

HAVERING SHOPMOBILITY ASSOCIATION

England & Wales · Charity number 1051614

Details

Other names	THE FRIENDS OF HAVERING SHOPMOBILITY, HAVERING SHOPMOBILITY
Status	Registered
Legal form	Other
Registered	1995-12-20
Register	View on the Charity Commission register

Contact

Address	1 The Brewery Waterloo Road Romford RM1 1AU
Phone	01708722570
Email	haveringshopmo@btconnect.com
Website	www.shopmobilityromford.co.uk

Activities

Objects: THE OBJECTS OF THE ASSOCIATION ARE THE RELIEF OF PEOPLE WITH MOBILITY PROBLEMS WITHIN THE LONDON BOROUGH OF HAVERING AND FROM OTHER AREAS.

Activities: To provide equipment for hire to assist all persons with mobility problems to carry out local shopping, recreation and long term rental.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Disability
- **Who:** Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** LONDON BOROUGH OF HAVERING AND OTHER AREAS
- Havering

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£42,530	£43,177	-	-
2024-03-31	£38,934	£53,974	-	-
2023-03-31	£40,224	£56,118	-	-
2022-03-31	£41,880	£51,375	-	-
2021-03-31	£110,780	£51,007	-	-

Trustees

Name	Role	Appointed
Claire Bloom		2026-02-23
David Oladele		2026-02-23
JACQUELINE ANN TOKLEY		2012-03-27
Jayne Walton		2024-04-15
Michael Mitchell		2018-07-09
Patricia Ann Mosby		2022-07-20
Peter Millward		2021-01-18
Richard Addison		2026-02-23
Ruth melody Cohen		2026-02-23
Sharon Jardine		2026-02-23

HAVERING SHOPMOBILITY ASSOCIATION

England & Wales - Charity number 1051614

Accounts

Trustees' Annual Report 2024-25



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period from: 01 April 2024 to 31 March 2025

Charity name: Havering Shopmobility Association

Charity registration number: 1051614

Objectives and Activities		
	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To relieve people with mobility problems within the London Borough of Havering and other areas, by the provision of mobility related equipment for use whilst shopping or visiting Romford Town Centre, and its environs;</p> <p>To facilitate mobility and travel for longer periods of use as required at, or away from home, and to use on short breaks and holidays worldwide.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities of the charity are the provision of electric scooters, electric wheelchairs, manual wheelchairs and walkers for people who have limited mobility for use when visiting Romford Town Centre.</p> <p>We provide equipment for short term or longer use for people with temporary or permanent mobility needs and for use on holiday.</p> <p>We also sell some disability and mobility aids.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	Para 1.18	The trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.

Additional information (optional)		
	SORP reference	
Policy on grant making	Para 1.38	Havering Shopmobility does not give financial grants.
Policy on social investment including program related investment	Para 1.38	Havering Shopmobility does not make financial investments.
Contribution made by volunteers	Para 1.38	Havering Shopmobility is reliant on our team of dedicated volunteers who deliver our services. Without them, we simply could not operate. In 20234-25 many of our 30 volunteers continued to support our service delivery in our two shops.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We give our users independence to use and enjoy all the shopping, leisure and health facilities within Romford and further afield. They benefit from their retained independence and reduced isolation, whilst the local economy also benefits from their spending power, which would otherwise be lost.

Additional information (optional)

Achievements against objectives set	Para 1.41	<p>Our services were significantly pick up since suffering badly during and after covid..</p> <p>In the last year our equipment - electric scooters, electric wheelchairs and manual wheelchairs - was used on a total of 6300 times.</p> <p>A programme of replacing our older equipment is on going with a budget of £10k.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Trustees' financial strategy is to raise sufficient funds to ensure the continued viability of the charity. As such Trustees have not set objectives or fundraising targets. There has been little fund raising in the last year due to Staff disruptions.</p> <p>In the last year £1289.00 was raised net of costs.</p>
Investment performance against objectives	Para 1.41	<p>Havering Shopmobility does not make financial investments.</p>

Financial Review		
	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	<p>From a financial point of view, we have weathered the problems of low membership usage very well.</p> <p>The bank balance at the end of the year was £80314.00</p> <p>Income was £42550.00 , and our Expenditure was £43177.00 Our reserves exceed the Trustee's Policy on Reserves which is to maintain one year's operating costs.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The Trustee's policy is to transfer funds not required for short term use to an interest-bearing account with Metro Bank.</p> <p>The Trustee's policy on reserves is to maintain a sum equal to one year's operating costs, as a reserve. This is to ensure the longer term financial stability of the charity in the current economic uncertainties.</p>
Amount of reserves held	Para 1.22	£73373.00 (greater than one year's operating costs)
Reasons for holding zero reserves	Para 1.22	Havering Shopmobility holds reserves.
Details of funds materially in deficit	Para 1.24	No funds are in deficit.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Covid restrictions had significantly reduced the routine hire of our equipment and has been slow to recover since lockdown restrictions have finished. This has had a consequent impact on income. The charity has sufficient reserves that this will not affect the financial viability of the charity in the short term but will need to be monitored for the future, and strategies developed accordingly.

Additional information (optional)				
The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The charity's principal sources of funding and the sums generated in the last year are :</p> <ul style="list-style-type: none"> • User Subscriptions £ 6430.00 • Hire charges £ 26767.00 • Sales & commissions £ 4957.00 • Donations and fund raising £ 1289.00(net of costs) <p>These are very significantly lower than the previous year.</p>		
Investment policy and objectives including any social investment policy adopted	Para 1.46	Havinging Shopmobility does not make financial investments.		
cc	Para 1.46	Risk Item	Minor Event	Major Event
		Loss of Equipment	Non return/theft	Fire/theft/ destruction
		Loss of Finances	Theft/Pilfering/Error	Theft/Fraud Bank collapse
		Loss of Premises	Partial damage or destruction	Damage or destruction Withdrawal of use
		Loss of Staff	Illness, absence, vacancy	Extended absence. Loss of all staff at the same time
		Loss of Volunteers	Availability Gradual decline	Extended absence. Loss of all staff at the same time
		Loss of Trustees	Availability Gradual decline	
		Loss of Information	System failure Accidental loss or erasure Intentional	System loss Accidental loss or erasure Intentional
Reputational Damage	Bad publicity Scandal			

Structure, Governance and Management		
Description of charity's trusts:	SORP reference	
Type of governing document	Para 1.25	Constitution adopted on 5 th December 1995, as amended on 25 th March 1998, 2 nd July 2009, 30 th June 2014, 15 July 2019 and 20 October 2020.
How is the charity constituted?	Para 1.25	An unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed from members by the AGM of members or a meeting of trustees on the recommendation of an Appointments Panel of Trustees. Officers are elected from trustees at the AGM.

Additional information (optional)		
Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Newly appointed trustees are provided with a portfolio of information on the organisation, the role of a trustee, key policies and procedures and key information.</p> <p>Trustees have adopted a Medium Term Plan following a review of objectives, the skills needed to deliver these and an audit of current and required skills and commitment. Portfolios of responsibility have been agreed to use to recruit new trustees and new trustees have been appointed.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Trustees meet on a quarterly basis and receive formal reports on policy, resources, finance, reports of sub committees and operational performance.</p> <p>Trustees established three sub committees to do the work – Performance and Development to deal with how services are delivered and future direction; Membership and Staffing to look after the appointment of trustees, staff and volunteers; and Fund Raising to oversee the raising of monies essential to maintain our services.</p> <p>A Mission Statement and Values were agreed by trustees on 19 January 2015.</p> <p>The charity's day-to-day operations are led by a part time manager supported by a part-time assistant with additional management support as the need arises. Services are largely delivered by our volunteers who work as a team in shift patterns.</p> <p>Services delivery is co-ordinated by a management team comprising the Chairman, Deputy Chairman, Treasurer and Manager meeting bi-monthly.</p> <p>The charity maintains networking relationships with similar organisations in the voluntary and statutory sectors, and with local trading and community organisations.</p>
Relationship with any related parties	Para 1.51	Haverling Shopmobility is not related to any other party.

Reference and Administrative details	
Charity name	Havering Shopmobility Association
Other name the charity uses	Havering Shopmobility
Registered charity number	1051614
Charity's principal address	Havering Shopmobility 1 The Brewery, Waterloo Road, Romford, RM1 1AU

Names of the charity trustees who manage the charity				
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jackie Tokley	Chairperson	Re-elected 15 July 24	The AGM or the Trustees
2	Peter Milward	Deputy Chairman Treasurer	Re-elected 15 July 24	The AGM or the Trustees
3	Trish Mosby	Secretary of	Re-elected 15 July 2024	The AGM or the Trustees
4	:Jay Walton		Elected 15 July 24	Trustee meeting
5	Gillian COLVIN		Re-elected 1 5 July 24	The AGM or the Trustees
6	Michael MITCHELL		Re-elected 15 July 2024	The AGM of the Trustees
7				
8				
9				
10				
11				
12				

Corporate trustees – names of the directors at the date the report was approved		
Director name		
None		

Name of trustees holding title to property belonging to the charity		
Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others	
Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Financial Examiner	Mr John Percy	c/o Havering Shopmobility

Name of chief executive or names of senior staff members (Optional information)

Mr Kevin Walton, Manager

Exemptions from disclosure

Reason for non-disclosure of key personnel details


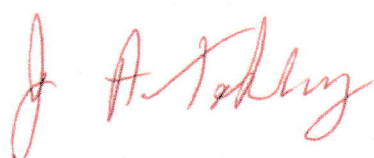
None

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees

Signature		
Full name	Peter Milward	Jacqueline TOKLEY
Position	Treasurer/Deputy Chair	Chairperson



Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Equipment Hires	26,767	0	0	26,767	24,917
Membership New / renew	6,430	0	0	6,430	6,215
Promotions & shop sales	2,691	0	0	2,691	2
Collection Tins & donations	918	0	0	918	2,439
Raffles & Fundraising	371	0	0	371	562
Shopmob Sales	4,957	0	0	4,957	3,511
First Step	0	0	0	0	0
Insurance Refund	0	0	0	0	0
Sundry	145	0	0	145	2
Wheelchair/Walker Sales	0	0	0	0	1,235
Refunded	250	0	0	250	0
Unreturned Deposits Hire/Repairs	0	0	0	0	50
Overbanked -PC reimbursement	0	0	0	0	0
	0	0	0	0	0
Sub total (Gross income for AR)	42,530	0	0	42,530	38,934
A2 Asset and investment sales, (see table).					
	0	0	0	0	0
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	42,530	0	0	42,530	38,934
A3 Payments					
Equipment Maintenance	1,124	0	0	1,124	201
Office Equip Maintenance	927	0	0	927	494
Stationery	62	0	0	62	630
Phone & Internet	1,604	0	0	1,604	2,421
Insurance	2,210	0	0	2,210	2,144
Training / FirstAid	0	0	0	0	0
CCTV / Security (Both Shops)	0	0	0	0	120
Salaries & HMRC Payments	31,231	0	0	31,231	33,993
New Telephone/Computers	0	0	0	0	0
Cleaning	139	0	0	139	89
Sanitary Waste	484	0	0	484	447
Parking Permits	0	0	0	0	0
Stock For Resale	1,593	0	0	1,593	2,173
Petty Cash	1,383	0	0	1,383	1,225
Sundry	75	0	0	75	27
Christmas Do / Vouchers	101	0	0	101	511
Recruitment	39	0	0	39	475
Refund for Scooter	0	0	0	0	125
Scooter Maintenance	2,206	0	0	2,206	2,405
Miscellaneous	0	0	0	0	40
Sub total	43,177	0	0	43,177	47,518
A4 Asset and investment purchases. (see table)					
New Scooters	0	0	0	0	6,496
	0	0	0	0	0
Sub total	0	0	0	0	6,496
Total payments	43,177	0	0	43,177	54,014
Net of receipts/(payments)	-647	0	0	-647	-15,080
A5 Transfers between funds	4,000	0	0	4,000	18,300
A6 Cash funds last year end	2,587	0	0	2,587	3,421
Cash funds this year end	5,941	0	0	5,941	6,641

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Bank Account ***046	0	0	0
	Metro Bank Account ***023	5,941	0	0
			0	0
	Total cash funds	5,941	0	0

(agree balances with receipts and payments account(s))

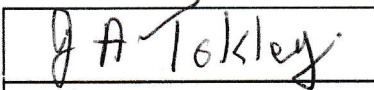

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			
Metro Instant Access Savings ***413	12,777	-	-
Metro 90 day notice savings ***687	3	-	-
Barclays Instant access savings ***849	60,592	-	-
	-	-	-
	-	-	-
	73,373	-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			
		-	-
		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			
Scooters & wheelchairs 2019	unrestricted	-	580
Scooters & wheelchairs 2020	unrestricted	-	2,140
Scooters & wheelchairs 2021	unrestricted	-	680
Scooters & wheelchairs 2022	unrestricted	-	730
Scooters & wheelchairs 2023	unrestricted	-	2,800
Scooters & wheelchairs 2024	unrestricted	-	6,496
Shop Stock at approximate valuation	unrestricted	-	1,500
Office equipment			1,100

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Ms Jackie Tokley	20/8/25
	Mr Peter Millward	20/8/25

Independent Examiner's Report to the Charity Commission.

Charity Name & Number: Havering Shopmobility 1051614 Accounting year: 1st April 2023 – 31 March 2024

Opening statement:

As the nominated Independent Examiner for Havering Shopmobility's 2022/23 accounts I confirm that:

- The charity is not a Company.
- The charity's gross income is less than £250,000
- The charity is not VAT registered.
- The charity's governing document (its constitution) does not require "accrual" accounts nor professional auditing/examination.
- The accounts have been prepared on a "receipts & payment" basis.
- The charity's trustees have elected to have an Independent Examination of the accounts.
- I, acting as the Independent Examiner, declare that I am neither a trustee nor do I have any close relationship with any trustee of the charity.

This report should be read in conjunction with the Charity Commission's reporting form CC16a.

Report.

I am confident that the Charity Commission's end of year accounts reporting form CC16a accurately reflects the accounts maintained by Havering Shopmobility throughout the 2024/245 accounting year. Further, I confirm that the CC16a form includes the end of year statement figures for the charity's Current and Deposit bank accounts.

The charity's personnel have fully cooperated with my examination of the accounts and provided all the relevant documentation that I requested (the account income and expenditure spread sheets; bank statements; Petty Cash record etc.).

Like many other organisations, the effects of the Covid19 pandemic are still impacting on Havering Shopmobility's finances. Havering Shopmobility provide the public with the opportunity to hire mobility aids (eg. electric "buggies") so that they can utilise the shopping and other amenities of Romford town centre. As such, their main source of income comes from registration and user fees. However, although user numbers have increased, they have not yet returned to pre-Covid levels,

and as a result, like many other charities and businesses, Havering Shopmobility continue to face financial challenges. However, the Trustees and operating staff have made significant strides to improve the financial position to the extent that this year's reported operating loss of £647 represents a significant improvement from the 2023/24 loss of £15,040. This reflects the hard work and difficult decisions that the Trustees have tackled over the past year.

The slow recovery in user numbers (and income) is probably due to several factors over which the charity has no control, such as: changes in shopping habits, the trend towards out of town shopping centres and on-line shopping etc. which are also impacting many other businesses on the high street.

Despite the current financial pressures, the Trustees have ensured that the charity continues to offer the public suitable modern reliable shopping mobility aids at a reasonable cost, and continue to work towards ensuring a financially viable and worthy charity.

As required by the Charity Commission's guide lines, the bank balance shown for both the start and end of the financial year has been declared as a "net" amount ie. the bank balance as shown on the bank statement less:

- Any un-presented cheques (there are none, since the charity has adopted electronic payments)
- Any other liabilities against the charity (eg. unpaid invoices).

There have been no asset sales or purchases (other than mobility equipment) during this accounting period.

End of report

Mr J. Percy

54 Fairfield Ave
Upminster
Essex RM14 3AY

Dated: 25 September 2025

Tel: 01708 640755

HAVERING SHOPMOBILITY ASSOCIATION

England & Wales - Charity number 1051614

Accounts

Trustees' Annual Report 2023-2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period from: 01 April 2023 to 31 March 2024

Charity name: Havering Shopmobility Association

Charity registration number: 1051614

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	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To relieve people with mobility problems within the London Borough of Havering and other areas, by the provision of mobility related equipment for use whilst shopping or visiting Romford Town Centre, and its environs; To facilitate mobility and travel for longer periods of use as required at, or away from home, and to use on short breaks and holidays worldwide.
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Achievements and Performance

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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We give our users independence to use and enjoy all the shopping, leisure and health facilities within Romford and further afield. They benefit from their retained independence and reduced isolation, whilst the local economy also benefits from their spending power, which would otherwise be lost.

Additional information (optional)

Achievements against objectives set	Para 1.41	<p>Our services were significantly affected by Covid. Achievements this year relates more to survival than statistics.</p> <p>In the last year our equipment - electric scooters, electric wheelchairs and manual wheelchairs - was used on a total of 6175 times.</p> <p>A programme of replacing our older equipment is on going with a budget of £10k.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Trustees' financial strategy is to raise sufficient funds to ensure the continued viability of the charity. As such Trustees have not set objectives or fundraising targets. There has been little fund raising in the last year due to Staff disruptions.</p> <p>In the last year £3000.00 was raised net of costs.</p>
Investment performance against objectives	Para 1.41	<p>Havering Shopmobility does not make financial investments.</p>

Financial Review		
	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	From a financial point of view, we have weathered the problems of low membership usage very well. This is mainly due to the financial support provided through government schemes. Without this the charity would have had to draw on reserves to a significant degree. The bank balance at the end of the year was £78858.00 Total Income was £38994.00, and our Expenditure was £53973.98. Our reserves exceed the Trustee's Policy on Reserves which is to maintain one year's operating costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustee's policy is to transfer funds not required for short term use to an interest-bearing account with Metro Bank. The Trustee's policy on reserves is to maintain a sum equal to one year's operating costs, as a reserve. This is to ensure the longer term financial stability of the charity in the current economic uncertainties. This will need careful monitoring as income will be significantly reduced until user numbers recover.
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Additional information (optional)				
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Structure, Governance and Management

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Additional information (optional)

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	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jackie Tokley	Chairperson	Re-elected 17 July 23	The AGM or the Trustees
2	Peter Milward	Deputy Chairman Treasurer	Re-elected 17 July 23	The AGM or the Trustees
3	Trish Mosby	Secretary of	Re-elected 17 July 2023	The AGM or the Trustees
4	Jay Walton		Elected Jan 23	Trustee meeting
5	Gillian COLVIN		Re-elected 17 July 23	The AGM or the Trustees
6	Elaine GREEN		Re-elected 17 July 202	The AGM or the Trustees
7	Michael MITCHELL		Re-elected 17 July 2023	The AGM or the Trustees
8				
9				
10				
11				
12				

Corporate trustees – names of the directors at the date the report was approved		
Director name		
None		

Name of trustees holding title to property belonging to the charity		
Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others	
Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Financial Examiner	Mr John Percy	c/o Havering Shopmobility

Name of chief executive or names of senior staff members (Optional information)

Ms Mandy Bunn, Manager

Exemptions from disclosure

Reason for non-disclosure of key personnel details


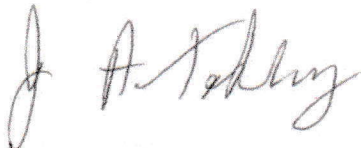
None

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees

Signature		
Full name	Peter Milward	Jacqueline TOKLEY
Position	Treasurer/Deputy Chair	Chairperson
Date	28 / 10 / 2024	28 / 10 / 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
HAVINGER SHOPMOBILITY ASSOCIATION

No (if any)
1051614

Receipts and payments accounts

CC16a

For the period from **1st April 2023** To **31st March 2024**

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Equipment Hires	24,917	0	0	24,917	23,628
Membership New / renew	6,215	0	0	6,215	5,076
Promotions & shop sales	2	0	0	2	675
Collection Tins & donations	2,439	0	0	2,439	3,291
Raffles & Fundraising	562	0	0	562	1,564
Shopmob Sales	3,511	0	0	3,511	4,443
First Step		0	0	0	
Insurance Refund		0	0	0	1,288
Sundry	2	0	0	2	239
Wheelchair/Walker Sales	1,235	0	0	1,235	0
Correction Deficit		0	0	0	0
Unreturned Deposits Hire/Repairs	50	0	0	50	0
Overbanked -PC reimbursement		0	0	0	20
		0	0	0	0
Sub total (Gross income for AR)	38,934	0	0	38,934	40,224
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	38,934	0	0	38,934	40,224
A3 Payments					
Equipment Maintenance	201	0	0	201	189
Office Equip Maintenance	494	0	0	494	840
Stationery	630	0	0	630	0
Phone & Internet	2,421	0	0	2,421	1,988
Insurance	2,144	0	0	2,144	4,508
Training / FirstAid		0	0	0	0
CCTV / Security (Both Shops)	120	0	0	120	0
Salaries & HMRC Payments	33,993	0	0	33,993	36,364
New Telephone/Computers		0	0	0	1,614
Cleaning	89	0	0	89	364
Sanitary Waste	447	0	0	447	407
Parking Permits		0	0	0	0
Stock For Resale	2,173	0	0	2,173	2,192
Petty Cash	1,225	0	0	1,225	652
Sundry	27	0	0	27	70
Christmas Do / Vouchers	511	0	0	511	655
Recruitment	475	0	0	475	0
Refund for Scooter	125	0	0	125	
Scooter Maintenance	2,405	0	0	2,405	2,736
Miscellaneous		0	0	0	40
Sub total	47,478	0	0	47,478	52,621
A4 Asset and investment purchases. (see table)					
New Scooters	6,496	0	0	6,496	3,497
	0	0	0	0	
Sub total	6,496	0	0	6,496	3,497
Total payments	53,974	0	0	53,974	56,118
Net of receipts/(payments)	-15,040	0	0	-15,040	-15,894
A5 Transfers between funds	11,800	0	0	11,800	18,300
A6 Cash funds last year end	5,827	0	0	5,827	3,421
Cash funds this year end	2,587	0	0	2,587	5,827

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Bank Account ***046	0	0	0
	Metro Bank Account ***023	2,587	0	0
		0	0	0
	Total cash funds	2,587	0	0

(agree balances with receipts and payments account(s))

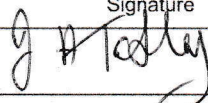

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Metro Instant Access Savings ***413	23,705	-	-
	Metro 90 day notice savings ***687	52,480	-	-
	Barclays Instant access savings ***849	86	-	-
		-	-	-
		-	-	-
	76,271	-	-	

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Scoters & wheelchairs 2019	unrestricted	-	580
	Scoters & wheelchairs 2020	unrestricted	-	2,140
	Scoters & wheelchairs 2021	unrestricted	-	680
	Scoters & wheelchairs 2022	unrestricted	-	730
	Scoters & wheelchairs 2023	unrestricted	-	2,800
	Scoters & wheelchairs 2024	unrestricted	-	6,496
	Shop Stock at approximate valuation	unrestricted	-	1,600
	Office equipment			1,200

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Ms Jackie Tokley	28/10/24
	Mr Peter Millward	28/10/2024

Having Shopmobility Accounts 2023/4

Independent Examiner's report to Shopmobility Trustees.

Declaration

This report confirms that I have completed the Independent Examination (audit) of the 2023/4 Having ShopMobility accounts in accordance with the Charity Act 2011 and the directions given under section 145 of the Act. Further, I confirm that I am satisfied that the 2023/24 accounts that I have been supplied with, match with the charity's bank statements, and that I have no reason to believe that the accounts are not a true record of the charity's financial transactions over the 2023/24 accounting period.

Although I understand that you (the Trustees) have been kept informed of the charity's financial position throughout the year, I feel that I should make you aware of the following:

The 2023/24 Finances

Unfortunately, the charity has again made a significant "trading" loss of £15,040.02 (£56,117.84 expenses versus £40,223.99 income) during the 2023/24 financial year. This compares with losses of £15,893 in 2022/23, and £18,400 in 2021/22. Whilst the losses are reducing, they are still very significant losses that have to be absorbed from the charity's reserves.

To put this into perspective, this year's loss represents £50 per day!

Clearly, you can not allow this situation to continue, since, at the current rate, the charity will run out of funds within 5 years. As such, you need to take action ASAP, along with having a serious look at the Charity's "business model".

On the plus side, the charity received £1,445.71 of interest (mainly from two Metro Bank accounts). This demonstrates the charity's prudent management of the reserves, and effectively reduces the reduction in reserve funds to £13,594.31. (otherwise would have been £15,040.02 reduction).

Observations

I note that the Liberty Centre usually reimburse 50% (approx. £1200) of your annual insurance premium, but have not done so this financial year. I have spoken to Peter Millward about this, and he advised that he is currently trying to rectify the situation.

Your annual BT (telephone & internet) bill was £1,740 (over £33 per week) and appears high. Again, Peter has this "in his sight", but apparently you are currently tied into a two year contract.

Membership and hires, which are the charity's main source of income, have increased versus the previous year (£31,132 versus £28,704 in 2022/23), but are still down versus pre-Covid numbers. Hopefully, you can continue to see increased usage.

For your information:

At the end of the financial year (31 March 2024) the charity's monetary reserves stood at £78,859.28 consisting of £26,380 in instant access accounts and £52,479 in saving accounts.

Charity Commission form CC16a

I am satisfied that the Charity Commission's reporting form CC16a has been completed correctly in readiness for Trustees' sign off and its subsequent submission to the Charity Commission. Further, I have prepared the Independent Auditor's Report to the Charity Commission and passed it to the chairman for submission to the Charity Commission.

Closing Statement.

Whilst I have to report a significant trading loss, I am pleased to see that the figures are improving and I congratulate all those concerned for their efforts over the difficult past financial year, and trust that this work will continue.

I thank Peter Millward for his cooperation in supplying the necessary information for the audit and his diligent book keeping throughout the year.

John Percy
54 Fairfield Ave
Upminster
RM14 3AY

25th September 2024

HAVERING SHOPMOBILITY ASSOCIATION

England & Wales - Charity number 1051614

Accounts



Trustees' Annual Report 2022-23

Period from: **01 April 2022** to **31 March 2023**

Charity name: **Havering Shopmobility Association**

7.1

Charity registration number: **1051614**

Objectives and Activities		
	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To relieve people with mobility problems within the London Borough of Havering and other areas, by the provision of mobility related equipment for use whilst shopping or visiting Romford Town Centre, and its environs;</p> <p>To facilitate mobility and travel for longer periods of use as required at, or away from home, and to use on short breaks and holidays worldwide.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities of the charity are the provision of electric scooters, electric wheelchairs, manual wheelchairs and walkers for people who have limited mobility for use when visiting Romford Town Centre.</p> <p>We provide equipment for short term or longer use for people with temporary or permanent mobility needs and for use on holiday.</p> <p>We also sell some disability and mobility aids.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	Para 1.18	The trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.

Additional information (optional)		
	SORP reference	
Policy on grant making	Para 1.38	Havering Shopmobility does not give financial grants.
Policy on social investment including program related investment	Para 1.38	Havering Shopmobility does not make financial investments.
Contribution made by volunteers	Para 1.38	Havering Shopmobility is reliant on our team of dedicated volunteers who deliver our services. Without them, we simply could not operate. In 2022-23 many of our 30 volunteers continued to support our service delivery despite the challenges of Covid-related changes.

Achievements and Performance		
	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We give our users independence to use and enjoy all the shopping, leisure and health facilities within Romford and further afield. They benefit from their retained independence and reduced isolation, whilst the local economy also benefits from their spending power, which would otherwise be lost.

Additional information (optional)		
Achievements against objectives set	Para 1.41	<p>Our services were significantly affected by the Covid-related closures but re-opened in a Covid safe way at the earliest opportunity following each closure. Achievements this year relates more to survival than statistics.</p> <p>In the last year our equipment - electric scooters, electric wheelchairs and manual wheelchairs - was used on a total of 5351 times.</p> <p>A programme of replacing our older equipment was on going as and when required.</p>
Performance of fundraising activities against objectives set	Para 1.41	Trustees' financial strategy is to raise sufficient funds to ensure the continued viability of the charity. As such Trustees have not set objectives or fundraising targets. There has been limited fund raising in the last year due to the impact of Cost of living crisis. In the past year £4855 was raised.
Investment performance against objectives	Para 1.41	Havering Shopmobility does not make financial investments.

Financial Review		
	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	From a financial point of view, we are suffering a lack of funds due to the problems of the current financial crisis. This is mainly due to the financial support provided through government schemes for Covid 19 ending. The Charity has had to draw on reserves to a significant degree. The bank balance at the end of the year was £92452.59 Total Income was £40223.99 and our Expenditure was £56097.84 Our reserves exceed the Trustee's Policy on Reserves which is to maintain one year's operating costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustee's policy is to transfer funds not required for short term use to an interest-bearing account with Metro Bank. The Trustee's policy on reserves is to maintain a sum equal to one year's operating costs, as a reserve. This is to ensure the longer term financial stability of the charity in the current economic uncertainties. This will need careful monitoring as income will be significantly reduced until user numbers recover.
Amount of reserves held	Para 1.22	£92452.59 (greater than one year's operating costs)
Reasons for holding zero reserves	Para 1.22	Havering Shopmobility holds reserves.
Details of funds materially in deficit	Para 1.24	No funds are in deficit.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Covid restrictions has significantly reduced the routine hire of our equipment during the last year and has been slow to recover since lockdown restrictions have eased. This has had a consequent impact on income. The charity has sufficient reserves that this will not affect the financial viability of the charity in the short term but will need to be monitored for the future, and strategies developed accordingly.

Additional information (optional)				
The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The charity's principal sources of funding and the sums generated in the last year are :</p> <ul style="list-style-type: none"> • User Subscriptions £ 5,076 • Hire charges £ 23,628 • Sales & commissions £ 5,118 • Donations and fund raising £ 4,855 <p>These are very significantly better than the previous year.</p>		
Investment policy and objectives including any social investment policy adopted	Para 1.46	Havering Shopmobility does not make financial investments.		
A description of the principal risks facing the charity	Para 1.46	Risk Item	Minor Event	Major Event
		Loss of Equipment	Non return/theft	Fire/theft/ destruction
		Loss of Finances	Theft/Pilfering/Error	Theft/Fraud Bank collapse
		Loss of Premises	Partial damage or destruction	Damage or destruction Withdrawal of use
		Loss of Staff	Illness, absence, vacancy	Extended absence. Loss of all staff at the same time
		Loss of Volunteers	Availability Gradual decline	Extended absence. Loss of all staff at the same time
		Loss of Trustees	Availability Gradual decline	
		Loss of Information	System failure Accidental loss or erasure Intentional	System loss Accidental loss or erasure Intentional
		Reputational Damage	Bad publicity Scandal	

Structure, Governance and Management		
Description of charity's trusts:	SORP reference	
Type of governing document	Para 1.25	Constitution adopted on 5 th December 1995, as amended on 25 th March 1998, 2 nd July 2009, 30 th June 2014, 15 July 2019 and 20 October 2020.
How is the charity constituted?	Para 1.25	An unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed from members by the AGM of members or a meeting of trustees on the recommendation of an Appointments Panel of Trustees. Officers are elected from trustees at the AGM.
Additional information (optional)		
Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Newly appointed trustees are provided with a portfolio of information on the organisation, the role of a trustee, key policies and procedures and key information.</p> <p>Trustees have adopted a Medium Term Plan following a review of objectives, the skills needed to deliver these and an audit of current and required skills and commitment. Portfolios of responsibility have been agreed to use to recruit new trustees and new trustees have been appointed.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Trustees meet on a quarterly basis and receive formal reports on policy, resources, finance, reports of sub committees and operational performance.</p> <p>Trustees established three sub committees to do the work – Performance and Development to deal with how services are delivered and future direction; Membership and Staffing to look after the appointment of trustees, staff and volunteers; and Fund Raising to oversee the raising of monies essential to maintain our services.</p> <p>A Mission Statement and Values were agreed by trustees on 19 January 2015.</p> <p>The charity's day-to-day operations are led by a full time manager supported by a part-time assistant manager with additional management support as the need arises. Services are largely delivered by our volunteers who work as a team in shift patterns.</p> <p>Services delivery is co-ordinated by a management team comprising the Chairman, Deputy Chairman, Treasurer and Manager meeting bi-monthly.</p> <p>The charity maintains networking relationships with similar organisations in the voluntary and statutory sectors, and with local trading and community organisations.</p>
Relationship with any related parties	Para 1.51	Havering Shopmobility is not related to any other party.

Reference and Administrative details	
Charity name	Havering Shopmobility Association
Other name the charity uses	Havering Shopmobility
Registered charity number	1051614
Charity's principal address	Havering Shopmobility 1 The Brewery, Waterloo Road, Romford, RM1 1AU

Names of the charity trustees who manage the charity				
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jackie TOKLEY	Chairperson	elected 20 July 2022	The AGM or the Trustees
2	Peter MILLWARD	Treasurer Appointed 18/07/21	elected 20 July 2022	The AGM or the Trustees
3	Brian SAUNDERS Passed 15/02/23		Re-elected 19 July 2021	The AGM or the Trustees
4	Michael JOYCE		Elected 20 July 2022	The AGM or the Trustees
5	Gillian COLVIN		Re-elected 19 July 2021	The AGM or the Trustees
6	Elaine GREEN		Re-elected 19 July 2021	The AGM or the Trustees
7	Michael MITCHELL		Re-elected 19 July 2021	The AGM or the Trustees
8	Adrian SHERIDAN		Retired 20/07/22	The AGM or the Trustees
9	Jack WEBB		Retired 20/07/22	The AGM or the Trustees
10	Trish MOSBY	Secretary	Appointed 01/07/22	By Chair
11	Clark Curran		Appointed March 2021	The AGM or the Trustees
12	Vacant			

Corporate trustees – names of the directors at the date the report was approved		
Director name		
None		

Name of trustees holding title to property belonging to the charity		
Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others	
Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Financial Examiner	Mr John Percy	c/o Havering Shopmobility

Name of chief executive or names of senior staff members (Optional information)

Ms Mandy Bunn, Manager

Exemptions from disclosure

Reason for non-disclosure of key personnel details



None

Other optional information

Intentionally blank

Declarations

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees

Signature		
Full name	Peter MILLWARD	Jacqueline TOKLEY
Position	Treasurer	Temporary Chairperson
Date	16/10/2023	16/10/2023



Receipts and payments accounts

CC16a

For the period from	Period start date 1st April 2022	To	Period end date 31st March 2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Equipment Hires	23,628	0	0	23,628	18,997
Membership New / renew	5,076	0	0	5,076	5,088
Promotions & shop sales	675	0	0	675	1,908
Collection Tins & donations	3,291	0	0	3,291	1,177
Raffles & Fundraising	1,564	0	0	1,564	64
Shopmob Sales	4,443	0	0	4,443	2,618
First Step		0	0	0	1,388
Insurance Refund	1,288	0	0	1,288	1,167
Sundry	239	0	0	239	89
LBH Grants (Brewery & Liberty)	0	0	0	0	8,000
JRS Grant (Furlough)	0	0	0	0	889
Refunds	0	0	0	0	495
Overbanked -PC reimbursement Deposit 101447 03/04/23	20	0	0	20	0
	0	0	0	0	0
Sub total (Gross income for AR)	40,224	0	0	40,224	41,880
A2 Asset and investment sales, (see table).					
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	40,224	0	0	40,224	41,880
A3 Payments					
Equipment Maintenance	189	0	0	189	2,406
Office Equip Maintenance	840	0	0	840	667
Stationery	0	0	0	0	1,157
Phone & Internet	1,988	0	0	1,988	1,582
Insurance	4,508	0	0	4,508	0
Training / FirstAid	0	0	0	0	0
CCTV / Security (Both Shops)	0	0	0	0	0
Salaries & HMRC Payments	36,364	0	0	36,364	38,237
New Telephone/Computers	1,614	0	0	1,614	137
Cleaning	364	0	0	364	193
Sanitary Waste	407	0	0	407	376
Parkng Permits	0	0	0	0	0
Stock For Resale	2,192	0	0	2,192	2,908
Petty Cash	652	0	0	652	951
Sundry	70	0	0	70	20
Christmas Do / Vouchers	655	0	0	655	520
Covid Safety Measures (PPE, Screens, Gel etc.)	0	0	0	0	978
Cash Withdrawal for Reopening	0	0	0	0	40
Scooter Maintenance	2,736	0	0	2,736	0
Miscellaneous	40	0	0	40	65
Sub total	52,621	0	0	52,621	50,237
A4 Asset and investment purchases. (see table)					
New Scooters	3,497	0	0	3,497	0
Sub total	3,497	0	0	3,497	0
Total payments	56,118	0	0	56,118	50,237
Net of receipts/(payments)	-15,894	0	0	-15,894	-8,357
A5 Transfers between funds	18,300	0	0	18,300	-59,000
A6 Cash funds last year end	3,421	0	0	3,421	6,505
Cash funds this year end	5,827	0	0	5,827	-60,852

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Bank Account ***046	3,645	0	0
	Metro Bank Account ***023	2,182	0	0
		0	0	0
	Total cash funds	5,827	0	0

(agree balances with receipts and payments account(s))

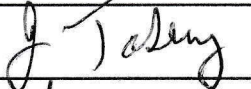

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Metro Instant Access Savings ***413	35,190	-	-
	Metro 90 day notice savings ***687	51,352	-	-
	Barclays Instant access savings ***849	83	-	-
		-	-	-
		-	-	-
		86,625	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Scooters & wheelchairs 2019 depreciated by 20% per annum	unrestricted	-	720
	Scooters & wheelchairs 2020 depreciated by 20% per annum	unrestricted	-	2,670
	Scooters & wheelchairs 2021 depreciated by 20% per annum	unrestricted	-	855
	Scooters & wheelchairs 2022 depreciated by 20% per annum	unrestricted	-	910
	Scooters & wheelchairs 2023 depreciated by 20% per annum	unrestricted	-	3,497
	Shop Stock at approximate valuation	unrestricted	-	1,600
	Office equipment			-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Ms Jackie Tokley	16/10/2023
	Mr Peter Millward	16/10/2023

Havering Shopmobility Accounts 2022/23 Independent Examiner's report to Shopmobility Trustees.

This report confirms that I have completed the Independent Examination (audit) of the 2022/23 Havering ShopMobility accounts as required by the Charity Commission.

Reluctantly, I have to report that the charity made a significant "trading" loss during the 2022/23 financial year of £15,893.46 offset by approx £520 of bank interest (primarily Metro 95 day notice account) making a net loss of £15,371.

Although I understand that you (the Trustees) have been kept informed of the charity's financial position throughout the year, I feel that I should make you aware of the following:

The total annual income was £40,223.85 with outgoing of £56,117.54 resulting in a "trading" loss of £15,893. This compares with a loss of around £18,400 in the previous year (2021/22). However, the government financial "pandemic" support received last year (£8,890), which partially offset the loss, is no longer provided. Thus, this year's loss will need to be absorbed solely by the charity's reserves which at the start of the year stood at £107,824.

Whilst this approx. £2,500 reduction in financial loss is to be welcomed (especially since the 2022/3 outgoings included two lots of annual insurance payments (versus none paid in 2021/22) and the purchase two of new scooters), the efforts made this year to improve the trading position need to be maintained.

Membership and hires, which are the charity's main source of income, have both increased versus last year, but are still down versus pre-Covid numbers. Hopefully, you can continue to see increased usage.

For your information:

1. At the end of the financial year (31 March 2023) the charity's monetary reserves stood at £92,452 consisting of £5,827 in instant access accounts and £86,625 in saving accounts.
2. Interest on the charity's reserves during 2022/23 amounted to £502 and is included in the above figures.

Charity Commission form CC16a

I am satisfied that the Charity Commission's reporting form CC16a has been completed correctly in readiness for Trustees' sign off and its subsequent submission to the Charity Commission. Further, I have prepared the Independent Auditor's Report to the Charity Commission and passed it to the chairman for submission to the Charity Commission.

Closing Statement.

Whilst I have to report a significant trading loss, I am pleased to see that the figures are improving and I congratulate all those concerned for their efforts over the difficult past financial year.

I thank Peter Millward for his cooperation in supplying the necessary information for the audit and his diligent book keeping throughout the year.

John Percy
23rd July 2023

HAVERING SHOPMOBILITY ASSOCIATION

England & Wales - Charity number 1051614

Accounts

Trustees' Annual Report 2021-22



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period from: **01 April 2021** to **31 March 2022**

Charity name: **Havering Shopmobility Association**

Charity registration number: **1051614**

7.1

Objectives and Activities		
	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To relieve people with mobility problems within the London Borough of Havering and other areas, by the provision of mobility related equipment for use whilst shopping or visiting Romford Town Centre, and its environs;</p> <p>To facilitate mobility and travel for longer periods of use as required at, or away from home, and to use on short breaks and holidays worldwide.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities of the charity are the provision of electric scooters, electric wheelchairs, manual wheelchairs and walkers for people who have limited mobility for use when visiting Romford Town Centre.</p> <p>We provide equipment for short term or longer use for people with temporary or permanent mobility needs and for use on holiday.</p> <p>We also sell some disability and mobility aids.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	Para 1.18	<p>The trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.</p>

Additional information (optional)		
	SORP reference	
Policy on grant making	Para 1.38	Havering Shopmobility does not give financial grants.
Policy on social investment including program related investment	Para 1.38	Havering Shopmobility does not make financial investments.
Contribution made by volunteers	Para 1.38	Havering Shopmobility is reliant on our team of dedicated volunteers who deliver our services. Without them, we simply could not operate. In 2021-22 many of our 35 volunteers continued to support our service delivery despite the challenges of Covid-related closures of our two shops.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We give our users independence to use and enjoy all the shopping, leisure and health facilities within Romford and further afield. They benefit from their retained independence and reduced isolation, whilst the local economy also benefits from their spending power, which would otherwise be lost.

Additional information (optional)

Achievements against objectives set	Para 1.41	<p>Our services were significantly affected by the Covid-related closures but re-opened in a Covid safe way at the earliest opportunity following each closure. Achievements this year relates more to survival than statistics.</p> <p>In the last year our equipment - electric scooters, electric wheelchairs and manual wheelchairs - was used on a total of 4430 times.</p> <p>A programme of replacing our older equipment was suspended due to the need to constrain expenditure.</p>
Performance of fundraising activities against objectives set	Para 1.41	Trustees' financial strategy is to raise sufficient funds to ensure the continued viability of the charity. As such Trustees have not set objectives or fundraising targets. There has been limited fund raising in the last year due to the impact of Covid. In the last year £4,525 was raised.
Investment performance against objectives	Para 1.41	Havering Shopmobility does not make financial investments.

Financial Review		
	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	From a financial point of view, we have weathered the problems of closedown very well. This is mainly due to the financial support provided through government schemes. Without this the charity would have had to draw on reserves to a significant degree. The bank balance at the end of the year was £106,950. Total Income was £41,880, and our Expenditure was £50,583. Our reserves exceed the Trustee's Policy on Reserves which is to maintain one year's operating costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The Trustee's policy is to transfer funds not required for short term use to an interest-bearing account with Metro Bank.</p> <p>The Trustee's policy on reserves is to maintain a sum equal to one year's operating costs, as a reserve. This is to ensure the longer term financial stability of the charity in the current economic uncertainties. This will need careful monitoring as income will be significantly reduced until user numbers recover.</p>
Amount of reserves held	Para 1.22	£108,194 (greater than one year's operating costs)
Reasons for holding zero reserves	Para 1.22	Havering Shopmobility holds reserves.
Details of funds materially in deficit	Para 1.24	No funds are in deficit.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Covid restrictions has significantly reduced the routine hire of our equipment during closedown periods and has been slow to recover since lockdown restrictions have eased. This has had a consequent impact on income. The charity has sufficient reserves that this will not affect the financial viability of the charity in the short term but will need to be monitored for the future, and strategies developed accordingly.

Additional information (optional)				
The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The charity's principal sources of funding and the sums generated in the last year are :</p> <ul style="list-style-type: none"> • User Subscriptions £ 5,088 • Hire charges £ 18,997 • Sales & commissions £ 5,914 • Donations and fund raising £ 1,241 <p>These are very significantly better than the previous year.</p>		
Investment policy and objectives including any social investment policy adopted	Para 1.46	<p>Havering Shopmobility does not make financial investments.</p>		
A description of the principal risks facing the charity	Para 1.46	Risk Item	Minor Event	Major Event
		Loss of Equipment	Non return/theft	Fire/theft/ destruction
		Loss of Finances	Theft/Pilfering/Error	Theft/Fraud Bank collapse
		Loss of Premises	Partial damage or destruction	Damage or destruction Withdrawal of use
		Loss of Staff	Illness, absence, vacancy	Extended absence. Loss of all staff at the same time
		Loss of Volunteers	Availability Gradual decline	Extended absence. Loss of all staff at the same time
		Loss of Trustees	Availability Gradual decline	
		Loss of Information	System failure Accidental loss or erasure Intentional	System loss Accidental loss or erasure Intentional
Reputational Damage	Bad publicity Scandal			

Structure, Governance and Management		
Description of charity's trusts:	SORP reference	
Type of governing document	Para 1.25	Constitution adopted on 5 th December 1995, as amended on 25 th March 1998, 2 nd July 2009, 30 th June 2014, 15 July 2019 and 20 October 2020.
How is the charity constituted?	Para 1.25	An unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed from members by the AGM of members or a meeting of trustees on the recommendation of an Appointments Panel of Trustees. Officers are elected from trustees at the AGM.

Additional information (optional)		
Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Newly appointed trustees are provided with a portfolio of information on the organisation, the role of a trustee, key policies and procedures and key information.</p> <p>Trustees have adopted a Medium Term Plan following a review of objectives, the skills needed to deliver these and an audit of current and required skills and commitment. Portfolios of responsibility have been agreed to use to recruit new trustees and new trustees have been appointed.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Trustees meet on a quarterly basis and receive formal reports on policy, resources, finance, reports of sub committees and operational performance.</p> <p>Trustees established three sub committees to do the work – Performance and Development to deal with how services are delivered and future direction; Membership and Staffing to look after the appointment of trustees, staff and volunteers; and Fund Raising to oversee the raising of monies essential to maintain our services.</p> <p>A Mission Statement and Values were agreed by trustees on 19 January 2015.</p> <p>The charity's day-to-day operations are led by a full time manager supported by a part-time assistant manager with additional management support as the need arises. Services are largely delivered by our volunteers who work as a team in shift patterns.</p> <p>Services delivery is co-ordinated by a management team comprising the Chairman, Deputy Chairman, Treasurer and Manager meeting bi-monthly.</p> <p>The charity maintains networking relationships with similar organisations in the voluntary and statutory sectors, and with local trading and community organisations.</p>
Relationship with any related parties	Para 1.51	Havering Shopmobility is not related to any other party.

Reference and Administrative details	
Charity name	Havering Shopmobility Association
Other name the charity uses	Havering Shopmobility
Registered charity number	1051614
Charity's principal address	Havering Shopmobility 1 The Brewery, Waterloo Road, Romford, RM1 1AU

Names of the charity trustees who manage the charity				
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael JOYCE	Chairman	Re-elected 19 July 2021	The AGM or the Trustees
2	Jackie TOKLEY	Deputy Chairman	Re-elected 19 July 2021	The AGM or the Trustees
3	Brian SAUNDERS		Re-elected 19 July 2021	The AGM or the Trustees
4	Christine FOLAN		Retired 19 July 2021	The AGM or the Trustees
5	Gillian COLVIN		Re-elected 19 July 2021	The AGM or the Trustees
6	Elaine GREEN		Re-elected 19 July 2021	The AGM or the Trustees
7	Michael MITCHELL		Re-elected 19 July 2021	The AGM or the Trustees
8	Adrian SHERIDAN		Appointed 18 January 2021	The AGM or the Trustees
9	Jack WEBB		Appointed 18 January 2021	The AGM or the Trustees
10	Peter MILLWARD	Treasurer	Appointed 18 January 2021	The AGM or the Trustees
11	Clark Curran		Appointed March 2021	The AGM or the Trustees
12	Vacant			

Corporate trustees – names of the directors at the date the report was approved		
Director name		
None		

Name of trustees holding title to property belonging to the charity		
Trustee name	Dates acted if not for whole year	
None		



Funds held as custodian trustees on behalf of others	
Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)		
Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address
Independent Financial Examiner	Mr John Percy	c/o Havering Shopmobility

Name of chief executive or names of senior staff members (Optional information)
Ms Mandy Bunn, Manager

Exemptions from disclosure
Reason for non-disclosure of key personnel details
None

Other optional information
Intentionally blank

Declarations		
<p>The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees</p>		
Signature		
Full name	Michael JOYCE	Jacqueline TOKLEY
Position	Chairman	Deputy Chairman & Treasurer
Date	17 July 2022	17 July 2022

Havering Shopmobility 2021/22 accounts.
Independent Examiner's Report to the Charity Commission.

Charity Name & Number: Havering Shopmobility **1051614**

Accounting year: 1st April 2021 – 31 March 2022

Opening statement:

As the nominated Independent Examiner for Havering Shopmobility's 2021/22 accounts I confirm that:

- The charity is not a Company.
- The charity's gross income is less than £250,000
- The charity is not VAT registered.
- The charity's governing document (its constitution) does not require "accrual" accounts nor professional auditing/examination.
- The accounts have been prepared on a "receipts & payment" basis.
- The charity's trustees have elected to have an Independent Examination of the accounts.
- I, acting as the Independent Examiner, declare that I am neither a trustee nor do I have any close relationship with any trustee of the charity.

This report should be read in conjunction with the Charity Commission's reporting form CC16a.

Report.

I am confident that the Charity Commission's end of year accounts reporting form CC16a accurately reflects the accounts maintained by Havering Shopmobility throughout the 2021/22 accounting year. Further, I confirm that the CC16a form includes the end of year statement figures for the charity's Current and Deposit bank accounts.

The charity's personnel have fully cooperated with my examination of the accounts and provided all the relevant documentation that I requested (the account income and expenditure spread sheets; bank statements; Petty Cash record etc.).

Like many other organisations, the Covid19 pandemic has had a significant impact on Havering Shopmobility's finances. Havering Shopmobility provide the public with the opportunity to hire mobility aids (eg. electric "buggies") so that they can utilise the shopping and other amenities of Romford town centre. As such, their main source of income comes from registration and user fees. However, user numbers have not yet returned to pre-Covid level and as a result, the charity has recorded a financial loss for this financial year.

Havering Shopmobility's 2021/22 total income was £41,880 (of which £8,800 was Government support) with outgoings of £5,375 resulting in an operating loss of £9,495.

The reduction in user numbers (and income) is probably due to several factors over which they have no control such as changes in shopping habits, the trend towards out of town shopping centres, and on-line shopping etc. which are also affecting many businesses on the high street.

Fortunately, the charity has sufficient reserves to "weather" this year's loss. However, the Trustees are aware of the situation and are in the process of making operational changes to address the issues.

As required by the Charity Commission's guide lines, the bank balance shown for both the start and end of the financial year has been declared as a "net" amount ie. the bank balance as shown on the bank statement less:

- Any un-presented cheques (there are none, since the charity has adopted electronic payments)
- Any other liabilities against the charity (eg. unpaid bills) – of which there are none.

There have been no asset sales during this accounting period. However, the electric mobility equipment has been written down (depreciated) by approx 20% primarily due to ageing.

End of report

Mr J. Percy
54 Fairfield Ave
Upminster
Essex RM14 3AY
Tel: 01708 640755

Dated: 9th Aug 2022



Receipts and payments accounts

CC16a

For the period from	Period start date 1st April 2021	To	Period end date 31st March 2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Equipment Hires	18,997	0	0	18,997	5,672
Membership New / renew	5,088	0	0	5,088	1,908
Promotions & shop sales	1,908	0	0	1,908	136
Collection Tins & donations	1,177	0	0	1,177	276
Raffles & Fundraising	64	0	0	64	143
Shopmob Sales	2,618	0	0	2,618	474
First Step	1,388	0	0	1,388	199
Angel sales		0	0	0	0
Insurance Refund	1,167	0	0	1,167	1,312
Acorn Comission		0	0	0	0
Sundry	89	0	0	89	100
LBH Grants (Brewery & Liberty)	8,000	0	0	8,000	80,716
JRS Grant (Furlough)	889	0	0	889	19,657
Refunds	495	0	0	495	187
	0	0	0	0	0
Sub total (Gross income for AR)	41,880	0	0	41,880	110,780
A2 Asset and investment sales, (see table).					
	0	0	0	0	0
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	41,880	0	0	41,880	110,780
A3 Payments					
Equipment Maintenance	2,406	0	0	2,406	258
Office Equip Maintenance	667	0	0	667	1,381
Stationery	1,157	0	0	1,157	997
Phone & Internet	1,582	0	0	1,582	1,896
Insurance		0	0	0	4,669
Training / FirstAid		0	0	0	0
CCTV / Security (Both Shops)		0	0	0	763
Salaries & HMRC Payments	38,237	0	0	38,237	37,608
New Telephone/Computers	137	0	0	137	0
Cleaning	193	0	0	193	0
Sanitary Waste	376	0	0	376	349
Parking Permits		0	0	0	110
Stock For Resale	2,908	0	0	2,908	182
Petty Cash	951	0	0	951	638
Sundry	20	0	0	20	70
Christmas Do / Vouchers	520	0	0	520	320
Covid Safety Measures (PPE, Screens, Gel etc.)	978	0	0	978	1,318
Cash Withdrawal for Reopening	40	0	0	40	280
Miscellaneous	65	0	0	65	169
Sub total	50,237	0	0	50,237	51,007
A4 Asset and investment purchases, (see table)					
New Scooters	1,138	0	0	1,138	
	0	0	0	0	
Sub total	1,138	0	0	1,138	0
Total payments	51,375	0	0	51,375	51,007
Net of receipts/(payments)	-9,495	0	0	-9,495	59,773
A5 Transfers between funds	5,638	0	0	5,638	-59,000
A6 Cash funds last year end	7,278	0	0	7,278	6,505
Cash funds this year end	3,421	0	0	3,421	7,278

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Bank Account ***046	3,239	0	0
	Metro Bank Account ***023	182	0	0
		0	0	0
	Total cash funds	3,421	0	0
(agree balances with receipts and payments account(s))				

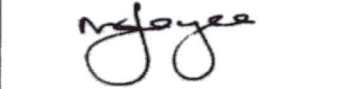

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Metro Instant Access Savings ***413	35,093	-	-
	Metro 90 day notice savings ***687	50,945	-	-
	Barclays Instant access savings ***849	18,365	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Scooters & wheelchairs 2019 depreciated by 20% per annum	unrestricted	-	1,440
	Scooters & wheelchairs 2020 depreciated by 20% per annum	unrestricted	-	4,012
	Scooters & wheelchairs 2021 depreciated by 20% per annum	unrestricted	-	1,140
	Scooters & wheelchairs 2022 depreciated by 20% per annum	unrestricted	-	1,138
	Shop Stock at approximate valuation	unrestricted	-	2,000
	Office equipment			500

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mr Michael Joyce	18/7/22
	Mr Peter Millward	18/7/22

HAVERING SHOPMOBILITY ASSOCIATION

England & Wales - Charity number 1051614

Accounts

Trustees' Annual Report 2020-21



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period from: **01 April 2020** to **31 March 2021**

Charity name: **Havering Shopmobility Association**

Charity registration number: **1051614**

Objectives and Activities		
	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To relieve people with mobility problems within the London Borough of Havering and other areas, by the provision of mobility related equipment for use whilst shopping or visiting Romford Town Centre, and its environs;</p> <p>To facilitate mobility and travel for longer periods of use as required at, or away from home, and to use on short breaks and holidays worldwide.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities of the charity are the provision of electric scooters, electric wheelchairs, manual wheelchairs and walkers for people who have limited mobility for use when visiting Romford Town Centre.</p> <p>We provide equipment for short term or longer use for people with temporary or permanent mobility needs and for use on holiday.</p> <p>We also sell some disability and mobility aids.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	Para 1.18	The trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.

Additional information (optional)		
	SORP reference	
Policy on grant making	Para 1.38	Havering Shopmobility does not give financial grants.
Policy on social investment including program related investment	Para 1.38	Havering Shopmobility does not make financial investments.
Contribution made by volunteers	Para 1.38	Havering Shopmobility is reliant on our team of dedicated volunteers who deliver our services. Without them, we simply could not operate. In 2020-21 many of our 35 volunteers continued to support our service delivery despite the challenges of Covid-related closures of our two shops.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We give our users independence to use and enjoy all the shopping, leisure and health facilities within Romford and further afield. They benefit from their retained independence and reduced isolation, whilst the local economy also benefits from their spending power, which would otherwise be lost.

Additional information (optional)

Achievements against objectives set	Para 1.41	<p>Our services were significantly affected by the Covid-related closures but re-opened in a Covid safe way at the earliest opportunity following each closure. Achievements this year relates more to survival than statistics.</p> <p>In the last year our equipment - electric scooters, electric wheelchairs and manual wheelchairs - was used on a total of 7966 times.</p> <p>A programme of replacing our older equipment was suspended due to the need to constrain expenditure.</p>
Performance of fundraising activities against objectives set	Para 1.41	Trustees' financial strategy is to raise sufficient funds to ensure the continued viability of the charity. As such Trustees have not set objectives or fundraising targets. There has been little fund raising in the last year due to Covid restrictions and that the charity's services were closed for most of the year. In the last year £810 was raised net of costs.
Investment performance against objectives	Para 1.41	Havering Shopmobility does not make financial investments.

Financial Review		
	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	From a financial point of view, we have weathered the problems of closedown very well. This is mainly due to the financial support provided through government schemes. Without this the charity would have had to draw on reserves to a significant degree. The bank balance at the end of the year was £118,013. Total Income was £110,780, and our Expenditure was £51,007. Our reserves exceed the Trustee's Policy on Reserves which is to maintain one year's operating costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The Trustee's policy is to transfer funds not required for short term use to an interest-bearing account with Metro Bank.</p> <p>The Trustee's policy on reserves is to maintain a sum equal to one year's operating costs, as a reserve. This is to ensure the longer term financial stability of the charity in the current economic uncertainties. This will need careful monitoring as income will be significantly reduced until user numbers recover.</p>
Amount of reserves held	Para 1.22	£109,787 (greater than one year's operating costs)
Reasons for holding zero reserves	Para 1.22	Havering Shopmobility holds reserves.
Details of funds materially in deficit	Para 1.24	No funds are in deficit.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Covid restrictions has significantly reduced the routine hire of our equipment during closedown periods and has been slow to recover since lockdown restrictions have eased. This has had a consequent impact on income. The charity has sufficient reserves that this will not affect the financial viability of the charity in the short term but will need to be monitored for the future, and strategies developed accordingly.

Additional information (optional)				
The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The charity's principal sources of funding and the sums generated in the last year are :</p> <ul style="list-style-type: none"> • User Subscriptions £ 1,908 • Hire charges £ 5,672 • Sales & commissions £ 627 (net of costs) • Donations and fund raising £ 327 (net of costs) <p>These are very significantly lower than the previous year.</p>		
Investment policy and objectives including any social investment policy adopted	Para 1.46	<p>Havering Shopmobility does not make financial investments.</p>		
A description of the principal risks facing the charity	Para 1.46	Risk Item	Minor Event	Major Event
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		Loss of Finances	Theft/Pilfering/Error	Theft/Fraud Bank collapse
		Loss of Premises	Partial damage or destruction	Damage or destruction Withdrawal of use
		Loss of Staff	Illness, absence, vacancy	Extended absence. Loss of all staff at the same time
		Loss of Volunteers	Availability Gradual decline	Extended absence. Loss of all staff at the same time
		Loss of Trustees	Availability Gradual decline	
		Loss of Information	System failure Accidental loss or erasure Intentional	System loss Accidental loss or erasure Intentional
Reputational Damage	Bad publicity Scandal			

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document	Para 1.25	Constitution adopted on 5 th December 1995, as amended on 25 th March 1998, 2 nd July 2009, 30 th June 2014, 15 July 2019 and 20 October 2020.
How is the charity constituted?	Para 1.25	An unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed from members by the AGM of members or a meeting of trustees on the recommendation of an Appointments Panel of Trustees. Officers are elected from trustees at the AGM.

Additional information (optional)

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Newly appointed trustees are provided with a portfolio of information on the organisation, the role of a trustee, key policies and procedures and key information.</p> <p>Trustees have adopted a Medium Term Plan following a review of objectives, the skills needed to deliver these and an audit of current and required skills and commitment. Portfolios of responsibility have been agreed to use to recruit new trustees and new trustees have been appointed.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Trustees meet on a quarterly basis and receive formal reports on policy, resources, finance, reports of sub committees and operational performance.</p> <p>Trustees established three sub committees to do the work – Performance and Development to deal with how services are delivered and future direction; Membership and Staffing to look after the appointment of trustees, staff and volunteers; and Fund Raising to oversee the raising of monies essential to maintain our services.</p> <p>A Mission Statement and Values were agreed by trustees on 19 January 2015.</p> <p>The charity's day-to-day operations are led by a full time manager supported by a part-time assistant manager with additional management support as the need arises. Services are largely delivered by our volunteers who work as a team in shift patterns.</p> <p>Services delivery is co-ordinated by a management team comprising the Chairman, Deputy Chairman/Treasurer and Manager meeting bi-monthly.</p> <p>The charity maintains networking relationships with similar organisations in the voluntary and statutory sectors, and with local trading and community organisations.</p>
Relationship with any related parties	Para 1.51	Haverling Shopmobility is not related to any other party.

Reference and Administrative details	
Charity name	Havering Shopmobility Association
Other name the charity uses	Havering Shopmobility
Registered charity number	1051614
Charity's principal address	Havering Shopmobility 1 The Brewery, Waterloo Road, Romford, RM1 1AU

Names of the charity trustees who manage the charity				
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael JOYCE	Chairman	Re-elected 15 July 2019	The AGM or the Trustees
2	Jackie TOKLEY	Deputy Chairman & Treasurer	Re-elected 15 July 2019	The AGM or the Trustees
3	Brian SAUNDERS		Re-elected 15 July 2019	The AGM or the Trustees
4	Christine FOLAN		Re-elected 15 July 2019	The AGM or the Trustees
5	Gillian COLVIN		Re-elected 15 July 2019	The AGM or the Trustees
6	Elaine GREEN		Re-elected 15 July 2019	The AGM or the Trustees
6	Michael MITCHELL		Re-elected 15 July 2019	The AGM or the Trustees
8	Jacky DANILOVIC		Elected 15 July 2019; deceased 28 March 2021	The AGM or the Trustees
9	Adrian SHERIDAN		Appointed 18 January 2021	The AGM or the Trustees
10	Jack WEBB		Appointed 18 January 2021	The AGM or the Trustees
11	Peter MILLWARD		Appointed 18 January 2021	The AGM or the Trustees
12	Vacant			

Corporate trustees – names of the directors at the date the report was approved		
Director name		
None		

Name of trustees holding title to property belonging to the charity		
Trustee name	Dates acted if not for whole year	
None		



Funds held as custodian trustees on behalf of others	
Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)		
Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address
Independent Financial Examiner	Mr John Percy	c/o Havering Shopmobility

Name of chief executive or names of senior staff members (Optional information)
Ms Mandy Bunn, Manager

Exemptions from disclosure
Reason for non-disclosure of key personnel details
None

Other optional information
Intentionally blank

Declarations		
<p>The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees</p>		
Signature		
Full name	Michael JOYCE	Jacqueline TOKLEY
Position	Chairman	Deputy Chairman & Treasurer
Date	18 th October 2021	18th October 2021



Receipts and payments accounts

For the period from	Period start date 1st April 2020	To	Period end date 31st March 2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Equipment Hires	5,672	-	-	5,672	30,402
Membership New / renew	1,908	-	-	1,908	6,692
Promotions & shop sales	136	-	-	136	993
Collection Tins & donations	276	-	-	276	554
Raffles & Fundraising	143	-	-	143	4,854
Shopmob Sales	474	-	-	474	5,000
First Step	199	-	-	199	1,658
Angel sales	-	-	-	-	2,525
Insurance Refund	1,312	-	-	1,312	1,256
Acorn Commision	-	-	-	-	229
Sundry	100	-	-	100	1,281
LBH Grants (Brewery & Liberty	80,716	-	-	80,716	-
JRS Grant (Furlough)	19,657	-	-	19,657	-
Refunds	187	-	-	187	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	110,780	-	-	110,780	55,444
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	110,780	-	-	110,780	55,444
A3 Pavments					
Equipment Maintenance	258	-	-	258	3,164
Office Equip Maintenance	1,381	-	-	1,381	1,119
Stationery	997	-	-	997	999
Phone & Internet	1,896	-	-	1,896	1,644
Insurance	4,669	-	-	4,669	-
Training / FirstAid	-	-	-	-	10
CCTV / Security (Both Shops)	763	-	-	763	-
Salaries & HMRC Payments	37,608	-	-	37,608	36,511
New Telephone/Computers	-	-	-	-	-
PAT Testing	-	-	-	-	120
Sanitary Waste	349	-	-	349	326
Parkng Permits	110	-	-	110	110
Stock For Resale	182	-	-	182	5,428
Petty Cash	638	-	-	638	1,136
Sundry	70	-	-	70	173
Christmas Do / Vouchers	320	-	-	320	788
Covid Safety Measures (PPE, Screens, Gel etc.)	1,318	-	-	1,318	-
Cash Withdrawal for Reopening	280	-	-	280	-
Miscellaneous	169	-	-	169	-
	-	-	-	-	-
Sub total	51,007	-	-	51,007	51,528
A4 Asset and investment purchases, (see table)					
	-	-	-	-	5,016
	-	-	-	-	-
Sub total	-	-	-	-	5,016
Total payments	51,007	-	-	51,007	56,544
Net of receipts/(payments)	59,773	-	-	59,773	- 1,100
A5 Transfers between funds	59,000	-	-	59,000	4,984
A6 Cash funds last year end	6,505	-	-	6,505	2,621
Cash funds this year end	125,278	-	-	125,278	6,505

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays bank account ***046	7,096		-
	Metro bank account ****023	182	-	-
		-	-	-
	Total cash funds	7,278	-	-

(agree balances with receipts and payments account(s))

Agreement Error

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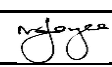
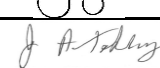
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Metro instant access savings *****413	35,069	-	-
	Metro 90-day notice savings *****687	50,666	-	-
	Barclays instant access savings ***849	24,000	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	none		-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Equipment pre 2018 depreciated by 20%	unrestricted	-	9,200
	Equipment pre 2019 depreciated by 20%	unrestricted	-	3,440
	Equipment pre 2020 depreciated by 20%	unrestricted	-	1,440
	Equipment pre 2021 depreciated by 20%	unrestricted	-	4,012
	Shop Stock at approximate valuation	unrestricted	-	2,000
	Office equipment	unrestricted	-	500

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	None		-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mr Michael Joyce	18/10/2021
	Mrs Jackie Tokley	18/10/2021

Havering Shopmobility 2020/21 accounts.
Independent Examiner's Report to the Charity Commission.

Charity Name & Number: Havering Shopmobility **1051614**

Accounting year: 1st April 2020 – 31 March 2021

Opening statement:

As the nominated Independent Examiner for Havering Shopmobility's 2020/21 accounts I confirm that:

- The charity is not a Company.
- The charity's gross income is less than £250,000
- The charity is not VAT registered.
- The charity's governing document (its constitution) does not require "accrual" accounts nor professional auditing/examination.
- The accounts have been prepared on a "receipts & payment" basis.
- The charity's trustees have elected to have an Independent Examination of the accounts.
- I, acting as the Independent Examiner, declare that I am neither a trustee nor do I have any close relationship with any trustee of the charity.

This report should be read in conjunction with the Charity Commission's reporting form CC16a.

Report.

I am confident that the end of year accounts report (form CC16a) accurately reflects the accounts maintained by the charity (Havering Shopmobility) throughout the 2020/21 accounting year.

The charity's personnel have fully cooperated with my examination of the accounts and provided all the relevant documentation that I requested (bank statements, till receipts, cheque book etc), and it is clear that they have been diligent in maintaining the accounts in a comprehensive and transparent fashion.

In support of my examination of the accounts, I prepared a check list of items to be inspected and/or confirmed - a copy of which I can provide should you request it.

The Covid19 pandemic, and the government restrictions that came with it, made 2020/21 a turbulent year for Havering Shopmobility. The imposition of two "lock-downs" meant that the charity had to close its doors with a subsequent loss of income whilst the fixed overheads still had to be paid. Further, the need to provide Personal Protection Equipment along with perspex screens etc. imposed additional costs in excess of £1,300. Fortunately, the charity benefitted from Central and Local Government support grants, otherwise the charity would have recorded a deficit of around £40,000 for the 2020/21 financial year.

Havering Shopmobility's 2020/21 total income was £110,780 (of which £99,373 was Government support) with outgoings of £51,007 resulting in an operating surplus of £59,773. However, I have informed the charity that this is an entirely artificial number and that although it has boosted their reserves, it should be recognised that if further Covid restrictions are imposed it is unlikely that the government will provide further support, and that they may need to call upon these reserves to fund the organisation.

It is clear that the charity's leadership team took decisive action over the Covid crisis by postponing replacement of equipment (mobility scooters); supplying PPE to the staff; installing screening; limiting contact with others; preparing and initiating a Covid protocol etc. Further, they made plans so as to be able to resume operating ASAP following lifting of the government's restrictions. On the financial side, as soon as "lock-down" was imposed they applied for central government and local government financial support.

As required by the Charity Commission's guide lines, the bank balance shown for both the start and end of the financial year has been declared as a "net" amount ie. the bank balance as shown on the bank statement less:

- Any un-presented cheques (there are none, since the charity has adopted electronic payments)
- Any other liabilities against the charity (eg. unpaid bills) – of which there are none.

There have been no asset sales during this accounting period. However, the electric mobility equipment has been written down (depreciated) by approx. 20% primarily due to ageing.

End of report

Mr J. Percy
54 Fairfield Ave
Upminster
Essex RM14 3AY
Tel: 01708 640755

Dated: 14th October 2021