

Dedicated to



University Hospitals Sussex  
NHS Foundation Trust

# BSUH Charity

## Annual Report & Accounts 2022-2023

*Proudly working in partnership*





# Working together for your local hospitals



Princess Royal Hospital



Royal Alexandra Children's Hospital



Royal Sussex County Hospital



Sussex Eye Hospital

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The Charity's annual report and accounts for the year ended 31 March 2023 have been prepared by the Corporate Trustee in accordance with the Charities Act 2011 and regulations made under section 154 of that Act. The Charity's report and accounts include all the separately established funds for which the University Hospitals Sussex NHS Trust is the sole beneficiary.

# Message from our Chair

It is with delight I share with you the closing annual report and accounts for Brighton and Sussex University Hospitals (BSUH) Charity. As the dedicated charity for the Royal Sussex County Hospital, the Princess Royal Hospital, the Sussex Eye Hospital and the Royal Alexandra Children's Hospital, BSUH Charity has worked to make a real difference to patients and staff wellbeing across the Trust footprint.

In just the last five years, BSUH Charity has raised more than £9.2m in charitable funds and committed in excess of £10.4m for a range of programming and projects.

This is no small investment and one that demonstrates the commitment of the Charity's Trustees to truly impact upon work of the Trust and its day-to-day clinical provision. Much has been funded and the examples are numerous. But particular examples include the state-of-the-art RITA system, which enables patients to use apps, games and music as part of their hospital recovery, and the funding of the long service awards in 2022-2023 to support staff recognition – a notable and significant investment as colleagues across the Trust began the process of post-Covid recovery.

And of course, none of this would be possible without the support of the many who have fundraised and donated to **BSUH Charity**; from those who have sky-dived from 15,000 feet to those who pounded the streets of Brighton to complete the Brighton 10K course! So many have fundraised and so many have benefitted.

As the Chair of the Charitable Funds Committee, it has been my privilege to oversee the process of merger and to see **BSUH Charity** join together



**Lizzie Peers**

Chair of Charitable Funds Committee

with **Love Your Hospital** to establish the all-new My University Hospitals Sussex. This new entity gives us a Trust-wide charity capability that will enable us to continue to support, shape and add value to healthcare provision in Sussex.

And it is this support from patients, their families, staff, local businesses and more that we are looking to continue to draw from as we close **BSUH Charity** and complete our merger. So, whilst we close the door on one chapter, we're opening the door to another – to a new journey of excitement and endeavour. To all of you who have fundraised and worked in support of **BSUH Charity** – thank you for your love, your commitment and your enterprise. Together, now, we look forward to new horizons and to new experiences.

A handwritten signature in dark ink, appearing to read 'L. Peers'.

**Lizzie Peers**

Chair of Charitable Funds Committee

# Welcome from the Director of Charities and Voluntary Services

As the Trust's Director of Charities and Voluntary Services, I am writing to welcome you to the Brighton and Sussex University Hospitals (BSUH) Charity annual report and accounts for the year 2022-2023; a year that has seen the Charity continue to work to improve patient experience and to progress staff wellbeing.



**Steve Crump OBE**

Director of Charities & Voluntary Services

Despite these difficult times, the Charity has continued to raise vital funds to advance patient care and to support that ever important staff wellbeing. Notable fundraising successes have included the ECG machine and the introduction of POD lockers in the Emergency Department. Real winners that have demonstrated both the versatility and commitment of our warmly appreciated fundraisers!

For staff, there has been much to celebrate and, of course, our inaugural Brighton Pavilion Ice Skate, sponsored by Morgan Sindall, which enabled our hard-working colleagues to enjoy a night on the ice with their families. A real treat and one that will now become a part of our annual events calendar.

Alongside all of this incredible work, the Charity has been readying for its merger with Love Your Hospital and for the launch of an all-new trust-wide charity titled 'My University Hospitals Sussex'. This in itself is a significant achievement and one that deserves applause as behind the scenes, the Charity team and Trust staff have worked to design the new charity structure and prepare a new strategic and operational plan that will see My University Hospitals Sussex fundraise and grant make at scale.

All of this builds upon the heritage and success of BSUH Charity. This is the result of a commendable enterprise and one that all involved with Charity should be proud. It demonstrates like nothing else, the steadfast and compassionate community that has come together to make BSUH Charity the best it can be for patients, staff and those connected across the Trust's wider geography.

It's been a full-on year and, as you might expect, a team effort. So, I would like to take the opportunity to place on record my thanks to the BSUH Charity team – Steph, Jess, Tim, Rachael and Sam – who have worked tirelessly to deliver the fundraising and grant management programme whilst readying for a merger with Love Your Hospital. For the team, whilst there has been success, there has also been sadness as we lost our dear friend Sam Craycraft to cancer in December 2022. The driver behind our events fundraising, Sam was key to our running events and to the Pavilion Ice Skate. It is to Sam's memory that I dedicate this BSUH Charity annual report.

**Steve Crump OBE**

Director of Charities  
& Voluntary Services

# About BSUH Charity

BSUH Charity is a dedicated NHS charity for University Hospitals Sussex NHS Foundation Trust. We raise funds to support the Royal Sussex County Hospital, Princess Royal Hospital, Royal Alexandra Children's Hospital and the Sussex Eye Hospital.

## About our Trust

University Hospitals Sussex NHS Foundation Trust ('UHSussex') was formed on 1 April 2021. The Trust was created by a merger of Brighton & Sussex University Hospitals NHS Trust, running hospitals in Brighton and Haywards Heath, and Western Sussex Hospitals NHS Foundation Trust, running hospitals in Shoreham-by-Sea, Worthing and Chichester. UHSussex now runs seven hospitals across East and West Sussex.

## Our vision

To improve the experience of every patient and enhance the Trust's care and services, helping us to go above and beyond outside of core government funding.

We aim to do this by partnering with University Hospitals Sussex NHS Foundation Trust to deliver great outcomes and experiences for patients, by fundraising and investing in equipment, training and causes that directly benefit them.

## Our core priorities

- Creating more patient-friendly environments
- Providing equipment for diagnosis and treatment
- Supporting staff development to provide even better care
- Advancing our understanding through research projects

BSUH Charity is registered with the Charity Commission for England and Wales (1050864). As a registered charity, BSUH Charity complies with charity law and the regulatory requirements of the Charity Commission. This includes ensuring that all gifts are spent for the maximum public benefit and in alignment with the donors' wishes. Our charity trustees have a duty to 'have regard' for the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

# A Year in Numbers

## STAFF WELFARE & TRAINING



This includes additional staff training to enable staff to provide even better care

**£0.42m**

## PATIENT WELFARE



Patient welfare represents contributions made to towards patient experience at our hospitals

**£0.30m**

## TOTAL CHARITABLE EXPENDITURE



inc. staff and patient welfare, training and capital grants

**£1.20m**

## CAPITAL GRANTS EXAMPLES



**£45,504**

RITA digital therapy system



**£11,922**

GE Mac VU ECG

Capital grants support productivity improvements in our hospitals.

**£0.9m**

# *'RITA' supports* patient rehabilitation at UHSussex

Total spent  
**£45,504**

BSUH Charity supports the Trust's Patient First ambition to continually improve patient services and quality of care. Funding from the charity has enabled the purchase of a state-of-the-art digital toolkit to enhance the rehabilitation of patients in critical care.

RITA, which stands for Reminiscence Interactive Therapy Activities, is an innovative, evidence-based digital therapy system that allows patients to use apps, games and other leisure activities as part of their hospital recovery.

The interactive touch screen system allows patients to enjoy relaxing music, watch archive BBC news footage, view old photographs, and to listen to famous historical speeches, all of which have been shown to help spark memories and to start conversations on the wards.

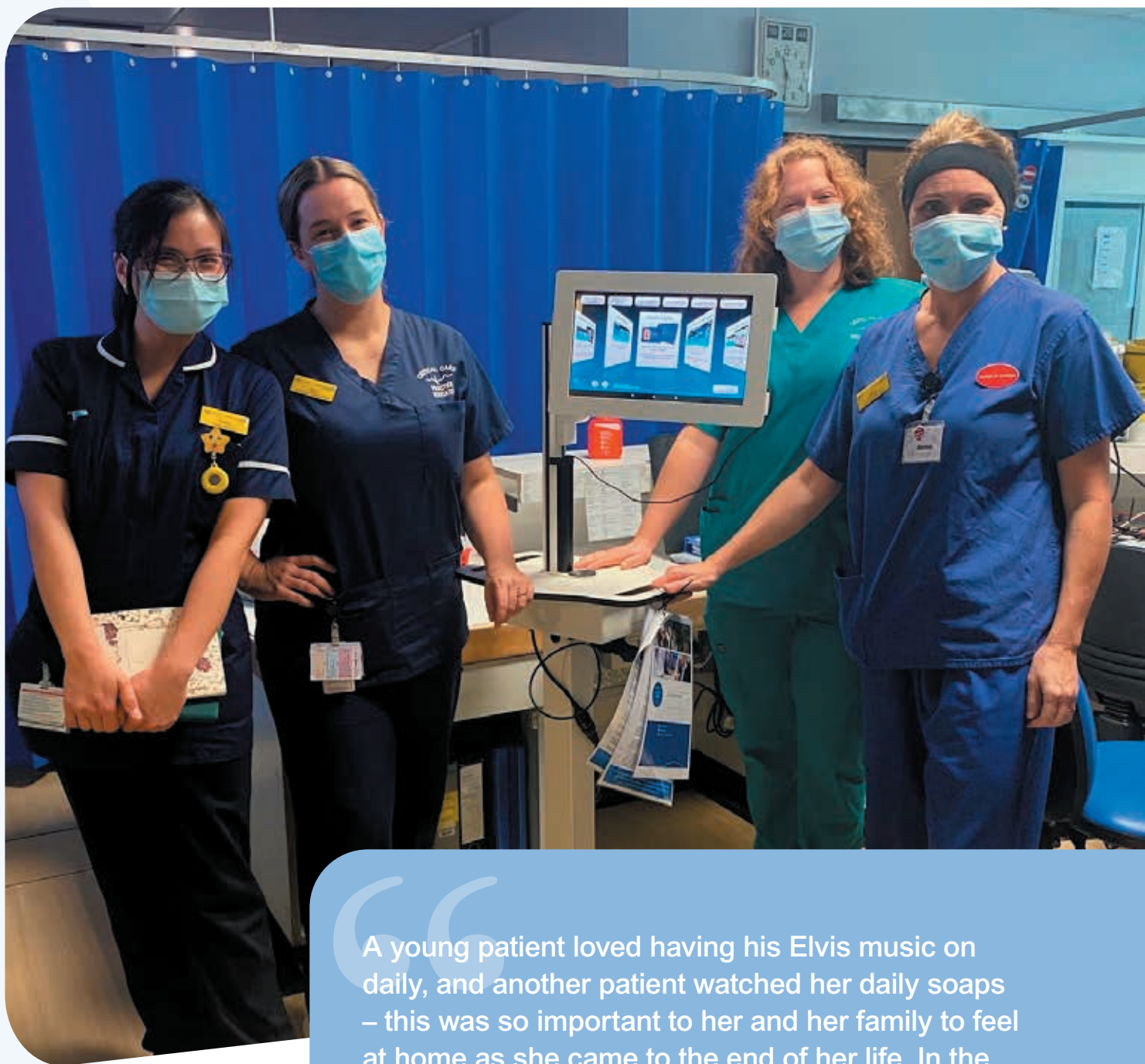
Its interactive design helps to motivate and support rehabilitation and engagement for neurologically impaired patients, and the Intensive Care Units also find the tool helpful in supporting patients with critical care delirium.

Alice Smith, Critical Care Practice Educator at the Princess Royal Hospital, said "The RITA system is a great tool in continuing to support the delivery of person-centred care. It's easy-to-use software supports staff, therapists, and carers to utilise it at any point during the day or night. The Intensive Care Unit is an environment where patients can experience acute confusion or delirium and feel agitated or withdrawn; the wide range of music, movies, games, and imagery can support

relaxation offering a range of patients' favourite music and films on offer. The RITA system also incorporates a CAM-ICU assessment tool to help staff assess delirium in patients."

"Much of the feedback has been very positive, especially the range of games. Recently, a young patient loved having his Elvis music on daily, and another patient watched her daily soaps – this was so important to her and her family to feel at home as she came to the end of her life. In the future, we will continue to encourage rehabilitation exercise sessions for patients who are able to participate, and to promote a daily rehab timetable."

The RITA system has been introduced in the Critical Care Units at the Royal Sussex County Hospital and the Princess Royal Hospital, and at the Sussex Neuro Rehabilitation Centre at the Princess Royal Hospital.



A young patient loved having his Elvis music on daily, and another patient watched her daily soaps – this was so important to her and her family to feel at home as she came to the end of her life. In the future, we will continue to encourage rehabilitation exercise sessions for patients who are able to participate, and to promote a daily rehab timetable.

Alice Smith  
Critical Care Practice Educator  
at the Princess Royal Hospital

# Runners lace up

## raising funds and spirits



Raised  
**£995**

Local residents Karen Feast and Sue Leppard completed a 10K trail run to raise funds to support the Gynaecology and Neurology wards at the Royal Sussex County Hospital. They were inspired to fundraise in gratitude for the brilliant care that Karen's two sisters had recently received at the RSCH, and together Karen and Sue raised a fantastic £995!



Karen also organised an extra special treat for the wards – together with her friends in a local volunteer group, she collected lots of goodies including sweet treats and pampering toiletries, and she created six beautiful gift hampers for the ward staff. The hampers were beautifully wrapped and included handwritten cards of thanks. Two hampers each were delivered to the Neurology, Gynaecology, and Geriatric wards, and the staff were absolutely delighted to receive them!

We were very touched by the generosity of Karen – the hampers brought a smile to everyone on the ward that day. We shared the sweet treats and were struck by the kindness shown to us.

**Jo Simpson**  
Head of Nursing for Neurosurgery,  
Spinal, Major Trauma and Plastics



# A new ECG machine for Renal Out-Patients

A key priority for the Charity is the provision of new equipment to support outstanding patient care. To that end, in 2022, the BSUH Charity approved funding for the GE Mac VU ECG machine at a cost of £11,922 for the Renal Out-Patients Department at the Royal Sussex County Hospital in Brighton.

Total spent  
**£11,922**

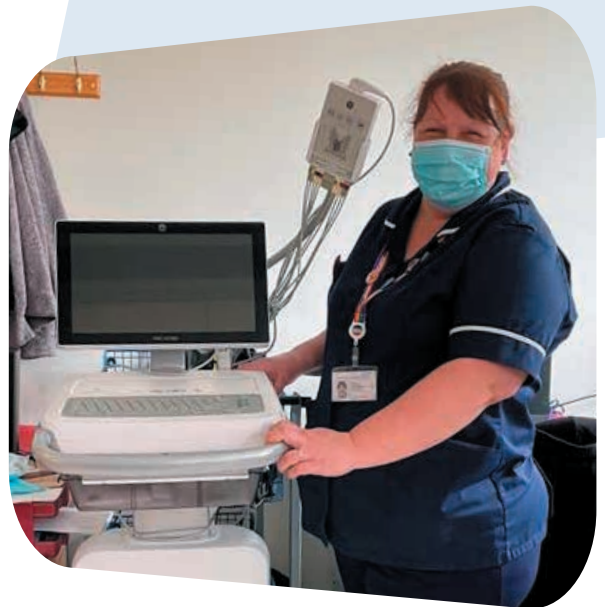
The outpatient service supports patients with kidney disease including transplantation and vasculitis (inflammation of the blood vessels). The service provides helps to improve patients' quality of life and wellbeing, and to encourage independence, rehabilitation and self-care.

The new device plays a key role in offering patients electrocardiograms – a tool needed to record electrical signals in the heart. It's a common and painless test used to quickly detect heart problems and monitor the heart's health.

We are so grateful to the BSUH Charity for the support they've given us. The additionality that the new ECG machine brings to the department is enormous – this has resulted in less waiting times for our patients which we all welcome.

**Melissa Theodosius**  
Staff Nurse

Previously, the Renal OPD department shared an ECG machine with the Haemodialysis Unit. During that time both the haemodialysis unit and OPD department have expanded (OPD also has a day case room where procedures are carried out and patients are brought in for urgent review). Having a dedicated machine for



Staff Nurse, Melissa Theodosius, with the GE Mac VU ECG machine.

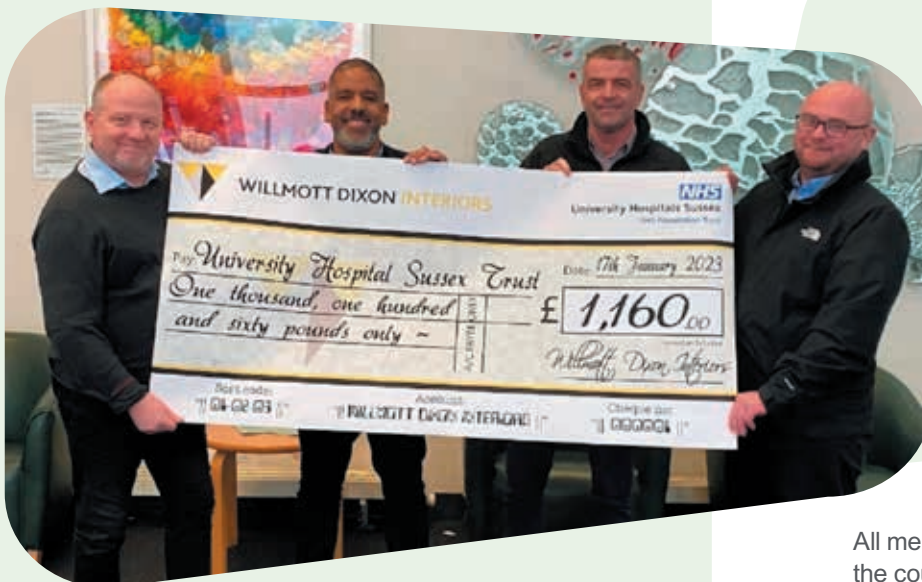
Renal OPD has reduced the time patients have to wait for an ECG and for review, thus providing a better service. Additionally, the device reduces the need to send the patient to another department on the day or avoid generating another appointment resulting in a smoother care pathway.

Transplant Sister, Sally Chapman, was delighted with the agreement to fund: "Many of our patients will be visiting the Department regularly for appointments and systematic follow-ups. It's crucial that we make the experience as easy as possible for them. The funding will make a huge difference enabling a smoother care pathway."

# Running the 10k to make a difference

A team of staff from Willmott Dixon Interiors Limited, a leading UK construction and property services company, also put their running shoes on this year, raising funds by running the Brighton 10K, one of the oldest races in the South East.

Raised  
**£1,160**



From left to right, Steve Crump from the University Hospital Sussex NHS Trust, Kevin Davidson, Justin Champneys and James Howard from Willmott Dixon Interiors.



Taking on the Brighton 10K challenge was a rewarding experience for all of us at Willmott Dixon Interiors. Completing the run with the team for a well-deserving cause was a great achievement.

**James Howard**  
Operations Manager

All members of the mixed ability team completed the course along the iconic Brighton & Hove seaside, with the final runner clocking in at a leisurely 77 minutes.

After totting up all the donations collected, together they raised a marvellous £1,160 to help improve patient care at our hospitals.

James Howard, Operations Manager, said, "Taking on the Brighton 10K challenge was a rewarding experience for all of us at Willmott Dixon Interiors. Completing the run with the team for a well-deserving cause was a great achievement. As a team working with University Hospitals Sussex NHS Foundation Trust on multiple projects to improve facilities around the hospitals, we wanted to give back more and raise money for the charity to make a donation that will make a difference to patients."

# Patient lockers

## putting patients first

The BSUH Charity supported the purchase of 19 lockers at a cost of £15,385.44 for the Acute Admissions Unit at the Royal Sussex County Hospital (RSCH) in 2022. The Acute Admissions Unit is the 'front door' for the majority of patients requiring emergency treatment.

The unit provides care for all levels of sickness from walk-in to high-dependency cases. It is an extremely busy environment with over 85,000 patients attending the Emergency Department at the RSCH in the last twelve months alone.

The funding enables the use of patients' own drugs (PODs) to be administered directly from bedside lockers. The bedside cabinets are made of polymer, easy to clean and support best practice in infection control measures.

We provide high quality, rapid assessments for patients with acute medical and surgical problems. The introduction of the lockers will make a huge difference to our patients and we are so grateful for the charity's generous support.

**Riezel Paniza**  
Matron

The POD scheme has several advantages; asking patients to bring their own drugs to the hospital improves the accuracy of the medication history record on admission. It also helps the patient continue to receive medication with which they are familiar and it prevents potential dose omissions that might occur if a medicine is not stocked when the patient is admitted to the Acute Admissions Unit.

Total spent  
**£15,385.44**



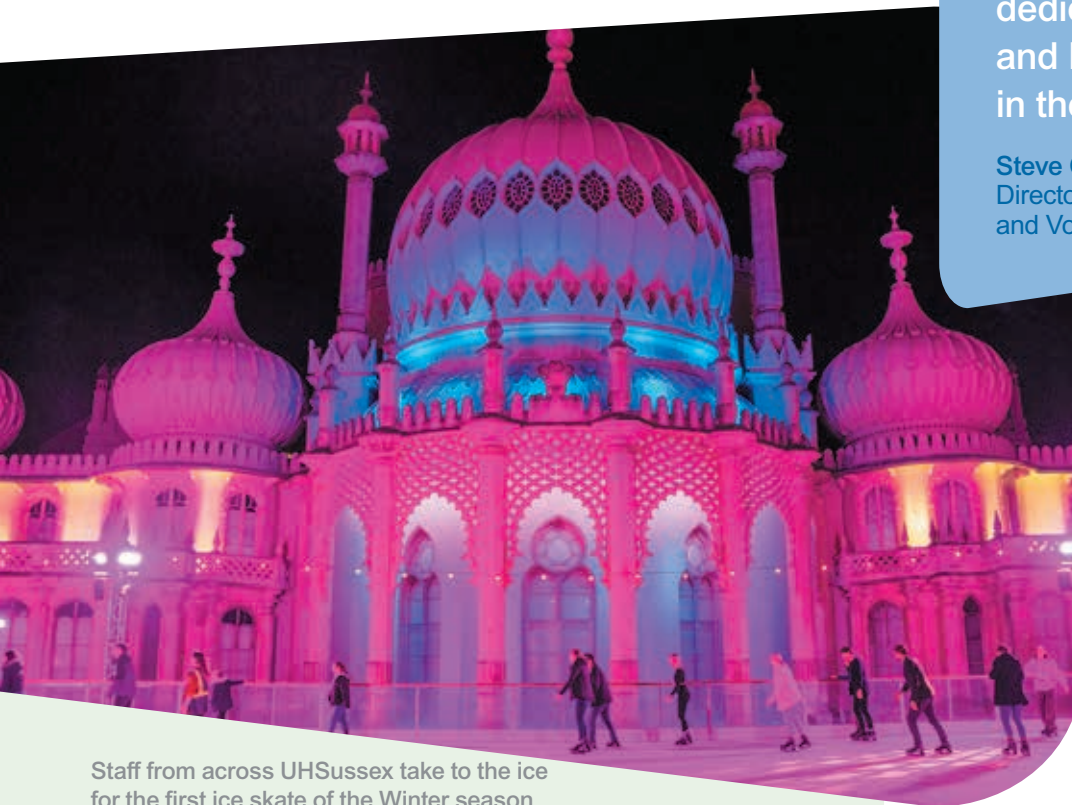
From Left to Right: AAU staff Samantha Aplin, Lolita Billate and Riezel Paniza with the new lockers.

Additionally, Matron, Riezel Paniza, explained that "Patients need to feel safe and secure when admitted and the worry of losing any valuables they may have brought with them is removed. Secure patient lockers brings a sense of security to the patient and their families."

The lockers have also made a positive impact on discharge times too – since their arrival, staff have seen faster discharge times as medication can be locked away ready for when the patient is fit to go home and the wait for the Pharmacy to dispense items is removed therefore speeding up the whole process. This supports the Trust's Patient First ambition ensuring that patient experience is at the heart of what we do.

# Royal Pavilion Ice Skate

UHSussex staff and volunteers were treated to a first ice skate of the season as a thank you for going above and beyond for patient care.



Staff from across UHSussex take to the ice for the first ice skate of the Winter season.

The Royal Pavilion Ice Rink in Brighton opened its doors early, ahead of its public opening on Saturday 29 October 2022, especially for staff and volunteers at University Hospitals Sussex NHS Foundation Trust.

The rink, which is managed by Laine Ltd, has a reputation for having one of the most beautiful settings in the United Kingdom. With the Royal palace as the backdrop, the BSUH Charity welcomed more than 400 staff members and their loved ones to skate across two one-hour sessions.

The Royal Pavilion Ice Rink has a magical quality about it, especially when illuminated at night. This was a real treat for our hard-working and dedicated staff who go above and beyond for the patients in their care every day.

**Steve Crump**  
Director of Charities  
and Voluntary Services



The event, which was kindly sponsored by the leading British Construction & Regeneration group, Morgan Sindall Construction, took place on the evening of Friday 28 October 2022.

Guy Hannell, Area Director for Morgan Sindall Construction Southern Home Counties, said: "Everyone, no matter who is touched by the NHS in some way throughout their lives and Morgan Sindall Construction is so proud to be able to help enhance the facilities of University Hospitals Sussex NHS Foundation Trust by designing and constructing healthcare buildings."



UHSussex Trust Chief Executive, George Findlay, thanks the team at Laine Ltd for opening up the rink a day early to host NHS workers.



UHSussex Trust Chief Executive, George Findlay and Guy Hannell, Area Director for Morgan Sindall Construction, the official sponsor of the event.

The NHS celebrates its 75th anniversary in 2023 and the last few years have been as challenging as any in all that time. The opportunity to support an event such as this to recognise and thank UHSussex staff is a real privilege."

Dr George Findlay, Chief Executive of University Hospitals Sussex NHS Foundation Trust, said: "This was a really special event and a great way to thank our colleagues and volunteers for the hard work they do to put our patients first, and for the incredible effort staff have gone to over the past couple of years to support our communities through the pandemic."

Steve Crump, Director of Charities and Voluntary Services, added: "The Royal Pavilion Ice Rink has a magical quality about it, especially when illuminated at night. This was a real treat for our hard-working and dedicated staff who go above and beyond for the patients in their care every day.

A heartfelt thank you to Laine Ltd and Morgan Sindall Construction & infrastructure Limited for making this special event a reality and showing our staff they are truly appreciated."

# The Sara Stedy

## improving patients' mobilisation

Staff at UHSussex work tirelessly to ensure the care patients receive in our hospitals is the very best it can be, and this includes making sure our patients can move around the ward safely as they mobilise. To this end, the Charity supported the funding of a Sara Stedy for Ansty Ward at the Princess Royal Hospital.

Total spent  
**£960**

The Sara Stedy is a transfer aid that enables patients to perform a sit to stand movement from one place to another. These transfer aids are ideal pieces of equipment when the patient's being moved as they can actively participate in the sit to stand motion. This allows someone to be moved safely and easily from a seated to standing position.

The device also helps patients achieve normal everyday tasks and increase movability during their hospital stay giving patients' greater autonomy and independence.

Kellie Bryan, Quality Improvement Incident Investigator & Patient Safety Specialist and Visiting Clinical Lecturer Brighton and Sussex Medical School explained:



"Inpatient slips, trips and falls account for the Trust's highest number of reported safety incidents, and have significant impact on patients and staff. Reducing the harm to patients from falls is a 'True North' objective for UHSussex Trust (with an aim to reduce harms by at least 10%).

The reasons for falls in hospital are multifactorial, and reducing the potential for patients to fall requires a variety of approaches. An important part of this involves assisting patients to preserve, and where possible, increase mobility. Mobility aids are vital in promoting patient independence during mobilisation, while also helping to protect staff from injury.

The Sara Stedy enables staff to help promote mobilisation for patients with sit to stand transfers (i.e. from bed to chair) and the device encourages patients to be active during the transfers, which helps increase independence and improve strength."

Having our own Sara Stedy has made a real difference to patient experience on Ansty Ward – the mobility aid is used every day. We are hugely grateful for the BSUH Charity's generous support.

Elizabeth Bevins  
PA & Rota Co-ordinator  
for Ansty Ward

# Daredevil fundraisers

## leap for their local hospitals!

For fundraisers looking for once in a lifetime challenge, our charity sky dive in August 2022 provided the perfect opportunity – a chance to experience the freedom of flight with a sponsored 10,000ft or 15,000ft free-fall parachute jump.

Raised  
**£609**



Steph Kirby takes a moment before her first sky dive.



The fearless group of five, which included some brave UHSussex staff and volunteers, made their way to the skydive 'drop zone' based at Salisbury in Wiltshire. This was the first time a sky dive was part of the Charity's fundraising programme and due to the success of the event it is set to become a key annual event.

A team of professional sky dive instructors experienced in more than 50,000 jumps and specially trained to work with first-time tandem skydivers guided our fundraisers through the safety briefing and helped them get into their jumpsuits and harnesses. Then with their adrenaline pumping, it was time to take to the skies!

It was an absolutely incredible experience! It's something I've always wanted to do, and knowing that the money we've raised together is all going to a great cause gave me the extra courage to go for it.

**Steph Kirby**  
First-time sky-diver

# Long Service Awards

## recognising colleagues for their commitment and contribution



Total spent  
**£7,000**

The BSUH Charity was delighted to fund the Long Service Awards programme to thank our colleagues for their outstanding commitments and contributions over the years.

The awards, that have been postponed since 2019 due to the pandemic, were held at the Brighton Hilton Metropole and at Fontwell Racecourse, where colleagues were recognised for their long service over 20 years, 30 years, 40 years and 40+ years.

Colleagues enjoyed an afternoon tea before Dr George Findlay, Chief Executive, and Alan McCarthy, UHSussex Chairman, personally thanked them as they were called up to collect their long service certificates.

At the awards, George said: "It's great to be back together face to face. This is the first time in four years we have been able to get people together to say thank you in person so it is really lovely to celebrate together."

"We want to recognise the commitment and investment of time, energy and effort looking after our patients and helping to run the Trust."

Ralph Woolgar, Head of Compliance and Performance in the Facilities and Estates Team, joined the Trust in 1982 on a youth opportunity programme. This led to an engineering apprenticeship and Ralph soon became an engineer for the Trust.

Reflecting on the day, he said: "It's not just about me, it's about everyone here. It's celebrating a fantastic achievement of all the staff that have that dedication and heart still in the NHS."

Pearl Green was a volunteer for two years before officially joining the Trust in 1979 as a cleaner. She became an Auxiliary Nurse, before being offered sponsorship to complete her training as a nurse.

It's great to be back together face to face. This is the first time in four years we have been able to get people together to say thank you in person so it is really lovely to celebrate together.

**Dr George Findlay**  
Chief Executive

Pearl is now a Ward Sister and said: "I wouldn't have been a trained nurse if I hadn't have started working here. It's lovely today to see everyone who has served so many years and lovely to see the smiling faces."

The Awards were made possible thanks to charitable funding from Love Your Hospital and BSUH Charity. The funding enabled Trust staff to gather, celebrate and reflect on reaching some fantastic milestones in their career at the Trust. Director of Charities and Voluntary Services, Steve Crump, commented "Our staff collectively play a vital role in the lives of thousands of families across Sussex. The awards gave us a unique opportunity to celebrate together years of dedicated service."



# Board Directors

## of our Corporate Trustee

Our Board of Directors at University Hospitals Sussex NHS Foundation Trust ensure the Charity is supporting the objectives of the Trust and that we operate alongside the Trust, complementing its core work. All new Trustees receive an introduction to the Charity explaining their role in its operation. Those directly involved with the Charitable Funds Committee may receive additional specific training if required.

### Non-Executive Directors



**Alan McCarthy MBE DL**  
Trust Chairman  
Chair of the Executive  
Appointments and  
Remuneration Committee  
(1.10.2018 – 21.3.2024)



**Patrick Boyle**  
Deputy Chairman,  
Chair of People  
Committee  
(20.1.2018 – 30.6.2023)



**Bindesh Shah**  
Non-Executive Director  
Chair of Systems &  
Partnership Committee  
(1.7.2022 – 30.6.2025)



**David Curley**  
Non-Executive  
Director & Chair of the  
Audit Committee  
(1.7.2022 – 30.6.2025)



**Professor Malcolm Reed**  
Non-Executive Director  
(1.3.2023 – 28.2.2026)



**Professor Paul Layzell CBE**  
Non-Executive Director  
(1.9.2022 – 31.7.2025)



**Sadie Mason MBE**  
Associate Non-  
Executive Director  
(1.7.2022 – 30.6.2025)



**Lizzie Peers**  
Chair of the Sustainability  
Committee & Chair  
of Charitable Funds  
Committee  
(Term of Office to 11.5.2024)



**Jackie Cassell**  
Non-Executive Director  
Chair of the Patient  
Committee until 31.3.2023.  
(Term of Office  
until 30.6.2023)



**Jon Furmston**  
(Left 30.6.2022)



**Joanna Crane**  
(Left 30.6.2022)



**Lillian Philip**  
Associate Non-Executive  
Director  
(Leaves 29.4.2023)



**Claire Keatinge**  
Non-Executive Director  
(From 1.7.2021)  
Chair of Patient  
Committee  
(From 1.4.2023)



**Lucy Bloem**  
Chair of Quality  
Committee  
Non-Executive Director  
(Term of Office  
1.7.2021 to 30.6.2024)

## Executive Directors



**Dr George Findlay**  
Chief Executive  
(Returned from  
secondment on 1.6.2022)



**Dr Andy Heeps**  
Deputy Chief Executive  
& Chief Operating Officer  
(Interim Chief Executive  
from 1.4.2022 to 31.5.2022)



**Dr Charlotte Hopkins**  
Chief Medical Officer  
(Left 31.7.2022)



**Dr Rob Haigh**  
Interim Chief Medical  
Officer  
(From 1.8.2022 to  
31.3.2023)



**Ellis Pullinger**  
Interim Chief  
Operating Officer  
(Left 30.6.2022)



**Karen Geoghegan**  
Chief Financial Officer



**Dr Maggie Davies**  
Chief Nurse



**Leanne Mclean**  
Interim Chief Nurse  
(Joined 20.3.2023)



**David Grantham**  
Chief People Officer



**Darren Grayson**  
Chief Governance Officer

# Structure, Governance and Management

## Overview

The Charitable Funds are registered with the Charity Commission (no.1050864) in accordance with the Charities Act 2011.

Brighton and Sussex University Hospitals NHS Trust Charitable Funds are registered as an umbrella charity, the governing document being a trust deed dated 8 September 1995 as amended by Statutory Instrument 2003/866.

The charity is constituted of 197 individual funds as at 31 March 2023 (2022: 200) and the notes to the accounts distinguish the types of fund held and disclose separately all material funds.

Charitable funds received by the charity are accepted, held and administered as funds and property held on trust for purposes relating to the health service in accordance with the National Health Service Act 2006 and these funds are held on trust by the corporate body.

## Corporate Trustee

On 1 April 2021, Western Sussex Hospitals NHS Foundation Trust acquired the assets, liabilities and operations of Brighton and Sussex University Hospitals NHS Trust, forming University Hospitals Sussex NHS Foundation Trust through a merger by acquisition under section 56A of the NHS Act 2006.

University Hospitals Sussex NHS Foundation Trust acted in the capacity as Corporate Trustee of the Charitable Funds governed by the law applicable to Trusts, principally the Trustee Act 2000 and the Charities Act 2011.

## Management of Funds

Brighton and Sussex University Hospitals NHS Trust Charitable Fund is governed by a Trust deed. The Corporate Trustee is the Trust Board of University Hospitals Sussex NHS Foundation Trust.

The Trust Board, whilst retaining overall responsibility for the management of the funds in its capacity as Corporate Trustee, delegates responsibility to the Charitable Funds Committee. The day to day management is provided by the Charity Director and individual fund managers.

The Trust Board of the Corporate Trustee comprises Executive and Non-Executive members. Non-Executive members of the Board are appointed by the NHS Appointments

Commission and Executive members of the Board are subject to recruitment by the Trust Board of University Hospitals Sussex NHS Foundation Trust.

The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objectives of each fund. By designating funds the Corporate Trustee respects the wishes of donors to benefit patient care and advance good health and welfare of patients, carers and staff.

The Financial Accounts Department of University Hospitals Sussex NHS Foundation Trust, which is located in Brighton General Hospital, Elm Grove, Brighton BN2 3EW, is responsible for the day to day financial management and accounting for the charitable funds during the year.

## Structure and Governance

The Charity is considered to be a subsidiary for accounting purposes of University Hospitals Sussex NHS Foundation Trust ("Trust"), an organisation established in the United Kingdom.

The Trust has assessed its relationship to the charitable fund and determined it to be a subsidiary because the Trust is exposed to, or has rights to, variable returns and other benefits for itself, patients and staff from its involvement with the charitable fund and has the ability to affect those returns and other benefits through its power over the fund.

The charitable fund's statutory accounts are prepared to 31 March in accordance with the UK Charities Statement of Recommended Practice (SORP) which is based on UK Financial Reporting Standard (FRS) 102. On consolidation, necessary adjustments are made to the charity's assets, liabilities and transactions to:

- recognise and measure them in accordance with the Trust's accounting policies and
- eliminate intra-group transactions, balances, gains and losses.

The Trust's principal purpose is to provide healthcare services for patients and service users in England.

Where funds are received which have specific restrictions set by the donor and a suitable fund is not in existence, a new restricted fund is established.

The charity holds four endowment funds which are capital in perpetuity, the income from which may be used for any purpose other than general maintenance of the hospitals.

## Structure, Governance and Management *continued*

The charity produces an induction pack for newly appointed members of the Trust Board. This pack provides information about the charity, including the Corporate Trustee's annual report and accounts, budgets, policies and minutes, and information about trusteeship, including Charity Commission booklet CC3, The Essential Trustee.

### Risk Management

The major risk to which the Charity is exposed is the possible losses from a fall in the value of the investments and the level of reserves available to mitigate the impact of such losses.

The value of the investments is regularly monitored with the assistance of the Charity's investment advisers and there are procedures in place to ensure that both spending and firm financial commitments remain in line with income.

### Objectives and Activities

The principal objective of the charity is for any charitable purpose relating to the NHS wholly or mainly for the services provided by University Hospitals Sussex NHS Foundation Trust.

During the year the funds continued to support a wide range of health-related activities benefiting both patients and staff. In general, they are used to purchase additional goods and services that the NHS is unable to provide, for example, needed medical equipment. The funds also enable consultants and other medical staff to attend training courses not funded by the NHS. Specific research is also funded. The Corporate Trustee confirms that the activities undertaken and planned future activities are in accordance with the Charity Commission's guidance on public benefit and the charity's legal purpose.

### Reserves Policy

It is the Charity's intention to commit income in the year that it is received. It may do this by designation of resources to long-term projects or by the allocation of monies to grants.

Monies not needed for immediate use are 'pooled' and invested in line with the Charity's investment policy.

Members of the Charitable Funds Committee receive information on commitments against various funds and review the detail on the level of reserves and the reason for their retention on a half yearly basis. The day-to-day monitoring of the policy is the responsibility of the delegated Director and fund managers who are expected to bring any issues to the attention of the Corporate Trustee.

### Investment Policy

The investment portfolio is managed on a full discretionary basis by Atomos Investments Limited who acts as the Trustee's nominee.

The Trustee's overall investment objective is to maintain capital in real terms and maximise income. It is the Trustee's policy that no direct investment shall be made in tobacco related shares, in companies listed under alcoholic beverages or anything which does not comply with the aims and ideals of the NHS.

The Charity's funds as at 31 March 2023 were £12.91m (2022: £13.58m), of which:

- £1.19m (2022: £1.20m) were restricted funds
- £11.25m (2022: £11.91m) unrestricted
- £0.47m (2022: £0.47m) endowment

The level of reserves and expenditure plans are reviewed annually to ensure that the Charity expenditure is in line with income and reduces the level of reserves held.

### A Review of our Finances, Achievements and Performance

The net assets of the Charitable Funds as at 31 March 2023 were £12.91m (2022: £13.58m). This is a reflection of the contributions made towards charitable activities and a downturn in the value of investments.

The charity continues to rely on donations, legacies and investment income as the main sources of income. Total income during the year was £1.43m (2022: £1.24m).

Of the total expenditure of £1.20m (2022: £2.57m), charitable expenditure on direct charitable activity amounted to £0.88m (2022: £2.38m) which includes staff and patient welfare, training and capital grants.

## Structure, Governance and Management *continued*

### Staff Education and Welfare

Expenditure relating to staff education and welfare was £0.42m (2022: £0.32m). Staff education costs are attributed to external training courses, training related travel and attendance at conferences which the Trust would not normally provide.

### Patient Welfare

Expenditure on items for patient welfare was £0.30m (2022: £0.12m). Patient welfare includes the provision of items of furniture, fittings and medical equipment.

Three posts were funded by the charity. They were a fixed-term arts project manager and two fixed term patient experience posts.

### Capital Grants

For all building or equipment purchases costing more than £5,000 the applicant must detail what benefit it will provide and it must be approved by the Trust's Capital Investment Group.

Expenditure on capital projects during the year was £0.09m (2022: £1.92m) and a list of the Capital Grants is set out in note 9 to the Accounts.

### Investments

The Corporate Trustee invests its charitable funds with Atomos Investments Limited with the objective of achieving a balance between income and capital growth.

Value of Investments held

	31 March 2023 £'000	31 March 2022 £'000	Change %
Value of fund	14,447	15,368	5.99%

### Future Plans

The priorities for spending charitable funds will be largely influenced by the five year strategic plan and future needs of the Trust.

### Public Benefit

In awarding grants the Corporate Trustee is aware of its responsibilities under charity law in ensuring the maintenance of public benefit in all aspects of its work. Funding patient and staff welfare, improvements and amenities is, by definition, meeting public benefit.

The Corporate Trustee confirms that it has regard to the Charity Commission's general guidance on public benefit when reviewing the Charity's purpose and goals in their plans for future activities.

### Thank you for your support

On behalf of the staff and patients who have benefited from improved services and facilities as a result of donations and legacies we would like to thank all patients, relatives and staff who have made charitable donations.

Approved on behalf of the Corporate Trustee:

Name *Karen Geoghegan*

Dated 28 June 2023

Name *Lizzie Peers*

Dated 28 June 2023

# Statement of Trustee's Responsibilities

The Corporate Trustee is responsible for:

- keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the funds held on trust and to enable it to ensure that the accounts comply with requirements in the Charities Act 2011 and those outlined in the directions issued by the Secretary of State;
- establishing and monitoring a system of internal control;
- establishing arrangements for prevention and detection of fraud and corruption; and
- safeguarding assets and ensuring their proper application under charity law.

The Corporate Trustee is required under the Charities Act 2011 to prepare accounts for each financial year. The Secretary of State, with the approval of the Treasury, directs that these accounts give a true and fair view of the financial position of the funds held on trust, in accordance with the Charities Act 2011. In preparing those accounts, the Corporate Trustee is required to:

- apply on a consistent basis accounting policies laid down by the Secretary of State with the approval of the Treasury;
- make judgements and estimates which are responsible and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Corporate Trustee confirms that it has met the responsibilities set out above and complied with the requirements for preparing the accounts. The financial statements set out on pages 27 to 36 have been compiled from and are in accordance with the financial records maintained by the Corporate Trustee.

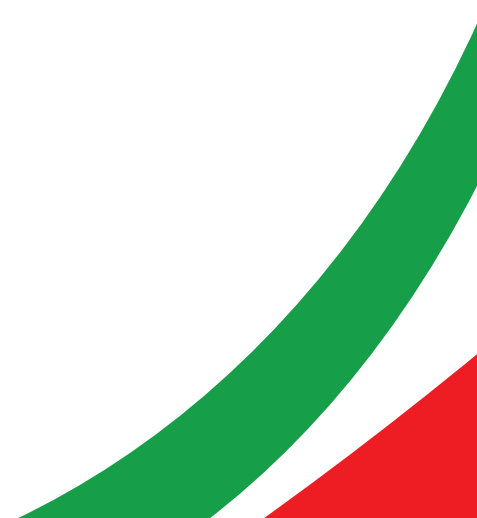
By Order of the Corporate Trustee signed:

Name *Karen Geoghegan*

Dated 28 June 2023

Name *Lizzie Peers*

Dated 28 June 2023



# Report of the Independent Auditors

to the trustees of Brighton and Sussex University Hospitals NHS Trust Charitable Fund

## Opinion

We have audited the financial statements of Brighton and Sussex University Hospitals NHS Trust Charitable Fund (the 'charity') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

## Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Corporate Trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Corporate Trustee with respect to going concern are described in the relevant sections of this report.

## Other information

The Corporate Trustee is responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception  
We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

## Report of the Independent Auditors *continued*

### Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the Corporate Trustee is responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the Corporate Trustee determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Corporate Trustee is responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Corporate Trustee either intends to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements  
We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with the Corporate Trustee and other management, and from our commercial knowledge and experience of charities;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company, including
  - Charities SORP FRS 102,
  - Data protection laws (including UK General Data Protection Regulation (GDPR))
  - Anti-bribery
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- investigated the rationale behind significant or unusual transactions.

## Report of the Independent Auditors *continued*

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing legal costs for any potential claims

There was no contradictory evidence found.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

### Use of our report

This report is made solely to the Corporate Trustee, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the Corporate Trustee those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the Corporate Trustee as a body, for our audit work, for this report, or for the opinions we have formed.



**Hannah Doherty FCCA (Senior Statutory Auditor)**

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006  
For and on behalf of Galloways Accounting  
The Old Casino  
28 Fourth Avenue  
Hove  
East Sussex  
BN3 2PJ

Date: 28 June 2023

# Statement of Financial Activities

For the year ended 31 March 2023

	Notes	Unrestricted Funds £'000	Restricted Funds £'000	Endowment Funds £'000	Total Funds 2023 £'000	Total Funds 2022 £'000
<b>Income from</b>						
Donations, legacies and other income	2	1,039	—	—	1,039	951
Investment income	3	395	—	—	395	293
<b>Total income</b>		<b>1,434</b>	<b>—</b>	<b>—</b>	<b>1,434</b>	<b>1,244</b>
<b>Expenditure on:</b>						
Administrative expenses	4	(322)	—	—	(322)	(196)
<b>Charitable activities:</b>						
Patient welfare	4	(298)	—	—	(298)	(119)
Staff education and welfare	4	(400)	(15)	—	(415)	(317)
Misc	4	(73)	(1)	—	(74)	(18)
Capital Grants	9	(90)	—	—	(90)	(1,921)
<b>Total charitable activities</b>		<b>(861)</b>	<b>(16)</b>	<b>—</b>	<b>(877)</b>	<b>(2,375)</b>
<b>Total expenditure</b>		<b>(1,183)</b>	<b>(16)</b>	<b>—</b>	<b>(1,199)</b>	<b>(2,571)</b>
Net gains/(losses) on investments	10	(901)	—	—	(901)	1,306
<b>Net income/(expenditure)</b>		<b>(649)</b>	<b>(16)</b>	<b>—</b>	<b>(666)</b>	<b>(21)</b>
<b>Reconciliation of funds</b>						
Net income/(expenditure)		(649)	(16)	—	(666)	(21)
Transfer between funds		—	—	—	—	—
<b>Net movement in funds</b>		<b>(649)</b>	<b>(16)</b>	<b>—</b>	<b>(666)</b>	<b>(21)</b>
Total funds brought forward		11,905	1,202	471	13,578	13,599
<b>Total funds carried forward</b>		<b>11,256</b>	<b>1,186</b>	<b>471</b>	<b>12,912</b>	<b>13,578</b>

The Notes form part of these financial statements.

# Statement of Financial Position

For the year ended 31 March 2023

	Notes	Unrestricted Funds £'000	Restricted Funds £'000	Endowment Funds £'000	Total Funds 2023 £'000	Total Funds 2022 £'000
<b>Fixed Assets</b>						
Investments	10	12,790	1,186	471	<b>14,447</b>	15,368
<b>Total Fixed Assets</b>		<b>12,790</b>	<b>1,186</b>	<b>471</b>	<b>14,447</b>	<b>15,368</b>
<b>Current Assets</b>						
Debtors	11	109	—	—	<b>109</b>	390
Cash at bank and in hand	12	6	—	—	<b>6</b>	29
<b>Total Current Assets</b>		<b>115</b>	<b>—</b>	<b>—</b>	<b>115</b>	<b>419</b>
<b>Current Liabilities</b>						
Amounts falling due within one year	13	(1,650)	—	—	<b>(1,650)</b>	(2,209)
<b>Total Current Liabilities</b>		<b>(1,650)</b>	<b>—</b>	<b>—</b>	<b>(1,650)</b>	<b>(2,209)</b>
<b>Net Current Assets/(Liabilities)</b>		<b>(1,535)</b>	<b>—</b>	<b>—</b>	<b>(1,535)</b>	<b>(1,790)</b>
<b>Net Assets</b>		<b>11,255</b>	<b>1,186</b>	<b>471</b>	<b>12,912</b>	<b>13,578</b>
<b>The funds of the charity:</b>						
Restricted funds	14		1,186		<b>1,186</b>	1,202
Endowment	14			471	<b>471</b>	471
Unrestricted Funds	14	11,255			<b>11,255</b>	11,905
<b>Total Charity funds</b>		<b>11,255</b>	<b>1,186</b>	<b>471</b>	<b>12,912</b>	<b>13,578</b>

The notes at pages 30 to 36 form part of these accounts.

The financial statements were approved by the Trustee and authorised for issue on and signed on their behalf by:

Name *Lizzie Peers*

Dated 28 June 2023

# Statement of Cash Flows

for the year ending 31 March 2023

	Notes	Total 2023 £'000	Total 2022 £'000
<b>Reconciliation of net income/(expenditure) to net cash flow from operating activities</b>			
Net Income/(expenditure) as per the Statement of Financial Activities		(666)	(21)
Add back: Movement on investments	10	921	(1,306)
Add back: Investment income		(395)	(293)
(Increase)/Decrease in Trade and Other Receivables		281	(238)
(Decrease)/Increase in Trade and Other Payables		(560)	1,571
<b>Net cash provided by (used in) operating activities</b>		<b>(418)</b>	<b>(287)</b>
<b>Cash Flows from Investing Activities</b>			
Investment Income from investments		395	293
<b>Net Cash provided by Investing Activities</b>		<b>395</b>	<b>293</b>
<b>Change in cash and cash equivalents in the reporting period</b>		<b>(23)</b>	<b>6</b>
<b>Cash and Cash Equivalents at Beginning of the Period</b>		<b>29</b>	<b>23</b>
<b>Cash and Cash Equivalents at year end</b>	12	<b>6</b>	<b>29</b>

# Notes to the Financial Statements

For the year ended 31 March 2023

## 1. Accounting Policies

### Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The accounts are prepared on a going concern basis after consideration by the Corporate Trustee that there are no material uncertainties about the Charity's ability to continue as a going concern. Such consideration includes a review of committed income and expenditures, cash flows and reserves. The Corporate Trustee does not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

### Changes in accounting policies

There has been no change in the basis of accounting for the year.

### Income and endowments

All income and endowments, including legacies, are recognised in line with FRS102 and this is based upon the Charity having a recognised legal entitlement to the income. It is probable that the income will be received and that the income can be measured with sufficient reliability.

Donated income recorded in the accounts is solely that which has been receipted via the cashier's office or credited directly into the Charity bank account by the donor.

### Expenditure

Expenditure is recognised when a liability is incurred.

Grants are only made to related NHS bodies and non NHS bodies in the furtherance of charitable activities.

### Cost of generating funds

Raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities, events and non-charitable trading.

### Expenditure on charitable activities

Costs of charitable activities comprise all costs incurred in pursuit of the objects of the charity, including education and training and grant support to University Hospitals Sussex NHS Foundation Trust in support of a range of charitable activities.

### Allocation and apportionment of costs

Overhead and support costs have been allocated to the Unrestricted funds.

### Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

### Funds structure

The funds are classified in the accounts in three categories, Restricted, Unrestricted and Endowment Funds.

Restricted Funds are funds which are to be used in accordance with specific restrictions imposed by the donor and/or the Corporate Trustee at the inception of the fund.

Unrestricted funds are those which the Corporate Trustee is free to use for any purpose in furtherance of the charitable objectives. Unrestricted funds include designated funds which are not legally restricted but which the Corporate Trustee has chosen to earmark for set purposes.

Endowment funds are funds where the capital is held in perpetuity to generate income for charitable purposes and cannot itself be spent. The income earned on these funds will be categorised as restricted or unrestricted according to the restrictions imposed by the donor.

### Realised gain and losses

All gains and losses are taken to the Statement of Financial Activities at the year end. Realised gains and losses on investments are calculated as the difference between sale proceeds and book cost. Unrealised gains and losses are calculated as the difference between the market value at the year end and the opening market value (or purchase if later).

### Pooling Scheme

An official pooling scheme is operated for investments relating to Brighton and Sussex University Hospitals NHS Trust Charitable Funds which is regulated by the Declaration of Trust dated 1 February 2005.

# Notes to the Financial Statements *continued*

For the year ended 31 March 2023

## 2. Donations, legacies and other income

	Unrestricted Funds £'000	Restricted Funds £'000	Endowment Funds £'000	Total Funds 2023 £'000	Total Funds 2022 £'000
Donations	239	—	—	239	403
Legacies	770	—	—	770	528
Other income	30	—	—	30	20
Total donations, legacies and other income	1,039	—	—	1,039	951

## 3. Investment income

	Unrestricted Funds £'000	Restricted Funds £'000	Endowment Funds £'000	Total Funds 2023 £'000	Total Funds 2022 £'000
Fixed asset equity and similar investments	395	—	—	395	293
Total investment income	395	—	—	395	293

## 4. Charitable activities and support costs

### Analysis of charitable expenditure

The Charity did not undertake any direct charitable activities on its own account during the year. All of the charitable expenditure was in the form of grant funding in both the current and prior year. Grants were approved in favour of UH Sussex for the benefit of patients and staff.

### Charitable Activities

	Notes	Unrestricted Funds £'000	Restricted Funds £'000	Endowment Funds £'000	Total Funds 2023 £'000	Total Funds 2022 £'000
Patient welfare		(298)	—	—	(298)	(129)
Staff education and welfare		(400)	(15)	—	(400)	(343)
Misc		(73)	(1)	—	(74)	(19)
Capital Grants	9	(90)	—	—	(90)	(2,080)
Totals		(861)	(16)	—	(877)	(2,571)

### Administrative expenses

Administrative expenses are the costs of the team employed by UH Sussex to manage the Charity. Governance costs are also included here and are those support costs which are related to the strategic management of a charity.

	2023 Total £'000	2022 Total £'000
External audit	(12)	(12)
Investment costs	(72)	—
<b>Governance</b>	<b>(84)</b>	<b>(12)</b>
Finance administration	(30)	(30)
Charity office	(208)	(154)
<b>Total</b>	<b>(322)</b>	<b>(196)</b>

## Notes to the Financial Statements *continued*

For the year ended 31 March 2023

### 5. Analysis of staff costs and remuneration of key management personnel

The charity does not employ staff so there are no employee benefits or remuneration costs. The Charity team and the Finance staff are employees of UH Sussex, and their costs are recharged to the charity and are included within the Administrative expenses in Note 4. Employment costs such as Employers National Insurance or Pensions, are included in the recharged amount and the charity will not have liabilities of this nature.

The average head count during the year was 8 (9 in 2022) and the average number of full time equivalent employees during the year was 3.90 (4.83 in 2022). The employees were involved in providing support services to charitable activities.

No employees received employee benefits of more than £60,000 in the current or preceding year.

The charity considers the members of the Board of Directors of UH Sussex (the corporate trustee) to be its key management personnel. Their services are provided at no cost to the charity.

### 6. Auditor's remuneration

The Auditor's remuneration for the current year audit is at £10,000 net of VAT (£10,000 net of VAT in 2022). The amount included within the Governance costs is the gross value of £12,000.

### 7. Role of volunteers

Volunteers add significant benefit to the charity, without them we would not be able to deliver the breath of support for the trust that we do. Like all charities, the charity is reliant on a team of volunteers to assist in the running of the charity. Our volunteers perform the following roles:

- **Fundholders** – staff who manage how the charity's designated funds should be spent. These funds are earmarked by the trustees to be spent for a particular purpose or in a particular ward or department. Each fundholder has delegated powers to spend the designated funds that they manage in accordance with the Trustee's wishes.
- **Fundraisers** – there are a number of local individuals who actively fundraise for the charity by holding events such as coffee mornings, sponsored walk/runs, collection tins, fundraising BBQ's, etc. Albeit during the COVID-19 pandemic many of these events were postponed or scaled back to meet government guidelines in place at the time.

### 8. Trustee's remuneration, benefits and expenses

The Board of Directors of UH Sussex act as the corporate trustee of the charity. As stated in Note 5 their services are provided at no cost to the charity.

### 9. Capital Grants

All grants are made to UH Sussex to provide for the care of NHS patients and for the education and welfare of its staff. The Corporate Trustee operates a scheme of delegation, through which a grant funded activity is managed by fundholders responsible for the day to day administration of their funds. The Charity does not make grants to individuals. The Capital grants received by the beneficiary were as follows:

	2023 Total £'000
ECG System	12
Critical Care Digital Toolkit	38
Bedside cabinets	15
Pre-Assessment 3D OCT	25
Total Capital Grants	90

# Notes to the Financial Statements *continued*

For the year ended 31 March 2023

## 10. Fixed Asset Investments

	Unrestricted Funds £'000	Restricted Funds £'000	Endowment Funds £'000	Total Funds 2023 £'000	Total Funds 2022 £'000
Movement in fixed asset investment					
Market value brought forward	13,695	1,202	471	15,368	14,062
Net movement	(905)	(16)	–	(921)	1,306
<b>Market value as at 31 March</b>	<b>12,790</b>	<b>1,186</b>	<b>471</b>	<b>14,447</b>	<b>15,368</b>

Fixed asset investment by type	Total 2023	Total 2022
Fixed Interest Funds	7,449	3,210
Equities	4,131	1,540
Unit/Investment Trust	986	10,241
Cash held for reinvestment	1,881	377
<b>Total</b>	<b>14,447</b>	<b>15,368</b>

All investments are carried at their fair value.

## 11. Analysis of current debtors

	2023 Total £'000	2022 Total £'000
Accrued income	108	390
Prepayments	1	0
<b>Total debtors under 1 year</b>	<b>109</b>	<b>390</b>

There are no debtors owing that are more than 1 year.

## 12. Analysis of cash and cash equivalents

	2023 Total £'000	2022 Total £'000
Cash held at bank	6	29
<b>Total cash and cash equivalents</b>	<b>6</b>	<b>29</b>

## 13. Analysis of liabilities

	2023 Total £'000	2022 Total £'000
Creditors – intercompany balance owed to UH Sussex	(1,567)	(2,189)
Accruals	(83)	(20)
<b>Total creditors under 1 year</b>	<b>(1,650)</b>	<b>(2,209)</b>

There are no creditors falling due after more than 1 year.

Notes to the Financial Statements *continued*

For the year ended 31 March 2023

## 14. Analysis of charitable funds

	Balance at 1 April 2022 £'000	Income £'000	Expenditure £'000	Transfers £'000	(Gains) and losses £'000	Balance at 31 March 2023 £'000
<b>Material funds</b>						
<b>Restricted funds</b>						
PGMC Education Fund	681	0	(11)	0	0	670
Library Endowment fund	521	0	(5)	0	0	516
<b>Total Restricted Funds</b>	<b>1,202</b>	<b>0</b>	<b>(16)</b>	<b>0</b>	<b>0</b>	<b>1,186</b>
<b>Endowment Funds</b>						
Miss Hannington	401	0	0	0	0	401
Other Funds	70	0	0	0	0	70
<b>Total Endowment Funds</b>	<b>471</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>471</b>
<b>Unrestricted Funds</b>						
<b>Designated Funds</b>						
Cancer Funds	1,569	57	(12)	0	0	1,614
Cardiovascular Funds	2,711	92	(23)	0	0	2,780
Other Funds	1,630	753	(121)	0	0	2,262
<b>Total Designated Funds</b>	<b>5,910</b>	<b>902</b>	<b>(156)</b>	<b>0</b>	<b>0</b>	<b>6,656</b>
<b>General Fund</b>	<b>5,995</b>	<b>533</b>	<b>(1,027)</b>	<b>0</b>	<b>(901)</b>	<b>4,599</b>
<b>Total Unrestricted Funds</b>	<b>11,905</b>	<b>1,434</b>	<b>(1,183)</b>	<b>0</b>	<b>(901)</b>	<b>11,255</b>
<b>Grand Total</b>	<b>13,578</b>	<b>1,434</b>	<b>(1,199)</b>	<b>0</b>	<b>(901)</b>	<b>12,912</b>

## Details of Material funds

Fund type	Name	Description of the nature and purpose of each fund
Restricted funds	PGMC Education Fund	Support Post graduate medical and dental training
	Library Endowment fund	Development of library services
Endowment	Miss Hannington	Capital in Perpetuity
Designated funds	Cancer Funds	For the benefit of Cancer patients and staff
	Cardiovascular Funds	For the benefit of Cardiovascular patients and staff
	General Funds	For the general benefit of patients and staff in the hospitals

## Notes to the Financial Statements *continued*

For the year ended 31 March 2023

### 15. Commitments, liabilities and provisions

The Trustee recognises liabilities in the accounts once they have incurred a legal or constructive obligation to expend the funds. No provision has been included in this set of accounts as no such circumstances existed at the year end.

### 16. Contingencies

There were no contingent gains, losses, assets or liabilities.

### 17. Controlling party

The Board of Directors of University Hospitals Sussex NHS Foundation Trust (formerly WSHFT) act as the corporate trustee of the charity, the ultimate controlling party.

With effect from 1 April 2021 the Board of Directors of University Hospitals Sussex NHS Foundation Trust (UH Sussex) act as the corporate trustee of both Brighton and Sussex University Hospitals NHS Trust Charitable Fund (registered charity no. 1050864) and Western Sussex Hospitals Charity (registered charity no. 1049201).

### 18. Related Party Transactions

The Board of Directors of UH Sussex acts as the corporate trustee for the charity.

None of the members of UH Sussex's Board of Directors or parties related to them has undertaken any transactions with the charity or received any benefit from the charity in payment or in kind. These directors received no honoraria or emoluments in the year. No expenses have been paid by the charity to these directors.

UH Sussex makes a number of clerical and transaction services available to the charity, by agreement with the trustee. These include fundraising, administrative and finance support services at a cost of £238k in 2023 (£184k in 2022). These costs are included within support costs – see Note 4.

University Hospitals Sussex NHS Foundation Trust is the main creditor of the charity – see Note 13.

### 19. Post Balance Sheet Events

#### Merger

On 1 April 2023, University Hospitals Sussex NHS Foundation Trust, the Corporate Trustee of Western Sussex Hospitals Charity (T/A Love Your Hospital or LYH, registration number 1049201), approved the transfer of LYH's assets and liabilities to **BSUH Charity** (registration number 1050864). **BSUH Charity** has the same Corporate Trustee and the merger of LYH and **BSUH Charity** will mean that the newly merged charity will support the wider Trust and its seven hospitals which are spread across East and West Sussex: The Royal Sussex County Hospital (Brighton), Princess Royal Hospital (Haywards Heath), Sussex Eye Hospital (Brighton), Royal Alexandra Children's Hospital (Brighton), Worthing Hospital, St Richard's Hospital (Chichester) and Southlands Hospital (Shoreham-by-Sea). The newly formed Charity also changed its name on 1 April 2023, to be My University Hospitals Sussex.

Notes to the Financial Statements *continued*

For the year ended 31 March 2023

## 20. Comparatives for the statement of financial activities (31 March 2022)

	Notes	Unrestricted Funds £'000	Restricted Funds £'000	Endowment Funds £'000	Total Funds 2022 £'000
<b>Income from :</b>					
Donations, legacies and other income	2	951	—	—	<b>951</b>
Investment income	3	293	—	—	<b>293</b>
<b>Total income</b>		<b>1,244</b>	<b>—</b>	<b>—</b>	<b>1,244</b>
<b>Expenditure on :</b>					
Administrative expenses		(196)	—	—	<b>(196)</b>
<b>Charitable activities :</b>					
Patient		(118)	(1)	—	<b>(119)</b>
Staff		(267)	—	—	<b>(267)</b>
Training		(35)	(15)	—	<b>(50)</b>
Misc		(18)	—	—	<b>(18)</b>
Capital Grants		(1,897)	(24)	—	<b>(1,921)</b>
<b>Total charitable activities</b>		<b>(2,335)</b>	<b>(40)</b>	<b>—</b>	<b>(2,375)</b>
<b>Total expenditure</b>		<b>(2,531)</b>	<b>(40)</b>	<b>—</b>	<b>(2,571)</b>
Net gains/(losses) on investments	10	1,306	—	—	<b>1,306</b>
<b>Net income/(expenditure)</b>		<b>19</b>	<b>(40)</b>	<b>—</b>	<b>(21)</b>
<b>RECONCILIATION OF FUNDS</b>					
Net income/(expenditure)		19	(40)	—	<b>(21)</b>
Transfer between funds		—	—	—	<b>—</b>
<b>Net movement in funds</b>		<b>19</b>	<b>(40)</b>	<b>—</b>	<b>(21)</b>
Total funds brought forward		11,886	1,242	471	<b>13,599</b>
<b>Total funds carried forward</b>		<b>11,905</b>	<b>1,202</b>	<b>471</b>	<b>13,578</b>

# Administration details and professional advisors

## Registered name:

Brighton and Sussex University Hospitals  
NHS Trust Charitable Fund

## Working names:

Brighton and Sussex University Hospitals Charity  
BSUH Charity

## Registered address:

Worthing Hospital  
Lyndhurst Road  
Worthing  
West Sussex BN11 2DH

## Contact details:

E-mail [uhsussex.charity@nhs.net](mailto:uhsussex.charity@nhs.net)

Tel 01273 664708

## Registration charity number:

1050864

## Principle professional advisors

### Bankers:

#### Nat West

Government Banking Services Branch  
Premier Place  
2½ Devonshire Square  
London EC2M 4BA

### Investment fund managers:

#### Atomos Investment Ltd

Pacific House  
126 Dyke Road  
Brighton  
East Sussex BN1 3TE

### Auditors:

#### Galloways Accounting

The Old Casino  
28 Fourth Avenue  
Hove  
East Sussex BN3 2PJ

### Solicitors:

#### Capsticks Solicitors LLP

1 St George's Road  
Wimbledon  
London  
SW19 4DR

