

MEDWAY NHS FOUNDATION TRUST CHARITABLE FUND

England & Wales · Charity number 1051748

Details

Other names	MEDWAY NHS TRUST CHARITABLE FUND, The Medway Hospital Charity
Status	Registered
Legal form	Other
Registered	1996-01-04
Register	View on the Charity Commission register

Contact

Address	Medway Hospital Windmill Road Gillingham ME7 5NY
Phone	01634 825398
Email	medwayft.charity@nhs.net
Website	www.medway.nhs.uk

Activities

Objects: ANY CHARITABLE PURPOSE OR PURPOSES RELATING TO THE NATIONAL HEALTH SERVICE

Activities: The Trustees shall be responsible for safeguarding the Charitable Funds, applying the income and at their discretion and so far as may be permissible, the capital for any charitable purpose or purpose relating to the National Health Service wholly or mainly for the services provided by the NHS Foundation Trust

Classification

- **How:** Makes Grants To Organisations, Acts As An Umbrella Or Resource Body
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** The General Public/mankind

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£253,000	£248,000	-	-
2024-03-31	£262,000	£521,000	-	-
2023-03-31	£176,000	£219,000	-	-
2022-03-31	£296,000	£486,000	-	-
2021-03-31	£466,000	£774,000	-	-

Trustees

Name	Role	Appointed
MEDWAY NHS FOUNDATION TRUST		

Linked charities

- MEDWAY NHS FOUNDATION TRUST GENERAL CHARITABLE FUND (1051748-1)
- MEDWAY HOSPITAL INTENSIVE CARE UNIT FUND (1051748-2)

MEDWAY NHS FOUNDATION TRUST CHARITABLE FUND

England & Wales - Charity number 1051748

Accounts



The
Medway
Hospital
Charity



Registered Charity Number: 1051748

The Medway Hospital Charity's Annual Report and Accounts 2024/25



MEMBER OF
**NHS
CHARITIES
TOGETHER**



Registered with
**FUNDRAISING
REGULATOR**

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Foreword from the Chair of the Charitable Funds Committee

Welcome to The Medway Hospital Charity's Annual Report and Accounts 2024/25.

It's an honour to write my first foreword as Chair of the Charitable Funds Committee and I would like to thank each and every donor for their generosity in supporting our important work.



Without your donations we could not make such a positive impact, and please rest assured, we will never take your kindness for granted.

One of the highlights of my role is hearing from grateful patients who fundraise, or donate money. Individuals and families often support The Medway Hospital Charity to express their gratitude for the excellent care received at Medway Maritime.

Our staff go above and beyond every day to provide our patients with the best possible experience and it's really heart-warming to hear such positive feedback.

This year the Charity, thanks to your generosity, has been able to create a new sensory room in Dolphin Ward. This space has been very well received by our young patients. As a calm, relaxing environment away from the hustle and bustle, it is an important addition to our children's ward and would not have been possible without the Charity's support.

Thanks to your generosity, we have also been able to buy more comfortable chairs for the Nuclear Medicine waiting room and for patients having day surgery from the Sunderland Day Case Centre.

We have also purchased sleeper chairs for relatives to use, high-backed chairs for our new staff breastfeeding room plus medical and simulation equipment. The Charity has also funded a new bike shelter for staff on the ground floor of the multi-storey car park, plus smaller, but no less impactful items, like gym equipment to enable patients to build up their strength before surgery and a therapy trolley, to help with rehabilitation.

Thank you for your ongoing support. Your donations really do make a big difference and we are truly grateful.

Kind regards,

A handwritten signature in black ink, appearing to read 'Gary Lupton'.

Gary Lupton.

Thank you for your support. Your kind donations have made a positive impact.

Thanks to your generous support, this financial year, we were able to create a new sensory room for young patients on our Children's Ward.



Hospital can be scary and overwhelming for our young patients and this tranquil space is a place to play, unwind and recuperate.

A special thank you to NHS Charities Together and the Milly Moo Right Now Foundation for helping us fund the refurbishment of the Sensory Room and to the Morrisons Foundation for awarding our Charity a grant of almost £10,000 to fund the main piece of equipment (pictured).



To support Medway NHS Foundation Trust's initiative to encourage more staff to cycle to work, the Charity funded an additional bike shed on the ground floor of the multi-storey car park.



It also supported alpha/beta/gamma hand, foot and clothing monitors, a tube and tracheostomy skills simulator, sleeper chairs for patients' families, chairs for a new staff breastfeeding room, gym equipment to improve the fitness of patients undergoing major surgery, plus a therapy trolley with activities to support recovery.



Thanks to your support, the Charity was also able to make our patients' visits more comfortable by funding 28 high-backed chairs for patients undergoing day surgery from our Sunderland Day Case Centre plus new waiting room chairs for the hospital's Nuclear Medicine Department.



Cardiac arrest survivor donates £5,000 to say thank you for saving his life.



A patient donated £5,000 to The Medway Hospital Charity in recognition of the excellent care he received at Medway Maritime Hospital.

In October 2024, Chris Mills, a retired airline pilot, was found on the ground, unresponsive and without a pulse, near Dockside outlet shopping centre by off-duty nurse, Rachael Lewis. She administered cardiopulmonary resuscitation (CPR), while waiting for the ambulance to arrive, saving his life. Upon arrival at Medway Maritime Hospital, Chris was assessed and admitted to the Intensive Care Unit.

He said: "I didn't realise that there was anything wrong with me. I'd never had heart problems before. One moment I was walking with my wife Brenda and the next I felt things fade away. When I woke up I thought I was in Canada as my daughter, Mikaela, was there."

Brenda said: "As Canada is five hours behind, Mikaela was able to jump on a plane and rush to the hospital. We were so thankful she was there when Chris woke up."

Once stabilised, Chris was moved to the Coronary Care Unit and then to Bronte Ward. During his three-and-a-half week stay in Medway, he underwent a variety of diagnostic scans and tests, which revealed he needed a triple heart bypass.

Chris was transferred to St Thomas' Hospital in London where he underwent major heart surgery before returning home to St Mary's Island.

Chris said: "I was looked after incredibly well by everyone at the hospital. This gift to The Medway Hospital Charity is to say thank you for saving my life and for providing such excellent care."

Donna Law, Head of Charity, said: "We were delighted to receive this unexpected, incredibly generous donation from Chris and Brenda. It's always so lovely to hear from patients who have received the best of care. We will use this gift to further enhance patient experience at Medway Maritime Hospital by providing those extras that fall outside of the NHS budget."

Grateful family raises money to support other patients going through cancer.



Three-and-a-half years after starting chemotherapy for acute lymphoblastic leukaemia, a delighted Oscar Maxwell rung the bell to signal the end of his treatment.

Oscar was joined by his parents, Catherine and Mike, and his twin sister, Holly, to celebrate this important milestone on Dolphin Ward.

His grateful family was so thankful for the excellent care he received at Medway Maritime Hospital, that they hosted a comedy night, Ozfest, to raise money for the children's oncology fund.

Their generous donation of £4,735 to The Medway Hospital Charity will support other young patients and their families going through a cancer journey.

NHS Charities Together Community Partnerships update

Hundreds of young people needing mental health support have benefitted thanks to a community partnership with NHS Charities Together.

The Medway Hospital Charity, as managing agent for the NHSCT grant programme for the Kent and Medway region, disbursed the final £98,233 tranche of Community Partnerships funding to Medway Council/Emerge Advocacy this financial year.

Medway Council's / Emerge Advocacy's scheme to support young people aged 10-25 years in Kent and Medway who are struggling with self-harm ran until September 2025.

During the two-and-a-half-year programme, Emerge volunteers engaged in 1,110 hospital sessions with 660 young patients in Kent and Medway. Some 214 young people had 1,743 follow-up sessions in the community.

Amy's story:

Amy's story

Amy was referred to Emerge by the hospital where she had been the previous night feeling extremely low and anxious.

When we spoke with Amy's mum you could hear how much it was affecting her and how she was relieved to be contacted by a service that didn't have a huge waiting list and would be able to help her daughter imminently.



The biggest concern was if Amy was going to be able to meet with her Emerge youth worker. She had severe anxiety to the point she had been scared to leave the house before. After speaking with Amy on the phone we found a place she would be comfortable and agreed her mum could come along with her. In the first session Amy was very anxious so we sat with some warm hot chocolate and chatted with her mum for a bit until she felt at ease and told mum she could "go now!"

Across the following weeks Amy became more and more comfortable to the point she would "really look forward" to her follow up sessions. It was a safe space for Amy to talk through what was going on in her head and why she didn't feel good enough for people or worthy of love.

The Emerge worker and Amy worked through a variety of activities to help Amy realize her value, express how she's feeling and empower her to find practical, healthy ways to manage her emotions. There were so many outstanding breakthrough moments in her negative and self-deprecating thinking across the sessions.

Amy commented:

"this is why I love meeting with you. Somehow you put things into a new perspective where you see both sides and then allow me to make my own decision. No one has been able to do that before."



In her penultimate session Amy and her Emerge Worker went for a stroll round a park. Amy said:

"You've given me the strategies and a way of thinking that I can apply to not only the specific things we've worked through but future scenarios which I now feel more ready to face."

Mum had also noticed a change:

"My daughter was fortunate to be paired with Emerge. Her youth worker is a ray of sunshine, kind and caring. She took time to understand my daughter's challenges and work with her to put useful strategies in place. We are so grateful to Emerge for their support. Thank you."

Please note, the £98,233 received from NHS Charities Together was not income for The Medway Hospital Charity.

It was a grant for Medway Council/Emerge Advocacy and has therefore been recorded as a pass-through cost.

Officers and Professional Advisers

Trustee:

Medway NHS Foundation Trust is the Corporate Trustee of Medway NHS Foundation Trust Charitable Fund (working name The Medway Hospital Charity) governed by the law applicable to Trusts, principally the Trustee Act 2000 and the Charities Act 2011.

The Trust Board devolved responsibility for the day-to-day financial management and accounting for Charitable Funds to the Charitable Funds Committee on behalf of the Corporate Trustee.

Principal officers – key management personnel:

Jonathan Wade – Interim Chief Executive Officer
Simon Wombwell, Interim Chief Finance Officer
Siobhan Callanan, Deputy Chief Executive and Lead Director for the Charity

Principal professional advisers:

Bankers

Government Banking Service
1 Ruskin Square
Croydon
CR0 2WF

Investment Fund Managers

Investec Wealth and Investment Limited
30 Gresham Street
London
EC2V 7QN

Solicitors

Sintons LLP
The Cube
Barrack Road
Newcastle upon Tyne
NE4 6DB

Principal Office

Medway NHS Foundation Trust
Medway Hospital
Windmill Road
Gillingham
ME7 5NY

Independent Examiner

TC Group
TC SWP Limited
Suffolk House
George Street
Croydon
CR0 0YN

Corporate Trustee's Annual Report for Medway NHS Foundation Trust Charitable Fund for the Year Ended 31 March 2025

The Corporate Trustee presents the Charitable Fund annual report together with the financial statements for the year ended 31 March 2025.

The Charity's annual report and accounts for the year ended 31 March 2025 have been prepared by the Corporate Trustee in accordance with Part 8 of the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008, the Charities Statement of Recommended Practice (SORP) 2019 and the provisions of the Trust deed.

Voting members of the NHS Foundation Trust Board who served as Trustees during the financial year were:

- Mark Spragg, Non-Executive Director and Trust Chair (to 30 June 2024)
- John Goulston, Non-Executive Director and Trust Chair (from 01 July 2024)
- Annyes Laheurte, Non-Executive Director. Senior Independent Director (to 30 September 2024)
- Jenny Chong, Non-Executive Director. Senior Independent Director (from 01 October 2024)
- Adrian Ward, Non-Executive Director (to 31 July 2024)
- Paulette Lewis, Non-Executive Director
- Gary Lupton, Non-Executive Director
- Mojgan Sani, Non-Executive Director
- Jayne Black, Chief Executive Officer
- Alan Davies, Chief Financial Officer (to 31 December 2024)
- Simon Wombwell, Interim Chief Financial Officer (from 01 January 2025)
- Sarah Vaux, Interim Chief Nursing Officer
- Alison Davis, Chief Medical Officer
- Leon Hinton, Chief People Officer
- Nick Sinclair, Chief Operating Officer
- Gavin MacDonald, Chief Delivery Officer

Changes since 31 March 2025:

- Jonathan Wade, Interim Chief Executive (from 01 April 2025)
- Helen Wiseman, Non-Executive Director (from 01 May 2025)
- Peter Conway, Non-Executive Director (from 01 May 2025)
- Siobhan Callanan, Interim Deputy Chief Executive (from 09 June 2025)
- Sarah Vaux, Interim Chief Nursing Officer (to 22 July 2025)
- Stephanie Gorman, Acting Chief Nursing Officer (from 21 July 2025 to 02 November 2025)

Medway NHS Foundation Trust Charitable Fund - Year Ended 31 March 2025

- Gavin MacDonald, Chief Delivery Officer (to 31 May 2025)
- Leon Hinton, Chief People Officer (to 30 June 2025)
- Sheridan Flavin, Interim Chief People Officer (from 1 July 2025)
- Nick Sinclair, Chief Operating Officer (to 30 September 2025)
- Frances Woodroffe Interim Chief Operating Officer (from 29 September 2025)
- Evonne Hunt, Chief Nursing Officer (from 03 November 2025)

The Charitable Fund is registered with the Charity Commission (no. 1051748) in accordance with the Charities Act 2011.



Reference and Administrative details

Medway NHS Foundation Trust Charitable Fund, registered Charity Number 1051748, was entered on the Central Register of Charities on 4 January 1996.

Its working name is The Medway Hospital Charity.

The Charity is constituted of 41 individual sub funds as at 31 March 2025, compared to 43 as at 31 March 2024.

The notes to the accounts distinguish the types of fund held and disclose separately all significant funds.

Medway NHS Foundation Trust, which the Charity supports, is a public benefit corporation authorised under the National Health Service Act 2006.

The Trust's principal purposes and activities are to provide clinical services to almost half a million patients in the Medway and Swale areas of South East England.

Charitable funds received by the Charity are accepted, held and administered as 'funds and property held on trust for purposes relating to the health service in accordance with the National Health Service Act 2006' and these funds are held on trust by the corporate body.

Structure, Governance and Management

The Charity was established using the model declaration of trust and all funds held on trust as at the date of registration were either part of this as unrestricted

funds or registered as separate restricted funds under the main Charity.

Subsequent donations and gifts received by the Charity that are attributable to the original funds are added to those fund balances in accordance with the wishes of the donor.

The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objects of each fund and, by designating funds, the Trustee respects the wishes of generous donors to benefit patient care and advance the good health and wellbeing of patients, volunteers and staff.

For funds that are received which have specific restrictions set by the donor, a restricted fund has been established.

Non-Executive Members of the Trust Board are appointed by the Board of Governors, made up of elected public governors, staff governors and partner governors from our local community.

Executive Members of the Board are subject to recruitment by the NHS Foundation Trust.

Members of the Trust Board are not individual Trustees under Charity Law but act as agents on behalf of the Corporate Trustee.

The accounting records and the day-to-day administration of the funds are dealt with by the finance department and fundraising team located at Medway Maritime Hospital, Windmill Road, Gillingham, Kent, ME7 5NY.

Partnership Working and Networks

The patients and staff of Medway NHS Foundation Trust are the main beneficiaries of funds from the Charity.

Medway NHS Foundation Trust is a related party by virtue of being Corporate Trustee of the Charity.

By working in partnership with the Trust, the Charitable Fund is used to best effect.

When deciding upon the most beneficial way to use the Charitable Fund, the Corporate Trustee has regard to the main objectives, strategies and activities of the Trust and the intent of the donor.

Objectives and Strategy

The objects established within the governing document relate both to the duties of the Corporate Trustee and the aims of the Charity and are as follows:

“The Trustees shall hold the trust fund upon trust to apply the income, and at their discretion, so far as may be permissible, the capital for any charitable purpose or purposes relating to the National Health Service.”

The Trustee confirms that it has referred to the advice contained in the Charity Commission’s general guidance on public benefit when reviewing the aims and objectives and in planning future activities and setting the grant making policy for the year.

Annual Review: Our Activities

During the year, charitable funds continued to support a wide range of medical and wellbeing-related activities benefitting both patients, volunteers and staff.

The charitable activities, as detailed in the Statement of Financial Activities (and notes), included the purchase of equipment, welfare support and other expenditure directly supporting hospital projects.

In general, funds are used to purchase varied goods and services to support Medway NHS Foundation Trust projects, which fall outside of its NHS budget.

Individual funds may receive donations, specifically to thank staff. These are used to fund staff room improvements and wellbeing initiatives.

Application of the Charity Commission Code of Governance

We are fully committed to the spirit of the code as well as its practical application.

The code articulates seven principles and underlying the principles is the foundation of the Trustee role combined with the charity context.

The context is one of pressure, in which the Trust is working hard to improve quality and financial stability against a background of historical overspend.

Despite the need for sources of additional funding, the Corporate Trustee considers whether any financial commitments are in

the best interests of the Charity rather than the Trust.

The seven principles of the Code of Governance are:

Organisational Purpose:

We seek to be true to the purpose of the Charity and its values, using its limited resources appropriately.

The Charitable Funds Committee continues to refer back to the Charity's objects, and scrutinises bids for spending through two main filters: who are the main beneficiaries, and how would this application be perceived by our donors - generally the man or woman in the street?

Leadership:

The charity has its objects and the Charitable Funds Committee has its Terms of Reference. These, and all associated charity policies and procedures, are reviewed on a rolling basis and regular self-effectiveness surveys are carried out for best practice and to make necessary improvements.

Integrity:

Integrity, linked to openness and accountability, have to be the bedrocks of our charitable work. The Corporate Trustee and its Charitable Funds Committee members are required to be fit and proper persons.

Decision-making, Risk and Control:

Delegations within the Charity are clear, and there are feedback loops to ensure scrutiny at the appropriate levels.

The biggest practical consideration is the appropriateness of spending in a context of the Trust needing to find savings each financial year.

Every spending bid is considered against the question of whether this is something which the Trust or Charity should pay for.

Board Effectiveness:

In terms of this topic, we recognise that this applies both to the Corporate Trustee and to the Charitable Fund Committee.

Members receive a general induction, and have access to a collection of governing documents. We also seek opportunities for continuing training.

Our Charitable Funds Committee has a good broad covering of skills and we partner informally with other health charities in the region, sharing ideas and benchmarking.

Diversity:

We recognise that increasing diversity can make both the Trust Board and the Charitable Funds Committee more effective.

We have no barriers in terms of gender or ethnicity and governor representation is intended to provide the view of our beneficiaries and donors (the man or woman in our community).

Non-executive members bring a wider view, experience and skill-sets. In the healthcare field, we have taken account of clinician expertise and opinion by including representation from medical professionals.

Openness and Accountability:

As stated earlier, openness and accountability are closely linked to integrity. We welcome governor involvement and scrutiny.

Grant Making Policy

Grants can be made from either restricted, unrestricted or designated funds.

Restricted funds are funds used in accordance with specific, legally-binding restrictions imposed by the donor.

Unrestricted, or designated funds, usually contain donations where a particular part of the hospital or activity was nominated by the donor at the time their gift was made.

While their nomination is not legally binding on the Trustee, designated funds reflect these nominations.

Both types of fund are overseen by fund holders, who can make grant requests within their designated area, providing they are within the objectives of the fund and thereby advance patient, volunteer or staff benefit and the wishes of the donor.

To simplify the approval process, the Charity relies on the Head of Charity to identify the appropriateness of funding requests and to adhere to the approved scheme of delegation.

Applications are reviewed and approved by either the Head of Charity, Chief Executive and Chair of the Charitable Funds Committee, the Charitable Funds Committee or the Corporate Trustee.

Reserves Policy

The Charity holds £150,000 in reserves to cover operational, administration and wind down costs, including staff redundancies, for one financial year.

Our Future Plans

The reconfiguration of services and the plans for redesigning patient care to meet the needs of the future will influence the future priorities for spending funds by the Charity.

A Review of our Finances, Achievements and Performance

The net assets of the Charitable Fund as at 31 March 2025 was £896,000; (2023/24: £883,000).

The Charity continues to rely on donations, fundraising, grants, investments and legacies as its main sources of income.

Total income in 2024/25 was £9,000 less than in 2023/24 due to fewer legacies.

The Charity received £12,000 in non-cash donations in the 2024/25 financial year (2023/24: £18,000).

Total expenditure decreased in 2024/25 by £273,000 compared to 2023/24. The expenditure for 2023/24 was higher as the Trustee authorised significant spending on equipment from our general fund.

They also approved the start of a new, Same Day Endoscopic Spinal Surgery

Service. This equipment was funded by a tranche of a large orthopaedic legacy.

Expenditure on direct charitable activity of £242,000 of £248,000 represents 98 percent of total expenditure (2023/24: £497,000 of £521,000 represents 95 percent total expenditure).

Performance management

In 2024/25, the Charity paid £99,038 (2023/24: £89,209) towards fundraising and financial management.

All staff are employed by Medway NHS Foundation Trust and salaries are recharged.

The £99,038 repaid to Medway NHS Foundation Trust includes a £13,538 management fee from NHS Charities Together to The Medway Hospital Charity for leading its *Stage 2 Community Partnership programme in the Kent and Medway region and £6,808 for a part-time grants officer funded by a development grant received in the last financial year.

*An £80,000 NHS Charities Together grant for the management of the multi-year programme was received in the 2021/22 financial year.

Investments

The Corporate Trustee decided to liquidate its investments into cash. This decision enables the Charity to fund larger projects immediately, without the need to draw down money from investments.

Going Concern

The Charity's activities, results and future plans are disclosed in the Corporate Trustee's Annual Report.

The Trustee has assessed the balance sheet and likely future cash flows of the Charity at the date of approving the financial statements.

Although income, grants and legacies are slightly down from the previous financial year, there is sufficient money in reserves for the continuation of the Charity.

As all expenditure is discretionary, the Corporate Trustee believes that there are no material uncertainties that call into doubt the Charity's ability to continue in operation and believes the Charity is well placed to manage its business risks successfully.

Although it is still a challenging time for the Charity as the cost-of-living crisis has not abated, the Trustee continues to adopt the going concern basis of accounting in preparing the annual financial statements.

A Big Thank You

On behalf of the patients, staff and volunteers who have benefitted from improved services due to donations, grants and legacies, the Corporate Trustee would like to thank you.

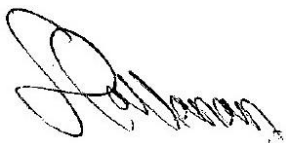
Without your ongoing generosity and support, our charity would not be able to make the difference that it does.

Provision of information to the Independent Examiner

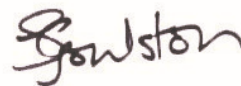
Each of the persons who are agents of the Trustee at the time when this Trustee's report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant information of which the Charity's Independent Examiner is unaware, and
- that the Corporate Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the Charity's Independent Examiner in connection with preparing its report and to establish that the Charity's Independent Examiner is aware of that information.

Approved on behalf of the Trustee on 14 January 2026 and signed on its behalf by:



Siobhan Callanan
Interim Deputy Chief Executive
Medway NHS Foundation Trust



John Goulston
Chair
Medway NHS Foundation Trust

Statement of Trustee Responsibilities

The Trustee is responsible for preparing the Trustee's Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustee to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the Trustee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed.

It is also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner's Report to the Trustee of Medway NHS Foundation Trust Charitable Fund

Independent Examiner's Report to the Trustees of Medway NHS Foundation Trust Charitable Fund ('the charity')

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2025, which are set out on pages 21 to 34.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Patrick duCassé, ACA

Institute of Chartered Accountants in England and Wales

Date: 14 January 2026

TC Group
TC SWP Limited
Suffolk House
George Street
Croydon
Surrey CR0 0YN

Medway NHS Foundation Trust Charitable Fund - Statement of Financial Activities for the Year Ended 31 March 2025

	Note	Restricted Funds	Unrestricted Funds	2024/25 Total Funds £000	2023/24 Total Funds £000
Income from:					
Donations	3	0	136	136	97
Donations (non-cash)	3	0	12	12	18
Legacies	3	0	18	18	36
Other Trading Activities	4	0	30	30	33
Grants (from NHS Charities Together)	8	0	10	10	30
Investments	5	0	47	47	48
Total Income		0	253	253	262
Expenditure on:					
Raising Funds	6	0	(6)	(6)	(24)
Charitable Activities	7	(21)	(221)	(242)	(497)
Total expenditure		(21)	(227)	(248)	(521)
Net income / (loss) before investment gains / losses		(21)	26	5	(259)
Other recognised gains / (losses): Realised and unrealised gains on investment assets	11	0	8	8	29
Net income / (loss) for the year		(21)	34	13	(230)
Gross transfers between funds		0	0	0	0
Net movement in funds		(21)	34	13	(230)
Reconciliation of Funds Total					
Funds brought forward at 1 April		47	836	883	1,113
Total Funds carried forward at 31 March		26	870	896	883

There were no other recognised gains or losses other than those listed above and the net loss for the year. All income and expenditure derive from continuing activities.

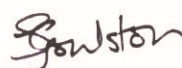
Medway NHS Foundation Trust Charitable Fund - Balance Sheet as at 31 March 2025

	Note	Restricted Funds	Unrestricted Funds	31 March 2025 Total Funds £000	31 March 2024 Total Funds £000
Fixed assets:					
Investments	11	0	14	14	675
Total Fixed Assets		0	14	14	675
Current Assets:					
Debtors	12	0	2	2	4
Cash at bank and in hand	13	26	856	882	435
Total Current Assets		26	858	884	439
Current liabilities:					
Creditors: Amounts falling due in 1 year	14	0	(2)	(2)	231
Total Current Liabilities		0	(2)	(2)	231
Net assets		26	870	896	883
The Funds of the Charity:					
Restricted funds	15	26	0	26	47
Unrestricted funds	15	0	870	870	836
Total Charity funds		26	870	896	883

The financial statements of Medway NHS Foundation Trust Charitable Fund registered number 1051748 were approved and authorised for issue by the Trustee on 14 January 2026 and have been signed on its behalf by:



Siobhan Callanan
Interim Deputy Chief Executive
Medway NHS Foundation Trust



John Goulston
Chair
Medway NHS Foundation Trust

Medway NHS Foundation Trust Charitable Fund - Cash Flow Statement for the Year Ended 31 March 2025

	Note	2024/25 Total Funds £000	2023/24 Total Funds £000
Cash flows from operating from operating activities			
Net cash from operating activities	17	(269)	(82)
Cash flows from investing activities			
Dividends and interest from investments	5	47	48
Disposal/(Purchase) of investments	11	667	114
Investment Fund management fees	11	2	(7)
Net cash provided by investing activities		716	155
Change in cash and cash equivalents in the year		447	73
Cash and cash equivalents at the beginning of the year		435	362
Cash and cash equivalents at the end of the year	13	882	435

Notes on the accounts

1. Accounting Policies

a.) Basis of accounting

The financial statements have been prepared under the historical cost convention, in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities (SORP 2019)" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1 January 2019; and the Charities Act 2011. The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are round to the nearest thousand pounds (£'000).

b.) Preparation of financial statements – going concern basis

The accounts have been prepared on the going concern basis which assumes the Charity will continue for the foreseeable future. As reserves have been maintained, income from donations is stable and expenditure is discretionary, the Trustee believes that there are no material uncertainties that call into doubt the Charity's ability to continue in operation.

c.) Legal Status of the Charity

This is a public benefit entity, registered in England and Wales.

d.) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. Unrestricted funds are those funds which are given to the Charity (whether solicited or unsolicited) without any restrictions imposed by the particular donor. Designated funds are funds set up to support a specific speciality. Donors can request their money goes into a designated fund to support an area of their choice, for example critical care.

e.) Incoming resources

All incoming resources are recognised once the Charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

f.) Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on raising funds includes the costs incurred in generating fundraising income and the costs associated with making the investments.

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objectives of the Charity.

Expenditure on charitable activities includes:

- Grant support given to Medway NHS Foundation Trust.
- Direct costs of delivering grants and services.
- Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include salaries recharged to the Charity by the NHS Foundation Trust and independent examiner fees. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in Note 9.

Costs associated with purchasing new equipment:

- Any equipment deemed a fixed asset in nature is included in purchase of new equipment as it is donated to Medway NHS Foundation Trust, and therefore not recorded as a fixed asset within the Charity's accounts.

Grant commitments are recognised when a constructive obligation arises that result in payment being unavoidable. Grants are only made to related or third-party NHS bodies and non NHS bodies in furtherance of the charitable objects of the funds.

A liability for such grants is recognised when approval has been given by the Trustee. The NHS Foundation Trust has full knowledge of the plans of the Trustee, therefore a grant approval is taken to constitute a firm intention of payment which has been communicated to the NHS Foundation Trust, and so a liability is recognised.

Contractual arrangements are recognised as goods or services supplied.

g.) Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

h.) Allocation of overhead and support costs

Overhead and support costs have been allocated as a direct cost or apportioned on an appropriate basis between charitable activities and governance costs.

i.) Costs of generating funds

The costs of generating funds are the Investec Wealth & Investment Limited management fees.

j.) Fixed asset investments

Investments are stated at market value as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

k.) Realised / Unrealised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value (or purchase date if later).

l.) Staff costs

Staff are employed by Medway NHS Foundation Trust. Where staff perform a service to the Charitable Fund an element of the salaries and related costs are recharged to the Charity. These costs are shown under 'Management Services' and 'Financial Services'.

In this financial year, £99,038 was paid in service fees for financial and charity management costs. This figure includes a management fee of £13,538 paid to The Medway Hospital Charity by NHS Charities Together for leading its Stage 2 Community Partnership programme for the Kent and Medway region* and £6,808 from a development grant received in 2023/24 for a part-time Grants Officer.

*A one-off grant payment of £80,000 was received in the 2021/22 financial year to cover all costs associated with this multi-year Stage 2 Community grant programme, which finished in September 2025.

m.) Taxation

The Charity takes advantage of certain exemptions from taxation on income and gains, to the extent that they are applied for charitable purposes.

n.) Debtors and Creditors

As per the Trust's Standing Financial Instructions, the debtor, creditor and financial instrument accounting policies in place for the Trust are also used for the charity. All financial instruments are subject to impairment review on an annual basis.

2. Critical Accounting, Judgements and Key Sources of Estimation Uncertainty

In the application of the Charity's accounting policies, which are described in note 1, the Trustee is required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

The Trustee does not consider there are any critical judgements or sources of estimation uncertainty requiring disclosure beyond the accounting policies listed above.

3. Analysis of income from donation, legacies, and non-cash donations

Donations	2024/25 £000	2023/24 £000
Donations - £0 - £1,000	42	29
Donations - £1,001 - £10,000	68	42
Donations - £10,000 +	26	26
Total	136	97

Legacies	2024/25 £000	2023/24 £000
Donations - £0 - £1,000	0	3
Donations - £1,001 - £10,000	0	1
Donations - £10,000 +	18	32
Total	18	36

Donations Non-cash	2024/25 £000	2023/24 £000
Donations - £0 - £1,000	0	1
Donations £1,001 - £10,000	12	17
Donations - £10,000 +	0	0
Total	12	18

All donations are unrestricted funds.

4. Other Trading Activities

	2024/25 £000	2023/24 £000
Activities for Generating Funds	30	33
Total	30	33

5. Analysis of income from investments

	2024/25 £000	2023/24 £000
Income from Investment Portfolio	47	48
Total	47	48

6. Analysis of expenditure on raising funds

	2024/25 £000	2023/24 £000
Investment management costs	1	7
Cost of Generating Voluntary Income (Fundraising Events)	5	17
Total	6	24

7. Analysis of charitable expenditure

All of the resources expended by the Charity were in the form of grants to Medway NHS Foundation Trust in support of a range of charitable activities.

	2024/25 £000	2023/24 £000
Purchase of New Equipment	55	324
Staff Welfare	10	15
Patient Welfare	32	54
General Welfare	8	10
Medical Research	0	1
Other Expenditure	35	0
Governance costs (see note 9)	102	93
Total	242	497

8. Analysis of grants

Income: In the 2024/25 year, the Charity received £10,000 in grant income (2023/24: £30,000). This grant was received from The Morrisons Foundation to buy the main piece of equipment for a new sensory room in our children's ward. The Charity used an NHS

Charities Together grant received in 2023/24 to fund a part-time Grants Officer role for 12 months.

Expenditure: All grants are made to Medway NHS Foundation Trust. The Corporate Trustee operates a scheme of delegation. All grant-funded activity and the disbursement of funds is managed by the Head of Charity

9. Allocation of support costs and overheads

Once allocation and / or apportionment of overhead and support costs has been made between Charitable Activities and Governance Costs, the cost attributable to Charitable Activities is apportioned across those activities in proportion to total spend.

Allocation and apportionment to Governance Costs	2024/25 Total £000	Allocated to Governance £000	Residual for apportionment £000	2023/24 Total £000
Management Services	83	83	0	73
Financial Services	16	16	0	16
Independent Examination Fee/Independent Audit Fee	2	2	0	3
Bank Charges	1	1	0	1
Total	102	102	0	93

Staff are employed by Medway NHS Foundation Trust. Where staff perform a service to the Charitable Fund an element of the salaries and related costs are recharged to the Charity. These costs are shown under 'Management Services' and 'Financial Services'.

In this financial year, £99,038 was paid in service fees for financial and charity management costs. This figure includes a management fee of £13,538 paid to The Medway Hospital Charity by NHS Charities Together for leading its Stage 2 Community Partnership programme for the Kent and Medway region and £6,808 from a development grant received in 2023/24 for a part-time Grants Officer.

A one-off grant payment of £80,000 was received in the 2021/22 financial year to cover all costs associated with this multi-year Stage 2 Community grant programme, which finished in September 2025.

10. Independent Examiner's remuneration

The Independent Examiner's remuneration of £2,000+VAT (the VAT of which is irrecoverable) related solely to the independent examination of these financial statements with no other additional work undertaken (2023/24: £1,950+VAT).

11. Fixed asset investments

Movement in Fixed Asset Investment	2024/25 £000	2023/24 £000
Market value brought forward	675	753
Acquisitions at cost	18	224
Disposals	(667)	(338)
Add net (loss)/gain on revaluations	8	29
Cash movement	(20)	(7)
Market value as of 31 March	14	675
Book Cost	14	661

Fixed asset investments	31 March 2025 £000	31 March 2024 £000
UK Invested Unit Trusts	14	656
Cash account	0	17
Accrued interest	0	2
Total	14	675

12. Analysis of current assets

Debtor receivable within 1 Year	31 March 2025 £000	31 March 2024 £000
Accrued income	2	4
Total	2	4

13. Analysis of cash and deposits

	31 March 2025 £000	31 March 2024 £000
Bank Account	883	435
Total	883	435

14. Analysis of current liabilities

Creditors payable within 1 year	31 March 2024 £000	31 March 2024 £000
Accruals	2	231
Total	2	231

15. Analysis of charitable funds 2024/25

Analysis of Material fund	Balance at 1 April b/fwd £000	Income £000	Expenditure £000	Gains and (losses) £000	Transfers £000	Balance at 31 March c/fwd £000
Restricted						
NHS Charities Together	29	0	0	0	(15)	14
NHS CT Salary	18	0	(21)	0	15	12
Total Restricted Funds (2)	47	0	(21)	0	0	26
Unrestricted/ Designated						
General Fund	216	0	(110)	1	1	108
Diabetes	49	0	(6)	1	0	44
The Ralph Barrett Legacy	238	0	(26)	3	0	215
Medway Cancer Unit	103	9	(11)	1	0	102
Children's	26	19	(22)	0	0	23
Critical Care	26	17	(6)	0	0	37
Other unrestricted funds (32)	178	208	(46)	2	(1)	341
Total Unrestricted Funds (38)	836	253	(227)	8	0	870
Grand Total (40)	883	253	(248)	8	0	896

Name of Fund	Description, nature and purpose of the fund
NHS Charities Together	Holds a development grant to support the growth of The Medway Hospital Charity.
General Fund	The General Fund holds all general and unrestricted donations and can support any specialism within the hospital.
Diabetes	Contributions to diabetic patient care and relevant education at Medway Maritime Hospital
The Ralph Barrett Legacy	Ralph Barrett left a legacy of almost £1 million, with a wish that it go to our orthopaedic department.
Medway Cancer Unit	The Medway Cancer Unit is made up of donations to Lawrence Ward and Galton Day Unit.
Children's	Contributions to support our Children's ward
Critical Care	This fund is made up of donations to our intensive care and high dependency units.
NHSCT Salary	This fund is a restricted fund to pay salaries for NHS Charities Together funded posts.

Other Funds

The other restricted/unrestricted funds within the 2024/25 financial analysis have been grouped together for presentational purposes. All have a closing balance of less than £20,000. These funds hold donations made to various departments within the hospital.

Analysis of charitable funds 2023/24

Analysis of Material fund	Balance at 1 April b/fwd £000	Income £000	Expenditure £000	Gains and (losses) £000	Transfers £000	Balance at 31 March c/fwd £000
Restricted						
NHS Charities Together	23	30	(24)	0	0	29
NHS CT Salary	45	0	(27)	0	0	18
Total Restricted Funds (4)	68	30	(68)	0	0	47
Unrestricted/ Designated						
General Fund	214	169	(175)	8	0	216
Diabetes Centre	50	0	(2)	1	0	49
The Ralph Barrett Legacy	418	(2)	(189)	11	0	238
Medway Cancer Unit	109	5	(14)	3	0	103
Children's	26	26	(26)	0	0	26
Critical Care	39	4	(18)	1	0	26
Other Unrestricted (33 Funds)	189	25	(41)	5	0	178
Total Unrestricted Designated Funds (39 Funds)	1,045	227	(465)	29	0	836
Grand Total (48 Funds)	1,113	257	(516)	29	0	883

16. Related party transactions

Medway NHS Foundation Trust is the major beneficiary of the Charity and in 2024/25 received grants and contributions of £242,000 (2023/24: £516,000).

In 2024/25, Medway NHS Foundation Trust, as employer, recharged £99,038 for financial and charity management services provided in the 2024/25 financial year, (2023/24: £89,209).

Included in this total was £13,538 which was recharged by the Trust for The Medway Hospital Charity's management fee of NHS Charities Together's Stage 2 Community Partnership programme for the Kent and Medway region and £6,808 for a Grants Officer post funded by an NHS Charities Together Development Grant.

None of the members of Medway NHS Foundation Trust Board or senior NHS Foundation Trust staff or parties related to them were beneficiaries of the Charity. Neither the Corporate Trustee, nor any member of the NHS Foundation Trust Board, has received honoraria, emoluments or expenses in the year and the Trustee has not purchased Trustee indemnity insurance.

17. Reconciliation of net income / (expenditure) to net cash flow from operating activities

Movement in Net Cash from Operating Activities	31 March 2025	31 March 2024
	Total £000	Total £000
Net income / (expenditure)	13	(230)
Losses/(Gains) on investments	(8)	(29)
Dividends and interest on investments	(3)	(24)
Interest from bank deposits	(44)	(24)
Decrease / (Increase) in debtors	2	(1)
Increase / (Decrease) in creditors	(229)	226
Net cash provided by operating activities	(269)	(82)

18. Post balance sheet events

There were no post balance sheet events.

19. NHS Charities Together Community Partnerships

The Medway Hospital Charity has acted as the Kent and Medway managing agent for NHS Charities Together for its £801,959 multi-year Community Partnerships Programme, which completed in September 2025.

During the 2024/25 financial year, the charity received £98,233 from NHS Charities Together and disbursed this to community partner, Medway Council. (2023/24: £449,748).

Medway Council received £98,233 as its final tranche of grant funding for its mental health advocacy programme, with partner Emerge Advocacy.

This money was not income for The Medway Hospital Charity and has been recorded as a pass-through cost.

NHS Charities Together awarded The Medway Hospital Charity its management fee in an earlier financial year. This money has sat within a restricted fund and is being spent down. In the 2024/25 financial year, the management cost of this programme was £13,538; (2023/24: £25,655).

MEDWAY NHS FOUNDATION TRUST CHARITABLE FUND

England & Wales - Charity number 1051748

Accounts

Annual Report and Accounts for the Year Ended 31 March 2024



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SUPPORT
MAKES SUCH A
HUGE
DIFFERENCE



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The Medway Hospital Charity

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Thirty intrepid supporters braved the cold, wind and rain to complete the Snowdon at Night Challenge in August 2023. Between them they raised almost £12,000 for The Medway Hospital Charity. Find out what we spent this event income on, on page 7.



Foreword from the Chair of the Charitable Funds Committee

Welcome to The Medway Hospital Charity's Annual Report and Accounts 2023/24.

Thanks to your wonderful support, donations increased by £73,000 this financial year.

This was made possible due to our incredible charity supporters holding fundraising events, or taking part in sponsored challenges, people signing up to play our hospital lottery, in memory donations and thankful people leaving us a legacy in their Will.

Charity often begins at home and we are so thankful our staff believe this, with many fundraising to support their departments; others to benefit the wider hospital.

This year, we would like to acknowledge the



fundraising efforts of Ann McKinnon, a play specialist at Medway Maritime Hospital, who organised a family fun day in May 2023 at Gillingham Football Club, to support the Children's Ward she works on.

Hundreds of families attended and were delighted to see Ann and meet the guest of honour Mister Maker, pictured left.

We would like to thank everyone involved in organising and supporting such a wonderful event, including all the amazing volunteers who helped on the day.

The event raised an incredible £11,000 and we used this money to part-fund the refurbishment of the play room on Dolphin Ward.

We couldn't do what we do without you and your donation, no matter how big or small, really does make an impact.

We're delighted to report our lottery partnership with make a smile lottery continues to go from strength to strength.

In the 2023/24 financial, you helped us raise almost £14,000 in income and we put this money to good use by buying a Versapoint for main theatres.

This machine makes surgery safer for patients needing gynaecological procedures,



such as hysterectomies, by helping to reduce blood loss.

Sharon Kaur, General Manager for Perioperative and Critical Care, said: "I would like to thank the 2,000+ players who regularly support The Medway Hospital Charity by playing make a smile lottery.

"Your support means the world to us and your generosity has helped us buy equipment to enhance patient safety in theatres."

What a wonderful impact your gifts have had and, on behalf of everyone at The Medway Hospital Charity, I would like to thank each and every one of you who supported us this

financial year. Your donations have made a HUGE difference.

To the fundraising team and my colleagues in the Charitable Funds Committee, thank you for ensuring the best possible use of donations and for helping us to make improvements to Medway Maritime Hospital.

Kind regards,

Annyes Laheurte

Thank you for your support - we couldn't do it without you!



With your generous donations we continue to fund equipment and wellbeing initiatives that fall outside of the NHS budget.

Our largest spend this financial year was made possible due to a legacy.

The late Ralph Barrett wanted to make a lasting impact after his death and left almost £1 million to The Medway Hospital Charity in support of the Orthopaedic department.

Our latest purchase from Ralph's gift has funded £166,205 of equipment for a new Same Day Endoscopic Spinal Surgery Service.

Consultant Mr Imran Rafiq said: "Endoscopic spinal surgery is cutting edge technology, which we are exceptionally fortunate to have access to, thanks to the Ralph Barrett legacy.

"This technology is set to revolutionise patient care by minimising recovery time, same day hospital discharge and maximising efficient use of resources."

Due to your kindness, we were also able to spend almost £4,000 on new sofas and coffee tables for our cancer outpatient unit.

Vicky Kidner, Matron for Cancer, said: "Thank you to everyone who has made a donation



to support our work. These sofas are comfortable, vibrant and really do enhance the waiting room in Galton Day Unit."

We're also incredibly grateful to everyone who took part in last summer's Snowdon at Night Challenge as, after expenses, the event raised almost £12,000.

We used this money to buy 10 ambulatory ECG monitors for Cardiology. These machines have reduced waiting times for both inpatients and outpatients.

Monitors are worn for a period of 24 hours to seven days to provide a continuous recording of the patient's heart rhythm and are used to aid in the diagnosis of rhythm abnormalities that could cause palpitations, blackouts and stroke.

Donna Law, our Charity and Fundraising Manager, was one of 30 people who took part in the event and said: "I would like to thank everyone who takes on a challenge

event. The money really does add up and we are so thankful that we are able to use your donations to put patients first and enhance their care at Medway Maritime Hospital.

"We couldn't do any of this without you, so thank you from the bottom of our hearts for all your support."



Grateful family visits ward to see the impact of their kind donation

We were delighted to welcome Amelia O'Shea and her family to Medway Maritime Hospital's children's ward, not only to celebrate the end of her cancer treatment but to show the family the items bought for our young patients, thanks to their generous donation.

In December 2023 Amelia was delighted to be able to ring the treatment bell, and receive a gift from nursing staff to mark the end of her chemotherapy.

Following this wonderful event, Amelia and her family were able to play with the toys that The Medway Hospital Charity bought on their behalf for the playroom on Dolphin Ward after they raised almost £3,000.

Her cousin Arlo Smeed launched the fundraiser after Amelia was diagnosed with Wilms' tumour – a type of kidney cancer – on her left kidney.

The youngster, who attends East Farleigh Primary School, sold his toys to his friends by holding several boot fairs at his school to kickstart the fundraising.

He set an initial target of £200 but it was soon smashed thanks to donations from family members, friends and strangers after they heard about the appeal through word of mouth and read about it on social media.

Arlo's mum Rebecca Thompson, who lives in Maidstone, said: "Trying to explain to Arlo and



my daughter Bella about Amelia's diagnosis in a child-friendly way was quite difficult but when I explained that she was in hospital and we would be going to visit her we spoke about how sad it was and how we felt like we wanted to do something.

"Arlo loves a boot fair so he decided he wanted to sell his toys to his friends to raise money to buy new toys for the playroom on the ward to help other children who might find themselves in a similar position to our family.

"We filled the car up with his toys every single day and set up on the school field and in the first couple of weeks he raised about £80 to £100.

"Then as the news spread more and more people got involved and the money really started coming in through the Just Giving page. In the end we didn't have to do many boot fairs as people just wanted to give and support the appeal, which was just amazing."

Thanks to everyone's generosity the money, which totalled £2,813, has paid for a PS4, a goal post – which is in the courtyard accessed from the playroom – as well as sensory toys, projectors, arts and crafts and cars, items that cater for all ages.

At the family request, we also used their money for new televisions in the side rooms and replacement TV remote controls.



Development Grant from NHS Charities Together

We were so excited to unveil our new Charity and Volunteers' Hub and Tap to Donate point in the main reception at Medway Maritime Hospital.

This vibrant, multi-purpose space was made possible thanks to a development grant from NHS Charities Together and opened by our mascot Tedway.

The hub's purpose is to increase the impact of The Medway Hospital Charity by making it easier to support our work.

Donna Law, Charity and Fundraising Manager said "We are so thankful for the grant from NHS Charities Together, which has funded the new hub graphics and Tap to Donate point in main reception.

"We know so many people are grateful for the care given by our incredible teams and want to give something back to say thank you. The Tap to Donate point is an incredibly easy way to make a donation. Available 24 hours a day, all you need to do is select your chosen amount (from £3 to £50) and tap the unit with your card or phone.

"Our hospital charity has been helping patients, staff and volunteers since 1995 by purchasing medical equipment, enhancing the hospital environment and supporting the wellbeing of our patients, staff and volunteers. Thank you for all your donations. With your generous gifts, we can continue to make a positive impact."

The Charity received a £30,000 grant and appointed a part-time Grants Officer in the 2023/25 financial year with the balance of this funding.



NHS Charities Together funding makes a big impact within local communities

Hundreds of rough sleepers and young people needing mental health support have benefitted thanks to a community partnership with NHS Charities Together.

The Medway Hospital Charity, as managing agent for the NHSCT grant programme for the Kent and Medway region, disbursed £449,478 to two partners - Kent Community Health NHS Foundation Trust and Medway Council.

Kent Community NHS Foundation Trust (KCHFT) received £210,235 in the 2023/24 financial year for its Rough Sleeper Programme.

The Organisation used this money to employ two new Complex Care Outreach Nurses, to work with rough sleepers in Medway and Dover, Folkestone and Canterbury in East Kent, plus a part-time podiatrist.



Stock photo used for illustration purposes

In addition to staff supporting rough sleepers in this area, KCHFT have been using this money to fund Dentaaid clinics since January 2023 and podiatry clinics since June 2023.

Feedback, one year into the two-year project reported that 219 patients were treated by a dentist, with a total of 927 treatments; seven podiatry clinics were held with 23 patients treated and 403 referrals were received into the service for East Kent and Medway and this resulted in 507 different health interventions.

Medway Council and its charity partner Emerge Advocacy received £239,243 in the 2023/24 financial year.

Medway Council used its part of the funding to run basic self-harm awareness training and Alumnia training, which supports professionals to set up a six-week recovery programme for young people. This covers healthy coping strategies and how to communicate with others.

Forty four professional completed basic self-harm training and 32 completed Alumnia training in the last financial year.

Emerge Advocacy is a charity that works within Emergency Departments in the region to support young people with mental health needs.

The NHS Charities Together funding has enabled Emerge Advocacy to put an additional community follow-up programme in place to support young people following discharge.

From March 2023 to June 2024, Emerge volunteers attended 439 sessions in hospitals and saw 294 young people aged 10 to 25.

The charity held 761 sessions in the community and provided follow-up support to 112 young people.

Feedback for Emerge Advocacy's follow-up programme has been incredibly positive.

Emerge first met 'Abby' at Medway Maritime hospital after she had taken an overdose, and she was struggling to communicate.

She was waiting for an ASC diagnosis and often found herself in overwhelm, which presented as selective mutism.

She was self-harming daily and isolating herself in her room at home.

While in the Emerge follow-up programme. Abby was encouraged to process the Automatic Negative Thoughts (ANTS) that she had been having and practiced 'thought reframing'.

She discovered she could acknowledge the thoughts she was having, notice how they made her feel, and then replace them with more positive ones that made her feel better.

Abby shared that this made her feel empowered to be able to share the anxious thought but then choose to change it to a more helpful thought if she wanted to.

Abby says she feels more in control of her thoughts, and is now working toward a positive future.



Stock photo used for illustration purposes

She has greatly reduced the amount of times she self-harms, with the last clean period lasting three months and is making huge changes to positively influence her future, including several successful applications to university courses.

Abby said: "Emerge have helped me to see the light in life again and have helped to reignite my spark.

"They have been by my side throughout the whole journey, never for one minute did I feel like I was left to fight alone.

"I now see a future for myself and will be going to uni to study nursing in September; something I could have only dreamt about a year ago."

Please note this NHS Charities Together grant funding has not been included in our charity's Statement of Financial Activities as it is not our income. It has been recorded as a pass-through cost as, upon receipt, it was immediately disbursed to our charity partners.

Officers and Professional Advisers

Trustee:

Medway NHS Foundation Trust is the Corporate Trustee of Medway NHS Foundation Trust Charitable Fund (working name The Medway Hospital Charity) governed by the law applicable to Trusts, principally the Trustee Act 2000 and the Charities Act 2011.

The Trust Board devolved responsibility for the day-to-day financial management and accounting for Charitable Funds to the Charitable Funds Committee on behalf of the Corporate Trustee.

Principal officers – key management personnel:

Jayne Black – Chief Executive

Alan Davies – Chief Financial Officer

Glynis Alexander – Director of Communications and Engagement, Lead Director for the Charity

Principal Professional Advisers:

Bankers

Government Banking Service
1 Ruskin Square
Croydon
CR0 2WF

Solicitors

Sintons LLP
The Cube
Barrack Road
Newcastle-upon-Tyne
NE4 6DB

Investment Fund

Managers

Rathbones
30 Gresham Street
London
EC2V 7QN

Independent Examiner

TC Group
TC SWP Limited
Suffolk House
George Street
Croydon
CR0 0YN

Principal Office

Medway NHS Foundation Trust
Medway Hospital
Windmill Road
Gillingham
ME7 5NY

Corporate Trustee's Annual Report for Medway NHS Foundation Trust Charitable Fund for the Year Ended 31 March 2024

The Corporate Trustee presents the Charitable Fund annual report together with the financial statements for the year ended 31 March 2024.

The Charity's annual report and accounts for the year ended 31 March 2024 have been prepared by the Corporate Trustee in accordance with Part 8 of the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008, the Charities Statement of Recommended Practice (SORP) 2019 and the provisions of the Trust deed.

The voting members of the NHS Foundation Trust Board who served as Trustees during the 2023/24 financial year were:

Joanne Palmer	Non-Executive Director and Trust Chair (to 31 October 2023)
Mark Spragg	Non-Executive Director, Acting Trust Chair (from 01 November 2023)
Sue Mackenzie	Non-Executive Director, Acting Senior Independent Director (from 01 November 2023)
Adrian Ward	Non-Executive Director
Annyes Laheurte	Non-Executive Director
Paulette Lewis	Non Executive Director
Mojgan Sani	Non-Executive Director (from 01 September 2023)
Gary Lupton	Non-Executive Director (from 01 September 2023)
Jayne Black	Chief Executive Officer
Alan Davies	Chief Financial Officer
Alison Davis	Chief Medical Officer
Evonne Hunt	Chief Nursing Officer
Sarah Vaux	Interim Chief Nursing Officer (from 01 January 2024)
Leon Hinton	Chief People Officer
Nick Sinclair	Chief Operating Officer
Gavin MacDonald	Chief Delivery Officer

Changes since 31 March 2024:

Jenny Chong, Non-Executive Director (from 01 April 2024) and Senior Independent Director from (01 October 2024), **Mark Spragg**, Non-Executive Director and Acting Trust Chair (to 31 May 2024), **John Goulston**, Non-Executive Director and Trust Chair (from 01 June 2024), **Adrian Ward**, Non-Executive Director (to 31 July 2024), **Alan Davies**, Chief Financial Officer (to 31 December 2024), **Simon Wombwell**, Chief Financial Officer (from 01 January 2025).

The Charitable Fund is registered with the Charity Commission (no. 1051748) in accordance with the Charities Act 2011.

Reference and Administrative details

Medway NHS Foundation Trust Charitable Fund, registered Charity Number 1051748, was entered on the Central Register of Charities on 4 January 1996.

Its working name is The Medway Hospital Charity.

The Charity is constituted of 43 individual sub funds as at 31 March 2024, compared to 48 as at 31 March 2023.

The notes to the accounts distinguish the types of fund held and disclose separately all significant funds.

Medway NHS Foundation Trust, which the Charity supports, is a public benefit corporation authorised under the National Health Service Act 2006.

The Trust's principal purposes and activities are to provide clinical services to almost half a million patients in the Medway and Swale areas of South East England.

Charitable funds received by the Charity are accepted, held and administered as 'funds and property held on trust for purposes relating to the health service in accordance with the National Health Service Act 2006' and these funds are held on trust by the corporate body.

Structure, Governance and Management

The Charity was established using the model declaration of trust and all funds held on trust as at the date of registration were either part of this as unrestricted funds or registered as separate restricted funds under the main Charity.

Subsequent donations and gifts received by the Charity that are attributable to the original funds are added to those fund balances in accordance with the wishes of the donor.

The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objects of each fund and, by designating funds, the Trustee respects the wishes of generous donors to benefit patient care and advance the good health and wellbeing of patients, volunteers and staff.

For funds that are received which have specific restrictions set by the donor, a restricted fund has been established.

Non-Executive Members of the Trust Board are appointed by the Board of Governors, made up of elected public governors, staff governors and partner governors from our local community.

Executive Members of the Board are subject to recruitment by the NHS Foundation Trust.

Members of the Trust Board are not individual Trustees under Charity Law but act as agents on behalf of the Corporate Trustee.

The accounting records and the day-to-day administration of the funds are dealt with by the finance department and fundraising team located at Medway Maritime Hospital, Windmill Road, Gillingham, Kent, ME7 5NY.

Partnership Working and Networks

The patients and staff of Medway NHS Foundation Trust are the main beneficiaries of funds from the Charity.

Medway NHS Foundation Trust is a related party by virtue of being Corporate Trustee of the Charity.

By working in partnership with the Trust, the Charitable Fund is used to best effect.

When deciding upon the most beneficial way to use the Charitable Fund, the Corporate Trustee has regard to the main objectives, strategies and activities of the Trust and the intent of the donor.

Objectives and Strategy

The objects established within the governing document relate both to the duties of the Corporate Trustee and the aims of the Charity and are as follows:

"The Trustees shall hold the trust fund upon trust to apply the income, and at their discretion, so far as may be permissible, the capital for any charitable purpose or purposes relating to the National Health Service."

The Trustee confirms that it has referred to the advice contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives and in planning future activities and setting the grant making policy for the year.

Annual Review: Our Activities

During the year, charitable funds continued to support a wide range of medical and wellbeing-related activities benefitting both patients, volunteers and staff.

The charitable activities, as detailed in the Statement of Financial Activities (and notes), included the purchase of equipment, welfare support and other expenditure directly supporting hospital projects.

In general, funds are used to purchase varied goods and services to support Medway NHS Foundation Trust projects, which fall outside of its NHS budget.

Individual funds receive donations, specifically given to thank staff. These are used to fund ward improvements, enhance patient and staff wellbeing and enable clinicians to attend courses, not funded by the NHS or other sources, which will update them on new ideas or modern techniques within their specialties.

Application of the Charity Commission Code of Governance

We are fully committed to the spirit of the code as well as its practical application.

The code articulates seven principles and underlying the principles is the foundation of the Trustee role combined with the charity context.

The context is one of pressure, in which the Trust is working hard to improve quality and financial stability against a background of historical overspend.

Despite the need for sources of additional funding, the Corporate Trustee considers whether any financial commitments are in the best interests of the Charity rather than the Trust.

The seven principles of the Code of Governance are:

Organisational Purpose: We seek to be true to the purpose of the Charity and its values, using its limited resources appropriately.

The Charitable Funds Committee continues to refer back to the charity's objects, and scrutinises bids for spending through two main filters: who are the main beneficiaries, and how would this application be perceived by our donors - generally the man or woman in the street?

Leadership: The charity has its objects and the Charitable Funds Committee has its Terms of Reference. We review these and all associated charity policies and procedures on a rolling basis and carry out regular self-effectiveness surveys for best practice and to make necessary improvements.

Integrity: Integrity, linked to openness and accountability, have to be the bedrocks of our charitable work. The Corporate Trustee and its Charitable Funds Committee members are required to be fit and proper persons.

Decision-making, Risk and Control: Delegations within the charity are clear, and there are feedback loops to ensure scrutiny at the appropriate levels.

The biggest practical consideration is the appropriateness of spending in a context of the Trust reducing waste and gripping its own expenditure.

Every spending bid is considered against the question of whether this is something which the Trust ought more appropriately to pay for.

We have continued to improve our control of Delegated Funds, seeking clarity on precisely who benefits and how through our application process.

Board Effectiveness: In terms of this topic, we recognise that this applies both to the Corporate Trustee and to the Charitable Funds Committee.

Members receive a general induction, and have access to a collection of governing documents. We also seek opportunities for continuing Corporate Trustee training.

Balancing the relative amount of time spent on charity matters by Trust Board members, as the Corporate Trustee, against that of the Charitable Funds Committee is improving.

The Charitable Funds Committee has a good, broad covering of skills and we partner informally with other health charities in the region, sharing ideas and benchmarking.

Diversity: We recognise that increasing diversity can make both the Trust Board and the Charitable Funds Committee more effective.

We have no barriers in terms of gender or ethnicity and governor representation is intended to provide the view of our beneficiaries and donors (the man or woman in our community).

Non-executive members bring a wider view, experience and skill-sets. In the healthcare field, we have taken account of clinician expertise and opinion by including representation from the Trust's Clinical Council.

Openness and Accountability: As stated earlier, openness and accountability are closely linked to integrity. We welcome governor involvement and scrutiny.

Grant Making Policy

Grants can be made from either restricted, unrestricted or designated funds.

Restricted funds are funds used in accordance with specific, legally-binding restrictions imposed by the donor.

Unrestricted, or designated funds, usually contain donations where a particular part of the hospital or activity was nominated by the donor at the time their gift was made.

While their nomination is not legally binding on the Trustee, designated funds reflect these nominations.

Both types of fund are overseen by fund holders, who can make grant requests within their designated area, providing they are within the objectives of the fund and thereby advance patient, volunteer or staff benefit and the wishes of the donor.

To simplify the approval process, the Charity relies on the Charity and Fundraising Manager to identify the appropriateness of funding requests and to adhere to the approved scheme of delegation.

Applications are reviewed and approved by either the Charity and Fundraising Manager, Chief Executive and Chair of the Charitable Funds Committee, the Charitable Funds Committee or the Corporate Trustee.

Reserves Policy

The Charity now has a full Reserves Policy, approved by the Corporate Trustee in April 2024. This holds £150,000 in reserves to cover operational, administration and wind down costs for one financial year.

Our Future Plans

The reconfiguration of services and the plans for redesigning patient care to meet the needs of the future will influence the future priorities for spending funds by the Charity.

We closely align our spending with the Trust's Patient First Strategy.

A Review of our Finances, Achievements and Performance

The net assets of the Charitable Fund as at 31 March 2024 was £883,000; (2022/23: £1,113,000).

The Charity continues to rely on donations, fundraising, grants, investments and legacies as its main sources of income.

Total incoming resources (excluding non-cash donations) were £73,000 more than in 2022/23.

The Charity received £18,000 in non-cash donations this financial year (2022/23: £5,000).

Total expenditure increased by £302,000 from 2022/23.

Expenditure rose as the Corporate Trustee authorised significant spending on equipment from our general fund and approved the start of a new, Same Day Endoscopic Spinal Surgery Service. This equipment was funded by a tranche of a large orthopaedic legacy.

Expenditure on direct charitable activity of £497,000 this financial year represents 95 per cent of total expenditure of £521,000. (2022/23: £208,000 of £219,000 represents 95 per cent total expenditure).

Performance management

The Charity paid £89,209 (2022/23: £68,645) this financial year towards fundraising and financial management.

All staff are employed by Medway NHS Foundation Trust and salaries are recharged.

In previous years, the Trust subsidised charity staff wages. This is no longer the case.

The £89,209 repaid to Medway NHS Foundation Trust includes a £25,665 management fee from NHS Charities Together to The Medway Hospital Charity for leading its Stage 2 Community Partnership programme in the Kent and Medway region.

Investments

In 2023/24, the Corporate Trustee continued to invest a significant proportion of charitable funds with Rathbones (incorporating Investec Wealth and Investment Limited).

Investments and an element of cash holding, not required for day-to-day use, are managed by them and our charity portfolio recorded a gain of £29,000 this financial year (2022/23: £87,000 loss).

Going Concern

The charity's activities, results and future plans are disclosed in the Corporate Trustee's Annual Report.

The Trustee has assessed the balance sheet and likely future cash flows of the Charity at the date of approving the financial statements.

Income from donations and grants is higher than the previous financial year and although the Corporate Trustee accelerated spending this financial year, there is sufficient money in restricted reserves for the continuation of the Charity.

In addition to continued support from donors, The Medway Hospital Charity also secured a £30,000 development grant from NHS Charities Together (NHSCT) to help with growth and is concentrating in the next financial year on securing additional grants to improve facilities at Medway Maritime Hospital.

As all expenditure is discretionary, the Corporate Trustee believes that there are no material uncertainties that call into doubt the Charity's ability to continue in operation and believes the Charity is well placed to manage its business risks successfully.

Although it is still a challenging time for the Charity as the cost-of-living crisis has not abated, the Trustee continues to adopt the going concern basis of accounting in preparing the annual financial statements.

A Big Thank You

On behalf of the patients, staff and volunteers who have benefitted from improved services due to donations, grants and legacies, the Corporate Trustee would like to thank you.

Without your ongoing generosity and support, our charity would not be able to make the difference that it does.



YOUR
SUPPORT
MAKES SUCH A
HUGE
DIFFERENCE

Provision of information to the Independent Examiner

Each of the persons who are agents of the Corporate Trustee at the time when this Trustee's report is approved has confirmed that:

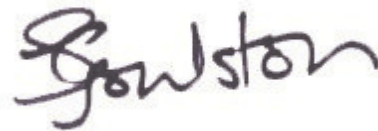
- so far as that Trustee is aware, there is no relevant information of which the charitable company's Independent Examiner is unaware, and
- that the Corporate Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the charitable company's Independent Examiner in connection with preparing its report and to establish that the charitable company's Independent Examiner is aware of that information.

This confirmation is given and should be interpreted in accordance with the provisions of section 418 of the Companies Act 2006.

Approved on behalf of the Corporate Trustee on 15 January 2025 and signed on its behalf by:



Jayne Black
Chief Executive
Medway NHS Foundation Trust



John Goulston
Chair
Medway NHS Foundation Trust

Statement of Corporate Trustee Responsibilities

The Corporate Trustee is responsible for preparing the Trustee's Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

The law applicable to charities in England requires the Trustee to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed.

It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner's Report to the Corporate Trustee of Medway NHS Foundation Trust Charitable Fund

Independent Examiner's Report to the Trustees of Medway NHS Foundation Trust Charitable Fund ('the charity')

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024, which are set out on pages 25 to 38.

Responsibilities and basis of report

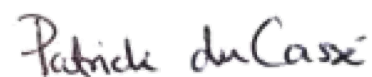
As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act;
- or the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Patrick duCassé, ACA
Institute of Chartered Accountants in England and Wales
TC Group
TC SWP Limited
Suffolk House
George Street
Croydon
Surrey
CR0 0YN

Date: 15 January 2025

Medway NHS Foundation Trust Charitable Fund - Statement of Financial Activities for the Year Ended 31 March 2024

	Note	Restricted Funds	Unrestricted Funds	2023/24 Total Funds £000	2022/23 Total Funds £000
Income from:					
Donations	3	0	97	97	76
Donations (non-cash)	3	0	18	18	5
Legacies	3	0	36	36	4
Other Trading Activities	4	0	33	33	7
Grants (from NHS Charities Together)	8	30	0	30	50
Investments	5	0	48	48	34
Total Income		30	232	262	176
Expenditure on:					
Raising Funds	6	5	19	24	11
Charitable Activities	7	46	451	497	208
Total expenditure		51	470	521	219
Net income / (loss) before investment gains / losses		(21)	(238)	(259)	(43)
Other recognised gains / (losses): Realised and unrealised gains on investment assets	11	0	29	29	(87)
Net income / (loss) for the year		(21)	(209)	(230)	(130)
Gross transfers between funds		0	0	0	0
Net movement in funds		(21)	(209)	(230)	(130)
Reconciliation of Funds Total					
Funds brought forward at 1 April		68	1,045	1,113	1,243
Total Funds carried forward at 31 March		47	836	883	1,113

There were no other recognised gains or losses other than those listed above and the net loss for the year. All income and expenditure derives from continuing activities.

Medway NHS Foundation Trust Charitable Fund - Balance Sheet as at 31 March 2024

	Note	Restricted Funds	Unrestricted Funds	31 March 2024 Total Funds £000	31 March 2023 Total Funds £000
Fixed assets:					
Investments	11	0	675	675	753
Total Fixed Assets		0	675	675	753
Current Assets:					
Debtors	12	0	4	4	3
Cash at bank and in hand	13	47	388	435	362
Total Current Assets		47	392	439	365
Current liabilities:					
Creditors: Amounts falling due in 1 year	14	0	231	231	5
Total Current Liabilities		0	231	231	5
Net assets		47	836	883	1,113
The Funds of the Charity:					
Restricted funds	15	47	0	47	68
Unrestricted funds	15	0	836	836	1,045
Total Charity funds		47	836	883	1,113

The financial statements of Medway NHS Foundation Trust Charitable Fund registered number 1051748 were approved and authorised for issue by the Corporate Trustee on 15 January 2025 and have been signed on its behalf by:



Jayne Black
Chief Executive
Medway NHS Foundation Trust



John Goulston
Chair
Medway NHS Foundation Trust

Medway NHS Foundation Trust Charitable Fund - Cash Flow Statement for the Year Ended 31 March 2024

	Note	2023/24 Total Funds £000	2022/23 Total Funds £000
Cash flows from operating from operating activities			
Net cash from operating activities	17	(82)	(200)
Cash flows from investing activities			
Dividends and interest from investments	5	48	34
Disposal/(Purchase) of investments	11	114	400
Investment Fund management fees	11	(7)	10
Net cash provided by investing activities		155	444
Change in cash and cash equivalents in the year		73	244
Cash and cash equivalents at the beginning of the year		362	118
Cash and cash equivalents at the end of the year	13	435	362

Notes on the accounts

1. Accounting Policies

a.) Basis of accounting

The financial statements have been prepared under the historical cost convention, in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities (SORP 2019)" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1 January 2019; and the Charities Act 2011. The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are round to the nearest thousand pound (£'000).

b.) Preparation of financial statements – going concern basis

The accounts have been prepared on the going concern basis which assumes the Charity will continue for the foreseeable future. As reserves have been maintained, income from donations is stable and expenditure is discretionary, the Corporate Trustee believes that there are no material uncertainties that call into doubt the Charity's ability to continue in operation.

c.) Legal Status of the Charity

This is a public benefit entity, registered in England and Wales.

d.) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. Unrestricted funds are those funds which are given to the charity (whether solicited or unsolicited) without any restrictions imposed by the particular donor. Designated funds are funds set up to support a specific speciality. Donors can request their money goes into a designated fund to support an area of their choice, for example critical care.

e.) Incoming resources

All incoming resources are recognised once the Charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

f.) Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on raising funds includes the costs incurred in generating fundraising income and the costs associated with making the investments.

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objectives of the Charity.

Expenditure on charitable activities includes:

- Grant support given to Medway NHS Foundation Trust.
- Direct costs of delivering grants and services.
- Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include salaries recharged to the charity by the NHS Foundation Trust and independent examiner fees. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in Note 9.

Costs associated with purchasing new equipment:

- Any equipment deemed a fixed asset in nature is included in purchase of new equipment as it is donated to Medway NHS Foundation Trust, and therefore not recorded as a fixed asset within the Charity's accounts.

Grant commitments are recognised when a constructive obligation arises that result in payment being unavoidable. Grants are only made to related or third party NHS bodies and non NHS bodies in furtherance of the charitable objects of the funds.

A liability for such grants is recognised when approval has been given by the Trustee. The NHS Foundation Trust has full knowledge of the plans of the Trustee, therefore a grant approval is taken to constitute a firm intention of payment which has been communicated to the NHS Foundation Trust, and so a liability

is recognised.

Contractual arrangements are recognised as goods or services supplied.

g.) Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

h.) Allocation of overhead and support costs

Overhead and support costs have been allocated as a direct cost or apportioned on an appropriate basis between charitable activities and governance costs.

i.) Costs of generating funds

The costs of generating funds are the Investec Wealth & Investment Limited management fees.

j.) Fixed asset investments

Investments are stated at market value as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

k.) Realised / Unrealised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value (or purchase date if later).

l.) Staff costs

In this financial year, a total of £89,209 was recharged by Medway NHS Foundation Trust for financial and charity management costs. This includes a £25,665 recharge for a management fee paid to The Medway Hospital Charity by NHS Charities Together for managing its Stage 2 Community Partnership programme for the Kent and Medway region. A one-off grant payment of £80,000 was received 2021/22 to cover all management costs associated with this multi-year grant programme, which ends in September 2025.

m.) Taxation

The Charity takes advantage of certain exemptions from taxation on income and gains, to the extent that they are applied for charitable purposes.

n.) Debtors and Creditors

As per the Trust’s Standing Financial Instructions, the debtor, creditor and financial instrument accounting policies in place for the Trust are also used for the charity. All financial instruments are subject to impairment review on an annual basis.

2. Critical Accounting, Judgements and Key Sources of Estimation Uncertainty

In the application of the Charity’s accounting policies, which are described in note 1, the Corporate Trustee is required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

The Corporate Trustee does not consider there are any critical judgements or sources of estimation uncertainty requiring disclosure beyond the accounting policies listed above.

3. Analysis of income from donation, legacies, and non-cash donations

Donations	2023/24 £000	2022/23 £000
Donations - £0 - £1,000	29	45
Donations - £1,001 - £10,000	42	31
Donations - £10,000 +	26	-
Total	97	76

Legacies	2023/24 £000	2022/23 £000
Donations - £0 - £1,000	3	2
Donations - £1,001 - £10,000	1	2
Donations - £10,000 +	32	0
Total	36	4

Donations Non-cash	2023/24 £000	2022/23 £000
Donations - £0 - £1,000	1	0
Donations £1,001 - £10,000	17	5
Donations - £10,000 +	0	0
Total	18	5

All donations are unrestricted funds.

4. Other Trading Activities

	2023/24 £000	2022/23 £000
Activities for Generating Funds	33	7
Total	33	7

5. Analysis of income from investments

	2023/24 £000	2022/23 £000
Income from Investment Portfolio	48	34
Total	48	34

6. Analysis of expenditure on raising funds

	2023/24 £000	2022/23 £000
Investment management costs	7	10
Cost of Generating Voluntary Income (Fundraising Events)	17	1
Total	24	11

7. Analysis of charitable expenditure

All of the resources expended by the Charity were in the form of grants to Medway NHS Foundation Trust in support of a range of charitable activities.

	2023/24 £000	2022/23 £000
Purchase of New Equipment	324	49
Staff Welfare	15	35
Patient Welfare	54	15
General Welfare	10	5
Medical Research	1	12
Building and Refurbishment	0	20
Governance costs (see note 9)	93	72
Total	497	208

8. Analysis of grants

Income: This financial year, we received a development grant of £30,000 from NHS Charities Together to support the charity's growth. We used this money to fund the refurbishment of the Charity and Volunteers' Hub in the hospital's main reception and to install a tap to donate machine. In the next financial year, a part-time grants officer will be funded with this grant. (2022/23: £49,500)

Expenditure: All grants are made to Medway NHS Foundation Trust. The Corporate Trustee operates a scheme of delegation. All grant-funded activity and the disbursement of funds is managed by the Charity and Fundraising Manager.

This is in accordance with the directions set out by the Trustee in charity Standing Orders and Financial Instructions. The total cost of grant-making is disclosed in the activity analysis on the face of the Statement of Financial Activities.

9. Allocation of support costs and overheads

Once allocation and / or apportionment of overhead and support costs has been made between Charitable Activities and Governance Costs, the cost attributable to Charitable Activities is apportioned across those activities in proportion to total spend.

Allocation and apportionment to Governance Costs	2023/24 Total £000	Allocated to Governance £000	Residual for apportionment £000	2022/23 Total £000
Management Services	73	73	0	53
Financial Services	16	16	0	16
Independent Examination Fee/Independent Audit Fee	3	3	0	2
Bank Charges	1	1	0	1
Total	93	93	0	72

Staff are employed by Medway NHS Foundation Trust. Where staff perform a service to the Charitable Fund an element of the salaries and related costs are recharged to the Charity. These costs are shown under 'Management Services' and 'Financial Services'.

In this financial year, £89,209 was paid in service fees for financial and charity management costs. This figure includes a management fee of £25,665 paid to The Medway Hospital Charity by NHS Charities Together for leading its Stage 2 Community Partnership programme for the Kent and Medway region. A one-off grant payment of £80,000 was received in the 2021/22 financial year to cover all costs associated with this multi-year grant programme, which ends in September 2025.

10. Independent Examiner's remuneration

The Independent Examiner's remuneration of £1,950+VAT (the VAT of which is irrecoverable) related solely to the independent examination of these financial statements with no other additional work undertaken (2022/23: £2,000+VAT).

11.Fixed asset investment

Movement in Fixed Asset Investment	2023/24 £000	2022/23 £000
Market value brought forward	753	1,250
Acquisitions at cost	224	191
Disposals	(338)	(542)
Add net (loss)/gain on revaluations	29	(87)
Cash movement	7	(59)
Market value as of 31 March	675	753
Book Cost	661	785

Fixed asset investments	31 March 2024 £000	31 March 2023 £000
UK Invested Unit Trusts	656	740
Cash account	17	10
Accrued interest	2	3
Total	675	753

12. Analysis of current assets

Debtor receivable within 1 Year	31 March 2024 £000	31 March 2023 £000
Accrued income	4	3
Total	4	3

13. Analysis of cash deposits

	31 March 2024 £000	31 March 2023 £000
Bank Account	435	362
Total	435	362

14. Analysis of current liabilities

Creditors payable within 1 year	31 March 2024 £000	31 March 2023 £000
Accruals	231	5
Total	231	5

In the year the Charity recognised accrued expenditure of £226,000 in relation to equipment not received until after the year end.

15.Analysis of charitable funds 2023/24

	Balance at 1 April b/fwd £000	Income £000	Expenditure £000	Gains and (losses) £000	Transfers £000	Balance at 31 March c/fwd £000
Analysis of Material fund						
Restricted						
NHS Charities Together	23	30	(24)	0	0	29
NHS CT Salary	45		(27)			18
Total Restricted Funds (4)	68	30	(51)	0	0	47
Unrestricted/Designated						
General Fund	214	169	(175)	8	0	216
Diabetes	50	0	(2)	1	0	49
The Ralph Barrett Legacy	418	(2)	(189)	11	0	238
Medway Cancer Unit	109	5	(14)	3	0	103
Children's	26	26	(26)	0	0	26
Critical Care	39	4	(18)	1	0	26
Other unrestricted funds (33)	189	25	(41)	5	0	178
Total Unrestricted Funds (39)	1,045	227	(465)	29	0	836
Grand Total (43)	1,113	257	(516)	29	0	883

Name of Fund	Description, nature and purpose of the fund
NHS Charities Together	Holds a development grant to support the growth of The Medway Hospital Charity.
General Fund	The General Fund holds all general and unrestricted donations and can support any specialism within the hospital.
Diabetes	Contributions to diabetic patient care and relevant education at Medway Maritime Hospital
The Ralph Barrett Legacy	Ralph Barrett left a legacy of almost £1 million, with a wish that it go to our orthopaedic department.
Medway Cancer Unit	The Medway Cancer Unit is made up of donations to Lawrence Ward and Galton Day Unit.
Children's	Contributions to support our Children's ward
Critical Care	This fund is made up of donations to our intensive care and high dependency units.

Other Funds

The other restricted/unrestricted funds within the 2023/24 financial analysis have been grouped together for presentational purposes. All have a closing balance of less than £20,000. These funds hold donations made to various departments within the hospital.

15. Analysis of charitable funds 2022/23

Analysis of Material fund	Balance at 1 April b/fwd £000	Income £000	Expenditure £000	Gains and (losses) £000	Transfers £000	Balance at 31 March c/fwd £000
Restricted						
NHS Charities Together	18	50	(45)	0	0	23
NHS CT Salary	66	0	(23)	2	0	45
Total Restricted Funds (3)	84	50	(68)	2	0	68
Unrestricted/Designated						
General Fund	203	91	(65)	(16)	1	214
Diabetes Centre	54	0	(3)	(4)	3	50
The Ralph Barrett Legacy	490	0	(34)	(38)	0	418
Medway Cancer Unit	123	12	(16)	(10)	0	109
Orthopaedics General	19	0	(1)	(1)	0	17
Neonatal Fund	23	0	(2)	(2)	0	19
Children's (was Dolphin and Panda Ward General)	25	5	(2)	(2)	0	26
Critical Care	35	12	(5)	(3)	0	39
Haematology Research	17	0	(1)	(2)	0	14
Staff / COVID 19	21	0	(7)	(2)	0	12
Other Unrestricted (35 Funds)	149	6	(15)	(9)	(4)	127
Total Unrestricted Designated Funds (45 Funds)	1,159	126	(151)	(89)	0	1,045
Grand Total (48 Funds)	1,243	176	(219)	(87)	0	1,113

16. Related party transactions

Medway NHS Foundation Trust is the major beneficiary of the Charity and received grants and contributions of £516,000 (2022/23: £219,000) during the year. Medway NHS Foundation Trust, as employer, recharged £89,209 for financial and charity management services provided in this financial year, (2022/23: £63,484).

Included in this total was £25,644, which was recharged by the Trust for The Medway Hospital Charity's management fee of NHS Charities Together's Stage 2 Community Partnership programme for the Kent and Medway region.

None of the members of Medway NHS Foundation Trust Board or senior NHS Foundation Trust staff or parties related to them were beneficiaries of the Charity. Neither the Corporate Trustee, nor any member of the NHS Foundation Trust Board, has received honoraria, emoluments or expenses in the year and the Trustee has not purchased Trustee indemnity insurance.

17. Reconciliation of net income/(expenditure) to net cash flow from operating activities

	31 March 2024	31 March 2023
Movement in Net Cash from Operating Activities	Total £000	Total £000
Net income / (expenditure)	(230)	(130)
Losses/(Gains) on investments	(29)	87
Dividends and interest on investments	(24)	(26)
Interest from bank deposits	(24)	(8)
Decrease / (Increase) in debtors	(1)	1
Increase / (Decrease) in creditors	226	(124)
Net cash provided by operating activities	(82)	(200)

18. Post balance sheet events

There were no post balance sheet events.

19. NHS Charities Together Community Partnerships

The Medway Hospital Charity acts as the Kent and Medway managing agent for NHS Charities Together for its £801,959 multi-year Community Partnerships Programme.

During this financial year, the charity received £449,748 from NHS Charities Together and disbursed £449,748 to its community partners. (2022/23 - £254,248).

Medway Council received £239,243 for its mental health advocacy programme, with partner Emerge Advocacy, and Kent Community Health Foundation NHS Foundation Trust £210,235 for its rough sleeper programme.

This money was not income for The Medway Hospital Charity and has been recorded as a pass through cost.

The Charity received funding £80,000 in funding in the last financial year to manage the programme. The management cost for the 2023/24 financial year was £25,655; (2022/23: £23,146).

MEDWAY NHS FOUNDATION TRUST CHARITABLE FUND

England & Wales - Charity number 1051748

Accounts

Registered Charity Number: 1051748

Medway NHS Foundation Trust Charitable Fund Annual Report and Accounts 2022/23



Thank you for your support

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Registered Charity Number: 1051748

Get in touch



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Donna Law
Charity and Fundraising Manager

Foreword from the Chair of the Charitable Funds Committee

Welcome to The Medway Hospital Charity's Annual Report and Accounts 2022/23.

This financial year was tough for the whole third sector and income for our NHS charity was down on 2021/22.

We know for households across the country, including those in Medway and Swale, that it was a tough year for you too.

High gas, electricity, petrol and food prices impacted on inflation, and this resulted in a cost-of-living crisis across the United Kingdom.

Under these challenging circumstances, our wonderful patients and their families still made every effort to support us and I would like to express our gratitude for choosing to help The Medway Hospital Charity in these challenging financial times.

Your donations, big or small, make a real difference to everyone at Medway Maritime Hospital, so thank you.

On a more positive note, it was lovely to see face-to-face fundraising back following the pandemic and we were delighted to welcome supporters to a Summer Fun Day, Christmas Fair and quiz nights on the hospital site.

It was so wonderful to see everyone enjoying themselves and thank you if you attended one of our events.



We also saw our supporters throw themselves wholeheartedly into fundraising events and I was very impressed with Medway's wingwalk

team, not only for bravely taking on the challenge, but for also raising an incredible £8,000 in sponsorship.

We were also blessed with continued corporate support for our in-patients on Christmas Day. They were treated to a present thanks to a donation from Staxson Electrical Services.



The Charity continues to receive wonderful support from NHS Charities Together and in this financial year we received £49,500 to support the wellbeing of patients and colleagues, and to purchase equipment for The Medway Fitness Hub, our staff gym.

As always, I would like to thank my fellow Charitable Funds Committee members and the Corporate Trustee for their ongoing commitment to improve Medway Maritime Hospital and, to you, our donors, for helping us to provide those 'extras' that fall outside of the NHS budget.

A handwritten signature in black ink, which appears to read 'Annyes Laheurte'.

Kind regards,
Annyes Laheurte

Thank you for your support

As ever, we are incredibly grateful to you, our wonderful supporters, for your generous donations to our hospital charity.

This financial year we were delighted to support LED ceiling tiles in our Children's Emergency Department. These tiles are used as a distraction tool for young patients to reduce stress and anxiety.



Thanks to your generous donations, we have also been able to make improvements to both staff and patient waiting rooms across the hospital.



We have funded orthopaedic and breast cancer simulation equipment, protein powder for our prehabilitation patients, to support them before major cancer surgery, as well as smaller items like hands-free drinking bottles for patients in our Intensive Care Unit, which make the world of difference to the recipients.

Thanks to you, our charity was able to support additional staff training, that falls outside of the NHS budget, and our neonatal and cardiology teams benefitted from this support.

Our smoking cessation team and a consultant obstetrician and gynaecological surgeon have been able to use charitable scholarships to learn from the best in their fields and improve services within Medway NHS Foundation Trust.

We have used your donations to fund toys and craft activities in our children's ward and Special Needs Nursery in Swale and continue to fund plants and resources for our Butterfly Garden, which supports patients living with dementia.

We have also been able to honour our donors' requests. Grateful patient Vicki Holmes raised money for our Cancer Unit and wanted her gift to be spent on equipment that would support others.

Galton Day Unit used her donation to part fund privacy screens within the unit to help maintain patient dignity in the more open spaces within the department.



2022/23 was the first full year of our partnership with make a smile lottery.

Thanks to your sign-ups, we received more than £6,000 in income to support patients, staff and volunteers. Thank you for your support. We really do appreciate it.

Hundreds benefit from NHS Charities Together funding

Hundreds of vulnerable people struggling with poor mental health and homelessness are receiving help thanks to an NHS Charities Together Community Partnerships Programme in Kent and Medway.

The £801,959 grant is supporting two projects across the region – a mental health advocacy programme for 10 to 25-year-olds, presenting to hospital emergency departments, and a rough sleeper project.



The mental health advocacy programme for 10 to 25-year-olds is already set up at Medway Maritime Hospital, Darent Valley Hospital and Tunbridge Wells Hospital.

Thanks to a two-year £478,486 NHS Charities Together grant, community follow-up services at these hospitals will be funded, plus new services at William Harvey Hospital in Ashford and QEQM Hospital, Margate.

Medway Council is working with Emerge Advocacy, a charity providing support for young people aged 10-25, who present to accident and emergency / emergency departments because of self-harm, suicidal ideation and emotional crisis, to run the project, and the NHSCT funding is also supporting two part-time, self-harm training officers.

Having provided more than 1,734 treatments for homeless people in west Kent, a rough sleeper project will be replicated in Medway and east Kent where it is hoped the impact will be even greater.

Thanks to £323,473 of funding over 18 months, clinics will be run by Kent Community Health Foundation Trust (KCHFT), which will provide the complex care outreach nurses and podiatry, while Dentaaid will provide a mobile dental van to run clinics in Maidstone, Tunbridge Wells, Tonbridge, Medway, Folkestone, Canterbury and Dover.

NHS Charities Together (NHSCT) funding was made available to groups disproportionately affected by the COVID-19 pandemic. The Medway Hospital Charity, acting as Lead Charity for the region's NHS charities, is responsible for managing NHS Charities Together's Community Partnership Programme in Kent and Medway.

Donna Law, Charity and Fundraising Manager for The Medway Hospital Charity, said: "We're delighted the Community Partnership's funding from NHSCT has secured more mental health support for young people and access to services for rough sleepers across the region. We would like to thank NHSCT for granting the opportunity to support this valuable work."

The Medway Hospital Charity, acting as agent for the NHSCT Community Partnership fund, received and disbursed £254,254 (£141,010 to Medway Council and £113,238 to Kent Community NHS Foundation Trust) in the 2022/23 financial year.

Officers and Professional Advisers

Trustee:

Medway NHS Foundation Trust is the Corporate Trustee of Medway NHS Foundation Trust Charitable Fund (working name The Medway Hospital Charity) governed by the law applicable to Trusts, principally the Trustee Act 2000 and the Charities Act 2011.

The Trust Board devolved responsibility for the day-to-day financial management and accounting for Charitable Funds to the Charitable Funds Committee on behalf of the Corporate Trustee.

Principal officers – key management personnel:

George Findlay – Chief Executive (from May 2021 to May 2022)

Jayne Black – Chief Executive (from June 2022)

Alan Davies – Chief Financial Officer

Glynis Alexander – Director of Communications and Engagement, Lead Director for the Charity

Principal professional advisers:

Bankers

Government Banking Service
1 Ruskin Square
Croydon
CR0 2WF

Lloyds Banking Group
3rd Floor
25 Gresham Street
London
EC2V 7HN

Solicitors

Sintons LLP
The Cube
Barrack Road
Newcastle upon Tyne
NE4 6DB

Independent Examiner

Simpson Wreford & Partners
Suffolk House
George Street
Croydon
CR0 0YN

Investment Fund Managers

Investec Wealth and Investment Limited
30 Gresham Street
London
EC2V 7QN

Principal Office

Medway NHS Foundation Trust
Medway Hospital
Windmill Road
Gillingham
ME7 5NY

Corporate Trustee's Annual Report for Medway NHS Foundation Trust Charitable Fund for the Year Ended 31 March 2023.

The Corporate Trustee presents the Charitable Fund annual report together with the financial statements for the year ended 31 March 2023.

The Charity's annual report and accounts for the year ended 31 March 2023 have been prepared by the Corporate Trustee in accordance with Part 8 of the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008, the Charities Statement of Recommended Practice (SORP) 2019 and the provisions of the Trust deed.

The voting members of the NHS Foundation Trust Board who served as Trustees during the financial year were:

Joanne Palmer	Non-Executive Director and Trust Chair
Mark Spragg	Non-Executive Director, Deputy Chair and Senior Independent Director
Ewan Carmichael	Non-Executive Director and Chair of the Charitable Funds Committee (to August 2022)
Annyes Laheurte	Non-Executive Director and Chair of the Charitable Funds Committee (from September 2022)
Adrian Ward	Non-Executive Director
Sue Mackenzie	Non-Executive Director
Tony Ullman	Non-Executive Director (to August 2022)
Paulette Lewis	Non-Executive Director (from November 2022)
George Findlay	Chief Executive (to May 2022)
Jayne Black	Chief Operating Officer (to May 2022) Chief Executive (from June 2022)
Alan Davies	Chief Financial Officer
Evonne Hunt	Chief Nursing Officer
Alison Davis	Chief Medical Officer
Leon Hinton	Chief People Officer
Paula Tinniswood	Chief Strategy and Transformation Officer (to October 2022)
Mandy Woodley	Chief Operating Officer (to January 2023)
Gavin MacDonald	Chief Operating Officer (from January 2023)

Changes since 31 March 2023:

Gavin MacDonald	Chief Operating Officer (to April 2023)
Gavin MacDonald	Chief Delivery Officer (from April 2023)
Nick Sinclair	Chief Operating Officer (from April 2023)
Gary Lupton	Non-Executive Director (from September 2023)
Mojgan Sani	Non-Executive Director (from September 2023)
Joanne Palmer	Non-Executive Director and Trust Chair (to October 2023)
Mark Spragg	Non-Executive Director and Acting Trust Chair (from November 2023)

The Charitable Fund is registered with the Charity Commission (no. 1051748) in accordance with the Charities Act 2011.

Reference and Administrative details

Medway NHS Foundation Trust Charitable Fund, registered Charity Number 1051748, was entered on the Central Register of Charities on 4 January 1996.

Its working name is The Medway Hospital Charity.

The charity is constituted of 48 individual sub funds as at 31 March 2023, compared to 58 as at 31 March 2022.

The notes to the accounts distinguish the types of fund held and disclose separately all significant funds.

Medway NHS Foundation Trust, which the charity supports, is a public benefit corporation authorised under the National Health Service Act 2006.

The Trust's principal purposes and activities are to provide clinical services to almost half a million patients in the Medway and Swale areas of South East England.

Charitable funds received by the charity are accepted, held and administered as 'funds and property held on trust for purposes relating to the health service in accordance with the National Health Service Act 2006' and these funds are held on trust by the corporate body.

Structure, Governance and Management

The Charity was established using the model declaration of trust and all funds held on trust as at the date of registration were either part of this as unrestricted funds or registered as separate restricted funds under the main Charity.

Subsequent donations and gifts received by the Charity that are attributable to the original funds are added to those fund balances in accordance with the wishes of the donor. The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance

with the objects of each fund and by designating funds the Trustee respects the wishes of generous donors to benefit patient care and advance the good health and wellbeing of patients, carers and staff.

For funds that are received which have specific restrictions set by the donor, a restricted fund has been established.

Non-Executive Members of the Trust Board are appointed by the Board of Governors, made up of elected public governors, staff governors and partner governors from our local community.

Executive Members of the Board are subject to recruitment by the NHS Foundation Trust. Members of the Trust Board are not individual Trustees under Charity Law but act as agents on behalf of the Corporate Trustee.

The accounting records and the day-to-day administration of the funds are dealt with by the finance department and fundraising team located at Medway Maritime Hospital, Windmill Road, Gillingham, Kent, ME7 5NY.

Partnership Working and Networks

The patients and staff of Medway NHS Foundation Trust are the main beneficiaries of funds from the Charity.

Medway NHS Foundation Trust is a related party by virtue of being Corporate Trustee of the Charity. By working in partnership with the Trust, the Charitable Fund is used to best effect.

When deciding upon the most beneficial way to use the Charitable Fund, the Corporate Trustee has regard to the main objectives, strategies and activities of the Trust.

Objectives and Strategy

The objects established within the governing document relate both to the duties of the Corporate Trustee and the aims of the Charity and are as follows:

"The Trustees shall hold the trust fund upon trust to apply the income, and at their

discretion, so far as may be permissible, the capital for any charitable purpose or purposes relating to the National Health Service.”

The Trustee confirms that it has referred to the advice contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives and in planning future activities and setting the grant making policy for the year.

Annual Review: Our Activities

During the year, charitable funds continued to support a wide range of medical and wellbeing-related activities benefitting both patients and staff.

The charitable activities, as detailed in the Statement of Financial Activities (and notes), included the purchase of equipment, staff welfare support and other expenditure directly supporting hospital projects.

In general, funds are used to purchase varied goods and services to support Medway NHS Foundation Trust projects, that fall outside of its NHS budget.

Individual funds receive donations, specifically given to thank staff. These are used to fund ward improvements, enhance patient and staff wellbeing and enable clinicians to attend courses, not funded by the NHS or other sources, which will update them on new ideas or modern techniques within their specialties.

Application of the Charity Commission Code of Governance

We are fully committed to the spirit of the code as well as its practical application.

The code articulates seven principles and underlying the principles is the foundation of the Trustee role combined with the charity context.

The context is one of pressure, in which the Trust is working hard to improve quality

against a background of historical overspend. It is succeeding, but Trust Board time is dominated by these issues. Consequently, we must continually seek to improve the balance of Trust Board time spent as the Corporate Trustee.

The seven principles are:

Organisational Purpose: We seek to be true to the purpose of the Charity and its values, using its limited resources appropriately.

The Charitable Funds Committee (CFC) continues to refer back to the Charity Objects, and scrutinises bids for spending through two main filters: who are the main beneficiaries, and how would this application be perceived by our donors - generally the man or woman in the street?

As part of this continuing self-check, we have struck a balance in which the administration of the charity is partially self-funded rather than drawing fully on the Trust which is working hard to clear its debts.

Leadership: Setting on record the documents which demonstrate leadership is a work in progress. The charity has its Objects and the CFC has its Terms of Reference. We review these and all associated charity policies and procedures on a rolling basis.

Integrity: Integrity, linked to openness and accountability, have to be the bedrocks of our charitable work. The Corporate Trustee and its Charitable Funds Committee members are required to be fit and proper persons.

Decision-making, Risk and Control:

Delegations within the charity are clear, and there are feedback loops to ensure scrutiny at the appropriate levels.

The biggest practical consideration is the appropriateness of spending in a context of the Trust reducing waste and gripping its own expenditure.

Every spending bid is considered against the question of whether this is something which the Trust ought more appropriately to pay

for. We have continued to improve our control of Delegated Funds, seeking clarity on precisely who benefits.

Board Effectiveness: In terms of this topic, we recognise that this applies both to the Corporate Trustee and to the Charitable Fund Committee.

Members receive a general induction, and have access to a collection of governing documents. We also seek opportunities for continuing training.

Balancing the relative amount of time spent on charity matters by Trust Board members, as the Corporate Trustee, against that of the CFC is challenging but is improving.

Our CFC has a good broad covering of skills and we partner informally with other health charities in the region, sharing ideas and benchmarking.

Diversity: We recognise that increasing diversity can make both the Trust Board and the CFC more effective.

We have no barriers in terms of gender or ethnicity, and Governor representation is intended to provide the view of our beneficiaries and donors (the man or woman in our community).

Non-executive members bring a wider view, experience and skill-sets. In the healthcare field, we have taken account of clinician expertise and opinion by including representation from the Trust's Clinical Council.

Openness and Accountability: As stated earlier, openness and accountability are closely linked to integrity. We welcome Governor involvement and scrutiny.

Grant Making Policy

Grants can be made from either restricted, unrestricted or designated funds.

Restricted funds are funds used in accordance with specific, legally-binding restrictions

imposed by the donor. Unrestricted, or designated funds, usually contain donations where a particular part of the hospital or activity was nominated by the donor at the time their gift was made.

While their nomination is not binding on the Trustee, designated funds may reflect these nominations.

Both types of fund are overseen by fund holders who can make grants within their designated area, providing they are within the objectives of the fund and thereby advance public benefit and the wishes of the donor.

To simplify the approval process, the Charity relies on the Charity and Fundraising Manager to identify the appropriateness of funding requests and to adhere to the approved scheme of delegation.

Applications are reviewed and approved by either the Charity and Fundraising Manager, Chief Executive and Chair of the Charitable Funds Committee or the Charitable Funds Committee.

Reserves Policy

For this purpose, the term 'reserves' refers to the resources the Charity has or can make available to spend for any or all of the Charity's purposes once it has met planned commitments or other expenditure.

The Charity and Fundraising Policy states that the charity must ensure it has sufficient reserves to meet its liabilities and expenses for at least six months, in the event that it should be wound up.

The Corporate Trustee can confirm there are sufficient reserves to cover these costs.

As disclosed in the Statement of Financial Activities, the Charity spent its 2022-23 income, plus an additional £43,000, to support the work of Medway NHS Foundation Trust.

This is considered to be compliant with the reserves policy.

Our Future Plans

There have been changes recently, both locally for the Foundation Trust and more widely within the health sector. The future direction of the Charity continues to be shaped by these external factors.

The reconfiguration of services and the plans for redesigning patient care to meet the needs of the future will influence the future priorities for spending funds and we are closely aligning our spending with the Trust's Patient First Strategy.

A Review of our Finances, Achievements and Performance

The net assets of the Charitable Fund as at 31 March 2023 were £1,113,000 (2021/22: £1,243,000).

The Charity continues to rely on donations, fundraising, grants, investments and legacies as the main sources of income.

Total incoming resources (excluding non-cash donations) were £125,000 less than in 2021/22.

The Charity received £5,000 in non-cash donations (2021/22: £nil).

Total expenditure decreased by £267,000 from 2021/22.

The previous financial year was a high-spending financial year with the Charity purchasing a significant piece of simulation equipment from an orthopaedic legacy. It also provided significant wellbeing support for staff during the COVID-19 pandemic.

Expenditure on direct charitable activity of £208,000 (2021/22: £474,000) represents 95 per cent of total expenditure of £219,000. (2021/22: 97 per cent of total expenditure of £486,000)

Performance management

The Charity contributed £68,645 (2021/22: £58,000) this year towards fundraising and financial services, with Medway NHS Foundation Trust funding the balance.

The £68,645 contribution includes a £23,146 management fee paid to The Medway Hospital Charity by NHS Charities Together for leading its Stage 2 Community Partnership programme for the Kent and Medway region.

Investments

In 2022/23, the Corporate Trustee invested its funds with Investec Wealth and Investment Limited.

Investments and an element of cash holding not required for day-to-day use, are managed by Investec Wealth and Investment Limited.

Any exceptional income, such as donations or legacies, are considered for long-term investment, dependent upon market conditions and expenditure plans.

The portfolio of investments recorded a loss of £87,000 this financial year (2021/22: £22,000 gain). The charity received £34,000 (2021/22: £32,000) of income from investments.

Going Concern

The charity's activities, results and future plans are disclosed in the Corporate Trustee's Annual Report.

The Trustee has assessed the balance sheet and likely future cash flows of the charity at the date of approving the financial statements.

During 2022/23 donations were impacted by the Russian invasion of Ukraine, rising energy prices and high inflation.

Despite a significant drop in income in 2022/23, our financial reserves have been maintained.

Income from donations and grants is lower but stable and expenditure is discretionary, therefore the Corporate Trustee believes that

there are no material uncertainties that call into doubt the Charity's ability to continue in operation and believes the Charity is well placed to manage its business risks successfully.

In addition to ongoing donations, The Medway Hospital Charity also secured £49,500 in grant funding from NHS Charities Together (NHSCT) to support the wellbeing of patients and colleagues, and to purchase equipment for The Medway Fitness Hub, our staff gym.

Although it is still a particularly challenging time for the Charity in the current cost-of-living

crisis, the Trustee continues to adopt the going concern basis of accounting in preparing the annual financial statements.

A Big Thank You

On behalf of the patients, staff and volunteers who have benefitted from improved services due to donations and grants, the Corporate Trustee would like to thank you.

Without your ongoing generosity and support, our charity would not be able to make the difference that it does.



It was wonderful to resume face-to-face fundraising following the pandemic and we were delighted to welcome the Mayor of Medway, Cllr Jan Aldous and her husband Tony to our Christmas Fair. They were delighted to meet with Chief Nursing Officer, Evonne Hunt, to discuss the work of the both the Charity and the Trust.

Provision of information to the Independent Examiner

Each of the persons who are agents of the Corporate Trustee at the time when this Trustee's report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant information of which the charitable company's Independent Examiner is unaware, and
- that the Corporate Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the charitable company's Independent Examiner in connection with preparing its report and to establish that the charitable company's Independent Examiner is aware of that information.

This confirmation is given and should be interpreted in accordance with the provisions of section 418 of the Companies Act 2006.

Approved on behalf of the Corporate Trustee on 17 January 2024 and signed on its behalf by:



Jayne Black
Chief Executive
Medway NHS Foundation Trust



Mark Spragg
Acting Chair
Medway NHS Foundation Trust

Statement of Corporate Trustee Responsibilities

The Corporate Trustee is responsible for preparing the Trustee's Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

The law applicable to charities in England requires the Trustee to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed.

It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner's Report to the Corporate Trustee of Medway NHS Foundation Trust Charitable Fund

Independent Examiner's Report to the Trustees of Medway NHS Foundation Trust Charitable Fund ('the charity')

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2023, which are set out on pages 16 to 28.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

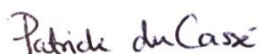
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Patrick duCassé, ACA
Institute of Chartered Accountants in England and Wales

Date: 17 January 2024

Simpson Wreford & Partners
Chartered Accountants
Suffolk House
George Street
Croydon
Surrey CR0 0YN

Medway NHS Foundation Trust Charitable Fund - Statement of Financial Activities for the Year Ended 31 March 2023

	Note	Restricted Funds	Unrestricted Funds	2022/23 Total Funds £000	2021/22 Total Funds £000
Income from					
Donations, Legacies	3	0	80	80	132
Donations (non-cash)	3	0	5	5	0
Other Trading Activities	4	0	7	7	0
Grants (from NHS Charities Together)	8	50	0	50	132
Investments	5	0	34	34	32
Total Income		50	126	176	296
Expenditure on:					
Raising Funds	6	0	11	11	12
Charitable Activities	7	68	140	208	474
Total expenditure		68	151	219	486
Net income / (loss) before investment gains / losses		(18)	(25)	(43)	(190)
Other recognised gains / (losses): Realised and unrealised gains on investment assets	11	2	(89)	(87)	21
Net income / (loss) for the year		(16)	(114)	(130)	(169)
Gross transfers between funds		0	0	0	0
Net movement in funds		(16)	(114)	(130)	(169)
Reconciliation of Funds Total					
Funds brought forward at 1 April		84	1,159	1,243	1,412
Total Funds carried forward at 31 March		68	1,045	1,113	1,243

There were no other recognised gains or losses other than those listed above and the net loss for the year. All income and expenditure derives from continuing activities.

Medway NHS Foundation Trust Charitable Fund - Balance Sheet as at 31 March 2023

	Note	Restricted Funds	Unrestricted Funds	31 March 2023 Total Funds £000	31 March 2022 Total Funds £000
Fixed assets:					
Investments	11	0	753	753	1,250
Total Fixed Assets		0	753	753	1,250
Current Assets:					
Debtors	12	0	3	3	4
Cash at bank and in hand	13	68	294	362	118
Total Current Assets		68	297	365	122
Current liabilities:					
Creditors: Amounts falling due in 1 year	14	0	5	5	129
Total Current Liabilities		0	5	5	129
Net assets		68	1,045	1,113	1,243
The Funds of the Charity:					
Restricted funds	15	68	0	68	84
Unrestricted funds	15	0	1,045	1,045	1,159
Total Charity funds		68	1,045	1,113	1,243

The financial statements of Medway NHS Foundation Trust Charitable Fund registered number 1051748 were approved and authorised for issue by the Corporate Trustee on 17 January 2024 and have been signed on its behalf by:



Jayne Black
Chief Executive
Medway NHS Foundation Trust



Mark Spragg
Acting Chair
Medway NHS Foundation Trust

Medway NHS Foundation Trust Charitable Fund - Cash Flow Statement for the Year Ended 31 March 2023

	Note	2022/23 Total Funds £000	2021/22 Total Funds £000
Cash flows from operating from operating activities			
Net cash from operating activities	17	(200)	(134)
Cash flows from investing activities			
Dividends and interest from investments	5	34	32
Disposal/(Purchase) of investments	11	400	0
Investment Fund management fees	11	10	12
Net cash provided by investing activities		444	44
Change in cash and cash equivalents in the year		244	(90)
Cash and cash equivalents at the beginning of the year		118	208
Cash and cash equivalents at the end of the year	13	362	118

Notes on the accounts

1. Accounting Policies

a.) Basis of accounting

The financial statements have been prepared under the historical cost convention, in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities (SORP 2019)" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1 January 2019; and the Charities Act 2011. The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound (£'000).

b.) Preparation of financial statements – going concern basis

The accounts have been prepared on the going concern basis which assumes the Charity will continue for the foreseeable future. As reserves have been maintained, income from donations is stable and expenditure is discretionary, the Corporate Trustee believes that there are no material uncertainties that call into doubt the Charity's ability to continue in operation.

c.) Legal Status of the Charity

This is a public benefit entity, registered in England and Wales.

d.) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. Unrestricted funds are those funds which are given to the charity (whether solicited or unsolicited) without any restrictions imposed by the particular donor. Designated funds are funds set up to support a specific speciality. Donors can request their money goes into a designated fund to support an area of their choice, for example critical care.

e.) Incoming resources

All incoming resources are recognised once the Charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

f.) Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on raising funds includes the costs incurred in generating fundraising income and the costs associated with making the investments.

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objectives of the Charity.

Expenditure on charitable activities includes:

- Grant support given to Medway NHS Foundation Trust.
- Direct costs of delivering grants and services.

- Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include salaries recharged to the charity by the NHS Foundation Trust and independent examiner fees. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in Note 8.

Costs associated with purchasing new equipment:

- Any equipment deemed a fixed asset in nature is included in purchase of new equipment as it is donated to Medway NHS Foundation Trust, and therefore not recorded as a fixed asset within the Charity's accounts.

Grant commitments are recognised when a constructive obligation arises that result in payment being unavoidable. Grants are only made to related or third party NHS bodies and non NHS bodies in furtherance of the charitable objects of the funds.

A liability for such grants is recognised when approval has been given by the Trustee. The NHS Foundation Trust has full knowledge of the plans of the Trustee, therefore a grant approval is taken to constitute a firm intention of payment which has been communicated to the NHS Foundation Trust, and so a liability is recognised.

Contractual arrangements are recognised as goods or services supplied.

g.) Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

h.) Allocation of overhead and support costs

Overhead and support costs have been allocated as a direct cost or apportioned on an appropriate basis between charitable activities and governance costs.

i.) Costs of generating funds

The costs of generating funds are the Investec Wealth & Investment Limited management fees.

j.) Fixed asset investments

Investments are stated at market value as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

k.) Realised / Unrealised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value (or purchase date if later).

l.) Staff costs

In this financial year, a total of £68,645 was paid in financial and charity management costs, with the balance funded by Medway NHS Foundation Trust. This figure includes a management fee of £21,146 paid to The Medway Hospital Charity by NHS Charities Together for leading its Stage 2 Community Partnership programme for the Kent and Medway region.

A one-off grant payment of £80,000 was received in the last financial year (2021/22) to cover all costs associated with this multi-year grant programme.

m.) Taxation

The Charity takes advantage of certain exemptions from taxation on income and gains, to the extent that they are applied for charitable purposes.

n.) Debtors and Creditors

As per the Trust's Standing Financial Instructions, the debtor, creditor and financial instrument accounting policies in place for the Trust are also used for the charity. All financial instruments are subject to impairment review on an annual basis.

2. Critical Accounting, Judgements and Key Sources of Estimation Uncertainty

In the application of the Charity's accounting policies, which are described in note 1, the Corporate Trustee is required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

The Trustee does not consider there are any critical judgements or sources of estimation uncertainty requiring disclosure beyond the accounting policies listed above.

3. Analysis of income from donation, legacies, and non-cash donations

Donations, Legacies	2022/23 £000	2021/22 £000
Donations - £0 - £1,000	49	54
Donations - £1,001 - £10,000	31	67
Donations - £10,000 +	0	11
Total	80	132

Donations Non-cash	2022/23 £000	2021/22 £000
Donations £0 - £1,000	5	0
Total	5	0

All donations are unrestricted funds.

4. Other Trading Activities

	2022/23 £000	2021/22 £000
Activities for Generating Funds	7	0
Total	7	0

5. Analysis of income from investments

	2022/23 £000	2021/22 £000
Income from Investment Portfolio	34	32
Total	34	32

6. Analysis of expenditure on raising funds

	2022/23 £000	2021/22 £000
Investment management costs	10	12
Cost of Generating Voluntary Income (Fundraising Events)	1	0
Total	11	12

7. Analysis of charitable expenditure

All of the resources expended by the Charity were in the form of grants to Medway NHS Foundation Trust in support of a range of charitable activities.

	2022/23 £000	2021/22 £000
Purchase of New Equipment	49	141
Staff Welfare	35	100
Patient Welfare	15	79
General Welfare	5	0
Medical Research	12	0
Building and Refurbishment	20	92
Governance costs (see note 8)	72	62
Total	208	474

8. Analysis of grants

Income: This financial year, we received a grant of £49,500 from NHS Charities Together to support the wellbeing of patients and colleagues, and to purchase equipment for The Medway Fitness Hub, our staff gym, (2021/22: £132,000)

Expenditure: All grants are made to Medway NHS Foundation Trust. The Corporate Trustee operates a scheme of delegation. All grant-funded activity and the disbursement of funds is managed by the Charity and Fundraising Manager.

This is in accordance with the directions set out by the Trustee in charity Standing Orders and Financial Instructions. The total cost of grant-making is disclosed in the activity analysis on the face of the Statement of Financial Activities.

9. Allocation of support costs and overheads

Once allocation and / or apportionment of overhead and support costs has been made between Charitable Activities and Governance Costs, the cost attributable to Charitable Activities is apportioned across those activities in proportion to total spend.

Allocation and apportionment to Governance Costs	2022/23 Total £000	Allocated to Governance £000	Residual for apportionment £000	2021/22 Total £000
Management Services	53	53	0	43
Financial Services	16	16	0	16
Independent Examination Fee/Independent Audit Fee	2	2	0	3
Bank Charges	1	1	0	0
Prior year over accrual	0	0	0	0
Total	72	72	0	62

Staff are employed by Medway NHS Foundation Trust. Where staff perform a service to the Charitable Fund an element of the salaries and related costs are recharged to the Charity. These costs are shown under 'Management Services' and 'Financial Services'.

In this financial year, £68,645 was paid in service fees for financial and charity management costs, with the balance funded by Medway NHS Foundation Trust. This figure includes a management fee of £23,146 paid to The Medway Hospital Charity by NHS Charities Together for leading its Stage 2 Community Partnership programme for the Kent and Medway region. A one-off grant payment of £80,000 was received last financial year to cover all costs associated with this multi-year grant programme.

10. Independent Examiner's remuneration

The Independent Examiner's remuneration of £1,900+VAT (the VAT of which is irrecoverable) related solely to the independent examination of these financial statements with no other additional work undertaken (2021/22: £2,500+VAT).

11. Fixed asset investments

Movement in Fixed Asset Investment	2022/23 £000	2021/22 £000
Market value brought forward	1,250	1,241
Acquisitions at cost	191	390
Disposals	(542)	(248)
Add net (loss)/gain on revaluations	(87)	(205)
Cash movement	(59)	72
Market value as of 31 March	753	1,250
Book Cost	785	1,204

Fixed asset investments	31 March 2023 £000	31 March 2022 £000
UK Invested Unit Trusts	740	1,178
Cash account	10	69
Accrued interest	3	4
Total	753	1,250

12. Analysis of current assets

Debtor receivable within 1 Year	31 March 2023 £000	31 March 2022 £000
Accrued income	3	4
Total	3	4

13. Analysis of cash and deposits

	31 March 2023 £000	31 March 2022 £000
Bank Account	362	118
Total	362	118

14. Analysis of current liabilities

Creditors payable within 1 year	31 March 2023 £000	31 March 2022 £000
Accruals	5	39
Trade payables	0	90
Total	5	129

15. Analysis of charitable funds 2022/23

Analysis of Material fund	Balance at 1 April b/fwd £000	Income £000	Expenditure £000	Gains and (losses) £000	Transfers £000	Balance at 31 March c/fwd £000
Restricted						
NHS Charities Together	18	50	(45)	0	0	23
NHS CT Salary	66	0	(23)	2	0	45
Total Restricted Funds (3)	84	50	(68)	2	0	68
Unrestricted/Designated						
General Fund	203	91	(65)	(16)	1	214
Diabetes Centre	54	0	(3)	(4)	3	50
The Ralph Barrett Legacy	490	0	(34)	(38)	0	418
Medway Cancer Unit	123	12	(16)	(10)	0	109
Orthopaedics General	19	0	(1)	(1)	0	17
Neonatal Fund	23	0	(2)	(2)	0	19
Children's (was Dolphin and Panda Ward General)	25	5	(2)	(2)	0	26
Critical Care	35	12	(5)	(3)	0	39
Haematology Research	17	0	(1)	(2)	0	14
Staff/COVID-19	21	0	(7)	(2)	0	12
Others Unrestricted (35 Funds)	149	6	(15)	(9)	(4)	127
Total Unrestricted Funds (45)	1,159	126	(151)	(89)	0	1,045
Grand Total (48)	1,243	176	(219)	(87)	0	1,113

Analysis of charitable funds 2021/22

Analysis of Material fund	Balance at 1 April b/fwd £000	Income £000	Expenditure £000	Gains and (losses) £000	Transfers £000	Balance at 31 March c/fwd £000
Restricted						
NHS Charities Together	47	0	(26)	1	(4)	18
NHS CT Salary	0	80	(14)	(1)	1	66
Total Restricted Funds (2)	47	80	(40)	0	(3)	84
Unrestricted/Designated						
General Fund	345	162	(311)	7	0	203
Diabetes Centre	56	1	(3)	1	(1)	54
The Ralph Barrett Legacy	543	0	(57)	8	(4)	490
Medway Cancer Unit	132	20	(31)	2	0	123
Breast Care	2	0	0	0	2	4
Neonatal Fund	24	0	(2)	0	1	23
General	24	11	(10)	0	0	25
Critical Care	31	9	(4)	0	(1)	35
Haematology Research	20	0	(1)	1	(3)	17
Staff / COVID 19	16	2	(7)	0	10	21
Other Unrestricted (46 Funds)	172	11	(20)	2	(1)	164
Total Unrestricted Designated Funds (56 Funds)	1,365	216	(446)	21	3	1,159
Grand Total (58 Funds)	1,412	296	(486)	21	0	1,243

Other Unrestricted Funds

The other unrestricted funds have been grouped together for presentational purposes and these funds hold donations made to various departments within the hospital. They all have a closing balance of less than £20,000.

Name of Fund	Description, nature and purpose of the fund
The Ralph Barrett Legacy	Ralph Barrett left a legacy of almost £1 million, with a wish that it go to our orthopaedics department.
General Fund	The General Fund holds all general and unrestricted donations for all areas of the charitable activities.
Medway Cancer Unit	The Medway Cancer Unit is made up of donations to Lawrence Ward and Galton Day Unit.
Diabetes Fund	Contributions to diabetic patient care and relevant education at Medway Maritime Hospital.
NHS Charities Together (salary)	Grant from NHS Charities Together as payment for managing its regional Stage 2 Community Partnerships Programme.
Critical Care	This fund is made up of donations to our intensive care unit, medical high dependency unit and high dependency unit.
Neonatal Fund	Contributions to neonatal care and relevant research at Medway Maritime Hospital.
Staff/COVID-19	This fund was created to support staff wellbeing the COVID-19 pandemic.
Children's	Contributions to support our Children's ward.
Haematology Research	This fund supports blood cancer research.

16. Related party transactions

Medway NHS Foundation Trust is the major beneficiary of the Charity and received grants and contributions of £219,000 (2021/22: £474,000) during the year. Medway NHS Foundation Trust recharged £69,000 for financial and charity management services provided in this financial year (2021/22: £58,000).

In addition, a further £23,146 was recharged to the Trust for The Medway Hospital Charity's management fee of NHS Charities Together's Stage 2 Community Partnership programme for the Kent and Medway region.

None of the members of Medway NHS Foundation Trust Board or senior NHS Foundation Trust staff or parties related to them were beneficiaries of the Charity. Neither the Corporate Trustee, nor any member of the NHS Foundation Trust Board, has received honoraria, emoluments or expenses in the year and the Trustee has not purchased Trustee indemnity insurance.

17. Reconciliation of net income / (expenditure) to net cash flow from operating activities

Movement in Net Cash from Operating Activities	31 March 2023	31 March 2022
	Total £000	Total £000
Net income / (expenditure)	(130)	(168)
Losses/(Gains) on investments	87	(22)
Dividends and interest on investments	(34)	(32)
Interest from bank deposits	0	0
Decrease / (Increase) in debtors	1	4
Increase / (Decrease) in creditors	(124)	84
Net cash provided by operating activities	(200)	(134)

18. Post balance sheet events

There were no post balance sheet events.

19. NHS Charities Together Community Partnerships

The Medway Hospital Charity acts as the Kent and Medway managing agent for NHS Charities Together for its £801,959 multi-year Community Partnerships Programme.

During this financial year, the charity received £254,248 from NHS Charities Together and distributed £254,248 to its community partners.

Medway Council received £141,010 for its mental health advocacy programme, with partner Emerge Advocacy, and Kent Community Health Foundation NHS Foundation Trust £113,238 for its rough sleeper programme.

This money was not income for The Medway Hospital Charity and has been recorded as a pass through cost.

The Charity received funding £80,000 in funding in the last financial year to manage the programme. The management cost for the 2022/23 financial year was £23,146.

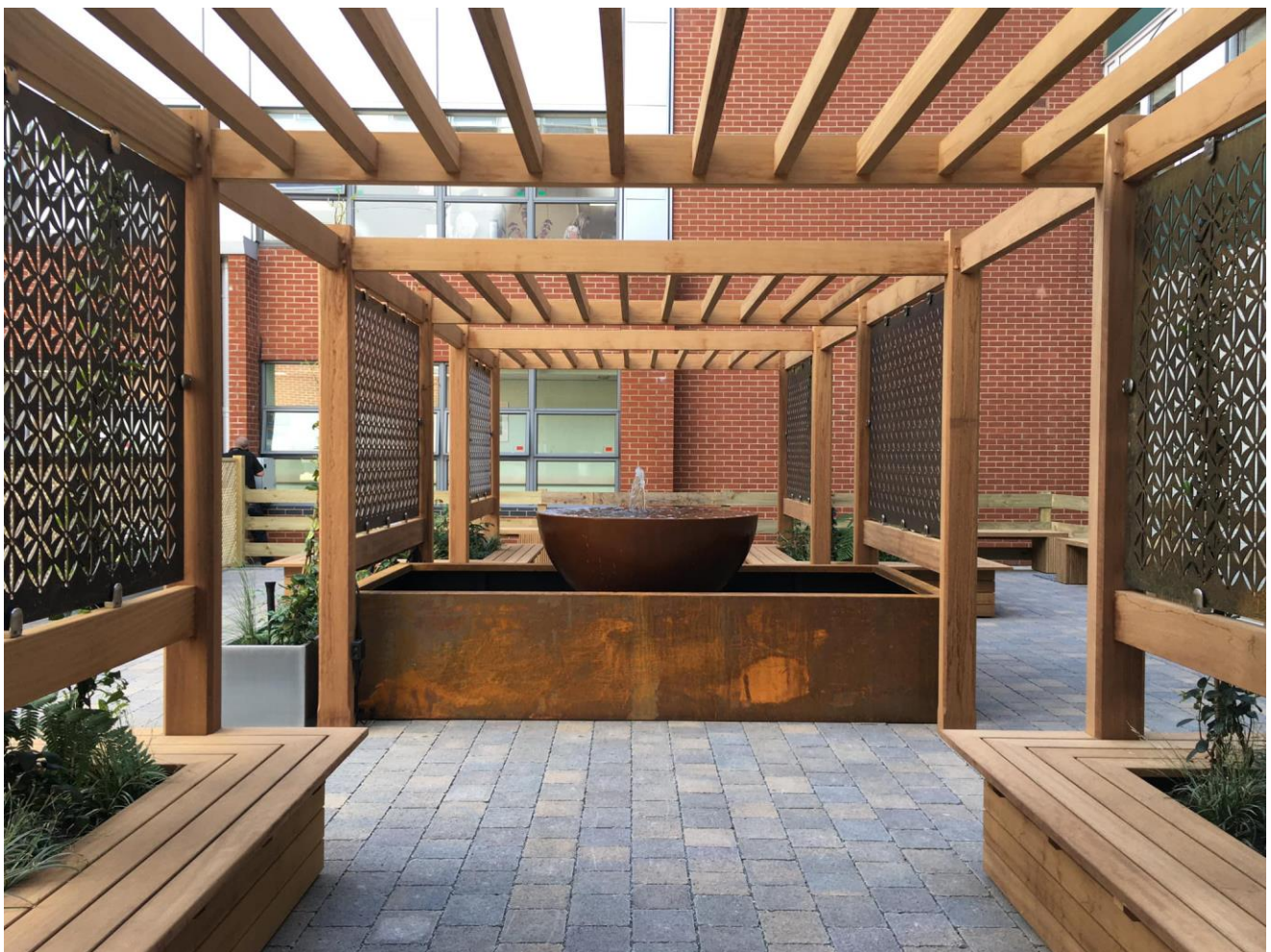
MEDWAY NHS FOUNDATION TRUST CHARITABLE FUND

England & Wales - Charity number 1051748

Accounts

Registered Charity Number: 1051748

Medway NHS Foundation Trust Charitable Fund Annual Report and Accounts 2021/22



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Registered Charity Number: 1051748

Get in touch



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www.medwayhospitalcharity.org.uk



Donna Law
Charity and Fundraising Manager

Foreword from the Chair of the Charitable Funds Committee



I would like to express a heartfelt thank you to each and every one of you who has chosen to support The Medway Hospital Charity.

Medway Hospital
Charity and The
Medway League of Friends.

Your donations, big or small, all add up to make a massive difference to everyone at Medway Maritime Hospital.

Due to your continued support, we have been able to part-fund first-class facilities for both patients and staff and I would like to highlight three important wellbeing spaces.

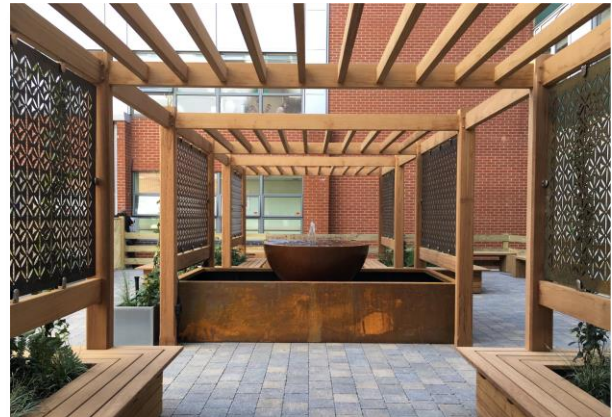
As part of our commitment to equality and inclusion for all, Medway NHS Foundation Trust, with support from The Medway Hospital Charity, opened a Changing Places toilet for people with significant learning and physical disabilities - making it the first acute Trust in Kent and Medway to offer the facility.



Changing Places toilets, which are larger than a standard wheelchair accessible toilet, are specially equipped to ensure those who are unable to use a toilet independently, can use the bathroom hygienically and with dignity.

A much-appreciated outdoor space for people to remember, reflect and rejuvenate has opened outside the cafeteria.

The fully blocked-paved Reflection Garden, which has pergolas, raised beds, privacy screens, seating, plus a stunning water feature was made possible thanks to funding from Medway NHS Foundation Trust, The



The Charity received grant funding of £49,500 from NHS Charities Together to purchase equipment for The Medway Fitness Hub. On behalf of colleagues, who use the staff gym, I would like to say thank you for your support.

The Changing Places facility, Reflection Garden and staff gym are important additions to our hospital, enhancing the mental and physical wellbeing of those who use them.

To end my foreword, I would like to thank my fellow committee members for their ongoing commitment to improve facilities at Medway Maritime Hospital.

In particular, I would like to express my gratitude to Ewan Carmichael, the outgoing Chair of the Charitable Funds Committee, for his service and impactful stewardship of our NHS charity. I look forward to continuing this important work.

A handwritten signature in black ink, appearing to read 'Annyes Laheurte'.

Kind regards,
Annyes Laheurte

Thank you for your support

As ever, we are indebted to you, our supporters, for your generous donations to our hospital charity. Without your financial gifts, we could not have the impact that we do.

We are always looking at new ways to raise more money and this financial year we were delighted to become a partner of **make a smile lottery**.

Players are able to sign up online or in the hospital's main reception



This is a win-win for all as The Medway Hospital Charity receives a regular income to support Medway Maritime Hospital, and players have a chance of winning a weekly cash prize.

Thank you to everyone who has signed up. We know it's a challenging time financially and we really do appreciate your support.

This financial year we were delighted to support buddy chairs for our end-of-life team. These chairs fold into a bed, so that relatives can stay with their loved-ones during their final days.



We also helped fund a piece of equipment to

support pre-term babies and their parents. The LifeStart machine supports optimal umbilical cord management, by the bedside, meaning midwives no longer need to take a baby to a separate area of the delivery room to assess them, when they are born early.



Cancer patients who use the external Galton Day Unit entrance now have protection from the elements –

be that rain or shine – thanks to this charity-funded canopy.

Staff on the unit also requested laptop trollies to allow them to work in the same area they are caring for patients. We were delighted to support this request.



Thank you to NHS Charities
Together for awarding us a £49,500
grant to purchase equipment for The
Medway Fitness Hub, our staff gym.



Officers and Professional Advisers

Trustee:

Medway NHS Foundation Trust is the Corporate Trustee of Medway NHS Foundation Trust Charitable Fund (working name The Medway Hospital Charity) governed by the law applicable to Trusts, principally the Trustee Act 2000 and the Charities Act 2011.

The NHS Foundation Trust Board devolved responsibility for the day-to-day financial management and accounting for the Charitable Funds to the Charitable Funds Committee on behalf of the Corporate Trustee.

Principal officers – key management personnel:

Dr George Findlay – Chief Executive (from 1 May 2021 to 30 May 2022)

Jayne Black – Chief Executive (from 1 June 2022)

Alan Davies – Chief Financial Officer

Glynis Alexander – Director of Communications and Engagement, Lead Director for the Charity

Principal professional advisers:

Bankers

Government Banking Service
1 Ruskin Square
Croydon
CR0 2WF

Lloyds Banking Group
3rd Floor
25 Gresham Street
London
EC2V 7HN

Solicitors

Sintons LLP
The Cube
Barrack Road
Newcastle upon Tyne
NE4 6DB

Independent Examiner

Grant Thornton UK LLP
110 Bishopsgate
London
EC2N 4NY

Investment Fund Managers

Investec Wealth and Investment Limited
30 Gresham Street
London
EC2V 7QN

Principal Office

Medway NHS Foundation Trust
Medway Hospital
Windmill Road
Gillingham
ME7 5NY

Corporate Trustee's Annual Report for Medway NHS Foundation Trust Charitable Fund for the Year Ended 31 March 2022

The Corporate Trustee presents the Charitable Fund annual report together with the financial statements for the year ended 31 March 2022.

The Charity's annual report and accounts for the year ended 31 March 2022 have been prepared by the Corporate Trustee in accordance with Part 8 of the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008, the Charities Statement of Recommended Practice (SORP) 2019 and the provisions of the Trust deed.

The voting members of the NHS Foundation Trust Board who served as Trustees during the financial year were:

Joanne Palmer	Non-Executive Director and Trust Chair
Mark Spragg	Non-Executive Director, Deputy Chair and Senior Independent Director
Ewan Carmichael	Non-Executive Director and Chair of the Charitable Funds Committee
Adrian Ward	Non-Executive Director
Sue Mackenzie	Non-Executive Director
Tony Ullman	Non-Executive Director
Annyes Laheurte	Non-Executive Director
James Devine	Chief Executive (to 30 April 2021)
Dr George Findlay	Chief Executive (from 1 May 2021)
Gurjit Mahil	Deputy Chief Executive
Alan Davies	Chief Financial Officer
Jane Murkin	Chief Nursing Officer (to 4 October 2021)
Evonne Hunt	Chief Nursing Officer (from 25 October 2021)
David Sulch	Chief Medical Officer (to 30 November 2021)
Alison Davis	Chief Medical Officer (from 10 January 2022)
Leon Hinton	Chief People Officer

Changes since 31 March 2022:

Gurjit Mahil	Deputy Chief Executive (to 1 April 2022)
Dr George Findlay	Chief Executive (to 30 May 2022)
Jayne Black	Chief Operating Officer (from 1 April 2022 to 31 May 2022)
Dr George Findlay	Chief Executive (to 30 May 2022)
Jayne Black	Chief Executive (from 1 June 2022)
Paula Tinniswood	Chief Strategy and Transformation Officer (from 1 April 2022 to 31 October 2022)
Mandy Woodley	Interim Chief Operating Officer (from 16 June 2022 to 6 January 2023)
Gavin MacDonald	Interim Chief Operating Officer (from 11 January 2023)
Tony Ullman	Non-Executive Director (to 11 August 2022)
Ewan Carmichael	Non-Executive Director (to 31 August 2022)
Paulette Lewis	Non-Executive Director (from 01 November 2022)

Annyes Laheurte

Interim Chair of Charitable Funds Committee (from 15 September 2022)

The Charitable Fund is registered with the Charity Commission (no. 1051748) in accordance with the Charities Act 2011.

Reference and Administrative details

Medway NHS Foundation Trust Charitable Fund, registered Charity Number 1051748, was entered on the Central Register of Charities on 4 January 1996.

The charity is constituted of 58 individual sub funds as at 31 March 2022, compared to 59 as at March 2021.

The notes to the accounts distinguish the types of fund held and disclose separately all significant funds.

The Charity's parent company is Medway NHS Foundation Trust. The Trust is a public benefit corporation authorised under the National Health Service Act 2006.

The Trust's principal purposes and activities are to provide clinical services to almost half a million patients in the Medway and Swale areas of South East England.

Charitable funds received by the charity are accepted, held and administered as 'funds and property held on trust for purposes relating to the health service in accordance with the National Health Service Act 2006' and these funds are held on trust by the corporate body.

Structure, Governance and Management

The Charity was established using the model declaration of trust and all funds held on trust as at the date of registration were either part of this as unrestricted funds or registered as separate restricted funds under the main Charity.

Subsequent donations and gifts received by the Charity that are attributable to the original

funds are added to those fund balances in accordance with the wishes of the donor.

The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objects of each fund and by designating funds the Trustee respects the wishes of generous donors to benefit patient care and advance the good health and wellbeing of patients, carers and staff.

For funds that are received which have specific restrictions set by the donor, a restricted fund has been established.

Non-Executive Members of the Trust Board are appointed by the Board of Governors, made up of elected public governors, staff governors and partner governors from our local community.

Executive Members of the Board are subject to recruitment by the NHS Foundation Trust. Members of the Trust Board are not individual Trustees under Charity Law but act as agents on behalf of the Corporate Trustee.

The accounting records and the day-to-day administration of the funds are dealt with by the finance department and fundraising team located at Medway Maritime Hospital, Windmill Road, Gillingham, Kent, ME7 5NY.

Partnership Working and Networks

The patients and staff of Medway NHS Foundation Trust are the main beneficiaries of funds from the Charity.

Medway NHS Foundation Trust is a related party by virtue of being Corporate Trustee of the Charity. By working in partnership with the Trust, the Charitable Fund is used to best effect.

When deciding upon the most beneficial way to use the Charitable Fund, the Corporate Trustee has regard to the main objectives, strategies and activities of the Trust.

Objectives and Strategy

The objects established within the governing document relate both to the duties of the Corporate Trustee and the aims of the Charity and are as follows:

“The Trustees shall hold the trust fund upon trust to apply the income, and at their discretion, so far as may be permissible, the capital for any charitable purpose or purposes relating to the National Health Service.”

The Trustee confirms that it has referred to the advice contained in the Charity Commission’s general guidance on public benefit when reviewing the aims and objectives and in planning future activities and setting the grant making policy for the year.

Annual Review: Our Activities

During the year, charitable funds continued to support a wide range of medical and wellbeing-related activities benefiting both patients and staff.

The charitable activities, as detailed in the Statement of Financial Activities (and notes), included the purchase of equipment, staff welfare support and other expenditure directly supporting hospital projects.

In general, funds are used to purchase varied goods and services to support Medway NHS Foundation Trust projects, that fall outside of its NHS budget.

Individual funds receive donations, specifically given to thank staff. These are used to fund ward improvements, enhance patient and staff wellbeing and enable clinicians to attend courses, not funded by the NHS or other sources, which will update them on new ideas or modern techniques within their specialties.

Application of the Charity Commission Code of Governance

We are fully committed to spirit of the code as well as its practical application.

The code articulates seven principles and underlying the principles is the foundation of the Trustee role combined with the charity context.

The context is one of pressure, in which the Trust is working hard to improve quality against a background of historical overspend. It is succeeding, but Trust Board time is dominated by these issues. Consequently, we must continually seek to improve the balance of Trust Board time spent as the Corporate Trustee.

The seven principles are:

Organisational Purpose: We seek to be true to the purpose of the Charity and its values, using its limited resources appropriately

The Charitable Funds Committee (CFC) continues to refer back to the Charity Objects, and scrutinises bids for spending through two main filters: who are the main beneficiaries, and how would this application be perceived by our donors - generally the man or woman in the street?

As part of this continuing self-check, we have struck a balance in which the administration of the charity is partially self-funded rather than drawing fully on the Trust which is working hard to clear its debts.

Leadership: Setting on record the documents which demonstrate leadership is a work in progress. The charity has its Objects and the CFC has its Terms of Reference. We review these and all associated charity policies and procedures on a rolling basis.

Integrity: Integrity, linked to openness and accountability, have to be the bedrocks of our charitable work. The Corporate Trustee and its

Charitable Funds Committee members are required to be fit and proper persons.

Decision-making, Risk and Control:

Delegations within the charity are clear, and there are feedback loops to ensure scrutiny at the appropriate levels.

The biggest practical consideration is the appropriateness of spending in a context of the Trust reducing waste and gripping its own expenditure.

Every spending bid is considered against the question of whether this is something which the Trust ought more appropriately to pay for.

We have continued to improve our control of Delegated Funds, seeking clarity on precisely who benefits.

Board Effectiveness: In terms of this topic, we recognise that this applies both to the Corporate Trustee and to the CFC.

Members receive a general induction, and have access to a collection of governing documents. We also seek opportunities for continuing training.

Balancing the relative amount of time spent on charity matters by Trust Board members, as the Corporate Trustee, against that of the CFC is challenging but is improving.

Our CFC has a good broad covering of skills and we partner informally with other health charities in the region, sharing ideas and benchmarking.

Diversity: We recognise that increasing diversity can make both the Trust Board and the CFC more effective.

We have no barriers in terms of gender or ethnicity, and Governor representation is intended to provide the view of our beneficiaries and donors (the man or woman in our community).

Non-executive members bring a wider view, experience and skill-sets. In the healthcare

field, we have taken account of clinician expertise and opinion by including representation from the Trust's Clinical Council.

Openness and Accountability: As stated earlier, openness and accountability are closely linked to integrity. We welcome Governor involvement and scrutiny.

Grant Making Policy

Grants can be made from either restricted, unrestricted or designated funds. Restricted funds are funds used in accordance with specific, legally-binding restrictions imposed by the donor.

Unrestricted, or designated funds, usually contain donations where a particular part of the hospital or activity was nominated by the donor at the time their gift was made.

While their nomination is not binding on the Trustee, designated funds may reflect these nominations.

Both types of fund are overseen by fundholders who can make grants within their designated area, providing they are within the objectives of the fund and thereby advance public benefit and the wishes of the donor.

Applications are reviewed and approved by the Charity and Fundraising Manager, Chief Executive and Chair of the Charitable Funds Committee or the Charitable Funds Committee.

Reserves Policy

For this purpose, the term 'reserves' refers to the resources the Charity has or can make available to spend for any or all of the Charity's purposes once it has met planned commitments or other expenditure.

Our policy on reserves have been, wherever possible, to maintain capital investments at existing levels and to spend only the additional income received.

However, during the past few years, spending has accelerated beyond income to meet the needs of patients and staff within Medway NHS Foundation Trust.

As disclosed in the Statement of Financial Activities, in net income before investment realised gains, there has been a £190,000 deficit over expenditure.

The spend was agreed by the Charitable Funds Committee and primarily relates to funding projects such as the Changing Places facility, Reflection Garden and equipment for the Medway Fitness Hub, our staff gym.

This is still considered to be compliant with the reserves policy.

Our Future Plans

There have been changes recently, both locally for the Foundation Trust and more widely within the health sector. The future direction of the Charity continues to be shaped by these external factors.

It is a particularly challenging time for the third sector in the current cost of living crisis.

The reconfiguration of services and the plans for redesigning patient care to meet the needs of the future will influence the future priorities for spending funds.

A Review of our Finances, Achievements and Performance

The net assets of the Charitable Fund as at 31 March 2022 were £1,243,000 (2021: £1,412,000). Overall, there was a reduction in the value of net assets, due to a deficit in income over expenditure of £168,000.

The Charity continues to rely on donations, fundraising, investments and legacies as the main sources of income.

Total incoming resources (excluding non-cash donations) were £70,000 less than in 2020/21.

The Charity did not receive any material non-cash donations in 2021/22 (£100,000 of non-cash donations received in 2020/21).

Total Expenditure (excluding non-cash donations) decreased by £288,000 from 2020/21. That was a high-spending financial year with the Charity purchasing a significant piece of simulation equipment from an orthopaedic legacy. It also provided significant wellbeing support for staff during the COVID-19 pandemic.

Expenditure on direct charitable activity of £473,000 (2020/21: £763,000) represents 97 per cent of total expenditure of £486,000. (2020/21: 99 per cent of total expenditure of £774,000)

Performance management

The Charity contributed £58,000 (£37,000 2020/21) this year towards fundraising and finance salaries, with Medway NHS Foundation Trust funding the balance. This £58,000 includes a management fee paid to The Medway Hospital Charity by NHS Charities Together for leading its Stage 2 Community Partnership programme for the Kent and Medway region.

To simplify the approval process, the charity relies on the Charity and Fundraising Manager to identify the appropriateness of funding requests and to adhere to the approved scheme of delegation.

Investments

In 2021/22, the Corporate Trustee invested its funds with Investec Wealth and Investment Limited.

Investments and an element of cash holding not required for day-to-day use, are managed by Investec Wealth and Investment Limited.

Any exceptional income, such as donations or legacies of more than £50,000, are considered for long-term investment, dependent upon market conditions and expenditure plans.

The portfolio of investments recorded a gain of £22,000 this financial year (2020/2021:

£103,000 gain). The charity also received £32,000 (2020/2021: £32,000) of income from investments and bank deposits.

Going Concern

The charity's activities, results and future plans are disclosed in the Trustee's annual report. The Trustee has assessed the balance sheet and likely future cash flows of the charity at the date of approving the financial statements.

Although in 2021/22 donations to our charity slowed, reserves have been maintained. Income from donations is lower but stable and expenditure is discretionary, therefore the Corporate Trustee believes that there are no material uncertainties that call into doubt the Charity's ability to continue in operation and believes the Charity is well placed to manage its business risks successfully. In addition to ongoing donations, The Medway Hospital Charity also secured £132,159 in grants from NHS Charities Together (NHSCT). £49,500 was awarded to pay for gym equipment for The Medway Fitness Hub; £2,500 to buy Christmas gifts for young patients and a further £80,159 was received to pay The Medway Hospital Charity for setting up and managing NHSCTs Kent and Medway regional Community Partnerships programme, due to start in the 2022/23 financial year.

The charity sector is still recovering from the impact of the COVID-19 pandemic, which had a negative impact on the ability to generate income through face-to-face fundraising.

Face-to-face fundraising post-pandemic has not recovered to the levels before COVID-19.

Donations during the last quarter of 2021/22 donations were also impacted by the Russian invasion of Ukraine, rising energy prices and high inflation.

Despite these challenges, the Trustee is confident the charity has adequate resources to continue in operational existence for the foreseeable future.

Thus, the Trustee continues to adopt the going concern basis of accounting in preparing the annual financial statements.

A Big Thank You

On behalf of the staff and patients who have benefited from improved services due to donations and grants, the Corporate Trustee would like to thank all patients, relatives and staff who have made charitable donations.



The Mayor of Medway, Cllr Jan Aldous, joined Chief Executive, Dr George Findlay and representatives from The Medway League of Friends, The Medway Hospital Charity and contractors Drakemoor to open the Reflection Garden in Purple Zone, Level One.

Provision of information to the Independent Examiner

Each of the persons who are agents of the Corporate Trustee at the time when this Trustee's report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant information of which the charitable company's Independent Examiner is unaware, and
- that the Corporate Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the charitable company's Independent Examiner in connection with preparing its report and to establish that the charitable company's independent examiner is aware of that information.

This confirmation is given and should be interpreted in accordance with the provisions of section 418 of the Companies Act 2006.

Approved on behalf of the Corporate Trustee on 17 January 2023 and signed on its behalf by:



Jayne Black
Chief Executive
Medway NHS Foundation Trust



Joanne Palmer
Chair
Medway NHS Foundation Trust

Statement of Corporate Trustee Responsibilities

The Corporate Trustee is responsible for preparing the Trustee's Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

The law applicable to charities in England requires the Trustee to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed.

It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent examiner's report to the corporate trustee of Medway NHS Foundation Trust Charitable Fund

I report on the accounts of Medway NHS Foundation Trust Charitable Fund (the "Charity") for the year ended 31 March 2022, which are set out on pages 17 to 28.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act 2011;
 - to prepare accounts which accord with the accounting records; and
 - to comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008have not been met, or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a comparison of the accounts with the accounting records kept by the charity. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as corporate trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement above.

Respective responsibilities of corporate trustee and examiner

The charity's corporate trustee is responsible for the preparation of the accounts. The charity's trustee considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Chartered Institute of Public Finance.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011;

- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011; and
- to state whether particular matters have come to my attention.

Your attention is drawn to the fact that the charity's trustees have prepared the charity's accounts in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) issued in October 2019 in preference to the Statement of Recommended Practice 'Accounting and Reporting by Charities: Statement of Recommended Practice (revised 2005)' issued in April 2005 which is referred to in the Charities (Accounts and Reports) Regulations 2008 but has been withdrawn. I understand that the charity's trustee has done this in order for the charity's accounts to give a true and fair view in accordance with United Kingdom Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

Use of this report

This report is in respect of an examination carried out under section 145 of the Charities Act 2011. This report is made solely to the charity's corporate trustee, as a body, in accordance with the regulations made under section 154 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustee those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustee as a body, for my work, for this report, or for the opinions I have formed.

Darren Wells

Darren Wells, CPFA
Grant Thornton UK LLP
Chartered Accountants,
London

19th January 2023

Medway NHS Foundation Trust Charitable Fund - Statement of Financial Activities for the Year Ended 31 March 2022

	Note	Restricted Funds	Unrestricted Funds	2021/22 Total Funds £000	2020/21 Total Funds Restated £000
Income from					
Donations	3	0	132	132	165
Donations (non-cash)	3	0	0	0	100
Grants (from NHS Charities Together)	7	80	52	132	169
Investments	4	0	32	32	32
Total Income		80	216	296	466
Expenditure on					
Raising Funds	5	0	12	12	11
Charitable Activities	6	39	436	474	763
Total expenditure		39	448	486	774
Net income / (loss) before investment gains / losses		41	(232)	(190)	(308)
Other recognised gains / (losses): Realised and unrealised gains on investment assets	10	(1)	23	22	103
Net income / (loss) for the year		40	(209)	(168)	(205)
Gross transfers between funds		(3)	3	0	0
Net movement in funds		37	(206)	(168)	(205)
Reconciliation of Funds Total					
Funds brought forward at 1 April		47	1,365	1,412	1,617
Total Funds carried forward at 31 March		84	1,159	1,243	1,412

There were no other recognised gains or losses other than those listed above and the net loss for the year. All income and expenditure derives from continuing activities.

Medway NHS Foundation Trust Charitable Fund - Balance Sheet for the year ended 31 March 2022

	Note	Restricted Funds	Unrestricted Funds	2021/22 Total Funds £000	2020/21 Total Funds £000
Fixed assets:					
Investments	10	19	1,231	1,250	1,241
Total Fixed Assets		19	1,231	1,250	1,241
Current Assets:					
Debtors	11	0	4	4	8
Cash at bank and in hand	12	8	110	118	208
Total Current Assets		8	114	122	216
Current liabilities:					
Creditors: Amounts falling due in 1 year	13	18	111	129	45
Total Current Liabilities		18	111	129	45
Net assets		9	1,234	1,243	1,412
The Funds of the Charity:					
Restricted funds	14	84	0	84	47
Unrestricted funds	14	0	1,159	1,159	1,365
Total Charity funds		84	1,159	1,243	1,412

The financial statements of Medway NHS Foundation Trust Charitable Fund registered number 1051748 were approved and authorised for issue by the Corporate Trustee on 17 January 2023 and have been signed on its behalf by:



Jayne Black
Chief Executive
Medway NHS Foundation Trust



Joanne Palmer
Chair
Medway NHS Foundation Trust

Medway NHS Foundation Trust Charitable Fund - Cash Flow Statement for the year ended 31 March 2022

	Note	2021/22 Total Funds £000	2020/21 Total Funds £000
Cash flows from operating from operating activities			
Net cash from operating activities	16	(134)	(307)
Cash flows from investing activities			
Dividends and interest from investments	4	32	32
Disposal/(Purchase) of investments	10	12	(190)
Net cash provided by investing activities		44	(158)
Change in cash and cash equivalents in the year		(90)	(465)
Cash and cash equivalents at the beginning of the year		208	673
Cash and cash equivalents at the end of the year	12	118	208

Notes on the accounts

1. Accounting Policies

a.) Basis of accounting

The financial statements have been prepared under the historical cost convention, in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities (SORP 2019)" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1 January 2019; and the Charities Act 2011. The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound (£'000).

b.) Preparation of financial statements – going concern basis

The accounts have been prepared on the going concern basis which assumes the Charity will continue for the foreseeable future. As reserves have been maintained, income from donations is stable and expenditure is discretionary, the Corporate Trustee believes that there are no material uncertainties that call into doubt the Charity's ability to continue in operation.

c.) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. Unrestricted funds are those funds which are given to the charity (whether solicited or unsolicited) without any restrictions imposed by the particular donor. Designated funds are funds set up to support a specific speciality. Donors can request their money goes into a designated fund to support an area of their choice, for example critical care.

d.) Incoming resources

All incoming resources are recognised once the Charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

e.) Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on raising funds includes the costs incurred in generating fundraising income and the costs associated with making the investments.

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objectives of the Charity.

Expenditure on charitable activities includes:

- Grant support given to Medway NHS Foundation Trust.
- Direct costs of delivering grants and services.
- Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include salaries recharged to the charity by the NHS Foundation Trust and independent examiner fees. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in Note 8.

Costs associated with purchasing new equipment:

- Any equipment deemed a fixed asset in nature is included in purchase of new equipment as it is donated to Medway NHS Foundation Trust, and therefore not recorded as a fixed asset within the Charity's accounts.

Grant commitments are recognised when a constructive obligation arises that result in payment being unavoidable. Grants are only made to related or third party NHS bodies and non NHS bodies in furtherance of the charitable objects of the funds.

A liability for such grants is recognised when approval has been given by the Trustee. The NHS Foundation Trust has full knowledge of the plans of the Trustee, therefore a grant approval is taken to constitute a firm intention of payment which has been communicated to the NHS Foundation Trust, and so a liability is recognised.

Contractual arrangements are recognised as goods or services supplied.

f.) Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

g.) Allocation of overhead and support costs

Overhead and support costs have been allocated as a direct cost or apportioned on an appropriate basis between charitable activities and governance costs.

h.) Costs of generating funds

The costs of generating funds are the Investec Wealth & Investment Limited management fees.

i.) Fixed asset investments

Investments are stated at market value as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

j.) Realised / Unrealised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value (or purchase date if later).

k.) Staff costs

In this financial year, a total of £58,000 was paid in wages for financial and charity management costs, with the balance funded by Medway NHS Foundation Trust. The £58,000 includes a management fee paid to The Medway Hospital Charity by NHS Charities Together for leading its Stage 2 Community Partnership programme for the Kent and Medway region. A one-off grant payment of £80,000 was received this financial year to cover all costs associated with this multi-year grant programme.

l.) Taxation

The Charity takes advantage of certain exemptions from taxation on income and gains, to the extent that they are applied for charitable purposes.

m.) Debtors and Creditors

As per the Trust's Standing Financial Instructions, the debtor, creditor and financial instrument accounting policies in place for the Trust are also used for the charity. All financial instruments are subject to impairment review on an annual basis.

2. Critical Accounting, Judgements and Key Sources of Estimation Uncertainty

In the application of the Charity's accounting policies, which are described in note 1, the Corporate Trustee is required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

The Trustee does not consider there are any critical judgements or sources of estimation uncertainty requiring disclosure beyond the accounting policies listed above.

3. Analysis of income from donation, legacies and non-cash donations

Donations	2021/22 £000	2020/21 £000
Donations - £0 - £1,000	54	45
Donations - £1,001 - £10,000	67	52
Donations - £10,000 +	11	237
Total	132	334

In 2021/22, The Medway Hospital Charity did not receive any material non-cash donations (2020/21: £100,000 in non-cash gifts were donated to staff during the pandemic). We received grants of more than £132,000 in grants from NHS Charities Together. In 2020/21 we reported donations of £334,000. In the 2021/22 Annual Report and Accounts, we have reclassified the previous financial year's donations as follows: £169,000 Grants (from NHS Charities Together) and £165,000 in donations.

Donations Non-cash	2021/22 £000	2020/21 £000
Donations £0 - £1,000	0	21
Donations - £1,001 - £10,000	0	28
Donations - £10,000 +	0	51
Total	0	100

4. Analysis of income from investments

	2021/22 £000	2020/21 £000
Income from Investment Portfolio	32	32
Total	32	32

5. Analysis of expenditure on raising funds

	2021/22 £000	2020/21 £000
Investment management costs	12	10
Bank Charges	0	1
Total	12	11

6. Analysis of charitable expenditure

All of the resources expended by the Charity were in the form of grants to Medway NHS Foundation Trust in support of a range of charitable activities.

	2021/22 £000	2020/21 £000
Purchase of New Equipment	141	369
Research and Development	0	30
Staff Welfare	100	128
Patient Welfare	79	61
Other Contributions to Medway NHS Foundation Trust	92	144
Governance costs (see note 8)	62	31
Total	474	763

7. Analysis of grants

All grants are made to Medway NHS Foundation Trust. The Corporate Trustee operates a scheme of delegation. All grant-funded activity and the disbursement of funds is managed by the Charity and Fundraising Manager.

This is in accordance with the directions set out by the Trustee in charity Standing Orders and Financial Instructions. The total cost of grant-making is disclosed in the activity analysis on the face of the Statement of Financial Activities.

In 2020/21 we reported donations of £334,000. In the 2021/22 Annual Report and Accounts we have reclassified the previous financial year's donations as follows: £169,000 Grants (from NHS Charities Together) and £165,000 in donations.

In 2021/22 The Medway Hospital Charity became Lead Charity for the NHS Charities Together Stage Two Community Partnership programme and will act as agent for these funds, disbursing them to successful grant applicants in the 2022/23 financial year. This grant money will not form part of The Medway Hospital Charity's income.

8. Allocation of support costs and overheads.

Once allocation and/ or apportionment of overhead and support costs has been made between Charitable Activities and Governance Costs, the cost attributable to Charitable Activities is apportioned across those activities in proportion to total spend.

Allocation and apportionment to Governance Costs	2021/22 Total £000	Allocated to Governance £000	Residual for apportionment £000	2020/21 Total £000
Management Services	43	43	0	22
Financial Services	16	16	0	16
Independent Examination Fee/Independent Audit Fee	3	3	0	3
Prior year over accrual	0	0	0	(10)
Total	62	62	0	31

Staff are employed by Medway NHS Foundation Trust. Where staff perform a service to the Charitable Fund an element of the salaries and related costs are recharged to the Charity. These costs are shown under 'Management Services' and 'Financial Services'.

In this financial year, a total of £58,000 was paid in wages for financial and charity management costs, with the balance funded by Medway NHS Foundation Trust. The £58,000 includes a management fee paid to The Medway Hospital Charity by NHS Charities Together for leading its Stage 2 Community Partnership programme for the Kent and Medway region. A one-off grant payment of £80,000 was received this financial year to cover all costs associated with this multi-year grant programme.

9. Independent Examiner's remuneration

The Independent Examiner's remuneration of £2,500+VAT (the VAT of which is irrecoverable) related solely to the independent examination of these financial statements with no other additional work undertaken (2020/21: £2,500+VAT).

10. Fixed asset investments

Movement in Fixed Asset Investment	2021/22 £000	2020/21 £000
Market value brought forward	1,241	948
Acquisitions at cost	0	200

Medway NHS Foundation Trust Charitable Fund - Year Ended 31 March 2022

Disposals	0	0
Fund adjustment for investment income and management fees	(12)	(10)
Add net (loss)/gain on revaluations	22	103
Market value as of 31 March	1,250	1,241
Book Cost	1,204	1,192
Fixed asset investments	31 March 2022	31 March 2021
	£000	£000
UK Invested Unit Trusts	1,250	1,241
Total	1,250	1,241

11. Analysis of current assets

Debtor receivable within 1 Year	31 March 2022	31 March 2021
	£000	£000
Accrued income	4	8
Total	4	8

12. Analysis of cash and deposits

	31 March 2022	31 March 2021
	£000	£000
Bank Account	118	208
Total	118	208

13. Analysis of current liabilities

Creditors payable within 1 year	31 March 2022	31 March 2021
	£000	£000
Accruals	39	45
Trade payables	90	0
Total	129	45

14. Analysis of charitable funds 2021/22

Analysis of Material fund	Balance at 1 April b/fwd £000	Income £000	Expenditure £000	Gains and (losses) £000	Transfers £000	Balance at 31 March c/fwd £000
Restricted						
NHS Charities Together	47	0	(26)	1	(4)	18
NHS CT Salary	0	80	(13)	(1)	1	66
Total Restricted Funds (2)	47	80	(39)	0	(3)	84
Unrestricted/Designated						
General Fund	345	162	(311)	7	0	203
Diabetes Centre	56	1	(3)	1	(1)	54
The Ralph Barrett Legacy	543	0	(57)	8	(4)	490
Medway Cancer Unit	132	20	(31)	2	0	123
Breast Care	2	0	0	0	2	4
Neonatal Fund	24	0	(2)	0	1	23
Dolphin & Panda Ward General	24	11	(10)	0	0	25
Critical Care	31	9	(4)	0	(1)	35
Haematology Research	20	0	(1)	1	(3)	17
Staff/COVID-19	16	2	(7)	0	10	21
Others Unrestricted (46 Funds)	172	11	(21)	3	(1)	164
Total Unrestricted Funds (56)	1,365	216	(448)	23	3	1,159
Grand Total (58)	1,412	296	(486)	22	0	1,243

Analysis of charitable funds 2020/21

Analysis of Material fund	Balance at 1 April b/fwd £000	Income £000	Expenditure £000	Gains and (losses) £000	Transfers £000	Balance at 31 March c/fwd £000
Restricted						
Eva May Cancer	14	0	(15)	1	0	0
Foley Legacy (Heart Treatment)	4	0	(4)	0	0	0
NHS Charities Together	0	50	(103)	0	100	47
Total Restricted Funds (2)	18	50	(122)	(0)	100	

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Unrestricted/Designated

General Fund	277	196	(148)	18	2	345
Diabetes Centre (previously Peter Simons)	35	0	(1)	2	20	56
Medway Diabetes Research	29	0	(11)	2	(20)	0
Ralph Barrett Legacy	851	0	(362)	54	0	543
Medway Cancer Unit	119	24	(19)	8	0	132
Breast Care	32	0	(32)	2	0	2
Neonatal Fund	30	0	(8)	2	0	24
Dolphin & Panda Ward General	22	8	(7)	1	0	24
Critical Care	20	13	(3)	1	0	31
Haematology Research	20	0	(4)	1	0	20
Staff / COVID 19	0	163	(47)	0	(100)	16
Other Unrestricted (46 Funds)	165	12	(10)	11	(2)	174
Total Unrestricted Designated Funds (57 Funds)	1,599	416	(641)	102	100	1,365
Grand Total (59 Funds)	1,617	466	(763)	103	(0)	1,412

Other Unrestricted Funds

The other unrestricted funds have been grouped together for presentational purposes and these funds hold donations made to various departments within the hospital. They all have a closing balance of less than £20,000. The funds below had a closing balance of more than £20,000 as of Year Ended 2021/22.

Name of Fund	Description, nature and purpose of the fund
The Ralph Barrett Legacy	Ralph Barrett left a legacy of almost £1 million, with a wish that it go to our orthopaedics department.
General Fund	The General Fund holds all general and unrestricted donations for all areas of the charitable activities.
Medway Cancer Unit	The Medway Cancer Unit is made up of donations to Lawrence Ward and Galton Day Unit.
Diabetes Fund	Contributions to diabetic patient care and relevant education at Medway Maritime Hospital.
NHS Charities Together (salary)	Grant from NHS Charities Together as payment for managing its regional Stage 2 Community Partnerships Programme.
Critical Care	This fund is made up of donations to our intensive care unit, medical high dependency unit and high dependency unit.

Neonatal Fund	Contributions to neonatal care and relevant research at Medway Maritime Hospital.
Staff/COVID-19	This fund was created to support staff wellbeing the COVID-19 pandemic.
Dolphin and Panda Ward	Contributions to support our Children's ward.

15. Related party transactions

Medway NHS Foundation Trust is the major beneficiary of the Charity and received grants and contributions of £473,000 (2020/21 £763,000) during the year. Medway NHS Foundation Trust recharged £58,000 for costs of financial and charity management services provided to the charity in this financial year (2020/21 £37,000). The £58,000 includes a management fee paid to The Medway Hospital Charity by NHS Charities Together for leading its Stage 2 Community Partnership programme for the Kent and Medway region.

None of the members of Medway NHS Foundation Trust Board or senior NHS Foundation Trust staff or parties related to them were beneficiaries of the Charity. Neither the Corporate Trustee, nor any member of the NHS Foundation Trust Board, has received honoraria, emoluments or expenses in the year and the Trustee has not purchased Trustee indemnity insurance.

16. Reconciliation of net income / (expenditure) to net cash flow from operating activities

Movement in Net Cash from Operating Activities	31 March 2022	31 March 2021
	Total £000	2020/21 Total £000
Net income / (expenditure)	(168)	(205)
(Gains)/losses on investments	(22)	(103)
Dividends and interest on investments	(32)	(32)
Interest from bank deposits	0	0
Decrease / (Increase) in debtors	4	2
Increase / (Decrease) in creditors	84	30
Net cash provided by operating activities	(134)	(307)

17. Post balance sheet events

There were no post balance sheet events.

MEDWAY NHS FOUNDATION TRUST CHARITABLE FUND

England & Wales - Charity number 1051748

Accounts

Medway NHS Foundation Trust Charitable Fund Annual Report and Accounts 2020/21



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Medway NHS Foundation Trust Charitable Fund - Year Ended 31 March 2021



Registered Charity Number: 1051748

Get in touch



01634 825398



medwayft.charity@nhs.net



www.medwayhospitalcharity.org.uk



Donna, Charity and
Fundraising Manager and
Cheryl, Fundraising Officer

Foreword from the Chair of the Charitable Funds Committee



Managing the COVID-19 crisis has been challenging for everyone but none more so than NHS staff.

The level of appreciation shown by our wonderful communities in Medway and Swale has been truly humbling and we cannot say thank you enough.

Friends, families, patients, community groups and corporate supporters have demonstrated their love and commitment to our hospital by donating both money and gifts such as scrubs, toiletries, DAB radios, food and drinks.

In this financial year, we gratefully received more than £334,000 in grants and donations, plus £100,000 in non-cash gifts.

Of this total, £168,600 was granted by NHS Charities Together after its COVID-19 Urgent Appeal galvanised fundraisers across the UK - its most famous supporter was the late Sir Captain Tom Moore.

We used £80,000 of this grant money to contribute towards The Medway Fitness Hub, our new state-of-the art staff gym and set aside £15,000 to pay for gym equipment. The gym opened in October 2021.

The charity also purchased a COVID-19 lung simulator to enhance staff expertise in this area and we commissioned training in Black Asian and Minority Ethnic (BAME) Leadership.

We funded furniture and resources for our staff wellbeing hub and created an external courtyard garden for our staff to have a welcoming outdoor space to improve their mental wellbeing.

COVID-19 research projects were also supported and we set up our Prehabilitation team with tablets so that vulnerable groups, without access to technology, can use these tablets to exercise at home to prepare for surgery, with the guidance of a Clinical Exercise Physiologist. Other monetary donations made during the pandemic have also been spent on improvements for patient and staff wellbeing.

The charity purchased picnic benches for outdoor areas, fridges, microwaves and kettles for staff rooms plus deodorants, hand and face creams and food and drinks for staff care packs.

We paid for tablets for patients to communicate with their relatives and portable landline phones.

A TV was put up in our discharge lounge and we are paying for newspapers and magazines to keep patients entertained.

Due to your generosity we were able to purchase commemorative candles for our nurses to mark the International Year of the Nurse and Midwife.

We paid for COVID-19 badges for staff and held a Commemorative COVID-19 cream tea between the lockdowns to thank our colleagues and to remember lives lost. We also sent all our staff a Christmas card with sunflower seeds to sow a brighter 2021.

Kind regards,
Ewan Carmichael

Thank you for your support



Gym
equipment

The 2020-21 financial year has been like no other in the history of the NHS. Our communities showed their love and affection for our hospitals by donating more than £100,000 in non-cash gifts, as well as contributing to our income of £334,000.

Of this total - £168,600 in grants was donated by NHS Charities Together and £22,709 to our Charity's COVID-19 staff Just Giving appeal.

We used or allocated our grant money from NHS Charities Together to fund the following:

The Medway Fitness Hub
(gym conversion) **£80,000**

Gym equipment
(allocated to the Medway Fitness Hub) **£15,000**

Trauma Incident Management Training
(allocated) **£23,904**

COVID-19 lung simulator **£5,108**

Repatriation of a member of staff **£6,180**

Staff wellbeing hub
(internal - furniture / food etc) **£1,170**

Research and Innovation grants
(allocated) **£12,676**

Support for BAME Network **£11,178**

Prehabilitation tablets with data sims **£9,584**

Staff Courtyard
(jointly funded with The Medway Hospital Charity) **£3,800**

TOTAL **£168,600**



The
Medway
Fitness
Hub



COVID-19
lung
simulator



Wellbeing
Hub



BAME
Network
event



Staff
Courtyard



How we have spent your donations

The charity agreed to fund projects totalling £763,000 (including non-cash donations) in this financial year. Much of this work was to support staff and patients throughout the COVID-19 pandemic with tablets, additional portable phones and whiteboards so that patients and families could communicate with their loved ones and our staff. We also paid for dandelion remembrance plaques. These were sent to families of patients who had died, in our hospital, of COVID-19.



We purchased toiletries and food to make care packs for our colleagues and paid for fridges, microwaves and kettles to improve their staff room areas.

However, the biggest purchase of £338,000 was for a suite of orthopaedic arthroscopy equipment. This was made possible by a legacy of almost £1 million from the late Ralph Barrett.

Mr Barrett badly injured his leg during the Second World War. His leg was saved by surgeons at Medway Maritime Hospital and he was so grateful that that the Charity became the main beneficiary of his Will.



It seemed fitting therefore to purchase equipment to train our surgeons of the future.

We also used an additional £79,445.19 to buy orthopaedic equipment for theatre teams and donated £45,439.87 to the Medway NHS Foundation Trust to contribute to the purchase of a third tomosynthesis machine to increase early diagnosis of breast cancer.

We made further improvements to our Palliative Care room on Lawrence ward by purchasing items to make the room feel less clinical and more homely.

We purchased six recliner chairs for patients in our cardiology ward and 30 stackable chairs for our cancer unit. Galton Day Unit also received an Accuvein vein finder thanks to a generous donation from a grateful family.

We also supported the Trust's 'Different Not Less' campaign to highlight issues faced by patients with learning disabilities by purchasing information cards and badges.



Orthopaedic Consultant Rohit Jain said: "The VirtaMed ArthroSTM knee, shoulder, hip, and ankle simulator for arthroscopic skill training uses an original arthroscope, camera and other surgical instruments adapted for virtual reality simulation.

The goal is to shorter learning curves and seamless transfer of skills to the operating theatre. Virtual reality simulators accelerate the time needed to gain competency. Original instruments provide a complete training experience and optimally prepare users for the real procedure."



We also supported our Research and Development team with the DNA Helix and research artwork in our atrium.

The DNA Helix and Research and Innovation artwork, which cost £44,091.20, was created as a visual display to increase the awareness of research specialties within Medway NHS Foundation Trust, to celebrate our successes and to encourage greater participation in future projects.

For the past eight years, Medway NHS Foundation Trust has had the highest number of patients participating in clinical research in the Kent, Surrey and Sussex region.

The department is recognised at national and international level and by participating in research, the Trust offers our patients novel and up-to-date treatments. For example, during the COVID-19 pandemic, we saved many lives by offering experimental treatment such as Dexamethasone (part of the REVOCERY trial) which was subsequently adopted as standard treatment.

The Research and Innovation team seek new treatments in all specialities - examples include Oncology, Diabetes, Neonatology, Fetal Medicine and Critical Care.

Thanks to your generous donations we have been able to make a positive impact to benefit both patients and staff and with your continued support, we will be able to do so for many years to come.



Officers and Professional Advisers

Trustee

Medway NHS Foundation Trust is the Corporate Trustee of Medway NHS Foundation Trust Charitable Fund (working name The Medway Hospital Charity) governed by the law applicable to Trusts, principally the Trustee Act 2000 and the Charities Act 2011. The NHS Foundation Trust Board devolved responsibility for the day to day financial management and accounting for the Charitable Funds to the Charitable Funds Committee on behalf of the Corporate Trustee.

Principal officers – key management personnel

Dr George Findlay - Chief Executive (from 1 May 2021)
Alan Davies - Chief Finance Officer (from 2 November 2020)
Glynis Alexander – Executive Director of Communications and Engagement (from 6 September 2018)

Principal professional advisers:

Bankers

Lloyds Banking Group 3rd Floor 25 Gresham Street London EC2V 7HN	Government Banking 1 Ruskin Square Croydon CR20 2WF
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Solicitors

Sintons LLP
The Cube
Barrack Road
Newcastle upon Tyne
NE4 6DB

Independent Examiner

Grant Thornton UK LLP
110 Bishopsgate
London
EC2N 4NY

Investment Fund Managers

Investec Wealth and Investment Limited
30 Gresham Street
London
EC2V 7QN

Principal Office

Medway NHS Foundation Trust
Medway Hospital
Windmill Road
Gillingham ME7 5NY

Trustee's Annual Report for Medway NHS Foundation Trust

The Corporate Trustee presents the Charitable Fund annual report together with the financial statements for the year ended 31 March 2021.

The Charity's annual report and accounts for the year ended 31 March 2021 have been prepared by the Corporate Trustee in accordance with Part 8 of the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008, the Charities Statement of Recommended Practice (SORP) 2019 and the provisions of the Trust deed.

The voting members of the NHS Foundation Trust Board who served as Trustees during the financial year were:

Joanne Palmer	Non-Executive Director and Trust Chair (Acting Chair from 1 April 2020 to 20 October 2020)
Mark Spragg	Non-Executive Director Deputy Chair and Senior Independent Director (from 20 October 2020)
Ewan Carmichael	Non-Executive Director and Chair of the Charitable Funds Committee
Adrian Ward	Non-Executive Director
Sue Mackenzie	Non-Executive Director
Tony Ullman	Non-Executive Director
James Devine	Chief Executive
Richard Eley	Chief Financial Officer (to 1 November 2020)
Alan Davies	Chief Financial Officer (from 2 November 2020)
Jane Murkin	Chief Nursing and Quality Officer
David Sulch	Chief Medical Officer
Leon Hinton	Chief People Officer

Changes since 31 March 2021:

Annyes LaHeurte	Non-Executive Director (from 1 April 2021)
James Devine	Chief Executive (to 30 April 2021)
Dr George Findlay	Chief Executive (from 1 May 2021)

The Charitable Fund is registered with the Charity Commission (no. 1051748) in accordance with the Charities Act 2011.

Reference and Administrative details

Medway NHS Foundation Trust Charitable Fund, registered Charity Number 1051748, was entered on the Central Register of Charities on 4 January 1996. The charity is constituted of 59 individual sub funds as at 31 March 2021, compared to 71 as at March 2020. The notes to the accounts distinguish the types of fund held and disclose separately all significant funds. The Charity's parent company is Medway NHS Foundation Trust. The Trust is a public benefit corporation authorised under the National Health Service Act 2006. The Trust's principal purposes and activities are to provide clinical services to almost half a million patients in the Medway and Swale areas of South East England. Charitable funds received by the charity are accepted, held and administered as funds and property held on trust for purposes relating to the health service in accordance with the National Health Service Act 2006 and these funds are held on trust by the corporate body.

Structure, Governance and Management

The Charity was established using the model declaration of trust and all funds held on trust as at the date of registration were either part of this as unrestricted funds or registered as separate restricted funds under the main Charity. Subsequent donations and gifts received by the Charity that are attributable to the original funds are added to those fund balances in accordance with the wishes of the donor.

The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objects of each fund and by designating funds the Trustee respects the wishes of generous donors to benefit patient care and advance the good health and wellbeing of patients, carers and staff.

For funds which are received which have specific restrictions set by the donor, a restricted fund has been established.

Non-Executive Members of the Trust Board are appointed by the Board of Governors, made up of elected public governors, staff governors and partner governors from our local community. Executive Members of the Board are subject to recruitment by the NHS Foundation Trust. Members of the Trust Board are not individual Trustees under Charity Law but act as agents on behalf of the Corporate Trustee. The accounting records and the day-to-day administration of the funds are dealt with by the finance department and fundraising team located at Medway Maritime Hospital, Windmill Road, Gillingham, Kent, ME7 5NY.

Partnership Working and Networks

The patients of Medway NHS Foundation Trust are the main beneficiaries of funds from the Charity. Medway NHS Foundation Trust is a related party by virtue of being Corporate Trustee of the Charity. By working in partnership with the Trust, the Charitable Fund is used to best effect. When deciding upon the most beneficial way to use the Charitable Fund, the Corporate Trustee has regard to the main objectives, strategies and activities of the Trust.

Objectives and Strategy

The objects established within the governing document relate both to the duties of the Corporate Trustee and the aims of the Charity and are as follows:

"The Trustees shall hold the trust fund upon trust to apply the income, and at their discretion, so far as may be permissible, the capital for any charitable purpose or purposes relating to the National Health Service."

The Trustee confirms that it has referred to the advice contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives and in planning future activities and setting the grant making policy for the year.



Annual Review: Our Activities

During the year, the funds continued to support a wide range of charitable and health-related activities benefiting both patients and, where they enhance our service to our patients, the staff. The charitable activities, as detailed in the Statement of Financial Activities (and notes), were the purchase of equipment, welfare and other expenditure directly paid to the Trust for charitable purposes. In general they are used to purchase varied goods and services.

The individual ward funds receive many donations specifically given to thank the nursing staff and these are used for charitable activities. The funds also enable consultants and other medical staff to attend courses not funded by the NHS or other sources, which will update them on new ideas and modern techniques in their specialties.

Application of the Charity Commission Code of Governance

In our previous report we provided an initial commentary on our interpretation of the Charity Governance Code. We continue to work towards full application. We are fully committed to spirit of the code as well as its practical application.

The code articulates seven principles, which we lay out here, providing a brief expansion on our application. We see this as continuing work-in-progress and will seek to refine or improve our use of the code as we, and it, develop in the future. Underlying the seven principles is the foundation of the Trustee role combined with the charity context. The context is one of pressure, in which the Trust is working hard to improve quality against a background of historical overspend. It is succeeding, but Trust Board time is dominated by these issues. Consequently, we must continue to seek to improve the balance of Trust Board time spent as the Charitable Trustee.

The seven principles are:

Organisational Purpose. We seek to be true to the purpose of the charity and its values, using its limited resources appropriately:

The Charitable Funds Committee (CFC) continues to refer back to the Charity Objects, and scrutinises bids for spending through two main filters: who are the main beneficiaries, and how would this be perceived by our donors, generally the man or woman in the street?

As part of this continuing self-check, we have struck a balance in which the future administration of the charity is self-funded rather than drawing fully on the Trust which is working hard to clear its debts.

Leadership. The charity has its Objects and the Charitable Funds Committee has its Terms of Reference. Our governance documents have been collated for ease of reference by our Corporate Trustee and, on an ongoing basis, we review our effectiveness.

Integrity. Integrity, linked to openness and accountability, have to be the bedrocks of our charitable work. The Charitable Trustee and its Charitable Funds Committee members are required to be fit and proper persons.

Decision-making, Risk and Control. Delegations within the charity are clear, and there are feedback loops to ensure scrutiny at the appropriate levels.

The biggest practical consideration is the appropriateness of spending in a context of the Trust reducing waste and gripping its own expenditure. Every spending bid is considered against the question of whether

this is something which the Trust ought more appropriately to pay for.

We have continued to improve our control of Delegated Funds, seeking clarity on precisely who benefits.

Board Effectiveness. In terms of this topic, we recognise that this applies both to the Charitable Trustee and to the CFC. Members receive a general induction, and our collection of governing documents has been distributed to all members. We will seek opportunities for continuing training.

Balancing the relative amount of time spent on charity matters by Trust Board members, as the Charitable Trustee, against that of the CFC is challenging but is improving.

We partner informally with other health charities in the region, sharing ideas and benchmarking. This may be an area in which we can exploit external scrutiny in reviewing CFC effectiveness.

Our CFC has a good broad covering of skills.

Diversity. We recognise that increasing diversity can make both the Trust Board and the CFC more effective. We have no

barriers in terms of gender or ethnicity, and Governor representation is intended to provide the view of our beneficiaries and donors (the man or woman in our community). Non-executive members bring a wider view, experience and skill-sets. In the healthcare field, we have taken account of clinician expertise and opinion by including representation from the Trust's Clinical Council.

Openness and Accountability. As stated earlier, openness and accountability are closely linked to integrity. We welcome Governor involvement and scrutiny.

Grant Making Policy

Grants can be made from either the restricted or unrestricted, including some designated funds. The restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. The unrestricted designated funds usually contain donations where a particular part of the hospital or activity was nominated by the donor at the time their donation was made. While their nomination is not binding on the Trustee, designated funds may reflect these nominations. Both types of fund are overseen by fundholders who can make grants within their designated area, providing they are within the objectives of the fund and thereby advance public benefit and the wishes of the donor, and are approved by the Charity and Fundraising Manager, Chief Executive and Chair of the Charitable Funds Committee or the Charitable Funds Committee.

Reserves Policy

For this purpose the term 'reserves' refers to the resources the Charity has or can make available to spend for any or all of the Charity's purposes once it has met planned commitments or other expenditure. Current policy on reserves has been, wherever possible, to maintain capital investments at existing levels and to spend only the additional income received taking one year with another. This policy is constantly

reviewed.

As disclosed in the Statement of Financial Activities, in net income before investment realised gains, there has been £308,000 deficit over expenditure. The spend was agreed by the Charitable Funds Committee agreed and primarily relates to the purchase of a £338,000 suite of Orthopaedic simulation equipment from the Ralph Barrett legacy, detailed in the 2019/2020 Annual Report and Accounts. This is still considered to be compliant with the reserves policy.

Our Future Plans

There have been changes recently, both locally for the Foundation Trust and more widely within the health sector. The future direction of the Charity continues to be shaped by these external factors. The reconfiguration of services and the plans for redesigning patient care to meet the needs of the future will influence the priorities for spending funds.

A Review of our Finances, Achievements and Performance

The net assets of the Charitable Fund as at 31 March 2021 were £1,411,000 (2020: £1,617,000). Overall there was a reduction in the value of net assets, which was due to a deficit in income over expenditure of £308,000.

The Charity continues to rely on donations, fundraising, investments and legacies as the main sources of income. Total incoming resources (excluding non-cash donations) were £30,000 lower than 2019/20 levels. Total Expenditure (excluding non-cash donations) increased by £105,000 from 2019/20 due to the purchase of equipment for the hospital and support for staff during the COVID-19 pandemic. Expenditure on direct charitable activity of £763,000 (2019/20: £556,000) represents 99 per cent of total expenditure of £774,000 (2019/20: £569,000).



Care packs were put together for staff during the peak of the COVID-19 pandemic

Performance management

The Charity is now contributing £37,000 per annum towards fundraising and finance salaries, with Medway NHS Foundation Trust funding the balance. To simplify the approval processes the charity relies on the Charity and Fundraising Manager to identify the appropriateness of funding requests and adhere to the agreed scheme of delegation.

Investments

In 2020/21, the Corporate Trustee invested its funds with Investec Wealth and Investment Limited. As detailed above, the policy has been to maintain investments whilst spending income received. Investments and an element of the cash holding not required for day-to-day use, are managed by Investec Wealth and Investment Limited. Any exceptional income, such as donations or legacies of more than £50,000, should be considered for long term investment, dependent upon market conditions and expenditure plans. The portfolio of investments recorded a gain of £103,000 when the markets started recovering after initial fall at the start of COVID-19 (2020, £79,000 loss). The charity also received £32,000 (2020: £44,000) of income from investments and bank deposits.

Going Concern

The charity's activities, results and future plans are disclosed in the Trustee's annual report. The Trustee has assessed the balance sheet and likely future cash flows of the charity at the date of approving the financial statements.

Whilst the COVID-19 pandemic has had a negative impact on our charity's ability to generate income, as face-to-face fundraising ceased, this has not made a material impact in the 2020/21 financial year.

The Medway Hospital Charity secured £168,600 in grants from NHS Charities Together and our wonderful community rallied round by donating an estimated

£100,000 in non-cash gifts and £22,000 in cash to a Medway Hospital Charity COVID-19 appeal page to support staff. Although in 2021/22 donations to our charity has slowed, we are seeing only a slight downturn in the level of community support pre-Covid and the Charity has been able to secure additional grants from NHS Charities Together to further its work in supporting patients and staff at Medway NHS Foundation Trust.

As reserves have been maintained, income from donations has remained stable and expenditure is discretionary, the Trustee believes that there are no material uncertainties that call into doubt the Charity's ability to continue in operation and believes the Charity is well placed to manage its business risks successfully. The Trustee has a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustee continues to adopt the going concern basis of accounting in preparing the annual financial statements.

A Big Thank You

On behalf of the staff and patients who have benefited from improved services due to donations and legacies, the Corporate Trustee would like to thank all patients, relatives and staff who have made charitable donations.



Provision of information to independent examiner

Each of the persons who are agents of the Trustee at the time when this Trustee's report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant information of which the charitable company's independent examiner is unaware, and
- that the Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the charitable

Dr George Findlay
Chief Executive
Medway NHS Foundation Trust

company's independent examiner in connection with preparing its report and to establish that the charitable company's independent examiner is aware of that information.

This confirmation is given and should be interpreted in accordance with the provisions of section 418 of the Companies Act 2006.

Approved on behalf of the Corporate Trustee on 13 January 2022 and signed on its behalf by:

Joanne Palmer
Chair
Medway NHS Foundation Trust

Statement of Trustee's Responsibilities

The Trustee is responsible for preparing the Trustee's Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

The law applicable to charities in England requires the Trustee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;

- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner's Report to the Trustee of Medway NHS Foundation Trust Charitable Fund

II report on the accounts of Medway NHS Foundation Trust Charitable Fund (the "charity") for the year ended 31 March 2021, which are set out on pages 18 to 31.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect, the requirements:
- to keep accounting records in accordance

- with section 130 of the Charities Act 2011;
- to prepare accounts which accord with the accounting records; and
- to comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 have not been met, or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a comparison of the accounts with the accounting records kept by the charity. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as corporate trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement above.

Respective responsibilities of Corporate Trustee and Examiner

The charity's corporate trustee is responsible for the preparation of the accounts. The charity's trustee considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of CIPFA.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5) (b) of the Charities Act 2011; and
- to state whether particular matters have come to my attention.

Your attention is drawn to the fact that the charity's trustees have prepared the charity's accounts in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)

(effective 1 January 2019) issued in October 2019 in preference to the Statement of Recommended Practice 'Accounting and Reporting by Charities: Statement of Recommended Practice (revised 2005)' issued in April 2005 which is referred to in the Charities (Accounts and Reports) Regulations 2008 but has been withdrawn. I understand that the charity's trustees have done this in order for the charity's accounts to give a true and fair view in accordance with United Kingdom Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

Use of this report

This report is in respect of an examination carried out under section 145 of the Charities Act 2011. This report is made solely to the charity's Corporate Trustee, as a body, in accordance with the regulations made under section 154 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustee, as a body, for my work, for this report or for the opinions I have formed.

Darren Wells

Darren Wells, CPFA
Grant Thornton UK LLP
Chartered Accountants
London

20 January 2022

Medway NHS Foundation Trust

Charitable Fund

Statement of Financial Activities for the year ended 31 March 2021

	Note	Restricted Funds £000	Unrestricted Funds £000	2020/21 Total Funds £000	2019/20 Total Funds £000
Income from					
Donations	3	50	284	334	352
Donations (non-cash)	3	0	100	100	0
Investment Income	4	0	32	32	44
Total Income		50	416	466	396
Expenditure on					
Raising funds	5	0	11	11	13
Charitable activities	6	122	641	763	556
Total Expenditure		122	652	774	569
Net income before investment gains / losses		(72)	(236)	(308)	(173)
Other recognised losses: Realised and unrealised gains on investment assets	10	1	102	103	(79)
Net income / (loss) for the year		(71)	(134)	(205)	(252)
Gross transfers between funds		100	(100)	0	0
Net movement in funds		29	(234)	(205)	(252)
Reconciliation of Funds					
Total Funds brought forward at 1 April		18	1,599	1,617	1,868
Total Funds carried forward at 31 March		47	1,365	1,412	1,617

There were no other recognised gains or losses other than those listed above and the net loss for the year. All income and expenditure derives from continuing activities.

Medway NHS Foundation Trust

Charitable Fund

Balance Sheet at 31 March 2021

	Note	Restricted Funds £000	Unrestricted Funds £000	2021 Total Funds £000	2020 Total Funds £000
Fixed assets:					
Investments	10	46	1,195	1,241	948
Total Fixed Assets		46	1,195	1,241	948
Current assets:					
Debtors	11	0	8	8	10
Cash at bank and in hand	12	1	207	208	673
Total Current Assets		1	215	215	683
Current liabilities:					
Creditors: Amounts falling due in 1 year	13	0	45	45	15
Total Current Liabilities		0	45	45	15
Net assets		47	1,365	1,412	1,617
The funds of the charity:					
Restricted funds	14	47	0	47	18
Unrestricted funds	14	0	1,365	1,365	1,599
Total charity funds		47	1,365	1,412	1,617

The financial statements of Medway NHS Foundation Trust Charitable Fund registered number 1051748 were approved and authorised for issue by the Corporate Trustee on 13 January 2022 and have been signed on its behalf by:



Dr George Findlay
Chief Executive
Medway NHS Foundation Trust



Joanne Palmer
Chair
Medway NHS Foundation Trust

Medway NHS Foundation Trust

Charitable Fund

Cash Flow Statement for the year ended 31 March 2021

	Note	2020/21 Total Funds £000	2019/20 Total Funds £000
Cash flows from operating activities			
Net cash from operating activities	16	(307)	(218)
Current flows from investing activities			
Dividends and interest from investments	4	32	44
Disposable / (Purchase) or investments	10	(190)	359
Net cash provided by investing activities		(158)	403
Change in cash and cash equivalents in the year		(465)	185
Cash and cash equivalents at the beginning of the year		673	488
Cash and cash equivalents at the end of the year	12	208	673



New tablets were purchased to help our Prehabilitation Team connect with patients

Notes on the accounts

1. Accounting Policies

a) Basis of accounting

The financial statements have been prepared under the historical cost convention, in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities (SORP 2019)" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1 January 2019; and the Charities Act 2011. The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound (£).

b) Preparation of financial statements – going concern basis

The accounts have been prepared on the going concern basis which assumes the Charity will continue for the foreseeable future.

Whilst the COVID-19 pandemic has had a negative impact on our charity's ability to generate income, as face-to-face fundraising has ceased, this did not have a material impact in the 2020/21 financial year.

Our charity is in a better position than many to weather any downturn as due to an outpouring of gratitude for the NHS, we have maintained our donations, received gifts-in-kind and were awarded grants from NHS Charities Together.

As reserves have been maintained, income from donations has remained stable and expenditure is discretionary, the Corporate Trustee believes that there are no material uncertainties that call into doubt the Charity's ability to continue in operation.

c) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. Unrestricted funds are those funds which are given to the charity (whether solicited or unsolicited) without any restrictions imposed by the particular donor.

d) Incoming resources

All incoming resources are recognised once the Charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

e) Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on raising funds includes the costs incurred in generating fundraising income and the costs associated with making the investments.

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objectives of the Charity.

Expenditure on charitable activities includes:

- Grant support given to Medway NHS Foundation Trust.
- Direct costs of delivering grants and services.
- Support costs are those functions that assist the work of the charity but do not directly

undertake charitable activities. Support costs include salaries recharged to the charity by the NHS Foundation Trust and independent examiner fees. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in Note 8.

Costs associated with purchasing new equipment. Any equipment deemed a fixed asset in nature is included in purchase of new equipment as it is donated to Medway NHS Foundation Trust, and therefore not recorded as a fixed asset within the Charity's accounts. Grant commitments are recognised when a constructive obligation arises that result in payment being unavoidable. Grants are only made to related or third party NHS bodies and non NHS bodies in furtherance of the charitable objects of the funds. A liability for such grants is recognised when approval has been given by the Trustee. The NHS Foundation Trust has full knowledge of the plans of the Trustee, therefore a grant approval is taken to constitute a firm intention of payment which has been communicated to the NHS Foundation Trust, and so a liability is recognised.

Contractual arrangements are recognised as goods or services supplied.

f) Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

g) Allocation of overhead and support costs

Overhead and support costs have been allocated as a direct cost or apportioned on an appropriate basis between charitable activities and governance costs.

h) Costs of generating funds

The costs of generating funds are the Investec Wealth and Investment Limited management fees.

i) Fixed asset investments

Investments are stated at market value as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

j) Realised / Unrealised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value (or purchase date if later).

k) Staff costs

In this financial year, the Charity contributed £37,000 towards salary costs, with the wages balance funded by Medway NHS Foundation Trust. All salary costs are for staff working on the Charitable Fund.

l) Taxation

The Charity takes advantage of certain exemptions from taxation on income and gains, to the extent that they are applied for charitable purposes.

m) Debtors and Creditors

As per the Trust's Standing Financial Instructions, the debtor, creditor and financial instrument accounting policies in place for the Trust are also used for the charity. All financial instruments are subject to impairment review on an annual basis.

2. Critical Accounting, Judgements and Key Sources of Estimation Uncertainty

In the application of the Charity's accounting policies, which are described in note 1, the Corporate Trustee is required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

The Trustee does not consider there are any critical judgements or sources of estimation uncertainty requiring disclosure beyond the accounting policies listed above.

3. Analysis of income from donation, legacies and grants

	2020/21 Total £000	2019/20 Total £000
Cash		
Donations £0 - £1,000	45	79
Donations £1,001 - £10,000	52	24
Donations £10,001+	237	249
Total	334	352
Non-cash		
Donations £0 - £1,000	21	0
Donations £1,001 - £10,000	28	0
Donations £10,001+	51	0
Total	100	0

The Charity and Fundraising team estimated the value of non-cash gifts during COVID-19 based on quantities donated and recommended retail prices.

4. Analysis of income from investments

	2020/21 Total £000	2019/20 Total £000
Income from Investment Portfolio	0	4
Income from Bank Deposits	32	38
Other Incoming Resources	0	2
Total	32	44

5. Analysis of expenditure on raising funds

	2020/21 Total £000	2019/20 Total £000
Investment management costs	10	12
Bank charges	1	1
Total	11	13

6. Analysis of charitable expenditure

All of the resources expended by the Charity were in the form of grants to Medway NHS Foundation Trust in support of a range of charitable activities. Our wonderful community supported us during the COVID-19 pandemic. In 2020/21 we received £100,000 in non-cash gifts which were donated to staff during the pandemic. This has been recorded as £100,000 in non-cash income and as £100,000 in staff welfare expenditure so there is zero effect on the accounts for the 20/21 financial year. We also received grants of more than £168,000 from NHS Charities Together in this financial year. This income was spent or allocated to specific projects.

	2020/21 Total £000	2019/20 Total £000
Purchase of New Equipment	369	437
Research and Development	30	0
Staff Welfare	128	3
Patient Welfare	61	73
Other Contributions to Medway NHS Foundation Trust	144	23
Governance costs (see note 8)	31	20
Total	763	556

7. Analysis of grants

All grants are made to Medway NHS Foundation Trust. The Corporate Trustee operates a scheme of delegation, through which all grant funded activity is managed by the Charity and Fundraising Manager for the day-to-day disbursements on their projects. This is in accordance with the directions set out by the Trustee in charity standing orders and financial instructions. The Charity does not make grants to individuals. The total cost of making grants is disclosed in the activity analysis on the face of the Statement of Financial Activities.

8. Allocation of support costs and overheads

Once allocation and/ or apportionment of overhead and support costs has been made between Charitable Activities and Governance Costs, the cost attributable to Charitable Activities is apportioned across those activities in proportion to total spend.

14. Analysis of charitable funds 2020/21

Analysis of Material Funds	Balance at 1 April b/fwd £000 19/20	Income £000	Expenditure £000	Gains and (losses) £000	Transfers £000	Balance at 31 March c/fwd £000 20/21
Restricted						
Eva May Cancer Care	14	0	(15)	1	0	0
Foley Legacy (Heart Treatment)	4	0	(4)	0	0	0
NHS Charities Together	0	50	(103)	0	100	47
Total Restricted Funds (2)	18	50	(122)	(0)	100	47
Unrestricted / Designated						
General Fund	277	196	(148)	18	2	345
Diabetes Centre (prev Peter Simons)	35	0	(1)	2	20	56
Medway Diabetes Research	29	0	(11)	2	(20)	0
The Ralph Barrett Legacy	851	0	(362)	54	0	543
Medway Cancer Unit	119	24	(19)	8	0	132
Breast Care	32	0	(32)	2	0	2
Neonatal Fund	30	0	(8)	2	0	24
Dolphin and Panda Ward General	22	8	(7)	1	0	24
Critical Care	20	13	(3)	1	0	31
Haematology Research	20	0	(4)	1	0	20
Staff / COVID 19	0	163	(47)	0	(100)	16
Other Unrestricted (46 Funds)	165	12	(10)	11	(2)	174
Total Unrestricted Designated Funds (57 Funds)	1,599	416	(641)	102	(100)	1,365
Grand Total (59 Funds)	1,617	466	(763)	103	(0)	1,412

Analysis of charitable funds 2019/20

Analysis of Material Funds	Balance at 1 April b/fwd £000	Income £000	Expenditure £000	Gains and (losses) £000	Transfers £000	Balance at 31 March c/fwd £000
Restricted						
Eva May Cancer Care	26	0	(11)	(1)	0	14
Foley Legacy (Heart Treatment)	4	0	(0)	0	0	4
Ruby Joyce Osborne Legacy	5	0	(5)	0	0	0
Total Restricted Funds (3)	34	0	(16)	(1)	0	18
Unrestricted / Designated						
General Fund	224	278	(269)	42	2	277
Diabetes Centre (prev Peter Simons)	37	0	(1)	(2)	0	35
Medway Diabetes Research	31	0	(1)	(1)	0	29
Ralph Barrett Legacy	1,007	0	(99)	(57)	0	851
Medway Cancer Unit	204	44	(124)	(5)	0	119
Breast Care	34	0	(1)	(2)	0	32
Neonatal Fund	37	1	(5)	(1)	0	30
Dolphin and Panda Ward General	20	4	(1)	(1)	0	22
Critical Care	26	3	(8)	(1)	0	20
Haematology Research	21	0	(0)	(1)	0	20
Other Unrestricted (59 Funds)	193	24	(44)	(7)	(1)	165
Total Unrestricted Designated Funds	1,834	354	(553)	(36)	1	1,599
Grand Total (71 Funds)	1,869	354	(569)	(37)	1	1,617

Other Unrestricted Funds

The other unrestricted funds have been grouped together for presentational purposes and these funds hold donations made to various wards and departments within the hospital. They all have a closing balance of less than £20,000.

Name of Fund	Description, nature and purpose of the fund
The Ralph Barrett Legacy	Ralph Barrett left a legacy of almost £1 million, with a wish that it go to our orthopaedics department.
General Fund	The General Fund holds all general and unrestricted donations and is available for use in any area of the hospital.
Medway Cancer Unit	The Medway Cancer Unit is made up of donations to Lawrence Ward and Galton Day Unit.
Diabetes	Contributions to diabetic patient care and relevant education at Medway Maritime Hospital.
NHS Charities Together	Consisting of grant money from NHS Charities Together, to be used for specific purposes.
Critical Care	This fund is made up of donations to our intensive care unit, medical high dependency unit and high dependency unit.
Staff / COVID-19	This fund was created to support staff wellbeing the COVID-19 pandemic.
Neonatal Fund	Contributions to Neonatal Care and relevant research at Medway Maritime Hospital.
Dolphin and Panda Ward	Contributions to support our Children's wards.

15. Related party transactions

Medway NHS Foundation Trust is a major beneficiary of the Charity and received grants and contributions of £774,000, including £100,000 in non-cash gifts (2019/20 £536,354) during the year. Medway NHS Foundation Trust recharged £37,000 costs of services provided to the charity in this financial year. (2020/19: £0).

None of the members of Medway NHS Foundation Trust Board or senior NHS Foundation Trust staff or parties related to them were beneficiaries of the Charity. Neither the Corporate Trustee, nor any member of the NHS Foundation Trust Board, has received honoraria, emoluments or expenses in the year and the Trustee has not purchased Trustee indemnity insurance.

16. Reconciliation of net income/(expenditure) to net cash flow from operating activities

	31 March 201 Total £000	31 March 2020 Total £000
Net income / (loss)	(205)	(252)
Losses / (gains) on investments	(103)	79
Dividends and interest on investments	0	(6)
Interest from bank deposits	(32)	(38)
Decrease / (increase) in debtors	2	(8)
Increase / (decrease) in creditors	30	7
Net cash provided by operating activities	(307)	(218)

17. Post balance sheet events

In 2021/22 The Medway Hospital Charity was chosen to act as Lead Charity for the NHS Charities Together Stage 2 Community Partnership programme and will act as agent for these funds, disbursing them to successful grant applicants.

