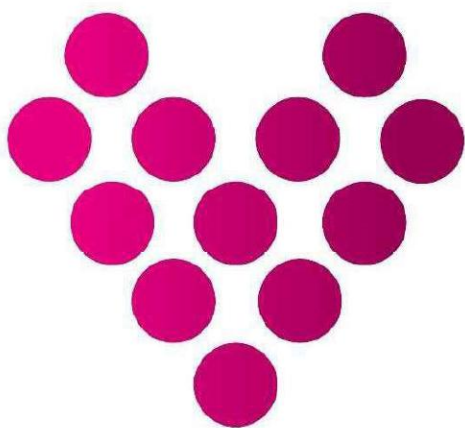




Dartford and Gravesham
NHS Trust

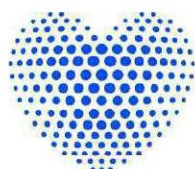


VALLEY

HOSPITAL CHARITY

SUPPORTING HEALTHCARE

Annual Report & Accounts
2022/23



MEMBER OF
**NHS
CHARITIES
TOGETHER**

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Valley Hospital Charity - Annual Report 2022/23

1. Background to Valley Hospital Charity

Valley Hospital Charity (VHC) is the working title of the *Dartford and Gravesham NHS Trust Charitable Fund* which has been registered with the Charity Commission since November 1995 - Charity number: 1050861. Its corporate trustee, Dartford and Gravesham NHS Trust (DGT), with its headquarters based at Darent Valley Hospital in Dartford Kent, offers a comprehensive range of acute services, with a bed-base of c550, to around 400,000 people in North Kent and South East London. The Trust's operational priorities in 2022 – 23 were to:

- provide high quality, safe patient services
- deliver financial sustainability and efficiency
- strengthen operational efficiency and effectiveness
- promote excellent education and personal development
- proactive partner engagement

Since October 2013, the Trust has provided a number of services at Queen Mary's Hospital, Sidcup, and Radiology at Erith and District Hospital. In addition, the Trust provides services in Gravesham community Hospital in Gravesend as well as a number of community locations across our population.

DGT are part of the Kent and Medway Integrated Care System (ICS) which brings together health and social care partners across Kent. Its vision is to be a leader in health, working with partners, of which we are one, to make Kent and Medway a great place to live and where people lead longer, healthier and happier lives.

VHC actively fundraises and produces its annual report as a dual-purpose document to meet the requirements of the SORP FRS 102 but also to be used as part of the fundraising document. This means that the trustee's annual report can be distributed with the accounts or as a free-standing document. Therefore, the Charity includes summary financial statements in its annual report.

2. Who we are: our objectives and activities

Dartford and Gravesham NHS Trust Charitable Fund (Registration No. 1050861) with the working title of *Valley Hospital Charity* (VHC) has the following charitable objects:

*FOR ANY CHARITABLE PURPOSE OR PURPOSES RELATING TO THE
NATIONAL HEALTH SERVICE*

With the generosity of our donors and supporters we fundraise to:

- Buy the latest medical equipment to offer the best available care to our community in their locality;
- Enhance the Hospital environment for our patients, making it welcoming and comfortable;
- Provide the little extras that can mean so much to a patient's stay in hospital.

In addition, charitable funds have been used to:

- Fund innovative research;
- Support staff training, development and wellbeing.

The Charity is funded by donations and/or legacies received from patients, their relatives, and fundraising from the general public, businesses, staff and grant making organisations.

Individuals, companies and grant-giving organisations that make donations and fundraise in support of VHC do so in the knowledge that their gift is received and managed in accordance with best practice and charity law. In making grants, we follow our *Grants Policy* and direct funds towards particular thematic designated funds in line with the wishes of patients and staff and make grants where they tell us they are most needed.

Our Mission

To enhance patient care at Dartford and Gravesham NHS Trust by engaging the community, patients, their families and staff to support their Hospitals through fundraising and volunteering.

VISION: *To offer world class patient care at Dartford and Gravesham NHS Trust.*

OUR VALUES:

As a corporate trustee model NHS Charity, we share the values of our NHS Trust:

- **Care with compassion** - care of patients is our first concern
- **Respect and dignity** - treating everyone fairly with respect and dignity
- **Striving to excel** - providing the highest quality of service
- **Professional standards** - accountable for the highest standard of care
- **Working together** - to deliver the best possible outcomes for our patients.

Our values



The Charity is managed day to day by the Fundraising and Voluntary Services Team with oversight from a volunteer Charity Management Board and a Charitable Funds Committee attended by Trust Directors (including Finance) and chaired by a Non-Executive.

At the annual joint Charitable Funds Committee/Charity Management Board meeting in February 2023 a new 3 Year Charity Strategy was adopted which will work towards achieving five goals to ensure a successful and respected charity. We will:

- Raise charitable income to enhance patient care and staff wellbeing; priorities of Dartford and Gravesham NHS Trust.
- Build new relationships with corporate bodies, community groups, trusts and foundations, educational institutions and individuals which are diverse and inclusive and representative of the patients the Trust serves.
- Develop new and attractive fundraising events and initiatives that appeal to our existing supporter base and engage new supporters to take part and fundraise for us.
- Provide a high level of customer service that celebrates our donors, demonstrates charity best practice and encourages repeat giving to create lifetime supporters.

- Build the Charity brand online, externally and internally with Trust staff.

We continue to be in awe of the generosity we receive from our local community, patients and their families. With the support from individuals, groups, companies and our dedicated NHS staff we will continue to enhance patient care through these difficult economic times.

3. What we have achieved: highlights from the activities undertaken in the year

- We are delighted to have supported Dr Jheeta, Consultant Paediatrician, in the development of the Asthma website '**Wheeze**' which was funded by our Lollipop Fund and provides vital information to our young patients living with Asthma and their families. <https://wheeze.dgt.nhs.uk/>
- Through our **Christmas Appeal** we were able to provide small gifts to all inpatients (approx. 500) who had to spend Christmas in our hospital, and small toys for children visiting our Emergency Department over the festive period.
- Our Little Buds Fund purchased the video laryngoscope needed for our Special Care Baby Unit's participation in the **SurfON - New national multi-centre randomised controlled trial (RCT)** which is trying to determine how best to treat breathing problems in babies born two to six weeks early. <https://npeu.ox.ac.uk/surfon/sites/surfon-champions>
- **Award Winning Safeguarding Training** - We were the first NHS Trust to have pioneered virtual reality simulations within our safeguarding training. The Lollipop Fund purchased the original 12 VR headsets in 2020 and funded a further 12 headsets in 2022 to expand the Safeguarding training.
- We held our inaugural **Charity Golf Day** at Redlibbets in Ash, which was well supported with 14 teams of 4, and held a raffle, an auction and had corporate sponsorship.
- A **new 3 Year Charity Strategy** was launched in February 2023 to help steer us through the post-pandemic charity landscape and the cost of living crisis.
- We won £0.5k 1st Prize in the December **Asda Foundation Green Token Scheme** vote.
- During the year, the Director of Wellbeing and Community Engagement, with oversight of the Staff Wellbeing Fund, stepped down and the interim Head of Fundraising & Voluntary Services became the Fund Manager, in a new role in the People Directorate from September 2022. The previous **Head of Fundraising & Voluntary Services** returned from secondment and resumed the post. The Staff Wellbeing Fund continues to offer initiatives to support staff physical and mental health.
- On Thursday 19 January 2023 we held our first in-person **Support Evening** since the pandemic. We welcomed donors to Darent Valley Hospital to hear about the great work being carried out by our Paediatric Team, supported by Valley Hospital Charity's Lollipop Fund, to benefit sick children from babies to teens, with presentations from a number of Nurse Specialists.
- We received **three legacies** in 2022/23, £200 from the Will of the Late Margot Hine, £2,000 from the Late Lilian Jean Boon and £77,756 from the Late Raymond Thompson. These generous gifts-in-wills have supported our grant making potential.

4. NHS Charities Together Grants

Covid Emergency Appeal Grant – Stage 1: Distribution 3

We continued to spend NHS Charities Together Stage 1: Covid Emergency Appeal grant in the delivery of the Sickle Cell Parent Support Group. The focus of Distribution 3 funding was to support projects which addressed those disproportionately affected by Covid19, namely people from Black, Asian and minority ethnic communities.

Covid Emergency Appeal Grant – Stage 3: Recovery

The development of a permanent internal wellbeing area was finished in September 2022. The project, funded with £53,000 from the Recovery Grant, was located on Level 4, the administration floor of Darent Valley Hospital, as the original identified area was reprioritised as a vaccination hub. Staff and volunteers are able to relax on new furniture and improvements to the environment. The Junior Doctors mess that was meant to be incorporated in the new permanent wellbeing space, had to remain where it was but benefitted from a new kitchen and furniture for doctors to relax on breaks as needed.

Development Grant

In 2022/23 NHS Charities Together launched their Development Grant with the goal to *'empower the NHS charity sector to be high performing, effective and impactful.'* Each member charity had been allocated £35,000; £5,000 was retained to cover the cost of membership fees for two calendar years (£2.5k for 2022 £2,500 for 2023). Member charities could then apply for the remaining £30,000 to spend on three out of eight key themes identified by NHS Charities Together and Bayes Business School and rated against their self-assessment business tool. We applied in December 2022 and were notified of our success and received the *restricted* grant funding in February 2023 to support the following areas:

- Governance – Training and Reporting (£4k)
- Culture – Multi-lingual leaflet production (£1k)
- Communication and Marketing – New CRM System, Banners and promotional videos (£25k)

Future Grants

The Charity will continue to monitor grant opportunities from NHS Charities Together, and provide the required update reporting on existing grant rounds in the coming financial year.

Grant Case Study: Sickie Cell Parent Support Group



Caption: Young sickle cell patient undergoing cannulation ready for blood transfusion.

Sickle Cell disease is particularly common in people with an African or Caribbean family background. We had a newly established Sickie Cell Parent Support Group run by our Sickie Cell Nurse in our Children's Outpatients Department and a parent lead that provides a huge benefit to patients and their families living with this condition. They have been working with families to create tailored care plans to manage each individual patient's needs, helping families overcome cultural barriers to accessing health care and financial support - the impact of the pandemic had brought a number of families to their knees. Sickie Cell is classed as a disability and therefore most families are eligible for disability allowance.

The parent lead has been supporting families to make these applications and helping parents overcome the cultural stigma associated with having a child with a disability. Through Stage 1 Distribution 3 grant funding from NHSCT we have been able to support the group with running costs (engagement activities and promotional materials), and access educational resources and devices for these children who are in hospital receiving dialysis or in crisis in hospital or at home and spending long periods of time out of formal education which is widening developmental inequalities for these young people.

The money has helped purchase child friendly reclining transfusion chairs to create a day clinic where patients can come in to a less clinical child friendly space.

5. How we funded our work, our achievements and performance

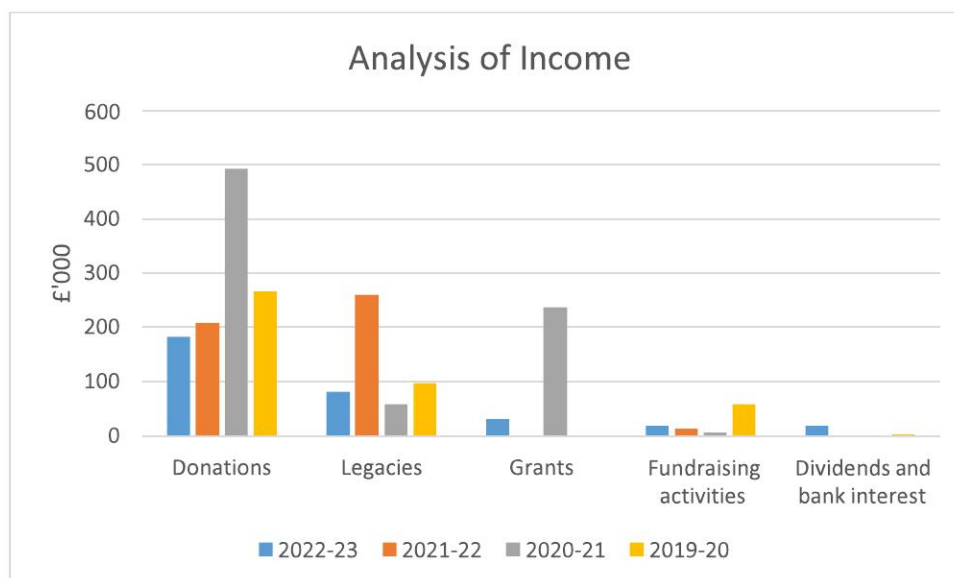
The following figures are taken from the full audited accounts as at 31 March 2023, if more details are required please refer to the full accounts. This part of the trustee's annual report comments on key features of those accounts. In this section, we firstly explain how we raised the money and then how we spent it.

Money received £329k – Money spent - £447k

Our income level was lower than in 2021/22 and reflective of a number of factors. We are in a difficult financial climate after coming out of the pandemic when we saw such public generosity, and we received a large legacy of £238k in the previous financial year, which significantly raised our income level.

Money received: sources of funds

The chart below shows our main sources of income over the past four years. Our largest source of income in 2022/23 was from donations from the public, which includes corporate donations, followed by legacy income. We also received a significant amount of interest on our charitable balance of £19k this year due to the increase in interest. Previous year had been negligible.



Donations from the public (£182k) – voluntary donations from patients, the public, community groups and corporate supporters was our biggest source of income in 2022/23. Donations mainly come through online through our own website and third party sites such as Justgiving.

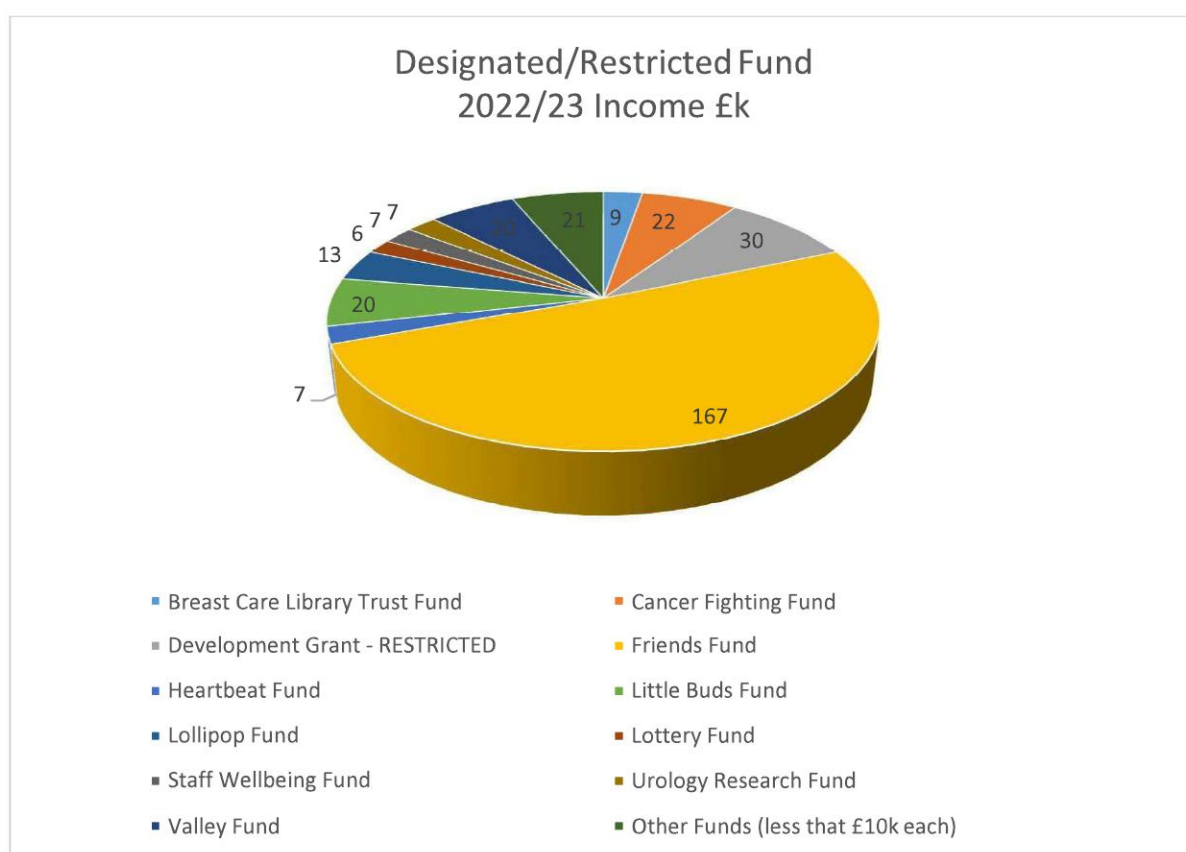
Legacies and gifts-in-wills (£80k) – made up of three Legacies; £0.2k, £2k, and £78k. We are fortunate to be remembered each year by people in their will.

Grants from external organisations (£30k) – We are grateful to the NHS Charities Together for the Development Grant to spend on building the resilience of our Charity.

Money received: our designated/restricted funds

A number of our designated funds are classed as '*special funds*' and are public facing for donors who wish to give thematically. Our most popular funds are:

- **Cancer Fighting Fund** - to benefit the diagnosis and treatment of cancer at Darent Valley Hospital
- **Friends Fund** - money held for wards, stroke or any other small appeals.
- **Heart Beat Fund** - to benefit the Heart Centre.
- **Little Buds Fund** - for the special care of babies from conception to birth.
- **Lollipop Fund** - to benefit the treatment and care of babies and young children.
- **Silver Birch Fund** - to benefit all elderly patients who attend DVH and all staff working in that area.
- **Staff wellbeing Fund** - to benefit staff wellbeing
- **Valley Hospital Fund** - to benefit all areas where there is no specific fund.



Our public facing '*special funds*' are overseen by the Head of Fundraising and Voluntary Services and the Charity Management Board. The remaining funds, also known as '*Directorate*' or '*Separate funds*,' are allocated a Fund Manager from their department or division who knows the service, and can best advise on how charitable funds can be used meaningfully within their department.

Gifts-in-Kind

During the year, particularly at Christmas time, we received a number of gifts-in-kind. This included toys and patient gifts from Bluewater Christmas Appeal, Dartford Lions, Bexley and Sidcup Lions, John Lewis, Asda Greenhithe, Emerson Park, Vidafresh, Dunelm, UKCG, Haberdashers Crayford, Starbucks, Old Gravesendians Rugby Club, South Darenth Coop

and Dartford Borough Council to name but a few. The equivalent monetary value was approx. £9k.

Future Income

We anticipate donations from the public and legacies to remain our highest income streams in the coming year. NHS Charities Together is planning an awareness campaign promoting leaving a legacy or gift-in-will to an NHS charity and we will look to support this campaign.

We will look to differentiate between corporate support and general public support in 2023/24 annual report to further develop our approach and monitor our success in working with the business sector and making the most of CSR commitments.

We will continue to deliver tried and tested fundraising events that appeal to our existing supporters and deliver a good yield, and invest in new initiatives to attract new audiences.

Corporate Case Study: Balfour Beatty



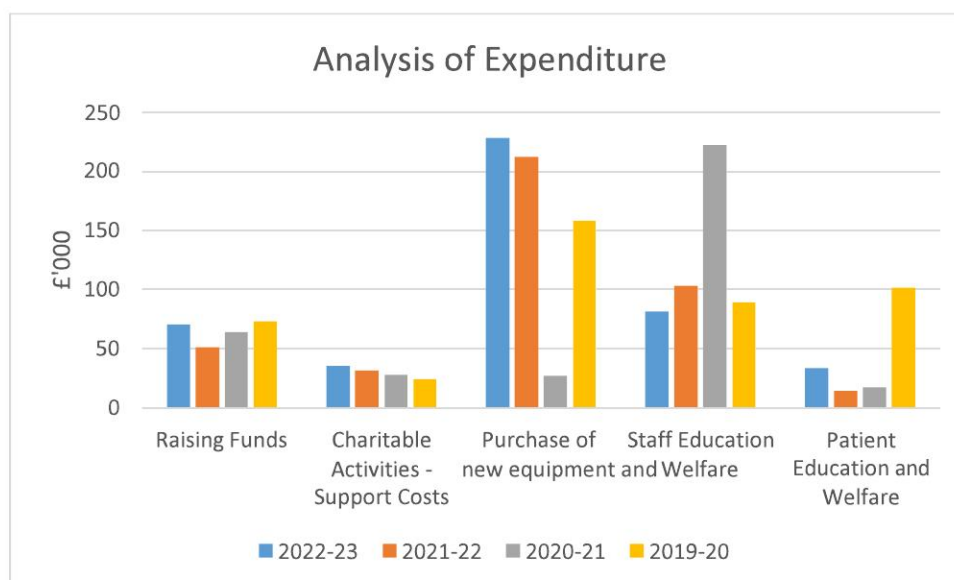
As part of their Corporate Social Responsibility (CSR), employees from Balfour Beatty kindly gave their time in December 2022 to sell our Charity Christmas Draw tickets to members of the public in the main entrance of Darent Valley Hospital as part of our wider Christmas Appeal fundraising. This helped us buy small gifts for our patients who had to spend Christmas in our Hospital, and further volunteers supported wrapping presents so they were presented nicely to our wards to distribute.

Income growth will be dependant of the length of the cost of living crisis, and the engagement we receive from colleagues at the Trust and the community around the NHS 75 anniversary in July 2023. We have consciously chosen to launch a new Lollipop Appeal in the coming year to benefit our designated fund the supports sick children from babies to teens. This became depleted after spending over £80k on grants in paediatrics over the last 12 months. We know paediatrics is an area that people are eager to support; we have spoken to a number of schools in preparation of NHS75 around fundraising activities, and it will be relatable to have the young people supporting other young people experiencing ill health.

We are receiving a lot of unsolicited support through a general rise in awareness of our charity. With the investment from the Development Grant to help us create promotional charity videos and new resources we hope this increased publicity will grow income further.

6. Money spent: what we spent our money on

As the chart below shows, our largest area of spend was on the purchase of new equipment.



We increased charitable spending in 2022/23 to ensure the money raised for our beneficiaries was reaching our intended patients and staff through identified projects; some highlighted in this report.

During the year, the Charity supported over 40 projects through charity grants, examples include:

Purchase of new equipment (£228k)

- Accuvein Handheld Vein Viewing System x 3 (£12.3k) to support cannulation of patients by the Children's Hospital at Home Team, in Radiology and the Phlebotomy Department in Outpatients at Queen Mary's Hospital.
- Mechanical CPR (£8.7k) in the Heart Centre in Darent Valley Hospital.
- Spirometry Lung Functions Device (£3k) for the Paediatric Respiratory Service.
- Life Start System (£19k) a smaller resuscitator to support preterm babies.
- Unique Cerebral Function Monitor (£14.6k) to support emergencies where a baby has been short of oxygen.
- Virtual Reality Safeguarding Headsets (£9k) as the first NHS trust to have pioneered virtual reality simulations within our safeguarding training.
- Sonosite SII Ultrasound machine with probes (£34.3k) to support children with difficult vascular access for administering critical lifesaving drugs and resuscitation fluids.

- Storz CMAC video laryngoscope with Miller 2 blade (£13.7k) to reduce failure intubations leading to significant compromise/collapse of critically unwell children.
- Breast Pumps x 17 (£34k) by allowing the mother of admitted babies to continue to express so she can maintain her milk supply and continue to feed expressed breast milk.

Patient Education and Welfare (£33k)

- Headache Service (£0.2k) Patient Procedure Leaflets.
- Distraction equipment (£0.5k) for adolescents with mental health needs.
- Resource for SEREN Connect (£2.3k) support young people and young adults living with Type 1 diabetes.
- vCreate (£6k) Secure video messaging system for the Special Care Baby Unit.

Staff Education and Welfare (£18k)

- Oral Care Simulator Advanced (£3.2k) mouth care training so that all nursing staff can carry out efficient mouth care.
- Trauma Informed Care Workshop (£1k) which seeks to understand and respond to the impact of trauma on people's lives.
- World Sepsis Day Materials (£0.2k) to inform staff of the signs to look out for.

Support Costs (£35k) – this includes an Audit fee of £5k and monthly cross charges from Finance for managing the accounts during the financial year.

Raising Funds (£70k) – this includes our membership subscriptions: Run for Charity (where we access a number of our challenge events), and other fees associated with putting on events in 2022/23 such as Wing Walks Company, Discover Adventure (Lands End to John O'Groats cycle ride, London to Paris Cycle ride) places in Asics 10k and London Landmarks Half Marathon. Our charity's promotional costs, such as our charity website licence, our fundraising materials and our charity tops for events are built-in. In addition, a proportion of the Head of Fundraising post is funded by the Charity.

Staff Case Study: DVH Frontliners



Caption: DVH Frontliners after they completed the Tough Mudder in September 2022.

'When A&E comes together to raise funds for a cause, we don't mind getting our hands dirty! Bringing all that we have to participate in Tough Mudder, a grueling 5K course with 15 daunting obstacles to overcome.'

A team of nine clinicians from our Emergency Department, self-named 'DVH Frontliners' braved the Tough Mudder London South 5k route on Saturday 24 September raising 5k route that included an ascent three stories high, vertical climb walls, electroshock therapy, a giant ice bath and a lot of mud. The Team cheered each other on to cross the finishline together.

7. **Performance against objectives**

We spent £377k on our charitable objectives in 2022/23.

We adhere to the NHS Standard Operating Procedures (SOP) using the NHS Trust procurement process which focuses on value for money and using trusted suppliers; where necessary obtaining three quotes when we are spending over £15k.

We ensure that we provide a VAT Exemption certificate when spending in line with our charitable objects so we do not pay VAT on charitable purchases where possible to ensure our donor money goes further.

To ensure the money is well spent, applications for grants include questions about the objectives, impact, and success criteria for the proposed project. Successful grant applicants are asked to provide feedback on the benefits that have been realised from the grant by presenting back to the Charity Management Board and providing images and a write up to include in Charity/Trust communications.

We ask Fund Managers who have more than £5k in their fund to submit a spending plan before each Charitable Funds Committee meeting so these can be reviewed and ensure funds raised do not sit there but are soon to be making a difference to the medical care and treatment of patients.

Case Study: SurfON - New national multi-centre randomised controlled trial (RCT)



Caption: Dr Hemant Ambulkar and DGT's SurfON Trial team.

We are pleased to announce that Darent Valley Hospital has been registered as one of the sites for a new national multi-centre randomised controlled trial (RCT), SurfON. RCT are regarded as gold standard to determine the efficacy and safety of a treatment. The study is being led by the Trust's Principal Investigator, Consultant Neonatologist and Paediatrician, Dr Hemant Ambulkar.

Despite the assumption that infants born between 34-38 weeks' gestation have respiratory maturity, approximately 30-40% of these infants are admitted to the neonatal unit with respiratory problems and many are diagnosed with Respiratory Distress Syndrome (RDS). Recent studies have shown that this group of infants' experience more respiratory problems in childhood and impaired lung function. Long term respiratory morbidity is an ongoing burden for families as well as healthcare providers. Further evidence suggests these problems persist even during adolescence and adulthood. The current practice of conventional treatment results in delay leading to worsened severity, ventilator need and prolonged intensive care need and hospital stay.

The SurfON trial is comparing surfactant treatment (which is rarely used), against conventional treatment to ascertain which is the best method in treating these late preterm infants. This study not only looks at the length of hospital stay, respiratory problems and ventilator need but also looks at mother infant separation, effects on breast feeding, maternal length of hospitalisation, future hospital attendances and healthcare costs.

Dr Hemant Ambulkar said: "I am extremely grateful to parents who have helped us in starting the journey of this trial in DVH by agreeing to contribute to this very high-quality research.

My team members consisting of Dr Bharath Gowda, Sister Kathy Woods, registrars, nurses from Walnut ward as well as the Research department, have been extremely enthusiastic and supportive of this study."

The Trust hopes that this treatment will lead to better outcomes for the babies and their families and is grateful to supporters of the Valley Hospital Charity's Little Buds Fund for purchasing the video laryngoscope equipment needed for the trial.

8. Our fundraising practices

The Head of Fundraising and Voluntary Services is a Certified Full Member of the Chartered Institute of Fundraising (MCIOF(Cert)). Membership confirms abidance to the Chartered Institute of Fundraising Code of Conduct, certification confirms completion of the CIOF accredited Certificate in Fundraising Management qualification, and full membership confirms over 5 years of experience in fundraising.

Charity staff organise fundraising events and co-ordinate, recognise and celebrate the activities of our supporters both internally and externally. The Charity does not use professional fundraisers or involve commercial participators.

There have been no complaints about fundraising this year.

The Charity is expecting to register with the independent Fundraising Regulator in the coming financial year to ensure donor confidence and fundraising best practice.

Donor Case Study: The Ball Family



Caption: John Ball and family presenting the Scalp Cooler to Pine Therapy Unit in October 2022.

Whilst receiving chemotherapy treatment at Darent Valley, Christine Ball choose to use one of the scalp cooling machines provided on the Pine Therapy Unit, having read how it was an effective way of combating hair loss during treatment. For Christine this meant an opportunity to regain some self-control, maintain her looks, and have a more positive attitude towards her treatment. Christine never lost her hair and talked about raising awareness and helping to raise funds to purchase scalp cooling machines for others.

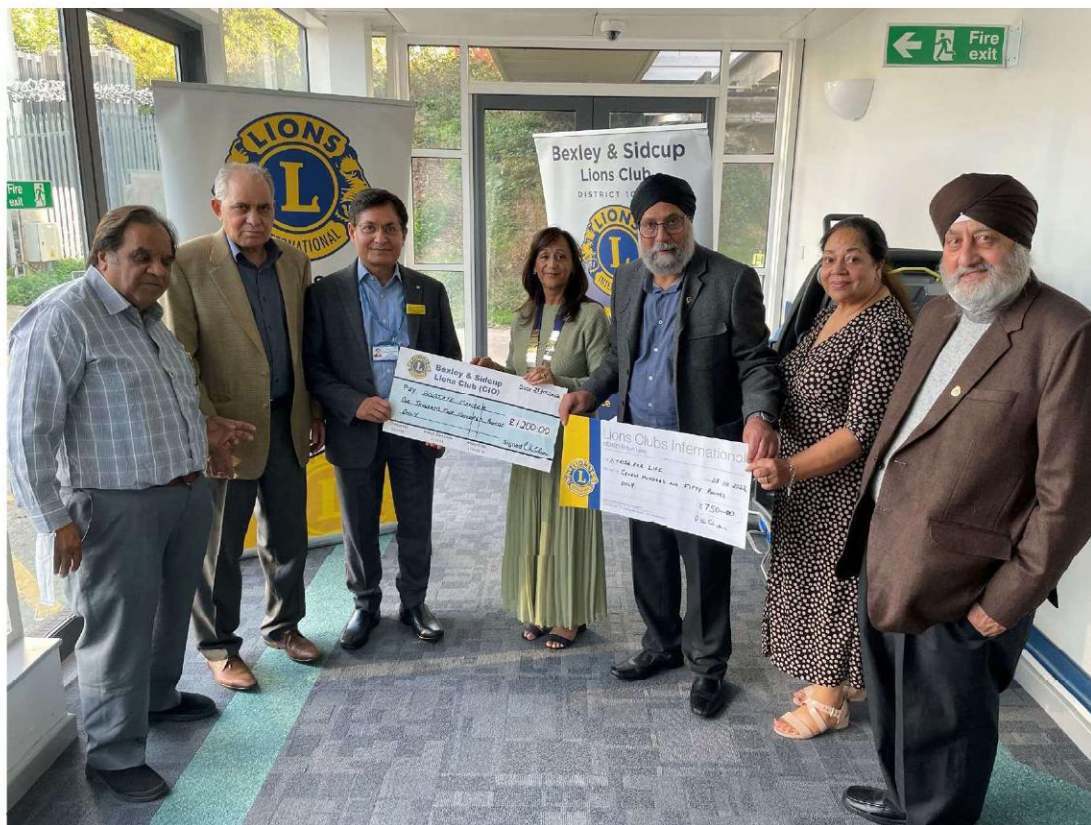
Sadly, Christine lost her brave fight against Cancer and passed away on 13 February 2020, aged just 58. During 2021/22 in the build up to what would have been Christine's 60th birthday, husband John and his family decided to hold a series of fundraising events, including a 370-mile virtual bike ride to Maryport in Cumbria (where Christine was born), a cup-cake sale, a charity day, head shave event, sponsored runs and finishing with a charity ball. John and his family raised awareness and over £11k, enough to purchase a double Paxman Scalp Cooler Machine, with a configuration of caps and all accessories.

A huge thank you to John and his family and all who supported them. We are extremely grateful for this equipment to improve the care for future patients; and a lovely way to celebrate Christine's life.

9. Our fundraising performance

During the year the total donations, grants, legacies and income from fundraising (shown as trading activities in the accounts) came to £329k. Our income is almost back to pre-pandemic levels, although we are still in the midst of a cost of living crisis.

Community Case Study: Bexley and Sidcup Lions



Caption: Bexley and Sidcup Lions presenting cheques to Prof. Madaan in November 2022.

Lions President Parmjit Chana and her colleagues presented two cheques; a fantastic £0.8k for the Stride4 Life Walk/Cancer Fighting Fund and an amazing £1.2k for Prostate Cancer Research.

Professor Madaan, Consultant Urological Surgeon & Lead Cancer Clinician at Darent Valley Hospital gave the Lions a tour of the Poplar Unit and expressed his profound thanks for the wonderful support the Bexley and Sidcup Lions continue to give our Cancer services over many years.

We held our first physical Stride4Life sponsored walk event since the stepping down of the Stride4Life volunteer committee, and the pandemic. The Committee, chaired by Joan Warwick MBE, was driven by Joan's passion and that of her family and friends that in memory of Joan's husband John who died from Bowel Cancer. They delivered the walk and the family fun day for 14 years and it was a hard act to follow and delivered £6k.

Just before the return of the previous Head of Fundraising and Voluntary Services from secondment, the interim post holder delivered a new Charity Golf Day in September 2022 that was well received with staff members and public alike taking part, with 14 teams on the

day; this raised £5k. The timing of the change of staffing affected the lead-time of the Christmas Draw which raised £1k less than the year before.

In 2023/24, we will review our plans and be flexible to move quickly on opportunities that present themselves, and agree to discontinue events and fundraising initiatives where the resources invested do not deliver an acceptable return on investment.

We benchmark our fundraising activity with our peers through NHS Charities Together annual member submission and monitor the comparative success of campaigns and overall fundraising cost to income ratios.

10. What we plan to do with your donations: our future plans

With the launch of the new 3 Year Charity Strategy our focus for the coming financial year will be:

1. Invest in new technologies and services so patients can access clinical expertise and treatment within our hospitals, without needing to join long specialist waiting lists and travel to London and beyond.
 - Following the procurement of a new MRI scanner, fund integrated play equipment that supports young patients to have successful non-general anaesthetic MRI scans, meaning reducing travel to London.
 - Introduce more equipment to support critical care in the high dependency paediatric unit.
 - Purchase a mobile Sensory Unit to be used in the Children's Resources Centre (children's outpatients) to distract children from uncomfortable but necessary diagnostic and medical treatment.
2. Improve the environment in our hospitals to make them welcoming for outpatients and comfortable for inpatients and their visitors.
 - Develop a Dementia Friendly Sensory Garden
 - Improve the environment in Pine Therapy, the Chemotherapy Unit, for its Cancer patients who undergo long infusion treatments.
 - Increase the environment in the birthing unit with a number of wall murals.
3. Support staff wellbeing projects to ensure our employees and volunteers are in the best health, physically and mentally, to provide care to our patients.
 - The Corporate Trustee recognises the impact unexpected financial hardship can have on physical and mental wellbeing. The Staff Wellbeing Fund has supported staff with Grocery vouchers to afford the basics when experiencing short-term financial hardship.
 - Provide training and resilience workshops to help strengthen the workforce.

Our operational priorities in Year 1 2023/24 look to ensure growth and sustainability into the future:

- Gain funding to deliver a Dementia Sensory Garden
- Steward major donor to point of giving
- Position more donor recognition boards to recognise Legacy giving
- NHS75 – Engagement with schools and community groups
- Work with Corporate to progress grant application
- Support Charity of the Year relationships

- Continue to develop and offer a calendar of events to new and existing audiences
- Launch a new Lollipop appeal to increase charitable income for children's services
- SORP recommended donor focussed Annual Report
- New donor database
- Share a wealth of case studies to demonstrate the impact of charitable spend
- Develop short charity promo film for socials
- Establish monthly supporter eNewsletter
- Look to develop Charity Champion role

Our enablers are:

- Development Grant
- Small but dedicated team

School Case Study: Haberdashers Crayford Academy



Caption: Haberdashers Crayford Academy students delivering gifts and cards in December 2022.

The wonderful students from Haberdashers' Crayford Academy let their creative duties flow, designing over 125 cards for patients and holding an internal fundraiser to raise over £100 in cash, and bringing bags of children's toys for the children on Willow Ward.

11. How we manage the money

Grant requests are submitted to the Charity via an online form on our charity website. Applications are invited from any member of staff at any time with sign off from their line manager. They are asked to answer a series of questions that relate to the grant criteria,

defined by the Charity's objects and the public benefit test. These are collated and applicants are invited to present at the next bi-monthly Charity Management Board meeting. Here the grant requests are discussed, looking at for quality, public benefit and value for money, and where appropriate are approved in principle. The recommendations are shared with the Charitable Funds Committee for ultimate approval.

The Charity has a Grants Policy that was last reviewed in March 2022 to reflect this process.

12. Our reserves policy

The Charity does not currently enter into future commitments and so has not created any formal reserves; however, it does have enough within its funds to continue to pay a proportion of the costs of the Head of Fundraising and Voluntary Services. There is enough money held on account within the funds to ensure that other costs, such as audit fees, are covered. Other spending activities are only authorised when full funding is available.

13. Trustee arrangements

Dartford and Gravesham NHS Trust is the sole Corporate Trustee of the Charity. However, its Board of Directors acts as the agent of the Trust. Board membership as at year-end 2022-23 is shown below, with in-year changes are detailed below.

Name	Role
Jonathan Wade (v)	Chief Executive (Appointed 1 September 2022)
Tom Clarke (v)	Medical Director (Appointed 1 September 2022)
Siobhan Callanan (v)	Chief Nurse
Guy Dentith (v)	Chief Finance Officer (Appointed 1 September 2022)
Alexandra Bode-Tunji	Chief People Officer
Bas Sadiq	Director of Improvement
Tori Harrison	Chief Operating Officer (Appointed 9 January 2023)
Peter Coles (v)	Trust Chair
Lynn Gladwell (v)	Non-Executive Director and Chair of the Charitable Funds Committee
Gill Jenner (v)	Non-Executive Director and Chair of the Workforce Committee
David Ahmad (v)	Non-Executive Director and Chair of the Audit Committee
Suzanne O'Brien (v)	Non-Executive Director and Chair of the Finance Committee
Steve Wilmshurst (v)	Non-Executive Director and Chair of the Quality and Safety Committee and Remuneration Committee

(v) – donates a voting member of the Board

Name	Change to the Board
Louise Ashley (v)	Chief Executive (1 April – 31 August 2022)
Ian O'Connor (v)	Chief Finance Officer (1 April – 4 September 2022)
Steve Fenlon (v)	Medical Director (1 April – 31 August 2022)

All Directors and Non-Executive Directors signed a self-Declaration of Interest. The NHS Code of Accountability requires that all Board members declare any personal or business interest which may influence, or may be perceived to influence, their judgement. The declarations made also encompass any such interests held by any person connected to him/her, such as spouses/partners. These have been made available to the auditors.

In 2010, the Board of Directors of Dartford and Gravesham NHS Trust established and authorised a committee, the Charitable Funds Committee, to oversee the management of the Charitable Fund on its behalf. The Charitable Funds Committee met three times during 2022-23 (28 June 2022, 25 October 2022 and 28 February 2023). The Chairman of the Charitable Funds Committee reports the minutes of each Charitable Funds Committee meeting to the Trust Board, highlighting any matters that require Board attention or action.

NHS England (NHSE) appoints Non-Executive Directors of the Trust Board. Executive Directors of the Board are appointed via the Trust's recruitment procedures. Members of the Trust Board and the Charitable Funds Committee are not individual trustees under Charity Law but act as agents on behalf of the Corporate Trustee. As part of their induction programme, new Executive and Non-Executive Directors of Dartford and Gravesham NHS Trust are made aware of their responsibilities as Board members of the corporate trustee of Dartford and Gravesham NHS Trust Charitable Fund.

The Charitable Funds Committee members as at year-end 2022-23 were:

Lynn Gladwell	Non-Executive Director (Chair)
Jonathan Wade	Chief Executive
Guy Dentith	Chief Finance Officer
Tori Harrison	Chief Operating Officer
Sally George	Head of Fundraising and Voluntary Services
Susan Oake	Finance Manager
Jane Burr	Trust Secretary
Djafer Erdogan	Assistant Director of Finance

In addition, the Charity Management Board, a sub-committee of the Charitable Funds Committee, met every two months during the year. The minutes of the Charity Management Board are received by the Charitable Funds Committee (and vice versa).

14. Our staff and advisors

The Chief Finance Officer has particular responsibility to:

- ensure that spending is in accordance with the objects and priorities agreed by the Charitable Funds Committee and the Board
- that the criteria for spending charitable monies are fully met; that full accounting records are maintained
- that devolved decision-making or delegated arrangements are in accordance with the policies and procedures set out by the Board on behalf of the Corporate Trustee.

Fundraising for the charity is supported by the Head of Fundraising and Voluntary Services, a proportion of their costs are charged to the Charity.

The Board of Directors, on behalf of the sole Corporate Trustee, employed the following professional advisers during the year:

Auditors:

KPMG LLP
15 Canada Square
Canary Wharf
London
E14 5GL

Bankers:

Co-operative Bank plc
London and South East Business Centre PO Box 2790
80 Cornhill
London
EC3V 3RD

NatWest Bank plc
3rd Floor
280 Bishopsgate
London
EC2M 4RB

Fraud advisor:

TIAA Ltd
Artillery House
Fort Fareham
Newgate Lane
Fareham
PO14 1AH

How to contact us

The charity office and principle address of Valley Hospital Charity is:

Darent Valley Hospital
Darenth Wood Road
Dartford
Kent
DA2 8DA

For fundraising queries please contact:

Sally George – Head of Fundraising and Voluntary Services
dgn-tr.fundraising@nhs.net
01322 428256

15. Key management personnel remuneration

The board of the corporate trustee and the trust fund director comprise the key management personnel of the charity as they are in charge of:

- directing and controlling the charity
- running and operating the charity on a day-to-day basis.

Dartford and Gravesham NHS Trust's (DGT) board members are either executive members who are employees of DGT or non-executive members who are remunerated in accordance with the DGT constitution. None of the board members are specifically paid in relation to the Charity, they give of their time freely. The Charity pays a proportion of the Head of Fundraising post and a cross charge from a proportion of the Charity Finance Manager role.

16. Risk analysis

Aligned with the Trust's own risk management procedures, all areas of spend and commitments are reviewed regularly. There are procedures in place to review the investment policy and to ensure that both spending and firm financial commitments remain in line with income.

Guidance is provided to Fund Managers to support reporting on their funds to the Charitable Funds Committee (which includes a declaration of compliance with the guidance).

17. Future levels of income

The Charity is reliant on voluntary donations to allow it to make charitable grants to benefit the patient care at Dartford and Gravesham NHS Trust. If income falls, then the charity will not be able to make as many grants or enter into longer term financial commitments.

The 3 Year Charity Strategy aims to increase income by increasing the Charity's visibility, building our supporter base and longer term sustainable growth.

We expect to apply for a further NHS Charities Together grant in 2023/24 but this is a competitive process. The Charity will continue to deliver a range of fundraising 'products' with focusing on low-risk, low resource income streams whilst the Charity weathers the cost of living crisis.

The income growth will be supported by increased investment into fundraising.

18. Wider networks

The Charity is an active member of NHS Charities Together (NHSCT), which boasts 100% membership of NHS charities across Great Britain and Northern Ireland. NHSCT is a membership organisation providing peer support, as well as an independent registered charity, and grant funder. We currently attend two NHSCT special interest groups; South East Region of which the Head of Fundraising and Voluntary Services is co-Chair, as well as a Finance and Governance group.

As part of the South East Region for NHSCT we are responsible for deploying a Stage 2 Community Partnerships grant of £802k within Kent and Medway, with Medway Hospital Charity acting as lead coordinator and holder of the grant funds. This funding will support two projects for the next 18 months; a new dental service for Rough Sleepers and Emerge Advocacy whose volunteers are specialists in supporting young people attending A&E because of self-harm or suicide attempt.

Related parties

Dartford and Gravesham NHS Trust is the corporate trustee of the Charity and the grants the Charity administers benefit the patients and staff of the NHS Trust – they are therefore related parties.

Dartford and Gravesham NHS Trust makes a number of clerical and transaction services available to the charity. The services provided by Dartford and Gravesham NHS Trust are administrative and financial services.

None of the members of the Dartford and Gravesham NHS Trust board or parties related to them has undertaken any transactions with the charity or received any benefit from the charity in payment or kind.

19. Our relationship with the wider community

Throughout the year the Fundraising and Voluntary Services Team have attended a number of schools, colleges and universities in the promotion of the Charity and volunteering opportunities at the Trust. We remain well supported as Charity of the Year by local Golf Clubs, Lions Clubs, Rotary and Freemasons, and local business.

We strive to attract and engage with a diverse range of charity supporters and volunteers to reflect the community we serve. We want to ensure their voices are heard, and to encourage colleagues to take part in its fundraising activities, and actively apply for grants to benefit their areas, their teams and patients they serve.

We continue to be in awe of the generosity we receive from our local community, patients and their families. With the support from individuals, groups, companies and our dedicated NHS staff we will continue to enhance patient care through these difficult economic times.

20. Volunteers

The Trust offers volunteering opportunities to anyone aged 17 and over and we are delighted to be seeing a continued increase in our volunteer numbers since the pandemic; currently we have 118 active volunteers that cover a variety of roles that include:

- Meet and Greeters – located at the main entrance or in other departments, these volunteers give patients and visitors directions and escort them through the hospital
- Dementia Buddies – who support patients with Dementia and other cognitive impairments
- Chaplaincy Volunteers – who offer spiritual, religious, pastoral and practical support to patients of all beliefs
- Patient Feedback Volunteers – who promote and support the collection of patient feedback via the Friends and Family Test
- Pets As Therapy (PAT) Volunteers – who provide company to patients on wards/departments with their dogs
- Valley Park Radio Volunteers – who present or help behind the scenes to deliver live and pre-recorded radio shows to patients through the hospital radio station

Volunteering is mutually beneficial, while the hospital staff and patients benefit from the time, enthusiasm and skills that each volunteer brings to their role, a volunteer can gain valuable knowledge and experience in a healthcare setting, and enjoy the social interaction with patients and staff.

Our volunteers also are great champions for the Charity, often fundraising themselves to support the wider work aims for the Fundraising and Voluntary Services Team they sit under.

In accordance with the SORP, due to the absence of any reliable measurement basis, the contribution of these volunteers is not recognised in the accounts.

DARTFORD AND GRAVESHAM NHS TRUST CHARITABLE FUND

FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31 MARCH 2023

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Statement of Trustee's Responsibilities in respect of the Trustee's annual report and the financial statements

Under charity law, the trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and regulations. The trustees are required to prepare the financial statements in accordance with UK Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland.

The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for that period.

In preparing these financial statements, generally accepted accounting practice requires that the trustees':

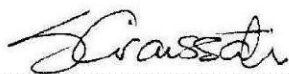
- Selects suitable account policies and then apply them consistently;
- makes judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards and the Statement of Recommended Practice FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements;
- states whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements;
- assesses the charity's ability to continue as a going concern, disclosing as applicable, matters related to going concern ; and
- uses the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations, or have no realistic alternative to do so.

The trustees are required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping accounting records which are sufficient to show and explain the charity's transactions and disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trustees to ensure that, where any statements of accounts are prepared by them under sections 132(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision.

They are responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error, and have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the financial and other information included on the charity's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By Order of the Trustees

Chair.....

.....Date..... 7th December 2023

Trustee.....

.....Date..... 7th December 2023

Independent auditor's report to the Trustees of Dartford and Gravesham NHS Trust Charitable Fund

Opinion

We have audited the financial statements of Dartford and Gravesham NHS Trust Charitable Fund ("the charity") for the year ended 31 March 2023 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows and related notes, including the accounting policies in note 1.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with UK accounting standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland*; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ("ISAs (UK)") and applicable law. Our responsibilities are described below. We have fulfilled our ethical responsibilities under, and are independent of the charity in accordance with, UK ethical requirements including the FRC Ethical Standard. We believe that the audit evidence we have obtained is a sufficient and appropriate basis for our opinion.

Going concern

The trustees have prepared the financial statements on the going concern basis as they do not intend to liquidate the charity or to cease its operations, and as they have concluded that the charity's financial position means that this is realistic. They have also concluded that there are no material uncertainties that could have cast significant doubt over its ability to continue as a going concern for at least a year from the date of approval of the financial statements ("the going concern period")

In our evaluation of the trustees' conclusions, we considered the inherent risks to the charity's business model and analysed how those risks might affect the charity's financial resources or ability to continue operations over the going concern period.

Our conclusions based on this work:

- we consider that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate:
- we have not identified, and concur with the trustees' assessment that there is not, a material uncertainty related to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for the going concern period.

However, as we cannot predict all future events or conditions and as subsequent events may result in outcomes that are inconsistent with judgements that were reasonable at the time they were made, the above conclusions are not a guarantee that the charity will continue in operation.

Fraud and breaches of laws and regulations – ability to detect

Identifying and responding to risks of material misstatement due to fraud

To identify risks of material misstatement due to fraud (“fraud risks”) we assessed events or conditions that could indicate an incentive or pressure to commit fraud or provide an opportunity to commit fraud. Our risk assessment procedures included:

- Enquiring of management and inspection of policy documentation as to the Charity's high-level policies and procedures to prevent and detect fraud, as well as whether they have knowledge of any actual, suspected or alleged fraud.
- Reading Charitable Fund Committee minutes
- Using analytical procedures to identify any unusual or unexpected relationships.

We communicated identified fraud risks throughout the audit team and remained alert to any indications of fraud throughout the audit.

As required by auditing standards, we perform procedures to address the risk of management override of controls, in particular the risk that management may be in a position to make inappropriate accounting entries. On this audit we do not believe there is a fraud risk related to revenue recognition because of the low value, high volume homogeneous nature of the Charity's revenue and there not being incentives for management to manipulate their reported performance because there is a low level of committed expenditure and reserves are only committed where they are available to be spent.

We performed procedures including:

- Identifying journal entries to test based on risk criteria and comparing the identified entries to supporting documentation. These included those journals posted to unusual account combinations.

Identifying and responding to risks of material misstatement due to non-compliance with laws and regulations

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general sector experience and through discussion with the directors and other management (as required by auditing standards), from inspection of the Charity's regulatory and legal correspondence and discussed with the directors and other management the policies and procedures regarding compliance with laws and regulations.

We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit.

The potential effect of these laws and regulations on the financial statements varies considerably.

Firstly, the Charity is subject to laws and regulations that directly affect the financial statements, including financial reporting legislation (including related charities legislation) and we assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

Whilst the Charity is subject to many other laws and regulations, we did not identify any where the consequences of non-compliance alone could have a material effect on amounts or disclosures in the financial statements.

Context of the ability of the audit to detect fraud or breaches of law or regulation

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it.

In addition, as with any audit, there remained a higher risk of non-detection of fraud, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations.

Other information

The trustee is responsible for the other information, which comprises the Trustee's Annual Report. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or, except as explicitly stated below, any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether, based on our financial statements audit work, the information therein is materially misstated or inconsistent with the financial statements or our audit knowledge. Based solely on that work:

- we have not identified material misstatements in the other information;
- in our opinion the information given in the Trustee's Annual Report is consistent with the financial statements; and
- in our opinion those reports have been prepared in accordance with the Charities Act 2011.

Matters on which we are required to report by exception

Under the Charities Act 2011 we are required to report to you if, in our opinion:

- the charity has not kept adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- We have not received all the information and explanations we require for our audit.

Trustee's responsibilities

As explained more fully in their statement set out on page 28, the trustee is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view; such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and using the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue our opinion in an auditor's report. Reasonable assurance is a high level of assurance, but does not guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

A fuller description of our responsibilities is provided on the FRC's website at www.frc.org.uk/auditorsresponsibilities

The purpose of our audit work and to who we owe our responsibilities

This report is made solely to the charity's trustee, as a body, in accordance with section 144 of the Charities Act 2011 (or its predecessors) and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustee, as a body, for our audit work, for this report, or for the opinions we have formed.



Dean Gibbs

for and on behalf of KPMG LLP, Statutory Auditor

Chartered Accountants

KPMG LLP

15 Canada Square, Canary Wharf, London, E14 5GL

2 January 2024

The accounts of the Dartford and Gravesham NHS Trust Charitable Fund.

FOREWORD

These Charitable Fund accounts have been prepared by the Trustees under the Charities Act 2011.

The NHS Trust is the corporate trustee of the Charitable Fund under paragraph 16c of Schedule 2 of the NHS and Community Care Act 1990

The Dartford and Gravesham NHS Trust Charitable Funds is registered with the Charity Commission and includes funds in respect of Dartford and Gravesham NHS Trust's Hospital.

MAIN PURPOSE OF THE FUNDS HELD ON TRUST

The main purpose of the Charitable Fund held on trust is to apply income for any charitable purpose relating to the National Health Service wholly or mainly for the services provided by the Dartford and Gravesham NHS Trust.

Chair.....

Date..... 7th December 2023

Trustee.....

Date..... 7th December 2023

Statement of Financial Activities for the year ended 31 March 2023

	Note	Unrestricted Funds £000	Restricted Funds £000	2022-23 Total Funds £000	2021-22 Total Funds £000
Income and endowments from:					
Donations and legacies	3	262	0	262	466
Grants	3	0	30	30	0
Other trading activities	4	18	0	18	13
Dividends & bank interest		19	0	19	0
Total incoming resources		299	30	329	479
Expenditure on:					
Raising funds		70	0	70	51
Charitable activities:					
Purchase of new equipment	5	251	0	251	232
Staff education and welfare	5	88	1	89	113
Patient education and welfare	5	37	0	37	15
Total resources expended		446	1	447	411
Net movement in funds		(147)	29	(118)	68
Reconciliation of Funds					
Total funds brought forward		1,036	0	1,036	968
Total Funds carried forward		889	29	918	1,036

The notes at pages 37 to 41 form part of these accounts.

There have been no transfers and no gains/losses on investment assets.

One restricted development grant was awarded in March 2023 for £30k with expended resources of £1k; all other incoming resources and resources expended are derived from continuing operations and are unrestricted.

Balance Sheet as at 31 March 2023

	Notes	Unrestricted £000	Restricted £000	Total at 31 March 2023 £000	Total at 31 March 2022 £000
Current Assets					
Receivables	9	10	0	10	6
Prepayments	9	14	0	14	18
Cash and cash equivalents	9	941	29	970	1,042
Total Current Assets		965	29	994	1,066
Current Liabilities					
payables: Amounts falling due within one year	10.1	76	0	76	28
Net Current Assets		889	29	918	1,038
Total Assets less Current Liabilities		889	29	918	1,038
payables: Amounts falling due after one year	10.2	0	0	0	2
Total net assets or liabilities		889	29	918	1,036
Funds of the Charity					
Income Funds:					
Funds	11	889	29	918	1,036
Total Funds		889	29	918	1,036

The accompanying notes at pages 37 to 41 form part of these financial statements

The financial statements on pages 33 to 41 were approved by the Trustee on 24th October 2023 and signed by:

Chair..........Date 7th December 2023

Trustee..........Date 7th December 2023

Statement of Cashflow for the year ended 31 March 2023

	2022-23	2021-22
	Total	Total
	Funds	Funds
	£000	£000
Cash Flows from Operating Activities		
Net movement in funds	(118)	68
(Increase)/Decrease in Trade and Other Receivables	0	18
(Decrease)/Increase in Trade and Other Payables	<u>46</u>	<u>(45)</u>
Net cash (used in) by Operating Activities	(72)	41
Change in cash and cash equivalents in the reporting period	<u>(72)</u>	<u>41</u>
NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS	(72)	41
Cash and Cash Equivalents at Beginning of the Period	1,042	1,001
Cash and Cash Equivalents at year end	<u>970</u>	<u>1,042</u>

Notes to the Accounts

Note 1 Principal Accounting Policies

(a) Basis of preparation

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The Trust constitutes a public benefit entity as defined in FRS 102.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The trustees consider there are no material uncertainties about the Trust's ability to continue as a going concern.

The accounts (financial statements) have been prepared on a going concern basis which the Trustees consider to be appropriate for the following reasons:

- The business model of the charity is such that its charitable activities are limited to those which it has sufficient funds to support from the excess of funding received over the costs of administering the charity.
- The charity therefore has no specific commitments and no committed costs beyond its fixed costs of operation which are detailed in note 5.
- The Trustees have reviewed the cash flow forecasts for a period of 12 months from the date of approval of these financial statements which indicate that the charity will have sufficient funds to meet its liabilities as they fall due for that period.
- The Trustees have also considered the implication of COVID-19 on these cash flow forecasts and consider that as a result of its operating model explained above, even if no further funding is received in the 12 month period, the charity has sufficient cash reserves to pay all committed costs.
- Consequently, the Trustees are confident that the charity will have sufficient funds to continue to meet its liabilities as they fall due for at least 12 months from the date of approval of the financial statements.

(b) Structure of funds

Unrestricted funds comprise those funds which the Trustee is free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds, where the donor has made known their non binding wishes or where the Trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor.

(c) Income

All Income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations, are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period. Gifts in kind are valued at estimated fair market value at the time of receipt.

Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/ executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognisable stock exchange, recognition is subject to the value of the gift being reliably measureable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Grants are recognised as income where the grant money has been received and the performance-related conditions have been met. The other condition of income recognition – probability and reliability of measurement, will have been met on receipt of the grant.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

(d) Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity accounts are prepared in accordance with the accruals concept. All expenses including support cost and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to notes 5 to 8.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to statutory audit and legal fees.

Governance costs and support costs relating to charitable activities have been apportioned based on percentage of total expenditure for each category for the year.

- (g)** Expenditure on raising funds are those costs attributable to generating income for the charity, other than those costs incurred in undertaking charitable activities or the costs incurred in undertaking trading activities in furtherance of the charity's objects. The costs of generating funds represent fundraising costs together with investment management fees and certain legal fees. Fundraising costs include expenses for fundraising activities and costs from the related party, Dartford and Gravesham NHS Trust, to pay the salary of the Hospital's fundraising lead.

(h) Expenditure on charitable activities

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the charity. These costs comprise direct costs and an apportionment of overhead and support costs as shown in notes 5 to 8.

(i) Donated services and gifts in kind

The value of donated services and gifts in kind provided to the charity is recognised in the statement of financial activities at their value to the charity as determined by the trustee, in the period in which they are receivable, and where the benefit is both quantifiable and material.

2 Related party transactions

The charity has made revenue and capital payments to Dartford and Gravesham NHS Trust, which is the Corporate Trustee of the charity, the Directors of the NHS Trust are responsible for managing the Charitable Funds and the names of the directors are listed on page 2 of the Annual Report

Neither the Corporate Trustee nor any member of the NHS Trust Board has received honoraria, emoluments or expenses in the year and the Corporate Trustee has not purchased trustee indemnity insurance.

Dartford and Gravesham NHS Trust was a creditor with a balance owed of £48k.

3	Donations and legacies	2023	2022
		Total	Total
		£000	£000
	Donations	182	207
	Legacies	80	259
	Grants	30	0
		<u>292</u>	<u>466</u>

In 2021-22 the charity received a large legacy for £238,457

4	Other trading activities	2023	2022
		Total	Total
		£000	£000
	Stride4Life	6	6
	Training Course income	3	3
	Xmas Draw	3	4
	Golf Day Income	5	0
	Market Event Income	1	0
		<u>18</u>	<u>13</u>

5 Analysis of charitable expenditure

The charity undertook direct charitable activities and made available grant support to Dartford and Gravesham NHS Trust in support of a range of charitable activities.

	Grant funded activity	Support costs	Total
	£000	£000	£000
Purchase of new equipment	228	23	251
Staff Education and Welfare	81	8	89
Patient Education and Welfare	33	4	37
Total	<u>342</u>	<u>35</u>	<u>377</u>

The Support costs have been apportioned by calculating the percentages of total spend over the various expenditure headings.

6 Analysis of grants

Grants are made to the Dartford and Gravesham NHS Trust and the Corporate Trustee operates a scheme of delegation, through which all funded activity is managed by fund managers responsible for the day to day disbursements of their funds, in accordance with the directions set out by the trustees in charity standing orders and financial instructions. During the reported period the charity made grants to individuals facing hardship due to the cost of living crisis. The Total cost of making grants is disclosed in the activity analysis on the face of the Statement of Financial Activities. The grants received by the beneficiaries for each category of charitable activity are disclosed in note 5.

7 Transfers between funds

There have been no transfers between funds .

8 Audit costs

The auditors remuneration of £5k (2022: £5k) related solely to the audit with no other additional work being undertaken.

9 Analysis of current assets

	2023	2022
	Total	Total
	£000	£000
Receivables	10	6
Prepayments	14	18
Cash and cash equivalents	<u>970</u>	<u>1,042</u>
Total	<u>994</u>	<u>1,066</u>

Receivables represents donations owed at the year end which the the charity had been notified in writing, of both the amount and the settlement date.

10 Liabilities**10.1 Analysis of current liabilities**

	2023	2022
	Total	Total
	£000	£000
Accruals	7	8
Payables	<u>69</u>	<u>20</u>
Total	<u>76</u>	<u>28</u>

10.2 Analysis of non-current liabilities

	2023	2022
	Total	Total
	£000	£000
Accruals	<u>0</u>	<u>2</u>
Total	<u>0</u>	<u>2</u>

11 Analysis of charitable funds

The Trust has analysed material designated fund balances as set out below:

Fund Name	Fund Balance brought forward	Incoming Resources	Outgoing Resources	Fund Balances carried forward
	£	£	£	£
Breast Care Library Trust Fund	6,579	9,427	585	15,421
Cancer Fighting Fund	192,804	21,845	28,118	186,531
Cardiology Training Fund	18,329	0	1,861	16,467
Diagnostics Fund	12,082	0	675	11,407
Friends Fund	215,477	166,719	158,283	223,913
Heartbeat Fund	264,731	6,975	32,506	239,199
Little Buds Fund	87,652	19,942	74,911	32,683
Lollipop Fund	13,612	13,350	16,086	10,877
Lottery Fund	8,239	5,897	626	13,510
Staff Wellbeing Fund	149,217	6,712	113,310	42,620
Urology Research Fund	24,994	6,700	3,582	28,113
Valley Fund	1,766	20,204	2,120	19,850
Other Funds	41,234	21,374	13,873	48,735
Total designated Funds	1,036,716	299,145	446,536	889,326
Development Grant - RESTRICTED	0	30,000	1,200	28,800
Total restricted funds	0	30,000	1,200	28,800
TOTAL FUNDS	1,036,716	329,145	447,736	918,126

Other funds are all less than £10k.

Accident & Emergency Unit - to benefit staff and patient in Accident and Emergency
 Adult Medicine Fund - to benefit both staff and patients through staff education, resources and equipment
 Breast Care Library Trust Fund - to benefit staff Breast Care
 Cancer Fighting Fund - to benefit the diagnosis and treatment of cancer at Darent Valley Hospital
 Cardiology Training Fund - to benefit both staff and patients through staff education, training and research
 Development Grant Fund - to empower the NHS charity sector to be high performing, effective and impactful
 Diabetes Centre Education Fund - to benefit staff and patients through purchase of Literature and equipment and staff training
 Diagnostic Fund - to benefit staff in Pathology
 Friends Fund - money held for wards, stroke or any other small appeals.
 Gynaecology Fund - to benefit staff and patients within Obstetrics & Gynaecology
 Haematology Study Fund - to benefit both staff and patients through staff development, resources and equipment
 Heart Beat Fund - to benefit the Heart Centre.
 Intensive Therapy Unit Education & Training Fund - to benefit staff through training and education and to benefit both staff and patients in ITU through the purchase of equipment
 Little Buds Fund - for the special care of babies from conception to birth
 Lollipop Fund - to benefit the treatment and care of babies and young children
 Lottery Fund - to benefit all staff and patients of DVH
 Maternity Fund - to benefit all staff and patients from pregnancy to birth
 Neonatal Fund - to benefit both staff and patients through staff development, resources and equipment
 Neurology Trust Fund - to benefit staff through education and support in Neurology
 Outpatients - to benefit outpatients department
 Pharmacy Fund - to enable staff members to attend seminars and courses and to provide equipment for the pharmacy department
 Resuscitation Fund - to support staff training and the purchase of training equipment
 Silver Birch Fund - to benefit all elderly patients who attend DVH and all staff working in that area
 Sponsor a Brick Fund - to benefit staff and patients through the purchase of bricks
 Staff wellbeing Fund - to benefit staff wellbeing
 Surgery Fund - to benefit staff through training and purchase of equipment
 Training & Income for Dieticians Fund - to benefit staff through training and courses
 Urology Education Fund - to benefit staff through training and purchase of equipment
 Urology Research Fund - to benefit staff and patients through research and development
 Valley Hospital Fund - to benefit all areas where there is no specific fund