



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' annual report (including Directors' report) for the period

From: 01/08/2020

Period start date

To: 31/07/2021

Period end date

Charity name: Nacton & Bucklesham Under 5's

Charity registration number: 1050924

Company number:

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The aims of the Pre-school are to enhance the development and education of children, primarily under statutory school age, by encouraging parents to understand and provide for the needs of their children through community groups and by:</p> <p>offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;</p> <p>Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.</p> <p>We offer pre-school sessions to children aged between 2 years to 5 years old. Sessions run each weekday morning from 09.15 -12.15 and 12.15-15.15 on Tuesdays & Thursday (Summer term only) for 4 years only.</p> <p>The overall management and control of the Pre-school will rest with the individual members of the Pre-school's management Committee ("the Committee"). As well as being responsible for the management of the Pre-school the Committee members are also the charity trustees of the Preschool.</p> <p>To further it aims the Pre-school has the following powers:</p> <ul style="list-style-type: none"> • to provide accommodation and equipment; • to raise money to pay for the Pre-school's activities; • to make such payments as shall be necessary; • to fix and collect the fees payable in respect of children attending groups run by the Preschool; • subject to adherence with all applicable legislation, to control the admission of children to the groups run by the pre-school and if appropriate, require parents or guardians to withdraw them as a member of the Preschool Learning Alliance to send an accredited representative to vote at local Branch and/or County meetings and to the national Annual General Meeting of the Preschool Learning Alliance; • to borrow money and to charge the whole or any part of the property of the Pre-school as security for any money borrowed subject to complying with the provisions of sections 38 and 39 of the Charities Act 1993 if it is proposed to mortgage land to hire or acquire assets of any kind; • to buy, lease or rent any land or buildings and to maintain and equip it for the use of the Pre-school; • to sell, lease or otherwise dispose of all or any part of the Preschool's property subject to complying with the provisions of sections 36 and 37 of the Charities Act 1993; • to set aside funds for special purposes or as reserves against future expenditure; to maintain and pay for membership of the Pre-school Learning Alliance; • to insure the property and assets of the Pre-school against any foreseeable risk and to take out other insurance policies to protect the Pre-school as required

		<ul style="list-style-type: none"> to provide indemnity insurance to cover the liability of the Committee members which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default, breach of trust or breach of duty of which they may be guilty in relation to the Preschool provided that any such insurance shall not extend to any claim arising from any act or omission which the Committee members knew to be a breach of trust or breach of duty or which was committed by the Committee members in reckless disregard to whether it was a breach of trust or breach of duty or not provided also that any such insurance shall not extend to the costs of any unsuccessful defence to a criminal prosecution brought against the Committee members in their capacity as Committee members of the Pre-school; to employ such paid and unpaid staff, agents and advisors as maybe required from time to time; to do any other lawful things which are necessary or desirable to enable the Pre-school to achieve its aims.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Usually, the Chairpersons report starts with a of list all the activities that could be arranged for the children to enjoy during the year, but sadly we have had a year with COVID 19 restricting all aspects of outside life and life at the preschool. It has been a year full of challenges for the staff at the setting trying to balance keeping day to day as normal as possible for the children whilst also having to adhere to guidelines set out by the Government. Some of these included the use of bubbles, restricting items being brought in from home and sending items back home as well as additional cleaning within the setting. Along with keeping the children safe, all staff have also had to try where possible to keep themselves and their own families safe. I would like to take this opportunity to thank the staff for everything that they have done for the preschool which has been above and beyond the normal expectations. I would also like to thank Sue and Meryl for working incredibly hard to make sure that everything ran</p> <p>as smoothly as possible so that the Pre School could stay open giving vital childcare and learning for children attending.</p> <p>As a charity, one of the main responsibilities of the committee is to oversee fundraising. We set ourselves a target which would have been more than achievable if life had returned to normal. However, as we all know this was not the case. Under the circumstances though, we are very happy with the amount raised.</p> <p>The main events were –</p> <ul style="list-style-type: none"> · Christmas Cards – which raised £122.01 · Autumn Dress Up – which raised £43.15 · Christmas Raffle – which raised £766 · British Sugar Donation - £150 · Smarties Tubes - £152.42 · Summer Activities with go fund me £1110 (Not banked in this financial year) <p>This is a total of £2343.58</p> <p>We are hoping that we will be able to reintroduce fundraising events during this year and this will hopefully include the Christmas Fayre, which has been a massive fundraising event for the preschool in previous years. We really do need the help of everyone when it comes to fundraising and this year, I would like it if we could have a designated person who can oversee this. More on this a little later this evening.</p> <p>This year saw the introduction of a lunch club. This is an optional hour added on to the morning session at a price of £5.50 – with children bring their lunch, to enjoy eating together and listening to a story. This has boosted our financial position for the year and seems to be a big hit for the children and staff.</p> <p>The cost of a non-funded session is now £16.50 per session. We charge an extra £1 per session for cleaning, and we invoice 50p for snack money.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	
<p>Investment performance against objectives</p>	<p>Para 1.41</p>	

Other		

Financial review

Review of the charity's financial position at the end of the period	Para 1.21	Unfortunately, we are currently working on a deficit for this current year. As explained above we were unable to do any vital fundraising.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have continued to maintain the reserve fund at its existing level to ensure that spending could be made available for any modifications or adaptation to the setting to meet the needs of children with SEND, and to cover the costs of redundancy and our obligations under the terms of the lease to the Village Hall
Amount of reserves held	Para 1.22	£20,154.59
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We have had a deficit for quite a few years now, with the government funding not covering all our out-going it leaves fundraising vital to the setting but given the global pandemic this year it has unfortunately not been possible to hold the fundraising events we had planned

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Principal funding is from the Local Authority and supplemented by fee-paying parents and fund-raising.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed , memorandum and articles of association etc	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	Membership

for example limited company, unincorporated association, CIO		
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election via the committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and administrative details

Charity name	Nacton & Bucklesham Under 5's
Other name the charity uses	NBU5's
Registered charity number	1050924
Charity's principal address	Nacton Village Hall, The Street, Nacton, Ipswich IP10 0EU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nick Brightmore	Chairperson		Committee
2	Helen Mickelsen	Treasurer		Committee
3	Megan Nelli	Secretary		Committee
4	John Fender			Committee
5	Vicki Strowger			Committee
6				
7				
8				
9				

Corporate trustees – names of the directors at the date the report was approved

Director name	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
Sue Winder	
Meryl Taverner	
Alison Reeve	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

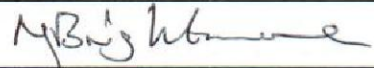
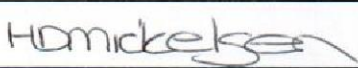
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Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)		
Full name(s)	Nick Brightmore	Helen Mickelsen
Position (for example Secretary, Chair, etc)	Chair	Treasurer

Date

16th June 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Nacton & Bucklesham Under 5's

No (if any)

Receipts and payments accounts

CC16a

For the period
from

01/08/2020

To

31/07/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Funding/Grants	40,610	-	-	40,610	37,653
Specific Grants (Furlough)	-	-	-	-	2,459
Fees	12,076	-	-	12,076	6,068
Fund Raising	1,596	-	-	1,596	653
Interest	2	-	-	2	30
Donations	250	-	-	250	-
Uniform	-	-	-	-	-
Sub total (Gross income for AR)	54,533	-	-	54,533	46,862
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	54,533	-	-	54,533	46,862
A3 Payments					
Village Hall	3,166	-	-	3,166	3,251
Wages	47,514	-	-	47,514	46,117
Equipment	121	-	-	121	300
Petty Cash	521	-	-	521	270
Sundries	-	-	-	-	708
Insurance	-	-	-	-	89
Staff Courses	-	-	-	-	444
Fund Raising	290	-	-	290	224
Subs	-	-	-	-	-
Utilities	-	-	-	-	-
Amazon	292	-	-	292	450
BT	796	-	-	796	708
Bank Charges	81	-	-	81	60
Donations	-	-	-	-	-
Services	2,022	-	-	2,022	1,782
Gratuities	-	-	-	-	-
Sub total	54,802	-	-	54,802	54,403
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	54,802	-	-	54,802	54,403
Net of receipts/(payments)	- 269	-	-	- 269	- 7,541
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	33,701	-	-	33,701	45,194
Cash funds this year end	33,432	-	-	33,432	37,653

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	6,015	-	-
	Reserve account	20,155	-	-
		-	-	-
	Total cash funds	26,170	-	-
	(agree balances with receipts and payments account(s))		OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		Nick Brightmore Helen Mickelsen	Nick Brightmore Helen Mickelsen	16th June 2022 16th June 2022



Section A

Independent Examiner's Report

Report to the trustees/
members of

Nacton & Bucklesham Under 5's

On accounts for the year
ended

31st July 2021

Charity no
(if any)

1050924

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. ~~Delete~~ [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

16/6/2022

Name:

D. C. BRIGHTMORE

Relevant professional
qualification(s) or body

(if any):

Address:

35 GLEHAM DRIVE

IPSWICH

SUFFOLK IP4 5BH

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.