



*Happy Faces Pre-School
Blenheim Park Primary School
Sculthorpe
Fakenham
Norfolk
NR21 7PX*

Tel 07940990592

HAPPY FACES AGM to be held in the pre-school room.

19th September 2023

1.00pm

Attendees

Thelma Bambridge – Pre-school Manager

Jade Battrick – Chair person

Gemma Dodman

Hannah Hurn

Kerry Hudson

Jessica Edwards

Rhiannon Woods

Apologies

Holly Clarke

Sarah Pruden

Kyra Welch

1. 1.00pm Welcome
2. Minutes of last AGM
Approved
3. Presentation of Accounts for 2022/2023
4. Awaiting approval
5. Adopt Constitution
6. Approved
7. Adopt Policies and Procedures
8. Approved
9. Any other business

Fees remained the same no increase due to sustainability of setting. This will be monitored and reviewed annually. Approval for government funding for eligible two, three and four year olds has been confirmed following the submission of the local agreement.

Happy Faces staff member returned from maternity leave, numbers of children are appropriate to maintain sustainability and an awareness of new funding entitlement coming into force April 2024 is increasing the numbers of children in the future.

10. New Committee for 2023 – 2024

Jade Battrick – Chairperson-

Gemma Dodman-Treasurer

Sarah Pruden-Secretary

Kyra Welch

Alana Wright

Awaiting two suitability checks

HAPPY FACES PRE-SCHOOL
RECEIPTS & PAYMENTS ACCOUNTS FOR YEAR ENDING 31st AUGUST 2023

	2023	2022
RECEIPTS		
Parents fees/Reg/Uniform	4,557.88	6,491.85
Vouchers	34,183.30	23,184.86
Grants	0.00	0.00
Misc. Income (inc Bank transfers)	0.00	500.00
Interest Received	0.00	0.00
	<u>38,741.18</u>	<u>30,176.71</u>
PAYMENTS		
Charitable Activity Direct Expenditure		
Salaries	39,055.11	36,013.06
Consumables	1,280.80	1,298.92
	<u>40,335.91</u>	<u>37,311.98</u>
OTHER EXPENDITURE		
Rent	3,696.00	3,968.00
Equipment	0.00	0.00
Postage/Stationery/Advertising	9.09	396.61
Telephone	543.59	134.72
Training	120.00	0.00
Professional Fees/Insurance/Licence	1,401.65	874.40
Uniform	378.22	636.97
Accountancy	0.00	0.00
Bank charges	0.00	0.00
Sundries	0.00	0.00
Kitchen Utensils	0.00	214.09
Cleaning	313.47	122.04
Assets	0.00	0.00
	<u>6,462.02</u>	<u>6,346.83</u>
NET RECEIPTS FOR THE YEAR	-8,056.75	-13,482.10
Deposit Account at 1st September 2022	283.75	283.65
National Westminster Bank at 1st September 2022	48,808.48	57,000.31
Cash in hand at 1st September 2022	47.21	0.00
Accruals at 1st September 2022	0.00	0.00
	<u>41,139.44</u>	<u>57,283.96</u>
Deposit Account at 31st August 2023	286.34	283.75
National Westminster Bank at 31st August 2023	31,041.55	40,808.48
Cash in hand at 31st August 2023	288.47	47.21
Accruals at 31st August 2023	0	0.00
	<u>31,467.64</u>	<u>41,139.44</u>

HAPPY FACES PRE-SCHOOL

These accounts have been examined by an independent assessor as set out below

I have examined these accounts and based on the information given, find they comply with the Charity's Act 2011

Signature.. *Karen Butler*

Name; Karen Butler FCCA

09 Oct 2024

Tax Return Online Services Ltd

124 City Road

London

EC1V 2NX