

DARTFORD AND GRAVESHAM NHS TRUST CHARITABLE FUND

England & Wales · Charity number 1050861

Details

Other names	VALLEY HOSPITAL CHARITY, YOUR NHS HOSPITAL CHARITY - DARENT VALLEY, QUEEN MARY'S AND ERITH DISTRICT HOSPITAL
Status	Registered
Legal form	Other
Registered	1995-11-20
Register	View on the Charity Commission register

Contact

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Activities

Objects: FOR ANY CHARITABLE PURPOSE OR PURPOSES RELATING TO THE NATIONAL HEALTH SERVICE

Activities: The charity aims to provide support to the Trust by the following means: Patient expenditure - small items of equipment etc not normally provided by or in addition to the normal nhs provision. Staff expenditure - motivation of staff , by improving staff facilities and above what would normally be provided by the NHS Capital equipment - purchases of equipment not normally provided by NHS

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Human Resources, Provides Services
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives
- **Who:** The General Public/mankind

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£664,155	£364,081	£1,152,068	0
2024-03-31	£317,448	£383,579	-	-
2023-03-31	£329,145	£447,736	-	-
2022-03-31	£479,299	£410,811	-	-
2021-03-31	£795,053	£358,692	£968,228	0

Trustees

Name	Role	Appointed
Dartford and Gravesham NHS Trust		1995-10-20

Linked charities

- WEST HILL HOSPITAL GENERAL FUND (1050861-1)
- JOYCE GREEN HOSPITAL GENERAL FUND (1050861-2)
- GRAVESEND AND NORTH KENT HOSPITAL GENERAL FUND (1050861-3)
- JAMIE STYLES MEMORIAL FUND (1050861-4)
- SPECIAL CARE BABY UNIT (1050861-5)
- INTENSIVE THERAPY UNIT (1050861-6)
- HEARTBEAT (1050861-7)
- ACORN CHILDREN'S CANCER APPEAL (1050861-8)

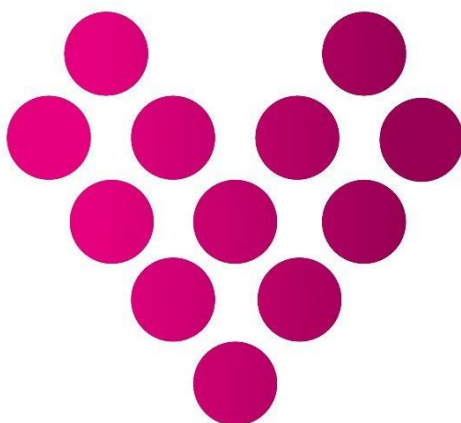
DARTFORD AND GRAVESHAM NHS TRUST CHARITABLE FUND

England & Wales - Charity number 1050861

Accounts



Dartford and Gravesham
NHS Trust



VALLEY

HOSPITAL CHARITY
SUPPORTING HEALTHCARE

Annual Report & Accounts
2024/25



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Valley Hospital Charity - Annual Report 2024/25

1. Background to Valley Hospital Charity

Valley Hospital Charity (VHC) is the working title of the *Dartford and Gravesham NHS Trust Charitable Fund* which has been registered with the Charity Commission since November 1995 - Charity number: 1050861. Its corporate trustee, Dartford and Gravesham NHS Trust (DGT), with its headquarters based at Darent Valley Hospital (DVH) in Dartford Kent, employs approximately 4500 staff, and offers a comprehensive range of acute services, with a bed-base of c550, to around 400,000 people in North Kent and South East London. The hospital building is run as part of a Private Finance Initiative (PFI) which means the building is owned by a private sector company, in our case, The Hospital Company (Dartford) Limited, and DGT leases the building. DVH has inpatient beds and specialties that include day-care surgery, general surgery, trauma and orthopaedics, cardiology, maternity and general medicine.

DGT launched its 'Next Chapter' strategy in April 2024 to take us to 2030 with the four strategic pillars:

1. Journey to Outstanding
2. Joy at Work
3. Smart and Sustainable Care
4. Healthy Local People

With clear operational objectives; *One Team for the best care and health of our communities:*

- provide high quality, safe patient services
- deliver financial sustainability and efficiency
- strengthen operational efficiency and effectiveness
- promote excellent education and personal development
- proactive partner engagement

For over a decade, DGT has provided a number of services at Queen Mary's Hospital, Sidcup, and Radiology at Erith and District Hospital. The services provided by the Trust at Queen Mary's Hospital (QMH) include elective inpatient and day surgery and outpatient services in general surgery, urology, orthopaedics, gynaecology, medicine and paediatrics, in addition to diagnostics and therapies. Oxleas NHS Foundation Trust is responsible for the buildings at Queen Mary's and Erith and District hospitals and DGT works closely with them and the other provider organisations operating from these sites.

DGT also provides services in Gravesham Community Hospital in Gravesend and a number of community locations across our population. This has also been further extended with the addition of the Community Diagnostic Centre on the Livingstone Hospital site and more recently, the transfer of the Urgent Treatment Centre (UTC) at Gravesend Hospital in the latter part of the year. Both of which will help us to support the increase in demand as a result of the exceptional growth of our population which is set to grow by 35,000 within 5 years and by 55,000 within 10 years.

DGT are part of the Kent and Medway Integrated Care System (ICS) which brings together health and social care partners across Kent. Its vision is to be a leader in health, working with partners, of which we are one, to make Kent and Medway a great place to live, and where people lead longer, healthier and happier lives.

VHC actively fundraises and produces its Annual Report as a dual-purpose document, to meet the requirements of the SORP FRS 102, but also to be used as a fundraising document. This means that the Trustee's Annual Report can be distributed with the accounts or as a free-standing document. Therefore, the Charity includes summary financial statements in its annual report.

2. Who we are: our objectives and activities

Dartford and Gravesham NHS Trust Charitable Fund (Registration No. 1050861) with the working title of *Valley Hospital Charity* (VHC) has the following charitable objects:

FOR ANY CHARITABLE PURPOSE OR PURPOSES RELATING TO THE NATIONAL HEALTH SERVICE

With the generosity of our donors and supporters we fundraise to:

- Buy the latest medical equipment to offer the best available care to our community in their locality;
- Enhance the Hospital environment for our patients, making it welcoming and comfortable;
- Provide the little extras that can mean so much to a patient's stay in hospital.

In addition, charitable funds have been used to:

- Fund innovative research;
- Support staff training, development and wellbeing.

The Charity is funded by donations and/or legacies received from patients, their relatives, and fundraising from the general public, businesses, staff and grant making organisations.

Individuals, companies and grant-giving organisations that make donations and fundraise in support of VHC do so in the knowledge that their gift is received and managed in accordance with best practice and charity law. In making grants, we follow our *Grants Policy* and direct funds towards particular thematic designated funds in line with the wishes of patients and staff, and make grants where they tell us they are most needed.

Our Mission

To enhance patient care at Dartford and Gravesham NHS Trust by engaging the community, patients, their families and staff to support their Hospitals through fundraising and volunteering.

VISION: *To offer world class patient care at Dartford and Gravesham NHS Trust.*

OUR VALUES:

As a corporate trustee model NHS Charity, we share the values of our NHS Trust:



- **Care with compassion** - care of patients is our first concern
- **Respect and dignity** - treating everyone fairly with respect and dignity
- **Striving to excel** - providing the highest quality of service
- **Professional standards** - accountable for the highest standard of care
- **Working together** - to deliver the best possible outcomes for our patients.

The Charity is managed day to day by the Fundraising and Voluntary Services Team with oversight from a volunteer Charity Management Board (CMB) and a Charitable Funds Committee (CFC) attended by Trust Directors (including Finance) and chaired by a Non-Executive.

The 3 Year Charity Strategy was adopted in February 2023 and is working towards achieving five goals to ensure a successful and respected charity. We continue to:

- Raise charitable income to enhance patient care and staff wellbeing; priorities of Dartford and Gravesham NHS Trust.
- Build new relationships with corporate bodies, community groups, trusts and foundations, educational institutions and individuals which are diverse and inclusive and representative of the patients the Trust serves.
- Develop new and attractive fundraising events and initiatives that appeal to our existing supporter base and engage new supporters to take part and fundraise for us.
- Provide a high level of customer service that celebrates our donors, demonstrates charity best practice and encourages repeat giving to create lifetime supporters.
- Build the Charity brand online, externally and internally with Trust staff.

We are extremely grateful for the generosity of our patients and their families and the wider local community, groups, companies and our dedicated NHS staff who fundraise and donate to enhance patient care given by Dartford and Gravesham NHS Trust through our charity.

Donor Case Study: Paul Davis



Caption: Champagne Afternoon Tea held in memory of Diane Davis, hosted by her husband, Paul Davis at Crocken Hill Village Hall.

We were honoured to be asked to attend a charity fundraiser at Crockenhill Village Hall by Paul Davis in September 2024.

Paul's wife Diane was one of our amazing Meet & Greet Volunteers and every Wednesday would stand in the main entrance of the hospital offering a cheery smile and assistance to the patients and relatives arriving at Darent Valley Hospital (DVH).

Diane was always bright, bubbly and full of energy, and continued to Volunteer for as long as she could but sadly lost her battle with Cancer earlier this year. She is greatly missed by us all.

Paul was very keen to honour Diane's memory and decided he wanted to host a charity fundraiser in aid of our Cancer Fighting Fund. The event encompassed an afternoon tea, raffle & auction and raised a fantastic £1.5k to help other Cancer patients across Dartford & Gravesham NHS Trust.

We cannot thank Paul, Diane's family, friends and the residents of Crockenhill enough for their amazing kindness and generosity.

3. What we have achieved: highlights from the activities undertaken in the year

- We received our largest number and total gifted amount of Legacies in 2024/25. This totalled £445k over 5 gifts-in-Will, including from the Late Daphne Figg, the Late Geoffrey Jewiss, the Late Vera Bargery and the Late Jean Compton.
- Our Little Buds Fund, that benefits the special care of babies, was chosen by Cllr Andy Lloyd as one of his Mayors' Charities during his tenure as Mayor of Dartford 2024 – 25.

The Mayor and Mayoress visited the hospital and Walnut Ward to help promote our work and hosted a number of fundraising events during the year, including an Afternoon Tea, Curry Night and Cabaret, with his main fundraiser; Dinner and Dance, still to take place. The culmination of all his efforts will be via a cheque presentation at the Council Chamber in May 2025.

- We realised the dedicated charity space in the main entrance of DVH, to encourage patients, staff and visitors to find out more about the work of our charity, and how to get involved and donate, including the introduction of a contactless donation device.
- We purchased an Echo Simulator to help staff in our Echocardiography Team practice echocardiography; an ultrasound test to look at the structure and function of the heart. The simulator allows the trainee to perform the procedure risk free and thus decreases risk when performed on a patient.
- We refurbished two side rooms on the Special Care Baby Unit; Sky and Woodland, as Rooming in Rooms, to encourage parents to bond and build confidence whilst staying overnight with their baby around the clock, after possibly months in hospital care.
- We held our third Charity Golf Day; this time at Bearsted Golf Club on 4th October 2024. We had 8 teams of 4, and held a raffle and an auction and again our event saw a glorious sunny day. The event raised over £3.4k for our Friends Fund.
- In line with the Trust's Year 1 Plan the Charity was able to set up a new Research Fund with £100k to support research into health inequalities.
- In November 2024 we were invited to attend NHS Charities Together's high value donor thank you event at The Royal Society of Medicine. Grace Bolaji, Volunteer Sickle Cell Parent Support Group Lead, Alero Omaghomi, Lead Paediatric Haemoglobinopathy Clinical Nurse Specialist, and patient families Favour, Victory and David, Annabelle and her mum had previously been filmed talking about their experience of Sickle Cell and the support gained through the group and the laptops, funded by NHSCT, which ensured they could continue their education online during long period of absence from school, due to their condition.
- We have funded for a number of projects to support our patients in the community and outside our hospital walls. This includes the Cardiac Risk in the Young event (£8.5k) which also allowed us to promote our newly opened Clinical Diagnostic Centre, and supporting the Wellbeing4You programme which provides post-cancer holistic support led by our Psychosocial Lead at Eastgate Community Centre in Ebbsfleet. The Charity has also agreed funding to support our Cancer Services with the Systemic Anti-Cancer Therapy (SACT) Outreach project, delivering chemotherapy to low risk patients, offsite at the Manor Hotel in Gravesham.

4. NHS Charities Together Grants

We received no new NHS Charities Together grants in 2024/25 but are applying to the Innovation Challenge competitive grant round which launched 6 March, with a closing date of 6 May 2025, for submission of the Expression of Interest. We have been working up a collaborative project with Cyclopark Charity to benefit young patients of our Complications of Excess Weight Service (CEW). The DGT CEW regional service is the sole Tier 3 provider for young people in Kent and Medway, with strict eligibility criteria requiring a BMI at the 99.6th percentile or above and at least one additional complication of excess weight, such as fatty liver, diabetes, or sleep apnoea. We are looking to support this cohort with a tailored programme of movement delivered in the community at Cyclopark in Gravesend, Kent.

Community Case Study: Dartford Lions



Caption: Dartford Lions visit the Stroke Team in May 2024 to view the Tilt Table and previously purchased Thera Trainer to aid Stoke rehabilitation.

The Tilt Table (£1.8k) allows patients who haven't been able to stand, weight bear, or need strengthening to slowly and gently take weight on their legs and/or work on upper body mobility through physio activities whilst safely strapped on the tilt table. The table can move the patient from horizontal to upright, with staff slowly and carefully monitoring progress and gradient.

Dartford Lion's President Avtar Sandu said: *"The Bike and the Tilt machine are fantastic pieces of equipment that we know will be very well used and will make such a difference to the patients and their ability to come back to some sort of normality in their lives. We, The Dartford Lions Club, are very proud of all the support that is given to us by all the residents in raising these very needy funds and being able to help our local communities."*

Thank you to the Lions and all who support them. Sally George, Head of Fundraising and Voluntary Service said: *"We are extremely touched by all the support we have received from the Dartford Lions Club for our different departments and patient needs at Darent Valley Hospital. These latest purchases for our Stroke Unit will support our Stroke Physiotherapists in their work to improve the speed of recovery of our Stroke patients."*

5. How we funded our work, our achievements and performance

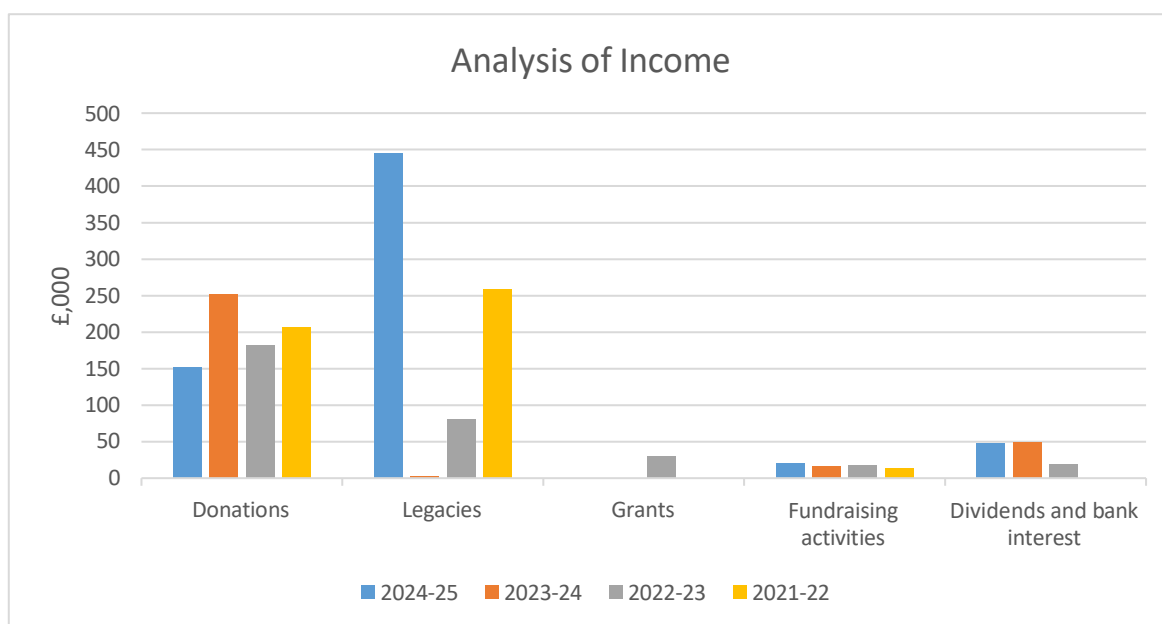
The following figures are taken from the Independent Examination of our accounts as at 31 March 2025, if more details are required please refer to the full accounts. This part of the trustee's annual report comments on key features of those accounts. In this section, we firstly explain how we raised the money and then how we spent it.

Money received £664k – Money spent - £364k

Our significantly increased income was due to a number of large legacies being received in year. Our expenditure level remained consistent on previous years as we continue to support DGT with charitable grants to purchase new equipment, and support a number of projects and services to benefit patients care.

Money received: sources of funds

The chart below shows our main sources of income over the past four years. Our largest source of income in 2024/25 was from Legacies of £445k, followed by donations from the community, which includes corporate donations and unrestricted grant income totalling £152k.



Legacies and gifts-in-wills (£445k) – made up of five gifts; £175k, £173.3k, £95k, £1k and £0.3k. We are delighted to see an increase in our legacy income in year, with the hospital, through the charity, being recognised for the care that it provides and for the benefit of future patients. We are due a final instalment from one of the estates, which has yet to be finalised, but have no other pending legacies that we are aware of, and therefore expect Legacy income to be significantly down in 2024/25. We are however, encouraged with the number of legacy enquiries we have had, and are aware of a number of legacies that have been pledged to us.

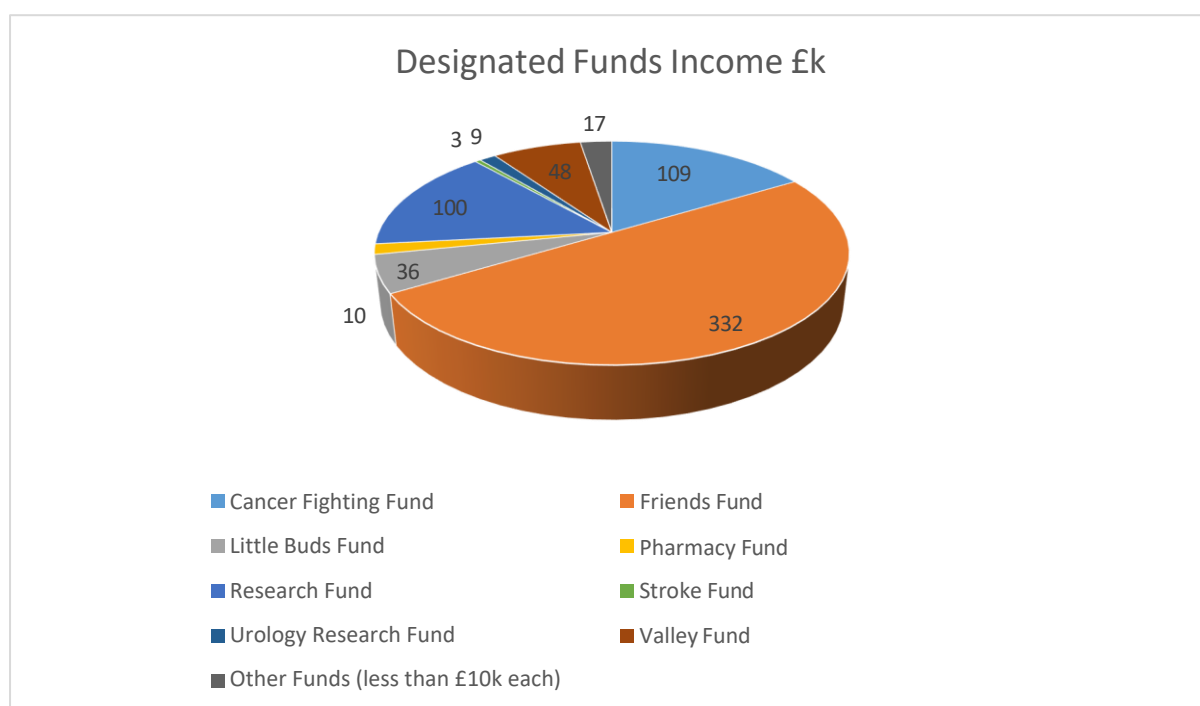
Donations from the public (£152k) – voluntary donations from patients, the public, community groups, corporate supporters and unrestricted grants continues to provide a significant proportion of our income in 2024/25. Many donations come through via our website, and is fundraised by our challenge event participants. This income was down compared to 2023/24. This is due to receiving a number of large donations from community groups last year that were key to some specific projects we were delivering (launch of Hyper Acute Stroke Unit (HASU) and new MRI installation), which boosted our income. The Head of Fundraising and Voluntary Services was seconded for 0.3 WTE to support neighbouring Kent and Medway NHS and Social Care Partnership Trust (KMPT) and this left reduced time to support both fundraising and volunteering.

Money received: our designated/restricted funds

We do not currently have any restricted funds.

A number of our designated funds are classed as '*special funds*' and are public facing for donors who wish to give thematically. Our most popular funds are:

- **Cancer Fighting Fund** - to benefit the diagnosis and treatment of cancer at Darent Valley Hospital
- **Friends Fund** - money held for wards, stroke or any other small appeals.
- **Heart Beat Fund** - to benefit the Heart Centre.
- **Little Buds Fund** - for the special care of babies from conception to birth.
- **Lollipop Fund** - to benefit the treatment and care of babies and young children.
- **Silver Birch Fund** - to benefit all elderly patients who attend DVH and all staff working in that area.
- **Staff wellbeing Fund** - to benefit staff wellbeing
- **Valley Hospital Fund** - to benefit all areas where there is no specific fund.



Our public facing '*special funds*' are overseen by the Head of Fundraising and Voluntary Services and the Charity Management Board. The remaining funds, also known as '*Directorate*' or '*Separate funds*,' are allocated a Fund Manager from their department or division who knows the service, and can best advise on how charitable funds can be used meaningfully, and in line with the charity's objects, within their department.

Gifts-in-Kind

The equivalent monetary value of our gifts-in-kind in year 2024/25 was £17.3k. These kind gestures are extremely appreciated in support of our fundraising efforts such as raffles, and to ensure the patients in our care, particularly over national holidays and special occasions, get to enjoy the festivities whilst in hospital, making the time more comfortable for our patient and less stressful for their families. These included from Matt Bignell, Primark Gravesend, Primark Bluewater, Haberdashers Crayford, Charlton Athletics, Puregym Crayford, Junior

Reds FC, George Joannou, Corinthians FC, Kent Fire and Rescue, Brands Hatch, Silverhand Estate, Jeremy Ward, Eagle Heights Bird Of Prey Centre, Dartford Funeral Care, Bonniebabi Ltd and the Bluewater Giving Tree amongst many others.

Future Income

We have submitted a Business Case to request some investment into the Charity Team to help us raise more money. 2024/25 saw a large proportion of legacy income, which was expected due to our awareness of a number of estates going through probate. We are particularly concentrating on grant income in the coming year, which will be a focus of the new fundraising resource.

Donations were down on last year, which although we can account for due to a few significant donations in 2023/24, we don't want this to become a trend so will be working to increase this through raising further awareness with new audiences.

Community Case Study: Rooming in Rooms



Caption: The Mayor of Dartford and Mayoress of Dartford, Cllr Andy Lloyd and his wife Diane, cut the ribbon on the 2 newly refurbished Rooming in Rooms on SCBU.

The Rooming in Rooms refurbishment project (£38.6k) led by Rebecca Law, Neonatal Sister, helped transform two side rooms, newly named Sky and Woodland, on SCBU to support families as they prepare to take baby home. With clinical staff just on the other side of the door, parents can spend a night or two in the homely environment, caring for their baby around the clock before they leave the Unit and get to ring the Little Buds bell!

Annette Pope, Neonatal Matron at Dartford and Gravesham NHS Trust, hosted the official opening event on the Unit:

“Having a baby on the neonatal unit can be extremely stressful. In addition to all the health concerns, parents can spend potentially months of nights away from their baby. Rooming in prior to discharge is a chance to gain confidence and ask any questions before the big step out of the door. We aim to create an environment that does not feel clinical, yet the nurses are just outside the door for any questions.

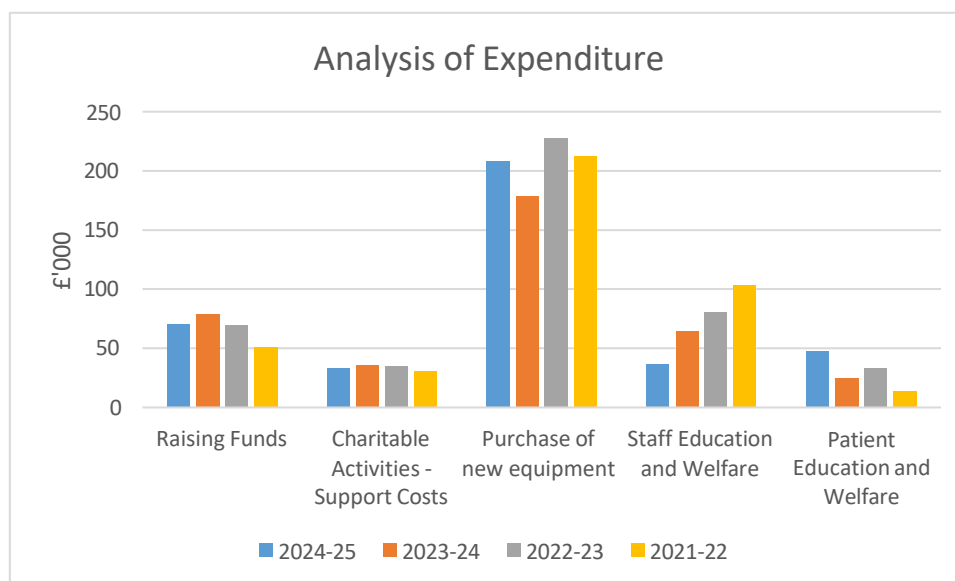
As a unit we would like to extend our thanks to our families for their feedback which has guided the refurbishment, and the team around us who supported this project. We would particularly like to thank the kindness and generosity of our Little Bud Fund donors as without them this would not have been possible.”

Temitope Sholanke, Kent, Surrey and Sussex Neonatal Operational Delivery Network Care Co-ordinator, was present at the official opening:

Each room is thoughtfully equipped with amenities that enable families to share meals together, reinforcing the sense of unity and togetherness. This initiative reflects a significant commitment to family-integrated care (FICare), which is established on Walnut Ward, and aims to enhance the overall experience for families during their journey through neonatal care.”

6. Money spent: what we spent our money on

As the chart below shows, our largest area of spend was on the purchase of new equipment.



During the year, the Charity supported over 57 projects through charity grants, examples include:

Purchase of new equipment (£208k)

- Portable Ultrasound (£3.8k) to support the Physio led Spasticity Service; it is gold standard to use an ultrasound when injecting Botulinum Toxin, to avoid blood vessels, nerves and improves accuracy on injecting into the correct muscles.
- Reminiscence Software, licences and tablets (£8.3k) to engage older adult patients, particularly those with Dementia, with nostalgic sights, sounds and activities.
- Chromebooks (£0.6k) for our young sickle cell patients to access online learning to ensure they are not unfairly academically disadvantaged due to their condition as they often miss school due to hospital admissions or being at home in pain crisis.
- 6 Recliner Chairs for Infusions (£8.1k) to enhance patients experience at our infusion clinics on Evergreen Ward.
- Tilt Table (£1.8k) to support Stroke rehabilitation services. This provides support, weight bearing for the patient, up to fully standing as they build up their strength.
- Portable Defibrillator (£3.9k) to support safe transfer between cardiac monitoring in the Heart Centre and the day ward.
- Safety Pods (£2.1k) to reduce violence and aggression directed at staff, patients and visitors, the pods have calming effect on patients, reducing stress and anxiety, as they create a hugging effect which feels safe and secure.

Patient Education and Welfare (£48k)

- Emergency clothing for adults (£1k) who have no clothing for dignified discharged.
- Cardiac Risk in the Young event (£8.5k) to carry out echocardiograms, preventative screening in 14 – 35 year olds, at the new Clinical Diagnostic Centre on the site of Livingstone Hospital. 100 young people were screened to detect any underlying cardiac conditions, to identify anyone at risk and prevent sudden cardiac death.

- Sleep Kits (£2k) to enhance the night-time experience of adult in-patients. We have been promoting the Goodnight Charter to both staff and patients and have seen very positive results.
- Keepsake Boxes (£0.4k) gifted to families where a loved one has passed away on ICU with unique and lovingly presented personal items.
- Daily Sparkle Activity Resources (£0.8k) provides good mental stimulation, reality orientation and reminiscence therapy, and is a good communication tool and supports varied pre occupation for Dementia patients.

Staff Education and Welfare (£37k)

- VR Immersive Safeguarding Training (£12k) gives the required staff an insight into domestic abuse during pregnancy and the potential effects that this has on the unborn child and helping them have a better understanding of the criteria that is met for a social care referral.
- Sophrology Session for Staff (£2.9k) to manage the challenges of work through focussing, breathing and relaxation methods.
- Bereavement Training Course (£1.5k) for our Chaplain to assist the Maternity Bereavement midwives with caring for the families of miscarriage and baby loss.
- New Born Anne Doll Manikin (£2.6k) to support life-saving training on the Special Care Baby Unit.

Support costs include an Independent Examination fee of £1k and monthly cross charges from Finance for managing the accounts during the financial year.

Raising Funds (£71k) – this includes our membership subscriptions: Run for Charity (where we access a number of our challenge events), and other fees associated with putting on events in 2024/25 such as skydives and zip lines. Our charity's promotional costs, such as our charity website and CRM system licence, Lottery Licence, Fundraising Regulator membership and our fundraising materials. In addition, a proportion of the Head of Fundraising post is funded by the Charity.

7. Performance against objectives

We spent £364k on our charitable objectives in 2024/25.

We adhere to the NHS Standard Operating Procedures (SOP) using the NHS Trust procurement process which focuses on value for money and using trusted suppliers; where necessary obtaining three quotes when we are spending over £15k.

We ensure that we provide a VAT Exemption certificate when spending in line with our charitable objects so we do not pay VAT on charitable purchases where possible to ensure our donated income goes further.

Through our internal grant application process we ask a number of questions to ensure the money is well spent; project objectives, expected impact, cost savings and scope of the proposed project. Successful grant applicants are asked to provide feedback on the benefits that have been realised from the grant by presenting back to the Charity Management Board and providing images and a write up to include in Charity/Trust communications.

We ask Fund Managers who have more than £5k in their fund to submit a spending plan before each Charitable Funds Committee meeting so these can be reviewed and ensure

funds raised do not sit there but are being used as per the charity's objects; to enhance patient care.

Volunteer Case Study: Trevor Williams, Meet & Greet Volunteer



Caption: Trevor Williams with Deputy Chief Nurse, Di Gambrell, Senior Sister Victoria Gerard, Nicola Keena, Lead Chemotherapy Nurse with a chemotherapy patient sitting in the wheelchair dedicated for Pine Therapy's use in January 2025.

Our fantastic Meet and Greet Volunteer, Trevor Williams, who many in DVH recognise from his warm and friendly welcome at the main entrance, or his memorable tea trolley rounds in the Emergency department, has been on a crusade to try and get to the root cause of the lack of wheelchair availability in the main entrance of the hospital.

Trevor made a generous donation to our charity to purchase two dedicated wheelchairs, one labelled as 'The Children's Chariot' for the Paediatric Assessment Unit, and another as a dedicated wheelchair for transporting chemotherapy patients to Pine Therapy.

Staff on both units expressed their appreciation to Trevor for his hardwork and dedication to the patients in these wards. Deputy Chief Nurse Di Gambrell also added her own thanks to Trevor for his amazing donation. These dazzling bright wheelchairs have been dedicated to these wards and in different upholstery.

A huge heartfelt thank you to Trevor for going over and above for our patients!!

8. Our fundraising practices

The Head of Fundraising and Voluntary Services is a Certified Full Member of the Chartered Institute of Fundraising (MCIOF(Cert)). Membership confirms abidance to the Chartered Institute of Fundraising Code of Conduct, certification confirms completion of the CIOF

accredited Certificate in Fundraising Management qualification, and full membership confirms over 5 years of experience in fundraising.

Charity staff organise fundraising events and co-ordinate, recognise and celebrate the activities of our supporters both internally and externally. The Charity does not use professional fundraisers or involve commercial participators.

There have been no complaints about fundraising this year.

VHC is registered with the Fundraising Regulator, the independent regulator who owns and upholds the Code of Fundraising Practice. The Charity uses the Fundraising Badge on its website and fundraising materials to ensure donor confidence and demonstrate its commitment to fundraising best practice. The Charity has a Complaints Procedure that signposts to the Fundraising Regulator should it not be able to resolve a complaint internally.

9. Our fundraising performance

Our total donations, grants, legacies and income from fundraising (shown as trading activities in the accounts) came to £664k. We were very pleased to realise a number of legacies in year. Legacies aren't something you can predict, but you can have a level of insight if you have a well-established Gift-in-Wills programme, and a list of legacy pledgers. We were pleased to note, not only the generous size of the legacies, which were residual, leaving us a percentage of a whole estate, involving the sale of properties, but mostly that these were the decisions of 5 different people. Legacy fundraising is difficult in a hospital setting as people come in to hospital to get better, and we don't want the approach them about dying, but we are glad that our subtle and sensitive approach, through our newsletter, website and branding around the hospital seems to have had an impact. We have also been contacted during the year and have a record of at least 4 legacy pledgers who have notified us that VHC is named in their Will.

We were disappointed to see our donations down in year but recognise this as a lack of resource and have been working on a business case to seek further funding. The Head of Fundraising and Voluntary Services finished her support for the neighbouring Trust, and the current Fundraising and Voluntary Services Assistant completed a Level 3 Fundraising Apprenticeship, so this added knowledge and skill will be vital to support income generation.

The Head of Fundraising continues in her role as Co-Chair for the South East Regional Group of NHS Charities together and we continue to consult and share best practice and learning with our peers regional and nationally, including annual benchmarking and comparative success of campaigns and overall fundraising cost to income ratios.

10. What we plan to do with your donations: our future plans

We continue to follow the direction laid out by our 3 Year Charity Strategic Plan with a focus for the coming financial year on:

1. Invest in new technologies and services so patients can access clinical expertise and treatment within our hospitals, without needing to join long specialist waiting lists and travel to London and beyond.
 - Virtual Reality headsets and software as a tool to aid Stroke patient rehabilitation.
 - IT system to help record and learn from Robotic Surgery operations.
 - Pilot a new system of less invasive guide markers for locating breast cancer tumours ahead of surgery.

2. Improve the environment in our hospitals to make them welcoming for outpatients and comfortable for inpatients and their visitors.
 - Cot side recliner chairs to support parents visiting their babies on SCBU and further recliner chairs on Pine Therapy for the comfort of patient undergoing long infusions.
 - Seek a wheelchair solution, to ensure wheelchairs are readily available at the hospital entrance for those who need them to ensure they get to their appointments.
 - New wall mounted durable play equipment in the waiting room to engage children whilst waiting for outpatient appointments.
3. Support staff wellbeing projects to ensure our employees and volunteers are in the best health, physically and mentally, to provide care to our patients.
 - Improve staff accessible green spaces through an internal Green Grants scheme.
 - Support a calendar of Health and Wellness activities throughout the year.
 - Improve staff rest room spaces by providing appliances to store and cook own food.

11. How we manage the money

Grant requests are submitted to the Charity via an online form on our charity website. Applications are invited from any member of staff at any time with sign off from their line manager. They are asked to answer a series of questions that relate to the grant criteria, defined by the Charity's objects and the public benefit test. These are collated and applicants are invited to present at the next bi-monthly Charity Management Board meeting. Here the grant requests are discussed and assessed, looking at quality, public benefit and value for money, and where appropriate are approved in principle. The recommendations are shared with the Charitable Funds Committee for ultimate approval.

The Charity has a Grants Policy to reflect this process.

12. Our reserves policy

The Charity does not currently enter into future commitments and so has not created any formal reserves; however, it does have enough within its funds to continue to pay a proportion of the costs of the Head of Fundraising and Voluntary Services. There is enough money held on account within the funds to ensure that other costs, such as audit fees, are covered. Other spending activities are only authorised when full funding is available.

School Case Study: Haberdashers' Crayford Academy



Caption: Representatives of Haberdashers' Crayford Academy bringing in Easter gifts and meeting with Sarah Buchan-Tigere, Matron Children & Young Peoples Services.

We were delighted to welcome students from the wonderful Haberdashers' Crayford Academy to Darent Valley Hospital on Thursday 28 March 2025.

The school continue to amaze and astound us with their generosity, this time delivering 70 Easter eggs for distribution between the Children's Resource Centre and Willow Ward!

Sarah Buchan-Tigere, Matron Children & Young Peoples Services, thanked the students personally for this fantastic donation and also for their incredible ongoing support of our Lollipop Fund which benefits sick children from babies to teens.

13. Trustee arrangements

Dartford and Gravesham NHS Trust is the sole Corporate Trustee of the Charity. However, its Board of Directors acts as the agent of the Trust. Board membership as at year-end 2024-25 is shown below, with in-year changes are detailed below.

Name	Role
Jonathan Wade (v)	Chief Executive
Steve Fenlon (v)	Deputy Chief Executive
Siobhan Callanan (v)	Chief Nurse
Tom Clark (v)	Chief Medical Officer
Guy Dentith (v)	Chief Finance Officer
Alexandra Bode-Tunji	Chief Strategy and Transformation Officer (until 31 August 2024)
Sheridan Flavin (v)	Chief People Officer (until 22 September 2024)
Andrea Ashman (v)	Chief People Officer (appointed 2 September 2024)
Tori Harrison (v)	Chief Operating Officer (until 15 July 2024 – maternity leave)
Graham Wilde (v)	Interim Chief Operating Officer (appointed 3 July 2024)
Jackie Craissati (v)	Trust Chair
Steve Wilmshurst (v)	Non-Executive Director and Chair of the Quality and Safety Committee and the Remuneration Committee
Lynn Gladwell (v)	Non-Executive Director and Chair of the Charitable Funds Committee
Suzanne O'Brien (v)	Non-Executive Director and Chair of the Finance Committee
David Ahmad (v)	Non-Executive Director and Chair of the Audit Committee
Julia Wendon (v)	Non-Executive Director and Chair of the Quality and Safety Committee and the Remuneration Committee
Chris Gonde	Associate Non-Executive Director
Stephen Cornes	Associate Non-Executive Director and Chair of the Remuneration Committee

(v) – donates a voting member of the Board

All Directors and Non-Executive Directors signed a self-Declaration of Interest. The NHS Code of Accountability requires that all Board members declare any personal or business interest which may influence, or may be perceived to influence, their judgement. The declarations made also encompass any such interests held by any person connected to him/her, such as spouses/partners. These have been made available to the auditors.

In 2010, the Board of Directors of Dartford and Gravesham NHS Trust established and authorised a committee, the Charitable Funds Committee, to oversee the management of the Charitable Fund on its behalf. The Charitable Funds Committee met three times during 2024-25 (25 June 2024, 22 October 2024 and 25 February 2025). The Chairman of the Charitable Funds Committee reports the minutes of each Charitable Funds Committee meeting to the Trust Board, highlighting any matters that require Board attention or action.

NHS England (NHSE) appoints Non-Executive Directors of the Trust Board. Executive Directors of the Board are appointed via the Trust's recruitment procedures. Members of the Trust Board and the Charitable Funds Committee are not individual trustees under Charity Law but act as agents on behalf of the Corporate Trustee. As part of their induction programme, new Executive and Non-Executive Directors of Dartford and Gravesham NHS

Trust are made aware of their responsibilities as Board members of the corporate trustee of Dartford and Gravesham NHS Trust Charitable Fund.

The Charitable Funds Committee members as at year-end 2024-25 were:

Lynn Gladwell	Non-Executive Director (Chair)
David Ahmad	Non-Executive Director
Chris Gonde	Non-Executive Director
Jackie Craissati	Trust Chair, Non-Executive Director
Jonathan Wade	Chief Executive
Guy Dentith	Chief Finance Officer
Tom Clark	Medical Director
Djafer Erdogan	Assistant Director of Finance
Sally George	Head of Fundraising and Voluntary Services
Jane Burr	Trust Secretary

In addition, the Charity Management Board, a sub-committee of the Charitable Funds Committee, met every two months during the year. The minutes of the Charity Management Board are received by the Charitable Funds Committee (and vice versa).

Staff Case Study: Maternity Team



Caption: The Maternity team, having scaled Skarfell Pike in September 2024.

In September 2024, the Maternity Team wanted to purchase Transcutaneous Billirubinometer (TCB) to enhance the screening of new born babies in the community to detect Jaundice, and with limited funding available they took matters into their own hands.

With a price tag of £5k, the TCB machine enables community midwives to increase timely surveillance of babies to detect serious jaundice requiring treatment, which can lead to brain damage if undetected. Timely use of the machine is of particular benefit to darker skinned babies, who are at higher risk of missed diagnosis.

The Team of 13, led by Lorraine Heather, Bexley Community Midwife Team Leader & NIPE Practitioners, choose to climb Skarfell Pike, a mountain in the Lake District region of Cumbria, with an elevation of 978 metres above sea level, to raise sponsorship for the charity to afford the kit.

Following the challenge Lorraine reflected on the challenge they had set themselves:

"Wow what a weekend!!! Feeling in a whole world of pain at present but WE DID IT!! We accomplished our goal!!! All 13 of us managed to get to the summit! There was a whole host of emotions, we all found it incredibly hard, especially me! There were tears and laughter along the route but massive sense of accomplishment and camaraderie. We were able to support each other past our brick walls as we battled against our own mental and physical abilities."

14. Our staff and advisors

The Chief Finance Officer has particular responsibility to:

- ensure that spending is in accordance with the objects and priorities agreed by the Charitable Funds Committee and the Board
- that the criteria for spending charitable monies are fully met; that full accounting records are maintained
- that devolved decision-making or delegated arrangements are in accordance with the policies and procedures set out by the Board on behalf of the Corporate Trustee.

Fundraising for the charity is supported by the Head of Fundraising and Voluntary Services, a proportion of their costs are charged to the Charity.

The Board of Directors, on behalf of the sole Corporate Trustee, employed the following professional advisers during the year:

Independent Examiner:

Louise Hallsworth FCA
Affinia (Orpington)
Chartered Accountants
Lynwood House, Crofton Road
Orpington
BR6 8QE

Bankers:

Co-operative Bank plc
London and South East Business Centre PO Box 2790
80 Cornhill
London
EC3V 3RD

NatWest Bank plc
3rd Floor
280 Bishopsgate
London
EC2M 4RB

Fraud advisor:

TIAA Ltd
Artillery House
Fort Fareham
Newgate Lane
Fareham
PO14 1AH

How to contact us - The charity office and principle address of Valley Hospital Charity is:

Darent Valley Hospital
Darenth Wood Road
Dartford

Kent
DA2 8DA

For fundraising queries please contact:

Sally George – Head of Fundraising and Voluntary Services
dgn-tr.fundraising@nhs.net
01322 428256

15. Key management personnel remuneration

The Board of the Corporate Trustee and the Head of Fundraising and Voluntary Services comprise the key management personnel of the charity as they are in charge of:

- directing and controlling the charity
- running and operating the charity on a day-to-day basis.

Dartford and Gravesham NHS Trust's (DGT) board members are either executive members who are employees of DGT or non-executive members who are remunerated in accordance with the DGT constitution. None of the board members are specifically paid in relation to the Charity, they give of their time freely. The Charity pays a proportion of the Head of Fundraising post and a cross charge from a proportion of the Charity Finance Manager role.

16. Risk analysis

The Charity has its own Risk Register which is aligned with the Trust's own risk management procedures. All areas of spend and commitments are reviewed regularly. There are procedures in place to ensure that both spending and firm financial commitments remain in line with income.

Guidance is provided to Fund Managers to support reporting on their funds to the Charitable Funds Committee (which includes a declaration of compliance with the guidance).

17. Future levels of income

The Charity is reliant on voluntary donations to allow it to make charitable grants to benefit patient care at Dartford and Gravesham NHS Trust. If income falls, then the charity will not be able to provide the same level of support, and make many grants or deliver any large scale projects.

We are in the final year of delivering our 3 Year Charity Strategic Plan that aimed to increase income by developing the Charity's visibility, and building our supporter base to provide sustainable growth. We will continue this focus, still aiming for a more prominent location in the main entrance of the hospital, and look at other ways to raise the profile, including via a healthcare magazine.

We are looking at Grant income as a focus in the coming year, and although any income will most likely be restricted to a specific project, this will help free up other income to support our cause more flexibly.

18. Wider networks

The Charity is an active member of NHS Charities Together (NHSCT), which hosts membership of NHS charities across Great Britain and Northern Ireland. NHSCT is a membership organisation providing peer support, as well as an independent registered charity, and grant funder. We currently attend two NHSCT groups; as Co-Chair of the South East Region and the Chairs' Meeting for all regional and special interest group Chairs Here we hear news first, help advise and feed into and co-design programmes and membership benefits, and to disseminate information from NHSCT back to our groups.

Related parties

Dartford and Gravesham NHS Trust is the corporate trustee of the Charity and the grants the Charity administers benefit the patients and staff of the NHS Trust – they are therefore related parties.

Dartford and Gravesham NHS Trust makes a number of clerical and transaction services available to the charity. The services provided by Dartford and Gravesham NHS Trust are administrative and financial services.

None of the members of the Dartford and Gravesham NHS Trust board or parties related to them has undertaken any transactions with the charity or received any benefit from the charity in payment or kind.

19. Our relationship with the wider community

Throughout the year the Fundraising and Voluntary Services Team have attended a number of schools, colleges and universities in the promotion of the Charity and volunteering opportunities at the Trust, and invited them in to visit and perform. We remain well supported as Charity of the Year by local dignitaries, Golf Clubs, Lions Clubs, Rotary and Freemasons, and local business.

We strive to attract and engage with a diverse range of charity supporters and volunteers to reflect the community we serve. We want to ensure their voices are heard, and to encourage colleagues to take part in fundraising activities, and actively identify and apply for grants to benefit their areas, their teams and patients they serve.

Our local community continues to amaze us with their generosity, whether it be our patients and their families, local companies or community groups, we are grateful for any donation, large or small, or gifts-in-kind. With the support from our community and our dedicated NHS staff, we will continue to strive to enhance patient care through these challenging economic times.

20. Volunteers

We have a variety of volunteer roles available at the hospital to anyone over the age of 17. We encourage young volunteers to apply who are looking to gain experience in a diverse, fast paced environment, where they can learn valuable skills and build confidence for further learning or a career in healthcare or another sector. We also offer a friendly sociable setting for anyone looking to give something back, to create a routine and make new friends. You can apply via our website for all our roles www.dgt.nhs.uk/volunteer including;

- Meet and Greeters – located at the main entrance or in other departments. These volunteers give patients and visitors directions and escort them through the hospital.
- Dementia Buddies – support patients with Dementia and other cognitive impairments.

- Chaplaincy Volunteers – offer spiritual, religious, pastoral and practical support to patients of all beliefs.
- Caring Companions – support unaccompanied older adults in the emergency department.
- Patient Voice Partners - advocate for our patients, and share their views, opinions and lived experiences to help in the design and delivery of our services.
- Research Champions – encourage and advocate engagement from diverse communities to ensure they are represented, to benefit all patients
- Pets as Therapy (PAT) Volunteers – provide comfort to patients on wards/departments with their dogs, and support staff wellbeing.
- Valley Park Radio Volunteers – present and help produce live and pre-recorded radio shows to patients through the hospital radio station.

We are extremely grateful to our team of volunteers who generously give their free time to support our patients and our staff. 2024/25 has been the first year of the national volunteer data collection by NHS England. We are proud to have reported 189 active volunteers in the period, who carried out 11,368 hours of volunteering (equivalent to £137,000 of HCA time, given for free).

“I wanted to thank you for this volunteering experience here, it definitely shaped my decision to study medicine. I really appreciated this opportunity and it will not be forgotten. I hope to come back to DVH in the future as all the staff were so kind and welcoming!” – Ex-Volunteer Quote

During Volunteers’ Week (the first week of June), we hold our Annual Volunteers’ Get Together; a social occasion and an opportunity for us to feedback on the Volunteers Survey, and recognise long service milestones. We recognise and thank our volunteers at other points in the year. Following feedback in the survey, we now hold regular informal coffee mornings to listen to our volunteers’ experience, enabling us to make improvements throughout the year. Our volunteers can meet colleagues and learn about other roles in the Trust that may interest them. This year, at the Staff Awards in January, we were delighted to celebrate the impact our Dementia Buddies have on patient experience, and our welcoming Meet and Greet volunteers recognised again in the Volunteering/Charity Champion category.



Photograph: Shannon Charles getting her 5 Year Long Service Award, presented by Julia Walsh, Assistant Chief Nurse.

In June 2024, in collaboration with Kent and Medway NHS Social Care Partnership Trust (KMPT), we welcomed Steven Wibberley, the new Pets as Therapy (PAT) Dog CEO, to meet a number of our PAT Volunteers and their furry friends. Steven joined them on their ward visits and saw first-hand the joy and comfort they bring to our patients and staff, before visiting PAT volunteers at KMPT in their mental health setting.

“So thank you to the volunteers, furry and human and a big thank you to Karen, Toffee and Dixie [PAT Dogs] for all you do. I hope I'm lucky enough to bump into them again one day.” – Patient Quote

DARTFORD AND GRAVESHAM NHS TRUST CHARITABLE FUND

FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31 MARCH 2025

Contents

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Statement of trustee's responsibilities in respect of the trustee's annual report and the financial statements

Under charity law, the trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and regulations. The trustees are required to prepare the financial statements in accordance with UK Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland.

The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for that period.


In preparing these financial statements, generally accepted accounting practice requires that the trustees':

- selects suitable accounting policies and then apply them consistently;
- makes judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards and the Statement of Recommended Practice FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements;
- states whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements;
- assesses the charity's ability to continue as a going concern, disclosing as applicable, matters related to going concern; and
- uses the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations, or have no realistic alternative to do so.

The trustees are required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping accounting records which are sufficient to show and explain the charity's transactions and disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trustees to ensure that, where any statements of accounts are prepared by them under sections 132(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision. They are responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error, and have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the financial and other information included on the charity's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By Order of the Trustees

Chair..........Date..... 28th January 2026

Trustee..........Date.....28th January 2026

Independent examiner's report to the trustees of Dartford and Gravesham NHS Trust Charitable Fund (the "Charity")

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2025, which are set out on pages 29 to 37.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

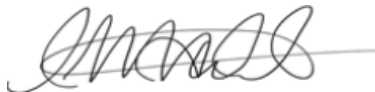
Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed.....Date28th January 2026

Louise Hallsworth FCA
Affinia (Orpington)
Chartered Accountants
Lynwood House, Crofton Road
Orpington
BR6 8QE

The accounts of the Dartford and Gravesham NHS Trust Charitable Fund.

FOREWORD


These Charitable Fund accounts have been prepared by the trustees under the Charities Act 2011.

The NHS Trust is the corporate trustee of the Charitable Fund under paragraph 16c of Schedule 2 of the NHS and Community Care Act 1990.

The Dartford and Gravesham NHS Trust Charitable Fund is registered with the Charity Commission and includes funds in respect of Dartford and Gravesham NHS Trust's Hospital.

MAIN PURPOSE OF THE FUNDS HELD ON TRUST

The main purpose of the Charitable Fund held on trust is to apply income for any charitable purpose relating to the National Health Service wholly or mainly for the services provided by the Dartford and Gravesham NHS Trust.

Chair..........Date28th January 2026

Trustee..........Date28th January 2026

Statement of Financial Activities for the year ended 31 March 2025

	Note	Unrestricted Funds £000	Restricted Funds £000	2024-25 Total Funds £000	2023-24 Total Funds £000
Income and endowments from:					
Donations and legacies	3	597	0	597	253
Other trading activities	4	20	0	20	16
Bank interest		47	0	47	49
Total incoming resources		664	0	664	318
Expenditure on:					
Raising funds		69	2	71	79
Charitable activities:					
Purchase of new equipment	6	208	0	208	203
Staff education and welfare	6	37	0	37	74
Patient education and welfare	6	48	0	48	28
Total resources expended		362	2	364	384
Net movement in funds		302	(2)	300	(66)
Reconciliation of funds					
Total funds brought forward		850	2	852	918
Total funds carried forward		1,152	0	1,152	852

There have been no transfers and no gains/losses on investment assets.

One restricted development grant was awarded in March 2023 for £30k with total expended resources up to 31 March 2025 of £30k. All other incoming resources and resources expended are derived from continuing operations and are unrestricted.


The accompanying notes on pages 33 to 37 form part of these financial statements.


Balance Sheet as at 31 March 2025

	Note	Unrestricted Funds £000	Restricted Funds £000	2024-25 Total Funds £000	2023-24 Total Funds £000
Current assets					
Receivables	9	11	0	11	12
Prepayments	9	52	0	52	16
Cash and cash equivalents	9	1,164	0	1,164	906
Total current assets		1,227	0	1,227	934
Current liabilities					
Payables: amounts falling due within one year	10.1	75	0	75	82
Net current assets		1,152	0	1,152	852
Total assets less current liabilities		1,152	0	1,152	852
Total net assets or liabilities		1,152	0	1,152	852
Funds of the charity					
Income funds:					
Funds	11	1,152	0	1,152	852
Total funds		1,152	0	1,152	852

The accompanying notes on pages 33 to 37 form part of these financial statements.

The financial statements on pages 29 to 37 were approved by the Trustee on 28th January 2026 and signed by:

Chair  Date 28th January 2026

Trustee  Date 28th January 2026

Statement of Cashflow for the year ended 31 March 2025

	2024-25	2023-24
	Total	Total
	Funds	Funds
	£000	£000
Cash flows from operating activities		
Net movement in funds	300	(66)
(Increase)/Decrease in trade and other receivables	(35)	(4)
(Decrease)/Increase in trade and other payables	(7)	<u>6</u>
Net cash (used in) by operating activities	258	(64)
Change in cash and cash equivalents in the reporting period	258	<u>(64)</u>
NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS	258	(64)
Cash and cash equivalents at the beginning of the period	906	970
Cash and cash equivalents at the end of the period	1,164	<u>906</u>

The accompanying notes on pages 33 to 37 form part of these financial statements.

Notes to the Accounts**1 Principal Accounting Policies****(a) Basis of preparation**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice (SORP) Accounting and Reporting by Charities: applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), issued in October 2019 and effective 1 January 2019; the Charities Act 2011 and the UK Generally Accepted Accounting Practice (GAAP).

The Trust constitutes a public benefit entity as defined in FRS 102.

The accounts (financial statements) have been prepared to give a true and fair view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The trustees consider there are no material uncertainties about the Trust's ability to continue as a going concern.

The accounts (financial statements) have been prepared on a going concern basis which the trustees consider to be appropriate for the following reasons:

- The business model of the charity is such that its charitable activities are limited to those which it has sufficient funds to support from the excess of funding received over the costs of administering the charity.
- The charity therefore has no specific commitments and no committed costs beyond its fixed costs of operation which are detailed in note 6.
- The trustees have reviewed the cash flow forecasts for a period of 12 months from the date of approval of these financial statements which indicate that the charity will have sufficient funds to meet its liabilities as they fall due for that period.
- Consequently, the trustees are confident that the charity will have sufficient funds to continue to meet its liabilities as they fall due for at least 12 months from the date of approval of the financial statements.

(b) Structure of funds

Unrestricted funds comprise those funds which the trustee is free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds, where the donor has made known their non binding wishes or where the trustees, at their discretion, have created a fund for a specific purpose. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor.

(c) Income

All Income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations, are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is highly probable that those conditions will be fulfilled in the reporting period. Gifts in kind are valued at estimated fair market value at the time of receipt.

Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognisable stock exchange, recognition is subject to the value of the gift being reliably measureable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Grants are recognised as income where the grant money has been received and the performance-related conditions have been met.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

(d) Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity accounts are prepared in accordance with the accruals concept. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to notes 6 to 8.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These include costs related to statutory audit, independent examination and legal fees.

Governance costs and support costs relating to charitable activities have been apportioned based on percentage of total expenditure for each category for the year.

(g) Expenditure on raising funds

Expenditure on raising funds are those costs attributable to generating income for the charity, other than those costs incurred in undertaking charitable activities or the costs incurred in undertaking trading activities in furtherance of the charity's objects. The costs of generating funds represent fundraising costs together with investment management fees and certain legal fees. Fundraising costs include expenses for fundraising activities and costs from the related party, Dartford and Gravesham NHS Trust, to pay the salary of the hospital's fundraising lead.

(h) Expenditure on charitable activities

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the charity. These costs comprise direct costs and an apportionment of overhead and support costs as shown in notes 6 to 8.

(i) Donated services and gifts in kind

The value of donated services and gifts in kind provided to the charity is recognised in the statement of financial activities at their value to the charity as determined by the trustee, in the period in which they are receivable, and where the benefit is both quantifiable and material.

2 Related party transactions

The charity has made revenue payments of £85k and capital payments of £208k to Dartford and Gravesham NHS Trust, which is the Corporate Trustee of the charity, the Directors of the NHS Trust are responsible for managing the charitable funds and the names of the directors are listed on page 17 of the Annual Report.

Neither the Corporate Trustee nor any member of the NHS Trust Board has received honoraria, emoluments or expenses in the year and the Corporate Trustee has not purchased trustee indemnity insurance.

At the 31st March 2025 Dartford and Gravesham NHS Trust was a creditor with a balance owed of £48k.

3	Donations and legacies	2024-25	2023-24
		Total	Total
		£000	£000
	Donations	152	252
	Legacies	445	1
		<u>597</u>	<u>253</u>

In 2024-25 five legacy donations were received: £175k, 173.3k, 95k, £1k and £0.3k. (2023-24: two legacy donations were received: £1k and £0.5k).

4	Other trading activities	2024-25	2023-24
		Total	Total
		£000	£000
	Stride4Life	4	4
	Training course income	6	2
	Xmas draw	4	4
	Golf day income	5	4
	Market event income	0	2
	Sponsor a brick	1	0
		<u>20</u>	<u>16</u>

In 2024-25 education support was received for the training workshop: £2k and £1.5k (2023-24: £0k)

5 Transfers between funds

In 2024-25 £1.7k of in-active designated fund balances were transferred to an appropriate similar active designated fund or into general funds and closed. A Further £3.7k was reimbursed from Silver Birch (designated fund) to Friends (general fund) to support a large grant application. (2023-24: £14.8k was transferred from a Friends (general fund) to Stroke a new designated fund). All transfers were unrestricted funds.

6 Analysis of charitable expenditure

The charity undertook direct charitable activities and made available grant support to Dartford and Gravesham NHS Trust in support of a range of charitable activities.

	Grant funded activity	Support costs	Total
	£000	£000	2024-25
			£000
Purchase of new equipment	185	23	208
Staff education and welfare	33	4	37
Patient education and welfare	42	6	48
Total	<u>260</u>	<u>33</u>	<u>293</u>

The support costs have been apportioned by calculating the percentages of total spend over the various expenditure headings.

7 Analysis of grants

Grants are made to Dartford and Gravesham NHS Trusts and the Corporate Trustee operates a scheme of delegation, through which all funded activity is managed by fund managers responsible for the day to day disbursements of their funds, in accordance with the directions set out by the trustees in the charity standing orders and financial instructions. The total cost of making grants is disclosed in the charitable activities analysis on the face of the Statement of Financial Activities. The grants awarded to the beneficiaries for each category of charitable activity are disclosed in note 6.

8 Independent Examiner's remuneration

The 2024-25 Independent Examiner's remuneration of £1k exclusive of VAT, related solely to an independent examination with no other additional work being undertaken. (2023-24: £5.3k for a full audit).

9 Analysis of current assets

	2024-25	2023-24
	Total	Total
	£000	£000
Receivables	11	12
Prepayments	52	16
Cash and cash equivalents	<u>1,164</u>	<u>906</u>
Total	<u>1,227</u>	<u>934</u>

Receivables represents income owed at the year end which the charity had been notified in writing, of both the amount and the settlement date.

10 Liabilities

10.1 Analysis of current liabilities

	2024-25	2023-24
	Total	Total
	£000	£000
Accruals	5	6
Payables	65	76
Deferred Income	<u>5</u>	<u>0</u>
Total	<u>75</u>	<u>82</u>

Of the £75k, £48k is payable to the Corporate Trustee (Dartford and Gravesham NHS Trust).

11 Analysis of charitable funds

The Trust has analysed material designated fund balances as set out below:

Fund Name	Fund Balance brought forward £	Incoming Resources £	Outgoing Resources £	Transfer Resources £	Fund Balances carried forward £
Breast Care Library Trust Fund	15,701	0	(876)		14,825
Cancer Fighting Fund	166,877	108,641	(24,116)	365	251,767
Cardiology Training Fund	19,320	0	(9,011)		10,309
Friends Fund	132,585	327,070	(107,226)	4,741	357,170
Heartbeat Fund	213,845	994	(91,194)		123,645
Little Buds Fund	36,870	36,154	(50,104)	327	23,246
Lollipop Fund	31,263	8,822	(19,187)		20,898
Lottery Fund	17,885	4,799	(8,630)		14,053
Pharmacy Fund	8,262	9,592	(3,163)		14,691
Research Fund	0	100,000	(4,629)		95,371
Staff Wellbeing Fund	38,282	476	(8,037)		30,721
Stroke Fund	16,291	2,579	(2,430)		16,440
Urology Research Fund	33,990	9,465	(5,439)		38,016
Valley Fund	61,000	48,372	(7,576)		101,796
Other Funds - all less than £10k	57,788	7,192	(20,426)	(5,433)	39,121
Total designated Funds	849,958	664,155	(362,044)	0	1,152,069
Development Grant - RESTRICTED	2,037	0	(2,037)	0	0
Total restricted funds	2,037	0	(2,037)	0	0
TOTAL FUNDS	851,995	664,155	(364,081)	0	1,152,069

- **Accident & Emergency unit** - to benefit staff and patient in Accident and Emergency
- **Adult Medicine Fund** - to benefit both staff and patients through staff education, resources and equipment
- **Breast Care Library Trust Fund** - to benefit staff in the Breast Care department
- **Cancer Fighting Fund** - to benefit the diagnosis and treatment of cancer at Darent Valley Hospital (DVH)
- **Cardiology Training Fund** - to benefit both staff and patients through staff education, training and research
- **Development Grant Fund** - to empower the NHS charity sector to be high performing, effective and impactful
- **Diabetes Centre Education Fund** - to benefit staff and patients through purchase of literature and equipment and staff training
- **Diagnostic Fund** - to benefit staff in Pathology department
- **Friends Fund** - money held for wards or any other small appeals
- **Gynaecology Fund** - to benefit staff and patients within Obstetrics and Gynaecology departments
- **Haematology Study Fund** - to benefit both staff and patients through staff development, resources and equipment
- **Heart Beat Fund** - to benefit the Heart Centre.
- **Intensive Therapy Unit Education & Training Fund** - to benefit staff through training and education and to benefit both staff and patients in ITU through the purchase of equipment
- **Little Buds Fund** - for the special care of babies from conception to birth
- **Lollipop Fund** - to benefit the treatment and care of babies and young children
- **Lottery Fund** - to benefit all staff and patients of DVH
- **Maternity Fund** - to benefit all staff and patients from pregnancy to birth
- **Neonatal Fund** - to benefit both staff and patients through staff development, resources and equipment
- **Neurology Trust Fund** - to benefit staff through education and support in Neurology
- **Outpatients** - to benefit outpatients department
- **Pharmacy Fund** - to enable staff members to attend seminars and courses and to provide equipment for the pharmacy department
- **Research Fund** - supporting research linked to our greatest population health needs
- **Resuscitation Fund** - to support staff training and the purchase of training equipment
- **Silver Birch Fund** - to benefit all elderly patients who attend Darent Valley Hospital (DVH) and all staff working in that area
- **Sponsor a Brick Fund** - to benefit staff and patients through the purchase of bricks
- **Staff Wellbeing Fund** - to benefit staff wellbeing
- **Stroke Fund** - to benefit staff through training and purchase of equipment
- **Surgery Fund** - to benefit staff through training and purchase of equipment
- **Training & Income for Dieticians Fund** - to benefit staff through training and courses
- **Urology and Nephrology Education Fund** - to benefit staff through training and purchase of equipment
- **Urology Research Fund** - to benefit staff and patients through research and development
- **Valley Hospital Fund** - to benefit all areas where there is no specific fund

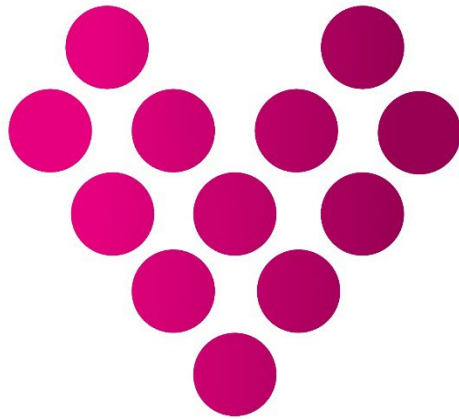
DARTFORD AND GRAVESHAM NHS TRUST CHARITABLE FUND

England & Wales - Charity number 1050861

Accounts



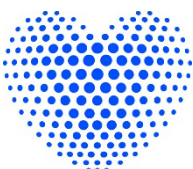
Dartford and Gravesham
NHS Trust



VALLEY

HOSPITAL CHARITY
SUPPORTING HEALTHCARE

Annual Report & Accounts 2023/24



MEMBER OF
**NHS
CHARITIES
TOGETHER**



Registered with
**FUNDRAISING
REGULATOR**

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Valley Hospital Charity - Annual Report 2023/24

1. Background to Valley Hospital Charity

Valley Hospital Charity (VHC) is the working title of the *Dartford and Gravesham NHS Trust Charitable Fund* which has been registered with the Charity Commission since November 1995 - Charity number: 1050861. Its corporate trustee, Dartford and Gravesham NHS Trust (DGT), with its headquarters based at Darent Valley Hospital in Dartford Kent, offers a comprehensive range of acute services, with a bed-base of c550, to around 400,000 people in North Kent and South East London. The Trust's operational priorities in 2023 – 24 were to:

- provide high quality, safe patient services
- deliver financial sustainability and efficiency
- strengthen operational efficiency and effectiveness
- promote excellent education and personal development
- proactive partner engagement

For the last 10 years the Trust has provided a number of services at Queen Mary's Hospital, Sidcup, and Radiology at Erith and District Hospital. In addition, the Trust provides services in Gravesham Community Hospital in Gravesend and a Community Diagnostic Centre at the Livingstone Hospital in Dartford as well as a number of community locations across our population.

DGT are part of the Kent and Medway Integrated Care System (ICS) which brings together health and social care partners across Kent. Its vision is to be a leader in health, working with partners, of which we are one, to make Kent and Medway a great place to live and where people lead longer, healthier and happier lives.

VHC actively fundraises and produces its annual report as a dual-purpose document to meet the requirements of the SORP FRS 102 but also to be used as part of the fundraising document. This means that the trustee's annual report can be distributed with the accounts or as a free-standing document. Therefore, the Charity includes summary financial statements in its annual report.

2. Who we are: our objectives and activities

Dartford and Gravesham NHS Trust Charitable Fund (Registration No. 1050861) with the working title of *Valley Hospital Charity* (VHC) has the following charitable objects:

FOR ANY CHARITABLE PURPOSE OR PURPOSES RELATING TO THE NATIONAL HEALTH SERVICE

With the generosity of our donors and supporters we fundraise to:

- Buy the latest medical equipment to offer the best available care to our community in their locality;
- Enhance the Hospital environment for our patients, making it welcoming and comfortable;
- Provide the little extras that can mean so much to a patient's stay in hospital.

In addition, charitable funds have been used to:

- Fund innovative research;
- Support staff training, development and wellbeing.

The Charity is funded by donations and/or legacies received from patients, their relatives, and fundraising from the general public, businesses, staff and grant making organisations.

Individuals, companies and grant-giving organisations that make donations and fundraise in support of VHC do so in the knowledge that their gift is received and managed in accordance with best practice and charity law. In making grants, we follow our *Grants Policy* and direct funds towards particular thematic designated funds in line with the wishes of patients and staff and make grants where they tell us they are most needed.

Our Mission

To enhance patient care at Dartford and Gravesham NHS Trust by engaging the community, patients, their families and staff to support their Hospitals through fundraising and volunteering.

VISION: *To offer world class patient care at Dartford and Gravesham NHS Trust.*

OUR VALUES:

As a corporate trustee model NHS Charity, we share the values of our NHS Trust:

- **Care with compassion** - care of patients is our first concern
- **Respect and dignity** - treating everyone fairly with respect and dignity
- **Striving to excel** - providing the highest quality of service
- **Professional standards** - accountable for the highest standard of care
- **Working together** - to deliver the best possible outcomes for our patients.

Our values



The Charity is managed day to day by the Fundraising and Voluntary Services Team with oversight from a volunteer Charity Management Board and a Charitable Funds Committee attended by Trust Directors (including Finance) and chaired by a Non-Executive.

The 3 Year Charity Strategy was adopted in February 2023 and is working towards achieving five goals to ensure a successful and respected charity. We continue to:

- Raise charitable income to enhance patient care and staff wellbeing; priorities of Dartford and Gravesham NHS Trust.
- Build new relationships with corporate bodies, community groups, trusts and foundations, educational institutions and individuals which are diverse and inclusive and representative of the patients the Trust serves.
- Develop new and attractive fundraising events and initiatives that appeal to our existing supporter base and engage new supporters to take part and fundraise for us.
- Provide a high level of customer service that celebrates our donors, demonstrates charity best practice and encourages repeat giving to create lifetime supporters.

- Build the Charity brand online, externally and internally with Trust staff.

We are extremely grateful for the generosity of our patients and their families and the wider local community, groups, companies and our dedicated NHS staff who fundraise and donate to enhance patient care given by Dartford and Gravesham NHS Trust through our charity.

3. What we have achieved: highlights from the activities undertaken in the year

- Following the procurement of a new MRI scanner, we successfully funded an integrated play equipment that supports young patients to have successful non-general anaesthetic MRI scans, meaning reducing travel to London.
- We purchased a mobile Sensory Unit to be used in the Children's Resources Centre (children's outpatients) to distract children from uncomfortable but necessary diagnostic and medical treatment.
- Our Chapel and Multi-Faith room refurbishment project was finished following the legacy received from the Late Raymond Thompson. Thanks to an anonymous donation in support of the project we were also delighted to commission a beautiful bespoke stained glass window which makes a lovely feature and adds to the ambiance.
- Our headline focus in 2023/24 was our Lollipop Fund which supports sick children from babies to teens. We are pleased to have raised £57k through the years activities.
- We created 5 new promotional videos to highlight the great work carried out by our staff and volunteers, and the difference charitable giving can make to the care we are able to provide to our patients. These videos feature on our website and are publically available on YouTube:
 - Supporting our Valley Hospital Charity – <https://www.youtube.com/watch?v=9EtA4a7tGzs>
 - Supporting the special care of babies – https://www.youtube.com/watch?v=WJEKvE_rQP0
 - Supporting our Cancer Fighting Fund - <https://www.youtube.com/watch?v=yhVpKUCYtX0>
 - Supporting our Lollipop Fund - <https://www.youtube.com/watch?v=-iiFsef990k>
 - Volunteering at Darent Valley Hospital - <https://www.youtube.com/watch?v=j6B-WrZrBf8>
- We held our second Charity Golf Day at Redlibbets Golf Club in Ash. We had 10 teams of 4, and held a raffle and an auction and had great weather for it.
- We received two legacies in 2023/24, £1k from the Late Michael Murray and £0.5k from the Late Irene Spellward.
- To recognise the NHS 75th birthday we held a weeklong Cyclothon in the main entrance of Darent Valley Hospital, focusing on a different designated fund each day to raise funds and awareness of the work of the charity in each thematic area of care.
- Lullingstone Golf Club raised over £7k for our Little Buds Fund as their Charity of the Year.
- Our Sickle Cell Parent Support Group was selected by NHS Charities Together as one of the projects they had supported with funding to be recognised through an exciting opportunity in partnership with Starbucks and Global Radio. Our Sickle Cell Parent Support volunteer led Grace was surprised live on the radio in the run up to Christmas by

the breakfast hosts of Heart FM. Grace was played a number of audio clips from grateful patients and staff for all the time and support she dedicates to the Group and received a lovely gift to enjoy with her family.

- In November 2023 we were invited to attend NHS Charities Together's high value donor thank you event at The Royal Society of Medicine. Retired-Midwife Karen Youens was asked to talk about her career in the NHS, predominantly carried out at DGT, Karen highlighted how she had benefited from the Reset Health initiative which was funded by a grant the charity received from NHS Charities Together during the pandemic.
- During the year the Trust launched its Community Allotment in partnership with the Dartford Healthy Living Centre. The Charity has supported the purchase equipment and seeds to provide access to green spaces and information on health living to the local community.
- We registered with the Fundraising Regulator in July 2023 to show our Charity's commitment to the Code of Fundraising Practice. This means we can now feature their hallmark on our fundraising material. We ratified a new Fundraising Complaints Procedure alongside this affiliation which includes a route to escalate any complaint that is unresolved by ourselves to the Fundraising Regulator. We have not received any complaints to date.

4. NHS Charities Together Grants

Development Grant

During 2023/24 we continued to spend the £30k Development Grant awarded to us in February 2023 by NHS Charities Together with the goal of *'empower[ing] the NHS charity sector to be high performing, effective and impactful.'*

We were able to support the charity with areas of governance, culture, communication and marketing. We funded 2 training sessions with a Charity Lawyer for our Trust Board and Charity Management Board as a refresher of their legal roles and responsibilities. We bought a new Customer Relationship Management (CRM) System to record and manage our charity supporters and volunteers effectively and with consent. We produced our first digital and professionally printed Annual Report and Accounts. We created 5 promotional videos to engage the public with our charity and also created some new leaflets to promote the charity and volunteer function at the Trust.

Future Grants

Competitive grant rounds were announced during the year which we submitted Expressions of Interest in but were unsuccessful. Further opportunities to apply for the Greener Communities Grant and the Innovation Challenge Grant are expected each year for the next few years and therefore we are preparing appropriate projects to apply for these again.

Community Case Study: The North West Kent Phab Club



Caption: NWK Phab Club members during their challenge, walking circuits of the rugby field.

The North West Kent Phab Club embraced our NHS 75 celebrations by walking 7.5 times around the main Rugby pitch at Gravesend Rugby Football Club on Wednesday 5th July 2023 to raise money for our Lollipop (Children's) Fund.

Ever generous the club continued to be amazing supporters of our charity and raised a fantastic £266.80 once all the sponsorship money was collected.

Thank you to all the Phab Club members who took part and had such fun at the event. A huge thank you to group leaders Zoe and Tom for all their organization and kindness.

5. How we funded our work, our achievements and performance

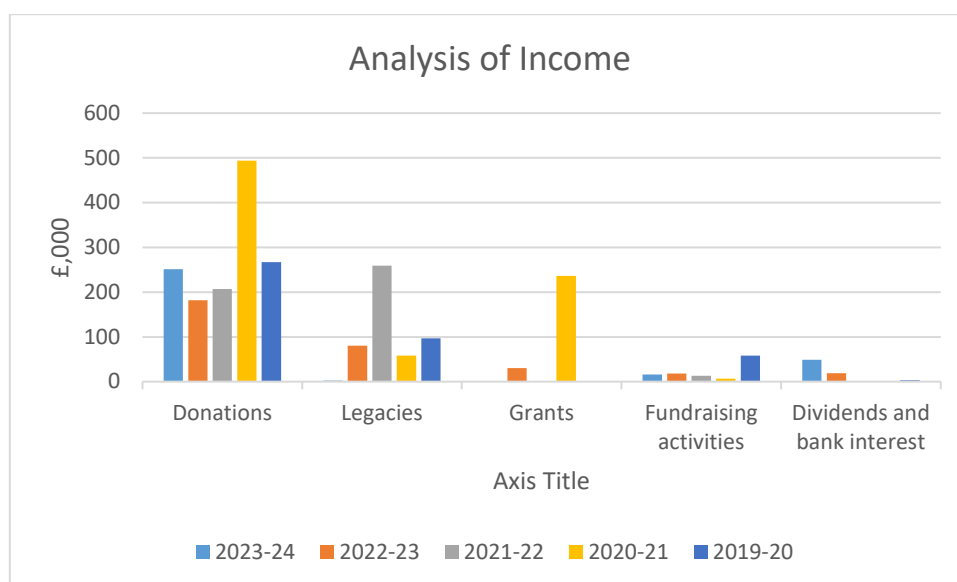
The following figures are taken from the full audited accounts as at 31 March 2024, if more details are required please refer to the full accounts. This part of the trustee's annual report comments on key features of those accounts. In this section, we firstly explain how we raised the money and then how we spent it.

Money received £318k – Money spent - £384k

Our expenditure remains higher than our income for this financial year. We are actively trying to reduce the balance held to ensure we are spending our charitable funds on our beneficiaries. Legacy income was down on the previous year which also accounts for this.

Money received: sources of funds

The chart below shows our main sources of income over the past four years. Our largest source of income in 2023/24 was from donations from the community, which includes corporate donations and grant income, followed by dividends and bank interest income of £49k. This has increased significantly due to holding funds in a high interest account.



Donations from the public (£252k) – voluntary donations from patients, the public, community groups and corporate supporters was our biggest source of income in 2023/24. Donations mainly come through online through our own website and third party sites such as Justgiving.

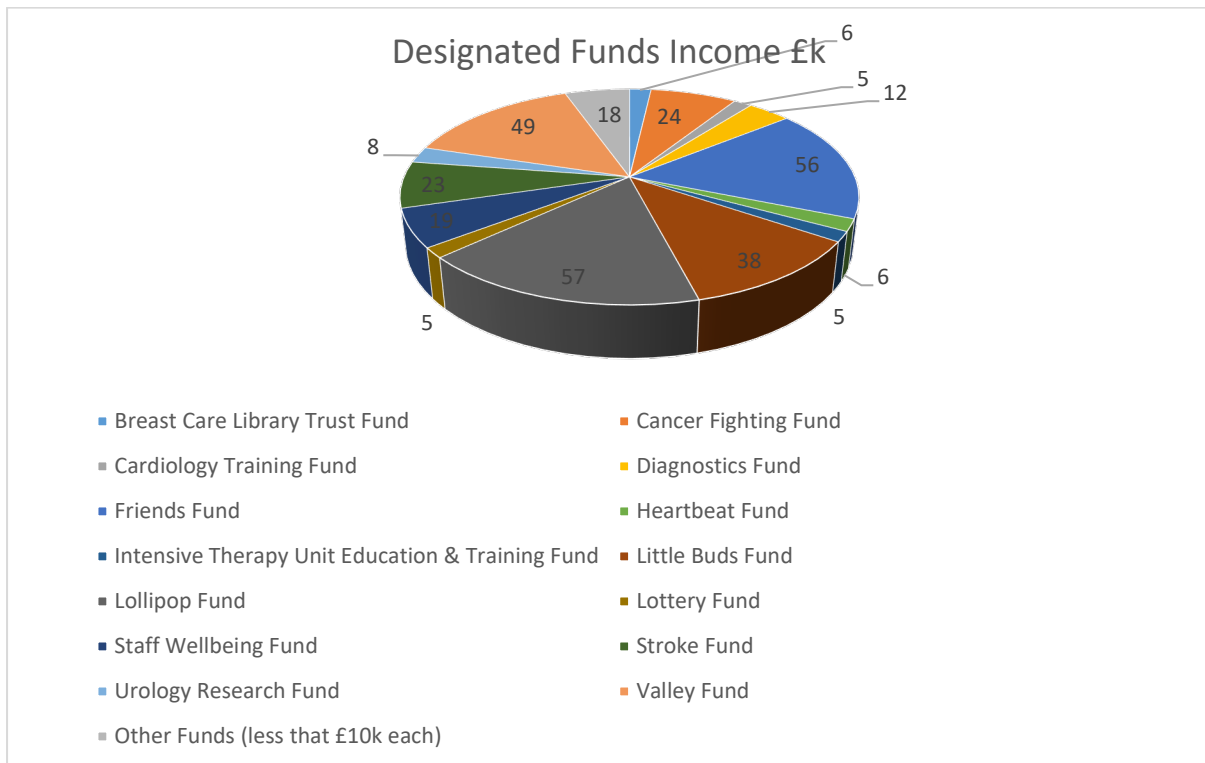
Legacies and gifts-in-wills (£1k) – made up of two Legacies; £0.5k, £1k. We are fortunate to be remembered each year by people in their will. We had expected Legacy income to be higher within year as we were aware of a residual legacy, but the final Estate was not completed before the end of year.

Money received: our designated/restricted funds

A number of our designated funds are classed as '*special funds*' and are public facing for donors who wish to give thematically. Our most popular funds are:

- **Cancer Fighting Fund** - to benefit the diagnosis and treatment of cancer at Darent Valley Hospital

- **Friends Fund** - money held for wards, stroke or any other small appeals.
- **Heart Beat Fund** - to benefit the Heart Centre.
- **Little Buds Fund** - for the special care of babies from conception to birth.
- **Lollipop Fund** - to benefit the treatment and care of babies and young children.
- **Silver Birch Fund** - to benefit all elderly patients who attend DVH and all staff working in that area.
- **Staff wellbeing Fund** - to benefit staff wellbeing
- **Valley Hospital Fund** - to benefit all areas where there is no specific fund.



Our public facing ‘*special funds*’ are overseen by the Head of Fundraising and Voluntary Services and the Charity Management Board. The remaining funds, also known as ‘*Directorate*’ or ‘*Separate funds*,’ are allocated a Fund Manager from their department or division who knows the service, and can best advise on how charitable funds can be used meaningfully, and in line with the charity’s objects, within their department.

Gifts-in-Kind

The equivalent monetary value of our gifts-in-kind in 2023/24 was £15k. We are extremely grateful for these kind donations to support our fundraising efforts through raffles and particularly to mark special occasions whilst in hospital, making them less stressful for our patient and their families. These included from Bluewater Christmas Appeal, Welling School, Starbucks, Haberdashers Crayford, Bartellas, Vidafresh, Christ Embassy Church, Corinthians, M&S, Dunelm, Charlton Athletics, Brandshatch, Birchwood Park Golf Club, Computers4Charities, Essex Freemasons, Dartford Lions, St. Mary’s Child, Natwest Bexley and the Community Wardens to name just some.

Future Income

We anticipate donations from the public to remain our highest income stream in the coming year, followed by Legacy income as we have some in the pipeline.

We plan to apply for grants during 2024/25 but it is unlikely they will be received within the same financial year, particularly if from NHS Charities Together. They have tended to have long lead times between application and outcome delivery.

With our new Customer Relationship Management (CRM) system we hope to further analyse our income streams to become more sophisticated in reporting and monitoring where we have most opportunity to grow and fundraising activities we should stop. We have 2.4 WTE staff employed by the Trust (0.35 WTE recharged to the charity) who are allocated to spend time working in the charity and are limited in what we can achieve, therefore we are looking at the team structure and possible investment would be beneficial to help us make the most of new opportunities.

We are still weathering the cost of living crisis, and people are feeling like they have less in their pockets. Staff have really got behind our fundraising; they can identify the need and see first-hand the benefit of the money they raise. We are looking at creating a charity focal point in the main entrance which will have a permanent contactless device to receive donations.

Corporate Case Study: Ebbsfleet Development Corporation (EDC)



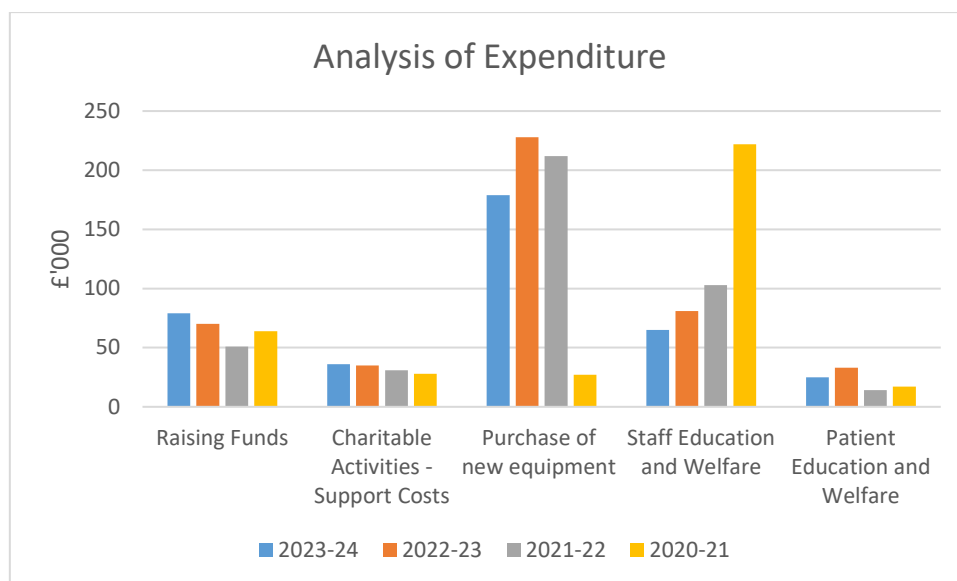
Caption: Mark Cullen, Community Fundraising Manager and representatives of EDC and Mayor of Dartford hold Dave the Bear at the Fusion Festival in Ebbsfleet in July 2023.

Ebbsfleet Development Corporation invited us to co-host a refreshments stand at the Ebbsfleet Fusion Festival in July 2023, selling cakes and drinks in support of our NHS 75th Birthday Big Tea appeal.

The event was an amazing success with several public luminaries stopping by, such as the Mayor of Dartford, Rosanna Currans, and the stall raised £402 for our Lollipop (children's) Fund.

6. Money spent: what we spent our money on

As the chart below shows, our largest area of spend was on the purchase of new equipment.



During the year, the Charity supported over 68 projects through charity grants, examples include:

Purchase of new equipment (£203k)

- Explain My Procedure (£4.1k) Subscription for a selection of Intensive Care Unit (ICU) video animations which give a simple explanation of the procedure to support communication and understanding for our ICU patients and their relatives.
- Bilistick System (£9.8k) to test a baby's SBR level and receive results immediately to support community midwives in identifying babies who have Jaundice and enabling them to make quick decisions regarding their care.
- CPR Manikin (£1.7k) to support Resuscitation Training.
- Patient Belongings Boxes (£4.7k) to store patients' personal valuable items, including dentures, in a brightly coloured box so they do not get misplaced.
- Diathermy Machine (£10.5k) to use in surgical procedures within the Heart Centre Cath Lab for patients who are having pacemaker and defibrillator implant procedures to prevent bleeding within the surgical wound.
- Sensory Voyager (£5k) mobile light and sound unit to aid distraction for children attending appointment in the Children's Resources Centre.
- Thera-Trainer (£5.8k) to support Stroke rehabilitation services. This provides a passive pedal motion, allowing the patient to take over as they build up strength.
- Chapel and Multi-faith room refurbishment (£34.2k) created a welcoming, more versatile space for staff and patients, men and women of different faiths to worship and reflect.
- Kitten Scanner (£23.2k) a paediatric coaching tool which supports investigative procedures in children, preparing them through play to reduce the stress and anxiety of a MFI or CT scan, and therefore reducing the number who require sedation.
- Refurbishment of Pine (£8.8k) to improve the environment for our cancer patients including wall art, furniture and decorative privacy screens.

Patient Education and Welfare (£28k)

- Lip balms with domestic violence support number (£0.7k) so patients have discreet access to a helpline when they need it.
- Keepsake Boxes (£0.7k) gifted to families where a loved one has passed away on ICU with unique and lovingly presented personal items.
- Emergency clothing for children (£0.3k) who arrive at hospital at short notice with social services.
- Get Dressed Get Moving booklet (£0.9k) to help promote physical activity where possible whilst in hospital to avoid muscle wastage.
- Wellbeing4You room hire (£3.7k) to provide a welcoming and accessible venue for patients accessing the drop in sessions. For people who have had cancer and can access ongoing wellbeing and practical support to help them move on with their lives.

Staff Education and Welfare (£74k)

- Charity Law Training (£1.2k) was delivered over 2 sessions to the Charitable Funds Committee and the Trust Board by a Charity Lawyer at Withers Worldwide.
- Out in the Field Wellbeing Retreats (£36.4k) was a programme delivered by The Quadrangle in Kent to support post-pandemic recovery and resilience.

Support costs include an Audit fee of £5k and monthly cross charges from Finance for managing the accounts during the financial year.

Raising Funds (£79k) – this includes our membership subscriptions: Run for Charity (where we access a number of our challenge events), and other fees associated with putting on events in 2023/24 such as skydives and zip lines. Our charity's promotional costs, such as our charity website and CRM system licence, Lottery Licence, Fundraising Regulator membership and our fundraising and promotional materials. In addition, a proportion of the Head of Fundraising post is funded by the Charity.

Staff Case Study: Pirates Pedalling for Paediatrics



Caption: Ellie Gibbs and Leanne Suthanah from the Children's Resources Centre organised a pirate themed fundraiser for our Lollipop Fund in Darent Valley Hospital in Feb 2024.

Our staff go above and beyond to support improvements to their services. Ellie Gibbs, Service Improvement Manager and Leanne Suthanah, CRC Senior Sister, dressed up in costume, sold cakes and cycled in their pirate themed fundraiser and raised £457.24 for the Lollipop Fund.

Onsite Valley Park Radio Volunteer Traviss hosted his radio show whilst taking his turn pedalling at the ship's helm!

7. Performance against objectives

We spent £384k on our charitable objectives in 2023/24.

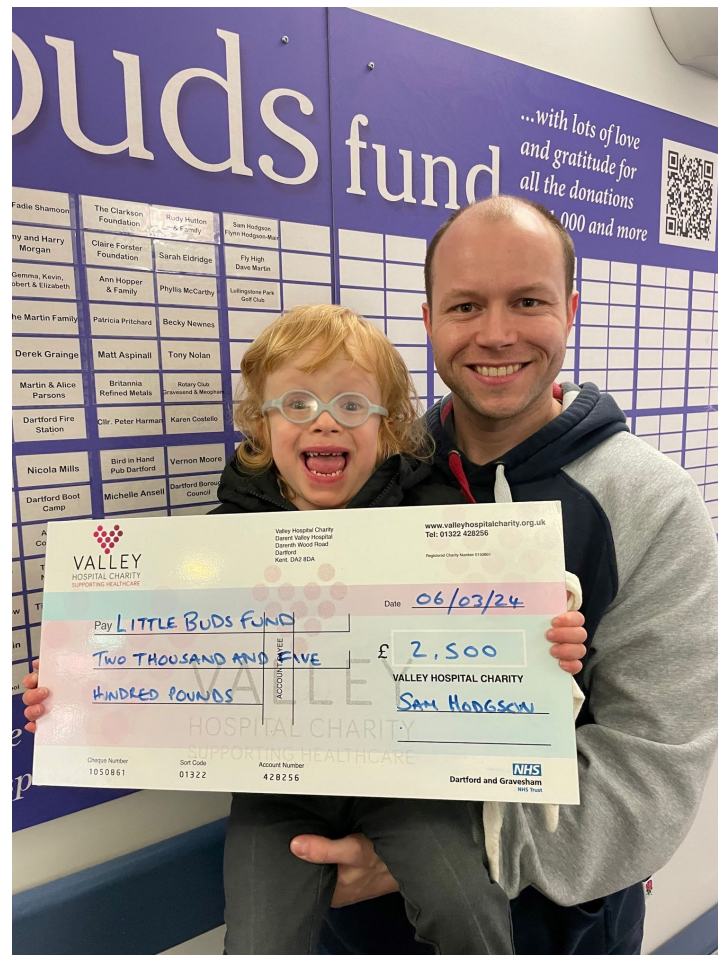
We adhere to the NHS Standard Operating Procedures (SOP) using the NHS Trust procurement process which focuses on value for money and using trusted suppliers; where necessary obtaining three quotes when we are spending over £15k.

We ensure that we provide a VAT Exemption certificate when spending in line with our charitable objects so we do not pay VAT on charitable purchases where possible to ensure our donated income goes further.

To ensure the money is well spent, applications for grants include questions about the objectives, impact, and success criteria for the proposed project. Successful grant applicants are asked to provide feedback on the benefits that have been realised from the grant by presenting back to the Charity Management Board and providing images and a write up to include in Charity/Trust communications.

We ask Fund Managers who have more than £5k in their fund to submit a spending plan before each Charitable Funds Committee meeting so these can be reviewed and ensure funds raised do not sit there but are soon to be making a difference to the medical care and treatment of patients.

Donor Case Study: Sam Hodgson



Caption: Sam and Flynn holding up their cheque after spotting Sam's name on the £1,000 recognition board.

In March 2024 we welcomed Sam Hodgson and his son Flynn, now 6 1/2 years old, who spent the first 6 months of his life in hospital.

Flynn was born in Darent Valley Hospital at 25 weeks gestation and after a few hours in Walnut Ward where he was stabilised, Flynn was transferred to the Oliver Fisher Unit at Medway.

Flynn returned to Darent Valley and spent 4 months on Walnut Ward (with many trips to the London hospitals!) Flynn was discharged on home oxygen in November 2017 and was treated as an outpatient with the Outreach team. He finally kicked home oxygen in 2020.

To say thank you for Flynn's care Sam took on the 3 Peaks Challenge, walking to the peaks of Ben Nevis, Scafell Pike and Snowdon in 24 hours. In doing so Sam raised an incredible £5,000; £2,500 respectively for both the Oliver Fisher Neonatal Unit at Medway, and our Little Buds Fund to benefit the special care of babies at Darent Valley Hospital.

8. Our fundraising practices

The Head of Fundraising and Voluntary Services is a Certified Full Member of the Chartered Institute of Fundraising (MCIOF(Cert)). Membership confirms abidance to the Chartered Institute of Fundraising Code of Conduct, certification confirms completion of the CIOF accredited Certificate in Fundraising Management qualification, and full membership confirms over 5 years of experience in fundraising.

Charity staff organise fundraising events and co-ordinate, recognise and celebrate the activities of our supporters both internally and externally. The Charity does not use professional fundraisers or involve commercial participators.

There have been no complaints about fundraising this year.

The Charity is expecting to register with the independent Fundraising Regulator in the coming financial year to ensure donor confidence and fundraising best practice.

9. Our fundraising performance

During the year the total donations, grants, legacies and income from fundraising (shown as trading activities in the accounts) came to £318k. Unfortunately our top level plans weren't realised in year due to reasons outside our control. Despite securing a funder to finance a Dementia Sensory Garden we had to abandon the project on health and safety grounds based on unsafe cladding in the enclosed garden area. The major donor we were stewarding with one of our consultants also went cold. We have however continued to look at ways to increase our income and have been impressed with the level of engagement of Trust staff who have been taking part in a number of our challenge events to support improvements in their areas.

Our NHS 75th Birthday celebrations went well and we were delighted to see the community get behind this milestone, with lots of schools and local businesses recognising the occasion through fundraising activities and NHS themed events. Our Lollipop Appeal benefited from proactive activities as we had some large requests to improve the pathway for our younger patients using play and distraction through sensory items and role play to manage their anxiety and prepare them for diagnostic interventions.

We supported Lullingstone Golf Club as their Charity of the Year which raised over £7k to support our Little Buds Fund and the special care of babies from conception to cot.

We delivered a second Charity Golf Day in September 2023 which matched the £4k raised the previous year. We were pleased that our Christmas Appeal was considerably up on last year, raising over £13k, on top of over £9k in Gifts In Kind for the festive period.

In 2023/24, we took the decision not to run Stride4Life as without the volunteer committee to organise the event we felt it was very resource intensive and didn't deliver in terms of income. Stride4Life is intrinsically linked to our Cancer Fighting Fund which has a large balance and we have other funds and general income that is more desirable at the moment for the hospital's needs.

The Head of Fundraising was asked to provide interim support to neighbouring mental health trust; Kent and Medway NHS and Social Care Partnership for 1.5 days since November 2023 and continues in her role as Co-Chair for the South East Regional Group of NHS Charities together and we continue to consult and share best practice and learning with our peers regional and nationally, including annual benchmarking and comparative success of campaigns and overall fundraising cost to income ratios.

10. What we plan to do with your donations: our future plans

We continue to follow the direction laid out by our 3 Year Charity Strategy with a focus for the coming financial year on:

1. Invest in new technologies and services so patients can access clinical expertise and treatment within our hospitals, without needing to join long specialist waiting lists and travel to London and beyond.
 - Support the delivery of heart monitoring in the young in a local community setting.
 - Laparoscopic trainer to support Resident Doctors practice their skills.
 - Extra Corporeal Shockwave Therapy machine to treat tendinopathy, tennis/golfer elbow/plantar fasciitis as an alternative to surgery.
2. Improve the environment in our hospitals to make them welcoming for outpatients and comfortable for inpatients and their visitors.
 - Refurbishment of the Rooming in Rooms on Walnut Ward for families who are ready to take baby home, sometimes after over a month of being on the Unit and/or at other SCBU/NICUs.
 - Fans to improve the environment on the wards during the hot summer.
 - Storage cupboards to free up the Play Specialists room for art sessions with children.
3. Support staff wellbeing projects to ensure our employees and volunteers are in the best health, physically and mentally, to provide care to our patients.
 - Support a calendar of Health and Wellness activities throughout the year.
 - Improving staff room spaces by providing extra appliances to store and make own food.
 - Support the Community Allotment project and engage the community.

Our operational priorities in Year 2 2024/25 look to promote growth and innovation into the future:

- Create a fundraising focal point in the main entrance of DVH.
- Increase the number of grant applications to funders to meet charity requests.
- Support Charity of the Year relationships (Mayor of Dartford Chosen Charity)
- Grow our offer of challenge events to new and existing audiences
- Support the Trusts' Research ambitions by finding a sustainable income stream.
- SORP recommended donor focussed Annual Report
- Use new CRM to generate consenting data for appeals and fundraising activities
- Share a wealth of case studies to demonstrate the impact of charitable spend
- Seek mass participation event opportunities
- Establish monthly supporter eNewsletter
- Look to develop Charity Champion role

School Case Study: Hartley Primary School



Caption: Representatives of Hartley Primary School came in to present the £3k cheque with Assistant Principal Sophie in September 2023.

Hartley Primary fully embraced our NHS 75 5th July event and raised an incredible £3,128.01 for our Lollipop Children's Fund. The children had a wonderful day undertaking a range of activities based on the number 75 from taking penalties, to dancing to table tennis!

We were delighted to welcome three year 6 students and Assistant Principal Sophie who made the presentation to Sarah Buchan-Tigere, Matron Children and Young Peoples Services who thanked the children for their incredible donation and showed them their name on the Lollipop £1,000 Wall of Fame donation board. Staff from Willow Ward then joined to express their gratitude and have pictures taken.

11. How we manage the money

Grant requests are submitted to the Charity via an online form on our charity website. Applications are invited from any member of staff at any time with sign off from their line manager. They are asked to answer a series of questions that relate to the grant criteria, defined by the Charity's objects and the public benefit test. These are collated and applicants are invited to present at the next bi-monthly Charity Management Board meeting. Here the grant requests are discussed and assessed, looking at quality, public benefit and value for money, and where appropriate are approved in principle. The recommendations are shared with the Charitable Funds Committee for ultimate approval.

The Charity has a Grants Policy to reflect this process.

12. Our reserves policy

The Charity does not currently enter into future commitments and so has not created any formal reserves; however, it does have enough within its funds to continue to pay a proportion of the costs of the Head of Fundraising and Voluntary Services. There is enough money held on account within the funds to ensure that other costs, such as audit fees, are covered. Other spending activities are only authorised when full funding is available.

13. Trustee arrangements

Dartford and Gravesham NHS Trust is the sole Corporate Trustee of the Charity. However, its Board of Directors acts as the agent of the Trust. Board membership as at year-end 2023-24 is shown below, with in-year changes are detailed below.

Name	Role
Jonathan Wade (v)	Chief Executive
Steve Fenlon (v)	Deputy Chief Executive (appointed 16 March 2024)
Siobhan Callanan (v)	Chief Nurse
Tom Clark (v)	Chief Medical Officer
Guy Dentith (v)	Chief Finance Officer
Alexandra Bode-Tunji	Chief Strategy and Transformation Officer
Sheridan Flavin (v)	Chief People Officer (appointed 1 October 2023)
Tori Harrison (v)	Chief Operating Officer
Jackie Craissati (v)	Trust Chair (appointed 1 April 2023)
Steve Wilmshurst (v)	Non-Executive Director and Chair of the Quality and Safety Committee and the Remuneration Committee
Lynn Gladwell (v)	Non-Executive Director and Chair of the Charitable Funds Committee
Suzanne O'Brien (v)	Non-Executive Director and Chair of the Finance Committee
David Ahmad (v)	Non-Executive Director and Chair of the Audit Committee
Julia Wendon (v)	Non-Executive Director and Chair of the Quality and Safety Committee and the Remuneration Committee
Chris Gonde	Associate Non-Executive Director
Stephen Cornes	Associate Non-Executive Director and Chair of the Remuneration Committee

(v) – donates a voting member of the Board

Name	Change to the Board
Gill Jenner	Trust Chair (Retired 31 st December 2023)
Andrea Vigille	Chief People Officer (1 June until 31 October 2023)

All Directors and Non-Executive Directors signed a self-Declaration of Interest. The NHS Code of Accountability requires that all Board members declare any personal or business interest which may influence, or may be perceived to influence, their judgement. The declarations made also encompass any such interests held by any person connected to him/her, such as spouses/partners. These have been made available to the auditors.

In 2010, the Board of Directors of Dartford and Gravesham NHS Trust established and authorised a committee, the Charitable Funds Committee, to oversee the management of the Charitable Fund on its behalf. The Charitable Funds Committee met three times during 2023-24 (27 June 2023, 24 October 2023 and 27 February 2024). The Chairman of the

Charitable Funds Committee reports the minutes of each Charitable Funds Committee meeting to the Trust Board, highlighting any matters that require Board attention or action.

NHS England (NHSE) appoints Non-Executive Directors of the Trust Board. Executive Directors of the Board are appointed via the Trust's recruitment procedures. Members of the Trust Board and the Charitable Funds Committee are not individual trustees under Charity Law but act as agents on behalf of the Corporate Trustee. As part of their induction programme, new Executive and Non-Executive Directors of Dartford and Gravesham NHS Trust are made aware of their responsibilities as Board members of the corporate trustee of Dartford and Gravesham NHS Trust Charitable Fund.

The Charitable Funds Committee members as at year-end 2023-24 were:

Lynn Gladwell	Non-Executive Director (Chair)
David Ahmad	Non-Executive Director
Jonathan Wade	Chief Executive
Guy Dentith	Chief Finance Officer
Tom Clark	Medical Director
Djafer Erdogan	Assistant Director of Finance
Sally George	Head of Fundraising and Voluntary Services
Jane Burr	Trust Secretary

In addition, the Charity Management Board, a sub-committee of the Charitable Funds Committee, met every two months during the year. The minutes of the Charity Management Board are received by the Charitable Funds Committee (and vice versa).

Community Case Study: Dartford Lions



Caption: Dartford Lions President Avtar Sandhu cutting the ribbon on the Kitten Scanner, with fellow Dartford Lions members and senior Trust staff, purchased in March 2024.

Dartford Lions Club kindly donated £23k to purchase a Kitten Scanner. This scanner, a miniature version of the MRI machine, aims to make scans less scary for children. Made by Phillips, it introduces a playful twist to MRI and CT procedures, reducing anxiety and eliminating the need for sedation.

The Kitten Scanner, in conjunction with play therapy, has clinically proven to significantly reduce the need for sedation and general anaesthetic in claustrophobic young patients. The donation means that the Darent Valley Hospital Kitten Scanner is one of the only scanners in the south east and the only one in Kent and Medway.

Dartford Lions Club President Avtar Sandhu and his fellow Lions paid a visit to the hospital to see first-hand the impact of their generosity.

Professor Sriprasad, Deputy Chief Medical Officer, expresses his gratitude, stating, "Young children are apprehensive in getting a scan done. The Kitten Scanner goes a long way in allaying their fears and is a welcome development. We are thankful to the Dartford Lions Club for making this happen."

Avtar Sandhu said: "This is one of the largest donations our club has ever made to any one single project. The Kitten Scanner will affect the lives of so many members of our community and this is only possible because of the continued support being offered to us by the local community of Dartford and surrounding areas. It's the support of our residents that makes projects like this one possible."

14. Our staff and advisors

The Chief Finance Officer has particular responsibility to:

- ensure that spending is in accordance with the objects and priorities agreed by the Charitable Funds Committee and the Board
- that the criteria for spending charitable monies are fully met; that full accounting records are maintained
- that devolved decision-making or delegated arrangements are in accordance with the policies and procedures set out by the Board on behalf of the Corporate Trustee.

Fundraising for the charity is supported by the Head of Fundraising and Voluntary Services, a proportion of their costs are charged to the Charity.

The Board of Directors, on behalf of the sole Corporate Trustee, employed the following professional advisers during the year:

Auditors:

KPMG LLP
15 Canada Square
Canary Wharf
London
E14 5GL

Bankers:

Co-operative Bank plc
London and South East Business Centre PO Box 2790
80 Cornhill
London
EC3V 3RD

NatWest Bank plc
3rd Floor
280 Bishopsgate
London
EC2M 4RB

Fraud advisor:

TIAA Ltd
Artillery House
Fort Fareham
Newgate Lane
Fareham
PO14 1AH

How to contact us - The charity office and principle address of Valley Hospital Charity is:

Darent Valley Hospital
Darenth Wood Road
Dartford
Kent
DA2 8DA

For fundraising queries please contact:

Sally George – Head of Fundraising and Voluntary Services
dgn-tr.fundraising@nhs.net
01322 428256

15. Key management personnel remuneration

The Board of the Corporate Trustee and the Head of Fundraising and Voluntary Services comprise the key management personnel of the charity as they are in charge of:

- directing and controlling the charity
- running and operating the charity on a day-to-day basis.

Dartford and Gravesham NHS Trust's (DGT) board members are either executive members who are employees of DGT or non-executive members who are remunerated in accordance with the DGT constitution. None of the board members are specifically paid in relation to the Charity, they give of their time freely. The Charity pays a proportion of the Head of Fundraising post and a cross charge from a proportion of the Charity Finance Manager role.

16. Risk analysis

The Charity has its own Risk Register which is aligned with the Trust's own risk management procedures. All areas of spend and commitments are reviewed regularly. There are procedures in place to review the investment policy and to ensure that both spending and firm financial commitments remain in line with income.

Guidance is provided to Fund Managers to support reporting on their funds to the Charitable Funds Committee (which includes a declaration of compliance with the guidance).

17. Future levels of income

The Charity is reliant on voluntary donations to allow it to make charitable grants to benefit patient care at Dartford and Gravesham NHS Trust. If income falls, then the charity will not be able to make as many grants or deliver any large scale projects.

We are now a year in to our 3 Year Charity Strategy that aims to increase income by developing the Charity's visibility, building our supporter base to provide sustainable growth.

We were disappointed that we were unsuccessful in our Expression of Interest stage in applying for further NHS Charities Together grants in 2023/24 but this is a now competitive process. The Charity will continue to deliver a range of fundraising 'products' looking to grow our portfolio to help diversify our income streams for greater resilience in the cost of living crisis.

18. Wider networks

The Charity is an active member of NHS Charities Together (NHSCT), which hosts membership of NHS charities across Great Britain and Northern Ireland. NHSCT is a membership organisation providing peer support, as well as an independent registered charity, and grant funder. We currently attend two NHSCT special interest groups; South

East Region of which the Head of Fundraising and Voluntary Services is co-Chair, as well as Mental Health Charity group in support of neighbouring Kent and Medway NHS and Social Care Partnership Trust where the Head of Fundraising has been providing interim support for their new charity.

Related parties

Dartford and Gravesham NHS Trust is the corporate trustee of the Charity and the grants the Charity administers benefit the patients and staff of the NHS Trust – they are therefore related parties.

Dartford and Gravesham NHS Trust makes a number of clerical and transaction services available to the charity. The services provided by Dartford and Gravesham NHS Trust are administrative and financial services.

None of the members of the Dartford and Gravesham NHS Trust board or parties related to them has undertaken any transactions with the charity or received any benefit from the charity in payment or kind.

19. Our relationship with the wider community

Throughout the year the Fundraising and Voluntary Services Team have attended a number of schools, colleges and universities in the promotion of the Charity and volunteering opportunities at the Trust. We remain well supported as Charity of the Year by local Golf Clubs, Lions Clubs, Rotary and Freemasons, and local business.

We strive to attract and engage with a diverse range of charity supporters and volunteers to reflect the community we serve. We want to ensure their voices are heard, and to encourage colleagues to take part in its fundraising activities, and actively apply for grants to benefit their areas, their teams and patients they serve.

We continue to be in awe of the generosity we receive from our local community, patients and their families. With the support from individuals, groups, companies and our dedicated NHS staff we will continue to enhance patient care through these difficult economic times.

20. Volunteers

We are delighted that our team of compassionate volunteers has continued to grow over the last year, taking our number of active volunteers to 180 supporting our patients and staff.

We have added a few new volunteering roles, including a Patient Voice Partner and a Research Champion. Volunteers are in a unique position to help gather patient feedback and the Patient Voice Partner helps share what they have heard to influence how we deliver our services to improve the experience of our patients in the future. The new Research Champion encourages people from under represented communities to get involved in clinical trials and engage in research studies to ensure that any outcomes are representative and beneficial to the whole community we serve.

Volunteers are motivated to join the hospital for a number of reasons, some looking for a career or are studying in healthcare. Some are looking for a sociable setting, and others want to give something back for the care they or their loved ones have received. We are pleased that a number of our volunteers have secured employment in the Trust or in other Trusts and we have been able to provide valuable practical experience to those in education and training to further their learning.

We encountered a number of offers for volunteering support as part of the Big Help Out promotion around King Charles III Coronation in May 2023 and the NHS 75th birthday celebrations in July. In particular we would like to thank UFA Ladies for supporting our Pine Therapy Chemotherapy Suite gardens for the benefit of our Cancer patient and their families.

Anyone over the age of 17 can apply to volunteer at the hospital via our website www.dgt.nhs.uk/volunteer and can take on a variety of roles including:

- Meet and Greeters – located at the main entrance or in other departments, these volunteers give patients and visitors directions and escort them through the hospital
- Dementia Buddies – who support patients with Dementia and other cognitive impairments
- Chaplaincy Volunteers – who offer spiritual, religious, pastoral and practical support to patients of all beliefs
- Pets As Therapy (PAT) Volunteers – who provide company to patients on wards/departments with their dogs, and support staff wellbeing.
- Valley Park Radio Volunteers – who present or help behind the scenes to deliver live and pre-recorded radio shows to patients through the hospital radio station

Our volunteers also are great champions for the Charity, often fundraising themselves to support the wider work aims for the Fundraising and Voluntary Services Team they sit under.

In accordance with the SORP, due to the absence of any reliable measurement basis, the contribution of these volunteers is not recognised in the accounts.

DARTFORD AND GRAVESHAM NHS TRUST CHARITABLE FUND

FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31 MARCH 2024

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Statement of Trustees' responsibilities in respect of the Trustees' annual report and the financial statements

Under charity law, the trustee is responsible for preparing a Trustees' Annual Report and the financial statements in accordance with applicable law and regulations. The trustee is required to prepare the financial statements in accordance with UK Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland*.

The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for that period.

In preparing these financial statements, generally accepted accounting practice entails that the trustee:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards and the Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- state whether the financial statements comply with the trust deed [and rules], subject to any material departures disclosed and explained in the financial statements;
- assess the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and
- use the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

The trustee is required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping accounting records which are sufficient to show and explain the charity's transactions and disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trustee to ensure that, where any statements of accounts are prepared by them under section 132(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision. They are responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error, and have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

The trustee is responsible for the maintenance and integrity of the financial and other information included on the charity's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By Order of the Trustee

Chair 

Date 5th December 2024

Trustee



Date 5th December 2024

Independent auditor’s report to the Trustee of Dartford and Gravesham NHS Trust Charitable Fund

Opinion

We have audited the financial statements of Dartford and Gravesham NHS Trust Charitable Fund (“the charity”) for the year ended 31 March 2024 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows and related notes, including the accounting policies in note 1.

In our opinion the financial statements:

- give a true and fair view of the state of the charity’s affairs as at 31 March 2024 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with UK accounting standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland*; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We have been appointed as auditor under section 145 of the Charities Act 2011 (or its predecessors) and report in accordance with regulations made under section 154 of that Act.

We conducted our audit in accordance with International Standards on Auditing (UK) (“ISAs (UK)”) and applicable law. Our responsibilities are described below. We have fulfilled our ethical responsibilities under, and are independent of the charity in accordance with, UK ethical requirements including the FRC Ethical Standard. We believe that the audit evidence we have obtained is a sufficient and appropriate basis for our opinion.

Going concern

The trustee has prepared the financial statements on the going concern basis as they do not intend to liquidate the charity or to cease its operations, and as they have concluded that the charity’s financial position means that this is realistic. They have also concluded that there are no material uncertainties that could have cast significant doubt over its ability to continue as a going concern for at least a year from the date of approval of the financial statements (“the going concern period”).

In our evaluation of the trustees’ conclusions, we considered the inherent risks to the charity’s business model and analysed how those risks might affect the charity’s financial resources or ability to continue operations over the going concern period.

Our conclusions based on this work:

- we consider that the trustees’ use of the going concern basis of accounting in the preparation of the financial statements is appropriate;
- we have not identified, and concur with the trustees’ assessment that there is not, a material uncertainty related to events or conditions that, individually or collectively, may cast significant doubt on the charity’s ability to continue as a going concern for the going concern period.

However, as we cannot predict all future events or conditions and as subsequent events may result in outcomes that are inconsistent with judgements that were reasonable at the time they were made, the above conclusions are not a guarantee that the charity will continue in operation.

Fraud and breaches of laws and regulations – ability to detect

Identifying and responding to risks of material misstatement due to fraud

To identify risks of material misstatement due to fraud (“fraud risks”) we assessed events or conditions that could indicate an incentive or pressure to commit fraud or provide an opportunity to commit fraud.

Our risk assessment procedures included:

- Enquiring of management as to whether they have knowledge of any actual, suspected or alleged fraud.
- Reading Charitable Fund Committee minutes.
- Using analytical procedures to identify any unusual or unexpected relationships.

We communicated identified fraud risks throughout the audit team and remained alert to any indications of fraud throughout the audit.

As required by auditing standards, we perform procedures to address the risk of management override of controls, in particular the risk that management may be in a position to make inappropriate accounting entries. On this audit we do not believe there is a fraud risk related to revenue recognition because of the low value, high volume homogeneous nature of the Charity's revenue which agrees through to cash receipts in year. We did not identify any additional fraud risks.

We performed procedures including:

- Identifying journal entries to test based on risk criteria and comparing the identified entries to supporting documentation. These included those journals posted to unusual account combinations.

Identifying and responding to risks of material misstatement due to non-compliance with laws and regulations

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general sector experience and through discussion with the directors and other management (as required by auditing standards), from inspection of the Charity's regulatory and legal correspondence and discussed with the directors and other management the policies and procedures regarding compliance with laws and regulations.

We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit.

The potential effect of these laws and regulations on the financial statements varies considerably.

Firstly, the Charity is subject to laws and regulations that directly affect the financial statements, including financial reporting legislation (including related charities legislation) and we assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

Whilst the Charity is subject to many laws and regulations, we did not identify any where the consequences of non-compliance alone could have a material effect on amounts or disclosures in the financial statements.

Context of the ability of the audit to detect fraud or breaches of law or regulation

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it.

In addition, as with any audit, there remained a higher risk of non-detection of fraud, as these may

involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations.

Other information

The trustee is responsible for the other information, which comprises the Annual Report. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or, except as explicitly stated below, any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether, based on our financial statements audit work, the information therein is materially misstated or inconsistent with the financial statements or our audit knowledge. We are required to report to you if:

- based solely on that work, we have identified material misstatements in the other information; or
- in our opinion, the information given in the Annual Report is inconsistent in any material respect with the financial statements.

We have nothing to report in these respects.

Matters on which we are required to report by exception

Under the Charities Act 2011 we are required to report to you if, in our opinion:

- the charity has not kept sufficient accounting records; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in these respects.

Trustees' responsibilities

As explained more fully in the statement set out on page 27, the trustee is responsible for: the preparation of financial statements which give a true and fair view; such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and using the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue our opinion in an auditor's report. Reasonable assurance is a high level of assurance, but does not guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

A fuller description of our responsibilities is provided on the FRC's website at www.frc.org.uk/auditorsresponsibilities.

The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the charity's trustee as a body, in accordance with section 145 of the Charities Act 2011 (or its predecessors) and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustee, as a body, for our audit work, for this report, or for the opinions we have formed.



Jessica Hargreaves

for and on behalf of KPMG LLP, Statutory Auditor

Chartered Accountants

KPMG LLP

is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

15 Canada Square,

Canary Wharf,

London,

E14 5GL

12 December 2024

The accounts of the Dartford and Gravesham NHS Trust Charitable Fund.

FOREWORD


These Charitable Fund accounts have been prepared by the Trustees under the Charities Act 2011.

The NHS Trust is the corporate trustee of the Charitable Fund under paragraph 16c of Schedule 2 of the NHS and Community Care Act 1990

The Dartford and Gravesham NHS Trust Charitable Funds is registered with the Charity Commission and includes funds in respect of Dartford and Gravesham NHS Trust's Hospital.

MAIN PURPOSE OF THE FUNDS HELD ON TRUST

The main purpose of the Charitable Fund held on trust is to apply income for any charitable purpose relating to the National Health Service wholly or mainly for the services provided by the Dartford and Gravesham NHS Trust.

Chair..... Date.....5 December 2024

Trustee..... Date.....5 December 2024

Statement of Financial Activities for the year ended 31 March 2024

	Note	Unrestricted Funds £000	Restricted Funds £000	2023-24 Total Funds £000	2022-23 Total Funds £000
Income and endowments from:					
Donations and legacies	3	253	0	253	262
Grants	3	0	0	0	30
Other trading activities	4	16	0	16	18
Bank interest		49	0	49	19
Total incoming resources		318	0	318	329
Expenditure on:					
Raising funds		53	26	79	70
Charitable activities:					
Purchase of new equipment	5	203	0	203	251
Staff education and welfare	5	73	1	74	89
Patient education and welfare	5	28	0	28	37
Total resources expended		357	27	384	447
Net movement in funds		(39)	(27)	(66)	(118)
Reconciliation of Funds					
Total funds brought forward		889	29	918	1,036
Total Funds carried forward		850	2	852	918

The accompanying notes on pages 36 to 40 form part of these financial statements.

There have been no transfers and no gains/losses on investment assets.


One restricted development grant was awarded in March 2023 for £30k with total expended resources up to 31st March 2024 of £28k; all other incoming resources and resources expended are derived from continuing operations and are unrestricted.


Balance Sheet as at 31 March 2024

	Note	Unrestricted Funds £000	Restricted Funds £000	2023-24 Total Funds £000	2022-23 Total Funds £000
Current Assets					
Receivables	9	12	0	12	10
Prepayments	9	14	2	16	14
Cash and cash equivalents	9	905	1	906	970
Total Current Assets		931	3	934	994
Current Liabilities					
Payables: Amounts falling due within one year	10.1	81	1	82	76
Net Current Assets		850	2	852	918
Total Assets less Current Liabilities		850	2	852	918
Total Net Assets or Liabilities		850	2	852	918
Funds of the Charity					
Income Funds:					
Funds	11	850	2	852	918
Total Funds		850	2	852	918

The accompanying notes on pages 36 to 40 form part of these financial statements.

The financial statements on pages 32 to 40 were approved by the Trustee on 5 December 2024 and signed by:

Chair..... Date.....5 December 2024

Trustee..... Date.....5 December 2024

Statement of Cashflow for the year ended 31 March 2024

	2023-24	2022-23
	Total	Total
	Funds	Funds
	£000	£000
Cash Flows from Operating Activities		
Net movement in funds	(66)	(118)
(Increase)/Decrease in Trade and Other Receivables	(4)	0
(Decrease)/Increase in Trade and Other Payables	<u>6</u>	<u>46</u>
Net cash (used in) by Operating Activities	(64)	(72)
Change in cash and cash equivalents in the reporting period	(64)	(72)
NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS	(64)	(72)
Cash and Cash Equivalents at Beginning of the Period	970	1,042
Cash and Cash Equivalents at year end	906	<u>970</u>

The accompanying notes on pages 36 to 40 form part of these financial statements.

Notes to the Accounts**1 Principal Accounting Policies****(a) Basis of preparation**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The Trust constitutes a public benefit entity as defined in FRS 102.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The trustees consider there are no material uncertainties about the Trust's ability to continue as a going concern.

The accounts (financial statements) have been prepared on a going concern basis which the Trustees consider to be appropriate for the following reasons:

- The business model of the charity is such that its charitable activities are limited to those which it has sufficient funds to support from the excess of funding received over the costs of administering the charity.
- The charity therefore has no specific commitments and no committed costs beyond its fixed costs of operation which are detailed in note 5.
- The Trustees have reviewed the cash flow forecasts for a period of 12 months from the date of approval of these financial statements which indicate that the charity will have sufficient funds to meet its liabilities as they fall due for that period.
- Consequently, the Trustees are confident that the charity will have sufficient funds to continue to meet its liabilities as they fall due for at least 12 months from the date of approval of the financial statements.

(b) Structure of funds

Unrestricted funds comprise those funds which the Trustee is free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds, where the donor has made known their non binding wishes or where the Trustees, at their discretion, have created a fund for a specific purpose. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor.

(c) Income

All Income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations, are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is highly probable that those conditions will be fulfilled in the reporting period. Gifts in kind are valued at estimated fair market value at the time of receipt.

Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/ executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognisable stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Grants are recognised as income where the grant money has been received and the performance-related conditions have been met.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

(d) Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity accounts are prepared in accordance with the accruals concept. All expenses including support cost and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to notes 5 to 8.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to statutory audit and legal fees.

Governance costs and support costs relating to charitable activities have been apportioned based on percentage of total expenditure for each category for the year.

(g) Expenditure on raising funds are those costs attributable to generating income for the charity, other than those costs incurred in undertaking charitable activities or the costs incurred in undertaking trading activities in furtherance of the charity's objects. The costs of generating funds represent fundraising costs together with investment management fees and certain legal fees. Fundraising costs include expenses for fundraising activities and costs from the related party, Dartford and Gravesham NHS Trust, to pay the salary of the Hospital's fundraising lead.

(h) Expenditure on charitable activities

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the charity. These costs comprise direct costs and an apportionment of overhead and support costs as shown in notes 5 to 8.

(i) Donated services and gifts in kind

The value of donated services and gifts in kind provided to the charity is recognised in the statement of financial activities at their value to the charity as determined by the trustee, in the period in which they are receivable, and where the benefit is both quantifiable and material.

2 Related party transactions

The charity has made revenue payments of £102k and capital payments of £203k to Dartford and Gravesham NHS Trust, which is the Corporate Trustee of the charity, the Directors of the NHS Trust are responsible for managing the Charitable Funds and the names of the directors are listed on page 18 of the Annual Report.

Neither the Corporate Trustee nor any member of the NHS Trust Board has received honoraria, emoluments or expenses in the year and the Corporate Trustee has not purchased trustee indemnity insurance.

At the 31st March 2024 Dartford and Gravesham NHS Trust was a creditor with a balance owed of £69k.

3	Donations and legacies	2024	2023
		Total	Total
		£000	£000
	Donations	252	182
	Legacies	1	80
	Grants	0	30
		<u>253</u>	<u>292</u>

In 2024 two legacy donations were received for £1k and £0.5k. (2023: three legacy donations received for £77.8k, £2k and £0.2k).

4	Other trading activities	2024	2023
		Total	Total
		£000	£000
	Stride4Life	4	6
	Training Course income	2	3
	Xmas Draw	4	3
	Golf Day Income	4	5
	Market Event Income	2	1
		<u>16</u>	<u>18</u>

5 Analysis of charitable expenditure

The charity undertook direct charitable activities and made available grant support to Dartford and Gravesham NHS Trust in support of a range of charitable activities.

	Grant funded activity £000	Support costs £000	Total 2024 £000
Purchase of new equipment	179	24	203
Staff Education and Welfare	65	9	74
Patient Education and Welfare	25	3	28
Total	<u>269</u>	<u>36</u>	<u>305</u>

The Support costs have been apportioned by calculating the percentages of total spend over the various expenditure headings.

6 Analysis of grants

Grants are made to the Dartford and Gravesham NHS Trust and the Corporate Trustee operates a scheme of delegation, through which all funded activity is managed by fund managers responsible for the day to day disbursements of their funds, in accordance with the directions set out by the trustees in charity standing orders and financial instructions. The total cost of making grants is disclosed in the charitable activities analysis on the face of the Statement of Financial Activities. The grants awarded to the beneficiaries for each category of charitable activity are disclosed in note 5.

7 Transfers between funds

In 2024 there was a transfer between Friends Fund (general fund) to a new designated Stroke Fund of £14,845.67.

8 Audit costs

The 2024 auditor remuneration of £5.3k (2023: £5k) exclusive of VAT, related solely to the audit with no other additional work being undertaken.

9 Analysis of current assets

	2024	2023
	Total	Total
	£000	£000
Receivables	12	10
Prepayments	16	14
Cash and cash equivalents	906	970
Total	934	994

Receivables represents donations owed at the year end which the the charity had been notified in writing, of both the amount and the settlement date.

10 Liabilities

10.1 Analysis of current liabilities

	2024	2023
	Total	Total
	£000	£000
Accruals	6	7
Payables	76	69
Total	82	76

Of the £82k, £69k is payable to the Corporate Trustee (Dartford and Gravesham NHS Trust).

11 Analysis of charitable funds

The Trust has analysed material designated fund balances as set out below:

Fund Name	Fund Balance brought forward £	Incoming Resources £	Outgoing Resources £	Fund Balances carried forward £
Breast Care Library Trust Fund	15,421	6,080	(5,801)	15,701
Cancer Fighting Fund	186,531	24,088	(43,741)	166,877
Cardiology Training Fund	16,467	5,000	(2,147)	19,320
Diagnostics Fund	11,407	12	(603)	10,816
Friends Fund	223,913	54,960	(146,288)	132,585
Heartbeat Fund	239,199	6,141	(31,495)	213,845
Intensive Therapy Unit Education & Training Fund	8,470	4,840	(2,450)	10,860
Little Buds Fund	32,683	37,553	(33,366)	36,870
Lollipop Fund	10,877	56,867	(36,480)	31,263
Lottery Fund	13,510	5,145	(769)	17,885
Staff Wellbeing Fund	42,620	18,515	(22,853)	38,282
Stroke Fund	0	22,609	(6,318)	16,291
Urology Research Fund	28,113	8,151	(2,274)	33,990
Valley Fund	19,850	49,397	(8,247)	61,000
Other Funds - all less than £10k	40,265	18,090	(13,984)	44,373
Total designated Funds	889,326	317,448	(356,816)	849,958
Development Grant - RESTRICTED	28,800	0	(26,763)	2,037
Total restricted funds	28,800	0	(26,763)	2,037
TOTAL FUNDS	918,126	317,448	(383,579)	851,995

- **Accident & Emergency unit** - to benefit staff and patient in Accident and Emergency
- **Adult Medicine Fund** - to benefit both staff and patients through staff education, resources and equipment
- **Breast Care Library Trust Fund** - to benefit staff in the Breast Care department
- **Cancer Fighting Fund** - to benefit the diagnosis and treatment of cancer at Darent Valley Hospital (DVH)
- **Cardiology Training Fund** - to benefit both staff and patients through staff education, training and research
- **Development Grant Fund** - to empower the NHS charity sector to be high performing, effective and impactful
- **Diabetes Centre Education Fund** - to benefit staff and patients through purchase of literature and equipment and staff training
- **Diagnostic Fund** - to benefit staff in Pathology department
- **Friends Fund** - money held for wards or any other small appeals
- **Gynaecology Fund** - to benefit staff and patients within Obstetrics and Gynaecology departments
- **Haematology Study Fund** - to benefit both staff and patients through staff development, resources and equipment
- **Heart Beat Fund** - to benefit the Heart Centre.
- **Intensive Therapy Unit Education & Training Fund** - to benefit staff through training and education and to benefit both staff and patients in ITU through the purchase of equipment
- **Little Buds Fund** - for the special care of babies from conception to birth
- **Lollipop Fund** - to benefit the treatment and care of babies and young children
- **Lottery Fund** - to benefit all staff and patients of DVH
- **Maternity Fund** - to benefit all staff and patients from pregnancy to birth
- **Neonatal Fund** - to benefit both staff and patients through staff development, resources and equipment
- **Neurology Trust Fund** - to benefit staff through education and support in Neurology
- **Outpatients** - to benefit outpatients department
- **Pharmacy Fund** - to enable staff members to attend seminars and courses and to provide equipment for the pharmacy department
- **Resuscitation Fund** - to support staff training and the purchase of training equipment
- **Silver Birch Fund** - to benefit all elderly patients who attend Darent Valley Hospital (DVH) and all staff working in that area
- **Sponsor a Brick Fund** - to benefit staff and patients through the purchase of bricks
- **Staff Wellbeing Fund** - to benefit staff wellbeing
- **Stroke Fund** - to benefit staff through training and purchase of equipment
- **Surgery Fund** - to benefit staff through training and purchase of equipment
- **Training & Income for Dieticians Fund** - to benefit staff through training and courses
- **Urology and Nephrology Education Fund** - to benefit staff through training and purchase of equipment
- **Urology Research Fund** - to benefit staff and patients through research and development
- **Valley Hospital Fund** - to benefit all areas where there is no specific fund

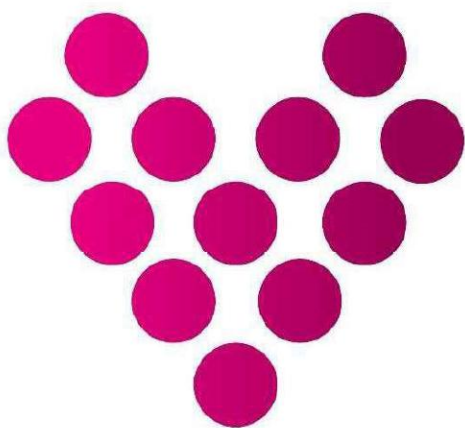
DARTFORD AND GRAVESHAM NHS TRUST CHARITABLE FUND

England & Wales - Charity number 1050861

Accounts



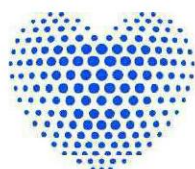
Dartford and Gravesham
NHS Trust



VALLEY

HOSPITAL CHARITY
SUPPORTING HEALTHCARE

Annual Report & Accounts
2022/23



MEMBER OF
NHS
CHARITIES
TOGETHER

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Valley Hospital Charity - Annual Report 2022/23

1. Background to Valley Hospital Charity

Valley Hospital Charity (VHC) is the working title of the *Dartford and Gravesham NHS Trust Charitable Fund* which has been registered with the Charity Commission since November 1995 - Charity number: 1050861. Its corporate trustee, Dartford and Gravesham NHS Trust (DGT), with its headquarters based at Darent Valley Hospital in Dartford Kent, offers a comprehensive range of acute services, with a bed-base of c550, to around 400,000 people in North Kent and South East London. The Trust's operational priorities in 2022 – 23 were to:

- provide high quality, safe patient services
- deliver financial sustainability and efficiency
- strengthen operational efficiency and effectiveness
- promote excellent education and personal development
- proactive partner engagement

Since October 2013, the Trust has provided a number of services at Queen Mary's Hospital, Sidcup, and Radiology at Erith and District Hospital. In addition, the Trust provides services in Gravesham community Hospital in Gravesend as well as a number of community locations across our population.

DGT are part of the Kent and Medway Integrated Care System (ICS) which brings together health and social care partners across Kent. Its vision is to be a leader in health, working with partners, of which we are one, to make Kent and Medway a great place to live and where people lead longer, healthier and happier lives.

VHC actively fundraises and produces its annual report as a dual-purpose document to meet the requirements of the SORP FRS 102 but also to be used as part of the fundraising document. This means that the trustee's annual report can be distributed with the accounts or as a free-standing document. Therefore, the Charity includes summary financial statements in its annual report.

2. Who we are: our objectives and activities

Dartford and Gravesham NHS Trust Charitable Fund (Registration No. 1050861) with the working title of *Valley Hospital Charity* (VHC) has the following charitable objects:

FOR ANY CHARITABLE PURPOSE OR PURPOSES RELATING TO THE NATIONAL HEALTH SERVICE

With the generosity of our donors and supporters we fundraise to:

- Buy the latest medical equipment to offer the best available care to our community in their locality;
- Enhance the Hospital environment for our patients, making it welcoming and comfortable;
- Provide the little extras that can mean so much to a patient's stay in hospital.

In addition, charitable funds have been used to:

- Fund innovative research;
- Support staff training, development and wellbeing.

The Charity is funded by donations and/or legacies received from patients, their relatives, and fundraising from the general public, businesses, staff and grant making organisations.

Individuals, companies and grant-giving organisations that make donations and fundraise in support of VHC do so in the knowledge that their gift is received and managed in accordance with best practice and charity law. In making grants, we follow our *Grants Policy* and direct funds towards particular thematic designated funds in line with the wishes of patients and staff and make grants where they tell us they are most needed.

Our Mission

To enhance patient care at Dartford and Gravesham NHS Trust by engaging the community, patients, their families and staff to support their Hospitals through fundraising and volunteering.

VISION: *To offer world class patient care at Dartford and Gravesham NHS Trust.*

OUR VALUES:

As a corporate trustee model NHS Charity, we share the values of our NHS Trust:

- **Care with compassion** - care of patients is our first concern
- **Respect and dignity** - treating everyone fairly with respect and dignity
- **Striving to excel** - providing the highest quality of service
- **Professional standards** - accountable for the highest standard of care
- **Working together** - to deliver the best possible outcomes for our patients.

Our values



The Charity is managed day to day by the Fundraising and Voluntary Services Team with oversight from a volunteer Charity Management Board and a Charitable Funds Committee attended by Trust Directors (including Finance) and chaired by a Non-Executive.

At the annual joint Charitable Funds Committee/Charity Management Board meeting in February 2023 a new 3 Year Charity Strategy was adopted which will work towards achieving five goals to ensure a successful and respected charity. We will:

- Raise charitable income to enhance patient care and staff wellbeing; priorities of Dartford and Gravesham NHS Trust.
- Build new relationships with corporate bodies, community groups, trusts and foundations, educational institutions and individuals which are diverse and inclusive and representative of the patients the Trust serves.
- Develop new and attractive fundraising events and initiatives that appeal to our existing supporter base and engage new supporters to take part and fundraise for us.
- Provide a high level of customer service that celebrates our donors, demonstrates charity best practice and encourages repeat giving to create lifetime supporters.

- Build the Charity brand online, externally and internally with Trust staff.

We continue to be in awe of the generosity we receive from our local community, patients and their families. With the support from individuals, groups, companies and our dedicated NHS staff we will continue to enhance patient care through these difficult economic times.

3. What we have achieved: highlights from the activities undertaken in the year

- We are delighted to have supported Dr Jheeta, Consultant Paediatrician, in the development of the Asthma website '**Wheeze**' which was funded by our Lollipop Fund and provides vital information to our young patients living with Asthma and their families. <https://wheeze.dgt.nhs.uk/>
- Through our **Christmas Appeal** we were able to provide small gifts to all inpatients (approx. 500) who had to spend Christmas in our hospital, and small toys for children visiting our Emergency Department over the festive period.
- Our Little Buds Fund purchased the video laryngoscope needed for our Special Care Baby Unit's participation in the **SurfON - New national multi-centre randomised controlled trial (RCT)** which is trying to determine how best to treat breathing problems in babies born two to six weeks early. <https://npeu.ox.ac.uk/surfon/sites/surfon-champions>
- **Award Winning Safeguarding Training** - We were the first NHS Trust to have pioneered virtual reality simulations within our safeguarding training. The Lollipop Fund purchased the original 12 VR headsets in 2020 and funded a further 12 headsets in 2022 to expand the Safeguarding training.
- We held our inaugural **Charity Golf Day** at Redlibbets in Ash, which was well supported with 14 teams of 4, and held a raffle, an auction and had corporate sponsorship.
- A **new 3 Year Charity Strategy** was launched in February 2023 to help steer us through the post-pandemic charity landscape and the cost of living crisis.
- We won £0.5k 1st Prize in the December **Asda Foundation Green Token Scheme** vote.
- During the year, the Director of Wellbeing and Community Engagement, with oversight of the Staff Wellbeing Fund, stepped down and the interim Head of Fundraising & Voluntary Services became the Fund Manager, in a new role in the People Directorate from September 2022. The previous **Head of Fundraising & Voluntary Services** returned from secondment and resumed the post. The Staff Wellbeing Fund continues to offer initiatives to support staff physical and mental health.
- On Thursday 19 January 2023 we held our first in-person **Support Evening** since the pandemic. We welcomed donors to Darent Valley Hospital to hear about the great work being carried out by our Paediatric Team, supported by Valley Hospital Charity's Lollipop Fund, to benefit sick children from babies to teens, with presentations from a number of Nurse Specialists.
- We received **three legacies** in 2022/23, £200 from the Will of the Late Margot Hine, £2,000 from the Late Lilian Jean Boon and £77,756 from the Late Raymond Thompson. These generous gifts-in-wills have supported our grant making potential.

4. NHS Charities Together Grants

Covid Emergency Appeal Grant – Stage 1: Distribution 3

We continued to spend NHS Charities Together Stage 1: Covid Emergency Appeal grant in the delivery of the Sickle Cell Parent Support Group. The focus of Distribution 3 funding was to support projects which addressed those disproportionately affected by Covid19, namely people from Black, Asian and minority ethnic communities.

Covid Emergency Appeal Grant – Stage 3: Recovery

The development of a permanent internal wellbeing area was finished in September 2022. The project, funded with £53,000 from the Recovery Grant, was located on Level 4, the administration floor of Darent Valley Hospital, as the original identified area was reprioritised as a vaccination hub. Staff and volunteers are able to relax on new furniture and improvements to the environment. The Junior Doctors mess that was meant to be incorporated in the new permanent wellbeing space, had to remain where it was but benefitted from a new kitchen and furniture for doctors to relax on breaks as needed.

Development Grant

In 2022/23 NHS Charities Together launched their Development Grant with the goal to *‘empower the NHS charity sector to be high performing, effective and impactful.’* Each member charity had been allocated £35,000; £5,000 was retained to cover the cost of membership fees for two calendar years (£2.5k for 2022 £2,500 for 2023). Member charities could then apply for the remaining £30,000 to spend on three out of eight key themes identified by NHS Charities Together and Bayes Business School and rated against their self-assessment business tool. We applied in December 2022 and were notified of our success and received the *restricted* grant funding in February 2023 to support the following areas:

- Governance – Training and Reporting (£4k)
- Culture – Multi-lingual leaflet production (£1k)
- Communication and Marketing – New CRM System, Banners and promotional videos (£25k)

Future Grants

The Charity will continue to monitor grant opportunities from NHS Charities Together, and provide the required update reporting on existing grant rounds in the coming financial year.

Grant Case Study: Sickle Cell Parent Support Group



Caption: Young sickle cell patient undergoing cannulation ready for blood transfusion.

Sickle Cell disease is particularly common in people with an African or Caribbean family background. We had a newly established Sickle Cell Parent Support Group run by our Sickle Cell Nurse in our Children's Outpatients Department and a parent lead that provides a huge benefit to patients and their families living with this condition. They have been working with families to create tailored care plans to manage each individual patient's needs, helping families overcome cultural barriers to accessing health care and financial support - the impact of the pandemic had brought a number of families to their knees. Sickle Cell is classed as a disability and therefore most families are eligible for disability allowance.

The parent lead has been supporting families to make these applications and helping parents overcome the cultural stigma associated with having a child with a disability. Through Stage 1 Distribution 3 grant funding from NHSCT we have been able to support the group with running costs (engagement activities and promotional materials), and access educational resources and devices for these children who are in hospital receiving dialysis or in crisis in hospital or at home and spending long periods of time out of formal education which is widening developmental inequalities for these young people.

The money has helped purchase child friendly reclining transfusion chairs to create a day clinic where patients can come in to a less clinical child friendly space.

5. How we funded our work, our achievements and performance

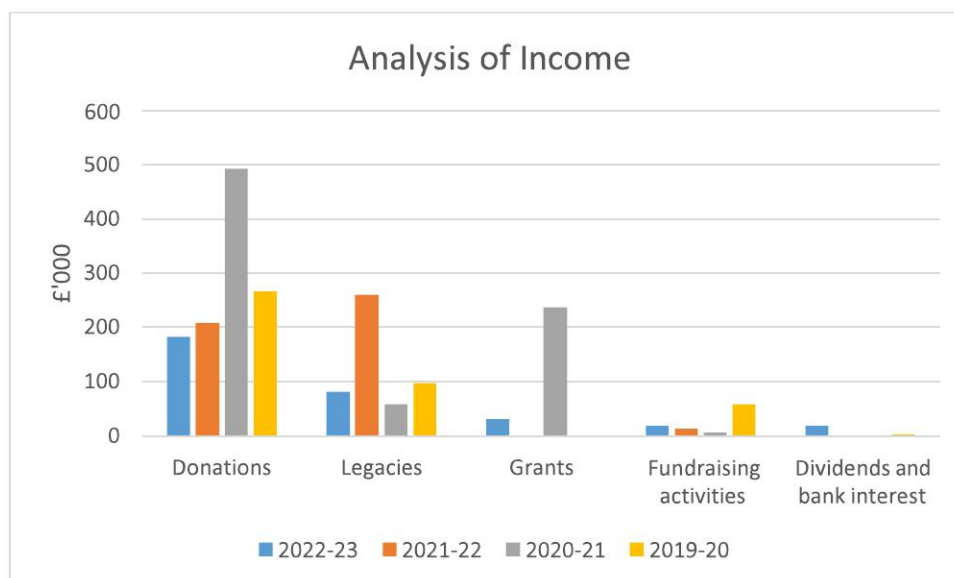
The following figures are taken from the full audited accounts as at 31 March 2023, if more details are required please refer to the full accounts. This part of the trustee's annual report comments on key features of those accounts. In this section, we firstly explain how we raised the money and then how we spent it.

Money received £329k – Money spent - £447k

Our income level was lower than in 2021/22 and reflective of a number of factors. We are in a difficult financial climate after coming out of the pandemic when we saw such public generosity, and we received a large legacy of £238k in the previous financial year, which significantly raised our income level.

Money received: sources of funds

The chart below shows our main sources of income over the past four years. Our largest source of income in 2022/23 was from donations from the public, which includes corporate donations, followed by legacy income. We also received a significant amount of interest on our charitable balance of £19k this year due to the increase in interest. Previous year had been negligible.



Donations from the public (£182k) – voluntary donations from patients, the public, community groups and corporate supporters was our biggest source of income in 2022/23. Donations mainly come through online through our own website and third party sites such as Justgiving.

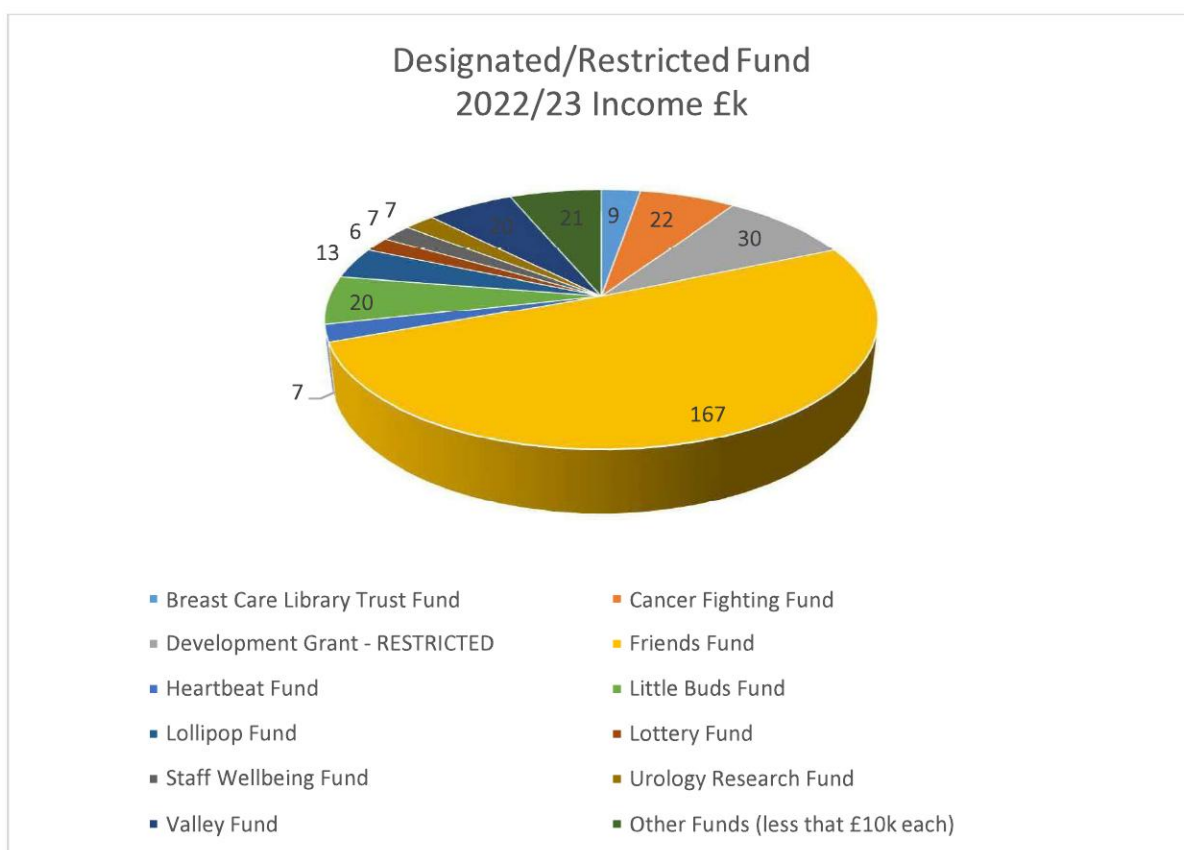
Legacies and gifts-in-wills (£80k) – made up of three Legacies; £0.2k, £2k, and £78k. We are fortunate to be remembered each year by people in their will.

Grants from external organisations (£30k) – We are grateful to the NHS Charities Together for the Development Grant to spend on building the resilience of our Charity.

Money received: our designated/restricted funds

A number of our designated funds are classed as '*special funds*' and are public facing for donors who wish to give thematically. Our most popular funds are:

- **Cancer Fighting Fund** - to benefit the diagnosis and treatment of cancer at Darent Valley Hospital
- **Friends Fund** - money held for wards, stroke or any other small appeals.
- **Heart Beat Fund** - to benefit the Heart Centre.
- **Little Buds Fund** - for the special care of babies from conception to birth.
- **Lollipop Fund** - to benefit the treatment and care of babies and young children.
- **Silver Birch Fund** - to benefit all elderly patients who attend DVH and all staff working in that area.
- **Staff wellbeing Fund** - to benefit staff wellbeing
- **Valley Hospital Fund** - to benefit all areas where there is no specific fund.



Our public facing '*special funds*' are overseen by the Head of Fundraising and Voluntary Services and the Charity Management Board. The remaining funds, also known as '*Directorate*' or '*Separate funds*,' are allocated a Fund Manager from their department or division who knows the service, and can best advise on how charitable funds can be used meaningfully within their department.

Gifts-in-Kind

During the year, particularly at Christmas time, we received a number of gifts-in-kind. This included toys and patient gifts from Bluewater Christmas Appeal, Dartford Lions, Bexley and Sidcup Lions, John Lewis, Asda Greenhithe, Emerson Park, Vidafresh, Dunelm, UKCG, Haberdashers Crayford, Starbucks, Old Gravesendians Rugby Club, South Darenth Coop

and Dartford Borough Council to name but a few. The equivalent monetary value was approx. £9k.

Future Income

We anticipate donations from the public and legacies to remain our highest income streams in the coming year. NHS Charities Together is planning an awareness campaign promoting leaving a legacy or gift-in-will to an NHS charity and we will look to support this campaign.

We will look to differentiate between corporate support and general public support in 2023/24 annual report to further develop our approach and monitor our success in working with the business sector and making the most of CSR commitments.

We will continue to deliver tried and tested fundraising events that appeal to our existing supporters and deliver a good yield, and invest in new initiatives to attract new audiences.

Corporate Case Study: Balfour Beatty



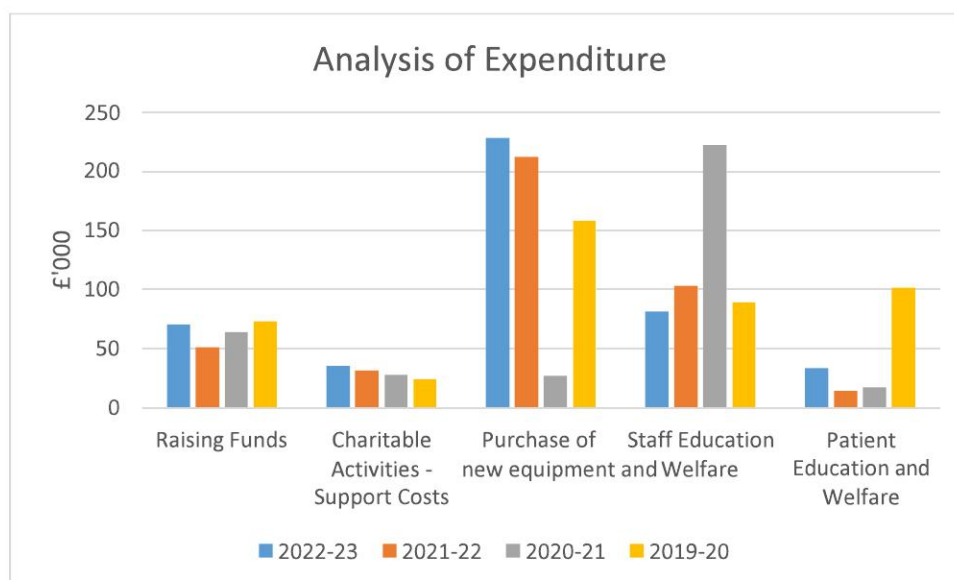
As part of their Corporate Social Responsibility (CSR), employees from Balfour Beatty kindly gave their time in December 2022 to sell our Charity Christmas Draw tickets to members of the public in the main entrance of Darent Valley Hospital as part of our wider Christmas Appeal fundraising. This helped us buy small gifts for our patients who had to spend Christmas in our Hospital, and further volunteers supported wrapping presents so they were presented nicely to our wards to distribute.

Income growth will be dependant of the length of the cost of living crisis, and the engagement we receive from colleagues at the Trust and the community around the NHS 75 anniversary in July 2023. We have consciously chosen to launch a new Lollipop Appeal in the coming year to benefit our designated fund the supports sick children from babies to teens. This became depleted after spending over £80k on grants in paediatrics over the last 12 months. We know paediatrics is an area that people are eager to support; we have spoken to a number of schools in preparation of NHS75 around fundraising activities, and it will be relatable to have the young people supporting other young people experiencing ill health.

We are receiving a lot of unsolicited support through a general rise in awareness of our charity. With the investment from the Development Grant to help us create promotional charity videos and new resources we hope this increased publicity will grow income further.

6. Money spent: what we spent our money on

As the chart below shows, our largest area of spend was on the purchase of new equipment.



We increased charitable spending in 2022/23 to ensure the money raised for our beneficiaries was reaching our intended patients and staff through identified projects; some highlighted in this report.

During the year, the Charity supported over 40 projects through charity grants, examples include:

Purchase of new equipment (£228k)

- Accuvein Handheld Vein Viewing System x 3 (£12.3k) to support cannulation of patients by the Children’s Hospital at Home Team, in Radiology and the Phlebotomy Department in Outpatients at Queen Mary’s Hospital.
- Mechanical CPR (£8.7k) in the Heart Centre in Darent Valley Hospital.
- Spirometry Lung Functions Device (£3k) for the Paediatric Respiratory Service.
- Life Start System (£19k) a smaller resuscitator to support preterm babies.
- Unique Cerebral Function Monitor (£14.6k) to support emergencies where a baby has been short of oxygen.
- Virtual Reality Safeguarding Headsets (£9k) as the first NHS trust to have pioneered virtual reality simulations within our safeguarding training.
- Sonosite SII Ultrasound machine with probes (£34.3k) to support children with difficult vascular access for administering critical lifesaving drugs and resuscitation fluids.

- Storz CMAC video laryngoscope with Miller 2 blade (£13.7k) to reduce failure intubations leading to significant compromise/collapse of critically unwell children.
- Breast Pumps x 17 (£34k) by allowing the mother of admitted babies to continue to express so she can maintain her milk supply and continue to feed expressed breast milk.

Patient Education and Welfare (£33k)

- Headache Service (£0.2k) Patient Procedure Leaflets.
- Distraction equipment (£0.5k) for adolescents with mental health needs.
- Resource for SEREN Connect (£2.3k) support young people and young adults living with Type 1 diabetes.
- vCreate (£6k) Secure video messaging system for the Special Care Baby Unit.

Staff Education and Welfare (£18k)

- Oral Care Simulator Advanced (£3.2k) mouth care training so that all nursing staff can carry out efficient mouth care.
- Trauma Informed Care Workshop (£1k) which seeks to understand and respond to the impact of trauma on people's lives.
- World Sepsis Day Materials (£0.2k) to inform staff of the signs to look out for.

Support Costs (£35k) – this includes an Audit fee of £5k and monthly cross charges from Finance for managing the accounts during the financial year.

Raising Funds (£70k) – this includes our membership subscriptions: Run for Charity (where we access a number of our challenge events), and other fees associated with putting on events in 2022/23 such as Wing Walks Company, Discover Adventure (Lands End to John O'Groats cycle ride, London to Paris Cycle ride) places in Asics 10k and London Landmarks Half Marathon. Our charity's promotional costs, such as our charity website licence, our fundraising materials and our charity tops for events are built-in. In addition, a proportion of the Head of Fundraising post is funded by the Charity.

Staff Case Study: DVH Frontliners



Caption: DVH Frontliners after they completed the Tough Mudder in September 2022.

'When A&E comes together to raise funds for a cause, we don't mind getting our hands dirty! Bringing all that we have to participate in Tough Mudder, a grueling 5K course with 15 daunting obstacles to overcome.'

A team of nine clinicians from our Emergency Department, self-named 'DVH Frontliners' braved the Tough Mudder London South 5k route on Saturday 24 September raising 5k route that included an ascent three stories high, vertical climb walls, electroshock therapy, a giant ice bath and a lot of mud. The Team cheered each other on to cross the finishline together.

7. Performance against objectives

We spent £377k on our charitable objectives in 2022/23.

We adhere to the NHS Standard Operating Procedures (SOP) using the NHS Trust procurement process which focuses on value for money and using trusted suppliers; where necessary obtaining three quotes when we are spending over £15k.

We ensure that we provide a VAT Exemption certificate when spending in line with our charitable objects so we do not pay VAT on charitable purchases where possible to ensure our donor money goes further.

To ensure the money is well spent, applications for grants include questions about the objectives, impact, and success criteria for the proposed project. Successful grant applicants are asked to provide feedback on the benefits that have been realised from the grant by presenting back to the Charity Management Board and providing images and a write up to include in Charity/Trust communications.

We ask Fund Managers who have more than £5k in their fund to submit a spending plan before each Charitable Funds Committee meeting so these can be reviewed and ensure funds raised do not sit there but are soon to be making a difference to the medical care and treatment of patients.

Case Study: SurfON - New national multi-centre randomised controlled trial (RCT)



Caption: Dr Hemant Ambulkar and DGT's SurfON Trial team.

We are pleased to announce that Darent Valley Hospital has been registered as one of the sites for a new national multi-centre randomised controlled trial (RCT), SurfON. RCT are regarded as gold standard to determine the efficacy and safety of a treatment. The study is being led by the Trust's Principal Investigator, Consultant Neonatologist and Paediatrician, Dr Hemant Ambulkar.

Despite the assumption that infants born between 34-38 weeks' gestation have respiratory maturity, approximately 30-40% of these infants are admitted to the neonatal unit with respiratory problems and many are diagnosed with Respiratory Distress Syndrome (RDS). Recent studies have shown that this group of infants' experience more respiratory problems in childhood and impaired lung function. Long term respiratory morbidity is an ongoing burden for families as well as healthcare providers. Further evidence suggests these problems persist even during adolescence and adulthood. The current practice of conventional treatment results in delay leading to worsened severity, ventilator need and prolonged intensive care need and hospital stay.

The SurfON trial is comparing surfactant treatment (which is rarely used), against conventional treatment to ascertain which is the best method in treating these late preterm infants. This study not only looks at the length of hospital stay, respiratory problems and ventilator need but also looks at mother infant separation, effects on breast feeding, maternal length of hospitalisation, future hospital attendances and healthcare costs.

Dr Hemant Ambulkar said: "I am extremely grateful to parents who have helped us in starting the journey of this trial in DVH by agreeing to contribute to this very high-quality research.

My team members consisting of Dr Bharath Gowda, Sister Kathy Woods, registrars, nurses from Walnut ward as well as the Research department, have been extremely enthusiastic and supportive of this study."

The Trust hopes that this treatment will lead to better outcomes for the babies and their families and is grateful to supporters of the Valley Hospital Charity's Little Buds Fund for purchasing the video laryngoscope equipment needed for the trial.

8. Our fundraising practices

The Head of Fundraising and Voluntary Services is a Certified Full Member of the Chartered Institute of Fundraising (MCIOF(Cert)). Membership confirms abidance to the Chartered Institute of Fundraising Code of Conduct, certification confirms completion of the CIOF accredited Certificate in Fundraising Management qualification, and full membership confirms over 5 years of experience in fundraising.

Charity staff organise fundraising events and co-ordinate, recognise and celebrate the activities of our supporters both internally and externally. The Charity does not use professional fundraisers or involve commercial participators.

There have been no complaints about fundraising this year.

The Charity is expecting to register with the independent Fundraising Regulator in the coming financial year to ensure donor confidence and fundraising best practice.

Donor Case Study: The Ball Family



Caption: John Ball and family presenting the Scalp Cooler to Pine Therapy Unit in October 2022.

Whilst receiving chemotherapy treatment at Darent Valley, Christine Ball chose to use one of the scalp cooling machines provided on the Pine Therapy Unit, having read how it was an effective way of combating hair loss during treatment. For Christine this meant an opportunity to regain some self-control, maintain her looks, and have a more positive attitude towards her treatment. Christine never lost her hair and talked about raising awareness and helping to raise funds to purchase scalp cooling machines for others.

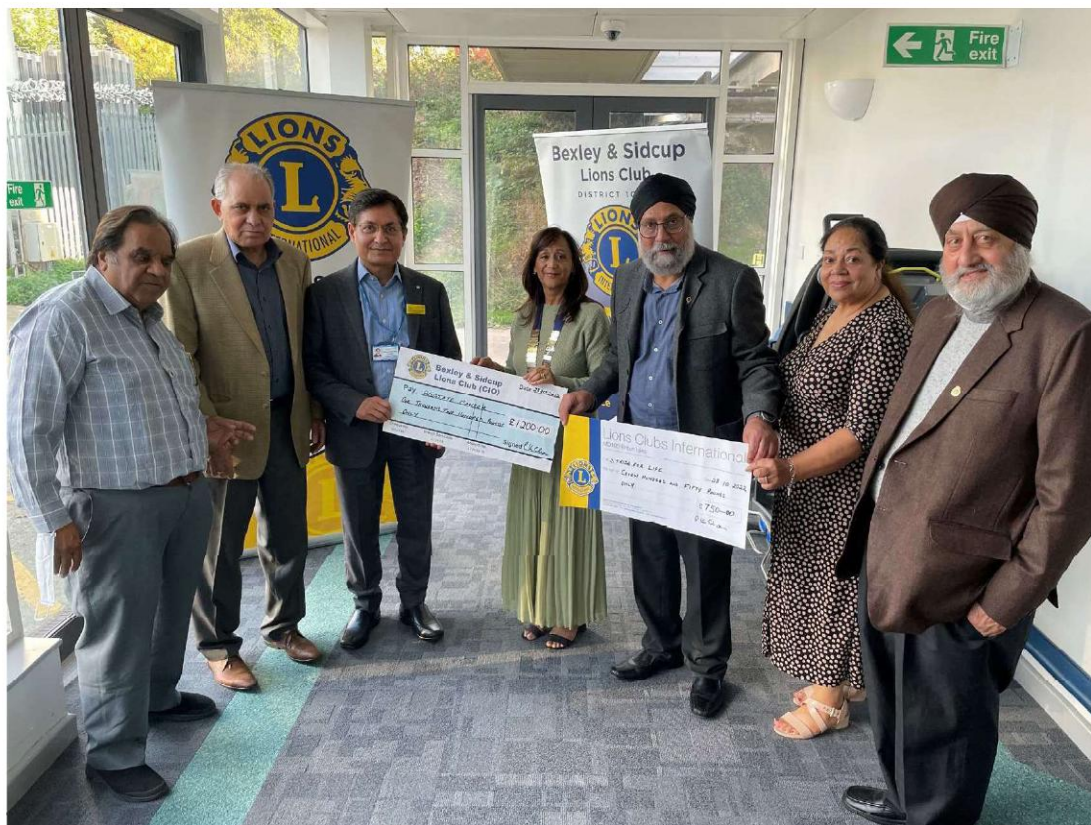
Sadly, Christine lost her brave fight against Cancer and passed away on 13 February 2020, aged just 58. During 2021/22 in the build up to what would have been Christine's 60th birthday, husband John and his family decided to hold a series of fundraising events, including a 370-mile virtual bike ride to Maryport in Cumbria (where Christine was born), a cup-cake sale, a charity day, head shave event, sponsored runs and finishing with a charity ball. John and his family raised awareness and over £11k, enough to purchase a double Paxman Scalp Cooler Machine, with a configuration of caps and all accessories.

A huge thank you to John and his family and all who supported them. We are extremely grateful for this equipment to improve the care for future patients; and a lovely way to celebrate Christine's life.

9. Our fundraising performance

During the year the total donations, grants, legacies and income from fundraising (shown as trading activities in the accounts) came to £329k. Our income is almost back to pre-pandemic levels, although we are still in the midst of a cost of living crisis.

Community Case Study: Bexley and Sidcup Lions



Caption: Bexley and Sidcup Lions presenting cheques to Prof. Madaan in November 2022.

Lions President Parmjit Chana and her colleagues presented two cheques; a fantastic £0.8k for the Stride4 Life Walk/Cancer Fighting Fund and an amazing £1.2k for Prostate Cancer Research.

Professor Madaan, Consultant Urological Surgeon & Lead Cancer Clinician at Darent Valley Hospital gave the Lions a tour of the Poplar Unit and expressed his profound thanks for the wonderful support the Bexley and Sidcup Lions continue to give our Cancer services over many years.

We held our first physical Stride4Life sponsored walk event since the stepping down of the Stride4Life volunteer committee, and the pandemic. The Committee, chaired by Joan Warwick MBE, was driven by Joan's passion and that of her family and friends that in memory of Joan's husband John who died from Bowel Cancer. They delivered the walk and the family fun day for 14 years and it was a hard act to follow and delivered £6k.

Just before the return of the previous Head of Fundraising and Voluntary Services from secondment, the interim post holder delivered a new Charity Golf Day in September 2022 that was well received with staff members and public alike taking part, with 14 teams on the

day; this raised £5k. The timing of the change of staffing affected the lead-time of the Christmas Draw which raised £1k less than the year before.

In 2023/24, we will review our plans and be flexible to move quickly on opportunities that present themselves, and agree to discontinue events and fundraising initiatives where the resources invested do not deliver an acceptable return on investment.

We benchmark our fundraising activity with our peers through NHS Charities Together annual member submission and monitor the comparative success of campaigns and overall fundraising cost to income ratios.

10. What we plan to do with your donations: our future plans

With the launch of the new 3 Year Charity Strategy our focus for the coming financial year will be:

1. Invest in new technologies and services so patients can access clinical expertise and treatment within our hospitals, without needing to join long specialist waiting lists and travel to London and beyond.
 - Following the procurement of a new MRI scanner, fund integrated play equipment that supports young patients to have successful non-general anaesthetic MRI scans, meaning reducing travel to London.
 - Introduce more equipment to support critical care in the high dependency paediatric unit.
 - Purchase a mobile Sensory Unit to be used in the Children's Resources Centre (children's outpatients) to distract children from uncomfortable but necessary diagnostic and medical treatment.
2. Improve the environment in our hospitals to make them welcoming for outpatients and comfortable for inpatients and their visitors.
 - Develop a Dementia Friendly Sensory Garden
 - Improve the environment in Pine Therapy, the Chemotherapy Unit, for its Cancer patients who undergo long infusion treatments.
 - Increase the environment in the birthing unit with a number of wall murals.
3. Support staff wellbeing projects to ensure our employees and volunteers are in the best health, physically and mentally, to provide care to our patients.
 - The Corporate Trustee recognises the impact unexpected financial hardship can have on physical and mental wellbeing. The Staff Wellbeing Fund has supported staff with Grocery vouchers to afford the basics when experiencing short-term financial hardship.
 - Provide training and resilience workshops to help strengthen the workforce.

Our operational priorities in Year 1 2023/24 look to ensure growth and sustainability into the future:

- Gain funding to deliver a Dementia Sensory Garden
- Steward major donor to point of giving
- Position more donor recognition boards to recognise Legacy giving
- NHS75 – Engagement with schools and community groups
- Work with Corporate to progress grant application
- Support Charity of the Year relationships

- Continue to develop and offer a calendar of events to new and existing audiences
- Launch a new Lollipop appeal to increase charitable income for children’s services
- SORP recommended donor focussed Annual Report
- New donor database
- Share a wealth of case studies to demonstrate the impact of charitable spend
- Develop short charity promo film for socials
- Establish monthly supporter eNewsletter
- Look to develop Charity Champion role

Our enablers are:

- Development Grant
- Small but dedicated team

School Case Study: Haberdashers Crayford Academy



Caption: Haberdashers Crayford Academy students delivering gifts and cards in December 2022.

The wonderful students from Haberdashers' Crayford Academy let their creative duties flow, designing over 125 cards for patients and holding an internal fundraiser to raise over £100 in cash, and bringing bags of children’s toys for the children on Willow Ward.

11. How we manage the money

Grant requests are submitted to the Charity via an online form on our charity website. Applications are invited from any member of staff at any time with sign off from their line manager. They are asked to answer a series of questions that relate to the grant criteria,

defined by the Charity's objects and the public benefit test. These are collated and applicants are invited to present at the next bi-monthly Charity Management Board meeting. Here the grant requests are discussed, looking at for quality, public benefit and value for money, and where appropriate are approved in principle. The recommendations are shared with the Charitable Funds Committee for ultimate approval.

The Charity has a Grants Policy that was last reviewed in March 2022 to reflect this process.

12. Our reserves policy

The Charity does not currently enter into future commitments and so has not created any formal reserves; however, it does have enough within its funds to continue to pay a proportion of the costs of the Head of Fundraising and Voluntary Services. There is enough money held on account within the funds to ensure that other costs, such as audit fees, are covered. Other spending activities are only authorised when full funding is available.

13. Trustee arrangements

Dartford and Gravesham NHS Trust is the sole Corporate Trustee of the Charity. However, its Board of Directors acts as the agent of the Trust. Board membership as at year-end 2022-23 is shown below, with in-year changes are detailed below.

Name	Role
Jonathan Wade (v)	Chief Executive (Appointed 1 September 2022)
Tom Clarke (v)	Medical Director (Appointed 1 September 2022)
Siobhan Callanan (v)	Chief Nurse
Guy Dentith (v)	Chief Finance Officer (Appointed 1 September 2022)
Alexandra Bode-Tunji	Chief People Officer
Bas Sadiq	Director of Improvement
Tori Harrison	Chief Operating Officer (Appointed 9 January 2023)
Peter Coles (v)	Trust Chair
Lynn Gladwell (v)	Non-Executive Director and Chair of the Charitable Funds Committee
Gill Jenner (v)	Non-Executive Director and Chair of the Workforce Committee
David Ahmad (v)	Non-Executive Director and Chair of the Audit Committee
Suzanne O'Brien (v)	Non-Executive Director and Chair of the Finance Committee
Steve Wilmshurst (v)	Non-Executive Director and Chair of the Quality and Safety Committee and Remuneration Committee

(v) – donates a voting member of the Board

Name	Change to the Board
Louise Ashley (v)	Chief Executive (1 April – 31 August 2022)
Ian O'Connor (v)	Chief Finance Officer (1 April – 4 September 2022)
Steve Fenlon (v)	Medical Director (1 April – 31 August 2022)

All Directors and Non-Executive Directors signed a self-Declaration of Interest. The NHS Code of Accountability requires that all Board members declare any personal or business interest which may influence, or may be perceived to influence, their judgement. The declarations made also encompass any such interests held by any person connected to him/her, such as spouses/partners. These have been made available to the auditors.

In 2010, the Board of Directors of Dartford and Gravesham NHS Trust established and authorised a committee, the Charitable Funds Committee, to oversee the management of the Charitable Fund on its behalf. The Charitable Funds Committee met three times during 2022-23 (28 June 2022, 25 October 2022 and 28 February 2023). The Chairman of the Charitable Funds Committee reports the minutes of each Charitable Funds Committee meeting to the Trust Board, highlighting any matters that require Board attention or action.

NHS England (NHSE) appoints Non-Executive Directors of the Trust Board. Executive Directors of the Board are appointed via the Trust’s recruitment procedures. Members of the Trust Board and the Charitable Funds Committee are not individual trustees under Charity Law but act as agents on behalf of the Corporate Trustee. As part of their induction programme, new Executive and Non-Executive Directors of Dartford and Gravesham NHS Trust are made aware of their responsibilities as Board members of the corporate trustee of Dartford and Gravesham NHS Trust Charitable Fund.

The Charitable Funds Committee members as at year-end 2022-23 were:

Lynn Gladwell	Non-Executive Director (Chair)
Jonathan Wade	Chief Executive
Guy Dentith	Chief Finance Officer
Tori Harrison	Chief Operating Officer
Sally George	Head of Fundraising and Voluntary Services
Susan Oake	Finance Manager
Jane Burr	Trust Secretary
Djafer Erdogan	Assistant Director of Finance

In addition, the Charity Management Board, a sub-committee of the Charitable Funds Committee, met every two months during the year. The minutes of the Charity Management Board are received by the Charitable Funds Committee (and vice versa).

14. Our staff and advisors

The Chief Finance Officer has particular responsibility to:

- ensure that spending is in accordance with the objects and priorities agreed by the Charitable Funds Committee and the Board
- that the criteria for spending charitable monies are fully met; that full accounting records are maintained
- that devolved decision-making or delegated arrangements are in accordance with the policies and procedures set out by the Board on behalf of the Corporate Trustee.

Fundraising for the charity is supported by the Head of Fundraising and Voluntary Services, a proportion of their costs are charged to the Charity.

The Board of Directors, on behalf of the sole Corporate Trustee, employed the following professional advisers during the year:

Auditors:

KPMG LLP
15 Canada Square
Canary Wharf
London
E14 5GL

Bankers:

Co-operative Bank plc
London and South East Business Centre PO Box 2790
80 Cornhill
London
EC3V 3RD

NatWest Bank plc
3rd Floor
280 Bishopsgate
London
EC2M 4RB

Fraud advisor:

TIAA Ltd
Artillery House
Fort Fareham
Newgate Lane
Fareham
PO14 1AH

How to contact us

The charity office and principle address of Valley Hospital Charity is:

Darent Valley Hospital
Darenth Wood Road
Dartford
Kent
DA2 8DA

For fundraising queries please contact:

Sally George – Head of Fundraising and Voluntary Services
dgn-tr.fundraising@nhs.net
01322 428256

15. Key management personnel remuneration

The board of the corporate trustee and the trust fund director comprise the key management personnel of the charity as they are in charge of:

- directing and controlling the charity
- running and operating the charity on a day-to-day basis.

Dartford and Gravesham NHS Trust's (DGT) board members are either executive members who are employees of DGT or non-executive members who are remunerated in accordance with the DGT constitution. None of the board members are specifically paid in relation to the Charity, they give of their time freely. The Charity pays a proportion of the Head of Fundraising post and a cross charge from a proportion of the Charity Finance Manager role.

16. Risk analysis

Aligned with the Trust's own risk management procedures, all areas of spend and commitments are reviewed regularly. There are procedures in place to review the investment policy and to ensure that both spending and firm financial commitments remain in line with income.

Guidance is provided to Fund Managers to support reporting on their funds to the Charitable Funds Committee (which includes a declaration of compliance with the guidance).

17. Future levels of income

The Charity is reliant on voluntary donations to allow it to make charitable grants to benefit the patient care at Dartford and Gravesham NHS Trust. If income falls, then the charity will not be able to make as many grants or enter into longer term financial commitments.

The 3 Year Charity Strategy aims to increase income by increasing the Charity's visibility, building our supporter base and longer term sustainable growth.

We expect to apply for a further NHS Charities Together grant in 2023/24 but this is a competitive process. The Charity will continue to deliver a range of fundraising 'products' with focusing on low-risk, low resource income streams whilst the Charity weathers the cost of living crisis.

The income growth will be supported by increased investment into fundraising.

18. Wider networks

The Charity is an active member of NHS Charities Together (NHSCT), which boasts 100% membership of NHS charities across Great Britain and Northern Ireland. NHSCT is a membership organisation providing peer support, as well as an independent registered charity, and grant funder. We currently attend two NHSCT special interest groups; South East Region of which the Head of Fundraising and Voluntary Services is co-Chair, as well as a Finance and Governance group.

As part of the South East Region for NHSCT we are responsible for deploying a Stage 2 Community Partnerships grant of £802k within Kent and Medway, with Medway Hospital Charity acting as lead coordinator and holder of the grant funds. This funding will support two projects for the next 18 months; a new dental service for Rough Sleepers and Emerge Advocacy whose volunteers are specialists in supporting young people attending A&E because of self-harm or suicide attempt.

Related parties

Dartford and Gravesham NHS Trust is the corporate trustee of the Charity and the grants the Charity administers benefit the patients and staff of the NHS Trust – they are therefore related parties.

Dartford and Gravesham NHS Trust makes a number of clerical and transaction services available to the charity. The services provided by Dartford and Gravesham NHS Trust are administrative and financial services.

None of the members of the Dartford and Gravesham NHS Trust board or parties related to them has undertaken any transactions with the charity or received any benefit from the charity in payment or kind.

19. Our relationship with the wider community

Throughout the year the Fundraising and Voluntary Services Team have attended a number of schools, colleges and universities in the promotion of the Charity and volunteering opportunities at the Trust. We remain well supported as Charity of the Year by local Golf Clubs, Lions Clubs, Rotary and Freemasons, and local business.

We strive to attract and engage with a diverse range of charity supporters and volunteers to reflect the community we serve. We want to ensure their voices are heard, and to encourage colleagues to take part in its fundraising activities, and actively apply for grants to benefit their areas, their teams and patients they serve.

We continue to be in awe of the generosity we receive from our local community, patients and their families. With the support from individuals, groups, companies and our dedicated NHS staff we will continue to enhance patient care through these difficult economic times.

20. Volunteers

The Trust offers volunteering opportunities to anyone aged 17 and over and we are delighted to be seeing a continued increase in our volunteer numbers since the pandemic; currently we have 118 active volunteers that cover a variety of roles that include:

- Meet and Greeters – located at the main entrance or in other departments, these volunteers give patients and visitors directions and escort them through the hospital
- Dementia Buddies – who support patients with Dementia and other cognitive impairments
- Chaplaincy Volunteers – who offer spiritual, religious, pastoral and practical support to patients of all beliefs
- Patient Feedback Volunteers – who promote and support the collection of patient feedback via the Friends and Family Test
- Pets As Therapy (PAT) Volunteers – who provide company to patients on wards/departments with their dogs
- Valley Park Radio Volunteers – who present or help behind the scenes to deliver live and pre-recorded radio shows to patients through the hospital radio station

Volunteering is mutually beneficial, while the hospital staff and patients benefit from the time, enthusiasm and skills that each volunteer brings to their role, a volunteer can gain valuable knowledge and experience in a healthcare setting, and enjoy the social interaction with patients and staff.

Our volunteers also are great champions for the Charity, often fundraising themselves to support the wider work aims for the Fundraising and Voluntary Services Team they sit under.

In accordance with the SORP, due to the absence of any reliable measurement basis, the contribution of these volunteers is not recognised in the accounts.

DARTFORD AND GRAVESHAM NHS TRUST CHARITABLE FUND

FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31 MARCH 2023

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Statement of Trustee's Responsibilities in respect of the Trustee's annual report and the financial statements

Under charity law, the trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and regulations. The trustees are required to prepare the financial statements in accordance with UK Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland.

The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for that period.

In preparing these financial statements, generally accepted accounting practice requires that the trustees':

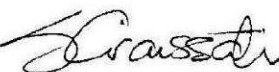
- Selects suitable account policies and then apply them consistently;
- makes judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards and the Statement of Recommended Practice FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements;
- states whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements;
- assesses the charity's ability to continue as a going concern, disclosing as applicable, matters related to going concern ; and
- uses the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations, or have no realistic alternative to do so.

The trustees are required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping accounting records which are sufficient to show and explain the charity's transactions and disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trustees to ensure that, where any statements of accounts are prepared by them under sections 132(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision.

They are responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error, and have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the financial and other information included on the charity's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By Order of the Trustees

Chair..........Date..... 7th December 2023

Trustee..........Date..... 7th December 2023

Independent auditor's report to the Trustees of Dartford and Gravesham NHS Trust Charitable Fund

Opinion

We have audited the financial statements of Dartford and Gravesham NHS Trust Charitable Fund ("the charity") for the year ended 31 March 2023 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows and related notes, including the accounting policies in note 1.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with UK accounting standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland*; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ("ISAs (UK)") and applicable law. Our responsibilities are described below. We have fulfilled our ethical responsibilities under, and are independent of the charity in accordance with, UK ethical requirements including the FRC Ethical Standard. We believe that the audit evidence we have obtained is a sufficient and appropriate basis for our opinion.

Going concern

The trustees have prepared the financial statements on the going concern basis as they do not intend to liquidate the charity or to cease its operations, and as they have concluded that the charity's financial position means that this is realistic. They have also concluded that there are no material uncertainties that could have cast significant doubt over its ability to continue as a going concern for at least a year from the date of approval of the financial statements ("the going concern period")

In our evaluation of the trustees' conclusions, we considered the inherent risks to the charity's business model and analysed how those risks might affect the charity's financial resources or ability to continue operations over the going concern period.

Our conclusions based on this work:

- we consider that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate:
- we have not identified, and concur with the trustees' assessment that there is not, a material uncertainty related to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for the going concern period.

However, as we cannot predict all future events or conditions and as subsequent events may result in outcomes that are inconsistent with judgements that were reasonable at the time they were made, the above conclusions are not a guarantee that the charity will continue in operation.

Fraud and breaches of laws and regulations – ability to detect

Identifying and responding to risks of material misstatement due to fraud

To identify risks of material misstatement due to fraud (“fraud risks”) we assessed events or conditions that could indicate an incentive or pressure to commit fraud or provide an opportunity to commit fraud. Our risk assessment procedures included:

- Enquiring of management and inspection of policy documentation as to the Charity's high-level policies and procedures to prevent and detect fraud, as well as whether they have knowledge of any actual, suspected or alleged fraud.
- Reading Charitable Fund Committee minutes
- Using analytical procedures to identify any unusual or unexpected relationships.

We communicated identified fraud risks throughout the audit team and remained alert to any indications of fraud throughout the audit.

As required by auditing standards, we perform procedures to address the risk of management override of controls, in particular the risk that management may be in a position to make inappropriate accounting entries. On this audit we do not believe there is a fraud risk related to revenue recognition because of the low value, high volume homogeneous nature of the Charity’s revenue and there not being incentives for management to manipulate their reported performance because there is a low level of committed expenditure and reserves are only committed where they are available to be spent.

We performed procedures including:

- Identifying journal entries to test based on risk criteria and comparing the identified entries to supporting documentation. These included those journals posted to unusual account combinations.

Identifying and responding to risks of material misstatement due to non-compliance with laws and regulations

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general sector experience and through discussion with the directors and other management (as required by auditing standards), from inspection of the Charity’s regulatory and legal correspondence and discussed with the directors and other management the policies and procedures regarding compliance with laws and regulations.

We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit.

The potential effect of these laws and regulations on the financial statements varies considerably.

Firstly, the Charity is subject to laws and regulations that directly affect the financial statements, including financial reporting legislation (including related charities legislation) and we assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

Whilst the Charity is subject to many other laws and regulations, we did not identify any where the consequences of non-compliance alone could have a material effect on amounts or disclosures in the financial statements.

Context of the ability of the audit to detect fraud or breaches of law or regulation

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it.

In addition, as with any audit, there remained a higher risk of non-detection of fraud, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations.

Other information

The trustee is responsible for the other information, which comprises the Trustee's Annual Report. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or, except as explicitly stated below, any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether, based on our financial statements audit work, the information therein is materially misstated or inconsistent with the financial statements or our audit knowledge. Based solely on that work:

- we have not identified material misstatements in the other information;
- in our opinion the information given in the Trustee's Annual Report is consistent with the financial statements; and
- in our opinion those reports have been prepared in accordance with the Charities Act 2011.

Matters on which we are required to report by exception

Under the Charities Act 2011 we are required to report to you if, in our opinion:

- the charity has not kept adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- We have not received all the information and explanations we require for our audit.

Trustee's responsibilities

As explained more fully in their statement set out on page 28, the trustee is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view; such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and using the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue our opinion in an auditor's report. Reasonable assurance is a high level of assurance, but does not guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

A fuller description of our responsibilities is provided on the FRC's website at www.frc.org.uk/auditorsresponsibilities

The purpose of our audit work and to who we owe our responsibilities

This report is made solely to the charity's trustee, as a body, in accordance with section 144 of the Charities Act 2011 (or its predecessors) and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustee, as a body, for our audit work, for this report, or for the opinions we have formed.



Dean Gibbs
for and on behalf of KPMG LLP, Statutory Auditor

Chartered Accountants

KPMG LLP

15 Canada Square, Canary Wharf, London, E14 5GL

2 January 2024

The accounts of the Dartford and Gravesham NHS Trust Charitable Fund.

FOREWORD

These Charitable Fund accounts have been prepared by the Trustees under the Charities Act 2011.

The NHS Trust is the corporate trustee of the Charitable Fund under paragraph 16c of Schedule 2 of the NHS and Community Care Act 1990

The Dartford and Gravesham NHS Trust Charitable Funds is registered with the Charity Commission and includes funds in respect of Dartford and Gravesham NHS Trust's Hospital.

MAIN PURPOSE OF THE FUNDS HELD ON TRUST

The main purpose of the Charitable Fund held on trust is to apply income for any charitable purpose relating to the National Health Service wholly or mainly for the services provided by the Dartford and Gravesham NHS Trust.

Chair..........Date.....7th December 2023

Trustee..........Date.....7th December 2023

Statement of Financial Activities for the year ended 31 March 2023

	Note	Unrestricted Funds £000	Restricted Funds £000	2022-23 Total Funds £000	2021-22 Total Funds £000
Income and endowments from:					
Donations and legacies	3	262	0	262	466
Grants	3	0	30	30	0
Other trading activities	4	18	0	18	13
Dividends & bank interest		19	0	19	0
Total incoming resources		299	30	329	479
Expenditure on:					
Raising funds		70	0	70	51
Charitable activities:					
Purchase of new equipment	5	251	0	251	232
Staff education and welfare	5	88	1	89	113
Patient education and welfare	5	37	0	37	15
Total resources expended		446	1	447	411
Net movement in funds		(147)	29	(118)	68
Reconciliation of Funds					
Total funds brought forward		1,036	0	1,036	968
Total Funds carried forward		889	29	918	1,036

The notes at pages 37 to 41 form part of these accounts.

There have been no transfers and no gains/losses on investment assets.

One restricted development grant was awarded in March 2023 for £30k with expended resources of £1k; all other incoming resources and resources expended are derived from continuing operations and are unrestricted.

Balance Sheet as at 31 March 2023

	Notes	Unrestricted £000	Restricted £000	Total at 31 March 2023 £000	Total at 31 March 2022 £000
Current Assets					
Receivables	9	10	0	10	6
Prepayments	9	14	0	14	18
Cash and cash equivalents	9	941	29	970	1,042
Total Current Assets		965	29	994	1,066
Current Liabilities					
payables: Amounts falling due within one year	10.1	76	0	76	28
Net Current Assets		889	29	918	1,038
Total Assets less Current Liabilities					
payables: Amounts falling due after one year	10.2	0	0	0	2
Total net assets or liabilities		889	29	918	1,036
Funds of the Charity					
Income Funds:					
Funds	11	889	29	918	1,036
Total Funds		889	29	918	1,036

The accompanying notes at pages 37 to 41 form part of these financial statements

The financial statements on pages 33 to 41 were approved by the Trustee on 24th October 2023 and signed by:

Chair..........Date..... 7th December 2023

Trustee..........Date..... 7th December 2023

Statement of Cashflow for the year ended 31 March 2023

	2022-23	2021-22
	Total	Total
	Funds	Funds
	£000	£000
Cash Flows from Operating Activities		
Net movement in funds	(118)	68
(Increase)/Decrease in Trade and Other Receivables	0	18
(Decrease)/Increase in Trade and Other Payables	<u>46</u>	<u>(45)</u>
Net cash (used in) by Operating Activities	(72)	41
Change in cash and cash equivalents in the reporting period	<u>(72)</u>	<u>41</u>
NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS	(72)	41
Cash and Cash Equivalents at Beginning of the Period	1,042	1,001
Cash and Cash Equivalents at year end	<u>970</u>	<u>1,042</u>

Notes to the Accounts

Note 1 Principal Accounting Policies

(a) Basis of preparation

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The Trust constitutes a public benefit entity as defined in FRS 102.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The trustees consider there are no material uncertainties about the Trust's ability to continue as a going concern.

The accounts (financial statements) have been prepared on a going concern basis which the Trustees consider to be appropriate for the following reasons:

- The business model of the charity is such that its charitable activities are limited to those which it has sufficient funds to support from the excess of funding received over the costs of administering the charity.
- The charity therefore has no specific commitments and no committed costs beyond its fixed costs of operation which are detailed in note 5.
- The Trustees have reviewed the cash flow forecasts for a period of 12 months from the date of approval of these financial statements which indicate that the charity will have sufficient funds to meet its liabilities as they fall due for that period.
- The Trustees have also considered the implication of COVID-19 on these cash flow forecasts and consider that as a result of its operating model explained above, even if no further funding is received in the 12 month period, the charity has sufficient cash reserves to pay all committed costs.
- Consequently, the Trustees are confident that the charity will have sufficient funds to continue to meet its liabilities as they fall due for at least 12 months from the date of approval of the financial statements.

(b) Structure of funds

Unrestricted funds comprise those funds which the Trustee is free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds, where the donor has made known their non binding wishes or where the Trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor.

(c) Income

All Income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations, are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period. Gifts in kind are valued at estimated fair market value at the time of receipt.

Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/ executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognisable stock exchange, recognition is subject to the value of the gift being reliably measureable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Grants are recognised as income where the grant money has been received and the performance-related conditions have been met. The other condition of income recognition – probability and reliability of measurement, will have been met on receipt of the grant.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

(d) Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity accounts are prepared in accordance with the accruals concept. All expenses including support cost and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to notes 5 to 8.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to statutory audit and legal fees.

Governance costs and support costs relating to charitable activities have been apportioned based on percentage of total expenditure for each category for the year.

- (g)** Expenditure on raising funds are those costs attributable to generating income for the charity, other than those costs incurred in undertaking charitable activities or the costs incurred in undertaking trading activities in furtherance of the charity's objects. The costs of generating funds represent fundraising costs together with investment management fees and certain legal fees. Fundraising costs include expenses for fundraising activities and costs from the related party, Dartford and Gravesham NHS Trust, to pay the salary of the Hospital's fundraising lead.

(h) Expenditure on charitable activities

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the charity. These costs comprise direct costs and an apportionment of overhead and support costs as shown in notes 5 to 8.

(i) Donated services and gifts in kind

The value of donated services and gifts in kind provided to the charity is recognised in the statement of financial activities at their value to the charity as determined by the trustee, in the period in which they are receivable, and where the benefit is both quantifiable and material.

2 Related party transactions

The charity has made revenue and capital payments to Dartford and Gravesham NHS Trust, which is the Corporate Trustee of the charity, the Directors of the NHS Trust are responsible for managing the Charitable Funds and the names of the directors are listed on page 2 of the Annual Report

Neither the Corporate Trustee nor any member of the NHS Trust Board has received honoraria, emoluments or expenses in the year and the Corporate Trustee has not purchased trustee indemnity insurance.

Dartford and Gravesham NHS Trust was a creditor with a balance owed of £48k.

3	Donations and legacies	2023	2022
		Total	Total
		£000	£000
	Donations	182	207
	Legacies	80	259
	Grants	30	0
		<u>292</u>	<u>466</u>

In 2021-22 the charity received a large legacy for £238,457

4	Other trading activities	2023	2022
		Total	Total
		£000	£000
	Stride4Life	6	6
	Training Course income	3	3
	Xmas Draw	3	4
	Golf Day Income	5	0
	Market Event Income	1	0
		<u>18</u>	<u>13</u>

5 Analysis of charitable expenditure

The charity undertook direct charitable activities and made available grant support to Dartford and Gravesham NHS Trust in support of a range of charitable activities.

	Grant funded activity	Support costs	Total
	£000	£000	£000
Purchase of new equipment	228	23	251
Staff Education and Welfare	81	8	89
Patient Education and Welfare	33	4	37
Total	<u>342</u>	<u>35</u>	<u>377</u>

The Support costs have been apportioned by calculating the percentages of total spend over the various expenditure headings.

6 Analysis of grants

Grants are made to the Dartford and Gravesham NHS Trust and the Corporate Trustee operates a scheme of delegation, through which all funded activity is managed by fund managers responsible for the day to day disbursements of their funds, in accordance with the directions set out by the trustees in charity standing orders and financial instructions. During the reported period the charity made grants to individuals facing hardship due to the cost of living crisis. The Total cost of making grants is disclosed in the activity analysis on the face of the Statement of Financial Activities. The grants received by the beneficiaries for each category of charitable activity are disclosed in note 5.

7 Transfers between funds

There have been no transfers between funds .

8 Audit costs

The auditors remuneration of £5k (2022: £5k) related solely to the audit with no other additional work being undertaken.

9 Analysis of current assets

	2023	2022
	Total	Total
	£000	£000
Receivables	10	6
Prepayments	14	18
Cash and cash equivalents	<u>970</u>	<u>1,042</u>
Total	<u>994</u>	<u>1,066</u>

Receivables represents donations owed at the year end which the the charity had been notified in writing, of both the amount and the settlement date.

10 Liabilities

10.1 Analysis of current liabilities

	2023	2022
	Total	Total
	£000	£000
Accruals	7	8
Payables	<u>69</u>	<u>20</u>
Total	<u>76</u>	<u>28</u>

10.2 Analysis of non-current liabilities

	2023	2022
	Total	Total
	£000	£000
Accruals	<u>0</u>	<u>2</u>
Total	<u>0</u>	<u>2</u>

11 Analysis of charitable funds

The Trust has analysed material designated fund balances as set out below:

Fund Name	Fund Balance brought forward	Incoming Resources	Outgoing Resources	Fund Balances carried forward
	£	£	£	£
Breast Care Library Trust Fund	6,579	9,427	585	15,421
Cancer Fighting Fund	192,804	21,845	28,118	186,531
Cardiology Training Fund	18,329	0	1,861	16,467
Diagnostics Fund	12,082	0	675	11,407
Friends Fund	215,477	166,719	158,283	223,913
Heartbeat Fund	264,731	6,975	32,506	239,199
Little Buds Fund	87,652	19,942	74,911	32,683
Lollipop Fund	13,612	13,350	16,086	10,877
Lottery Fund	8,239	5,897	626	13,510
Staff Wellbeing Fund	149,217	6,712	113,310	42,620
Urology Research Fund	24,994	6,700	3,582	28,113
Valley Fund	1,766	20,204	2,120	19,850
Other Funds	41,234	21,374	13,873	48,735
Total designated Funds	1,036,716	299,145	446,536	889,326
Development Grant - RESTRICTED	0	30,000	1,200	28,800
Total restricted funds	0	30,000	1,200	28,800
TOTAL FUNDS	1,036,716	329,145	447,736	918,126

Other funds are all less than £10k.

Accident & Emergency Unit - to benefit staff and patient in Accident and Emergency
 Adult Medicine Fund - to benefit both staff and patients through staff education, resources and equipment
 Breast Care Library Trust Fund - to benefit staff Breast Care
 Cancer Fighting Fund - to benefit the diagnosis and treatment of cancer at Darent Valley Hospital
 Cardiology Training Fund - to benefit both staff and patients through staff education, training and research
 Development Grant Fund - to empower the NHS charity sector to be high performing, effective and impactful
 Diabetes Centre Education Fund - to benefit staff and patients through purchase of Literature and equipment and staff training
 Diagnostic Fund - to benefit staff in Pathology
 Friends Fund - money held for wards, stroke or any other small appeals.
 Gynaecology Fund - to benefit staff and patients within Obstetrics & Gynaecology
 Haematology Study Fund - to benefit both staff and patients through staff development, resources and equipment
 Heart Beat Fund - to benefit the Heart Centre.
 Intensive Therapy Unit Education & Training Fund - to benefit staff through training and education and to benefit both staff and patients in ITU through the purchase of equipment
 Little Buds Fund - for the special care of babies from conception to birth
 Lollipop Fund - to benefit the treatment and care of babies and young children
 Lottery Fund - to benefit all staff and patients of DVH
 Maternity Fund - to benefit all staff and patients from pregnancy to birth
 Neonatal Fund - to benefit both staff and patients through staff development, resources and equipment
 Neurology Trust Fund - to benefit staff through education and support in Neurology
 Outpatients - to benefit outpatients department
 Pharmacy Fund - to enable staff members to attend seminars and courses and to provide equipment for the pharmacy department
 Resuscitation Fund - to support staff training and the purchase of training equipment
 Silver Birch Fund - to benefit all elderly patients who attend DVH and all staff working in that area
 Sponsor a Brick Fund - to benefit staff and patients through the purchase of bricks
 Staff wellbeing Fund - to benefit staff wellbeing
 Surgery Fund - to benefit staff through training and purchase of equipment
 Training & Income for Dieticians Fund - to benefit staff through training and courses
 Urology Education Fund - to benefit staff through training and purchase of equipment
 Urology Research Fund - to benefit staff and patients through research and development
 Valley Hospital Fund - to benefit all areas where there is no specific fund

DARTFORD AND GRAVESHAM NHS TRUST CHARITABLE FUND

England & Wales - Charity number 1050861

Accounts

Dartford and Gravesham NHS Trust Charitable Fund
Annual Report and Accounts

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Dartford and Gravesham NHS Trust Charitable Fund Annual Report 2021-22

1. Introduction

The Trust presents their annual report and the accounts for the year ended 31 March 2022, which have been prepared in accordance with the Charities Act 2011, and the Statement of Recommended Practices, Accounting and Reporting by Charities (FRS 102) (SORP 2019).

Under the terms of the National Health Service Act 1977 and the National Health Service and Community Care Act 1990, a health service Trust is able to administer a Charitable Fund. This Fund is required to be registered and administered under the Charities Act 2011, and is now under single accountability requirements. The revised Accounting and Reporting by Charities Statement of Recommended Practice issued in October 2019 requires the NHS Trust to produce an annual report and accounts.

Dartford and Gravesham NHS Trust was legally established on 1 November 1993. A Charitable Fund was held and Charitable Trust records were maintained from 1 April 1994. Due to charitable legislation requirements, the Dartford and Gravesham NHS Trust Charitable Fund was formed on 20 October 1995 and registered with the Charity Commission by Declaration of Trust Deed.

In addition, the Trust also provides services in Gravesham Community Hospital in Gravesend, Queen Mary's Hospital, Sidcup and Erith & District Hospital as well as a number of community locations across our population.

The Trust offers a comprehensive range of acute services to around 400,000 people in North Kent and South East London. Darent Valley Hospital (DVH) opened in September 2000 and has a bed-base of c550.

In October 2013 the Trust took on a number of services at Queen Mary's Hospital, Sidcup and Erith & District Hospital as part of the dissolution of the South London Healthcare Trust. As part of the transfer Dartford and Gravesham NHS Trust became responsible with effect from 7 July 2014 for the related Queen Mary's and Erith charitable funds and the transition of those funds has been overseen by the Charitable Funds Committee. The services provided by the Trust at Queen Mary's Hospital (QMH) include elective day and inpatient surgery and outpatient services in general surgery, urology, orthopaedics, gynaecology, medicine and paediatrics, in addition to diagnostics and therapies. Oxleas NHS Foundation Trust is responsible for the buildings at Queen Mary's and Erith and District hospitals and the Trust works with it and other provider organisations operating from these sites.

1.1 Reference and Administrative Details

Registered Name	The Dartford and Gravesham NHS Trust Charitable Fund
Working Name	Valley Hospital Charity
Registered Address	Darent Valley Hospital, Darenth Wood Road, Dartford, Kent DA2 8DA
Contact Details	Email: dgt-tr.fundraising@nhs.net Telephone: 01322 428256
Registered Charity Number	1050861
Principle Professional Advisors	The Trustee, on behalf of the sole Corporate Trustee, employed the following professional advisers during the year: Bankers: Co-operative Bank plc London and South East Business Centre

	<p>PO Box 2790 80 Cornhill London EC3V 3RD</p> <p>NatWest Bank plc 3rd Floor, 280 Bishopsgate London EC2M 4RB</p> <p>Auditors: KPMG LLP 15 Canada Square Canary Wharf London E14 5GL</p>
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1.2 Trustees of the Charitable Fund

Dartford and Gravesham NHS Trust is the sole Corporate Trustee. However, its Board of Directors acts as the agent of the Trust. Board membership as at year-end 2021-22 is shown below, with in-year changes detailed below.

Name	Role
Louise Ashley (v)	Chief Executive
Steve Fenlon (v)	Medical Director
Siobhan Callanan (v)	Chief Nurse
Ian O'Connor (v)	Chief Finance Officer
Alexandra Bode-Tunji	Chief People Officer
Bas Sadiq	Director of Improvement
Jonathan Wade	Chief Operating Officer
Peter Coles (v)	Trust Chair
Lynn Gladwell (v)	Non-Executive Director and Chair of the Charitable Funds Committee
Gill Jenner (v)	Non-Executive Director and Chair of the Workforce Committee
David Ahmad (v)	Non-Executive Director and Chair of the Audit Committee
Suzanne O'Brien (v)	Non-Executive Director and Chair of the Finance Committee
Steve Wilmshurst (v)	Non-Executive Director and Chair of the Quality and Safety Committee and Remuneration Committee

(v) – donates a voting member of the Board

Name	Change to the Board
Julie Frake-Harris (v)	Chief Operating Officer/ Deputy Chief Executive – seconded to another Trust

All Directors and Non-Executive Directors signed a self-Declaration of Interest. The NHS Code of Accountability requires that all Board members declare any personal or business interest which may influence, or may be perceived to influence, their judgement. The declarations made also encompass any such interests held by any person connected to him/her, such as spouses/partners. These have been made available to the auditors.

In 2010, the Board of Directors of Dartford and Gravesham NHS Trust established and authorised a committee, the Charitable Funds Committee, to oversee the management of the Charitable Fund on its behalf. The Charitable Funds Committee met three times during 2021-22 (22 June 2021, 26 October 2021 and 22 February 2022). The Chairman of the Charitable Funds Committee reports the minutes of each Charitable Funds Committee meeting to the Trust Board, highlighting any matters that require Board attention or action.

The Charitable Funds Committee members as at year-end 2021-22 were:

Lynn Gladwell	Non-Executive Director (Chair)
Ian O'Connor	Chief Finance Officer
Jonathan Wade	Chief Operating Officer
Sally George	Head of Fundraising and Voluntary Services (April to September 21)
Moira Mitchell	Head of Fundraising and Voluntary Services (December to March 22)
Kathy Peache	Finance Manager (April to July 21)
Susan Oake	Finance Manager (August to March 22)
Jane Burr	Trust Secretary
Steve Fenlon	Medical Director
Djafer Erdogan	Assistant Director of Finance

In addition, the Charity Management Board, a sub-committee of the Charitable Funds Committee, met every two months during the year. The minutes of the Charity Management Board are received by the Charitable Funds Committee (and vice versa).

1.3 Appointment and induction of Trustees

NHS England (NHSE) appoints Non-Executive Directors of the Trust Board. Executive Directors of the Board are appointed via the Trust's recruitment procedures. Members of the Trust Board and the Charitable Funds Committee are not individual trustees under Charity Law but act as agents on behalf of the Corporate Trustee. As part of their induction programme, new Executive and Non-Executive Directors of Dartford and Gravesham NHS Trust are made aware of their responsibilities as Board members of the corporate trustee of Dartford and Gravesham NHS Trust Charitable Fund.

The accounting records and the day-to-day administration of the funds are held by the Finance Directorate located at Darent Valley Hospital, Darenth Wood Road, Dartford DA2 8DA.

1.4 Strategic objectives and activities

The objectives of this fund empower Dartford and Gravesham NHS Trust, as the Sole Corporate Trustee, to hold the Charitable Fund upon trust to apply the income, and at their discretion, so far as may be permissible, the capital, for any charitable purpose or purposes relating to the National Health Service.

There have been no changes of policy during 2021-22, which affect these objectives, nor are there any plans to change these objectives. The Grants Policy was reviewed in November 2020 and reviewed again in June 2022.

The Charity is funded by donations and/or legacies received from patients, their relatives, and the general public, staff and other organisations.

Whilst respecting the wishes of the donors, the Corporate Trustee has ultimate discretion to apply the Charitable Fund, as the Fund is entirely unrestricted.

1.5 Governance and management

The Charitable Fund's unrestricted fund status was established using the model declaration of trust and all funds held on trust as at the date of registration were either part of this unrestricted fund or registered as separate restricted funds under the main Charity. The funds registered

separately have now been spent or dissolved with Charity Commission approval and all funds are unrestricted. Subsequent donations and gifts received by the Charitable Fund that are attributable to certain funds are added to those fund balances within the existing Charitable Fund. The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objectives of each fund and the Trustee, wherever possible, respects the wishes of our generous donors to benefit patient care and advance the good health and welfare of patients, carers and staff. If funds were received which had specific restrictions imposed by the donor, then a restricted fund would be registered.

All monies received are receipted using the Charity Commission model receipt therefore enabling all funds to be unrestricted. This includes a statement that the Trustees have ultimate discretion to apply the charitable funds as all funds are unrestricted in nature.

The Board of Dartford and Gravesham NHS Trust, on behalf of the Corporate Trustee, has delegated the oversight of the management of the charitable funds to the Charitable Funds Committee, which is chaired by a Non-Executive Director. The Chief Finance Officer is responsible for the day-to-day management and control of the administration of the charitable funds and reports to the Charitable Funds Committee.

The Chief Finance Officer has particular responsibility to:

- ensure that spending is in accordance with the objects and priorities agreed by the Charitable Funds Committee and the Board
- that the criteria for spending charitable monies are fully met; that full accounting records are maintained
- that devolved decision-making or delegated arrangements are in accordance with the policies and procedures set out by the Board on behalf of the Corporate Trustee.

Fundraising for the charity is supported by the Head of Fundraising and Voluntary Services, a proportion of their costs are charged to the Charity.

The following funds were designated in the year:

Overseen by the Charitable Funds Committee	
'Directorate-based' fund	'Separate' funds:
<ul style="list-style-type: none"> • Accident and Emergency Unit • Cancer • Children's Fund (incorporating Paediatrics and NICU) • Diagnostics • Gynaecology • Maternity • Medicine • Outpatients • Surgery 	<ul style="list-style-type: none"> • ALSO course fund • Anaesthesia Study Fund • Breast Care Library Trust Fund • Cardiology Training Fund • Diabetes Centre Education Fund • Haematology study Fund • Intensive Therapy Unit Education and Training Fund • Microbiology Education Fund • Neurology Trust Fund • Pharmacy Fund • Physiotherapy Department Training Fund • Resuscitation Fund • Surgical Speciality Education Fund • Training Income for Dieticians • Urology Education Fund • Valley Fund • Staff Well-Being Fund

'Special Funds' (overseen by the Charity Management Board):

- Friends Fund (general)
- Brick Path Fund
- Lottery Fund
- Heartbeat Fund
- Little Buds Fund (for special care babies)
- The Cancer Fighting Fund
- The Lollipop Fund (for sick children from babies to teens)
- The Silver Birch Fund (for older adults at times of ill health)

In 2021-22 the Charitable Funds Committee continued to review the agreed Investment and Disbursement Strategy, and associated monitoring framework, for the Charitable Fund. The Strategy was reviewed in June 2021. The Charitable Funds Committee at each meeting reviews the overall position of all funds and undertakes more detailed scrutiny of selected funds, inviting the Fund Manager to attend and present an account of the fund activities, expenditure and future plans.

1.6 Public benefit

The Board of Dartford and Gravesham NHS Trust, acting as agents for the corporate Trustee, confirms compliance with the duty in section 4 of the Charities Act 2006 (i.e. to have due regard to public benefit guidance published by the Commission). The Board confirms that the Dartford and Gravesham NHS Trust Charitable Fund has expressed aims which are for the public benefit, and that the charity is administered for the public benefit. This can be demonstrated from the items and equipment purchased from the expenditure of the Fund during 2021-22, which are described in the “Significant developments regarding the ‘Special Funds’” section below, and which are freely available to the public at large (dependent on clinical need).

1.7 Risk management and internal control

Aligned with the Trust’s own risk management procedures, all areas of spend and commitments are reviewed regularly. There are procedures in place to review the investment policy and to ensure that both spending and firm financial commitments remain in line with income.

Guidance is provided to Fund Managers to support reporting on their funds to the Charitable Funds Committee (which includes a declaration of compliance with the guidance).

1.8 Investment policy and performance

During 2021-22 funds were held with the Co-operative Bank Plc and NatWest Bank Plc. The performance of the funds held with these banks was above expectations due to a number of donations. For investment purposes the balances of the charity are pooled in order to gain maximum benefit from the investment. The Charity Commission has been notified of this scheme.

1.9 Reserves policy

The Charity does not currently enter into future commitments and so has not created any formal reserves; however, it does have enough within its funds to continue to pay a proportion of the costs of the Head of Fundraising and Voluntary Services. There is enough money held on account within the funds to ensure that other costs, such as audit fees, are covered. Other spending activities are only authorised when full funding is available.

‘Special Funds’ – significant developments and future plans

1.10 Significant developments

Cancer Fighting Fund

Received £58,138. We delivered a virtual Stride4Life Walk which raised £1,425. Other donations to the

Fund included £13,355 from Rochester and Cobham Golf Club who had selected us as their charity of the year, £11,000 from John Ball towards a double scalp cooling machine; £2,000 from Bexley & Sidcup Lions Club towards cancer treatment and research and £1,175 from Selwood Ltd following a sponsored company bike ride.

Approved purchases included: £318 spent on tray tables for patients and £141 on books about bereavement.

Little Buds Fund

Received £45,751. The Fund received several donations such as £9,133 raised by Hannah and David Martin who held a charity ball to raise funds for Special Care Baby Unit (SCBU) after their children Beau-Daisy and Grayson-Bleu were born prematurely and were treated on the unit. The Clarkson Foundation gave a £6,264, legacy donation, £4,771 was received from King Prior MacDonald Bridge Solicitors and £1,147 from Kiara Jugoo (age 8) who didn't want presents for her birthday so instead decided to run 100 laps of Central Park, Dartford to raise money for Little Buds. We were also given £650 from Gillian Bayliss after she hosted a fundraising tea and £500 from the Widows Sons of Brothers Motorbike Group.

Approved purchases included: £13,055 on purchasing Jaundice Meters, £7,517 on a Neopuff Infant Resuscitator, £3,247 on SureTemp Thermometers; £2,984 to produce 3,000 new baby advice booklets.

The Lollipop Fund

Received £5,233. Donations included £583 from Patrick Malluzzo who took part in the London to Brighton Ultra Challenge. We also received £450 from a raffle hosted by Dartford Conservative Club, £194 from Ifield School whose sixth form students held a NHS Big Tea Party and £150 from Dimples Day Nursery.

Approved purchases included: £12,084 on Ventilators; £8,731 on a Day Bed, £3,008 to purchase a NoBreath monitor and mouthpieces; £3,000 for a Paediatric Monitor, £800 on 4 Fire HD Kids Tablets and £770 on T-Shirts for the Sickle Cell Group.

Friends Fund

Received £69,786. A legacy donation of £16,008 was received from Martin Tolhurst Solicitors. Staff at Tesco Express in Perry Street, Gravesend held a variety of fundraising events throughout the year raising £2,180 in the process. A further £1,287 came from Mr Cameron Hobbs who did a tandem skydive at Headcorn Aerodrome, £1,000 courtesy of Legal & General Group PLC and £750 from the Rotary Club of the North Downs.

Approved purchases included: £16,000 to buy an Ultrasound System; £2,170 for an Airway Management Trainer Manikin; £1,900 to purchase a Hydro Aquabike; £1,163 for a Super Dopplex II and Probes; £488 to buy a wedding box containing key items for patients wishing to get married whilst at hospital.

The Heartbeat Fund

Received £240,246. We received an extremely large legacy donation of £238,457 from the estate of Mr Stanley W Newton. A further £812 was donated by Emma Champion alongside a number of other smaller donations.

Approved purchases included: £1,059.47 to buy an examination couch.

The Silver Birch Fund

No donations received.

Approved purchases included: £82 to buy decorations for a summer party on Spruce Ward.

Hospital Events

Virtual Stride4Life £1,425, Christmas Appeal and Draw £9,067, NHS Big Tea £2,437.

Fundraising Expenditure: Included: Association of NHS Charities membership £1,750; web support and online marketing £5,877; design/print of marketing materials £2,471; Public Liability Insurance £170; Run for Charity annual subscription £1,500; Harlequin database annual maintenance £2,372; collection tins and seals £1,805.

Gift Aid

An amount of £7,171. was claimed through the Gift Aid Scheme.

2. Future plans

Due to the ongoing Covid-19 pandemic we were unable to relaunch our physical Stride4Life walk through Darent Country Park in 2021 but went ahead with the virtual alternative. With the lifting of the Covid-19 restrictions, we reinstated the physical event in July 2022 and aim to increase participant numbers year on year. In order to increase income from community events, plans are afoot to host a charity Golf Day at Redlibbets Golf Club in autumn 2022. We are looking into the possibility of holding a Summer or Christmas Ball in 2023. We shall once again be promoting the NHS Big Tea event to individuals and organisations, including schools. Third party challenge events continue to be popular and therefore we have added wing walks at Headcorn Aerodrome and running places for the 2023 London Landmarks Half Marathon to the calendar.

As many people do not carry cash these days, we have invested in a Liberty Pay contactless device and shall be using this to take donations at events we host and when selling charity merchandise. In addition, we are investing in charity branded greeting cards to sell at our hospitals, in the community and online.

In order to increase brand awareness of our charity, interact with our supporters more and highlight fundraising initiatives that people can get involved in, we have set up new Instagram and LinkedIn social media pages. We have also relaunched our Lottery and produced new marketing materials with a view to recruiting more members and set up an online Give as you Live (GAYL) account so the charity receives donations every time a supporter shops through the GAYL website or App.

We continue to promote the grant application process to staff so they can seek funding towards specific projects or equipment that cannot be purchased through revenue budgets. A number of grant requests from staff were presented over the course of the year to the Charity Management Board and Charitable Funds Committee. Items approved included: Virtual Reality Safeguarding Equipment; Oral Care Simulator; clothing for vulnerable patients awaiting discharge; creation of Paediatric Asthma website and books for bereaved children.

The Staff Wellbeing Fund continues to be managed by Leslieann Osborn (Director of Wellbeing and Community Engagement) who has delivered a range of initiatives such as improved wellbeing spaces across Trust sites and programmes to boost the physical and mental wellbeing of staff.

Discussions are continuing into the possibility of establishing a Fundraising and Voluntary Services Hub at the front entrance of Darent Valley Hospital. In addition, we are keen to implement a staff payroll giving scheme across the Trust in order to raise regular funds for the charity.

3. Financial Performance

The accounts comply with the Statement of Recommended Practice on accounting and reporting issued by the Charity Commission in January 2015.

Income

During the year, income totalling £479,000 was received (£795,000 in 2020-21). £466,000 was received in donations and legacies, compared with £788,000 in 2020-21.

Expenditure

Total expenditure was £411,000 in 2021-22 as compared to £358,000 in 2020/21.

Financial position at year end

The total Fund Balances at the end of the year were £1,036,000 (£968,000 in 2020-21). As all the investments were realised during 2006/07 the cash is being held with the Co-operative Bank plc and Nat West.

4. Thank you

On behalf of the patients and staff who have benefited from improved services due to donations and legacies, the Corporate Trustee would like to thank all patients and relatives and staff who have made charitable donations, and all our fundraisers who have made such valuable contributions to the Charity in the last year.

Signed on behalf of the Corporate Trustee.



Peter Coles, Chairman
Dartford & Gravesham NHS Trust



Jonathan Wade, CEO
Dartford & Gravesham NHS Trust

The Annual Report was approved, with the Financial Statements, by the Trust Board on the 1st December 2022

Statement of Trustee's Responsibilities in respect of the Trustee's annual report and the financial statements

Under charity law, the trustees are responsible for preparing a Trustees' Annual Report and the financial statements in accordance with applicable law and regulations. The trustees are required to prepare the financial statements in accordance with UK Accounting Standards, including FRS 102 The Financial reporting Standard applicable in the UK and Republic of Ireland.

The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for that period.

In preparing these financial statements, generally accepted accounting practice entails that the trustee:

- Selects suitable account policies and then apply them consistently;
- makes judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards and the Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- states whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements;
- assesses the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern ; and
- uses the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations, or have no realistic alternative to do so.

The trustees are required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping accounting records which are sufficient to show and explain the charity's transactions and disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trustees to ensure that, where any statements of accounts are prepared by them under sections 132(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision.

They are responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error, and have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the financial and other information included on the charity's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By Order of the Trustees

Chairman.....



.....Date.....01 December 2022

Trustee.....



.....Date.....01 December 2022

Independent auditor's report to the Trustee of Dartford and Gravesham NHS Trust Charitable Fund

Opinion

We have audited the financial statements of Dartford and Gravesham NHS Trust Charitable Fund ("the charity") for the year ended 31 March 2022 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and related notes, including the accounting policies in note 1.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2022 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with UK accounting standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland*; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We have been appointed as auditor under section 149 of the Charities Act 2011 (or its predecessors) and report in accordance with regulations made under section 154 of that Act.

We conducted our audit in accordance with International Standards on Auditing (UK) ("ISAs (UK)") and applicable law. Our responsibilities are described below. We have fulfilled our ethical responsibilities under, and are independent of the charity in accordance with, UK ethical requirements including the FRC Ethical Standard. We believe that the audit evidence we have obtained is a sufficient and appropriate basis for our opinion.

Going concern

The trustee has prepared the financial statements on the going concern basis as they do not intend to liquidate the charity or to cease its operations, and as they have concluded that the charity's financial position means that this is realistic. They have also concluded that there are no material uncertainties that could have cast significant doubt over its ability to continue as a going concern for at least a year from the date of approval of the financial statements ("the going concern period").

In our evaluation of the trustee's conclusions, we considered the inherent risks to the charity's business model and analysed how those risks might affect the charity's financial resources or ability to continue operations over the going concern period.

Our conclusions based on this work:

- we consider that the trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate;
- we have not identified, and concur with the trustee's assessment that there is not, a material uncertainty related to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for the going concern period.

However, as we cannot predict all future events or conditions and as subsequent events may result in outcomes that are inconsistent with judgements that were reasonable at the time they were made, the above conclusions are not a guarantee that the charity will continue in operation.

Fraud and breaches of laws and regulations – ability to detect

Identifying and responding to risks of material misstatement due to fraud

To identify risks of material misstatement due to fraud (“fraud risks”) we assessed events or conditions that could indicate an incentive or pressure to commit fraud or provide an opportunity to commit fraud. Our risk assessment procedures included:

- Enquiring of the trustee, other management and inspection of policy documentation as to the Charity’s high-level policies and procedures to prevent and detect fraud, as well as whether they have knowledge of any actual, suspected or alleged fraud.
- Reading Charitable Funds Committee minutes.
- Using analytical procedures to identify any unusual or unexpected relationships.

We communicated identified fraud risks throughout the audit team and remained alert to any indications of fraud throughout the audit.

As required by auditing standards, we perform procedures to address the risk of management override of controls, in particular the risk that management may be in a position to make inappropriate accounting entries. Professional standards require us to make a rebuttable presumption that the fraud risk from revenue recognition is a significant risk and we did not rebut this risk.

We did not identify any additional fraud risks.

We performed procedures including identifying journal entries to test based on risk criteria and comparing the identified entries to supporting documentation. These included those posted to unusual accounts, journals with specific description, journals by unauthorised users, unusual cash account combinations, journals posted with no description, last 5 journals and material post year end journals.

Identifying and responding to risks of material misstatement related to compliance with laws and regulations

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, through discussion with the trustee and other management (as required by auditing standards), and discussed with the trustee and other management the policies and procedures regarding compliance with laws and regulations.

We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit.

The potential effect of these laws and regulations on the financial statements varies considerably.

The Charity is subject to laws and regulations that directly affect the financial statements including financial reporting legislation (including related charities legislation), and we assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

Whilst the Charity is subject to many other laws and regulations, we did not identify any others where the consequences of non-compliance alone could have a material effect on amounts or disclosures in the financial statements.

Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the trustee and other management and inspection of regulatory and legal correspondence, if any. Therefore if a breach of operational regulations is not disclosed to us or evident from relevant correspondence, an audit will not detect that breach.

Context of the ability of the audit to detect fraud or breaches of law or regulation

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it.

In addition, as with any audit, there remained a higher risk of non-detection of fraud, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations.

Other information

The trustee is responsible for the other information, which comprises the Trustee's Annual Report. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or, except as explicitly stated below, any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether, based on our financial statements audit work, the information therein is materially misstated or inconsistent with the financial statements or our audit knowledge. We are required to report to you if:

- based solely on that work, we have identified material misstatements in the other information; or
- in our opinion, the information given in the Trustee's Annual Report is inconsistent in any material respect with the financial statements.

We have nothing to report in these respects.

Matters on which we are required to report by exception

Under the Charities Act 2011 we are required to report to you if, in our opinion:

- the charity has not kept sufficient accounting records; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in these respects.

Trustee's responsibilities

As explained more fully in their statement set out on page 9, the trustee is responsible for: the preparation of financial statements which give a true and fair view; such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and using the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue our opinion in an auditor's report. Reasonable assurance is a high level of assurance, but does not guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are

considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

A fuller description of our responsibilities is provided on the FRC's website at www.frc.org.uk/auditorsresponsibilities.

The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the charity's trustee as a body, in accordance with section 149 of the Charities Act 2011 (or its predecessors) and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustee, as a body, for our audit work, for this report, or for the opinions we have formed.



Dean Gibbs

for and on behalf of KPMG LLP, Statutory Auditor

Chartered Accountants

KPMG LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

15 Canada Square, Canary Wharf, London, E14 5GL

13 December 2022

The accounts of the Dartford and Gravesham NHS Trust Charitable Fund.

FOREWORD

These Charitable Fund accounts have been prepared by the Trustees under the Charities Act 2011.

The NHS Trust is the corporate trustee of the Charitable Fund under paragraph 16c of Schedule 2 of the NHS and Community Care Act 1990.

The Dartford and Gravesham NHS Trust Charitable Funds is registered with the Charity Commission and includes funds in respect of Dartford and Gravesham NHS Trust's Hospital.

MAIN PURPOSE OF THE FUNDS HELD ON TRUST

The main purpose of the Charitable Fund held on trust is to apply income for any charitable purpose relating to the National Health Service wholly or mainly for the services provided by the Dartford and Gravesham NHS Trust.



Chairman..... Date.....01 December 2022



Trustee..... Date.....01 December 2022

Statement of Financial Activities for the year ended 31 March 2022

	Note	Unrestricted Funds	Restricted Funds	2021-22 Total Funds £000	2020-21 Total Funds £000
Income and endowments from:					
Donations and legacies	3	466	0	466	788
Other trading activities	4	13	0	13	7
Total incoming resources		479	0	479	795
Expenditure on:					
Raising funds		51	0	51	64
Charitable activities:					
Purchase of New Equipment	5	232	0	232	29
Staff Education and Welfare	5	113	0	113	246
Patient Education and Welfare	5	15	0	15	19
Total resources expended		411	0	411	358
Net movement in funds		68	0	68	437
Reconciliation of Funds					
Total funds brought forward		968	0	968	531
Total Funds carried forward		1,036	0	1,036	968

The notes at pages 18 to 22 form part of these accounts.

There have been no transfers and no gains/losses on investment assets.

All incoming resources and resources expended are derived from continuing operations and are unrestricted.


Balance Sheet as at 31 March 2022

	Notes	Unrestricted £000	Total at 31 March 2022 £000	Total at 31 March 2021 £000
Current Assets				
Receivables	9	6	6	22
Prepayments	9	18	18	20
Cash and cash equivalents	9	1,042	1,042	1,001
Total Current Assets		1,066	1,066	1,043
Current Liabilities				
payables: Amounts falling				
due within one year	10	28	28	75
due after one year	10	2	2	0
Net Current Assets		1,036	1,036	968
Total Assets less Current Liabilities		1,036	1,036	968
Funds of the Charity				
Income Funds:				
Unrestricted	11	1,036	1,036	968
Total Funds		1,036	1,036	968

The notes at pages 18 to 22 form part of this account.

The financial statements on pages 14 to 22 were approved by the Trustee on 25th October 2022 and signed by:

Chairman..... Date.....01 December 2022

Trustee..... Date.....01 December 2022

Statement of Cashflow for the year ended 31 March 2022

	2021-22	2020-21
	Total	Total
	Funds	Funds
	£000	£000
Cash Flows from Operating Activities		
Net movement in funds	68	437
(Increase)/Decrease in Trade and Other Receivables	18	(23)
(Decrease)/Increase in Trade and Other Payables	(45)	55
Net cash (generated from) by Operating Activities	41	469
Change in cash and cash equivalents in the reporting period	41	469
NET (DECREASE) IN CASH AND CASH EQUIVALENTS	41	469
Cash and Cash Equivalents at Beginning of the Period	1,001	532
Cash and Cash Equivalents at year end	1,042	1,001

Notes to the Accounts

Note 1 Principal Accounting Policies

(a) Basis of preparation

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The Trust constitutes a public benefit entity as defined in FRS 102.

The trustees consider there are no material uncertainties about the Trust's ability to continue as a going concern.

The financial statements have been prepared on a going concern basis which the Trustees consider to be appropriate for the following reasons.

The business model of the charity is such that its charitable activities are limited to those which it has sufficient funds to support from the excess of funding received over the costs of administering the charity.

The charity therefore has no specific commitments and no committed costs beyond its fixed costs of operation which are detailed in note 5.

The Trustees have reviewed the cash flow forecasts for a period of 12 months from the date of approval of these financial statements which indicate that the charity will have sufficient funds to meet its liabilities as they fall due for that period.

The Trustees have also considered the implication of COVID-19 on these cash flow forecasts and consider that as a result of its operating model explained above, even if no further funding is received in the 12 month period, the charity has sufficient cash reserves to pay all committed costs.

Consequently, the Trustees are confident that the charity will have sufficient funds to continue to meet its liabilities as they fall due for at least 12 months from the date of approval of the financial statements.

(b) Structure of funds

Unrestricted funds comprise those funds which the Trustee is free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds, where the donor has made known their non binding wishes or where the Trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor.

(c) Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations, are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period. Gifts in kind are valued at estimated fair market value at the time of receipt.

Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/ executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognisable stock exchange, recognition is subject to the value of the gift being reliably measureable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

(d) Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity accounts are prepared in accordance with the accruals concept. All expenses including support cost and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note 7.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to statutory audit and legal fees.

Governance costs and support costs relating to charitable activities have been apportioned based on percentage of total expenditure for each category for the year.

(g) Expenditure on raising funds

The costs of generating funds consist of investment management costs and certain legal fees.

(h) Expenditure on charitable activities

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the charity. These costs comprise direct costs and an apportionment of overhead and support costs as shown in note 8.

(i) Donated services and gifts in kind

The value of donated services and gifts in kind provided to the charity is recognised in the statement of financial activities at their value to the charity as determined by the trustee, in the period in which they are receivable, and where the benefit is both quantifiable and material.

2 Related party transactions

The charity has made revenue and capital payments to the Dartford and Gravesham NHS Trust, which is the Corporate Trustee of the charity, The Directors of the NHS Trust are responsible for managing the Charitable Funds and the names of the directors are listed on page 2 of the Annual Report

Neither the Corporate Trustee nor any member of the NHS Trust Board has received honoraria, emoluments or expenses in the year and the Corporate Trustee has not purchased trustee indemnity insurance.

3	Donations and legacies	2022	2021
		Total	Total
		£000	£000
	Donations	207	730
	Legacies	259	58
		<u>466</u>	<u>788</u>
4	Other trading activities	2022	2021
		Total	Total
		£000	£000
	Stride4Life	6	3
	Training Course income	3	0
	Xmas Draw	4	4
		<u>13</u>	<u>7</u>

5 Analysis of charitable expenditure

The charity undertook direct charitable activities and made available grant support to Dartford and Gravesham NHS Trust in support of a range of charitable activities.

	Grant funded activity £000	Support costs £000	Total £000
Purchase of new equipment	212	20	232
Staff Education and Welfare	103	10	113
Patient Education and Welfare	14	1	15
Total	<u>329</u>	<u>31</u>	<u>360</u>

This has been apportioned by calculating the percentages of total spend over the various expenditure headings.

6 Analysis of grants

All grants are made to the Dartford and Gravesham NHS Trust and the Corporate Trustee operates a scheme of delegation, through which all funded activity is managed by fund managers responsible for the day to day disbursements of their funds, in accordance with the directions set out by the trustees in charity standing orders and financial instructions. The charity does not make grants to individuals. The total cost of making grants is disclosed in the activity analysis on the face of the Statement of Financial Activities. The grants received by the beneficiaries for each category of charitable activity are disclosed in note 5.

7 Transfers between funds

There have been no transfers between funds .

8 Audit costs

The auditors remuneration of £5k (2021: £5k) related solely to the audit with no other additional work being undertaken.

9 Analysis of current assets

	2022	2021
	Total	Total
	£000	£000
Receivables	6	22
Prepayments	18	20
Cash and cash equivalents	<u>1,042</u>	<u>1,001</u>
Total	<u>1,066</u>	<u>1,043</u>

Receivables represents sums owed at the year end to the charity by a related party, Dartford & Gravesham NHS Trust for income received by the NHS Trust on behalf of the Charity.

10 Liabilities

10.1 Analysis of current liabilities

	2022	2021
	Total	Total
	£000	£000
Accruals	8	5
Payables and Deferred Income	<u>20</u>	<u>70</u>
Total	<u>28</u>	<u>75</u>

10.2 Analysis of non-current liabilities

	2022	2021
	Total	Total
	£000	£000
Accruals	<u>2</u>	<u>0</u>
Total	<u>2</u>	<u>0</u>

11 Analysis of charitable funds

The Trust has analysed material designated fund balances as set out below:

Fund Name	Fund Balance brought forward £	Incoming Resources £	Outgoing Resources £	Fund Balances carried forward £
Cancer Fighting Fund	143,871	58,138	9,205	192,804
Cardiology Training Fund	19,447	221	1,340	18,328
Diagnostics Fund	13,199	0	1,116	12,083
Friends Fund	241,539	69,786	95,848	215,477
Heart Beat Fund	31,543	240,246	7,057	264,732
Little buds	87,862	45,751	45,961	87,652
Lollipop Fund	52,453	5,233	44,073	13,613
Staff wellbeing Fund	262,244	30,619	143,645	149,218
Urology Research Fund	20,451	8,350	3,806	24,995
Other Funds	95,620	20,955	58,761	57,814
Total designated Funds	968,229	479,299	410,812	1,036,716
TOTAL FUNDS	968,229	479,299	410,812	1,036,716

Other funds are all less than £10k.

- Accident & Emergency Unit - to benefit staff and patient in Accident and Emergency
- Adult Medicine Fund - to benefit both staff and patients through staff education, resources and equipment
- Breast Care Library Trust Fund - to benefit staff Breast Care
- Cancer Fighting Fund - to benefit the diagnosis and treatment of cancer at Darent Valley Hospital
- Cardiology Training Fund - to benefit both staff and patients through staff education, training and research
- Diabetes Centre Education Fund - to benefit staff and patients through purchase of Literature and equipment and staff Training
- Diagnostic Fund - to benefit staff in Pathology
- Friends Fund - money held for wards, stroke or any other small appeals.
- Gynaecology Fund - to benefit staff and patients within Obstetrics & Gynaecology
- Haematology Study Fund - to benefit both staff and patients through staff development, resources and equipment
- Heart Beat Fund - to benefit the Heart Centre.
- Intensive Therapy Unit Education & Training Fund - to benefit staff through training and education and to benefit both staff and patients in ITU through the purchase of equipment
- Little Buds Fund - for the special care of babies from conception to birth.
- Lollipop Fund - to benefit the treatment and care of babies and young children.
- Lottery Fund - to benefit all staff and patients of DVH
- Maternity Fund - to benefit all staff and patients from pregnancy to birth
- Neonatal Fund - to benefit both staff and patients through staff development, resources and equipment
- Neurology Trust Fund - to benefit staff through education and support in Neurology
- Outpatients - to benefit outpatients department
- Pharmacy Fund - to enable staff members to attend seminars and courses and to provide equipment for the pharmacy department.
- Resuscitation Fund - to support staff training and the purchase of training equipment
- Silver Birch Fund - to benefit all elderly patients who attend DVH and all staff working in that area.
- Sponsor a Brick Fund - to benefit staff and patients through the purchase of bricks
- Staff wellbeing Fund - to benefit staff wellbeing
- Surgery Fund - to benefit staff through training and purchase of equipment
- Training & Income for Dieticians Fund - to benefit staff through training and courses
- Urology Education Fund - to benefit staff through training and purchase of equipment
- Urology Research Fund - to benefit staff and patients through research and development
- Valley Hospital Fund - to benefit all areas where there is no specific fund

DARTFORD AND GRAVESHAM NHS TRUST CHARITABLE FUND

England & Wales - Charity number 1050861

Accounts

Dartford and Gravesham NHS Trust Charitable Fund Annual Report 2020-21

1. Introduction

The Trustees present their annual report and the accounts for the year ended 31 March 2021 which have been prepared in accordance with the Charities Act 2011, and the Statement of Recommended Practices, Accounting and Reporting by Charities (FRS 102) (SORP 2019).

Under the terms of the National Health Service Act 1977 and the National Health Service and Community Care Act 1990, a health service Trust is able to administer a Charitable Fund. This Fund is required to be registered and administered under the Charities Act 2011, and is now under single accountability requirements. The revised Accounting and Reporting by Charities Statement of Recommended Practice issued in October 2019 requires the NHS Trust to produce an annual report and accounts.

Dartford and Gravesham NHS Trust was legally established on 1 November 1993. A Charitable Fund was held and Charitable Trust records were maintained from 1 April 1994. Due to charitable legislation requirements, the Dartford and Gravesham NHS Trust Charitable Fund was formed on 20 October 1995 and registered with the Charity Commission by Declaration of Trust Deed.

In addition, the Trust also provides services in Gravesham Community Hospital in Gravesend, Queen Mary's Hospital Sidcup and Erith & District Hospital as well as a number of community locations across our population.

The Trust offers a comprehensive range of acute services to around 400,000 people in North Kent and South East London. Darent Valley Hospital (DVH) opened in September 2000 and has a bed-base of c500.

In October 2013 the Trust took on a number of services at Queen Mary's Hospital, Sidcup and Erith & District Hospital as part of the dissolution of the South London Healthcare Trust. As part of the transfer Dartford and Gravesham NHS Trust became responsible with effect from 7 July 2014 for the related Queen Mary's and Erith charitable funds and the transition of those funds has been overseen by the Charitable Funds Committee. The services provided by the Trust at Queen Mary's Hospital (QMH) include elective day and inpatient surgery and outpatient services in general surgery, urology, orthopaedics, gynaecology, medicine and paediatrics, in addition to diagnostics and therapies. Oxleas NHS Foundation Trust is responsible for the buildings at Queen Mary's and Erith and District hospitals and the Trust works with it and other provider organisations operating from these sites.

1.1 Charitable status

The Charitable Fund held by the Dartford and Gravesham NHS Trust is registered under the following charity:

Name: The Dartford and Gravesham NHS Trust Charitable Fund

Registration number: 1050861

Registered address: Darent Valley Hospital,
Darenth Wood Road, Dartford,
Kent DA2 8DA

1.2 Trustees of the Charitable Fund

Dartford and Gravesham NHS Trust is the sole Corporate Trustee. However, its Board of Directors acts as the agent of the Trust. Board membership as at year-end 2020-21 is shown below, with in-year changes are detailed below.

Name	Role
Louise Ashley (v)	Chief Executive
Julie Frake-Harris (v)	Chief Operating Officer/ Deputy Chief Executive
Steve Fenlon (v)	Medical Director
Siobhan Callanan (v)	Chief Nurse
Ian O'Connor (v)	Chief Finance Officer
Alexandra Bode-Tunji	Chief People Officer
Bas Sadiq	Director of Improvement
Jonathan Wade	Director of Operations
Peter Coles (v)	Trust Chair
Lynn Gladwell (v)	Non-Executive Director and Chair of the Charitable Funds Committee
Gill Jenner (v)	Non-Executive Director and Chair of the Workforce Committee
David Ahmad (v)	Non-Executive Director and Chair of the Audit Committee
Suzanne O'Brien (v)	Non-Executive Director and Chair of the Finance Committee
Steve Wilmshurst (v)	Non-Executive Director and Chair of the Quality and Safety Committee and Remuneration Committee

(v) – donates a voting member of the Board

Name	Change to the Board
David Stonehouse	Left the Trust as Interim Director of Finance on 30 April 2020
Ian O'Connor	Joined as Chief Finance Officer on 1 May 2020
Louise Lester	Left the Trust as Director of Human Resources on 18 September 2020
Alexandra Bode-Tunji	Joined as Chief People Officer on 4 January 2021
David Warwick	Left the Trust as Non-Executive Director on 18 June 2020
Karen Taylor	Left the Trust as Non-Executive Director on 31 January 2021
David Ahmad	Joined the Trust as Non-Executive Director 1 January 2021
Suzanne O'Brien	Joined the Trust as Associate Non-Executive Director 1 January 2021 and became a Non-Executive Director 1 February 2021

All Directors and Non-Executive Directors signed a self-Declaration of Interest. The NHS Code of Accountability requires that all Board members declare any personal or business interest which may influence, or may be perceived to influence, their judgement. The declarations made also encompass any such interests held by any person connected to him/her, such as spouses/partners. These have been made available to the auditors.

In 2010, the Board of Directors of Dartford and Gravesham NHS Trust established and authorised a committee, the Charitable Funds Committee, to oversee the management of the Charitable Fund on its behalf. The Charitable Funds Committee met twice times during 2020-21 (June 2020 meeting cancelled due to Covid19, 3 November 2020 and 23 February 2021). The Chairman of the Charitable Funds Committee reports the minutes of each Charitable Funds Committee meeting to the Trust Board, highlighting any matters that require Board attention or action.

The Charitable Funds Committee members as at year-end 2020-21 were:

Lynn Gladwell	Non-Executive Director (Chair)
Ian O'Connor	Chief Finance Officer
Jonathan Wade	Director of Operations
Sally George	Fundraising and Voluntary Services Manager
Kathy Peache	Finance Manager
Jane Burr	Trust Secretary
Steve Fenlon	Medical Director
Djafer Erdogan	Assistant Director of Finance

In addition, the Charity Management Board, a sub-committee of the Charitable Funds Committee, met every two months during the year. The minutes of the Charity Management Board are received by the Charitable Funds Committee (and vice versa).

The Board of Directors, on behalf of the sole Corporate Trustee, employed the following professional advisers during the year:

Bankers: Co-operative Bank plc
London and South East Business Centre PO Box 2790
80 Cornhill
London EC3V 3RD

NatWest Bank plc
3rd Floor
280 Bishopsgate
London EC2M 4RB

Auditors: KPMG LLP
15 Canada Square
Canary Wharf
London E14 5GL

1.3 Appointment and induction of Trustees

NHS Improvement (NHSI) appoints Non-Executive Directors of the Trust Board. Executive Directors of the Board are appointed via the Trust's recruitment procedures. Members of the Trust Board and the Charitable Funds Committee are not individual trustees under Charity Law but act as agents on behalf of the Corporate Trustee. As part of their induction programme, new Executive and Non-Executive Directors of Dartford and Gravesham NHS Trust are made aware of their responsibilities as Board members of the corporate trustee of Dartford and Gravesham NHS Trust Charitable Fund.

The accounting records and the day-to-day administration of the funds are held by the Finance Directorate located at Darent Valley Hospital, Darenth Wood Road, Dartford DA2 8DA.

1.4 Strategic objectives and activities

The objectives of this fund empower Dartford and Gravesham NHS Trust, as the Sole Corporate Trustee, to hold the Charitable Fund upon trust to apply the income, and at their discretion, so far as may be permissible, the capital, for any charitable purpose or purposes relating to the National Health Service.

There have been no changes of policy during 2020-21, which affect these objectives, nor are there any plans to change these objectives. The Grants Policy was reviewed in November 2020.

The Charity is funded by donations and/or legacies received from patients, their relatives, and the general public, staff and other organisations.

Whilst respecting the wishes of the donors, the Corporate Trustee has ultimate discretion to apply the Charitable Fund, as the Fund is entirely unrestricted.

1.5 Governance and management

The Charitable Fund’s unrestricted fund status was established using the model declaration of trust and all funds held on trust as at the date of registration were either part of this unrestricted fund or registered as separate restricted funds under the main Charity. The funds registered separately have now been spent or dissolved with Charity Commission approval and all funds are unrestricted. Subsequent donations and gifts received by the Charitable Fund that are attributable to certain funds are added to those fund balances within the existing Charitable Fund. The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objectives of each fund and the Trustee, wherever possible, respects the wishes of our generous donors to the benefit patient care and advance the good health and welfare of patients, carers and staff. If funds were received which had specific restrictions imposed by the donor, then a restricted fund would be registered.

All monies received are receipted using the Charity Commission model receipt therefore enabling all funds to be unrestricted. This includes a statement that the trustees have ultimate discretion to apply the charitable funds as all funds are unrestricted in nature.

The Board of Dartford and Gravesham NHS Trust, on behalf of the Corporate Trustee, has delegated the oversight of the management of the charitable funds to the Charitable Funds Committee, which is chaired by a Non-Executive Director. The Chief Finance Officer is responsible for the day-to-day management and control of the administration of the charitable funds and reports to the Charitable Funds Committee.

The Chief Finance Officer has particular responsibility to:

- ensure that spending is in accordance with the objects and priorities agreed by the Charitable Funds Committee and the Board
- that the criteria for spending charitable monies are fully met; that full accounting records are maintained
- that devolved decision-making or delegated arrangements are in accordance with the policies and procedures set out by the Board on behalf of the Corporate Trustee.

Fundraising for the charity is supported by the Head of Fundraising and Voluntary Services, a proportion of their costs are charged to the Charity.

The following funds were designated in the year:

Overseen by the Charitable Funds Committee	
‘Directorate-based’ fund	‘Separate’ funds:
<ul style="list-style-type: none"> • Accident and Emergency Unit • Cancer • Children’s Fund (incorporating Paediatrics and NICU) • Diagnostics • Gynaecology • Maternity • Medicine • Outpatients 	<ul style="list-style-type: none"> • ALSO course fund • Anaesthesia Study Fund • Breast Care Library Trust Fund • Cardiology Training Fund • Diabetes Centre Education Fund • Haematology study Fund • Intensive Therapy Unit Education and Training Fund • Microbiology Education Fund

Overseen by the Charitable Funds Committee	
'Directorate-based' fund	'Separate' funds:
<ul style="list-style-type: none"> • Surgery 	<ul style="list-style-type: none"> • Neurology Trust Fund • Pharmacy Fund • Physiotherapy Department Training Fund • Resuscitation Fund • Surgical Speciality Education Fund • Training Income for Dieticians • Urology Education Fund • Valley Fund • Staff Well-Being Fund

'Special Funds' (overseen by the Charity Management Board):

- Friends Fund (general)
- Brick Path Fund
- Lottery Fund
- Heartbeat Fund
- Little Buds Fund (for special care babies)
- The Cancer Fighting Fund
- The Lollipop Fund (for sick children from babies to teens)
- The Silver Birch Fund (for older adults at times of ill health)

In 2020-21, following the fund raising efforts of Sir Tom Moore, and NHS Charities together and through public donations, the Charity established a Staff Welfare Fund.

In 2020-21 the Charitable Funds Committee continued to review the agreed Investment and Disbursement Strategy, and associated monitoring framework, for the Charitable Fund. The Strategy was reviewed in June 2021. The Charitable Funds Committee at each meeting reviews the overall position of all funds and undertakes more detailed scrutiny of selected funds, inviting the Fund Manager to attend and present an account of the fund activities, expenditure and future plans.

1.6 Public benefit

The Board of Dartford and Gravesham NHS Trust, acting as agents for the corporate Trustee, confirms compliance with the duty in section 4 of the Charities Act 2006 (i.e. to have due regard to public benefit guidance published by the Commission). The Board confirms that the Dartford and Gravesham NHS Trust Charitable Fund has expressed aims which are for the public benefit, and that the charity is administered for the public benefit. This can be demonstrated from the items and equipment purchased from the expenditure of the Fund during 2020-21, which are described in the "Significant developments regarding the 'Special Funds'" section below, and which are freely available to the public at large (dependent on clinical need).

1.7 Risk management and internal control

Aligned with the Trust's own risk management procedures, all areas of spend and commitments are reviewed regularly. There are procedures in place to review the investment policy and to ensure that both spending and firm financial commitments remain in line with income.

Guidance is provided to Fund Managers to support reporting on their funds to the Charitable Funds Committee (which includes a declaration of compliance with the guidance).

1.8 Investment policy and performance

During 2020-21 funds were held with the Co-operative Bank Plc and NatWest Bank Plc. The performance of the funds held with these banks was in line with expectations. For investment

purposes the balances of the charity are pooled in order to gain maximum benefit from the investment. The Charity Commission has been notified of this scheme.

1.9 Reserves policy

The Charity does not currently enter into future commitments and so has not created any formal reserves; however, it does have enough within its funds to continue to pay a proportion of the costs of the Head of Fundraising and Voluntary Services. There is enough money held on account within the funds to ensure that other costs, such as audit fees, are covered. Other spending activities are only authorised when full funding is available.

‘Special Funds’ – significant developments and future plans

1.10 Significant developments

Cancer Fighting Fund

Received £46,681. We managed to deliver a virtual Stride4Life Walk which was supported by some long standing supporters of Stride4Life who did their own socially distanced walks and raised sponsorship. A virtual Family Fun Day was organised by Jane Mitchell of diddi dance Bexley & Dartford and her contacts and hosted over Facebook Live. We received £560 in memory of Barry Thomas, a £600 donation from Bexley and Sidcup Lions for Breast Cancer, and £1,000 for Stride4Life, £400 from the 8th Dartford Brownies for Stride4Life.

Approved purchases: £38,909 was spent on an Artificial Intelligence pilot, one of the first Trusts in the country to trial AI reading check x-ray to detect lung cancer, £724 to buy 360 degree toothbrushes for personalised mouth care.

Little Buds Fund

Received £90,898. The Fund received a large £30,000 donation from Lloyd of London’s Covid-19 Charitable Campaign after being nominated by employee Gwen Armstrong. A generous Legacy of £35,500 was received from the estate of Harry Frederick English, £3,693 was raised from Amy Morgan and partner through the virtual Virgin Money London Marathon and £1,257 was raised by Pedham Place Golf Club Ladies Section.

Approved purchases: 3 x Breast pumps £4,006, 11 x Paediatric Electronic Thermometer £3,246, Astodia Paediatric Vein illuminator £1,000, 5,000 x New Baby Advice booklets £2,579, Digital camera £88, 3 x backpacks to transport baby scales by community midwives £126,

The Lollipop Fund

Received £21,997. With donations from Bellways Homes Limited, Mr A. Upton, Mr E.R Gager, Hawley & Sutton at Hone Active Retirement Association and Kiara’s 7th Birthday.

Approved purchases: Sickle Cell Parent Support Group promotional material £923, 500 x Paediatric Day Surgery Booklet £249, 5,000 brave children stickers £400, 1 Years White Rose subscription for children missing education due to ill health £249, 10 x Laptops to support children out of school due to chronic health conditions £2,500.

Friends Fund

Received £176,318. A few large donations of note were from Tokio Marine Kiln Group Ltd, Rodney Burton, NHS Charities Together. The Consultants organised a bike ride from DVH to Brighton and raised over £12,000 led by Dr Jonathan Kwan for our Stroke Unit, and the Haberdashers Crayford Academy and Rochester and Cobham Golf Club have picked Valley Hospital Charity as their Charity of the Year.

Approved purchases: Patient chairs of Physio department £3,347, Patient chairs and furniture ITU £2,529, Hospedia Bedside Entertainment over the Christmas period for all patients £2,539, Stone Prevent website development £13,692, items to create Keepsake Boxes for families of deceased

patients £1,200, foldable wheel chairs for patients us on Rowan Ward £196, 100 x plus and multi phone/tablet chargers for patients during limited visiting due to the pandemic £1,000.

The Heartbeat Fund

Received £8,758. A donation of £5,000 was received by Garfield Murray, £1,000 from the estate of the late Eric C. Smith as well as regular payments into Rupert Bunton Tribute Fund. A number of Regular Givers support this Fund.

Approved purchases: Nothing was purchased 2020-21.

The Silver Birch Fund

Received £1,155. A donation of £400 was received from Bronzeshield Lifting Ltd, as well as a number of smaller donations from individuals.

Approved purchases: Nothing was purchased 2020-21

Hospital Events

Virtual Stride4Life £3,022, Christmas Appeal and Draw £3,767

Fundraising Expenditure: Association of NHS Charities Membership £1,500, web support and online marketing £5,877, design, print, and advertising £2,582, Public Liability Insurance £170, Run for Charity membership fee £500, Harlequin Annual Fee £2,846, challenge event branded tops £2,591

Gift Aid

An amount of £21,854 was claimed through the Gift Aid Scheme. £596 of this was attributed to the Gift Aid small donations scheme (GASDS), which allows Gift Aid to be collected on cash donations of £20 or less. You don't need a Gift Aid declaration to claim.

2. Future plans

We entered 2020-21 in national lockdown due to the Corona Virus pandemic. We had already taken the decision in March 2020 to cancel our inaugural Little Buds Ball planned for June 2020, and our Stride4Life event (walks and post walk NHS Big Tea reception to celebrate the NHS birthday of 5th July). We continued to push our Staff Wellbeing Appeal through our website and online platforms which raised £113,598, with an equivalent value being donated through gifts-in-kind such as food and refreshments to keep our NHS frontline staff going. Due to a number of high-profile NHS Charities Together fundraisers we were able to apply for a number of grants and benefited from over £235,000 to support our short-term and longer term Covid19 effort.

We are seeking a permanent presence in the front entrance of the Hospital. We are looking to establish a Fundraising Hub, which in the current climate is likely to be a contactless donation point and heavyweight coin donation money spinner. An application has gone into the Space Utilisation Group to see what options would allow the Fundraising and Voluntary Services Team to be based close to the entrance with increased branding. Due to continuing Covid19 restrictions we will be unable to reinstate our physical Stride4Life event this year, but plan to deliver a virtual option. We are awaiting the plans for the NHS Big Tea 2022 from NHS Charities Together who will provide the collateral for any campaign. We are promoting a number of third party events for 2021 and 2022, with some which have higher targets and require more training for 2022 through our website and social media channels using previous trusted tour operators. This includes the Royal Parks Half Marathon, an Inflatable 5, 10 or 15 km obstacle run locally at Brand Hatch Race Track and the Thames Path Challenge for 2021 and the Jurassic Coast Trek and cycle rides from Land's End to John O'Groats in June, and London to Paris with a Tour de France finale in 2022. These are open challenges, which mean they are organised by the tour operator and supporters can sign up linked to our Charity, but there will be other participants taking part for other charities. This means we do not have the pressure of filling a particular number of places as we would with a bespoke ride like our previous Ride4Life events but it means ours is not the only charity messaging. The tour operator is liable for all risks of cancellation, visas etc. and we believe this cautious approach is the best way to proceed in what continues to be an uncertain time.

3. Financial Performance

The accounts comply with the Statement of Recommended Practice on accounting and reporting issued by the Charity Commission in January 2015.

Income

During the year, income totalling £795,000 was received (£425,000 in 2019-20). £788,000 was received in donations and legacies, compared with £364,000 in 2019-20.

Expenditure

Total expenditure was £358,000 in 2020/21 as compared to £445,000 in 2019/20

Financial position at year end

The total Fund Balances at the end of the year were £968,000 (£531,000 in 2019-20). As all the investments were realised during 2006/07 the cash is being held with the Co-operative Bank plc and Nat West.

4. Thank you

On behalf of the patients and staff who have benefited from improved services due to donations and legacies, the Corporate Trustee would like to thank all patients and relatives and staff who have made charitable donations, and all our fundraisers who have made such valuable contributions to the Charity in the last year.

Signed on behalf of the Corporate Trustee.



Peter Coles, Chairman
Dartford & Gravesham NHS Trust



Louise Ashley, CEO
Dartford & Gravesham NHS Trust

The Annual Report was approved, with the Financial Statements, by the Trust Board on the 2 December 2021

Statement of Trustee's Responsibilities in respect of the Trustee's annual report and the financial statements

Under charity law, the trustees are responsible for preparing a Trustees' Annual Report and the financial statements in accordance with applicable law and regulations. The trustees are required to prepare the financial statements in accordance with UK Accounting Standards, including FRS 102 The Financial reporting Standard applicable in the UK and Republic of Ireland.

The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for that period.

In preparing these financial statements, generally accepted accounting practice entails that the trustee:


- Selects suitable account policies and then apply them consistently;
- makes judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards and the Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- states whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements;
- assesses the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern ; and
- uses the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations, or have no realistic alternative to do so.

The trustees are required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping accounting records which are sufficient to show and explain the charity's transactions and disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trustees to ensure that, where any statements of accounts are prepared by them under sections 132(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision. They are responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error, and have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the financial and other information included on the charity's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By Order of the Trustees

Chairman.....  02 December 2021

Trustee.....  02 December 2021

Independent auditor's report to the Trustees of Dartford and Gravesham NHS Trust Charitable Fund

Opinion

We have audited the financial statements of Dartford and Gravesham NHS Trust Charitable Fund ("the charity") for the year ended 31 March 2021 which comprise the Statement of Financial Activities, Balance Sheet and related notes, including the accounting policies in note 1.

in our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with UK accounting standards including FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We have been appointed as auditor under section 149 of the Charities Act 2011 (or its predecessors) and report in accordance with regulations made under section 154 of that Act.

We conducted our audit in accordance with International Standards on Auditing (UK) ("ISAs(UK)") and applicable law. Our responsibilities are described below. We have fulfilled our ethical responsibilities under, and are independent of the charity in accordance with, UK ethical requirements including the FRC Ethical Standard. We believe that the audit evidence we have obtained is a sufficient and appropriate basis for our opinion.

Going concern

The trustees have prepared the financial statements on the going concern basis as they do not intend to liquidate the charity. They have also concluded that there are no material uncertainties that could have cast significant doubt over its ability to continue as a going concern for at least a year from the date of approval of the financial statements ("the going concern period")

In our evaluation of the trustees' conclusions, we considered the inherent risks to the charity's business model and analyse how those risks might affect the charity's financial resources or ability to continue operations over the going concern period.

Our conclusions based on this work:

- we consider that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.
- we have not identified, and concur with the trustees' assessment that there is not, a material uncertainty related to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for the going concern period.

However, as we cannot predict all future events or conditions and as subsequent events may result in outcomes that are inconsistent with judgements that were reasonable at the time they were made, the above conclusions are not a guarantee that the charity will continue in operation.

Fraud and breaches of laws and regulations – ability to detect

Identifying and responding to risks of material misstatement due to fraud

To identify risks of material misstatement due to fraud ("fraud risks") we assessed events or conditions that could indicate an incentive or pressure to commit fraud or provide an opportunity to commit fraud. Our risk assessment procedures included:

- Enquiring of management and the Charitable Fund Committee as to the Charity's high-level policies and procedures to prevent and detect fraud, and the Charity's channel for "whistleblowing", as well as whether they have knowledge of any actual, suspected or alleged fraud.
- Reading Charitable Fund Committee minutes
- Using analytical procedures to identify any unusual or unexpected relationships.
- Reviewing the Trust's accounting policies.

We communicated identified fraud risks throughout the audit team and remained alert to any indications of fraud throughout the audit.

As required by auditing standards, we performed procedures to address the risk of management override of controls and the risk of fraudulent revenue recognition, in particular the risk that cash has not yet been received, for example relating to legacies or gifts that have been pledged and are awaiting receipt, as this does not commit parties to providing the pledge.

We did not identify any additional fraud risks.

We performed procedures including:

- Identifying journal entries to test based on risk criteria and comparing the identified entries to supporting documentation. These included journals posted with no description, journals posted on weekends, journals with unusual accounts combination, journals with specific description and material post close journals.
- Assessing the completeness of disclosed related party transactions and verifying they had been accurately recorded within the financial statements.
- Identified income invoices recognised in the period 1 March 2021 to 30 April 2021, to determine whether the income and expenditure is recognised in the correct accounting period, in accordance with the amounts billed to the corresponding parties.

Other information

The trustees are responsible for the other information, which comprises the Trustee's Annual Report. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or, except as explicitly stated below, any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether, based on our financial statements audit work, the information therein is materially misstated or inconsistent with the financial statements or our audit knowledge. We are required to report to you if:

- based solely on that work, we have identified material misstatements in the other information; or
- in our opinion, the information given in the Trustee's Annual Report is inconsistent in any material respect with the financial statements

We have nothing to report in these respects.

Matters on which we are required to report by exception

Under the Charities Act 2011 we are required to report to you if, in our opinion:

- the charity has not kept sufficient accounting records; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in these respects.

Trustee's responsibilities

As explained more fully in their statement set out on page 9, the trustee is responsible for: the preparation of financial statements which give a true and fair view; such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and using the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

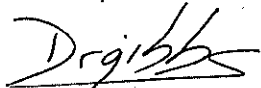
Auditor's responsibilities

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue our opinion in an auditor's report. Reasonable assurance is a high level of assurance, but does not guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

A fuller description of our responsibilities is provided on the FRC's website at www.frc.org.uk/auditorsresponsibilities.

The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the charity's trustees as a body, in accordance with section 149 of the Charities Act 2011 (or its predecessors) and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Dean Gibbs
for and on behalf of KPMG LLP, Statutory Auditor
Chartered Accountants
15 Canada Square, Canary Wharf, London E14 5GL
16 December 2021

KPMG LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

The accounts of the Dartford and Gravesham NHS Trust Charitable Fund.

FOREWORD

These Charitable Fund accounts have been prepared by the Trustees under the Charities Act 2011.

The NHS Trust is the corporate trustee of the Charitable Fund under paragraph 16c of Schedule 2 of the NHS and Community Care Act 1990.

The Dartford and Gravesham NHS Trust Charitable Funds is registered with the Charity Commission and includes funds in respect of Dartford and Gravesham NHS Trust's Hospital.

MAIN PURPOSE OF THE FUNDS HELD ON TRUST

The main purpose of the Charitable Fund held on trust is to apply income for any charitable purpose relating to the National Health Service wholly or mainly for the services provided by the Dartford and Gravesham NHS Trust.

Chairman...  Date 2 December 2021

Trustee.....  Date 2 December 2021

Statement of Financial Activities for the year ended 31 March 2021

	Note	Unrestricted Funds	Restricted Funds	2020-21 Total Funds £000	2019-20 Total Funds £000
Income and endowments from:					
Donations and legacies	3	788	0	788	364
Other trading activities	4	7	0	7	58
Dividends & bank interest		0	0	0	3
Total incoming resources		795	0	795	425
Expenditure on:					
Raising funds		64	0	64	73
Charitable activities:					
Purchase of New Equipment	5	29	0	29	169
Staff Education and Welfare	5	246	0	246	95
Patient Education and Welfare	5	19	0	19	108
Other		0	0	0	0
Total resources expended		358	0	358	445
Net movement in funds		437	0	437	(20)
Reconciliation of Funds					
Total funds brought forward		531	0	531	551
Total Funds carried forward		968	0	968	531

The notes at pages 17 to 21 form part of these accounts.

There have been no transfers and no gains/losses on investment assets.

All incoming resources and resources expended are derived from continuing operations and are unrestricted.

Balance Sheet as at 31 March 2021

	Notes	Unrestricted £000	Total at 31 March 2021 £000	Total at 31 March 2020 £000
Current Assets				
Receivables	9	22	22	19
Prepayments	9	20	20	0
Cash and cash equivalents	9	1,001	1,001	532
Total Current Assets		1,043	1,043	551
Current Liabilities				
payables: Amounts falling due within one year	10	75	75	20
Net Current Assets		968	968	531
Total Assets less Current Liabilities		968	968	531
Funds of the Charity				
Income Funds:				
Unrestricted	11	968	968	531
Total Funds		968	968	531

The notes at pages 17 to 21 form part of this account.

The financial statements on pages 14 to 21 were approved by the Trustee on 4th November 2021 and signed by:

Signed:  Chairman

Signed:  Trustee

Date: 02 December 2021

Statement of Cashflow for the year ended 31 March 2021

	2020-21	2019-20
	Total	Total
	Funds	Funds
	£000	£000
Cash Flows from Operating Activities		
Net movement in funds	437	(20)
Income from investments	0	(3)
(Increase)/Decrease in Trade and Other Receivables	(23)	44
(Decrease)/Increase in Trade and Other Payables	55	15
Net cash (used in) by Operating Activities	<u>469</u>	<u>36</u>
Cash Flows from Investing Activities		
Investment Income from investments	0	3
Net Cash provided by Investing Activities	<u>0</u>	<u>3</u>
Change in cash and cash equivalents in the reporting period	<u>469</u>	<u>39</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS	<u>469</u>	<u>39</u>
Cash and Cash Equivalents at Beginning of the Period	532	493
Cash and Cash Equivalents at year end	<u>1,001</u>	<u>532</u>

Notes to the Accounts

Note 1 Principal Accounting Policies

(a) Basis of preparation

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The Trust constitutes a public benefit entity as defined in FRS 102.

The trustees consider there are no material uncertainties about the Trust's ability to continue as a going concern.

The financial statements have been prepared on a going concern basis which the Trustees consider to be appropriate for the following reasons.

The business model of the charity is such that its charitable activities are limited to those which it has sufficient funds to support from the excess of funding received over the costs of administering the charity.

The charity therefore has no specific commitments and no committed costs beyond its fixed costs of operation which are detailed in note 5.

The Trustees have reviewed the cash flow forecasts for a period of 12 months from the date of approval of these financial statements which indicate that the charity will have sufficient funds to meet its liabilities as they fall due for that period.

The Trustees have also considered the implication of COVID-19 on these cash flow forecasts and consider that as a result of its operating model explained above, even if no further funding is received in the 12 month period, the charity has sufficient cash reserves to pay all committed costs.

Consequently, the Trustees are confident that the charity will have sufficient funds to continue to meet its liabilities as they fall due for at least 12 months from the date of approval of the financial statements.

The charity has taken advantage of the exemptions in FRS 102 in respect of the following disclosure:

The requirement to present a statement of cash flows and related notes;

(b) Structure of funds

Unrestricted funds comprise those funds which the Trustee is free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds, where the donor has made known their non binding wishes or where the Trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor.

(c) Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations, are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period. Gifts in kind are valued at estimated fair market value at the time of receipt.

Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/ executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognisable stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

(d) Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity accounts are prepared in accordance with the accruals concept. All expenses including support cost and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note 7.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to statutory audit and legal fees.

Governance costs and support costs relating to charitable activities have been apportioned based on percentage of total expenditure for each category for the year.

(g) Expenditure on raising funds

The costs of generating funds consist of investment management costs and certain legal fees.

(h) Expenditure on charitable activities

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the charity. These costs comprise direct costs and an apportionment of overhead and support costs as shown in note 8.

(i) Donated services and gifts in kind

The value of donated services and gifts in kind provided to the charity is recognised in the statement of financial activities at their value to the charity as determined by the trustee, in the period in which they are receivable, and where the benefit is both quantifiable and material.

2 Related party transactions

The charity has made revenue and capital payments to the Dartford and Gravesham NHS Trust, which is the Corporate Trustee of the charity, The Directors of the NHS Trust are responsible for managing the Charitable Funds and the names of the directors are listed on page 2 of the Annual Report

Neither the Corporate Trustee nor any member of the NHS Trust Board has received honoraria, emoluments or expenses in the year and the Corporate Trustee has not purchased trustee indemnity insurance.

3	Donations and legacies	2021	2020
		Total	Total
		£000	£000
	Donations	730	267
	Legacies	58	97
		<u>788</u>	<u>364</u>
4	Other trading activities	2021	2020
		Total	Total
		£000	£000
	Stride4Life	3	21
	Ride4Life	0	28
	Sponsor A Brick	0	0
	Training Course income	0	2
	Xmas Draw	4	7
		<u>7</u>	<u>58</u>

5 Analysis of charitable expenditure

The charity undertook direct charitable activities and made available grant support to Dartford and Gravesham NHS Trust in support of a range of charitable activities.

	Grant funded activity £000	Support costs £000	Total £000
Purchase of new equipment	27	2	29
Staff Education and Welfare	222	24	246
Patient Education and Welfare	17	2	19
Total	<u>266</u>	<u>28</u>	<u>294</u>

This has been apportioned by calculating the percentages of total spend over the various expenditure headings.

6 Analysis of grants

All grants are made to the Dartford and Gravesham NHS Trust and the Corporate Trustee operates a scheme of delegation, through which all funded activity is managed by fund managers responsible for the day to day disbursements of their funds, in accordance with the directions set out by the trustees in charity standing orders and financial instructions. The charity does not make grants to individuals. The total cost of making grants is disclosed in the activity analysis on the face of the Statement of Financial Activities. The grants received by the beneficiaries for each category of charitable activity are disclosed in note 5.

7 Transfers between funds

There have been no transfers between funds .

8 Audit costs

The auditors remuneration of £5k (2020: £2k) related solely to the audit with no other additional work being undertaken.

9 Analysis of current assets

	2021	2020
	Total	Total
	£000	£000
Receivables	22	19
Prepayments	20	0
Cash and cash equivalents	<u>1,001</u>	<u>532</u>
Total	<u>1,043</u>	<u>551</u>

Receivables represents sums owed at the year end to the charity by a related party, Dartford & Gravesham NHS Trust for income received by the NHS Trust on behalf of the Charity.

10 Analysis of current liabilities

	2021	2020
	Total	Total
	£000	£000
Accruals	5	2
Payables	<u>70</u>	<u>18</u>
Total	<u>75</u>	<u>20</u>

11 **Analysis of charitable funds**

The Trust has analysed material designated fund balances as set out below:

Fund Name	Fund Balance	Incoming	Outgoing	Fund Balances
	brought forward	Resources	Resources	carried forward
	£	£	£	£
Cancer Fighting Fund	139,162	46,681	41,972	143,871
Cardiology Training Fund	23,102	0	3,655	19,447
Diagnostics Fund	13,937	0	738	13,199
Heart Beat Fund	24,180	8,758	1,395	31,543
Friends Fund	142,895	176,318	77,674	241,539
Littlebuds	23,378	90,898	26,414	87,862
Lollipop Fund	39,155	21,997	8,699	52,453
Lottery Fund	29,180	7,346	1,586	34,940
Pharmacy Fund	13,025	3,959	13,246	3,738
Silver Birch Fund	252	1,155	312	1,095
Staff wellbeing Fund	599	433,222	171,577	262,244
Urology Research Fund	23,067	4,650	7,266	20,451
Valley Fund	11,273	1,545	9,095	3,723
Other Funds	47,662	14,694	10,232	52,124
Total designated Funds	530,867	811,223	373,861	968,229
TOTAL FUNDS	530,867	811,223	373,861	968,229

Other funds are all less than £10k.

Cancer Fighting Fund - to benefit the diagnosis and treatment of cancer at Darent Valley Hospital

Heart Beat Fund - to benefit the Heart Centre.

Microbiology Education - sponsorship for staff to attend courses not provided by Dartford and Gravesham NHS Trust.

Friends Fund - money held for wards, stroke or any other small appeals.

Little Buds Fund - for the special care of babies from conception to birth.

Lollipop Fund - to benefit the treatment and care of babies and young children.

Lottery Fund - to benefit all staff and patients of DVH

Maternity Fund - to benefit all staff and patients from pregnancy to birth

Pharmacy Fund - to enable staff members to attend seminars and courses and to provide equipment for the pharmacy department.

Silver Birch Fund - to benefit all elderly patients who attend DVH and all staff working in that area.

Queen Marys restricted funds - This relates to Heartbeat Fund

Valley Hospital Fund - for all areas where there is no specific fund.

Staff wellbeing Fund - to benefit all staff during COVID