

REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2021  
FOR  
THE ISBOURNE FOUNDATION



Andorran Limited  
6 Manor Park Business Centre  
Mackenzie Way  
Cheltenham  
Gloucestershire  
GL51 9TX

THE ISBOURNE FOUNDATION

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FOR THE YEAR ENDED 31 MAY 2021

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**THE ISBOURNE FOUNDATION**  
**REFERENCE AND ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 31 MAY 2021**

<b>TRUSTEES</b>	M R Ratcliffe MBE Mrs P R Ratcliffe Mrs J S Hill P M Hazel
<b>COMPANY SECRETARY</b>	P M Hazel
<b>REGISTERED OFFICE</b>	Wolseley House Oriol Road Cheltenham Gloucestershire GL50 1TH
<b>REGISTERED COMPANY NUMBER</b>	03141906 (England and Wales)
<b>REGISTERED CHARITY NUMBER</b>	1051622
<b>INDEPENDENT EXAMINER</b>	Andorran Limited 6 Manor Park Business Centre Mackenzie Way Cheltenham Gloucestershire GL51 9TX
<b>SOLICITORS</b>	Willans 28 Imperial Square Cheltenham Gloucestershire GL50 1RH
<b>BANKERS</b>	Lloyds Bank plc 130 High Street Cheltenham Gloucestershire GL50 1EW

**THE ISBOURNE FOUNDATION**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MAY 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 May 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

The objects of the charity are to enable individuals to increase their knowledge through a range of evidence-based activities in developing their self-awareness, resilience and wellbeing in harmony with natural and spiritual laws.

### **Significant activities**

The Isbourne provides talks, workshops, courses (accredited and non-accredited), together with an Outreach programme and a newly developed branch of the organisation Services for Business, both offering a wide range of wellbeing and holistic subjects.

### **Public benefit**

The trustees continued to follow the Charity Commission's guidance on public benefit when planning the year's activities. This is outlined above under 'objectives and aims' and below under 'achievement and performance'.

## **ACHIEVEMENT AND PERFORMANCE**

### **Charitable activities**

#### **Overview**

Like many charities The Isbourne Foundation has been challenged because of Covid-19 during the year under review.

Operating as a centre where people come to attend courses, classes, workshops, talks and events no longer became an option as a new 'normal' emerged during the year. Trustees are pleased to acknowledge that the Isbourne rose to the challenge and remained open throughout the year, working closely with its affiliated tutors, therapists and partner organisations in adapting its holistic wellbeing offerings.

These new holistic wellbeing resources becoming available via its updated website and new social media platforms, providing an array of extended courses, classes and workshops to the many new participants on a virtual basis.

It is also pleasing to report that the charity received vital funding during the year under review helping the centre support in excess of 10,000 people with its holistic wellbeing resources and activities; all delivered at a time when poor mental health had become an all-time high.

Collaboration with local leading organisations such as the Gloucestershire Hospitals NHS Foundation Trust (GHNHSFT), Gloucestershire Health and Care NHS Foundation Trust (GHC), the Voluntary and Community Sector Alliance (VCS), Cheltenham Borough Council (CBC), Caring for Communities and People (CCP), Cheltenham Borough Homes (CBH) and Social Prescribing teams all came very much to the front, so the Isbourne's new virtual programmes during the year provided much needed mental health wellbeing. Material for both staff and their clients at a time when it was very much needed.

Consequently, the Isbourne's now well established community standing saw it participate in a variety of events held by organisations such as One Gloucestershire on 'Shaping Community Mental Health Together'. The charity is pleased to say it was able to make a significant contribution to these events. Also delivered during the year was a bespoke webinar for CBC's 'No Child Left Behind Campaign', this webinar was subsequently used widely to support the partners of this important campaign.

During December the charity was delighted to announce its 25th anniversary. When past and present affiliated members kindly shared their personal thoughts and feelings about their association with the Isbourne centre; a commemorative video being created to mark the occasion.



**THE ISBOURNE FOUNDATION**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MAY 2021**

**ACHIEVEMENTS AND PERFORMANCE**

**Charitable activities - continued**

**Charity Activities**

During the year the charity launched a programme of online events to bring wellbeing support and inspiration to its existing customer base and the wider UK and even to global markets. The programmes featured courses, classes and workshops which would normally have been held at the centre but by adapting its regular face-to-face platform for a virtual one and where Government regulations allowed the centre live-streamed many of the workshops and classes, supporting both face-to-face and virtual at the same time.

Circumstances were such during the year that clearly there was a need to focus on Covid-19 related topics and the importance of self-care for mental, physical and emotional health saw an exponential increase in participants, with many of the educational activities oversubscribed.

The year saw the successful implementation of a 3 tiered payment model which was well received by participants; offering a standard price, a sponsored price and a supported price, for a variety of events taking place. This has resulted in many more individuals being helped with access to holistic wellbeing programmes and for which The Isbourne is justifiably proud.

In addition, the time was found to create a total of 11 podcasts all linked to a variety of holistic wellbeing programmes.

**World Wide Wellbeing**

Launched in March 2020, The Isbourne's first response to the Covid-19 lockdown was a YouTube weekly series bringing positive mind, body and spirit experiences to the world. Videos included a Sound Healing Experience, Safe Space Meditation, A Message of Hope, Gratitude Meditation and more. It was encouraging to note that the playlist received some 504 views in the first few weeks.

**Accredited Learning**

During the year The Isbourne made a conscious decision to postpone Accredited and Quality Endorsed courses which allowed it to concentrate on delivering high quality resources virtually. Nevertheless, the Cheltenham based charity Caring for Communities and People continued to use The Isbourne's Quality Endorsement Service as an essential prerequisite in ensuring that their educational quality requirement was maintained within their organisation.

**Community Outreach Programmes**

**Holistic Wellbeing Programme**

Covid-19 understandably brought all face-to-face outreach programmes to a halt during lockdown episodes. However, in their place the year saw multiple courses, classes and workshops being delivered online and in-house to keyworkers, carers and the most vulnerable members in our community.

With its affiliated tutors the charity worked to create several bespoke YouTube playlists from 'Ways to a good night sleep' to 'Square breathing to ease anxiety'. These facilities provided a 'toolkit' of advice and techniques all supporting mental, emotional and physical health and were promoted throughout Gloucestershire and beyond to a diverse spectrum of keyworkers, including NHS staff, care workers, teachers and other educational staff, postal services, supermarket employees, prison officers and not least voluntary and community sector organisations.

**Flowing Movement for Mind and Body Tai Chi for Dementia**

The charity was saddened to see its in-house 8-week course cut short due to Covid-19. However, participants were encouraged to use the centre's bespoke DVD to continue their journey at home and there was excellent feedback from those who did participate. Pleasingly the course resumed once Government guidelines permitted.

The charity experienced an unprecedented increase in poor mental health with its educational programmes often oversubscribed and it is clear that there is a strong need for a wide range of virtual community outreach programmes something which will be addressed further as financial resources allow.



**THE ISBOURNE FOUNDATION**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MAY 2021**

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities - continued**

**HMP Eastwood Park**

Covid-19 has had a devastating impact on prisoners and understandably as an external organisation the charity was not permitted to continue with its face-to-face holistic wellbeing programme. The charity offered virtual wellbeing programmes and activities but due to limited HMP equipment and staffing levels this sadly was not an option.

Even so, it was pleasing to receive feedback from the Governor and staff of Eastwood Park who found the charity's online activities and resources very helpful during the year.

**Services for Business**

The Isbourne's Services for Business was re-branded at the beginning of the year to be known as Workplace Wellbeing and which will better reflect the charity's offerings to the business community in the future.

However, the first half of the year was found to be a little disheartening for this Workplace Wellbeing strand, caused by a pandemic which saw the business community severely challenged on many levels and resulted in little take up of Isbourne's bespoke wellbeing courses.

Fortunately, the second half of the year proved more positive and the charity's available wellbeing resources were utilised by the business community for their employees; providing mental, physical and spiritual wellbeing during an unprecedented time. The feedback from the business community proved to be most positive and there were a number of requests for bespoke wellbeing activities both in-house and virtually.

One understandable consequence of Covid-19 was the postponement of the Gloucestershire NHS Speciality and Associate Specialist Conference during October 2020. However, an invitation has been given to The Isbourne to attend the 2021 conference which was warmly received by the charity.

**FINANCIAL REVIEW**

**Investment policy and objectives**

Due to the relatively low level of funds available for investment the trustees consider that bank deposits provide a satisfactory return to the charity.

**Reserves policy**

The trustees annually review the reserves policy, bearing in mind the current and anticipated financial performance and needs of the charity. The trustees' aim has consistently been to hold sufficient unrestricted funds to cover two months charitable expenditure in the (hitherto seen as unlikely) event that there was a material reduction in income.

Sadly, the year to 31 May 2021 saw that material reduction occur as a result of the outbreak of the covid-19 pandemic and its associated government-introduced lockdowns. As noted above under 'Achievement and performance', Isbourne's premises were severely restricted for large parts of the year, causing income to fall by 80% (ignoring the availability of covid-19 related support funding). Whilst the trustees were very grateful for pandemic-focussed support from the government and National Lottery Community Fund, it did not cover the charity's running costs, despite the trustees' efforts to reduce expenditure to the bare minimum required to continue operations.

The trustees, in common with most of the population, initially thought the outbreak would be under control in a matter of a few months and made their costing and financing decisions accordingly. They applied for and drew down a Bounce Back Loan of £50,000 shortly before the end of the previous financial year as part of that decision-making. As everyone is now aware, the pandemic and its associated lockdowns lasted much longer than a few months to the extent that the effects are still being felt at the time of writing this report.

Isbourne had relied for many years on face-to-face contact to do its good work. The changing requirements of life in the pandemic and afterwards have created much change for organisations, such as Isbourne, who relied previously on a personal contact approach. The charity has spent many hours on developing its online offering and is confident of delivering its services through this medium in the years to come but the transition to the mixed approach of digital and face-to-face offerings has not brought immediate results. The trustees have therefore been left with the task of financing the charity through this unpredictable and uncertain period.



**THE ISBOURNE FOUNDATION**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MAY 2021**

**FINANCIAL REVIEW**

**Reserves policy - continued**

During the year to 31 May 2021, the trustees used the Bounce Back Loan they had drawn down as a significant part of the funding of the charity. It was, after all, the exact purpose for which such finance was provided by the government. By the end of the financial year, most of the funding had been spent but the charity still owed the loan to the bank and will be paying it back for several years to come in line with the agreed repayment programme. The loan has an interest rate of 2.5% and therefore interest is not adding a significant burden to that cash flow.

Accounting practice requires the loan to be shown as a liability at the year-end, but the costs that it covered are recorded as expenditure of the period, causing the charity to report a loss for the year and ultimately to carry a deficit on unrestricted funds at 31 May 2021 of £31,297. The trustees have addressed this deficit in a positive manner since the year-end. Expenditure has been further cut such that costs are covered by income for the period since the start of the new financial year; management accounts to 31 January 2022 show a surplus of just under £5,000 of unrestricted funds for that period. In addition, the trustees have secured a one-off, unconditional donation of £35,000, which has returned unrestricted funds to surplus as at the date of approval of the financial statements to which this report is attached.

The trustees will continue to work hard towards achieving reserves in line with their original policy, although they are aware of the short-term challenges of raising sufficient funding to cover running costs on an ongoing basis before they are able to build reserves to any appreciable level.

**FUTURE PLANS**

The Isbourne plans to establish an educational wellbeing pathway featuring courses, classes and support groups all designed to meet the needs of both local and farther afield communities by supporting them in living healthier and happier lives.

The educational pathway will be delivered both face-to-face and virtually and will comprise of several 8-week Quality Endorsed courses, split into two 4 week modules. The first 4-week module to be delivered at an introductory level which leads into an intermediate level module. This second module providing an in-depth knowledge of the chosen subject.

These courses will consequently feed into further workshops and classes with the provision of support groups for those in need of additional holistic support.

The charity will also increase its offer of holistic wellbeing activities to the business community both face-to-face and virtually.

It is clear that live-streaming wellbeing education is a good positive way forward and The Isbourne intends to grow in this area, supporting both its tutors and therapists in reaching a greater number of people in a safe and calm manner.

The delivery of Quality Endorsed holistic wellbeing courses via an educational platform will continue and it is hoped Accredited courses will follow.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is incorporated as a company limited by guarantee and therefore it has no share capital. It is governed by its Memorandum and Articles of Association dated 21 December 1995. In the event of the company being wound up and the liabilities and winding up expenses being in excess of assets, the liability of each member is limited to £1.

**Recruitment and appointment of new trustees**

The power to appoint new trustees is vested in surviving and continuing trustees.

**Organisational structure**

The charity is controlled by a Board of trustees which meets on a regular basis. Names of the trustees and advisers to the charity are shown on page 1 of these financial statements.

**THE ISBOURNE FOUNDATION**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MAY 2021**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Related parties**

The charity has a subsidiary company, The Isbourne College Ltd (company number 8340086), which was formed to produce profits that it donated to the charity. The subsidiary was active for two years from 1 June 2014 to 31 May 2016. With effect from 1 June 2016 the subsidiary ceased to operate as a separate entity and transferred all of its activities and assets to this charity. Details of other related party transactions are shown in note 21 to the financial statements.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of The Isbourne Foundation for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on ..... 30/03/2022 ..... and signed on its behalf by:

  
.....  
M R Ratcliffe MBE - Trustee



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE ISBOURNE FOUNDATION**

**Independent examiner's report to the trustees of The Isbourne Foundation ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 May 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement - matter of material concern identified**

I have completed my examination.

As is more fully explained in the notes to the financial statements under the heading of 'Basis of preparing the financial statements' on page 12, the charity has suffered a significant adverse financial impact from the outbreak and continuance of the covid-19 pandemic and the lockdown restrictions imposed on the country by national government.

The impact has been to see a significant fall in the charity's turnover to the point where it could not generate sufficient funding during the year to 31 May 2021 to cover its core costs and had to seriously reduce the amount of charitable activities that it provided to users of its services. It led to the charity recording a deficit on unrestricted funds at 31 May 2021 of £31,297.

In the aforementioned note to the financial statements, the trustees have outlined the steps that they have taken to enable the charity to continue to operate and to return unrestricted funds to surplus. They also refer in the same note to the ongoing challenges that the charity faces in continuing to cover core costs and to provide funding for charitable activities; the trustees conclude that they will succeed in their efforts and that the going concern basis of accounting therefore remains appropriate for these financial statements.

I draw attention to the note on page 12 regarding these matters and to the concerns that the trustees have expressed regarding the ongoing challenges that they face as a result of the uncertainties created by the pandemic and the potential effect of those uncertainties on the charity's ability to continue as a going concern.





**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE ISBOURNE FOUNDATION**

I confirm that no other matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; and
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



 Roger Downes FCA  
ICAEW  
Andorran Limited  
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Date: 30 MARCH 2022

THE ISBOURNE FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MAY 2021

	Notes	Unrestricted fund £	Restricted funds £	31.5.21 Total funds £	31.5.20 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	26,549	-	26,549	146,301
<b>Charitable activities</b>	4				
Charitable		34,482	30,000	64,482	40,730
Other trading activities	3	24,619	351	24,970	124,354
<b>Total</b>		85,650	30,351	116,001	311,385
<b>EXPENDITURE ON</b>					
Raising funds	5	1,427	-	1,427	37,003
<b>Charitable activities</b>	6				
Charitable		133,077	34,168	167,245	264,443
<b>Total</b>		134,504	34,168	168,672	301,446
<b>NET INCOME/(EXPENDITURE)</b>		(48,854)	(3,817)	(52,671)	9,939
<b>Transfers between funds</b>	21	14,206	(14,206)	-	-
<b>Net movement in funds</b>		(34,648)	(18,023)	(52,671)	9,939
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		3,351	23,909	27,260	17,321
<b>TOTAL FUNDS CARRIED FORWARD</b>		(31,297)	5,886	(25,411)	27,260

The notes form part of these financial statements

**THE ISBOURNE FOUNDATION**  
**STATEMENT OF FINANCIAL POSITION**  
**31 MAY 2021**

	Notes	Unrestricted fund £	Restricted funds £	31.5.21 Total funds £	31.5.20 Total funds £
<b>FIXED ASSETS</b>					
Intangible assets	13	25,917	-	25,917	24,012
Tangible assets	14	508	-	508	1,314
Investments	15	1	-	1	1
		<u>26,426</u>	<u>-</u>	<u>26,426</u>	<u>25,327</u>
<b>CURRENT ASSETS</b>					
Stocks	16	-	-	-	200
Debtors	17	5,560	206	5,766	34,480
Cash at bank and in hand		52	5,680	5,732	119,140
		<u>5,612</u>	<u>5,886</u>	<u>11,498</u>	<u>153,820</u>
<b>CREDITORS</b>					
Amounts falling due within one year	18	(13,335)	-	(13,335)	(101,887)
		<u>(7,723)</u>	<u>5,886</u>	<u>(1,837)</u>	<u>51,933</u>
<b>NET CURRENT ASSETS</b>					
		<u>(7,723)</u>	<u>5,886</u>	<u>(1,837)</u>	<u>51,933</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>18,703</u>	<u>5,886</u>	<u>24,589</u>	<u>77,260</u>
<b>CREDITORS</b>					
Amounts falling due after more than one year	19	(50,000)	-	(50,000)	(50,000)
		<u>(31,297)</u>	<u>5,886</u>	<u>(25,411)</u>	<u>27,260</u>
<b>NET ASSETS</b>					
		<u>(31,297)</u>	<u>5,886</u>	<u>(25,411)</u>	<u>27,260</u>
<b>FUNDS</b>	21				
Unrestricted funds				(31,297)	3,351
Restricted funds				5,886	23,909
<b>TOTAL FUNDS</b>				<u>(25,411)</u>	<u>27,260</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 May 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 May 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

THE ISBOURNE FOUNDATION

STATEMENT OF FINANCIAL POSITION - continued  
31 MAY 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on .....<sup>30/03/2022</sup> and were signed on its behalf by:

  
.....  
M R Ratcliffe MBE - Trustee



NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MAY 2021

1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

The covid-19 pandemic has dramatically affected the charity's ability to raise income from its traditional sources as most courses ceased at the commencement of the first lockdown in March 2020 and have not yet returned to anything approaching pre-pandemic levels. The natural transition to online courses has been taking place steadily but not at a speed that has enabled the charity to recover to previous income levels. As a result, the charity has posted a loss on ordinary activities, net of transfers, of £34,648 for the year to 31 May 2021. The impact of the pandemic and its associated lockdowns was highlighted in the financial statements to 31 May 2020, but at the time of their publication, no-one, including the trustees, thought that it would continue for the time that it has.

The trustees have worked tirelessly to address the matter and to manage the financial position in which the charity finds itself. Staff were furloughed, core expenditure was cut significantly, a Bounce Back Loan was taken out and pandemic support funding was obtained from the National Lottery Communities Fund. The level of face-to-face activities was scaled down and an online presence was built in anticipation of it becoming a key part of charitable service provision in the future.

The trustees recognise that the charity has been in a difficult financial position since the outbreak of covid-19 and that it continues to struggle as a result of the ongoing uncertainties related to the pandemic. Although it appears that, at the date of publication of these financial statements, further national lockdowns are unlikely, there is no certainty of regression in that regard. There is also no obvious indication of what the behaviour and attitudes of users of the charity's services will be in the wake of the 'return to normal'.

The trustees are content that they have balanced income and costs on a monthly basis, albeit at a very much scaled down level of activity, and have addressed the deficit on unrestricted funds at 31 May 2021 courtesy of a recent one-off donation of £35,000 that has enabled unrestricted funds to move back to surplus as at the date of approval of these financial statements. The trustees have considered the likely cash flow requirements of the charity for the foreseeable future and are confident of generating sufficient working capital funding by way of donations and grants to enable it to meet core costs. Services will be delivered to clients only where it is apparent that adequate directly-related funding can be generated. Whilst this is obviously a disappointment to the trustees, who remain very keen to see a return to pre-pandemic levels of service provision, it is deemed to be prudent in the present economic climate and in the current financial circumstances of the charity.

As a result of the considerations noted above, the trustees are confident that the charity will be able to continue to operate as a going concern and have prepared these financial statements on that basis.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Rents and service charge income are recognised in the period to which they relate on an accruals basis.

Donations, trading and investment income are recognised on receipt.

Grant income is recognised on receipts unless there is a future obligation to deliver services against that income, in which case it is recognised when those services are delivered.



## THE ISBOURNE FOUNDATION

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MAY 2021

#### 1. ACCOUNTING POLICIES - continued

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Intangible assets**

Website development costs are capitalised at cost and amortised on a straight line basis over their estimated useful economic life, which is currently considered by the trustees to be ten years.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 20% on cost

Individual fixed assets costing £100 or more are capitalised at cost.

##### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities. It is not, however, exempt from VAT and irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Pension costs and other post-retirement benefits**

The charitable company makes contributions to a defined contribution scheme. Contributions paid were charged to the Statement of Financial Activities in the period in which they were paid.

#### 2. DONATIONS AND LEGACIES

	31.5.21 £	31.5.20 £
Donations - individual, business and other charitable organisations	<u>26,549</u>	<u>146,301</u>

THE ISBOURNE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MAY 2021

3. OTHER TRADING ACTIVITIES

	31.5.21	31.5.20
	£	£
Other income	2,480	8,107
Catering income	-	16,624
Shop income	1,438	588
Guest speaker fees received	-	4,718
Room hire	5,315	27,776
Therapy income	15,386	31,373
Advertising income	-	229
Outreach income	351	34,939
	<u>24,970</u>	<u>124,354</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31.5.21	31.5.20
		£	£
Grants	Charitable	30,000	-
Course fees	Charitable	10,567	31,320
Government grants	Charitable	23,915	9,410
		<u>64,482</u>	<u>40,730</u>

Grants received, included in the above, are as follows:

	31.5.21	31.5.20
	£	£
National Lottery Community Fund	<u>30,000</u>	<u>-</u>

5. RAISING FUNDS

Cost of raising funds

	31.5.21	31.5.20
	£	£
Staff costs	-	12,937
Rates and water	-	600
Light and heat	-	2,400
Sundries	-	6,218
Rent	-	3,000
Purchases	1,427	9,296
Guest speakers	-	2,552
	<u>1,427</u>	<u>37,003</u>

THE ISBOURNE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MAY 2021

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7) £	Support costs (see note 8) £	Totals £
Charitable	166,095	1,150	167,245

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31.5.21 £	31.5.20 £
Staff costs	89,565	104,468
Rates and water	1,310	7,054
Insurance	579	534
Light and heat	11,269	9,041
Telephone	173	633
Postage and stationery	22	772
Advertising	35	5,404
Sundries	3,054	2,953
Tutor costs	6,464	24,988
Course programmes and newsletters	12,971	20,758
Rent	16,200	40,200
Maintenance	3,996	5,827
Professional fees	11,221	21,844
Bank charges	957	1,283
Office refreshments	-	1,145
Outreach costs	4,168	11,030
Depreciation	4,111	4,889
	166,095	262,823

8. SUPPORT COSTS

	Governance costs £
Charitable	1,150

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.5.21 £	31.5.20 £
Depreciation - owned assets	806	1,061
Development costs amortisation	3,305	3,828

THE ISBOURNE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MAY 2021

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 May 2021 nor for the year ended 31 May 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 May 2021 nor for the year ended 31 May 2020.

11. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.5.21	31.5.20
Charitable activities	<u>2</u>	<u>5</u>

No employees received emoluments in excess of £60,000.

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	146,301	-	146,301
<b>Charitable activities</b>			
Charitable	40,730	-	40,730
Other trading activities	<u>100,445</u>	<u>23,909</u>	<u>124,354</u>
<b>Total</b>	<b>287,476</b>	<b>23,909</b>	<b>311,385</b>
<b>EXPENDITURE ON</b>			
Raising funds	37,003	-	37,003
<b>Charitable activities</b>			
Charitable	<u>264,443</u>	<u>-</u>	<u>264,443</u>
<b>Total</b>	<b>301,446</b>	<b>-</b>	<b>301,446</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>(13,970)</b>	<b>23,909</b>	<b>9,939</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	<u>17,321</u>	<u>-</u>	<u>17,321</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b><u>3,351</u></b>	<b><u>23,909</u></b>	<b><u>27,260</u></b>



THE ISBOURNE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MAY 2021

13. INTANGIBLE FIXED ASSETS

Development  
costs  
£

**COST**

At 1 June 2020

29,580

Additions

5,210

At 31 May 2021

34,790

**AMORTISATION**

At 1 June 2020

5,568

Charge for year

3,305

At 31 May 2021

8,873

**NET BOOK VALUE**

At 31 May 2021

25,917

At 31 May 2020

24,012

14. TANGIBLE FIXED ASSETS

Fixtures  
and  
fittings  
£

**COST**

At 1 June 2020 and 31 May 2021

12,665

**DEPRECIATION**

At 1 June 2020

11,351

Charge for year

806

At 31 May 2021

12,157

**NET BOOK VALUE**

At 31 May 2021

508

At 31 May 2020

1,314

15. FIXED ASSET INVESTMENTS

Shares in  
group  
undertakings  
£

**MARKET VALUE**

At 1 June 2020 and 31 May 2021

1

**NET BOOK VALUE**

At 31 May 2021

1

At 31 May 2020

1

There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:



THE ISBOURNE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MAY 2021

15. FIXED ASSET INVESTMENTS - continued

The fixed investment of £1 represents the charity's ownership of the whole of the issued share capital of Isbourne College Ltd, a dormant subsidiary company.

16. STOCKS

	31.5.21 £	31.5.20 £
Stocks	-	200
	<u>          </u>	<u>          </u>

17. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.21 £	31.5.20 £
Trade debtors	-	31,326
Other debtors	-	894
Prepayments	5,766	2,260
	<u>          </u>	<u>          </u>
	5,766	34,480
	<u>          </u>	<u>          </u>

18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.21 £	31.5.20 £
Trade creditors	6,920	93,048
Social security and other taxes	721	192
Accruals and deferred income	5,694	8,647
	<u>          </u>	<u>          </u>
	13,335	101,887
	<u>          </u>	<u>          </u>

19. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	31.5.21 £	31.5.20 £
Bank loans (see note 20)	50,000	50,000
	<u>          </u>	<u>          </u>

20. LOANS

An analysis of the maturity of loans is given below:

	31.5.21 £	31.5.20 £
Amounts falling due in more than five years:		
Repayable by instalments:		
Bank loans more 5 yr by instal	50,000	50,000

THE ISBOURNE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MAY 2021

21. MOVEMENT IN FUNDS

	At 1.6.20 £	Net movement in funds £	Transfers between funds £	At 31.5.21 £
<b>Unrestricted funds</b>				
Educational Centre	3,351	(48,854)	14,206	(31,297)
<b>Restricted funds</b>				
Outreach Fund	23,909	(3,817)	(14,206)	5,886
<b>TOTAL FUNDS</b>	<u>27,260</u>	<u>(52,671)</u>	<u>-</u>	<u>(25,411)</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Educational Centre	85,650	(134,504)	(48,854)
<b>Restricted funds</b>			
Outreach Fund	351	(4,168)	(3,817)
National Lottery Community Fund	30,000	(30,000)	-
	<u>30,351</u>	<u>(34,168)</u>	<u>(3,817)</u>
<b>TOTAL FUNDS</b>	<u>116,001</u>	<u>(168,672)</u>	<u>(52,671)</u>

Comparatives for movement in funds

	At 1.6.19 £	Net movement in funds £	At 31.5.20 £
<b>Unrestricted funds</b>			
Educational Centre	17,321	(13,970)	3,351
<b>Restricted funds</b>			
Outreach Fund	-	23,909	23,909
<b>TOTAL FUNDS</b>	<u>17,321</u>	<u>9,939</u>	<u>27,260</u>

# THE ISBOURNE FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MAY 2021

### 21. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Educational Centre	287,476	(301,446)	(13,970)
<b>Restricted funds</b>			
Outreach Fund	23,909	-	23,909
<b>TOTAL FUNDS</b>	<u>311,385</u>	<u>(301,446)</u>	<u>9,939</u>

#### Purpose of restricted fund

##### Outreach Fund

To expand The Isbourne's mental health wellbeing services for vulnerable people in the community.

##### National Lottery Community Fund

Emergency COVID 19 funding to assist in the provision of on-line wellbeing courses for local residents affected by the pandemic.

**Transfers between funds** Transfers are made between restricted and unrestricted funds at the end of every accounting period in cases where:

- the activity of the restricted fund has come to an end and there is an unspent balance that is not repayable to the funder(s), when the surplus is transferred to unrestricted funds; or
- the restricted fund has come to an end and there is no prospect of a surplus in a later period, when the deficit is eliminated by transfer from unrestricted funds.

### 22. CONTINGENT LIABILITIES

Various funders retain the right to claw back grants should the use of the funds not be in accordance with the terms of the grant. In the opinion of the trustees no such liability exists at the year end.

### 23. RELATED PARTY DISCLOSURES

#### The Ratcliffe Foundation

Related by reason of some common trustees

During the year the related party donated £nil (2020: £133,089) to The Isbourne Foundation.

#### M R Ratcliffe Consultants Limited

Related by reason of a common director

During the year the related party donated £19,681 (2020: £nil) to The Isbourne Foundation.

The related party charged expenses on an arms length basis to The Isbourne Foundation of £13,435 (2020: £59,640). At the year-end the related party was owed £nil (2020: £81,791) from the charity.

#### M R Ratcliffe MBE

Trustee

During the year the related party donated £nil (2020: £12,000) to The Isbourne Foundation.

THE ISBOURNE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MAY 2021

23. RELATED PARTY DISCLOSURES - continued

**Caring for Communities and People**

Related by reason of some common trustees

During the year the related party was charged £nil (2020: £561) on an arms length basis by The Isbourne Foundation for use of its facilities. At the year-end the related party owed £nil (2020: £92) to the charity.