



PGS THEATRE PRODUCTIONS AGM 2025-26

22nd SEPTEMBER 2025
Stoke Damerel Church

Chaired by Phil Mills, PGS President
Meeting commenced at 19:00

1. APOLOGIES

- | | |
|--------------------|--------------------|
| • Rebecca Miller | • Simon Hill |
| • Janet Liddicoat | • Linda Greene |
| • Pauline Smith | • Gill Regan |
| • Janet Hunt | • Anna Derges |
| • Karen Rockey | • Lisa Allwood |
| • Nichola Holdship | • Lisa O'Brien |
| • Paul Foster | • Michaela Roberts |
| • Jess Emmett | • Justin Broad |
| • Debbie Lawson | • Peter Clement |
| • Josh Clark | • Claire Mundell |

50 members were in attendance

2. MINUTES FROM 2024-25 AGM

- The minutes had been emailed out prior to the meeting.
- These were accepted as a true record.

Proposer – Jade Stevens-Astell

Seconder – Jean Ellis

3. CHAIRMAN'S REPORT

INSERT

- Chairman's report was accepted:

Proposer – Jo Meddings

Seconder – Di Bennellick

4. TREASURER'S REPORT

INSERT

Balance carried forward: £33,616

Annual net surplus: -£147

- Treasurer's report was accepted:

Proposer – Hilary Thomasson

Seconder – Jodie Wheeler

5. ENTERTAINMENT REPORT



INSERT

- Entertainment report was accepted:
Proposer – Lucy Oliver
Secunder – Di Bennelick

6. ELECTION OF PRESIDENT

- There were no other nominations for President so Phil Mills will stand for another year.

7. ELECTION OF CHAIRMAN

- There were no other nominations for Chairman so Ross Ayling will stand for another year.

8. ELECTION OF VICE CHAIRMAN

- There were no other nominations for Vice Chairman so Sam Wilson will stay for another year.

9. ELECTION OF SECRETARY

- There were no other nominations for Secretary so Kit Kendall will step into the role.

10. ELECTION OF TREASURER

- There were no other nominations for Treasurer so Trevor Caves will stay for another year.

11. ELECTION OF COMMITTEE MEMBERS

- Standing down: Charlotte Caves, David Green
 - New members: Dan Pippen, Kevin Bennett, Josh Foster.
- There were no other nominations so no vote was required.

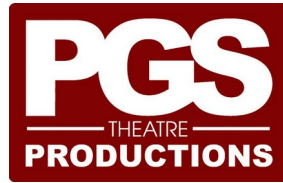
12. ELECTION OF SOCIAL COMMITTEE MEMBERS

- There were no other nominations for the Social Committee so will remain the same.
- Social Committee members: Matt Caves, Isla Ellis, Steve Wilson and Jodie Wheeler
- The Social Committee will always be happy for anyone who would like to join them.

13. ELECTION OF AUDITOR

- Yazmin Roberts was accepted as our Auditor for another year.
Proposer – Matt Caves
Secunder – Charlotte Caves

14. AMENDMENTS TO PGS CONSTITUTION



- The amended PGS Constitution was circulated ahead of the meeting.
- The amendments were accepted:

Proposer – Keith Pullen

Seconder – Jade Stevens-Astell

15. SUBSCRIPTION FEES

- Trevor Caves explained that subscriptions fees must be increased due to increases expenses generally (such as rehearsal venue hire); not due to financial loss of *Made in Dagenham*.
- Members are reminded to complete Gift Aid forms where possible and to confirm that their details are correct if one has already been completed. Forms can be supplied by Trevor on request.
- Maria Mills asked if Gift Aid applies to Patrons as well – Trevor confirms that this is the case and that Phil and Maria Mills have a completed Gift Aid form.
- Ciarán Collins asked the process and eligibility for Gift Aid form – Trevor confirms that the applicant need only complete the form and he completes the rest, and anyone paying UK tax is eligible.
- Theo Andreas asks if he owes additional for 2026 membership – Trevor confirms this and advises that he will speak to Theo directly regarding this.
- Those paying monthly are reminded to amend their Standing Orders accordingly per proposed subscription amendments.
- For 2025-26 membership:
 - Those paying their Membership in lump sum: the fee is payable before 31/01/2026 OR before Sweeney Todd opens for those performing in ST
 - Those paying their membership by Standing Order, the first payment should be made no later than 01/10/2025
 - Preferable is BACS transfer, cash or cheque is okay
- Amended fees are proposed as follows:
 - Full membership – £144 (or £72), £12/6pcm
 - Membership Plus – £150+
 - Concert membership – £72 (or £32), £6/3pcm
 - Associate Membership – £10pa
 - Chess Only (honouring 2024-25 Subscription Fees) – £60 (or £30 for those in full-time education)



The fees are accepted:

Proposer – Ciarán Collins

Secunder – Isla Ellis

16. AOB

- Our thanks and recognition to Ziggy and Di who've each been with PGS for 35+ years.
- Rona Perry asks about the upcoming programming, highlighting that as there is no known programme beyond April 2026 and that it is hard to make plans, and requesting a rough ideas in future of dates/type of productions around which diaries can be planned. This was agreed by Theresa Brisbane-Ingall. Ross explains that the short notice for 2026 programming was due to performance venue and show rights availability. Dates for The Muse concerts are advised as being w/c 13/04/2026 and more details will be given once known.
- Ciarán Collins requests a more streamlined communications process, suggesting the use of something like a production-specific WhatsApp group on which messages can be posted instantly. Rona Perry agrees with this. Ross agrees with this and mentions the Google Drive on which documents will be stored and accessible. Hilary Thomasson and Maria Mills emphasise that members should not expect instant responses. Sam confirms that we will consider various comms options and advise the membership once options have been selected.

Meeting ended at 19:55

PGS INCOME & EXPENDITURE 2025 (Rounded)

| | Y/E | 30/06/2025 | Y/E | 30/06/2024 | Y/E | 30/06/2023 | Y/E | 30/06/2022 | Y/E | 30/06/2021 | Y/E |
|-----------------------------------|----------|-----------------|----------------|------------|-------|------------|---------|------------|---------|------------|----------|
| Show Income | | | | | | | | | | | |
| (Tickets, Programmes, Raffle) | | £12,706 | | £21,955 | | £15,645 | | £18,509 | | £110 | £9,306 |
| Show Expenses | | -£22,006 | | -£25,155 | | -£21,973 | | -£25,008 | | -£6 | -£14,667 |
| | | -£9,300 | | -£3,200 | | -£6,328 | | -£6,498 | | £104 | |
| 100th Concert Income | | | | £5,711 | | | | | | | |
| 100th Concert Expenses | | | | -£7,417 | | | | | | | |
| | | | | -£1,706 | | | | | | | |
| Concert Income | | £7,215 | | £2,630 | | £4,271 | | £819 | | £0 | £1,826 |
| Concert Expenses | | -£4,217 | | -£1,303 | | -£2,984 | | -£863 | | £0 | -£663 |
| Net Profit' on concerts | | £2,998 | | £1,326 | | £1,287 | | -£44 | | £0 | |
| Member's contribs Harrogate | | | | | | | | | | | |
| Expenditure re Harrogate | | | | | | | | | | | |
| | Income | Expenditure | | | | | | | | | |
| Sale of CDs etc. | £288.00 | | | | | | | | | | £15 |
| Costs | -£288.00 | | | | | | | | | | £0 |
| Net Profit' | | £0 | | £236 | | -£30 | | £15 | | £14 | |
| Charity Collections | 0.00 | £0 | £0 | £0 | | £0 | | £0 | | £0 | |
| Awards Evening | 245.05 | -£245 | £0 | £0 | | £0 | | £0 | | £0 | |
| Fund-raising | 105.00 | | £105 | £1,337 | | £266 | | £323 | | £0 | |
| Donations | 281.35 | | £281 | £554 | | £298 | | £172 | | -£95 | |
| Gift Aid | 1,038.41 | | £1,038 | £1,052 | | £884 | | £637 | | £336 | |
| Interest | 637.88 | | £638 | £158 | | £101 | | £77 | | £135 | |
| Subscriptions | 5,728.96 | | £5,729 | £6,513 | | £5,847 | | £3,095 | | £1,375 | |
| Patrons' Subs | 924.00 | | £924 | £889 | | £660 | | £810 | | £775 | |
| Limelight | | | £0 | £0 | | £0 | | £0 | | £0 | |
| Insurance | | -£969 | -£969 | -£928 | -£928 | -£782 | | -£792 | | -£762 | -£768 |
| Admin | | | -£1,032 | -£667 | -£667 | -£472 | | -£379 | | -£301 | -£1,275 |
| Sundries | | | £0 | -£745 | £23 | £0 | -£1,254 | £0 | -£1,141 | -£1,063 | £0 |
| Costume Store | | -£560 | -£560 | | | | | | | | |
| Refunds | £105.00 | -£105 | £0 | -£2,975 | | | | | | | |
| Excess of Income over Expenditure | | -£147 | | £2,612 | | £1,730 | | -£2,555 | | £1,581 | |

PGS Balance Sheet as at 30th June 2025 (Rounded)

| | 2025 | 2024 | 2023 | 2022 | 2021 |
|--------|------|------|------|------|------|
| Assets | | | | | |

| | | | | | |
|---|----------------|----------------|----------------|----------------|----------------|
| Virgin Money Notice Account | £0 | £20,649 | £21,510 | £21,425 | £21,353 |
| Virgin Money Deposit Account | £0 | £4,080 | £60 | £4,345 | £5,840 |
| Virgin Money 30 day Online Business Account | £10,112 | | | | |
| Virgin Money 95 day Online Business Account | £17,122 | | | | |
| Lloyds Bank Account | £590 | £7,420 | £5,951 | £2,063 | £3,239 |
| Lloyds Bank Other Account | £0 | | | | |
| Cash in Hand | £47 | £112 | £66 | £45 | £44 |
| Total Cash & Bank Balances | £27,870 | £32,262 | £27,588 | £27,878 | £30,476 |
| Loan to Social Committee | £0 | | | | |
| Debtors | £3,930 | £1,418 | £773 | £255 | £0 |
| Pre-payments | £3,890 | £776 | £3,770 | £1,388 | £1,500 |
| Total Assets | £35,690 | £34,455 | £32,131 | £29,521 | £31,976 |
| Less Creditors | -£1,308 | -£692 | -£980 | -£100 | £0 |
| Carried forward receipts | -£766 | | | | |
| Net Assets | £33,616 | £33,764 | £31,151 | £29,421 | £31,976 |
| Represented By: | | | | | |
| Balance brought forward | £33,764 | £31,151 | £29,421 | £31,976 | £30,395 |
| Less Y/S Account | | | | | |
| Net surplus for the year | -£147 | £2,612 | £1,730 | -£2,555 | £1,581 |
| Balance carried forward | £33,616 | £33,764 | £31,151 | £29,421 | £31,976 |

| 30/06/2020 | Y/E | 30/06/2019 | Y/E | 30/06/2018 | Y/E | 30/06/2017 | Y/E | 30/06/2016 |
|------------|-----------------|------------|-----------------|------------|-----------------|------------|-----------------|------------|
| | £23,556 | | £18,053 | | £24,207 | | £14,472 | |
| | <u>-£23,534</u> | | <u>-£23,808</u> | | <u>-£30,370</u> | | <u>-£23,828</u> | |
| -£5,361 | | £22 | | -£5,755 | | -£6,163 | | -£9,356 |
| | | | | | | | | |
| | £2,889 | | £1,592 | | £2,702 | | £1,253 | |
| | <u>-£1,979</u> | | <u>-£1,776</u> | | <u>£1,720</u> | | <u>-£2,326</u> | |
| £1,163 | | £909 | | -£184 | | £982 | | -£1,073 |
| | | | | | | | | £379 |
| | | | | | | | | |
| | £257 | | £382 | | £287 | | £202 | |
| | <u>-£308</u> | | <u>-£384</u> | | <u>-£35</u> | | <u>-£168</u> | |
| £15 | | -£51 | | -£2 | | £252 | | £34 |
| | | | | | | | | |
| -£512 | | £512 | | | | | | |
| £0 | | £2 | | | | | | |
| | | | | | | | | |
| £50 | | £200 | | £279 | | £250 | | £150 |
| £35 | | -£250 | | £91 | | £1,959 | | £370 |
| £801 | | £918 | | £700 | | £467 | | £213 |
| £293 | | £189 | | £138 | | £202 | | £325 |
| £4,420 | | £5,856 | | £3,741 | | £4,015 | | £2,460 |
| £975 | | £495 | | £640 | | £500 | | £685 |
| -£155 | | £436 | | | | | | |
| | -£758 | | -£758 | | -£725 | | -£705 | |
| | -£594 | | -£697 | | -£498 | | -£309 | |
| -£2,043 | <u>-£50</u> | -£1,401 | <u>-£84</u> | -£1,539 | | -£1,223 | <u>-£42</u> | -£1,056 |
| | | | | | | | | |
| | | | | | | | | |
| -£318 | | £7,836 | | -£1,891 | | £1,241 | | -£6,869 |

2020

2019

2018

2017

2016

| | | | | |
|---------|---------|---------|---------|---------|
| £21,230 | £16,970 | £10,832 | £10,724 | £25,524 |
| £5,829 | £9,796 | £6,726 | £5,205 | £203 |
| £2,358 | £3,664 | £2,772 | £11,300 | |
| | | | £0 | £50 |
| £48 | £401 | £39 | £28 | £28 |
| £29,465 | £30,831 | £20,370 | £27,257 | £25,805 |
| £430 | £520 | £1,144 | £240 | £210 |
| £500 | £555 | £2,186 | £1,299 | £895 |
| £30,395 | £31,906 | £23,699 | £28,796 | £26,910 |
| £0 | -£1,193 | -£819 | -£4,025 | -£3,227 |
| | | | | -£203 |
| £30,395 | £30,712 | £22,880 | £24,771 | £23,480 |
| £30,712 | £22,876 | £24,771 | £23,480 | £30,349 |
| -£318 | £7,836 | -£1,895 | £1,291 | -£6,869 |
| £30,395 | £30,712 | £22,876 | £24,771 | £23,480 |

Y/E 30/06/2015

| | |
|-----------------|----------|
| £17,883 | |
| <u>-£29,425</u> | |
| | -£11,542 |

| | |
|----------------|------|
| £2,416 | |
| <u>-£2,195</u> | |
| | £221 |

| | |
|----------------|---------|
| £3,391 | |
| <u>-£8,852</u> | |
| | -£5,461 |

| | |
|--------------|-------|
| £470 | |
| <u>-£768</u> | |
| | -£298 |

£274
£596

£429
£2,799
£680

| | |
|-------------|---------|
| -£727 | |
| -£582 | |
| <u>-£50</u> | |
| | -£1,359 |

| | |
|-----------------|--|
| | |
| <u>-£13,661</u> | |

2015

£25,209
£193

£0
£7,517
£50
£31

£33,000

£300
£934
£250

£34,484

-£4,135

£30,349

£44,010

-£13,661

£30,349

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the Trustees / Members of: The Plymouth Gilbert & Sullivan Fellowship
On the accounts of the year ended: 30.06.25
Set out on pages: 1 - 3

Respective responsibilities of Trustees and Examiner

As the Charity's Trustees you are responsible for the preparation of the Accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of producers specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

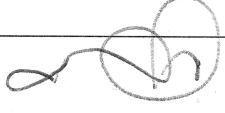
Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 41 of the Act, and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.
- have not been met, or
- (2) to which in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 
Name: HAZMIN ROBERT
Professional Qualification: ACCA
Address: PLYMOUTH, DEVON
Date: 27/08/25