

COINS Trust Charity Commission Annual Report

1st August 2022 to 31st July 2023

Registered charity number 1051406

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Reference and Administration details

Charity's principal address: Fairacre, Speen Lane, Newbury RG14 1RW

Charity Trustees:

Trustee name	Office
Siân Lupton	Chair
Jonathan Hilliard	Co-Treasurer
Matthew Kingston	Co-Treasurer
Peter Bradley	
Liz How	Safeguarding Lead
Elizabeth Timms (nee Oxbury)	

All trustees acted for the whole year.

Charity Staff:

Staff name	Job Title
Joni McAuliffe	Co-Schools Team Leader (Resigned 16/12/2022)
Kate Adlam	Co-Schools Team Leader

Structure, Governance and Management

The charity is a 'Trust' with a 'Trust Deed' constitution dated 22nd November 1995.

Trustees are proposed by an existing Trustee and elected by all Trustees.

COINS is a local Ministry Partner (LMP) of Scripture Union (Charity No. 231422). They support COINS with policy, procedural advice and training for Trustees and our school's team.

We are an organisational member of CTNA (Christians Together in the Newbury Area).

The Management Team, which consists of all the Trustees and our Schools Team Leader(s), meet each half term to oversee the smooth running of the charity and to ensure that we are continuing to meet the purpose of the charity. We review our activities and any concerns or issues. The Trustees have also met termly this year to progress recruitment, marketing, and financial reporting. We are in contact via email/phone to address any issues that arise in between meetings and have a direct support contact at Scripture Union.

In addition to our Safeguarding Policy, our practice is to have clubs led by two people, usually a COIN'S staff member and volunteer. Our regular volunteers are DBS checked by SU or by the Diocese/Church of England. Two Trustees (Sian and Liz) have attended Safer Recruitment training in June 2022.

We also continued to review and implement the requirements of our GDPR policy.

The Management Team and Trustees have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

COINS Trust Objectives and Activities

COINS (Christian Outreach in Newbury Schools) purpose is to advance the Christian faith in Newbury and the surrounding area, particularly amongst children and young people in schools and other educational establishments.

We achieve our stated public benefit by working with children and young people in local schools, helping them to hear and understand the message of Jesus in a way that supports and enriches the lives of local schools and enhances the curriculum. We also seek to support teachers and schools, building good relationships and confidence in the activities we offer.

Typically, we offer schools a range of activities that include:

- Special Events, two-hour sessions with discussion, drama and craft
 - 'The Christmas Gift'
 - 'Easter Eggsplored'
 - 'It's Your Move' (supporting children in the transition from primary to secondary school).
- Assemblies
- RE lessons
- Staff room 'pop up cafes'
- Lunch-time Clubs.

The passage below, from the Bible, is part of the inspiration and driving force behind our registered objectives:

Romans 10:11-17 (International Children's Bible)

As the Scripture says, "Anyone who trusts in him will never be disappointed." . . . "Anyone who asks the Lord for help will be saved."

But before people can trust in the Lord for help, they must believe in him. And before they can believe in the Lord, they must hear about him. And for them to hear about the Lord, someone must tell them. And before someone can go and tell them, he must be sent. It is written, "How beautiful is the person who comes to bring Good News." . . .

So, faith comes from hearing the Good News. And people hear the Good News when someone tells them about Christ.

Volunteer and Supporter Engagement

We wouldn't be able to run our Christmas, Easter and 'It's Your Move' school events without the valuable contribution of volunteers. We are supported by volunteers from various churches in the Newbury area who help with the activities at these events and pray for our work. We are also very grateful to the churches and individuals who support us financially and those churches, St Nicolas, St George's and St Mary's, Shaw who have supported us holding events in their buildings and using their facilities.

Supporters and volunteers are updated on our activities by the team via termly 'Pause and Pray' meetings with event training and a lunch for volunteers. We have valued these times of fellowship and prayer and really appreciate the volunteers, up to twenty, who have attended. Elizabeth also produces and circulates a termly 'COINS Calling Prayer and Praise' update or 'COINS Catch-up' newsletter. We have also presented at St Nicolas and Glendale churches in their Sunday services, attended the CTNA bi-annual services, organisations lunch and monthly prayer breakfasts to maintain awareness of our activities.

Summary of Main Achievements during the year

Schools' Team

The Trustees agreed at the end of the last academic year that having two co-schools team leaders would be the right structure moving forward. Although both would be involved with year 6 events, one would focus on primary schools and the other secondary. Kate was promoted in August 2022 to co-schools' teams' leader with Joni.

The Management Team also took the opportunity to review and focus our resources on twelve local primary schools with over 3000 pupils between them, rather than the wider geographical spread covered before the pandemic.

Sadly, for COINS, Joni resigned during the Autumn term to return to drama teaching. We had no success in recruiting a session worker or a co-schools team leader during the remainder of the academic year.

It has been a challenging year as the legacy of the pandemic was still having an impact on schools, with teachers managing extra work to catch up and more change with new children

arriving from the Ukraine and higher staff turnover. This all became a particular problem with running lunch time clubs because the available time slot in most schools reduced to less than half an hour.

The Management Team agreed to focus on staff room pop up café's, our events, and assemblies for the year ahead.

Autumn Term Highlights

The new initiative of a COINS hosted pop-up café in staff rooms during the morning break started in September. The purpose was to show appreciation and care for teachers who have worked through challenging circumstances over the last few years, raise awareness of our resources and identifying key contacts for events. We provided high quality cakes and coffee/tea, and it was lovely to meet and hopefully encourage many dedicated staff. Eight of our key schools accepted.

The team presented 'in person' assemblies for Harvest and 'Let your light shine' with video assemblies circulated to all schools as an alternative at the start of the term.

There was further development on the new website and Joni also used Facebook to post prayers and links to COINS video and activity resources.

The Christmas Gift event was simplified by running most of the sessions in three churches. Ten schools attended with over 500 children. We brought Emma back to help and Peter Croall from Scripture Union also joined a session. The volunteers were great, and the children all received an Advent activity calendar with dates of local church Christmas services. The team received great feedback from schools.



Kate and Mavis hosting a COINS pop-up café

Spring term Highlights.

Kate did an amazing job planning, taking assemblies and running Easter Explored single handed, with a little extra support from the Trustees, Liz and Siân. Schools were emailed

with a COINS-a-Nory link to the new website and assemblies given on the 'Attitude of Gratitude' and 'Embrace Peace' for Lent.

We were also approached by St Barts secondary school and a local church leader about running a lunch time club. A poll of students indicated there would be interest and it was agreed to start a trial in the summer term.

Kate attended Soulscape at St Laurence's Church Reading and was encouraged by meeting people from Reach, Reading, another Scripture Union LMP.

Kate ran a session for the I college, but it was agreed to make that the last until we have additional staff.

It was decided to run the Easter Explored event in the schools, as it would be easier for schools struggling to attend due to staffing constraints. Emma came back to help and again we had a great team of volunteers. Seven schools and over 330 children enjoyed the event that included small group discussion, drama, and craft. It was lovely to see the craft activity of paper flowers on a large wire cross displayed for the whole school.

Our Facebook and website needed updating, which was outside Kate's skill set and we wanted her to focus on our activities in schools. The team found an existing contact, Hattie to help with publicity and branding. The Management Team asked her to produce FB posts and review our logo and branding. Frustratingly, no suitable applicants applied for the advertised COINS posts. The job advert was re-issued to all our contact churches and we and our supporters continued to pray for the right people to come forward to join the COINS team.

Summer term Highlights

The St Barts club started but was challenging with only 40 minutes available for the session, which included the children's time for lunch. Kate and Joanna used Bible Project videos and had some useful short discussions. There were 3-6 regular attenders including some 6th formers. Unfortunately, the school could not support the team with a teacher in the Autumn term, which is a requirement for externally led clubs, so it has folded for the time being.

Hattie produced regular Facebook posts for the rest of the term, including publicising COINS events, praying for schools and profiles of the staff and Trustees. She reviewed our branding and made recommendations on improvements and how we should proceed with redeveloping the logo. She produced a document for the team to manage consistency of branding.

Kate took the Pentecost assembly 'The power of love a gift from above' to schools in the first half of term.

In the second half of term Kate focussed on the 'It's Your Move' event. She ran the session in ten schools over eleven sessions. We agreed that the maximum number of students for a

session would be 60, so one school with a three-class intake had two sessions. For the first time we had twelve volunteers helping with this event. St Mary's Shaw donated 148 of the booklets which all had donation labels.

Kate organised 'meet ups' with local church youth workers to build relationships and share learnings. Two sessions were needed because of people's availability. We are very grateful for the support of church youth workers who are available to volunteer with COINS events.

Siân and Kate presented in the service at St Nic's church to raise awareness of COINS activities and our job opportunities. Kate presented at Glendale church. There has been some interest shown in the roles from these events.

Management/Trustee Team Highlights

We have an amazing team of Trustees whose prayerfully shared wisdom, experience and time are invaluable to the success of COINS. Kate as our one staff member for the last two terms has been inspiring with her dedication and commitment to the work of COINS and sharing the love of Jesus in schools. We all thank and praise the Lord for His guiding hand and leadership.

Website update

The new improved website is now populated with great COINS resources and available for teachers and parents/carers to access, but with some teething problems around keeping it up to date to be resolved.

Trustee Review

Elizabeth sent out a GDPR update in Prayer and Praise newsletter emails. Supporters were asked to respond, or they would be removed from our database.

The Trustees also reviewed the safeguarding policy and agreed that all staff and volunteers running clubs require a COINS DBS and safeguarding training. With events not all volunteers are required to have a COINS DBS, but ideally, they would, and safeguarding would be covered in the Pause and Pray training session prior to the event and volunteers given the existing safeguarding guidelines that have been produced.

We continue to look for another Trustee, particularly someone connected with local church ministers.

Financial Review

Having an agreed budget for the year was very helpful when reviewing our income and expenditure for the year. It's proving especially useful going forward in terms of recruiting more staff and planning fundraising targets. The primary risk is of a large donor pulling out and we will be looking for opportunities to increase the number of our small regular donors.

Jonny contacted supporters about Gift Aid forms and we were encouraged by the positive feedback on the work of COINS. A Gift Aid claim was made in July 2023 and received on the 10th July 2023.

Our funding is principally from two channels:

- Individuals/organisations who donate via direct debit each month.
- Local churches who make significant donations on a more ad-hoc basis each year.

The Trust has a policy to maintain cash Reserves broadly equivalent to two terms running costs; this amounted to £20k in 2022/23. The actual cash reserves are just over £30k. The Reserves are higher because we have been unable to recruit a schools team leader and session worker to replace the ones that left.

The Trustees confirm that there have been no irregularities.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the COINS Trust

Signature

Full name

Position

Date



SIÂN LUPTON

CHAIR

26/3/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Coins Trust

1051406

Receipts and payments accounts

CC16a

For the period
from

01-Aug-22

To

31-Jul-23

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Individual Donors	9,617	-	-	9,617	10,042
Organisational Donors	10,190	166	-	10,356	20,431
Gift Aid	6,161	-	-	6,161	-
Event Income	-	-	-	-	494
Interest	82	-	-	82	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	26,050	166	-	26,216	30,967
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	26,050	166	-	26,216	30,967
A3 Payments					
Salaries, Wages, NI	15,749	200	-	15,949	20,993
Expenses (Travel, food etc)	605	-	-	605	826
Stationery, Printing, Books	150	-	-	150	845
Insurance	706	-	-	706	707
IT & Software	1,116	-	-	1,116	651
External Resources	828	166	-	994	424
Professional Fees	907	-	-	907	1,243
Other	-	-	-	-	-
	-	-	-	-	-
Sub total	20,061	366	-	20,427	25,689
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	20,061	366	-	20,427	25,689
Net of receipts/(payments)	5,989	- 200	-	5,789	5,278
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	27,936	200	-	28,136	-
Cash funds this year end	33,925	-	-	33,925	5,278

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Current Account	13,632	-	-
	Bank Savings Account	20,393	-	-
		-	-	-
	Total cash funds	33,925	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

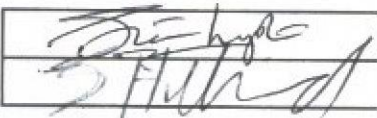
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Gift Aid outstanding	1,803	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Jonathan Hilliard	26/3/24
	Jonathan Hilliard	23/3/24

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
COINS TRUST [Registered Charity No. 1051406]**

I report on the accounts of Coins Trust for the year ended 31st July 2023 which are set out on pages 9 and 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to :-

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the 2011 Act, or
- the accounts do not accord with the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed by :-

Steve Brentnall

I Meadow View Cottages

Town Littleworth

LEWES

BN8 4TH

Date:

30th March 2024