

# **Chairpersons Report**

## **September 2023 to July 2024**

The year started with strong child numbers, much enthusiasm for the year ahead and a re-launched optional Potters uniform!

Over the year the children have enjoyed a wide range of activities and topics, learning through creative activities, music, movement, and stories. As always, we endeavoured to provide as many extra-curricular activities as possible to broaden and enhance the children's learning experience.

We had learning activities provided by external visitors including the RNLI, Crossing Patrol Person, Fire Service and local Police Constables. It has also been lovely to participate in Kinver community events including the Christmas Tree Festival and The Daffodil Festival and decorating Kinver Deli with poppies made by the children for Remembrance Day.

We had a full calendar of events with parents and carers in attendance to watch the children showcase their talents! Our Harvest Festival, Nativity Play, Easter Bonnet Parade, and end of term Leaver's concert are always firm favourites and organised brilliantly by Mandy and the team. Many thanks for all the effort and hard work that goes into organising these occasions. Special mention to Jan for the brilliant videos! We also invited parents / grandparents / carers in for 'cake and a cuppa' morning, Mother's Day, and held our first parent and child craft session, making Christingle oranges.

Links with Foley are continuing to strengthen which is brilliant for us as well as the children. The children enjoyed a visit at Christmas to watch the school's nativity as well as a transition visit in July.

This year our financial accounts show a surplus of £8323.

It should be noted that this figure is overstated by £6000 for the reasons below, therefore the actual financial position of the day-to-day operation of the playgroup (including fundraising) was a surplus of £2323.

1. A grant of £3000 for the outside classroom fell into this year's accounts but the bill was paid in the previous financial year
2. A grant of £3000 for new equipment was received in 2023-2024 accounts but has been spent in the 2024-2025 accounts.

Consequently, there will be a compensating negative swing in next year's accounts.

We still hold three months of reserves.

The fees for the setting were increased in January 2024 in line with rising costs. Fees for non-funded children are as follows: Mornings - £16.50 (9am-12pm) and full days - £35 (9am-3.30pm)

We have a policy to give at least half a terms notice of any increase in fees and still offer very competitive rates within the local area.

April 1<sup>st</sup>, 2024, saw the National minimum wage go from £10.42ph to £11.44ph and staff wages were raised accordingly.

Following grants amounting to £15,556 mentioned in last year's report, our fantastic outdoor classroom was completed in March 2024 and really is a super addition to our outdoor space. This has enabled us to extend our learning environment further, providing different areas of development and play, available for the children to use every day.

We had a successful program of fundraising events, led by Claire Bowen, and supported by staff, trustees, parents, carers, and the local community, the highlight being our end of term disco! Claire will detail the financial amounts and events in her report.

Thanks to everyone's generosity we have again been able to provide the children with extra treats, trips and parties. We arranged a Christmas party, Christmas presents, and a trip to Little Owl Farm to see Santa. Easter Eggs, a summer trip to Churchfields, sports afternoon, and leavers books. In addition, we have been able to put money aside for new equipment for the outside area and new classroom. Fundraising total was £9661 before expenses.

Mandy and Gaenor have continued to run and lead the playgroup efficiently, smoothly, and professionally, and relationships with parents and the community remain very strong. They are supported by a fantastic team of very experienced staff who really are second to none. The whole team always goes over and above what is required, and they always strive to provide the best possible childcare experience. It is truly the staff involved who make the setting the wonderful place it is. Thank you so much.

It was with great sadness that in April, we received Mandy's resignation after 20 years at the setting, and 8 years as manager. Mandy has always cared passionately about the setting, so this was a difficult decision for her to make but she decided to take the opportunity to spend more time with her own family, go on lots of new adventures and have a well-deserved rest! As usual with Mandy, she put the setting first and was flexible with her leaving date and also wrote a handover bible enabling us to recruit a new setting manager and ensure a smooth transition.

At the end of the summer term, Mandy was given the send-off she thoroughly deserved from staff, families past and present, and trustees.

We all have so much gratitude and appreciation for Mandy's hard work and dedication over the years, in making the setting the wonderful place that it is. She has worked tirelessly again this year, and as always has been hugely supportive of me in my role as chair of trustees.

Thank you so much Mandy, you will be sorely missed by the staff, the trustees, our families and the children.

Following Mandy's resignation, we were really delighted to appoint Rosie Novak as our new setting manager in June. Previously from Cotton Tails in Hagley, Rosie has a wealth of early years' experience, is highly qualified, and is a passionate and determined professional. She held a 'meet and greet' with parents and children in June to introduce herself and had a series of handover sessions with Mandy before starting in September.

Rose Higham has also joined the team at Potters, having recently passed her 'Level 3 Diploma for the Children's Workforce'. Welcome both!

May I take this opportunity to thank all our extremely supportive current trustees and fundraising committee who do an excellent job and give up their own time to do so, even though most of them don't even have children at the setting anymore!

Thanks to Michelle Weaver for the fantastic job, she continues to do as our treasurer, to Charlotte Wood as our super-efficient secretary and to Claire Bowen for her wonderful fundraising lead.

Despite it being more and more challenging to recruit parents as trustees or fundraising members, our small but dedicated team have continued to raise funds, improve the playgroup environment and provide support for Mandy and her team. My sincere thanks to everyone concerned.

**POTTERS CROSS  
PRE-SCHOOL PLAYGROUP**

**REPORT AND FINANCIAL STATEMENTS  
YEAR ENDED 31 JULY 2024**

**CHARITY NO: 1051336**

**POTTERS CROSS PRE-SCHOOL PLAY GROUP**

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**POTTERS CROSS PRE-SCHOOL PLAY GROUP**

**REFERENCE AND ADMINISTARTIVE INFORMATION**

**CHARITY NAME** POTTERS CROSS PRE-SCHOOL PLAYGROUP

**CHARITY NUMBER** 1051336

**TRUSTEES**

R Baker ( Chair)  
M Weaver ( Treasurer)  
C Wood (Secretary)  
C Bowen  
R John  
P Mclean  
H O'Reilly  
S Warwick

**PRINCIPAL ADDRESS**

Methodist Church Hall  
Enville Road  
Kinver  
Stourbridge  
West Midlands  
DY7 6AQ

**BANKERS**

Barclays Bank plc  
34 High Street  
Kinver  
West Midlands  
DY7 6HF

**POTTERS CROSS PRE-SCHOOL PLAY GROUP**  
**ANNUAL REPORT**  
**YEAR ENDING 31 JULY 2024**

**1. Structure, Governance and Management**

**Constitution**

The charity is constituted under the Pre-school Learning Alliances Model Pre-school Constitution, adopted 21 September 1995 ( as amended 22 November 2011) and the charities Act 2011.

Registered with the Charities Commission on 11 December 1995.

**Trustee Selection**

The minimum number of members shall be 5, up to a maximum of 12, together with 3 co-opted members. The committee shall consist of a Chair, Treasurer and Secretary; and between 2 and 9 other elected members; plus the committee may co-opt 3 further members.

Trustees are appointed and reappointed annually at the Annual General Meeting and may serve for a maximum of 10 consecutive years. Co-opted members may be appointed by the committee at any time but shall retire at the next AGM and may serve up to a maximum of 6 consecutive years.

**2. Public Benefit**

The Trustees confirm that they have referred to the guidance contained in the Charity Commissions general guidance on public benefit when reviewing the Charitys aims and objectives; and in planning future activities.

**3. Aims and Objectives**

Potters Pre-School Playgroup is committed to enhance the development and education of children primarily under statutory school age.

The main activities in order to carry out the aim are:

Encouraging parents to understand and provide needs of their children care for children of pre-school age through community groups.

Offer appropriate play, education and care facilities for all children whatever their race,culture,religion, means or ability.

Encourage the study of the needs of such children and their families and promoting public interest in recognition of such needs in the local areas.

Instigating and adhering to; and furthering, the aims and objectives of the Pre-school Learning Alliance.

**POTTERS CROSS PRE-SCHOOL PLAY GROUP**  
**ANNUAL REPORT ( CONTINUED)**  
**YEAR ENDING 31 JULY 2024**



**POTTERS CROSS PRE-SCHOOL PLAY GROUP**  
**ANNUAL REPORT ( CONTINUED)**  
**YEAR ENDING 31 JULY 2024**

**5. Reserves Policy**

It is the policy of the Charity to maintain a fund balance to sustain the Charitys operations for at least three months by having sufficient funds to cover staff salary costs together with rental costs, for a minimum period of three months. Including a contingency reserve of £16,000 is required.

The charity held £79,785 in bank balances and short-term deposits as at 31 July 2024 and in the opinion of the Trustees, the Charity continues to be in a position to pursue its charitable objectives in the foreseeable future.

**6. Report of Serious Incidents**

The Trustees have no report of any serious incidents that would or could result in a significant loss of funds, or significant risk to the charitys property, work, beneficiaries or reputation.

.....

Chairperson

Dated:

**POTTERS CROSS PRE-SCHOOL PLAY GROUP**  
**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**  
**YEAR ENDING 31 JULY 2024**

I report on the accounts of the Charity for the year ended 31 July 2024, which are set out on pages 6 to 11.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Act;
- Follow the procedures laid down in the General Directions given by the Charity's Commissioners under section 145(5)(b) of the Charities Act; and
- State whether particular matters have come to my attention.

**Basis of independent examiners statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiners report**

In connection with my examination, no matter has come to our attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act:  
and
  - to prepare accounts which accord with the accounting recordshave not been met: or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
S Whitehouse  
SJE Accounting Services Limited  
Warren Cottage  
Worcester Road  
Pattingham  
West Midlands  
WV6 7EG

Date:

**POTTERS CROSS PRE-SCHOOL PLAY GROUP**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**YEAR ENDING 31 JULY 2024**

<b><u>Receipts:</u></b>	<b><u>Notes</u></b>	<b><u>Restricted</u></b>	<b><u>Unrestricted</u></b>	<b><u>Total</u></b> <b><u>2024</u></b>	<b><u>Total</u></b> <b><u>2023</u></b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fees	3	-	108,584	108,584	84,137
Donations and Funding	3	6,000	80	6,080	5,812
Fund Raising	3	-	3,581	3,581	15,548
Other Receipts	3	-	776	776	379
<b>Total Receipts</b>	3	<b>6,000.00</b>	<b>113,021</b>	<b>119,021</b>	<b>105,876</b>
<b><u>Payments:</u></b>					
Direct Charitable Expenditure	4	-	92,551	92,551	80,760
Charitable Activities to Furtherance of Charitable Objectives	5	7,378	2,663	10,041	26,266
Fundraising and Publicity	6	-	2,102	2,102	576
Management & Administration of the Charity	7	-	4,404	4,404	3,435
<b>Total Payments</b>		<b>7,378</b>	<b>101,720</b>	<b>109,098</b>	<b>111,037</b>
Transfer to Petty cash		-	1,600	1,600	1,600
<b>Surplus funds(losses)</b>		<b>-1,378</b>	<b>9,701</b>	<b>8,323</b>	<b>(6,761)</b>
 <b>Monetary Assets at 31 July 2024 and 31 July 2023</b>					
		3,000.00	76,785	79,785	71,462
<b>Monetary Assets at 31 July 2024</b>					
		3,000.00	76,785	79,785	-

The notes on pages 9-12 form part of these accounts.

**POTTERS CROSS PRE-SCHOOL PLAY GROUP**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**YEAR ENDING 31 JULY 2024**

	<b><u>2024</u></b>	<b><u>2023</u></b>
<b><u>CASH FUNDS</u></b>		
Cash at bank:-		
Barclays Current Account	55,104	47,113
Barclays Deposit Account	24,681	24,349
Petty Cash	-	-
	<b><u>79,785</u></b>	<b><u>71,462</u></b>

Approved by the Board of Trustees on ..... and signed on its behalf by:

.....  
Trustee

The notes on pages 8-11 form part of these accounts.

**POTTERS CROSS PRE-SCHOOL PLAY GROUP**  
**NOTES TO THE ACCOUNTS**  
**YEAR ENDING 31 JULY 2024**

1) **Accounting Policies:-**

The financial statements have been prepared on a receipts and payments basis in accordance with the Charities Commissioners publication " Accounting for Smaller Charity ( CC54).

2) **Fund Balances:-**

	<b><u>2024</u></b>	<b><u>2023</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
<b><u>Unrestricted:-</u></b>		
Brought forward	<b>71,462</b>	78,223
Surplus/(deficit) for the year	<b>8,323</b>	(6,761)
Transfer to designated reserves	-	-
Transfer from designated reserves	-	-
Rounding	-	-
<b>Total unrestricted funds</b>	<b><u>79,785</u></b>	<b><u>71,462</u></b>
 <b><u>Restricted:-</u></b>		
Grants Received	-	-
Less Costs	-	-
 Transfer from General Fund	-	-
 <b>Total designated funds</b>	<b><u>-</u></b>	<b><u>-</u></b>
 <b>TOTAL FUNDS</b>	<b><u>79,785</u></b>	<b><u>71,462</u></b>

**POTTERS CROSS PRE-SCHOOL PLAY GROUP**  
**NOTES TO THE ACCOUNTS ( CONTINUED)**  
**YEAR ENDING 31 JULY 2024**

	<u>2024</u> £	<u>2023</u> £
<b>3) <u>Analysis of receipts:-</u></b>		
<b><u>Fees:-</u></b>		
Fees including vouchers	19,972	19,035
S.S.C.C Fees	88,612	65,102
	<u>108,584</u>	<u>84,137</u>
<b><u>Donations and funding:-</u></b>		
Easy Fundraising	-	42
Amazon Fundraising	-	66
Match Fundraising	-	-
Donations	80	300
Wylde Memorial Charity	3,000	-
K Wrigley Chariry	3,000	-
Open Gardens	-	5,404
	<u>6,080</u>	<u>5,812</u>
<b><u>Fund Raising:-</u></b>		
Harvest Festival	225	242
Jumble Sale	-	145
Photographs	-	68
Christmas Concert/Hampers	888	1,086
Christmas cards and mugs	407	-
Easter concert	190	236
Summer trip	62	-
Leavers concert	-	454
Eco tea towels and bags	88	582
Christmas trip	96	158
Disco	1,102	-
Sports day	18	21
Outdoor classroom	-	12,556
Bags to school	255	-
Brindley Fireworks Tombola	200	-
Shed sale	50	-
	<u>3,581</u>	<u>15,548</u>
<b><u>Other Receipts:</u></b>		
Interest Received	332	83
Milk Grant	444	296
	<u>776</u>	<u>379</u>
<b>Total Receipts</b>	<u><u>119,021</u></u>	<u><u>105,876</u></u>

**POTTERS CROSS PRE-SCHOOL PLAY GROUP**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**YEAR ENDING 31 JULY 2024**

	<b><u>2024</u></b>	<b><u>2023</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
<b>4) <u>Direct Charitable Expenditure:-</u></b>		
Wages and National Insurance	85,237	74,070
Rent and Photocopying	6,907	6,311
Milk	407	379
	<b><u>92,551</u></b>	<b><u>80,760</u></b>
<b>5) <u>Charitable Activities to Furtherance of Charitable Objectives:-</u></b>		
Summer Trip	-	991
Play area	-	16,657
Outdoor classroom	10,041	8,178
Open gardens	-	440
	<b><u>10,041</u></b>	<b><u>26,266</u></b>
<b>6) <u>Fundraising and Publicity</u></b>		
Licence Fee raffle tickets	153	62
Mugs for coronation	-	238
Christmas cards	325	-
Winter Trip	620	276
Summer trip	388	-
Christmas Gifts for the Children	203	-
Eco bags	260	-
Disco	153	-
	<b><u>2,102</u></b>	<b><u>576</u></b>

**POTTERS CROSS PRE-SCHOOL PLAY GROUP**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**YEAR ENDING 31 JULY 2024**

	<b><u>2024</u></b>	<b><u>2023</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
<b><u>Analysis of Expenditure (continued):-</u></b>		
 <b>7) <u>Management and Administration of the Charity:-</u></b>		
Postage and Stationery	-	-
Telephone and Wifi	152	432
Repairs	-	339
Insurance	868	827
Ofsted Fees	50	50
Accountancy Fees	285	275
Staff training	134	-
Accountancy fees redeclare the pension	-	25
Software	425	410
2 Simple software	400	400
Economy of Brighton	-	60
Staff gifts	150	183
PAT Testing	98	73
Advertising	-	60
Sundry	137	301
Laptop	432	-
Classroom resources	596	-
Waterproof walling for classroom	677	-
	<b><u>4,404</u></b>	<b><u>3,435</u></b>



**POTTERS CROSS  
PRE-SCHOOL PLAYGROUP**

**REPORT AND FINANCIAL STATEMENTS  
YEAR ENDED 31 JULY 2024**

**CHARITY NO: 1051336**

**POTTERS CROSS PRE-SCHOOL PLAY GROUP**

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**POTTERS CROSS PRE-SCHOOL PLAY GROUP**

**REFERENCE AND ADMINISTARTIVE INFORMATION**

**CHARITY NAME** POTTERS CROSS PRE-SCHOOL PLAYGROUP

**CHARITY NUMBER** 1051336

**TRUSTEES**

R Baker ( Chair)  
M Weaver ( Treasurer)  
C Wood (Secretary)  
C Bowen  
R John  
P Mclean  
H O'Reilly  
S Warwick

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**YEAR ENDING 31 JULY 2024**

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**POTTERS CROSS PRE-SCHOOL PLAY GROUP**  
**ANNUAL REPORT ( CONTINUED)**  
**YEAR ENDING 31 JULY 2024**

**POTTERS CROSS PRE-SCHOOL PLAY GROUP**  
**ANNUAL REPORT ( CONTINUED)**  
**YEAR ENDING 31 JULY 2024**

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Chairperson

Dated:

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**YEAR ENDING 31 JULY 2024**

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S Whitehouse  
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Warren Cottage  
Worcester Road  
Pattingham  
West Midlands  
WV6 7EG

Date:

**POTTERS CROSS PRE-SCHOOL PLAY GROUP**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**YEAR ENDING 31 JULY 2024**

<b><u>Receipts:</u></b>	<b><u>Notes</u></b>	<b><u>Restricted</u></b>	<b><u>Unrestricted</u></b>	<b><u>Total</u></b> <b><u>2024</u></b>	<b><u>Total</u></b> <b><u>2023</u></b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
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Donations and Funding	3	6,000	80	6,080	5,812
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 <b>Monetary Assets at 31 July 2024 and 31 July 2023</b>					
		3,000.00	76,785	79,785	71,462
<b>Monetary Assets at 31 July 2024</b>					
		3,000.00	76,785	79,785	-

The notes on pages 9-12 form part of these accounts.



**POTTERS CROSS PRE-SCHOOL PLAY GROUP**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**YEAR ENDING 31 JULY 2024**

	<b><u>2024</u></b>	<b><u>2023</u></b>
<b><u>CASH FUNDS</u></b>		
Cash at bank:-		
Barclays Current Account	55,104	47,113
Barclays Deposit Account	24,681	24,349
Petty Cash	-	-
	<b><u>79,785</u></b>	<b><u>71,462</u></b>

Approved by the Board of Trustees on ..... and signed on its behalf by:

.....  
Trustee

The notes on pages 8-11 form part of these accounts.

**POTTERS CROSS PRE-SCHOOL PLAY GROUP**  
**NOTES TO THE ACCOUNTS**  
**YEAR ENDING 31 JULY 2024**

1) **Accounting Policies:-**

The financial statements have been prepared on a receipts and payments basis in accordance with the Charities Commissioners publication " Accounting for Smaller Charity ( CC54).

2) **Fund Balances:-**

	<b><u>2024</u></b>	<b><u>2023</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
<b><u>Unrestricted:-</u></b>		
Brought forward	<b>71,462</b>	78,223
Surplus/(deficit) for the year	<b>8,323</b>	(6,761)
Transfer to designated reserves	-	-
Transfer from designated reserves	-	-
Rounding	-	-
<b>Total unrestricted funds</b>	<b><u>79,785</u></b>	<b><u>71,462</u></b>
 <b><u>Restricted:-</u></b>		
Grants Received	-	-
Less Costs	-	-
 Transfer from General Fund	-	-
 <b>Total designated funds</b>	<b><u>-</u></b>	<b><u>-</u></b>
 <b>TOTAL FUNDS</b>	<b><u>79,785</u></b>	<b><u>71,462</u></b>

**POTTERS CROSS PRE-SCHOOL PLAY GROUP**  
**NOTES TO THE ACCOUNTS ( CONTINUED)**  
**YEAR ENDING 31 JULY 2024**

	<u>2024</u> <u>£</u>	<u>2023</u> <u>£</u>
<b>3) <u>Analysis of receipts:-</u></b>		
<b><u>Fees:-</u></b>		
Fees including vouchers	19,972	19,035
S.S.C.C Fees	88,612	65,102
	<u>108,584</u>	<u>84,137</u>
<b><u>Donations and funding:-</u></b>		
Easy Fundraising	-	42
Amazon Fundraising	-	66
Match Fundraising	-	-
Donations	80	300
Wylde Memorial Charity	3,000	-
K Wrigley Chariry	3,000	-
Open Gardens	-	5,404
	<u>6,080</u>	<u>5,812</u>
<b><u>Fund Raising:-</u></b>		
Harvest Festival	225	242
Jumble Sale	-	145
Photographs	-	68
Christmas Concert/Hampers	888	1,086
Christmas cards and mugs	407	-
Easter concert	190	236
Summer trip	62	-
Leavers concert	-	454
Eco tea towels and bags	88	582
Christmas trip	96	158
Disco	1,102	-
Sports day	18	21
Outdoor classroom	-	12,556
Bags to school	255	-
Brindley Fireworks Tombola	200	-
Shed sale	50	-
	<u>3,581</u>	<u>15,548</u>
<b><u>Other Receipts:</u></b>		
Interest Received	332	83
Milk Grant	444	296
	<u>776</u>	<u>379</u>
<b>Total Receipts</b>	<u><u>119,021</u></u>	<u><u>105,876</u></u>

**POTTERS CROSS PRE-SCHOOL PLAY GROUP**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**YEAR ENDING 31 JULY 2024**

	<b><u>2024</u></b>	<b><u>2023</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
<b>4) <u>Direct Charitable Expenditure:-</u></b>		
Wages and National Insurance	85,237	74,070
Rent and Photocopying	6,907	6,311
Milk	407	379
	<b><u>92,551</u></b>	<b><u>80,760</u></b>
<b>5) <u>Charitable Activities to Furtherance of Charitable Objectives:-</u></b>		
Summer Trip	-	991
Play area	-	16,657
Outdoor classroom	10,041	8,178
Open gardens	-	440
	<b><u>10,041</u></b>	<b><u>26,266</u></b>
<b>6) <u>Fundraising and Publicity</u></b>		
Licence Fee raffle tickets	153	62
Mugs for coronation	-	238
Christmas cards	325	-
Winter Trip	620	276
Summer trip	388	-
Christmas Gifts for the Children	203	-
Eco bags	260	-
Disco	153	-
	<b><u>2,102</u></b>	<b><u>576</u></b>

**POTTERS CROSS PRE-SCHOOL PLAY GROUP**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**YEAR ENDING 31 JULY 2024**

	<b><u>2024</u></b>	<b><u>2023</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
<b><u>Analysis of Expenditure (continued):-</u></b>		
<b>7) <u>Management and Administration of the Charity:-</u></b>		
Postage and Stationery	-	-
Telephone and Wifi	152	432
Repairs	-	339
Insurance	868	827
Ofsted Fees	50	50
Accountancy Fees	285	275
Staff training	134	-
Accountancy fees redeclare the pension	-	25
Software	425	410
2 Simple software	400	400
Economy of Brighton	-	60
Staff gifts	150	183
PAT Testing	98	73
Advertising	-	60
Sundry	137	301
Laptop	432	-
Classroom resources	596	-
Waterproof walling for classroom	677	-
	<b><u>4,404</u></b>	<b><u>3,435</u></b>