
Haematology Research	17	0	(1)	(2)	0	14
Staff / COVID 19	21	0	(7)	(2)	0	12
Other Unrestricted (35 Funds)	149	6	(15)	(9)	(4)	127
Total Unrestricted Designated Funds (45 Funds)	1,159	126	(151)	(89)	0	1,045
Grand Total (48 Funds)	1,243	176	(219)	(87)	0	1,113

16. Related party transactions

Medway NHS Foundation Trust is the major beneficiary of the Charity and received grants and contributions of £516,000 (2022/23: £219,000) during the year. Medway NHS Foundation Trust, as employer, recharged £89,209 for financial and charity management services provided in this financial year, (2022/23: £63,484).

Included in this total was £25,644, which was recharged by the Trust for The Medway Hospital Charity's management fee of NHS Charities Together's Stage 2 Community Partnership programme for the Kent and Medway region.

None of the members of Medway NHS Foundation Trust Board or senior NHS Foundation Trust staff or parties related to them were beneficiaries of the Charity. Neither the Corporate Trustee, nor any member of the NHS Foundation Trust Board, has received honoraria, emoluments or expenses in the year and the Trustee has not purchased Trustee indemnity insurance.

17. Reconciliation of net income/(expenditure) to net cash flow from operating activities

	31 March 2024	31 March 2023
Movement in Net Cash from Operating Activities	Total £000	Total £000
Net income / (expenditure)	(230)	(130)
Losses/(Gains) on investments	(29)	87
Dividends and interest on investments	(24)	(26)
Interest from bank deposits	(24)	(8)
Decrease / (Increase) in debtors	(1)	1
Increase / (Decrease) in creditors	226	(124)
Net cash provided by operating activities	(82)	(200)

18. Post balance sheet events

There were no post balance sheet events.

19. NHS Charities Together Community Partnerships

The Medway Hospital Charity acts as the Kent and Medway managing agent for NHS Charities Together for its £801,959 multi-year Community Partnerships Programme.

During this financial year, the charity received £449,748 from NHS Charities Together and disbursed £449,748 to its community partners. (2022/23 - £254,248).

Medway Council received £239,243 for its mental health advocacy programme, with partner Emerge Advocacy, and Kent Community Health Foundation NHS Foundation Trust £210,235 for its rough sleeper programme.

This money was not income for The Medway Hospital Charity and has been recorded as a pass through cost.

The Charity received funding £80,000 in funding in the last financial year to manage the programme. The management cost for the 2023/24 financial year was £25,655; (2022/23: £23,146).