



*Happy Faces Pre-School
Blenheim Park Primary School
Sculthorpe
Fakenham
Norfolk
NR21 7PX*

Tel 07940990592

HAPPY FACES AGM was held in the pre-school room.

2nd October 2024

9.00am

Attendees

Thelma Bambridge – Pre-school Manager

Kerry Hudson – Chair person

Rhiannon Woods-Secretary

Jessica Edwards- Treasurer

Sarah Pruden-member and staff

Hannah Hurn

Apologies

Danni Price-member

Tiffany Wright

Christie Wright

Natasha Plane

1. 9.00am Welcome
2. Minutes of last AGM
Approved
3. Presentation of Accounts for 2023/2024
4. Awaiting approval
5. Adopt Constitution
6. Approved
7. Adopt Policies and Procedures
8. Approved
9. Any other business

Approval for government funding for eligible two, three and four year olds has been confirmed following the submission of the local agreement. Happy Faces has increased opening hours to six a day to stay competitive and help working parents use their 30hours funding entitlement.

Happy Faces is still sustainable for the coming year, a staff member will be returning from maternity leave in January.

10. New Committee for 2024 – 2025

Jessica Edwards – Chairperson

Sarah Pruden – Secretary

Rhiannon Woods-Treasurer

Danni Price-Safeguarding

Sandra Plane-awaiting check

HAPPY FACES PRE-SCHOOL
RECEIPTS & PAYMENTS ACCOUNTS FOR YEAR ENDING 31st AUGUST 2024

RECEIPTS	2024	2023
Parents fees/Reg/Uniform	4994.21	4,557.88
Funding	39363.75	34,183.30
Grants	0.00	0.00
Misc. Income (inc Bank transfers)	0.00	0.00
Interest Received	0.00	0.00
	<u>44,357.96</u>	<u>38,741.18</u>
PAYMENTS		
Charitable Activity Direct Expenditure	0.00	
Salaries	37764.85	39,055.11
Consumables	1694.09	1,280.80
	<u>39,458.94</u>	<u>40,335.91</u>
OTHER EXPENDITURE		
Rent	3,388.00	3,968.00
Equipment	0.00	0.00
Postage/Stationery/Advertising	57.97	9.09
Telephone	150.00	543.59
Training	165.00	120
Professional Fees/Insurance/Licence	115.00	1401.65
Uniform	0.00	378.22
Accountancy	450.00	0.00
Bank charges	8.00	0.00
Sundries	0.00	0.00
Kitchen Utensils	0.00	214.09
Cleaning	0.00	313.47
Computer	459.19	0
	<u>4,793.16</u>	<u>6,948.11</u>
NET RECEIPTS FOR THE YEAR	<u>105.86</u>	<u>-8,056.75</u>
Deposit Account at 1st September 2023	286.34	283.75
National Westminster Bank at 1st September 2023	31041.55	48,808.48
Cash in hand at 1st September 2023	288.47	47.21
Accruals at 1st September 2023	0.00	0
	<u>31,616.36</u>	<u>49,139.44</u>
Deposit Account at 31st August 2024	290.85	286.34
National Westminster Bank at 31st August 2024	25815.51	31,041.55
Cash in hand at 31st August 2024	232.52	288.47
Accruals at 31st August 2024	0.00	0
	<u>26,338.88</u>	<u>31,616.36</u>

HAPPY FACES PRE-SCHOOL

These accounts have been examined by an independent
assessor as set out below

I have examined these accounts and based on the information
given, find they comply with the Charity's Act 2011

K Butler

23 Jul 2025

Signature.....

Name; Karen Butler FCCA

Tax Return Online Services Ltd
124 City Road
London
EC1V 2NX



Issuer Tax Return Online Services Ltd

Document generated Wed, 23rd Jul 2025 8:51:05 BST

Document fingerprint 08602ea7bf0c7b50f46f96a26b9e969e

Parties involved with this document

Document processed	Party + Fingerprint
Wed, 23rd Jul 2025 8:51:58 BST	Hub Administrator - Signer (7fa7c5c2b0cae2e80af4312955e8c658)
Wed, 23rd Jul 2025 8:51:58 BST	Ms Nicola Jones - Copied In (512a02e1ed039faa201fed25fea1f37b)

Audit history log

Date	Action
Wed, 23rd Jul 2025 8:51:05 BST	Envelope generated with fingerprint 5d06465874db616242da5801bb9f8f73 (18.133.63.166)
Wed, 23rd Jul 2025 8:51:05 BST	Document generated with fingerprint 08602ea7bf0c7b50f46f96a26b9e969e. (18.133.63.166)
Wed, 23rd Jul 2025 8:51:05 BST	Hub Administrator has been assigned to this envelope. (18.133.63.166)
Wed, 23rd Jul 2025 8:51:05 BST	Ms Nicola Jones has been assigned to this envelope. (18.133.63.166)
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Wed, 23rd Jul 2025 8:51:10 BST	Sent the envelope to Hub Administrator for signing
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Wed, 23rd Jul 2025 8:51:49 BST	Hub Administrator viewed the envelope (82.69.37.27)
Wed, 23rd Jul 2025 8:51:58 BST	Hub Administrator signed the envelope (82.69.37.27)
Wed, 23rd Jul 2025 8:51:58 BST	Sent the envelope to Ms Nicola Jones for signing (82.69.37.27)
Wed, 23rd Jul 2025 8:51:58 BST	This envelope has been signed by all parties (82.69.37.27)
Wed, 23rd Jul 2025 8:51:59 BST	Document emailed to party email

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