



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' annual report (including Directors' report) for the period

From: 01/08/2021 **Period start date** **To: 31/07/2022** **Period end date**

Charity name: Nacton & Bucklesham Under 5's

Charity registration number: 1050924

Company number:

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The aims of the Pre-school are to enhance the development and education of children, primarily under statutory school age, by encouraging parents to understand and provide for the needs of their children through community groups and by:</p> <p>offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;</p> <p>Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.</p> <p>We offer pre-school sessions to children aged between 2 years to 5 years old. Sessions run each weekday morning from 09.15 -12.15 and 12.15-15.15 Tuesday & Thursday for four year olds.</p> <p>The overall management and control of the Pre-school will rest with the individual members of the Pre-school's management Committee ("the Committee"). As well as being responsible for the management of the Pre-school the Committee members are also the charity trustees of the Preschool. To further it aims the Pre-school has the following powers:</p> <ul style="list-style-type: none"> • to provide accommodation and equipment; • to raise money to pay for the Pre-school's activities; • to make such payments as shall be necessary; • to fix and collect the fees payable in respect of children attending groups run by the Preschool; • subject to adherence with all applicable legislation, to control the admission of children to the groups run by the pre-school and if appropriate, require parents or guardians to withdraw them as a member of the Preschool Learning Alliance to send an accredited representative to vote at local Branch and/or County meetings and to the national Annual General Meeting of the Preschool Learning Alliance; • to borrow money and to charge the whole or any part of the property of the Pre-school as security for any money borrowed subject to complying with the provisions of sections 38 and 39 of the Charities Act 1993 if it is proposed to mortgage land to hire or acquire assets of any kind; • to buy, lease or rent any land or buildings and to maintain and equip it for the use of the Pre-school; • to sell, lease or otherwise dispose of all or any part of the Preschool's property subject to complying with the provisions of sections 36 and 37 of the Charities Act 1993; • to set aside funds for special purposes or as reserves against future expenditure; to maintain and pay for membership of the Pre-school Learning Alliance; • to insure the property and assets of the Pre-school against any foreseeable risk and to take out other insurance policies to protect the Pre-school as required

		<ul style="list-style-type: none"> to provide indemnity insurance to cover the liability of the Committee members which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default, breach of trust or breach of duty of which they may be guilty in relation to the Preschool provided that any such insurance shall not extend to any claim arising from any act or omission which the Committee members knew to be a breach of trust or breach of duty or which was committed by the Committee members in reckless disregard to whether it was a breach of trust or breach of duty or not provided also that any such insurance shall not extend to the costs of any unsuccessful defence to a criminal prosecution brought against the Committee members in their capacity as Committee members of the Pre-school; to employ such paid and unpaid staff, agents and advisors as maybe required from time to time; to do any other lawful things which are necessary or desirable to enable the Pre-school to achieve its aims.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>A very different year to most, £8635 of reserves used and some serious action had to be taken. We have had intervention from SCC to enable us to work out what areas we needed to make some big changes in, Sue and Meryl both resigned from the preschool after many years of hard work & a real tough couple of years through covid having to adapt the preschool to enable us to keep open for our children. We have recruited a new setting lead 'Marie Whiting' who we are excited to help us adapt & make changes to enable us to become sustainable.</p> <p>As a charity, one of the main responsibilities of the committee is to oversee fundraising. We set ourselves a target, which was £4000 but we are very happy with the amount raised.</p> <p>The main events were –</p> <p>£990- December (Smarties & Raffle)</p> <p>£1212.52 February (Summer Fundraiser from Summer 21)</p> <p>£300 July (Easter Fayre)</p> <p>This is a total of £2503</p> <p>We are hoping that we will be able to reintroduce fundraising events during this year and this will hopefully include some new fundraising event for the preschool from previous years. We really do need the help of everyone when it comes to fundraising and this year, I would like it if we could have a designated person who can oversee this. More on this a little later this evening.</p> <p>The cost of a non-funded session is now £16.50 per session, we invoice 50p for snack money. Marie has lots of exciting ideas of how we can make ourselves sustainable, including;</p> <p>Opening up after non sessions to help working parents</p> <p>Holiday Club – again to help working parents</p> <p>Lunch half an hour- chargeable by tweaking the 'funding hours'</p> <p>Introducing hot meal from the primary school</p> <p>After school wrap around care, employing an apprentice to help with ratio but keeping down staffing costs.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial review

Review of the charity's financial position at the end of the period	Para 1.21	Unfortunately, we are currently working on a deficit for this current year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>We have had to use the reserve fund, to ensure that spending could be made available for any modifications or adaptation to the setting to meet the needs of children with SEND.</p> <p>The reserve is also there should we need to cover the costs of redundancy and our obligations under the terms of the lease to the Village Hall</p>
Amount of reserves held	Para 1.22	£11520
Reasons for holding zero reserves	Para 1.22	

Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We have had a deficit for quite a few years now, with the government funding not covering all our out-going it leaves fundraising vital to the setting but given the global pandemic it has hit us right up until this year, it has unfortunately not been possible to keep the reserve account as it was.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Principal funding is from the Local Authority and supplemented by fee paying parents and fund-raising.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed , memorandum and articles of association etc	Para 1.25	Constitution
How is the charity constituted? for example limited company , unincorporated association , CIO	Para 1.25	Membership
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election via the committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	

Relationship with any related parties	Para 1.51	
Other		

Reference and administrative details

Charity name	Nacton & Bucklesham Under 5's
Other name the charity uses	NBU5's
Registered charity number	1050924
Charity's principal address	Nacton Village Hall, The Street, Nacton, Ipswich IP10 0EU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nick Brightmore	Chairperson		Committee
2	Helen Mickelsen	Treasurer		Committee
3	Megan Nelli	Secretary		Committee
4	John Fender			Committee
5	Vicki Strowger			Committee
6				
7				
8				
9				

Corporate trustees – names of the directors at the date the report was approved

Director name	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
Sue Winder	Up until April 22
Meryl Taverner	Up until April 22
Marie Whiting	April 22- to date

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

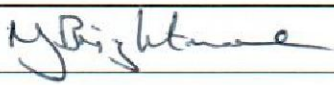
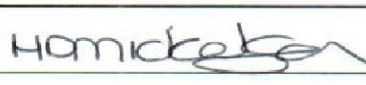
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Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)		
Full name(s)	Nick Brightmore	Helen Mickelsen
Position (for example Secretary, Chair, etc)	Chair	Treasurer

Date

5th June 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Nacton & Bucklesham Under 5's

No (if any)

Receipts and payments accounts

CC16a

For the period
from

01/08/2021

To

31/07/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Funding/Grants	32,742	-	-	32,742	40,610
Specific Grants (Furlough)	758	-	-	758	-
Fees	8,755	-	-	8,755	12,076
Fund Raising	2,503	-	-	2,503	1,596
Interest	1	-	-	1	2
Donations	-	-	-	-	250
Uniform	-	-	-	-	-
Refunds	144	-	-	144	-
Sub total (Gross income for AR)	44,903	-	-	44,903	54,533
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	44,903	-	-	44,903	54,533
A3 Payments					
Village Hall	6,031	-	-	6,031	3,166
Wages	45,388	-	-	45,388	47,514
Pensions	1,416	-	-	1,416	121
Petty Cash	100	-	-	100	521
Sundries	77	-	-	77	-
Insurance	428	-	-	428	-
Staff Courses	1,452	-	-	1,452	-
Fund Raising	-	-	-	-	290
Subs	-	-	-	-	-
Utilities	-	-	-	-	-
Amazon	158	-	-	158	292
Comms Unite	645	-	-	645	796
Bank Charges	101	-	-	101	81
Donations	-	-	-	-	-
Services	1,853	-	-	1,853	2,022
Gratuities	-	-	-	-	-
	-	-	-	-	-
Sub total	57,649	-	-	57,649	54,802
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	57,649	-	-	57,649	54,802
Net of receipts/(payments)	- 12,747	-	-	- 12,747	- 269
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	33,701
Cash funds this year end	- 12,747	-	-	- 12,747	33,432

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	1,172	-	-
	Reserve account	11,079	-	-
		-	-	-
	Total cash funds	12,251	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

N Brightmore
H Mickelsen

Print Name

Nick Brightmore
Helen Mickelsen

Date of approval

5th June 2023
5th June 2023



Section A

Independent Examiner's Report

Report to the trustees/
members of

Nacton & Bucklesham Under 5's

On accounts for the year
ended

31st July 2022

Charity no
(if any)

1050924

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

16-05-2023

Name:

DONALD CHRISTOPHER BRIGHTMORE

Relevant professional
qualification(s) or body

N/A - ADMINISTRATION MANAGER

(if any):

Address:

35 GLEHAM DRIVE, RUSHMORE ST ANDREW
IPSWICH
SUFFOLK IP4 5BH

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.