

GUIDE ASSOCIATION - EPSOM DIVISION

England & Wales - Charity number 1051185

Details

Other names	EPSOM DIVISION GUIDES, GIRLGUIDING EPSOM DIVISION
Status	Registered
Legal form	Other
Registered	1996-01-19
Register	View on the Charity Commission register

Contact

Address 207 London Road
Ewell
Epsom
Surrey
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Website www.girlguidingepsom.org.uk

Activities

Objects: EDUCATING GIRLS AND YOUNG WOMEN TO HELP THEM DEVELOP EMOTIONALLY MENTALLY PHYSICALLY AND SPIRITUALLY SO THAT THEY CAN MAKE A POSITIVE CONTRIBUTION TO THEIR COMMUNITY AND THE WIDER WORLD

Activities: Unit meetings, adventure days, outings, trips, sleepovers, pack holidays and camps for Rainbows, Brownies, Guides and Rangers. Girls enjoy weekly activities linked to their age appropriate programmes run by trained volunteers.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

Geography

- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£21,488	£14,216	-	-
2024-12-31	£63,977	£59,721	-	-
2023-12-31	£25,012	£42,978	-	-
2022-12-31	£58,122	£140,108	-	-
2021-12-31	£47,984	£10,956	-	-

Trustees

Name	Role	Appointed
Alexandra Joanna Lorenz		2021-05-12
Andrea Jane Vaughan		2021-05-12
Jacqueline Huitson		2021-05-12
Mary Elizabeth Zoeller		2025-03-18
Michelle Frances Hall		2021-05-12

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Accounts

Girlguiding Epsom Division

Annual Report 2024

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Girlguiding's Mission Statement: Whoever they are, wherever they're from, girls can do anything. Through fun, friendship, challenge and adventure we empower girls to find their voice, inspiring them to discover the best in themselves and to make a positive difference in their community.

Girlguiding's Values: Our values are our shared commitment to be caring, challenging, empowering, fun, inclusive and inspiring.

The Division Team

Division Commissioner	vacant (Trustee)
Division Treasurer	Jackie Huitson (Trustee)
Division Secretary	Nova Macdonald
Rainbow Section Adviser	Andrea Vaughan (Trustee)
Brownie Section Adviser	Elaine Briggs (Trustee)
Guide Section Adviser	Michelle Hall (Trustee)
Rangers/Young Leaders/DofE Adviser	Alex Lorenz (Trustee)
Outdoor Activities Adviser	Michelle Hall (Trustee)
Courses Administrator	Clare Lywood
GO Administrator/Awards Coordinator	Claire Orpin
Trefoil Representative	Jennie Dore

1. Introduction:

2024 was another very successful year for Girlguiding in Epsom thanks to the dedication and hard work of the Division team, leaders and volunteers.

2. Dates of Division meetings held during the year:

The Division team held four meetings in March (AGM), May, September and November 2024.

3. Division, County, Region and National events held:

- March – Epsom Division Guides' Trampoline Sleepover at Jump In, Esher
- Epsom Brownie and Guide units enjoyed Wish, Inside Out 2 and Moana 2 at the cinema as part of Girlguiding's ongoing partnership with Odeon cinemas.
- April – Rainbow Funday – space themed
- June – Summer fun at the campsite for all sections
- July – Scoutabout – attended by Epsom Guide units
- September – Young Leaders County Training weekend at Bentley Copse attended by Epsom YLs
- September – Surrey East Brownie Revels at Walton Firs attended by 700 Brownies across the County and from all Epsom Brownie units.
- October – Leaders' social weekend at Pax Lodge attended by Epsom leaders
- November – Lord Mayor's Show – Surrey East represented Girlguiding in the parade which included young people and leaders from Epsom Division.
- November – D-day badge for all sections kindly donated by Epsom & Ewell Borough Council.

4. Rainbows Highlights

Residentials:

- 7th Epsom (St Barnabas) Rainbows had a sleepover at Little Acres.
- 2nd Stoneleigh Rainbows had a sleepover
- 7th & 8th Epsom (St Barnabas) had a sleepover at Little Acres in October

Rainbows had a space themed Funday in April with 77 rainbows attending.

Highlights – Bocketts Farm trip, pantomime at Epsom Playhouse, celebrating pancake day, Lunar New Year celebrations, planting bulbs, cooking and learning about penguins.

Rainbows from several units achieved their Gold awards.

5. Brownies Highlights

Pack holidays

- 9th Epsom Brownies went to Faurefold.
- 1st Ewell Village (St Mary's) Brownies and 8th Epsom Brownies went to Faurefold in May
- 4th Stoneleigh Brownies went to Heyswood in July
- 4th Epsom and 7th Epsom Brownies went to Heyswood in November

Brownie Revels was a great success and the Brownies did a range of activities including crate stacking, high ropes, archery, night line, caving, bouldering, STEM activities, crafts and games.

Highlights – Epsom fire station visit, day out at ICANDO, Formula 1 racing talk, planting flowers, curling, mini golf, Lunar New Year celebrations, Epsom Town Challenge, local history, money matters evening, hungry hippos, crazy hair evening, peer education, pumpkin painting, learning sign language, Happy Glaze trip and Parliament Week activities.

Sadly 2 Brownie units closed this year – 8th Epsom Brownie Unit and 4th Ewell Village.

Brownies from several units achieved their Gold awards.

6. Guides Highlights

Residentials:

- Trampoline Sleepover for Epsom Division Guides organised by Rachel King in March
- 12th Epsom Guides went to Heyswood in May
- 7th Epsom Guides went to Heron's Wey in July

Scoutabout was a great success attended by 6000 Scouts and Guides from all over Surrey. Over 100 Guides and leaders from Epsom Division attended. Loads of fun activities and thanks to Laura Gudge for feeding everyone so well.

Highlights – camp skills, talent show, Earth week, scuba diving, outdoor cooking, ice skating, space evening and first aid.

1st Ewell Village Guides celebrated their 100th birthday.

7. Ranger Highlights

Residentials:

- Summer camp at Heron's Wey
- Sleepover at Walton Firs camping pods in November

Highlights – roller hockey, making mosaics, paddle boarding, first aid, pizza making, cluedo wide game, evening walk on Epsom Common.

8. Trefoil Guild:

Epsom Trefoil Guild – Carolyn Page is the new Chairman after Eve Douthwaite stepped down after many successful years as Chairman.

Highlights include a talk by Air Ambulance charity Kent Surrey Sussex (KSS), craft activities, outing to Centenary Woods, garden visits and have joined the county for events such as tai chi, ukulele and Region Warner holiday in Suffolk.

We are very grateful for the continued support and encouragement given to us by our Trefoil members at many events this year including Summer Fun at the campsite.

9. Little Acres Campsite:

Epsom Division campsite Little Acres has its own committee and a separate annual report has been produced to summarise the activities that took place in 2024.

10. Epsom Division Depot:

Epsom Division Depot has its own committee and produces a separate report.

11. Community engagement:

- Big Garden Birdwatch – Rainbows and Brownies
- Ableby House care home – Rangers played board games with residents
- Litter picking – Rangers and Brownies
- Food bank collection – Brownies and Rangers
- Toilet Twinning – Rangers donated money to twin a toilet at Little Acres with a latrine in Pakistan
- Care packages for children's ward at Epsom Hospital – Brownies
- Ewell Yule – Ewell leaders ran the first aid / lost child station and games stall.
- Ewell Rotary – Christmas local street collection
- Epsom Rotary – Christmas local street collection

12. Information provided by GO Administrator:

	Dec 2023	Dec 2024
Rainbows	108	86
Brownies	232	227
Guides	174	157
Rangers	21	16
Total number of young members registered	535	486
Adult Leaders	52	47
Assistant Leaders	5	5
Unit helpers	30	28
Administration role	2	2
Division Helpers	10	24
Young Leaders	31	28
Young external volunteers	22	21
Total number of volunteers registered	152	155
Number of units	28	27

13. Awards

Long Service Awards:

- 40 years – Bernie Dunne
- 30 years – Linda Cooper
- 20 years – Amanda Cooper and Julia Criddle
- 10 years – Michelle Sharpe
- 5 Years – Sarah Clanfield

Adult Leadership Development Programme:

None completed this year

Going Away With Scheme:

None completed this year

Young Leader Qualification:

- Olivia Keam
- Elizabeth Collins
- Tiggy Garrie
- Beth Hatton

Other:

- County Specific Award – Mary Zoeller

- County Good Service Awards – Rachel King and Jackie Huitson
- Central Surrey Voluntary Action (CSVVA) Award – Mary Tupper and Elaine Edwards
- Lord Lieutenant’s Cadet – Iris Aryeetey (Epsom Ranger and young leader)

14. Changes to division team.

Rachel King stood down as Guide Section Adviser in March 2024 and Michelle Hall took on the role as Guide Section Advisor.

15. Annual accounts from division treasurer.

Balance Sheet 2024				
		Amount		
Credits		£87,765.70		
Debits		£68,823.28		
Balance of C/A		£18,942.42		
Deposit Account Balance		£28,098.40		
Unpresented Cheques		£0.00		
Total		<u>£47,040.82</u>		
Credits				
B/F Current Account	£6,524.57			
B/f Deposit Account	£36,260.37			
Campsite - Donations/JustGiv	£17,832.66			
Grants	£22,500.00			
Bookings	£8,491.80			
Camps/Events	£11,447.00			
Census (subscriptions)	£1,250.00			
Unit - account closures	£1,176.67			
Interest	£488.82			
Badges / Souvenirs	£484.65			
Misc	£305.00			
		£106,761.54	<u>£63,976.60</u>	Income
Debits				
Building Work/Maintenance	£37,341.51			
Badges / Souvenirs	£0.00			
Camps/Events	£9,438.51			
Census (subscriptions)	£88.00			
Division Expenses	£259.27			
Equipment / Stationery	£6,031.00			
Insurance	£1,445.37			
Intl Grants	£0.00			
Long Service	£54.05			
Misc	£353.83			
Rent/Rates	£1,959.00			
Utilites	£2,750.18			
		<u>£59,720.72</u>		Expenditure
Bank Statements Total		<u>£47,040.82</u>		
Prepared by: Jackie Huitson		Approved by: Division Team		

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The Division Team

Division Commissioner	Mary Zoeller (Trustee)
Assistant Division Commissioner	Tracey Pettit
Division Treasurer	Jackie Huitson (Trustee)
Division Secretary	Nova Macdonald
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Courses Administrator	Clare Lywood
GO Administrator/Awards Coordinator	Claire Orpin
Trefoil Representative	Jenie Dore

Division Commissioner's Report

2023 was another very successful year for Girlguiding in Epsom thanks to the dedication and hard work of the Division team, leaders and volunteers. The Division team held four meetings in January, March, June and November 2023.

We started the year by helping Epsom Rotary run a party for local Ukrainian families. Leaders and 2nd Stoneleigh Guides ran children's activities including glitter tattoos, enamelling necklaces, scratch art and henna decorations which were all very popular.

We marked World Thinking Day with a sleepover for all sections at Epsom Racecourse. Nearly 300 Rainbows, Brownies, Guides and Rangers enjoyed the event which included a disco, yoga sessions, an early start to see the sun rise over Epsom Downs and remaking our Guiding promise.

In March a group of leaders took part in Monopoly Run Live, a Monopoly themed event for Scouting and Girlguiding using the real streets of London as the game board. The main aim of the day was to visit as many properties as possible with extra challenges along the day to earn extra "money". 8,000 participants competed and had a brilliant day.

In June Epsom division leaders were invited to a drinks reception on the terrace of the House of Commons. This event was organised by The Rt Hon Chris Grayling MP to thank volunteers in his constituency.

For the King's Coronation in May units celebrated with lots of parties and activities. Some leaders took part in "The Big Help Out" during the Coronation weekend to encourage more volunteers, including a popular recruitment and fundraising stall at the Ewell Court Summer Party.

As part of Girlguiding's ongoing partnership with Odeon Cinemas, many units attended exclusive mass-screening events across the UK including ones at Epsom Odeon of The Little Mermaid in June and Wish in December.

Summer Fun at the Campsite was very well attended and many units went to the County Activity Days held at Faurefold, Surrey East county's holiday house and campsite. Leaders also attended Surrey East county day in October at Faurefold, an opportunity for everyone across the county to share good practise and shape the future of local Guiding together.

Rainbow highlights were the annual Rainbow Funday held in June with a ladybird theme, Rainbows from several units achieving their Gold awards, joint Rainbow and Brownies meetings including Halloween, a Funday at Little Acres and a sleepover.

Brownie highlights were pack holidays to Blackland Farm and Faurefold and sleepovers took place at the newly opened Little Acres Lodge and Legoland. 2,700 Cubs, Brownies and their leaders came to Hook Road Arena in June for Surrey Scram organised by Surrey Scouts. This year's triennial event was the first time that Brownies had been invited to join in. The Cubs and Brownies had an incredible range of activities to try including a cave bus, metal detecting, pancake making as well as a high ropes course and many, many more. Some activities were just for fun and other were a real challenge, all supporting the fact that Girlguiding and Scouting helps young people develop skills for life and know they can do anything.

4th Stoneleigh Brownies celebrated their 75th anniversary with a party at Little Acres campsite and across all units many Brownie Gold awards were achieved.

Guides highlights were performing in the Rotary Showcase on stage at the Epsom Playhouse, residentials at Walton Firs, Heyswood and The Old Pheasantry and attending Wellies and Wristbands at Foxlease. Again Gold awards were completed by Guides.

Rangers highlights in 2023 were kayaking at Blackland Farm as part of a team building day, campfire with the Trefoil Guild, peer education sessions on mental health, climbing at White Spider and a sleepover at Little Acres, but by far the most spectacular event of 2023 was their trip to Iceland. In July 10 Rangers and five leaders embarked on an exciting trip to the land of breathtaking landscapes and geological wonders. They stayed for five nights at Scout Center and two nights at a hostel in Reykjavik. They kayaked across an enormous lake, did the Golden Circle tour which took them to some of Iceland's most iconic natural wonders including the Secret Lagoon, Gulfoss waterfall, the geothermal are of Geysir and Thingvellir National Park and enjoyed spending time at the campsite meeting Scouts and Guides from Norway, Mexico, Denmark, Iceland and Sweden. They also went glacier hiking, whale watching and on their way back to the airport were lucky enough to catch a glimpse of an erupting volcano. This trip fostered a spirit of adventure and lifelong friendships were made. Many units enjoyed earning their Iceland Challenge badge which the Rangers had created to fundraise for the trip.

We are very grateful for the continued support and encouragement given to us by our Trefoil members at many events this year.

Our Campsite Little Acres has its own committee and a separate annual report has been produced to summarise the activities that took place in 2023. Well done and thank you to the Campsite Committee for another successful year in which the Lodge was officially opened. Many units have already enjoyed events and sleepovers in it!

A bench was donated to Little Acres in memory of Elizabeth Garrett, a leader and treasurer at Epsom Methodist Church for many years who died in 2021. She was involved in Guiding in Epsom for over 50 years and units from EMC unveiled the bench in her memory in 2023.

Volunteers supported the Epsom Fireworks display by running a stall selling glow toys and raised money for the campsite. Leaders also braved the weather in December to join Ewell Rotary fundraising for local charities (including us) and Ewell Village leaders ran a stall at the annual Ewell Yule event. Units also held fundraising events for Tadworth Court Children's Trust, Epsom and Ewell Foodbank and Cancer Research UK.

The number of girls registered in Epsom division remained the same in 2023 as it was in 2022 and at the end of the year there were 535 girls registered (108 Rainbows, 232 Brownies, 174 Guides and 21 Rangers) enrolled in our 28 units.

At the end of 2023 there were 152 members and recognised volunteers comprising 52 leaders, 84 volunteers and 16 young leaders, an increase from 137 in 2022. This was mainly due to an increase in young external volunteers doing their Duke of Edinburgh awards.

In 2023 many well deserved awards were presented and congratulations go to: Sue Sparrow, Clare Hodgson, Elaine Edwards and Tracey Pettit who received County Good Service Awards.

I received a Coronation Champion award from National Voluntary Service.

Long Service Awards were given to:

Ronnie Stalley for 40 years service.

Jill Popham and Ali Thoburn for 30 years service each.

Rachel King for 20 years service.

Caroline Judd and Margaret Seppings for 5 years service each.

Laura Gudge, Caroline Judd and Amber Brooks completed their leadership qualifications in 2023 and Amber was the first in Epsom to do this via the new Leadership Development Programme which replaced the ALQ.

Alex Lorenz attended Girlguiding Celebrates at the Odeon Lux in Leicester Square to recognise the hard work of girlguiding members. Alex was nominated to attend this prestigious event by her Girlguiding colleagues who commented on her inspiring leadership, positivity and being a great role model.

Rachel King is now standing down as Guide Section Adviser and I would like to thank her very much for her hard work and commitment to this role. County Commissioner Beverly Heywood- Jones presented Rachel with a County Good Service award.

Thank you very much to Michelle Hall who has agreed to take over as the new Guide Section Adviser.

Our Treasurer Jackie Huitson has once again devoted a huge amount of time and energy on the Division accounts but also ensuring all the unit accounts have been completed and audited correctly. She has also managed a huge number of payments for lots of events each year and offered advice and support to many of us. County Commissioner Beverly Heywood- Jones presented Jackie with a County Good Service award.

Tracey Pettit is standing down as Assistant Division Commissioner and I would like to thank her for her huge support to me during the last seven years when she and I have been Division and Assistant Division Commissioners.

Our Division Secretary Nova Macdonald has arranged tonight's AGM and celebration and I'd like to thank her very much for this and her support and hard work throughout the year.

I am indebted to the incredible division team who have helped shape the Division with enthusiasm and good humour! Thank you to all of you, it's been a pleasure working with you.

I have had the pleasure of being Division Commissioner since 2017 and it is now time for me to stand down. It has been a privilege leading you for the past seven years and I am so grateful to all the leaders and volunteers who continue to inspire the girls in your units. You give up a huge amount of time to ensure they receive an incredible Girlguiding experience and I'd like to thank you all for your hard work, enthusiasm and commitment.

*Mary Zoeller Epsom Division Commissioner
March 2024*






**Independent examiner's report
on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of** Guide Association - Epsom Division

**On accounts for the year
ended** 31 December 2023 **Charity no
(if any)** 1051185

Set out on pages  (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report** As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement** [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: 

Date: 20/04/24

Name: Vicky Jones

Relevant professional qualification(s) or body (if any): N/A

Address: Folly House, 87 London Road

Ewell, Epsom

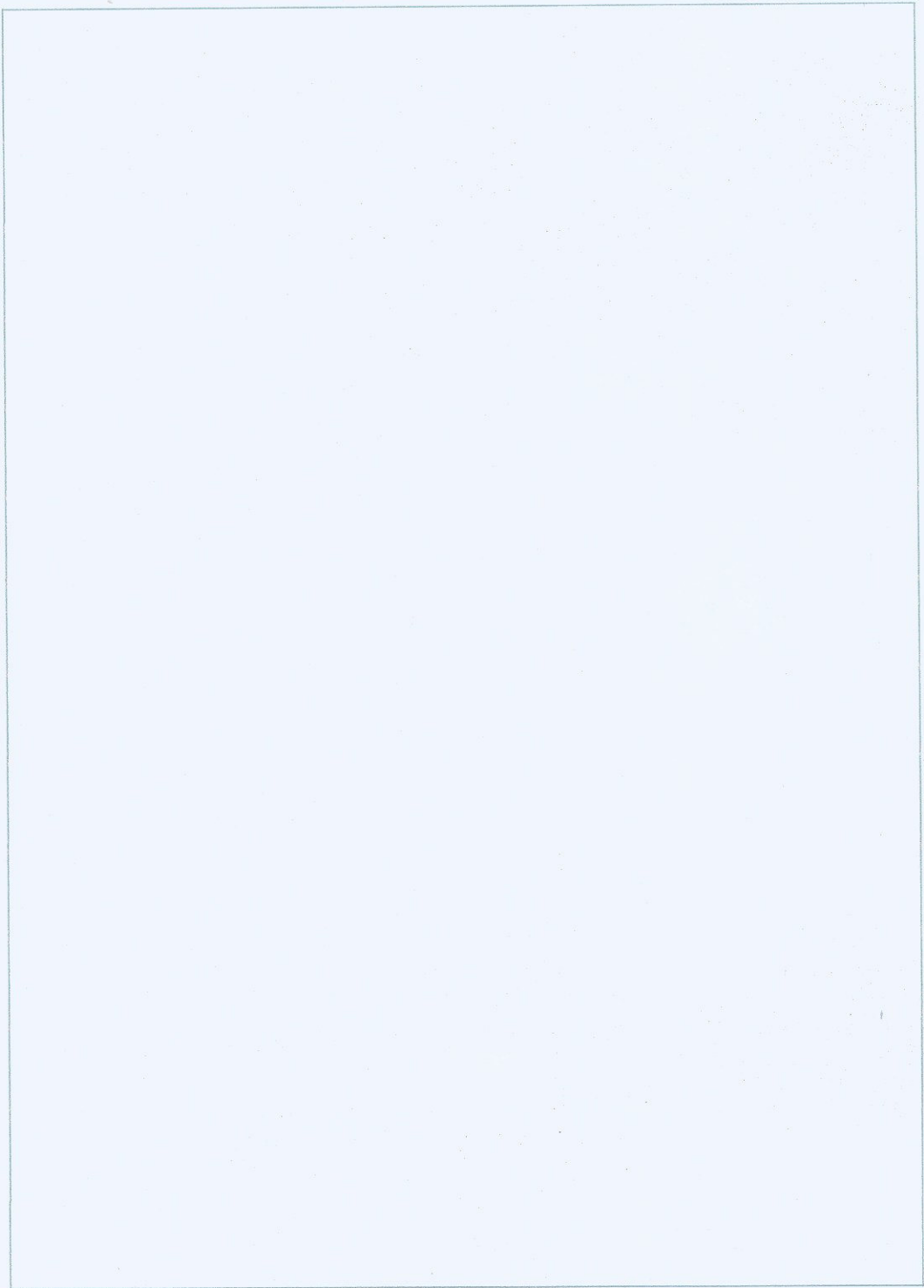
Surrey, KT17 2BL

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.



1950
1951
1952

1953

1954

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Trefoil Representative	Jenie Dore

Division Commissioner's Report

It has been wonderful to see units going back to doing everything they love about Girlguiding and the return of trips, events, pack holidays, camps and sleepovers after the pandemic.

2022 saw more changes with the online learning platform and new leader development programme being launched. These are designed to make the process of qualifying as a unit leader and undertaking training less time-consuming and more relevant and up to date for volunteers.

To reflect the new restructure of the Division team our constitution was updated in 2022. We held three committee meetings in 2022 (one per term) in March, June and September.

We celebrated World Thinking Day by units taking part in a variety of activities based on palindromes (as 22/02/2022 was one!) Ewell Units helped the village win silver in the annual South & South East in Bloom competition and units supported Wildlife Aid charity in Leatherhead by taking part in their IDots (I Do One Thing) challenge.

In early June Girlguiding came together to celebrate 70 years of the Queen's reign for the Platinum Jubilee. Leaders attended the beacon lighting on Epsom Downs, units took part in Jubilee parties and it was a wonderful opportunity to remind people of the Queen's involvement with Girlguiding as a Guide, Ranger and then later in life as our patron. Also in June, some lucky Epsom Division Guides formed part of a guard of honour at the Epsom Derby where they welcomed the Royal Party including Princess Anne to the racecourse.

It is all the more poignant to look back at those celebrations now after Her Majesty passed away in September. Leaders volunteered as marshalls in London during the Queen's lying in state and many attended to pay their respects to represent their units and the division. Leaders and volunteers planted a hornbeam at the campsite in honour of the Queen and the tree is now officially registered as part of the Queen's Green Canopy 2022.

Guides got competitive at the division Football Festival held at Blenheim School where they met and were trained by Chelsea Girls Football Academy.

Summer Fun at the Campsite was back and as popular as ever with a record number of girls attending. Many units went to the county Activity Days held at

Faurefold, Surrey East county's holiday house and campsite, and after an absence of five years Guide and Scout units from across Surrey enjoyed the return of Scoutabout held in Ardingly in July.

In October many Epsom leaders attended Surrey East County Day in Horley and Epsom Division Guides had a fantastic afternoon at the campsite solving clues and working out puzzles at the Little Acres Treasure Hunt.

In November Epsom leaders joined other representatives from Girlguiding Surrey East to volunteer as stewards at the Royal Albert Hall for the Festival of Remembrance. This was the first Remembrance commemorations observed by HRH King Charles III, and it was a moving and unforgettable experience for everyone involved. Many units took part in their local remembrance parades across the division.

Also in November Brownies enjoyed an evening of activities and games at Little Acres Campsite in Horton County Park at Brownie Winter Fun. Units took part in Parliament Week learning more about local democracy and leaders and Guides volunteered at the annual Epsom Fireworks.

In December many units went to the Girlguiding only cinema screening of the new Matilda the Musical film, and two of 7th Epsom Brownies travelled to London and attended the press junket interviewing Emma Thompson (a former Girlguiding member herself) and Alisha Weir who play Miss Trunchbull and Matilda.

We ran a pick a prize stall at Ewell Yule in aid of Little Acres and many brave leaders joined Epsom Rotary for a few cold evenings out with Santa and Tilly the Train spreading Christmas joy and raising funds for local charities. We are very grateful for the support and encouragement given to us by our Trefoil members at many events this year.

Our Campsite Little Acres has its own committee and a separate annual report has been produced to summarise the activities that took place in 2022. During the year £49,795 was raised for Little Acres Lodge, through a combination of fundraising events, donations and grants. Well done and thank you to the Campsite Committee including the Fundraising Sub-Committee who have all worked very hard again.

The number of girls registered in Epsom Division increased again in 2022 and at the end of the year there were 535 girls registered (106 Rainbows, 238 Brownies, 174 Guides and 17 Rangers) and enrolled in our 28 units.

At the end of 2022 there were 137 members and recognised volunteers comprising 54 leaders, 70 volunteers and 13 young leaders, a similar number to 2021.

In 2022 many well deserved awards were presented and congratulations go to:

Charity Nicholls was given the County Good Service Award.

Laura and Hilary Gudge were presented with Girlguiding Hero Awards.

Mary Zoeller received the LaSER Region Chief Commissioners Award.

Six Leaders completed their leadership qualifications in 2022: Emily Vaughan, Robyn Hill, Amelia Harding, Pamela Keenan, Alison Keam and Louise Beadle.

Carla Woodcock and Sarah Clanfield gained their Going Away With Scheme qualifications.

Long Service Awards were given to Sue Sparrow and Jackie Huitson for 30 years each, Claire Orpin and Paula Bermingham for 20 years each, and Emily Vaughan for five years.

Looking forward to 2023 we have already held a hugely successful World Thinking Day Sleepover at Epsom Racecourse and we are looking forward to Brownies attending Surrey Scouts SCRAM event at Hook Road Arena with the cubs, and the division Rainbow Fun Day both to be held in June. We are planning on taking part in the Rotary Showcase, Epsom Community Fair, Summer Fun at the Campsite and The Big Help Out during the Coronation weekend.

The division is only this successful due to the incredible division team, leaders and volunteers who continue to inspire and enthuse their units, giving up so much of their spare time to ensure girls in our area are receiving an incredible Girlguiding experience. Thank you to everyone for your commitment, hard work and sense of humour!

This will be my last year as Epsom division commissioner. If you are interested in taking over the role or would like to recommend someone please speak to me in confidence for a no-obligation chat.

Mary Zoeller
Epsom Division Commissioner
March 2023



Balance Sheet 2022				
		Amount		
Credits		£98,826.75		
Debits		£81,806.75		
Balance of C/A		£17,020.00		
Deposit Account Balance		£43,731.00		
Unpresented Cheques		£0.00		
Total		<u>£60,751.00</u>		
Credits				
B/F Current Account	£24,373.27			
B/f Deposit Account	£118,363.90			
Campsite - Donations/JustGiv/ Bookings/Grants	£26,993.62			
Camps/Events	£12,170.00			
Census (subscriptions)	£1,857.00			
Unit - account closures	£663.06			
Division - Donations	£94.43			
Division Events	£2,010.42			
Interest	£59.44			
Utilites - Refund	£14,274.08			
		£200,859.22	<u>£58,122.05</u>	Income
Debits				
Building Work/Maintenance/ Power Networks	£134,180.34			
Camps/Events	£2,855.70			
Census (subscriptions)	£74.00			
Division Expenses	£365.70			
Insurance	£779.00			
Long Service	£68.00			
Misc - campsite	£47.50			
Rent/Rates	£1,424.00			
Utilites	£313.98			
		<u>£140,108.22</u>		Expenditure
Bank Statements Total		<u>£60,751.00</u>		
Prepared by: Jackie Huitson		Approved by: Mary Zoeller		



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Guide Association - Epsom Division

On accounts for the year
ended

31 December 2022

Charity no
(if any)

1051185

Set out on pages

/

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

24/3/23

Name:

VICKY JONES

Relevant professional qualification(s) or body (if any):

N/A

Address:

Folly House, 87 London Road

Ewell, Epsom

Surrey, KT17 2BL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, occupying the central and right portions of the page. It is intended for the user to provide details as requested in the text above.

GUIDE ASSOCIATION - EPSOM DIVISION

England & Wales - Charity number 1051185

Accounts



Girlguiding Epsom Division Annual Report 2021

This report provides an update on the activities and governance of Girlguiding Epsom Division during 2021.

Girlguiding's Vision: An equal world where all girls can make a positive difference, be happy, safe and fulfil their potential.

Girlguiding's Mission: Through fun, friendship, challenge and adventure we empower girls to find their voice, inspiring them to discover the best in themselves and to make a positive difference in their community.

Girlguiding's Values: Caring, challenging, empowering, fun, inclusive and inspiring.

The Division Team (January - May 2021)

Division Commissioner	Mary Zoeller
Assistant Division Commissioner	Tracey Pettit
Division Treasurer	Jackie Huitson
Epsom West District Commissioner	Rachel King
Ewell Court District Commissioners	Bernie Dunne and Mary Holloway Neville
Spring Downs District Commissioner	Clare Graham
Stoneleigh District Commissioner	Denise Gould
Outdoor Activities Adviser	Tracey Pettit

The Division Team (from May 2021)

Division Commissioner	Mary Zoeller (Trustee)
Assistant Division Commissioner	Tracey Pettit
Division Treasurer	Jackie Huitson (Trustee)
Division Secretary	Nova Macdonald
Rainbow Section Adviser	Andrea Vaughan (Trustee)
Brownie Section Adviser	Elaine Briggs (Trustee)
Guide Section Adviser	Rachel King (Trustee)

Rangers/Young Leaders/DofE Adviser	Alex Lorenz (Trustee)
Outdoor Activities Adviser	Michelle Hall (Trustee)
Courses Administrator	Clare Lywood
GO Administrator/Awards Coordinator	Claire Orpin

Division Commissioner's Report

An exciting and big change happened in May when we restructured the Division. Recruiting volunteers for the District Commissioner roles had become more and more difficult due to the increased amount of admin and the wide remit the role covered. After consultation with the whole Division, the new team was created in May and instead of District Commissioners we now have Section Advisers, Outdoor Activities Adviser, GO Administrator, Courses Administrator and Awards Coordinator. We also kept the original roles of Division and Assistant Division Commissioners, Treasurer and Secretary. This positive change has meant the Division is now running more efficiently and effectively as each role holder is responsible for their particular area of expertise and the Division is getting used to who to contact regarding what. Thank you to both the outgoing District Commissioners who did such a great job and the new Division team who have picked up the mantle and are carrying the Division forward so brilliantly.

Covid was still affecting everything we did as we entered 2021 and we started the year online via Zoom or with leaders sending out activities and keeping in touch via email. Online Guiding became more and more inventive and some inspiring and exciting meetings were held.

Epsom Division entries were successful in the Surrey East County Bake Off competition at the beginning of 2021 and winning photographs appeared in the Epsom Rotary Young Photographers calendar produced at the end of the year.

In February over 160 girls plus leaders took part in our online Division Thinking Day event where they took part in craft activities and we all remade our promise. In total more than 200 people joined in.

In March Guides and Rangers enjoyed a fascinating astronomy evening online with "Stargazing Live" presenter Mark Thompson.

Many girls and leaders joined in the Keep Epsom and Ewell Tidy borough-wide litter pick in April. In June we launched the hugely successful Epsom Town Challenge to celebrate the unveiling of the statue of suffragette Emily Davison in the town centre. The challenge has been completed by nearly all the units in Epsom Division plus many local Beavers, Cubs and Scouts and Ewell Trefoil. Also in June two Stoneleigh Brownies were lucky enough to be asked to star in a new Girlguiding recruitment campaign and had a great day filming in London.

Many units held outdoor meetings at the campsite and more meetings than ever before were held there thanks to covid restrictions. In November the Brownies enjoyed activities at the campsite in the dark at the first ever Brownies Winter Glow event and the Guides and Rangers had a great time at their ice skating evening at Spectrum in Guildford. Rainbows attended the premier of the CBeebies Night Before Christmas panto in Leicester Square and met CBeebies stars and Pudsey Bear.

We ended the year with a successful fundraising event at Ewell Yule raising funds for the campsite.

Our two Trefoil groups in Epsom and Ewell both continued to run in 2021 and Ewell Trefoil began meeting in person once again and have welcomed some new members. We were very grateful for Trefoil members' help at Brownies Winter Glow this year.

We held five committee meetings in 2021 in January, March, May, October and December. We also had an update meeting in July.

Despite the restrictions the pandemic caused, an incredible £24,468 was raised in 2021 for Little Acres Lodge thanks to a combination of events and donations which raised £6,227 and grants totalling £18,241.

The number of girls registered in Epsom Division steadily increased in 2021 nearing the pre-pandemic levels of 2019. At the end of 2021 there were 525 girls registered (92 Rainbows, 258 Brownies, 163 Guides and 12 Rangers), a big increase from just under 400 at the end of 2020.

At the end of 2021 there were 140 members and recognised volunteers comprising 58 leaders, 76 volunteers and six young leaders.

2021 was a bumper year for long service awards as many presentations had been delayed whilst social distancing measures were in place. Five year awards were given to Natasha Walter, Caroline Harding, Laura Gudge, Clare Graham and Shannon Courtney; 10 year awards went to Charlotte Hill, Alex Lorenz and Andrea Gardiner; 20 years to Clare Lywood and Ann Chubb; and 30 year awards to Elaine Briggs and Claire Campion. In addition, six Girlguiding thank you badges were awarded to those concluding District roles and one to Rita Thompson of the Campsite Committee who has raised over £3,000 in total with her fundraising over the past few years.

Sarah Clanfield and Elana Allpress completed their adult leadership qualifications. A further 11 leaders are now working towards their leadership qualification with eight initiated in 2021.

Our Campsite Little Acres has its own committee and a separate annual report has been produced to summarise the activities that took place in 2021.

Looking forward to 2022, the Division constitution will be updated to reflect the new restructure. As covid restrictions hopefully continue to lift, plans are underway for a number of exciting Division events.

My sincere thanks go to all the committed leaders and volunteers who continue to inspire and enthuse their units, giving up a lot of their spare time to ensure girls in our area are receiving an incredible Girlguiding experience.

Mary Zoeller
Epsom Division Commissioner
March 2022

Balance Sheet 2021				
		Amount		
Credits		£35,329.66		
Debits		£10,956.39		
Balance of C/A		£24,373.27		
Deposit Account Balance		£118,363.90		
Unpresented Cheques		£0.00		
Total		£142,737.17		
Credits				
B/F Current Account	£7,355.40			
B/f Deposit Account	£98,354.15			
Campsite - Donations/JustGiv/Bookings/Grants	£23,693.54			
Camps/Events	£3,617.00			
Census (subscriptions)	£1,416.00			
Districts - account closures	£18,123.38			
Division - Donations	£141.49			
Division Events	£981.65			
Interest	£10.95			
		£153,693.56	<u>£47,984.01</u>	Income
Debits				
Building Work/Maintenance	£2,656.00			
Camps/Events	£4,267.79			
Census (subscriptions)	£35.00			
Division Expenses	£326.52			
Grants (Intl/welfare)	£50.00			
Hall Hire - Division	£40.00			
Insurance	£753.33			
Long Service	£64.20			
Misc - campsite	£238.80			
Rent/Rates	£1,424.00			
Senior Section monies returned	£741.60			
Utilites	£359.15			
		<u>£10,956.39</u>		Expenditure
Bank Statements Total		£142,737.17		
Prepared by: Jackie Huitson		Approved by: Mary Zoeller		



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Guide Association - Epsom Division

**On accounts for the year
ended**

31 December 2021

**Charity no
(if any)**

1051185

Set out on pages

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I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 12 2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

26/01/2022

Name:

VICTORIA JONES

**Relevant professional
qualification(s) or body
(if any):**

—

Address: FOLLY HOUSE, 87 LONDON ROAD
EWELL, EPSOM
SURREY, KT17 2BL.

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]