

# **Burmantofts Community Projects**

Charity number 1051368

A company limited by guarantee number 03061633

## **Annual Report and Financial Statements for the year ended 31 December 2020**



← **Burmantofts Community Projects** →



West Yorkshire Community Accounting Service

# **Burmantofts Community Projects**

## **Annual Report and Financial Statements for the year ended 31 December 2020**

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**Prepared by West Yorkshire Community Accounting Service**

# **Burmantofts Community Projects**

## **Trustees' report for the year ended 31 December 2020**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Madeleine Andrews	Chair	
Martin Bassant	Vice Chair	
John Smith	Company secretary	
Ann Nicholl		
Norah Gibson		
Amos Kasibante		
Robert Andrews		
Sophie Lees (formerly Meeson)		

<b>Charity number</b>	1051368	Registered in England and Wales
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<b>Company number</b>	03061633	Registered in England and Wales
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<b>Registered and principal address</b>	<b>Bankers</b>
St Agnes' Church Hall	Yorkshire Bank Plc
23 Shakespeare Close	329 Harehills Lane
Leeds	Leeds
LS9 7UQ	LS8 5BW

### **Independent examiner**

Simon Bostrom FCIE

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a company limited by guarantee and was formed on 22 May 1995. It is governed by a memorandum and articles of association as amended by special resolutions on 29 September 1995, 11 April 2011 and 15 April 2018. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

# **Burmantofts Community Projects**

## **Trustees' report (continued) for the year ended 31 December 2020**

### **Objectives and activities**

#### **The charity's objects**

Any charitable purpose for the benefit of the community in Burmantofts and its vicinity within the City of Leeds and throughout the UK, in particular the advancement of education, the protection and preservation of good health and the relief of poverty, sickness and distress.

#### **The charity's main activities**

1. Providing a free, confidential and independent debt advice service.
2. Providing a free, confidential and independent financial capability service.
3. Providing a free, confidential and independent benefits assistance service.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

#### **Achievements and performance**

Like other charitable organisations we have been significantly affected the pandemic which swept the world in 2020. We have been heavily restricted in our face to face service and the vast majority of our support to clients has been over the telephone although we have tried to retain some face to face contact for very vulnerable clients when the regulations have allowed us to do so. Our office was closed for much of the first lockdown but since then we have maintained an office presence with a restricted rota of staff to maintain social distancing. Most of our staff have been working from home since March '20 and home working is now part of our long term accommodation strategy. Our funders have relaxed their targets and requirements to fit in with this new way of working.

Our staffing level fell significantly over the summer as demand dropped drastically; at one time down to seven staff. However, as demand rose and emergency funding was obtained we recruited heavily in the autumn and finished the year with 22 staff members.

The Money and Pensions Service continued to fund the face to face Debt Advice Project which ran until the end of March 2018 when they announced that we would receive an annual rolling contract after March 2018 until future procurement arrangements are implemented. The 2020/21 contract runs out on 31st March 2021, a contract for 2021/22 is expected shortly. Our allowance was increased to 3fte advisers from October 2019 and a further 0.4fte from April 2020. In November 2020 we obtained funding for a trainee debt adviser. The contract runs from December 2020 until November 2021.

In November 2015 we learnt that the Big Lottery Fund was funding the Money Buddies project with a grant of £472,245 over 5 years starting in December 2015. This funding has been used to consolidate the Money Buddy service during the pandemic in 2020 and ended at the end of November 2020. However there was a surplus on the year and we gained permission to continue the project until March 31st 2021. We are working to obtain further funding for the Money Buddy service from April 2021.

As the pandemic hit as the Area Committees were making decisions on funding Money Buddies for 2020/21, a lot of funding was lost. Even the funding that was approved was not activated as the Council Hubs were closed. When the Hubs did reopen they were restricted to internal Council services only. Towards the end of the year we started some pilot schemes in non-Council locations with some success. We hope to continue these in 2021. We are planning to approach Area Committees to approve Money Buddy services for 2021/22 to start when regulations allow.

# **Burmantofts Community Projects**

## **Trustees' report (continued) for the year ended 31 December 2020**

### **Achievements and performance (continued)**

In March 2017 we received funding from Leeds City Council to recommence and further develop our Benefit Buddy project. This was expected to run for two years until March 2019 but we had funding to extend the end date until June 2019. The project was paused at this time and a Big Lottery application was developed to obtain funding to continue this project for a further 3 years. We were successful in passing to Stage 2 of the application process and a Stage 2 application was sent to the National Lottery in December 2020. This is currently being considered.

Given the situation with the pandemic and our loss of funding we applied to several funders for emergency Covid-19 funding. We were successful in several bids:- CAF (£10,000); The Resilience Fund (£10,000); National Lottery (£78,980); Jimbo's Fund (£20,000); local councillors (£1,200).

We also applied for longer term funding and were awarded a 2 year grant agreement to provide energy advice through the Energy Redress scheme. This started in November 2020 and will run until October 2022. We had a Quality Mark inspection in May 2019 and as a result regained our AQS Quality Mark at General Help with Casework for 2 years so this will need to be renewed by a further Audit in May 2021 to ensure that we are giving an excellent service to our clients. This has now been scheduled for 6th May 2021.

The Board of Trustees continued to work effectively in 2020. We had a skills audit in 2020 which identified some gaps. We are looking to recruit further Trustees to fill these gaps along with developing a training programme for the current Trustees. We currently have 8 Trustees.

The Board of Trustees and the BCP staff are continuing to actively seek further funding for 2021/22. The future of the Centre has been secured until at least December 2021. Several funding bids are been developed for further long term funding and the Board of Trustees are very confident that this will be achieved.

### **Financial review**

The net income for the year was £104,972, including net income of £11,485 on unrestricted funds and net income of £93,487 on restricted funds.

### **Reserves policy**

The charity's free reserves, excluding fixed assets, at the year end were £40,145.

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets (the free reserves) held by the charity should be at least £39,435 as a minimum level regarding covering the charity's liabilities if it had to close. The trustees will review this figure annually. The trustees have also put in place an upper limit of 6 months of the annual expenditure. This equates to £156,302 based on the 2020 running costs.

# **Burmantofts Community Projects**

## **Trustees' report (continued) for the year ended 31 December 2020**

### **Statement of trustees' responsibilities**

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed.....Madeleine Andrews..... (Trustee)

Date.....25/5/2021.....

# **Burmantofts Community Projects**

## **Independent examiner's report to the trustees of Burmantofts Community Projects**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 December 2020, which are set out on pages 7 to 14.

### **Responsibilities and basis of report**

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a member of which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: .....Simon Bostrom.....

Relevant professional qualification or body: FCIE

Date: .....29/6/2021.....

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

# Burmantofts Community Projects

## Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 December 2020

	Notes	2020 Unrestricted funds £	2020 Restricted funds £	2020 Total funds £	2019 Total funds £
<b>Income from:</b>					
Grants and donations	(2)	327	406,526	406,853	271,047
<b>Total income</b>		<u>327</u>	<u>406,526</u>	<u>406,853</u>	<u>271,047</u>
<b>Expenditure on:</b>					
Salaries and NIC	(3)	8,269	235,564	243,833	236,522
Staff and volunteer expenses		-	840	840	4,470
Office and administration		8	22,959	22,967	23,823
Insurance		-	7,384	7,384	4,762
Rent and rates		-	695	695	671
Security and maintenance		-	2,096	2,096	5,582
Training		59	1,225	1,284	3,213
Subscriptions and publications		300	15,700	16,000	15,746
Project expenditure		28	2,143	2,171	1,467
Independent examination		-	1,080	1,080	1,080
Depreciation		3,531	-	3,531	444
<b>Total expenditure</b>		<u>12,195</u>	<u>289,686</u>	<u>301,881</u>	<u>297,780</u>
<b>Net income / (expenditure)</b>		<u>(11,868)</u>	<u>116,840</u>	<u>104,972</u>	<u>(26,733)</u>
<b>Transfers between funds</b>	(4)	<u>23,353</u>	<u>(23,353)</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		<u>11,485</u>	<u>93,487</u>	<u>104,972</u>	<u>(26,733)</u>
<b>Fund balances brought forward</b>		<u>38,366</u>	<u>38,740</u>	<u>77,106</u>	<u>103,839</u>
<b>Fund balances carried forward</b>	(4)	<u>49,851</u>	<u>132,227</u>	<u>182,078</u>	<u>77,106</u>

All incoming resources and resources expended derive from continuing activities.



# Burmantofts Community Projects

## Balance sheet

as at 31 December 2020

	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Fixed assets</b>				
Tangible assets	(5) 9,706	-	9,706	888
<b>Total fixed assets</b>	<u>9,706</u>	<u>-</u>	<u>9,706</u>	<u>888</u>
<b>Current assets</b>				
Debtors	-	19,461	19,461	32,329
Cash at bank and in hand	(6) 41,225	113,316	154,541	44,969
<b>Total current assets</b>	<u>41,225</u>	<u>132,777</u>	<u>174,002</u>	<u>77,298</u>
<b>Current liabilities:</b>				
<b>amounts falling due within one year</b>				
Accruals	1,080	550	1,630	1,080
<b>Total current liabilities</b>	<u>1,080</u>	<u>550</u>	<u>1,630</u>	<u>1,080</u>
<b>Net current assets / (liabilities)</b>	<u>40,145</u>	<u>132,227</u>	<u>172,372</u>	<u>76,218</u>
<b>Total assets less current liabilities</b>	<u>49,851</u>	<u>132,227</u>	<u>182,078</u>	<u>77,106</u>
<b>Net assets</b>	<u>49,851</u>	<u>132,227</u>	<u>182,078</u>	<u>77,106</u>
<b>Funds</b>				
Unrestricted funds	49,851	-	49,851	38,366
Restricted funds	-	132,227	132,227	38,740
<b>Total funds</b>	<u>49,851</u>	<u>132,227</u>	<u>182,078</u>	<u>77,106</u>

For the year ending 31 December 2020 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on

Date: .....25/5/2021.....

Signed: .....Madeleine Andrews..... (Trustee)

# **Burmantofts Community Projects**

## **Notes to the accounts**

### **for the year ended 31 December 2020**

#### **1 Accounting policies**

##### **Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Going concern**

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

##### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

##### **Grants and donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

##### **Expenditure and liabilities**

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Tangible fixed assets**

Tangible fixed assets are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Office equipment: over 4 years, straight line basis.

##### **Pensions**

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

# Burmantofts Community Projects

## Notes to the accounts

### for the year ended 31 December 2020

2 Grants and donations	2020 Unrestricted funds £	2020 Restricted funds £	2020 Total funds £	2019 Total funds £
Leeds CAB	-	173,004	173,004	117,067
BIG Lottery	-	147,381	147,381	96,819
Inner East Community Committee	-	4,594	4,594	11,413
Outer West Community Committee	-	4,123	4,123	6,109
Inner West Community Committee	-	2,168	2,168	12,379
Outer East Community Committee	-	-	-	5,930
Inner North East Community Committee	-	770	770	2,539
Inner South Community Committee	-	-	-	3,713
Outer South Community Committee	-	10,952	10,952	7,527
Inner North West Community Committee	-	-	-	2,475
Outer North West Community Committee	-	1,239	1,239	1,238
LCC Little London	-	-	-	188
Institute of Money Advisers	-	-	-	500
Department of Work and Pensions (DWP)	-	1,097	1,097	2,150
CAF	-	10,000	10,000	-
Jimbos	-	20,000	20,000	-
Leeds City Council (LCC)	-	1,200	1,200	-
Leeds Community Fund (Resilience)	-	10,000	10,000	-
Aviva	175	-	175	-
Weetwood	-	4,936	4,936	-
Energy Redress	-	15,062	15,062	-
Other donations	152	-	152	1,000
	<u>327</u>	<u>406,526</u>	<u>406,853</u>	<u>271,047</u>

3 Staff costs and numbers	2020 £	2019 £
Gross salaries	222,981	215,001
Social security costs	11,539	11,082
Pensions	7,338	6,629
Payroll costs	1,975	2,049
Settlements / redundancies	-	1,761
	<u>243,833</u>	<u>236,522</u>

The average number employees during the year was 12.9, being an average of 10.7 full time equivalent (2019: 13.1, 10.2 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2020 £	2019 £
Costs of the scheme to the charity for the year	7,338	6,629

# Burmantofts Community Projects

## Notes to the accounts continued

for the year ended 31 December 2020

4a Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Leeds CAB	-	3,200	-	-	3,200
BIG Lottery revenue	17,324	68,401	74,080	(1,537)	10,108
National Lottery Covid-19 Fund	-	78,980	26,711	(4,649)	47,620
Clydesdale Bank	350	-	-	-	350
LCC SIF	1,889	-	-	-	1,889
Money buddies	2,895	23,846	21,264	-	5,477
Proceeds of Crime	34	-	-	-	34
CAF	-	10,000	1,096	-	8,904
Leeds Community Foundation	-	10,000	9,933	(67)	-
Jimbo's Fund	-	20,000	-	-	20,000
MaPS 2020/21	-	135,434	104,479	(762)	30,193
MaPS Training	-	4,399	3,570	(829)	-
MaPS 2019/20	16,146	29,971	35,113	(11,004)	-
DWP	-	1,097	1,097	-	-
Energy Redress	-	15,062	10,490	(4,572)	-
Weetwood	-	4,936	601	-	4,335
LCC PPE	-	1,200	1,150	67	117
Little London	102	-	102	-	-
	<u>38,740</u>	<u>406,526</u>	<u>289,686</u>	<u>(23,353)</u>	<u>132,227</u>

Fund name	Purpose of restriction
Leeds CAB	The balance of the Big Lottery funding given to Advice Leeds – split between the partners
BIG Lottery revenue	To fund the Money Buddies service from December 2015 onwards £1,537 was transferred for the purchase of IT equipment which is for general use within the charity.
National Lottery Covid-19 Fund	To provide an emergency Covid-19 Money/Benefit Buddy service £4,649 was transferred for the purchase of IT equipment which is for general use within the charity.
Clydesdale Bank	Towards phone system enhancements
LCC SIF	To set up a benefit buddies service
Money buddies	Funds from LCC towards the Money Buddies services
Proceeds of Crime	Towards security enhancements
CAF	To provide emergency support to the organisation during the pandemic
Leeds Community Foundation	To provide emergency support to the organisation £67 was transferred from this fund to the LCC PPE fund.
Jimbo's Fund	To provide resources for a Benefit Advice Supervisor
Money and Pensions Service (MaPS) 2020/21	Towards the Money Advice and Pensions Service £762 was transferred for the purchase of IT equipment which is for general use within the charity.
MaPS Training	To recruit a trainee debt adviser £829 was transferred for the purchase of IT equipment which is for general use within the charity.
MaPS 2019/20	Towards the Money Advice and Pensions Service The balance on this fund at 31 March 2020 was transferred to free reserves, as stated in the contract.
DWP	For Access to Work grants

# Burmantofts Community Projects

## Notes to the accounts continued

### for the year ended 31 December 2020

#### 4a Restricted funds continued

Fund name	Purpose of restriction
Energy Redress	To provide 2 years funding for an Energy Advice service £4,572 was transferred for the purchase of IT equipment which is for general use within the charity.
Weetwood	To provide a face to face Money Buddy service at alternative sites
LCC PPE	To provide PPE and additional equipment needed for the safety of staff and For Money Buddies sessions
Little London	

#### 4b Designated funds

Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
£	£	£	£	£
6,396	-	4,113	-	2,283
2,095	-	2,095	-	-
<u>8,491</u>	<u>-</u>	<u>6,208</u>	<u>-</u>	<u>2,283</u>

Fund name	Purpose of designation
Money Buddy Network	Towards the Money advice service
Reception Fund	To fund a receptionist until February 2020.

#### 5 Tangible assets

##### Cost

At 1 January 2020  
At 31 December 2020

Office equipment	Total
£	£
1,776	1,776
<u>14,125</u>	<u>14,125</u>

##### Depreciation

At 1 January 2020  
Charge for year  
At 31 December 2020

888	888
<u>3,531</u>	<u>3,531</u>
<u>4,419</u>	<u>4,419</u>

##### Net book value

At 31 December 2020

<u>9,706</u>	<u>9,706</u>
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At 31 December 2019

<u>888</u>	<u>888</u>
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#### 6 Cash at bank and in hand

	2020	2019
	£	£
Yorkshire bank BCP	171	121
Yorkshire bank EGAC	154,130	44,608
Petty cash	<u>240</u>	<u>240</u>
	<u>154,541</u>	<u>44,969</u>

#### 7 Trustee expenses

No trustee received any expenses during this year or the previous year.

# **Burmantofts Community Projects**

## **Notes to the accounts continued**

### **for the year ended 31 December 2020**

#### **8 Trustee remuneration and benefits**

		2020 £	2019 £
Name of trustee	Legal authority		
John Smith (trustee)	Governing document	24,575	20,155
		<u>24,575</u>	<u>20,155</u>

John Smith received remuneration during the year, being employed as the Finance and Contracts Administrator. The charity has received consent from the Charity Commission on the 11th April 2011 to remunerate him and the articles of association have been amended to allow for this.

No other trustee received any remuneration or benefit during this or the previous year.

#### **9 Remuneration and benefits received by key management personnel**

The key management personnel of the charity include the trustees and Chief Executive Officer. The total employee benefits received by the Chief Officer were £28,962 (previous year: £26,913).

#### **10 Post balance sheet events**

During the year proceedings were commenced in relation to an employment tribunal. The tribunal is due to go ahead in 2021.

It is not possible to estimate the financial effects of this at the date of approval of the accounts, however the charity does have adequate insurance cover.

#### **11 Analysis of funds received and held as agent**

	2020 £	2019 £
Opening funds	2,188	3,157
Incoming	-	-
Outgoing	(12)	(969)
Closing funds	<u>2,176</u>	<u>2,188</u>

At the year end Burmantofts Community Projects was holding £2,176 on behalf of the Joint Leeds Debt Forum in the Ebor Gardens Advice Centre bank account. The Forum consists of a number of agencies working together to provide the community with quality advice, information and support with a view to addressing the needs of the community. The funds are not recognised in the charity's accounts.

# Burmantofts Community Projects

## Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2020

	2020 Unrestricted funds £	2019 Unrestricted funds £	2020 Restricted funds £	2019 Restricted funds £	2020 Total funds £	2019 Total funds £
<b>Income</b>						
Grants and donations	327	1,500	406,526	269,547	406,853	271,047
<b>Total income</b>	<u>327</u>	<u>1,500</u>	<u>406,526</u>	<u>269,547</u>	<u>406,853</u>	<u>271,047</u>
<b>Expenditure</b>						
Salaries and NIC	8,269	17,271	235,564	219,251	243,833	236,522
Staff and volunteer expenses	-	-	840	4,470	840	4,470
Office and administration	8	297	22,959	23,526	22,967	23,823
Insurance	-	-	7,384	4,762	7,384	4,762
Rent and rates	-	-	695	671	695	671
Security and maintenance	-	-	2,096	5,582	2,096	5,582
Training	59	62	1,225	3,151	1,284	3,213
Subscriptions and publications	300	469	15,700	15,277	16,000	15,746
Project expenditure	28	-	2,143	1,467	2,171	1,467
Independent examination	-	-	1,080	1,080	1,080	1,080
Depreciation	3,531	444	-	-	3,531	444
<b>Total expenditure</b>	<u>12,195</u>	<u>18,543</u>	<u>289,686</u>	<u>279,237</u>	<u>301,881</u>	<u>297,780</u>
<b>Net income / (expenditure)</b>	<u>(11,868)</u>	<u>(17,043)</u>	<u>116,840</u>	<u>(9,690)</u>	<u>104,972</u>	<u>(26,733)</u>
<b>Transfers between funds</b>	<u>23,353</u>	<u>19,004</u>	<u>(23,353)</u>	<u>(19,004)</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>	<u>11,485</u>	<u>1,961</u>	<u>93,487</u>	<u>(28,694)</u>	<u>104,972</u>	<u>(26,733)</u>
<b>Fund balances brought forward</b>	<u>38,366</u>	<u>36,405</u>	<u>38,740</u>	<u>67,434</u>	<u>77,106</u>	<u>103,839</u>
<b>Fund balances carried forward</b>	<u>49,851</u>	<u>38,366</u>	<u>132,227</u>	<u>38,740</u>	<u>182,078</u>	<u>77,106</u>