

**POTTERS CROSS
PRE-SCHOOL PLAYGROUP
REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 31 JULY 2025
CHARITY NO: 1051336**

POTTERS CROSS PRE-SCHOOL PLAY GROUP

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POTTERS CROSS PRE-SCHOOL PLAY GROUP

REFERENCE AND ADMINISTRATIVE INFORMATION

CHARITY NAME POTTERS CROSS PRE-SCHOOL PLAYGROUP

CHARITY NUMBER 1051336

TRUSTEES

R Baker (Chair)
M Weaver (Treasurer)
C Wood (Secretary)
C Bowen
R John
P Mclean
H O'Reilly
S Warwick

PRINCIPAL ADDRESS

Methodist Church Hall
Enville Road
Kinver
Stourbridge
West Midlands
DY7 6AQ

ACCOUNTANTS

SJE Accounting Services Limited
Warren Cottage
Worcester Road
Pattingham
Wolverhampton
West Midlands
WV6 7EG

BANKERS

Barclays Bank plc
34 High Street
Kinver
West Midlands
DY7 6HF

POTTERS CROSS PRE-SCHOOL PLAY GROUP
ANNUAL REPORT
YEAR ENDING 31 JULY 2025

1. Structure, Governance and Management

Constitution

The charity is constituted under the Pre-school Learning Alliances Model Pre-school Constitution, adopted 21 September 1995 (as amended 22 November 2011) and the charities Act 2011.

Registered with the Charities Commission on 11 December 1995.

Trustee Selection

The minimum number of members shall be 5, up to a maximum of 12, together with 3 co-opted members. The committee shall consist of a Chair, Treasurer and Secretary; and between 2 and 9 other elected members; plus the committee may co-opt 3 further members.

Trustees are appointed and reappointed annually at the Annual General Meeting and may serve for a maximum of 10 consecutive years. Co-opted members may be appointed by the committee at any time but shall retire at the next AGM and may serve up to a maximum of 6 consecutive years.

2. Public Benefit

The Trustees confirm that they have referred to the guidance contained in the Charity Commissions general guidance on public benefit when reviewing the Charitys aims and objectives; and in planning future activities.

3. Aims and Objectives

Potters Pre-School Playgroup is committed to enhance the development and education of children primarily under statutory school age.

The main activities in order to carry out the aim are:

Encouraging parents to understand and provide needs of their children care for children of pre-school age through community groups.

Offer appropriate play, education and care facilities for all children whatever their race,culture,religion, means or ability.

Encourage the study of the needs of such children and their families and promoting public interest in recognition of such needs in the local areas.

Instigating and adhering to; and furthering, the aims and objectives of the Pre-school Learning Alliance.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
ANNUAL REPORT (CONTINUED)
YEAR ENDING 31 JULY 2025

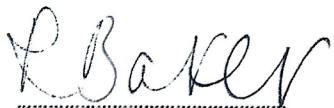
5. Reserves Policy

It is the policy of the Charity to maintain a fund balance to sustain the Charitys operations for at least three months by having sufficient funds to cover staff salary costs together with rental costs, for a minimum period of three months. Including a contingency reserve of £16,000 is required.

The charity held £85,538 in bank balances and short-term deposits as at 31 July 2025 and in the opinion of the Trustees, the Charity continues to be in a position to pursue its charitable objectives in the foreseeable future.

6. Report of Serious Incidents

The Trustees have no report of any serious incidents that would or could result in a significant loss of funds, or significant risk to the charitys property, work, beneficiaries or reputation.



Chairperson

Dated:



POTTERS CROSS PRE-SCHOOL PLAY GROUP
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDING 31 JULY 2025

I report on the accounts of the Charity for the year ended 31 July 2025, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Charities Act; and
- State whether particular matters have come to my attention.

Basis of independent examiners statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners report

In connection with my examination, no matter has come to our attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - and
 - to prepare accounts which accord with the accounting recordshave not been met: or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



S Whitehouse AFA MIPA
SJE Accounting Services Limited
Warren Cottage
Worcester Road
Pattingham
West Midlands
WV6 7EG

Date: 20 April 2026

POTTERS CROSS PRE-SCHOOL PLAY GROUP
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDING 31 JULY 2025

<u>Receipts:</u>	<u>Notes</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total</u>	<u>Total</u>
		<u>£</u>	<u>£</u>	<u>2025</u>	<u>2024</u>
				<u>£</u>	<u>£</u>
Fees	3		125,184	125,184	108,584
Donations and Funding	3	3,450	50	3,500	6,080
Fund Raising	3		1,759	1,759	3,581
Other Receipts	3		657	657	776
Total Receipts	3	3,450	127,650	131,100	119,021
<u>Payments:</u>					
Direct Charitable Expenditure	4	-	110,103	110,103	92,551
Charitable Activities to Furtherance of Charitable Objectives	5	4,535	2,613	7,148	10,041
Fundraising and Publicity	6	-	1,282	1,282	2,102
Management & Administration of the Charity	7	-	5,214	5,214	4,404
Total Payments		4,535	119,212	123,747	109,098
Transfer to Petty cash		-	1,600	1,600	1,600
Surplus funds(losses)		-1,085	6,838	5,753	8,323
Monetary Assets at 31 July 2025 and 31 July 2024			85,538	85,538	79,785
Monetary Assets at 31 July 2025			85,538	85,538	-

The notes on pages 9-12 form part of these accounts.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
STATEMENT OF ASSETS AND LIABILITIES
YEAR ENDING 31 JULY 2025

	<u>2025</u>	<u>2024</u>
<u>CASH FUNDS</u>		
Cash at bank:-		
Barclays Current Account	60,502	55,104
Barclays Deposit Account	25,036	24,681
Petty Cash	-	-
	<u>85,538</u>	<u>79,785</u>

Approved by the Board of Trustees on 20th April 2026 and signed on its behalf by:

R Baker
Trustee

The notes on pages 8-11 form part of these accounts.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS
YEAR ENDING 31 JULY 2025

1) **Accounting Policies:-**

The financial statements have been prepared on a receipts and payments basis in accordance with the Charities Commissioners publication " Accounting for Smaller Charity (CC54).

2) <u>Fund Balances:-</u>	<u>2025</u>	<u>2024</u>
	<u>£</u>	<u>£</u>
<u>Unrestricted:-</u>		
Brought forward	79,785	71,462
Surplus/(deficit) for the year	5,753	8,323
Transfer to designated reserves	-1,868	-
Transfer from designated reserves	-	-
Total unrestricted funds	<u>83,670</u>	<u>79,785</u>
<u>Restricted:-</u>		
Grants Received	3,450.00	-
Less Costs	<u>- 4,535.00</u>	<u>-</u>
Transfer from General Fund	1,868	-
Total designated funds	<u>1,868</u>	<u>-</u>
TOTAL FUNDS	<u>85,538</u>	<u>79,785</u>

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2025

	<u>2025</u>	<u>2024</u>
	<u>£</u>	<u>£</u>
3) Analysis of receipts:-		
<u>Fees:-</u>		
Fees including vouchers	13,221	19,972
S.S.C.C Fees	111,963	88,612
	<u>125,184</u>	<u>108,584</u>
<u>Donations and funding:-</u>		
Donations	50	80
Restirtced The Anthony and Gwendoline Wylde Memorial Charity	1,750	3,000
Restirtced The Ken Wrigley Memorial Charity	1,700	3,000
	<u>3,500</u>	<u>6,080</u>
<u>Fund Raising:-</u>		
Harvest Festival	128	225
Fetes and markets	347	-
Christmas Concert/Hampers	-	888
Christmas cards and mugs	207	407
Easter concert	155	190
Summer trip	17	62
Leavers concert	86	-
Eco tea towels and bags	-	88
Christmas trip	150	96
Disco	-	1,102
Sports day	-	18
Bags to school	172	255
Brindley Fireworks Tombola	-	200
Shed sale	-	50
Quiz	323	-
Miscellaneous	175	-
	<u>1,759</u>	<u>3,581</u>
<u>Other Receipts:</u>		
Interest Received	355	332
Milk Grant	302	444
	<u>657</u>	<u>776</u>
Total Receipts	<u><u>131,100</u></u>	<u><u>119,021</u></u>

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2025

	<u>2025</u>	<u>2024</u>
	<u>£</u>	<u>£</u>
4) <u>Direct Charitable Expenditure:-</u>		
Wages and National Insurance	105,260	85,237
Rent and Photocopying	4,519	6,907
Milk	324	407
	<u>110,103</u>	<u>92,551</u>
5) <u>Charitable Activities to Furtherance of Charitable Objectives:-</u>		
Art room refurbishment	2,364	-
Restricted Outdoor classroom	1,429	10,041
Restricted Maths literacy	1,524	-
General resources (door bell/art supplies/castors)	86	-
Restricted Resources funded by the grant received	1,582	-
Hall divider	163	-
	<u>7,148</u>	<u>10,041</u>
6) <u>Fundraising and Publicity</u>		
Licence Fee raffle tickets	-	153
Craft day	65	-
Christmas cards	-	325
Winter Trip	804	620
Summer trip	220	388
Christmas Gifts for the Children	176	203
Eco bags	-	260
Disco	-	153
Quiz	17	-
	<u>1,282</u>	<u>2,102</u>

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2025

	<u>2025</u>	<u>2024</u>
	<u>£</u>	<u>£</u>
<u>Analysis of Expenditure (continued):-</u>		
 7) <u>Management and Administration of the Charity:-</u>		
Postage and Stationery	17	-
Telephone and Wifi	461	152
Repairs fire extinguishers	123	-
Insurance	1,129	868
Ofsted Fees	50	50
Accountancy Fees	300	285
Staff training	-	134
Software	520	425
2 Simple software	-	400
Staff gifts	525	150
PAT Testing	102	98
Tapestry membership fee	162	-
Sundry	-	137
Laptop/ipads	886	432
Classroom resources	-	596
Waterproof walling for classroom	-	677
Staff uniforms	671	-
Equipment	268	-
	<u>5,214</u>	<u>4,404</u>