

# THE PUTTENHAM TRUST

## **TRUSTEES REPORT for Year End 31<sup>st</sup> December, 2023**

We continue with the upgrade of our letting properties, and are pleased to report that the last shop requiring work has now been completed and is fully let. We have also started work on the final remaining property which has been empty for some while. This is in the process of being upgraded and converted for use as a beauty parlour with a view to having it let by mid 2024. To this end, work is also planned for the entrance yard which will benefit a number of our tenants by way of a safe back entrance. It is through the letting of these properties that we receive our income.

£10,000 has been donated to the five local hospices that we support, and a further £9,000 towards local education resources, mostly grants to university students.

We continue to support the upkeep of our local Church, St.Mary's, by way of finance toward maintenance of both the church and churchyard.

C. Rutter (on behalf of all the Trustees)



The Puttenham Trust		No 1050953		CC16a
Receipts and payments accounts				
For the period from	Period start 01/01/2023	To	Period end 31/12/2023	

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Rent	85,072	-	-	85,072	65,047
Interest	2,902	-	-	2,902	1,061
Donations	-	-	-	-	-
Miscellaneous	452	-	-	452	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Other Income / Fund Raising Events	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>88,426</b>	<b>-</b>	<b>-</b>	<b>88,426</b>	<b>66,108</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>88,426</b>	<b>-</b>	<b>-</b>	<b>88,426</b>	<b>66,108</b>
<b>A3 Payments</b>					
Property Costs	63,792	-	-	63,792	66,645
Property Insurance	-	-	-	-	7,187
St Mary's Church Garden Services	24,673	-	-	24,673	5,648
Public Liability Insurance	7,474	-	-	7,474	676
Utilities	-	-	-	-	-
Legal and Professional Fees	-	-	-	-	-
Bank Charges	78	-	-	78	76
Miscellaneous	240	-	-	240	266
Grants and Donations	18,865	-	-	18,865	18,585
Accounts Fees	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>115,122</b>	<b>-</b>	<b>-</b>	<b>115,122</b>	<b>99,083</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>115,122</b>	<b>-</b>	<b>-</b>	<b>115,122</b>	<b>99,083</b>
<b>Net of receipts/(payments)</b>	<b>- 26,696</b>	<b>-</b>	<b>-</b>	<b>- 26,696</b>	<b>- 32,975</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>400,189</b>	<b>-</b>	<b>-</b>	<b>400,189</b>	<b>433,164</b>
<b>Cash funds this year end</b>	<b>373,493</b>	<b>-</b>	<b>-</b>	<b>373,493</b>	<b>400,189</b>

## Section B Statement of assets and liabilities at the end of the period

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Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Balances	373,493	-	-
			-	-
		-	-	-
	<b>Total cash funds</b> (including bank of England and payments account(s))	373,493 OK	- OK	- OK
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Freehold Property	Unrestricted funds	-	1,843,000
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			C Rutter	



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
The Puttenham Trust

**On accounts for the year  
ended**

31<sup>st</sup> December 2023

**Charity no  
(if any)**

1050953

**Set out on pages**

1 to 2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2023**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

*ALH Courts*

**Date:**

19/12/2025

**Name:**

ANDREW LLEWELLYN COURTS

**Relevant professional  
qualification(s) or body  
(if any):**

Association of Chartered Certified Accountants

**Address:**

49 HIGH STREET

BURNHAM ON CROUCH

ESSEX CM0 8AG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**