



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/04/2023 **Period start date To** 31/03/2024 **Period end date**

Charity name: Radio West Middlesex Hospital Broadcasting

Charity registration number: 1050841

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To relieve sickness, infirmity and old age amongst persons living in the London Boroughs of Hounslow, Richmond Upon Thames and surrounding areas by providing a local broadcasting service for hospitals, old persons' homes and similar institutions and for patients receiving community care.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>As our mission statement indicates; we aim to brighten up the stay of patients, entertain them and provide health and local information for the community.</p> <p>Radio West Middlesex offers local information programmes, specialist music, request programmes and relaxing music seven days a week.</p> <p>Activity - maintaining and operating a 24-hour hospital radio service via fundraising activities.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees, in making decisions have had due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
	Para 1.38	

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><i>Fundraising</i> In 2023/24 Radio West Middlesex attended two outside local events in order to promote the services of the charity and to support its principal fundraising activity.</p> <p><i>Recruitment</i> 3 volunteers additional were recruited to support ward visiting and the collection of music requests. 1 volunteer was recruited to support the station engineer at outside events</p> <p><i>Activities</i> Provided a rolling service of 24-hour broadcasting via online streaming to patients and listeners in the local community providing an output of weekly request shows, hospital, local information and specialist music programmes.</p> <p>Provided more health information for broadcast to patients and listeners using government public information and health adverts.</p> <p>Supported hospital events onsite with PA and music at no cost to the hospital. e.g. Christmas events, patient and staff carol concert, diversity and equality events.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

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Achievements against objectives set	Para 1.41	<ul style="list-style-type: none"> Supporting hospital events onsite with PA and music at no cost to the hospital. e.g. Christmas events, patient and staff carol concert, diversity and equality events.
Performance of fundraising activities against objectives set	Para 1.41	<ul style="list-style-type: none"> Three regular fundraising events attended outside to the hospital to promote the services of Radio West Middlesex to support running costs of the charity.
Investment performance against objectives	Para 1.41	<ul style="list-style-type: none"> We continue to invest in our broadcast equipment to fulfil our role.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The position at the end of the financial period is excellent with £31098.73 in the bank.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The majority of the cash reserves are held in an interest account at United Trust Bank and that income helps pay the yearly costs of running the charity.
Amount of reserves held	Para 1.22	£31098.73 in cash plus £12,719 in equipment
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Income from fundraising at regular outside events providing music and PA services to local fairs and fetes.
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Mission statement.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Radio West Middlesex is an unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by membership vote

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Hospital induction covering policies, procedures and awareness for new volunteers provided by the hospital trust's induction programme. Radio service operations and procedures provided by committee members and experienced volunteers.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Chairman, Treasurer, Secretary, General member post and engineer. Trustees are appointed by committee.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Radio West Middlesex Hospital Broadcasting
Other name the charity uses	
Registered charity number	1050841
Charity's principal address	West Middlesex University Hospital Twickenham Road ISLEWORTH TW7 6AF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alistair Wright			
2	James Hoff			
3	Keith Trueman			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	James Hoff	
Position (eg Secretary, Chair, etc)	Chair	
Date	31/12/2024	

Charity registration no:1050841

**RADIO WEST MIDDLESEX
(A REGISTERED CHARITY)**

**FINANCIAL STATEMENTS FOR THE
YEAR ENDED 31ST MARCH 2024**

RADIO WEST MIDDLESEX

Income & Expenditure Account

For the Year Ended 31st March 2024

	<u>2024</u>		<u>2023</u>
<u>INCOME</u>	£		£
Fetes & Carnivals	685.00		600.00
Legacy received	29,072.82		-
Donation received	5.00		
Sale of T-shirts	8.50		
Bank Interest	339.45		6.35
		30,110.77	606.35
<u>EXPENDITURE</u>			
Direct Expenses			
Online Broadcasting	216.00		270.00
Insurance	223.63		496.08
Licence fees	950.40	1,390.03	404.40
			1,170.48
Overhead Expenses			
Web site charges	165.00		80.00
Outside event sundries	66.25		-
Subscriptions	50.00		50.00
Studio sundries	50.00		324.00
Music downloads	44.42		-
PC software	31.05		-
Bank charges	25.00		60.00
Printing and stationery	20.26	451.98	-
			514.00
Total Expenditure		1,842.01	1,684.48
Excess of income over expenditure		<u>£ 28,268.76</u>	<u>-£1,078.13</u>

RADIO WEST MIDDLESEX

Balance Sheet as at 31st March 2024

	<u>2024</u>		<u>2023</u>	
Fixed Assets	£	£	£	£
Records CD's etc		2,324.24	2,734.40	
Disco & OB Equipmment		810.80	634.45	
Computer & Printer		360.70	424.35	
Studio Equipment		6,022.59	6,999.40	
Furniture & Fixtures		220.77	259.73	11,052.33
		<u>9,739.10</u>		
Current Assets				
Stocks	150.00		150.00	
Deposit Account - Barclays	-		3,020.64	
Deposit Account - United Trust Bank	28,026.94		-	
Current Account - HSBC	-		89.16	
Current Account - Virgin Money	<u>3,071.79</u>	31,248.73	<u>125.60</u>	3,385.40
NET ASSETS		<u>£ 40,987.83</u>		<u>£ 14,437.73</u>
Capital & Reserves				
Reserves		126,420.29		127,498.42
Less asset revaluation charge	-	<u>113,701.22</u>	-	<u>111,982.56</u>
		12,719.07		15,515.86
Income & Expenditure Account		28,268.76	-	1,078.13
TOTAL RESERVES		<u>£ 40,987.83</u>		<u>£ 14,437.73</u>

Radio West Middlesex

Trustees approval statement

For the year ended 31st March 2024

I approve the accounts which comprise the Income and Expenditure Account and Balance Sheet

I acknowledge my responsibility for the accounts, including the appropriateness of the applicable financial reporting framework and for providing all information and explanations necessary for their completion.

A Wright
On behalf of the trustees

29th April 2024

RADIO WEST MIDDLESEX

Notes to the Financial Statements as at 31st March 2024

Asset Revaluation

As in previous years, the assets have been depreciated by the amounts stated:

This represents an agreed sum equal to 15% of the asset value plus that of any additions during the year.

	BALANCE AS AT 01.04.2023	ADDITIONS DURING THE YEAR	TOTAL	DEPRECIATION IN THE YEAR	REVISED VALUATION AS AT 31.03.2024
Records CD's etc	2,734.40	-	2,734.40	410.16	2,324.24
Disco & OB Equipment	634.45	319.43	953.88	143.08	810.80
Computer & Printer	424.35	-	424.35	63.65	360.70
Studio Equipment	6,999.40	86.00	7,085.40	1,062.81	6,022.59
Furniture & Fixtures	259.73	-	259.73	38.96	220.77
	11,052.33	405.43	11,457.76	1,718.66	9,739.10

Stocks of Goodies	150.00
	150.00

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the trustees of Radio West Middlesex, on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2024

Responsibilities and basis of report:

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement:

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities Account and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- I have no concerns and have come across other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 29th April 2024

Ian Levene

Ian Levene Financial Services.
23 Kingspark Business Centre.
152-178 Kingston Road,
New Malden,
KT3 3ST.