

Potters Cross Preschool & Playgroup

England & Wales · Charity number 1051336

Details

Other names	POTTERS CROSS PLAYGROUP, Potters Cross Preschool & Playgroup
Status	Registered
Legal form	Other
Registered	1995-12-11
Register	View on the Charity Commission register

Contact

Address	25 Hawthorne Way Kinver Stourbridge DY7 6JE
Phone	07742616192
Email	Potterscross@hotmail.com
Website	www.potterscrossplaygroup.co.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

Activities: Playschool for 57 children, between the ages of 2-4 yrs, mornings 9.00am-3pm Mon, Wed and Fri. 9am - 12pm Tuesday and Thursday. 2007 and 2010 "outstanding" Ofsted report.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Dudley
- Sandwell
- Staffordshire
- Wolverhampton

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£131,100	£125,347	-	-
2024-07-31	£119,021	£110,698	-	-
2023-07-31	£105,876	£112,637	-	-
2022-07-31	£73,593	£81,565	-	-
2021-07-31	£80,696	£72,908	-	-

Trustees

Name	Role	Appointed
RACHEL CLARE BAKER	Chair	2020-01-28
Charlotte Wood		2019-06-21
Claire Bowen		2023-09-01
Gregory Wright		2024-04-23
Harriet O'Reilly		2023-09-01
MICHELLE WEAVER		2011-03-14
Pippa McLean		2022-01-21
Rebecca Johns		2018-07-04
Stephanie Warwick		2014-11-01

Potters Cross Preschool & Playgroup

England & Wales - Charity number 1051336

Accounts

CHARITY NO: 1051336

**REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 31 JULY 2025**

**POTTERS CROSS
PRE-SCHOOL PLAYGROUP**

POTTERS CROSS PRE-SCHOOL PLAY GROUP

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POTTERS CROSS PRE-SCHOOL PLAY GROUP

REFERENCE AND ADMINISTRATIVE INFORMATION

CHARITY NAME POTTERS CROSS PRE-SCHOOL PLAYGROUP

CHARITY NUMBER 1051336

TRUSTEES

R Baker (Chair)
M Weaver (Treasurer)
C Wood (Secretary)
C Bowen
R John
P Mclean
H O'Reilly
S Warwick

PRINCIPAL ADDRESS

Methodist Church Hall
Enville Road
Kinver
Stourbridge
West Midlands
DY7 6AQ

ACCOUNTANTS

SJE Accounting Services Limited
Warren Cottage
Worcester Road
Pattingham
Wolverhampton
West Midlands
WV6 7EG

BANKERS

Barclays Bank plc
34 High Street
Kinver
West Midlands
DY7 6HF

POTTERS CROSS PRE-SCHOOL PLAY GROUP
ANNUAL REPORT
YEAR ENDING 31 JULY 2025

1. Structure, Governance and Management

Constitution

The charity is constituted under the Pre-school Learning Alliances Model Pre-school Constitution, adopted 21 September 1995 (as amended 22 November 2011) and the charities Act 2011.

Registered with the Charities Commission on 11 December 1995.

Trustee Selection

The minimum number of members shall be 5, up to a maximum of 12, together with 3 co-opted members. The committee shall consist of a Chair, Treasurer and Secretary; and between 2 and 9 other elected members; plus the committee may co-opt 3 further members.

Trustees are appointed and reappointed annually at the Annual General Meeting and may serve for a maximum of 10 consecutive years. Co-opted members may be appointed by the committee at any time but shall retire at the next AGM and may serve up to a maximum of 6 consecutive years.

2. Public Benefit

The Trustees confirm that they have referred to the guidance contained in the Charity Commissions general guidance on public benefit when reviewing the Charitys aims and objectives; and in planning future activities.

3. Aims and Objectives

Potters Pre-School Playgroup is committed to enhance the development and education of children primarily under statutory school age.

The main activities in order to carry out the aim are:

Encouraging parents to understand and provide needs of their children care for children of pre-school age through community groups.

Offer appropriate play, education and care facilities for all children whatever their race,culture,religion, means or ability.

Encourage the study of the needs of such children and their families and promoting public interest in recognition of such needs in the local areas.

Instigating and adhering to; and furthering, the aims and objectives of the Pre-school Learning Alliance.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
ANNUAL REPORT (CONTINUED)
YEAR ENDING 31 JULY 2025


5. Reserves Policy

It is the policy of the Charity to maintain a fund balance to sustain the Charitys operations for at least three months by having sufficient funds to cover staff salary costs together with rental costs, for a minimum period of three months. Including a contingency reserve of £16,000 is required.

The charity held £85,538 in bank balances and short-term deposits as at 31 July 2025 and in the opinion of the Trustees, the Charity continues to be in a position to pursue its charitable objectives in the foreseeable future.

6. Report of Serious Incidents

The Trustees have no report of any serious incidents that would or could result in a significant loss of funds, or significant risk to the charitys property, work, beneficiaries or reputation.



Chairperson

Dated:



POTTERS CROSS PRE-SCHOOL PLAY GROUP
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDING 31 JULY 2025

I report on the accounts of the Charity for the year ended 31 July 2025, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Act;
- Follow the procedures laid down in the General Directions given by the Charity's Commissioners under section 145(5)(b) of the Charities Act; and
- State whether particular matters have come to my attention.

Basis of independent examiners statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners report

In connection with my examination, no matter has come to our attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act:
 - and
 - to prepare accounts which accord with the accounting records

have not been met: or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



S Whitehouse AFA MIPA
SJE Accounting Services Limited
Warren Cottage
Worcester Road
Pattingham
West Midlands
WV6 7EG

Date: 20 April 2026

POTTERS CROSS PRE-SCHOOL PLAY GROUP
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDING 31 JULY 2025

<u>Receipts:</u>	<u>Notes</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total</u>	<u>Total</u>
		<u>£</u>	<u>£</u>	<u>2025</u>	<u>2024</u>
				<u>£</u>	<u>£</u>
Fees	3		125,184	125,184	108,584
Donations and Funding	3	3,450	50	3,500	6,080
Fund Raising	3		1,759	1,759	3,581
Other Receipts	3		657	657	776
Total Receipts	3	3,450	127,650	131,100	119,021
Payments:					
Direct Charitable Expenditure	4	-	110,103	110,103	92,551
Charitable Activities to Furtherance of Charitable Objectives	5	4,535	2,613	7,148	10,041
Fundraising and Publicity	6	-	1,282	1,282	2,102
Management & Administration of the Charity	7	-	5,214	5,214	4,404
Total Payments		4,535	119,212	123,747	109,098
Transfer to Petty cash		-	1,600	1,600	1,600
Surplus funds(losses)		-1,085	6,838	5,753	8,323
Monetary Assets at 31 July 2025 and 31 July 2024			85,538	85,538	79,785
Monetary Assets at 31 July 2025			85,538	85,538	-

The notes on pages 9-12 form part of these accounts.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
STATEMENT OF ASSETS AND LIABILITIES
YEAR ENDING 31 JULY 2025

	<u>2025</u>	<u>2024</u>
<u>CASH FUNDS</u>		
Cash at bank:-		
Barclays Current Account	60,502	55,104
Barclays Deposit Account	25,036	24,681
Petty Cash	-	-
	<u>85,538</u>	<u>79,785</u>

Approved by the Board of Trustees on 20th April 2026 and signed on its behalf by:

R Baker
Trustee

The notes on pages 8-11 form part of these accounts.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS
YEAR ENDING 31 JULY 2025

1) **Accounting Policies:-**

The financial statements have been prepared on a receipts and payments basis in accordance with the Charities Commissioners publication " Accounting for Smaller Charity (CC54).

2) **Fund Balances:-**

	<u>2025</u>	<u>2024</u>
	<u>£</u>	<u>£</u>
<u>Unrestricted:-</u>		
Brought forward	79,785	71,462
Surplus/(deficit) for the year	5,753	8,323
Transfer to designated reserves	-1,868	-
Transfer from designated reserves	-	-
Total unrestricted funds	83,670	79,785
 <u>Restricted:-</u>		
Grants Received	3,450.00	-
Less Costs	- 4,535.00	-
Transfer from General Fund	1,868	-
Total designated funds	1,868	-
 TOTAL FUNDS	85,538	79,785

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2025

	<u>2025</u>	<u>2024</u>
	<u>£</u>	<u>£</u>
3) <u>Analysis of receipts:-</u>		
<u>Fees:-</u>		
Fees including vouchers	13,221	19,972
S.S.C.C Fees	<u>111,963</u>	<u>88,612</u>
	<u>125,184</u>	<u>108,584</u>
<u>Donations and funding:-</u>		
Donations	50	80
Restircted The Anthony and Gwendoline Wylde Memorial Charity	1,750	3,000
Restircted The Ken Wrigley Memorial Charity	1,700	3,000
	<u>3,500</u>	<u>6,080</u>
<u>Fund Raising:-</u>		
Harvest Festival	128	225
Fetes and markets	347	-
Christmas Concert/Hampers	-	888
Christmas cards and mugs	207	407
Easter concert	155	190
Summer trip	17	62
Leavers concert	86	-
Eco tea towels and bags	-	88
Christmas trip	150	96
Disco	-	1,102
Sports day	-	18
Bags to school	172	255
Brindley Fireworks Tombola	-	200
Shed sale	-	50
Quiz	323	-
Miscellaneous	175	-
	<u>1,759</u>	<u>3,581</u>
<u>Other Receipts:</u>		
Interest Received	355	332
Milk Grant	302	444
	<u>657</u>	<u>776</u>
Total Receipts	<u><u>131,100</u></u>	<u><u>119,021</u></u>

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2025

	<u>2025</u>	<u>2024</u>
	<u>£</u>	<u>£</u>
4) <u>Direct Charitable Expenditure:-</u>		
Wages and National Insurance	105,260	85,237
Rent and Photocopying	4,519	6,907
Milk	324	407
	110,103	92,551
5) <u>Charitable Activities to Furtherance of Charitable Objectives:-</u>		
Art room refurbishment	2,364	-
Restricted Outdoor classroom	1,429	10,041
Restricted Maths literacy	1,524	-
General resources (door bell/art supplies/castors)	86	-
Restricted Resources funded by the grant received	1,582	-
Hall divider	163	-
	7,148	10,041
6) <u>Fundraising and Publicity</u>		
Licence Fee raffle tickets	-	153
Craft day	65	-
Christmas cards	-	325
Winter Trip	804	620
Summer trip	220	388
Christmas Gifts for the Children	176	203
Eco bags	-	260
Disco	-	153
Quiz	17	-
	1,282	2,102

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2025

	<u>2025</u>	<u>2024</u>
	<u>£</u>	<u>£</u>
<u>Analysis of Expenditure (continued):-</u>		
7) <u>Management and Administration of the Charity:-</u>		
Postage and Stationery	17	-
Telephone and Wifi	461	152
Repairs fire extinguishers	123	-
Insurance	1,129	868
Ofsted Fees	50	50
Accountancy Fees	300	285
Staff training	-	134
Software	520	425
2 Simple software	-	400
Staff gifts	525	150
PAT Testing	102	98
Tapestry membership fee	162	-
Sundry	-	137
Laptop/ipads	886	432
Classroom resources	-	596
Waterproof walling for classroom	-	677
Staff uniforms	671	-
Equipment	268	-
	5,214	4,404

Potters Cross Preschool & Playgroup

England & Wales - Charity number 1051336

Accounts

Chairpersons Report

September 2023 to July 2024

The year started with strong child numbers, much enthusiasm for the year ahead and a re-launched optional Potters uniform!

Over the year the children have enjoyed a wide range of activities and topics, learning through creative activities, music, movement, and stories. As always, we endeavoured to provide as many extra-curricular activities as possible to broaden and enhance the children's learning experience.

We had learning activities provided by external visitors including the RNLI, Crossing Patrol Person, Fire Service and local Police Constables. It has also been lovely to participate in Kinver community events including the Christmas Tree Festival and The Daffodil Festival and decorating Kinver Deli with poppies made by the children for Remembrance Day.

We had a full calendar of events with parents and carers in attendance to watch the children showcase their talents! Our Harvest Festival, Nativity Play, Easter Bonnet Parade, and end of term Leaver's concert are always firm favourites and organised brilliantly by Mandy and the team. Many thanks for all the effort and hard work that goes into organising these occasions. Special mention to Jan for the brilliant videos! We also invited parents / grandparents / carers in for 'cake and a cuppa' morning, Mother's Day, and held our first parent and child craft session, making Christingle oranges.

Links with Foley are continuing to strengthen which is brilliant for us as well as the children. The children enjoyed a visit at Christmas to watch the school's nativity as well as a transition visit in July.

This year our financial accounts show a surplus of £8323.

It should be noted that this figure is overstated by £6000 for the reasons below, therefore the actual financial position of the day-to-day operation of the playgroup (including fundraising) was a surplus of £2323.

1. A grant of £3000 for the outside classroom fell into this year's accounts but the bill was paid in the previous financial year
2. A grant of £3000 for new equipment was received in 2023-2024 accounts but has been spent in the 2024-2025 accounts.

Consequently, there will be a compensating negative swing in next year's accounts.

We still hold three months of reserves.

The fees for the setting were increased in January 2024 in line with rising costs. Fees for non-funded children are as follows: Mornings - £16.50 (9am-12pm) and full days - £35 (9am-3.30pm)

We have a policy to give at least half a terms notice of any increase in fees and still offer very competitive rates within the local area.

April 1st, 2024, saw the National minimum wage go from £10.42ph to £11.44ph and staff wages were raised accordingly.

Following grants amounting to £15,556 mentioned in last year's report, our fantastic outdoor classroom was completed in March 2024 and really is a super addition to our outdoor space. This has enabled us to extend our learning environment further, providing different areas of development and play, available for the children to use every day.

We had a successful program of fundraising events, led by Claire Bowen, and supported by staff, trustees, parents, carers, and the local community, the highlight being our end of term disco! Claire will detail the financial amounts and events in her report.

Thanks to everyone's generosity we have again been able to provide the children with extra treats, trips and parties. We arranged a Christmas party, Christmas presents, and a trip to Little Owl Farm to see Santa. Easter Eggs, a summer trip to Churchfields, sports afternoon, and leavers books. In addition, we have been able to put money aside for new equipment for the outside area and new classroom. Fundraising total was £9661 before expenses.

Mandy and Gaenor have continued to run and lead the playgroup efficiently, smoothly, and professionally, and relationships with parents and the community remain very strong. They are supported by a fantastic team of very experienced staff who really are second to none. The whole team always goes over and above what is required, and they always strive to provide the best possible childcare experience. It is truly the staff involved who make the setting the wonderful place it is. Thank you so much.

It was with great sadness that in April, we received Mandy's resignation after 20 years at the setting, and 8 years as manager. Mandy has always cared passionately about the setting, so this was a difficult decision for her to make but she decided to take the opportunity to spend more time with her own family, go on lots of new adventures and have a well-deserved rest! As usual with Mandy, she put the setting first and was flexible with her leaving date and also wrote a handover bible enabling us to recruit a new setting manager and ensure a smooth transition.

At the end of the summer term, Mandy was given the send-off she thoroughly deserved from staff, families past and present, and trustees.

We all have so much gratitude and appreciation for Mandy's hard work and dedication over the years, in making the setting the wonderful place that it is. She has worked tirelessly again this year, and as always has been hugely supportive of me in my role as chair of trustees.

Thank you so much Mandy, you will be sorely missed by the staff, the trustees, our families and the children.

Following Mandy's resignation, we were really delighted to appoint Rosie Novak as our new setting manager in June. Previously from Cotton Tails in Hagley, Rosie has a wealth of early years' experience, is highly qualified, and is a passionate and determined professional. She held a 'meet and greet' with parents and children in June to introduce herself and had a series of handover sessions with Mandy before starting in September.

Rose Higham has also joined the team at Potters, having recently passed her 'Level 3 Diploma for the Children's Workforce'. Welcome both!

May I take this opportunity to thank all our extremely supportive current trustees and fundraising committee who do an excellent job and give up their own time to do so, even though most of them don't even have children at the setting anymore!

Thanks to Michelle Weaver for the fantastic job, she continues to do as our treasurer, to Charlotte Wood as our super-efficient secretary and to Claire Bowen for her wonderful fundraising lead.

Despite it being more and more challenging to recruit parents as trustees or fundraising members, our small but dedicated team have continued to raise funds, improve the playgroup environment and provide support for Mandy and her team. My sincere thanks to everyone concerned.

**POTTERS CROSS
PRE-SCHOOL PLAYGROUP**

**REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 31 JULY 2024**

CHARITY NO: 1051336

POTTERS CROSS PRE-SCHOOL PLAY GROUP

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POTTERS CROSS PRE-SCHOOL PLAY GROUP

REFERENCE AND ADMINISTRATIVE INFORMATION

CHARITY NAME POTTERS CROSS PRE-SCHOOL PLAYGROUP

CHARITY NUMBER 1051336

TRUSTEES

R Baker (Chair)
M Weaver (Treasurer)
C Wood (Secretary)
C Bowen
R John
P Mclean
H O'Reilly
S Warwick

PRINCIPAL ADDRESS

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BANKERS

Barclays Bank plc
34 High Street
Kinver
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POTTERS CROSS PRE-SCHOOL PLAY GROUP
ANNUAL REPORT
YEAR ENDING 31 JULY 2024

1. Structure, Governance and Management

Constitution

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Registered with the Charities Commission on 11 December 1995.

Trustee Selection

The minimum number of members shall be 5, up to a maximum of 12, together with 3 co-opted members. The committee shall consist of a Chair, Treasurer and Secretary; and between 2 and 9 other elected members; plus the committee may co-opt 3 further members.

Trustees are appointed and reappointed annually at the Annual General Meeting and may serve for a maximum of 10 consecutive years. Co-opted members may be appointed by the committee at any time but shall retire at the next AGM and may serve up to a maximum of 6 consecutive years.

2. Public Benefit

The Trustees confirm that they have referred to the guidance contained in the Charity Commissions general guidance on public benefit when reviewing the Charitys aims and objectives; and in planning future activities.

3. Aims and Objectives

Potters Pre-School Playgroup is committed to enhance the development and education of children primarily under statutory school age.

The main activities in order to carry out the aim are:

Encouraging parents to understand and provide needs of their children care for children of pre-school age through community groups.

Offer appropriate play, education and care facilities for all children whatever their race,culture,religion, means or ability.

Encourage the study of the needs of such children and their families and promoting public interest in recognition of such needs in the local areas.

Instigating and adhering to; and furthering, the aims and objectives of the Pre-school Learning Alliance.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
ANNUAL REPORT (CONTINUED)
YEAR ENDING 31 JULY 2024

POTTERS CROSS PRE-SCHOOL PLAY GROUP
ANNUAL REPORT (CONTINUED)
YEAR ENDING 31 JULY 2024

5. Reserves Policy

It is the policy of the Charity to maintain a fund balance to sustain the Charitys operations for at least three months by having sufficient funds to cover staff salary costs together with rental costs, for a minimum period of three months. Including a contingency reserve of £16,000 is required.

The charity held £79,785 in bank balances and short-term deposits as at 31 July 2024 and in the opinion of the Trustees, the Charity continues to be in a position to pursue its charitable objectives in the foreseeable future.

6. Report of Serious Incidents

The Trustees have no report of any serious incidents that would or could result in a significant loss of funds, or significant risk to the charitys property, work, beneficiaries or reputation.

.....

Chairperson

Dated:

POTTERS CROSS PRE-SCHOOL PLAY GROUP
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDING 31 JULY 2024

I report on the accounts of the Charity for the year ended 31 July 2024, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Act;
- Follow the procedures laid down in the General Directions given by the Charity's Commissioners under section 145(5)(b) of the Charities Act; and
- State whether particular matters have come to my attention.

Basis of independent examiners statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners report

In connection with my examination, no matter has come to our attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act:
and
 - to prepare accounts which accord with the accounting records

have not been met: or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
S Whitehouse
SJE Accounting Services Limited
Warren Cottage
Worcester Road
Pattingham
West Midlands
WV6 7EG

Date:

POTTERS CROSS PRE-SCHOOL PLAY GROUP
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDING 31 JULY 2024

Receipts:	Notes	Restricted	Unrestricted	Total 2024	Total 2023
		£	£	£	£
Fees	3	-	108,584	108,584	84,137
Donations and Funding	3	6,000	80	6,080	5,812
Fund Raising	3	-	3,581	3,581	15,548
Other Receipts	3	-	776	776	379
Total Receipts	3	6,000.00	113,021	119,021	105,876
Payments:					
Direct Charitable Expenditure	4	-	92,551	92,551	80,760
Charitable Activities to Furtherance of Charitable Objectives	5	7,378	2,663	10,041	26,266
Fundraising and Publicity	6	-	2,102	2,102	576
Management & Administration of the Charity	7	-	4,404	4,404	3,435
Total Payments		7,378	101,720	109,098	111,037
Transfer to Petty cash		-	1,600	1,600	1,600
Surplus funds(losses)		-1,378	9,701	8,323	(6,761)
Monetary Assets at 31 July 2024 and 31 July 2023		3,000.00	76,785	79,785	71,462
Monetary Assets at 31 July 2024		3,000.00	76,785	79,785	-

The notes on pages 9-12 form part of these accounts.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
STATEMENT OF ASSETS AND LIABILITIES
YEAR ENDING 31 JULY 2024

	<u>2024</u>	<u>2023</u>
<u>CASH FUNDS</u>		
Cash at bank:-		
Barclays Current Account	55,104	47,113
Barclays Deposit Account	24,681	24,349
Petty Cash	-	-
	<u><u>79,785</u></u>	<u><u>71,462</u></u>

Approved by the Board of Trustees on and signed on its behalf by:

.....
Trustee

The notes on pages 8-11 form part of these accounts.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS
YEAR ENDING 31 JULY 2024

1) **Accounting Policies:-**

The financial statements have been prepared on a receipts and payments basis in accordance with the Charities Commissioners publication " Accounting for Smaller Charity (CC54).

2) **Fund Balances:-**

	<u>2024</u>	<u>2023</u>
	<u>£</u>	<u>£</u>
<u>Unrestricted:-</u>		
Brought forward	71,462	78,223
Surplus/(deficit) for the year	8,323	(6,761)
Transfer to designated reserves	-	-
Transfer from designated reserves	-	-
Rounding	-	-
Total unrestricted funds	<u><u>79,785</u></u>	<u><u>71,462</u></u>
<u>Restricted:-</u>		
Grants Received	-	-
Less Costs	-	-
 Transfer from General Fund	 -	 -
 Total designated funds	 <u><u>-</u></u>	 <u><u>-</u></u>
 TOTAL FUNDS	 <u><u>79,785</u></u>	 <u><u>71,462</u></u>

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2024

	<u>2024</u>	<u>2023</u>
	<u>£</u>	<u>£</u>
3) <u>Analysis of receipts:-</u>		
<u>Fees:-</u>		
Fees including vouchers	19,972	19,035
S.S.C.C Fees	<u>88,612</u>	<u>65,102</u>
	<u>108,584</u>	<u>84,137</u>
<u>Donations and funding:-</u>		
Easy Fundraising	-	42
Amazon Fundraising	-	66
Match Fundraising	-	-
Donations	80	300
Wylde Memorial Charity	3,000	-
K Wrigley Chariry	3,000	-
Open Gardens	-	5,404
	<u>6,080</u>	<u>5,812</u>
<u>Fund Raising:-</u>		
Harvest Festival	225	242
Jumble Sale	-	145
Photographs	-	68
Christmas Concert/Hampers	888	1,086
Christmas cards and mugs	407	-
Easter concert	190	236
Summer trip	62	-
Leavers concert	-	454
Eco tea towels and bags	88	582
Christmas trip	96	158
Disco	1,102	-
Sports day	18	21
Outdoor classroom	-	12,556
Bags to school	255	-
Brindley Fireworks Tombola	200	-
Shed sale	50	-
	<u>3,581</u>	<u>15,548</u>
<u>Other Receipts:</u>		
Interest Received	332	83
Milk Grant	444	296
	<u>776</u>	<u>379</u>
Total Receipts	<u><u>119,021</u></u>	<u><u>105,876</u></u>

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2024

	<u>2024</u>	<u>2023</u>
	<u>£</u>	<u>£</u>
4) <u>Direct Charitable Expenditure:-</u>		
Wages and National Insurance	85,237	74,070
Rent and Photocopying	6,907	6,311
Milk	407	379
	92,551	80,760
5) <u>Charitable Activities to Furtherance of Charitable Objectives:-</u>		
Summer Trip	-	991
Play area	-	16,657
Outdoor classroom	10,041	8,178
Open gardens	-	440
	10,041	26,266
6) <u>Fundraising and Publicity</u>		
Licence Fee raffle tickets	153	62
Mugs for coronation	-	238
Christmas cards	325	-
Winter Trip	620	276
Summer trip	388	-
Christmas Gifts for the Children	203	-
Eco bags	260	-
Disco	153	-
	2,102	576

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2024

	<u>2024</u>	<u>2023</u>
	<u>£</u>	<u>£</u>
<u>Analysis of Expenditure (continued):-</u>		
7) <u>Management and Administration of the Charity:-</u>		
Postage and Stationery	-	-
Telephone and Wifi	152	432
Repairs	-	339
Insurance	868	827
Ofsted Fees	50	50
Accountancy Fees	285	275
Staff training	134	-
Accountancy fees redeclare the pension	-	25
Software	425	410
2 Simple software	400	400
Economy of Brighton	-	60
Staff gifts	150	183
PAT Testing	98	73
Advertising	-	60
Sundry	137	301
Laptop	432	-
Classroom resources	596	-
Waterproof walling for classroom	677	-
	4,404	3,435

**POTTERS CROSS
PRE-SCHOOL PLAYGROUP**

**REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 31 JULY 2024**

CHARITY NO: 1051336

POTTERS CROSS PRE-SCHOOL PLAY GROUP

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POTTERS CROSS PRE-SCHOOL PLAY GROUP

REFERENCE AND ADMINISTRATIVE INFORMATION

CHARITY NAME POTTERS CROSS PRE-SCHOOL PLAYGROUP

CHARITY NUMBER 1051336

TRUSTEES

R Baker (Chair)
M Weaver (Treasurer)
C Wood (Secretary)
C Bowen
R John
P Mclean
H O'Reilly
S Warwick

PRINCIPAL ADDRESS

Methodist Church Hall
Enville Road
Kinver
Stourbridge
West Midlands
DY7 6AQ

BANKERS

Barclays Bank plc
34 High Street
Kinver
West Midlands
DY7 6HF

POTTERS CROSS PRE-SCHOOL PLAY GROUP
ANNUAL REPORT
YEAR ENDING 31 JULY 2024

1. Structure, Governance and Management

Constitution

The charity is constituted under the Pre-school Learning Alliances Model Pre-school Constitution, adopted 21 September 1995 (as amended 22 November 2011) and the charities Act 2011.

Registered with the Charities Commission on 11 December 1995.

Trustee Selection

The minimum number of members shall be 5, up to a maximum of 12, together with 3 co-opted members. The committee shall consist of a Chair, Treasurer and Secretary; and between 2 and 9 other elected members; plus the committee may co-opt 3 further members.

Trustees are appointed and reappointed annually at the Annual General Meeting and may serve for a maximum of 10 consecutive years. Co-opted members may be appointed by the committee at any time but shall retire at the next AGM and may serve up to a maximum of 6 consecutive years.

2. Public Benefit

The Trustees confirm that they have referred to the guidance contained in the Charity Commissions general guidance on public benefit when reviewing the Charitys aims and objectives; and in planning future activities.

3. Aims and Objectives

Potters Pre-School Playgroup is committed to enhance the development and education of children primarily under statutory school age.

The main activities in order to carry out the aim are:

Encouraging parents to understand and provide needs of their children care for children of pre-school age through community groups.

Offer appropriate play, education and care facilities for all children whatever their race,culture,religion, means or ability.

Encourage the study of the needs of such children and their families and promoting public interest in recognition of such needs in the local areas.

Instigating and adhering to; and furthering, the aims and objectives of the Pre-school Learning Alliance.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
ANNUAL REPORT (CONTINUED)
YEAR ENDING 31 JULY 2024

POTTERS CROSS PRE-SCHOOL PLAY GROUP
ANNUAL REPORT (CONTINUED)
YEAR ENDING 31 JULY 2024

5. Reserves Policy

It is the policy of the Charity to maintain a fund balance to sustain the Charitys operations for at least three months by having sufficient funds to cover staff salary costs together with rental costs, for a minimum period of three months. Including a contingency reserve of £16,000 is required.

The charity held £79,785 in bank balances and short-term deposits as at 31 July 2024 and in the opinion of the Trustees, the Charity continues to be in a position to pursue its charitable objectives in the foreseeable future.

6. Report of Serious Incidents

The Trustees have no report of any serious incidents that would or could result in a significant loss of funds, or significant risk to the charitys property, work, beneficiaries or reputation.

.....

Chairperson

Dated:

POTTERS CROSS PRE-SCHOOL PLAY GROUP
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDING 31 JULY 2024

I report on the accounts of the Charity for the year ended 31 July 2024, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Act;
- Follow the procedures laid down in the General Directions given by the Charity's Commissioners under section 145(5)(b) of the Charities Act; and
- State whether particular matters have come to my attention.

Basis of independent examiners statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners report

In connection with my examination, no matter has come to our attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act:
and
 - to prepare accounts which accord with the accounting records

have not been met: or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
S Whitehouse
SJE Accounting Services Limited
Warren Cottage
Worcester Road
Pattingham
West Midlands
WV6 7EG

Date:

POTTERS CROSS PRE-SCHOOL PLAY GROUP
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDING 31 JULY 2024

Receipts:	Notes	Restricted	Unrestricted	Total 2024	Total 2023
		£	£	£	£
Fees	3	-	108,584	108,584	84,137
Donations and Funding	3	6,000	80	6,080	5,812
Fund Raising	3	-	3,581	3,581	15,548
Other Receipts	3	-	776	776	379
Total Receipts	3	6,000.00	113,021	119,021	105,876
Payments:					
Direct Charitable Expenditure	4	-	92,551	92,551	80,760
Charitable Activities to Furtherance of Charitable Objectives	5	7,378	2,663	10,041	26,266
Fundraising and Publicity	6	-	2,102	2,102	576
Management & Administration of the Charity	7	-	4,404	4,404	3,435
Total Payments		7,378	101,720	109,098	111,037
Transfer to Petty cash		-	1,600	1,600	1,600
Surplus funds(losses)		-1,378	9,701	8,323	(6,761)
Monetary Assets at 31 July 2024 and 31 July 2023		3,000.00	76,785	79,785	71,462
Monetary Assets at 31 July 2024		3,000.00	76,785	79,785	-

The notes on pages 9-12 form part of these accounts.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
STATEMENT OF ASSETS AND LIABILITIES
YEAR ENDING 31 JULY 2024

	<u>2024</u>	<u>2023</u>
<u>CASH FUNDS</u>		
Cash at bank:-		
Barclays Current Account	55,104	47,113
Barclays Deposit Account	24,681	24,349
Petty Cash	-	-
	79,785	71,462

Approved by the Board of Trustees on and signed on its behalf by:

.....
Trustee

The notes on pages 8-11 form part of these accounts.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS
YEAR ENDING 31 JULY 2024

1) **Accounting Policies:-**

The financial statements have been prepared on a receipts and payments basis in accordance with the Charities Commissioners publication " Accounting for Smaller Charity (CC54).

2) **Fund Balances:-**

	<u>2024</u>	<u>2023</u>
	<u>£</u>	<u>£</u>
<u>Unrestricted:-</u>		
Brought forward	71,462	78,223
Surplus/(deficit) for the year	8,323	(6,761)
Transfer to designated reserves	-	-
Transfer from designated reserves	-	-
Rounding	-	-
Total unrestricted funds	<u><u>79,785</u></u>	<u><u>71,462</u></u>
 <u>Restricted:-</u>		
Grants Received	-	-
Less Costs	-	-
Transfer from General Fund	-	-
 Total designated funds	 <u><u>-</u></u>	 <u><u>-</u></u>
 TOTAL FUNDS	 <u><u>79,785</u></u>	 <u><u>71,462</u></u>

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2024

	<u>2024</u>	<u>2023</u>
	<u>£</u>	<u>£</u>
3) <u>Analysis of receipts:-</u>		
<u>Fees:-</u>		
Fees including vouchers	19,972	19,035
S.S.C.C Fees	<u>88,612</u>	<u>65,102</u>
	<u>108,584</u>	<u>84,137</u>
<u>Donations and funding:-</u>		
Easy Fundraising	-	42
Amazon Fundraising	-	66
Match Fundraising	-	-
Donations	80	300
Wylde Memorial Charity	3,000	-
K Wrigley Chariry	3,000	-
Open Gardens	-	5,404
	<u>6,080</u>	<u>5,812</u>
<u>Fund Raising:-</u>		
Harvest Festival	225	242
Jumble Sale	-	145
Photographs	-	68
Christmas Concert/Hampers	888	1,086
Christmas cards and mugs	407	-
Easter concert	190	236
Summer trip	62	-
Leavers concert	-	454
Eco tea towels and bags	88	582
Christmas trip	96	158
Disco	1,102	-
Sports day	18	21
Outdoor classroom	-	12,556
Bags to school	255	-
Brindley Fireworks Tombola	200	-
Shed sale	50	-
	<u>3,581</u>	<u>15,548</u>
<u>Other Receipts:</u>		
Interest Received	332	83
Milk Grant	444	296
	<u>776</u>	<u>379</u>
Total Receipts	<u><u>119,021</u></u>	<u><u>105,876</u></u>

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2024

	<u>2024</u>	<u>2023</u>
	<u>£</u>	<u>£</u>
4) <u>Direct Charitable Expenditure:-</u>		
Wages and National Insurance	85,237	74,070
Rent and Photocopying	6,907	6,311
Milk	407	379
	92,551	80,760
5) <u>Charitable Activities to Furtherance of Charitable Objectives:-</u>		
Summer Trip	-	991
Play area	-	16,657
Outdoor classroom	10,041	8,178
Open gardens	-	440
	10,041	26,266
6) <u>Fundraising and Publicity</u>		
Licence Fee raffle tickets	153	62
Mugs for coronation	-	238
Christmas cards	325	-
Winter Trip	620	276
Summer trip	388	-
Christmas Gifts for the Children	203	-
Eco bags	260	-
Disco	153	-
	2,102	576

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2024

	<u>2024</u>	<u>2023</u>
	<u>£</u>	<u>£</u>
<u>Analysis of Expenditure (continued):-</u>		
7) <u>Management and Administration of the Charity:-</u>		
Postage and Stationery	-	-
Telephone and Wifi	152	432
Repairs	-	339
Insurance	868	827
Ofsted Fees	50	50
Accountancy Fees	285	275
Staff training	134	-
Accountancy fees redeclare the pension	-	25
Software	425	410
2 Simple software	400	400
Economy of Brighton	-	60
Staff gifts	150	183
PAT Testing	98	73
Advertising	-	60
Sundry	137	301
Laptop	432	-
Classroom resources	596	-
Waterproof walling for classroom	677	-
	4,404	3,435

Potters Cross Preschool & Playgroup

England & Wales - Charity number 1051336

Accounts

**POTTERS CROSS
PRE-SCHOOL PLAYGROUP**

**REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 31 JULY 2023**

CHARITY NO: 1051336

POTTERS CROSS PRE-SCHOOL PLAY GROUP

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POTTERS CROSS PRE-SCHOOL PLAY GROUP

REFERENCE AND ADMINISTRATIVE INFORMATION

CHARITY NAME POTTERS CROSS PRE-SCHOOL PLAYGROUP

CHARITY NUMBER 1051336

TRUSTEES

R Baker (Chair)
M Weaver (Treasurer)
C Wood (Secretary)
C Bowen
R John
P Mclean
H O'Reilly
S Warwick

PRINCIPAL ADDRESS

Methodist Church Hall
Enville Road
Kinver
Stourbridge
West Midlands
DY7 6AQ

INDEPENDENT EXAMINER

S Edwards
SJE Accounting Services Limited
Warren Cottage
Worcester Road
Pattingham
West Midlands
WV6 7EG

BANKERS

Barclays Bank plc
34 High Street
Kinver
West Midlands
DY7 6HF

POTTERS CROSS PRE-SCHOOL PLAY GROUP
ANNUAL REPORT
YEAR ENDING 31 JULY 2023

1. Structure, Governance and Management

Constitution

The charity is constituted under the Pre-school Learning Alliances Model Pre-school Constitution, adopted 21 September 1995 (as amended 22 November 2011) and the charities Act 2011.

Registered with the Charities Commission on 11 December 1995.

Trustee Selection

The minimum number of members shall be 5, up to a maximum of 12, together with 3 co-opted members. The committee shall consist of a Chair, Treasurer and Secretary; and between 2 and 9 other elected members; plus the committee may co-opt 3 further members.

Trustees are appointed and reappointed annually at the Annual General Meeting and may serve for a maximum of 10 consecutive years. Co-opted members may be appointed by the committee at any time but shall retire at the next AGM and may serve up to a maximum of 6 consecutive years.

2. Public Benefit

The Trustees confirm that they have referred to the guidance contained in the Charity Commissions general guidance on public benefit when reviewing the Charitys aims and objectives; and in planning future activities.

3. Aims and Objectives

Potters Pre-School Playgroup is committed to enhance the development and education of children primarily under statutory school age.

The main activities in order to carry out the aim are:

Encouraging parents to understand and provide needs of their children care for children of pre-school age through community groups.

Offer appropriate play, education and care facilities for all children whatever their race,culture,religion, means or ability.

Encourage the study of the needs of such children and their families and promoting public interest in recognition of such needs in the local areas.

Instigating and adhering to; and furthering, the aims and objectives of the Pre-school Learning Alliance.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
ANNUAL REPORT (CONTINUED)
YEAR ENDING 31 JULY 2023

4. Achievements and Performance

POTTERS CROSS PRE-SCHOOL PLAY GROUP
ANNUAL REPORT (CONTINUED)
YEAR ENDING 31 JULY 2023

5. Reserves Policy

It is the policy of the Charity to maintain a fund balance to sustain the Charitys operations for at least three months by having sufficient funds to cover staff salary costs together with rental costs, for a minimum period of three months. Including a contingency reserve of £16,000 is required.

The charity held £71,462 in bank balances and short-term deposits as at 31 July 2023 and in the opinion of the Trustees, the Charity continues to be in a position to pursue its charitable objectives in the foreseeable future.

6. Report of Serious Incidents

The Trustees have no report of any serious incidents that would or could result in a significant loss of funds, or significant risk to the charitys property, work, beneficiaries or reputation.



.....

Chairperson

03 Apr 2024
Dated:

POTTERS CROSS PRE-SCHOOL PLAY GROUP
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDING 31 JULY 2023

I report on the accounts of the Charity for the year ended 31 July 2023, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Act;
- Follow the procedures laid down in the General Directions given by the Charity's Commissioners under section 145(5)(b) of the Charities Act; and
- State whether particular matters have come to my attention.

Basis of independent examiners statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners report

In connection with my examination, no matter has come to our attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act:
and
 - to prepare accounts which accord with the accounting records

have not been met: or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
S Edwards
SJE Accounting Services Limited
Warren Cottage
Worcester Road
Pattingham
West Midlands
WV6 7EG

Date:

POTTERS CROSS PRE-SCHOOL PLAY GROUP
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDING 31 JULY 2023

<u>Receipts:</u>	<u>Notes</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total</u>	<u>Total</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
		<u>2023</u>	<u>2022</u>		
Fees	3	-	84,137	84,137	69,357
Donations and Funding	3	-	5,812	5,812	761
Fund Raising	3	-	15,548	15,548	3,051
Other Receipts	3	-	379	379	424
Total Receipts	3	-	105,876	105,876	73,593
<u>Payments:</u>					
Direct Charitable Expenditure	4	-	80,760	80,760	74,349
Charitable Activities to Furtherance of Charitable Objectives	5	-	26,266	26,266	612
Fundraising and Publicity	6	-	576	576	1,707
Management & Administration of the Charity	7	-	3,435	3,435	3,997
Total Payments		-	111,037	111,037	80,665
Transfer to Petty cash			1,600	1,600	900
Losses		-	(6,761)	(6,761)	(7,972)
Monetary Assets at 31 July 2023 and 31 July 2022		-	71,462	71,462	78,223
Monetary Assets at 31 July 2023		-	71,462	71,462	-

The notes on pages 9-12 form part of these accounts.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
STATEMENT OF ASSETS AND LIABILITIES
YEAR ENDING 31 JULY 2023

	<u>2023</u>	<u>2022</u>
<u>CASH FUNDS</u>		
Cash at bank:-		
Barclays Current Account	47,113	58,561
Barclays Deposit Account	24,349	19,662
Petty Cash	-	-
	<u>71,462</u>	<u>78,223</u>

03 Apr 2024

Approved by the Board of Trustees on and signed on its behalf by:



Trustee

The notes on pages 8-11 form part of these accounts.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS
YEAR ENDING 31 JULY 2023

1) **Accounting Policies:-**

The financial statements have been prepared on a receipts and payments basis in accordance with the Charities Commissioners publication " Accounting for Smaller Charity (CC54).

2) **Fund Balances:-**

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
<u>Unrestricted:-</u>		
Brought forward	78,223	86,195
Surplus/(deficit) for the year	(6,761)	(7,972)
Transfer to designated reserves	-	-
Transfer from designated reserves	-	-
Rounding	-	-
Total unrestricted funds	<u>71,462</u>	<u>78,223</u>
 <u>Restricted:-</u>		
Grants Received	-	-
Less Costs	-	-
Transfer from General Fund	-	-
 Total designated funds	 <u>-</u>	 <u>-</u>
 TOTAL FUNDS	 <u>71,462</u>	 <u>78,223</u>

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2023

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
3) <u>Analysis of receipts:-</u>		
<u>Fees:-</u>		
Fees including vouchers	19,035	19,977
S.S.C.C Fees	65,102	49,380
	84,137	69,357
<u>Donations and funding:-</u>		
Easy Fundraising	42	18
Amazon Fundraising	66	47
Match Fundraising	-	500
Donations	300	100
Open Gardens	5,404	-
Grants received under covid	-	96
	5,812	761
<u>Fund Raising:-</u>		
Harvest Festival	242	102
Jumble Sale	145	629
Photographs	68	71
Christmas Concert/Hampers	1,086	827
Bags to School	-	150
Easter concert	236	247
Summer trip	-	143
Leavers concert	454	-
Eco tea towels and bags	582	85
Christmas trip	158	105
Disco	-	692
Sports day	21	-
Outdoor classroom	12,556	-
	15,548	3,051
<u>Other Receipts:</u>		
Interest Received	83	2
Milk Grant	296	422
	379	424
Total Receipts	105,876	73,593

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2023

	<u>2023</u>	<u>2022</u>
	£	£
4) <u>Direct Charitable Expenditure:-</u>		
Wages and National Insurance	74,070	68,000
Rent and Photocopying	6,311	6,008
Milk	379	341
	80,760	74,349
5) <u>Charitable Activities to Furtherance of Charitable Objectives:-</u>		
Summer Trip	991	612
Play area	16,657	-
Outdoor classroom	8,178	-
Open gardens	440	-
	26,266	612
6) <u>Fundraising and Publicity</u>		
Licence Fee raffle tickets	62	48
Mugs for coronation	238	-
Winter Trip	276	700
Christmas party	-	272
Christmas Gifts for the Children	-	168
Eco bags	-	225
Jubilee party	-	294
	576	1,707

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2023

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
<u>Analysis of Expenditure (continued):-</u>		
7) <u>Management and Administration of the Charity:-</u>		
Postage and Stationery		-
Telephone and Wifi	432	383
Repairs	339	-
Insurance	827	840
Ofsted Fees	50	50
Hire of Hall	-	90
Accountancy Fees	275	265
Accountants fees extra time on Sick pay calculations	-	75
Accountants fees calling ACAS and HMRC	-	55
Furlough claim fees	-	15
Accountancy fees redeclare the pension	25	-
Software	410	395
2 Simple software	400	401
Economy of Brighton	60	31
Staff gifts	183	510
PAT Testing	73	70
Advertising	60	-
Sundry	301	818
	3,435	3,997



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Potters Cross Preschool & Playgroup

England & Wales - Charity number 1051336

Accounts

**POTTERS CROSS
PRE-SCHOOL PLAYGROUP**

**REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 31 JULY 2022**

CHARITY NO: 1051336

POTTERS CROSS PRE-SCHOOL PLAY GROUP

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POTTERS CROSS PRE-SCHOOL PLAY GROUP

REFERENCE AND ADMINISTRATIVE INFORMATION

CHARITY NAME POTTERS CROSS PRE-SCHOOL PLAYGROUP

CHARITY NUMBER 1051336

TRUSTEES

R Baker (Chair)
M Weaver (Treasurer)
C Wood (Secretary)
S Warwick
K Kilkelly
I Seedhouse
E Cromarty
R John
G Parnell
K Ball
P Mclean

PRINCIPAL ADDRESS

Methodist Church Hall
Enville Road
Kinver
Stourbridge
West Midlands
DY7 6AQ

INDEPENDENT EXAMINER

S Edwards FCCA
SJE Accounting Services Limited
Warren Cottage
Worcester Road
Pattingham
West Midlands
WV6 7EG

BANKERS

Barclays Bank plc
34 High Street
Kinver
West Midlands
DY7 6HF

POTTERS CROSS PRE-SCHOOL PLAY GROUP
ANNUAL REPORT
YEAR ENDING 31 JULY 2022

1. Structure, Governance and Management

Constitution

The charity is constituted under the Pre-school Learning Alliances Model Pre-school Constitution, adopted 21 September 1995 (as amended 22 November 2011) and the charities Act 2011.

Registered with the Charities Commission on 11 December 1995.

Trustee Selection

The minimum number of members shall be 5, up to a maximum of 12, together with 3 co-opted members. The committee shall consist of a Chair, Treasurer and Secretary; and between 2 and 9 other elected members; plus the committee may co-opt 3 further members.

Trustees are appointed and reappointed annually at the Annual General Meeting and may serve for a maximum of 10 consecutive years. Co-opted members may be appointed by the committee at any time but shall retire at the next AGM and may serve up to a maximum of 6 consecutive years.

2. Public Benefit

The Trustees confirm that they have referred to the guidance contained in the Charity Commissions general guidance on public benefit when reviewing the Charitys aims and objectives; and in planning future activities.

3. Aims and Objectives

Potters Pre-School Playgroup is committed to enhance the development and education of children primarily under statutory school age.

The main activities in order to carry out the aim are:

Encouraging parents to understand and provide needs of their children care for children of pre-school age through community groups.

Offer appropriate play, education and care facilities for all children whatever their race,culture,religion, means or ability.

Encourage the study of the needs of such children and their families and promoting public interest in recognition of such needs in the local areas.

Instigating and adhering to; and furthering, the aims and objectives of the Pre-school Learning Alliance.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
ANNUAL REPORT (CONTINUED)
YEAR ENDING 31 JULY 2022

4. Achievements and Performance

POTTERS CROSS PRE-SCHOOL PLAY GROUP
ANNUAL REPORT (CONTINUED)
YEAR ENDING 31 JULY 2022

5. Reserves Policy

It is the policy of the Charity to maintain a fund balance to sustain the Charitys operations for at least three months by having sufficient funds to cover staff salary costs together with rental costs, for a minimum period of three months. Including a contingency reserve of £16,000 is required.

The charity held £78,223 in bank balances and short-term deposits as at 31 July 2022 and in the opinion of the Trustees, the Charity continues to be in a position to pursue its charitable objectives in the foreseeable future.

6. Report of Serious Incidents

The Trustees have no report of any serious incidents that would or could result in a significant loss of funds, or significant risk to the charitys property, work, beneficiaries or reputation.

.....

Chairperson

Dated:

POTTERS CROSS PRE-SCHOOL PLAY GROUP
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDING 31 JULY 2022

I report on the accounts of the Charity for the year ended 31 July 2022, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Act;
- Follow the procedures laid down in the General Directions given by the Charity's Commissioners under section 145(5)(b) of the Charities Act; and
- State whether particular matters have come to my attention.

Basis of independent examiners statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners report

In connection with my examination, no matter has come to our attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act:
 - and
 - to prepare accounts which accord with the accounting records

have not been met: or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S Edwards

.....
S Edwards
SJE Accounting Services Limited
Warren Cottage
Worcester Road
Pattingham
West Midlands
WV6 7EG

Date: 17/03/2023

POTTERS CROSS PRE-SCHOOL PLAY GROUP
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDING 31 JULY 2022

<u>Receipts:</u>	<u>Notes</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total</u>	<u>Total</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
				<u>2022</u>	<u>2021</u>
Fees	3	-	69,357	69,357	70,689
Donations and Funding	3	-	761	761	7,212
Fund Raising	3	-	3,051	3,051	2,548
Other Receipts	3	-	424	424	247
Total Receipts	3	-	73,593	73,593	80,696
<u>Payments:</u>					
Direct Charitable Expenditure	4	-	74,349	74,349	69,327
Charitable Activities to Furtherance of Charitable Objectives	5	-	612	612	432
Fundraising and Publicity	6	-	1,707	1,707	261
Management & Administration of the Charity	7	-	3,997	3,997	2,888
Total Payments		-	80,665	80,665	72,908
Transfer to Petty cash			900	900	1,000
Losses		-	(7,972)	(7,972)	6,788
Monetary Assets at 31 July 2022 and 31 July 2021		-	78,223	78,223	86,195
Monetary Assets at 31 July 2022		-	78,223	78,223	-

The notes on pages 9-12 form part of these accounts.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
STATEMENT OF ASSETS AND LIABILITIES
YEAR ENDING 31 JULY 2022

	<u>2022</u>	<u>2021</u>
<u>CASH FUNDS</u>		
Cash at bank:-		
Barclays Current Account	58,562	66,535
Barclays Deposit Account	19,662	19,660
Petty Cash	-	-
	<u>78,223</u>	<u>86,195</u>

Approved by the Board of Trustees on and signed on its behalf by:

.....
Trustee

The notes on pages 8-11 form part of these accounts.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS
YEAR ENDING 31 JULY 2022

1) **Accounting Policies:-**

The financial statements have been prepared on a receipts and payments basis in accordance with the Charities Commissioners publication " Accounting for Smaller Charity (CC54).

2) **Fund Balances:-**

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
<u>Unrestricted:-</u>		
Brought forward	86,195	79,406
Surplus/(deficit) for the year	(7,972)	6,788
Transfer to designated reserves	-	-
Transfer from designated reserves	-	-
Rounding	-	1
Total unrestricted funds	78,223	86,195
 <u>Restricted:-</u>		
Play area - Grants Received	-	-
Less Costs	-	-
Transfer from General Fund	-	-
 Total designated funds	-	-
 TOTAL FUNDS	78,223	86,195

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2022

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
3) <u>Analysis of receipts:-</u>		
<u>Fees:-</u>		
Fees including vouchers	19,977	13,563
S.S.C.C Fees	49,380	57,126
	69,357	70,689
<u>Donations and funding:-</u>		
Easy Fundraising	18	46
Amazon Fundraising	47	-
Match Fundraising	500	-
Donations	100	4,840
Grants received under covid	96	2,326
	761	7,212
<u>Fund Raising:-</u>		
Sale of bags	-	234
Harvest Festival	102	-
Jumble Sale	629	-
Photographs	71	35
Christmas Concert/Hampers	827	1,038
Bags to School	150	350
Easter concert	247	-
Summer trip	143	140
Hook a duck	-	106
Leavers concert	-	44
Autumn sponsor event	-	601
Eco tea towels and bags	85	-
Christmas trip	105	-
Disco	692	-
	3,051	2,548
<u>Other Receipts:</u>		
Interest Received	2	4
Milk Grant	422	243
	424	247
Total Receipts	73,593	80,696

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2022

	<u>2022</u>	<u>2021</u>
	£	£
4) <u>Direct Charitable Expenditure:-</u>		
Wages and National Insurance	68,000	63,751
Rent and Photocopying	6,008	5,240
Milk	341	336
	<u>74,349</u>	<u>69,327</u>
5) <u>Charitable Activities to Furtherance of Charitable Objectives:-</u>		
Christmas Entertainer	-	35
Summer Trip	612	397
Play equipment	-	-
	<u>612</u>	<u>432</u>
6) <u>Fundraising and Publicity</u>		
Licence Fee raffle tickets	48	-
Leavers Gifts	-	30
Winter Wonderland	700	-
Christmas party	272	52
Christmas Gifts for the Children	168	179
Eco bags	225	-
Jubilee party	294	-
Yoga class	-	-
	<u>1,707</u>	<u>261</u>

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2022

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
<u>Analysis of Expenditure (continued):-</u>		
7) <u>Management and Administration of the Charity:-</u>		
Postage and Stationery	-	181
Telephone and Wifi	383	423
Repairs	-	230
Insurance	840	789
Ofsted Fees	50	50
Hire of Hall	90	-
Accountancy Fees	265	265
Accountants fees extra time on Sick pay calculations	75	-
Accountants fees calling ACAS and HMRC	55	-
Furlough claim fees	15	125
Cleaning	-	60
Software	395	420
2 Simple software	401	-
Economy of Brighton	31	159
Staff gifts	510	-
PAT Testing	70	-
Banner for advertising	-	53
Uniform	-	81
Sundry	818	52
	<u>3,997</u>	<u>2,888</u>

Potters Cross Preschool & Playgroup

England & Wales - Charity number 1051336

Accounts

**POTTERS CROSS
PRE-SCHOOL PLAYGROUP**

**REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 31 JULY 2021**

CHARITY NO: 1051336

POTTERS CROSS PRE-SCHOOL PLAY GROUP

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POTTERS CROSS PRE-SCHOOL PLAY GROUP

REFERENCE AND ADMINISTRATIVE INFORMATION

CHARITY NAME POTTERS CROSS PRE-SCHOOL PLAYGROUP

CHARITY NUMBER 1051336

TRUSTEES

R Baker (Chair)
M Weaver (Treasurer)
C Wood (Secretary)
S Warwick
K Kilkelly
I Seedhouse
E Cromarty
R John
G Powell
K Ball
P Mclean

PRINCIPAL ADDRESS

Methodist Church Hall
Enville Road
Kinver
Stourbridge
West Midlands
DY7 6AQ

INDEPENDENT EXAMINER

S Edwards FCCA
SJE Accounting Services Limited
Warren Cottage
Worcester Road
Pattingham
West Midlands
WV6 7EG

BANKERS

Barclays Bank plc
34 High Street
Kinver
West Midlands
DY7 6HF

POTTERS CROSS PRE-SCHOOL PLAY GROUP
ANNUAL REPORT
YEAR ENDING 31 JULY 2021

1. Structure, Governance and Management

Constitution

The charity is constituted under the Pre-school Learning Alliances Model Pre-school Constitution, adopted 21 September 1995 (as amended 22 November 2011) and the charities Act 2011.

Registered with the Charities Commission on 11 December 1995.

Trustee Selection

The minimum number of members shall be 5, up to a maximum of 12, together with 3 co-opted members. The committee shall consist of a Chair, Treasurer and Secretary; and between 2 and 9 other elected members; plus the committee may co-opt 3 further members.

Trustees are appointed and reappointed annually at the Annual General Meeting and may serve for a maximum of 10 consecutive years. Co-opted members may be appointed by the committee at any time but shall retire at the next AGM and may serve up to a maximum of 6 consecutive years.

2. Public Benefit

The Trustees confirm that they have referred to the guidance contained in the Charity Commissions general guidance on public benefit when reviewing the Charitys aims and objectives; and in planning future activities.

3. Aims and Objectives

Potters Pre-School Playgroup is committed to enhance the development and education of children primarily under statutory school age.

The main activities in order to carry out the aim are:

Encouraging parents to understand and provide needs of their children care for children of pre-school age through community groups.

Offer appropriate play, education and care facilities for all children whatever their race,culture,religion, means or ability.

Encourage the study of the needs of such children and their families and promoting public interest in recognition of such needs in the local areas.

Instigating and adhering to; and furthering, the aims and objectives of the Pre-school Learning Alliance.

Chairpersons Report

August 2020 to July 2021

When I wrote last year's Chairpersons report, I never thought that a year later, we would be in a similar position with lockdowns, government restrictions and the continuation of social distancing. This year, Potters Cross Preschool Playgroup has once again been drastically affected by Covid19, impacting childcare, staffing and finances. My most sincere thanks goes to Mandy and the rest of the team who have continued to adapt to different ways of working, increased cleaning and sanitisation procedures, as well as putting themselves at risk on a daily basis. Whilst schools have periodically been closed, and the country had a third lockdown after Christmas, the setting remained open, delivering safe and amazing childcare under very difficult, circumstances. Amazingly, none of the staff contracted Covid19 and we only had two short closures due to positive cases being reported.

The year started with reduced children numbers compared to normal due to a number of factors; parents still working at home and able to look after their children, some families shielding because of vulnerable family members and the opening of Little Acorns pre-school at Foley Infants School. We undertook a number of advertising options during the summer in order to counteract this situation.

The team at Potters has remained unchanged over the last 12 months and Mandy continues to provide great leadership. Between all of the staff, they have an amazing 107 years of Early Years experience, which continues to be a major strong point for us. Despite the daily running of the setting being made more difficult due to Covid19, they have remained committed and dedicated to their roles, work together seamlessly and regularly go above and beyond their daily responsibilities. They came up with imaginative ways to keep our traditional, annual events on the calendar such as a virtual Easter Concert and Harvest Festival which were filmed for parents and families to enjoy at home. Thanks to Jan Hyde for her technical expertise! Their passion remains caring and nurturing the children in the setting, always striving to provide the best possible childcare experience.

Over the year the children have enjoyed a wide range of activities and topics although Mandy has had to manage their play and learning slightly differently due to Covid safety regulations. Unfortunately, all sessions or activities provided by external visitors were not able to go ahead.

As a direct result of fundraising we have again been able to provide the children with extra treats, trips and parties – a Christmas party and Christmas presents, Easter Eggs, a picnic and a Summer trip to Little Owl Farm. Unfortunately, we had to cancel some of our usual events and our leavers were not able to experience transition days to Foley Infant School for the second year in a row. We did however manage to give them a fantastic outdoor send off in lieu of the leavers' concert with limited numbers of family members in attendance.

Links with Foley Infant School haven't been as strong as in previous years since the takeover by The Multi Academy Trust and this situation was not helped by the COVID19 outbreak as all visits and meetings with the new head had to be cancelled. We are keen to re-establish these links once restrictions are lifted.

The fees for 2020-2021 remained the same as the previous year at £13.00 for playgroup children and £13.55 for Preschool children with the afternoon sessions remaining at £15 as we were very sensitive to parent's financial situation during the pandemic. We have a policy to give at least half a terms notice of any increase in fees and still offer very competitive rates within the local area.

Despite such a difficult year we managed to break even on our day to day running costs with a profit of £30. Whilst as a registered charity we don't aim to make a profit we are very pleased to have upheld our financial position and we still hold three months of reserves. Overall we had a surplus of £7788 which was largely due to a donation from Kinver Preschool of £4592 as a result of their closure and magnificent fundraising efforts, coordinated by Mel Nock which generated £2454. As always there were excellent efforts by the committee, trustees, staff and parents all working together. I would like to thank everyone for their ongoing support during a very difficult time.

We had no AGM in January 2020 however our annual accounts and chair's report were filed as normal with the Charities Commission. Communication with trustees has been via email or Zoom meetings. We currently have an unconventional mix of trustees with less being 'current' parents than desired. This is a knock on effect of Covid, restricting social interaction with new parents, which we hope to address in the coming year. May I take this opportunity to thank all of our fantastically supportive current trustees who have stayed in position, despite their children leaving, to support the setting through this difficult time.

Thanks to Michelle Weaver for the fantastic job she continues to do as our treasurer, to Charlotte Wood as our super-efficient secretary and to Mel Nock for her tireless fundraising efforts. Also special thanks also go to trustee, Emma Cromarty for the HR support and advice that she continues to provide.

Mandy and Gaenor continue to run the playgroup efficiently, smoothly and professionally and they are supported by a really great team of very experienced staff. It is the people involved which make the setting the wonderful place it is and we look forward to celebrating our 50th anniversary in September with various activities planned.

At this point a special mention must be made about Mandy our incredibly dedicated manager. She has been an absolute rock again this year working tirelessly in the background as well as daily in the setting. From reading government and Early Years guidelines on a daily basis, to re-planning the children's sessions in line with government guidelines and keeping in touch regularly with parents and trustees. All of this has been done with such a positive attitude whilst juggling family commitments too. Thank you.

We are all feeling very positive about getting back to 'normal' in 2021/2022. Our priorities will be restoring and maintaining our child numbers, hosting our usual events for parents, grandparents and carers, reinstating sessions with external visitors, re-establishing a full fundraising calendar and improving links with Foley Infant School. It will also be really great to rekindle the very close relationships that we have always had with parents which has been very difficult and hugely missed in the past year.

In a year when so many playgroups have closed their doors due to a lack of children and financial income, a lack of trustee support, or just a lack of energy to keep going, I am so proud that Potters Cross Preschool Playgroup have survived almost unscathed. My sincere thanks to everyone concerned.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
ANNUAL REPORT (CONTINUED)
YEAR ENDING 31 JULY 2021

5. Reserves Policy

It is the policy of the Charity to maintain a fund balance to sustain the Charitys operations for at least three months by having sufficient funds to cover staff salary costs together with rental costs, for a minimum period of three months. Including a contingency reserve of £16,000 is required.

The charity held £86,195 in bank balances and short-term deposits as at 31 July 2021 and in the opinion of the Trustees, the Charity continues to be in a position to pursue its charitable objectives in the foreseeable future.

6. Report of Serious Incidents

The Trustees have no report of any serious incidents that would or could result in a significant loss of funds, or significant risk to the charitys property, work, beneficiaries or reputation.

R Baker 28.4.2022

Chairperson

Dated:

POTTERS CROSS PRE-SCHOOL PLAY GROUP
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDING 31 JULY 2021

I report on the accounts of the Charity for the year ended 31 July 2021, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Act;
- Follow the procedures laid down in the General Directions given by the Charities Commissioners under section 145(5)(b) of the Charities Act; and
- State whether particular matters have come to my attention.

Basis of independent examiners statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners report

In connection with my examination, no matter has come to our attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act:
and
 - to prepare accounts which accord with the accounting records

have not been met: or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S Edwards

.....
S Edwards
SJE Accounting Services Limited
Warren Cottage
Worcester Road
Pattingham
West Midlands
WV6 7EG

Date: 06/04/2022

POTTERS CROSS PRE-SCHOOL PLAY GROUP
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDING 31 JULY 2021


<u>Receipts:</u>	<u>Notes</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total</u>	<u>Total</u>
		<u>£</u>	<u>£</u>	<u>2021</u>	<u>2020</u>
				<u>£</u>	<u>£</u>
Fees	3	-	70,689	70,689	77,576
Donations and Funding	3	-	7,212	7,212	3,329
Fund Raising	3	-	2,548	2,548	2,751
Other Receipts	3	-	247	247	411
<u>Total Receipts</u>	3	-	80,696	80,696	84,067
<u>Payments:</u>					
Direct Charitable Expenditure	4	-	69,327	69,327	73,364
Charitable Activities to Furtherance of Charitable Objectives	5	-	432	432	550
Fundraising and Publicity	6	-	261	261	636
Management & Administration of the Charity	7	-	2,888	2,888	7,209
<u>Total Payments</u>		-	72,908	72,908	81,759
Transfer to Petty cash			1,000	1,000	1,200
<u>Surplus/ (Deficit) of Receipts over Payments</u>		-	6,788	6,788	1,108
Monetary Assets at 31 July 2020		-	86,195	86,195	79,407
Monetary Assets at 31 July 2021		-	86,195	86,195	-

The notes on pages 9-12 form part of these accounts.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
STATEMENT OF ASSETS AND LIABILITIES
YEAR ENDING 31 JULY 2021

	<u>2021</u>	<u>2020</u>
<u>CASH FUNDS</u>		
Cash at bank:-		
Barclays Current Account	66,535	59,751
Barclays Deposit Account	19,660	19,656
Petty Cash	-	-
	<u>86,195</u>	<u>79,407</u>

Approved by the Board of Trustees on 28.4.22 and signed on its behalf by:


Trustee

The notes on pages 8-11 form part of these accounts.

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS
YEAR ENDING 31 JULY 2021

1) **Accounting Policies:-**

The financial statements have been prepared on a receipts and payments basis in accordance with the Charities Commissioners publication " Accounting for Smaller Charity (CC54).

2) **Fund Balances:-**

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
<u>Unrestricted:-</u>		
Brought forward	79,406	78,298
Surplus/(deficit) for the year	6,788	1,108
Transfer to designated reserves	-	-
Transfer from designated reserves	-	-
Rounding	1	-
Total unrestricted funds	<u>86,195</u>	<u>79,406</u>
 <u>Restricted:-</u>		
Play area - Grants Received	-	-
Less Costs	-	-
Transfer from General Fund	-	-
 Total designated funds	 <u>-</u>	 <u>-</u>
 TOTAL FUNDS	 <u>86,195</u>	 <u>79,406</u>

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2021

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
3) <u>Analysis of receipts:-</u>		
<u>Fees:-</u>		
Fees including vouchers	13,563	13,218
S.S.C.C Fees	57,126	64,358
	70,689	77,576
<u>Donations and funding:-</u>		
Easy Fundraising	46	15
Match Fundraising	-	-
Donations	4,840	350
Grants received under covid	2,326	2,964
	7,212	3,329
<u>Fund Raising:-</u>		
Sale of bags	234	-
Harvest Festival	-	200
Jumble Sale	-	644
Photographs	35	90
Christmas Concert/Hampers	1,038	978
Bags to School	350	112
Halloween Party	-	498
Summer trip	140	-
Hook a duck	106	-
Leavers concert	44	-
Autumn sponsor event	601	-
Christmas Trip	-	79
Pantomine refund	-	150
	2,548	2,751
<u>Other Receipts:</u>		
Interest Received	4	31
Milk Grant	243	380
	247	411
Total Receipts	80,696	84,067

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2021

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
4) <u>Direct Charitable Expenditure:-</u>		
Wages and National Insurance	63,751	68,230
Rent and Photocopying	5,240	4,732
Milk	336	402
	<u>69,327</u>	<u>73,364</u>
5) <u>Charitable Activities to Furtherance of Charitable Objectives:-</u>		
Christmas Entertainer	35	225
Summer Trip	397	-
Play equipment	-	325
	<u>432</u>	<u>550</u>
6) <u>Fundraising and Publicity</u>		
Licence Fee	-	55
Leavers Gifts	30	28
Winter Wonderland	-	300
Easter gifts	52	-
Christmas Gifts for the Children	179	143
Eco bags	-	45
Donation	-	25
Yoga class	-	40
	<u>261</u>	<u>636</u>

POTTERS CROSS PRE-SCHOOL PLAY GROUP
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDING 31 JULY 2021

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
<u>Analysis of Expenditure (continued):-</u>		
7) <u>Management and Administration of the Charity:-</u>		
Postage and Stationery	181	36
Telephone and Wifi	423	172
Repairs	230	4,357
Insurance	789	789
Ofsted	50	50
Staff courses and training	-	-
Accountancy and payroll	265	250
Furlough claim fees	125	-
Cleaning	60	-
Software	420	420
Economy of Brighton	159	63
Staff gifts	-	320
CRB Checks	-	48
Marketing	-	227
Banner for advertising	53	-
Uniform	81	477
Sundry	52	-
	<u>2,888</u>	<u>7,209</u>