



Lewisham and Greenwich NHS Trust Charitable Fund

Annual report and accounts
Year ended 31 December 2020





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Report of the Trustees for the year ended 31 December 2020



The Trustees are pleased to present their annual report together with the financial statements of the Charity for the year ending 31 December 2020.

The financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice (2019) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).



Chair's report

As Chair of the Lewisham and Greenwich NHS Trust, I am pleased to welcome you to the 2020 annual report and accounts for our charitable fund for the year ended 31 December 2020.

We will remember 2020 as a year like no other. Since the beginning of the pandemic, as all our lives were impacted by Covid-19, we have been touched by how our local community has reached out to support our colleagues and patients, and were moved by the outpouring from individuals and organisations, helping us raise a record £516,000. This generosity has enabled our charity to make a significant difference to staff, patients and patients' families when they needed it most. On behalf of the Trust, I am sincerely grateful to all those who have supported our charitable fund during these most challenging of times.

In the past year, the donations received by the charitable fund have enabled us to fund a range of projects and initiatives to benefit the Trust during this unprecedented time. We supported our patients, many of whom have been alone without visitors throughout their hospital stays, by providing them with access to iPads and tablets to enable them to contact relatives whilst with us. We also provided our most vulnerable patients with fleeces and trousers when they were discharged from our hospitals without appropriate warm clothing. The generous contributions received to our toy appeal at Christmas ensured every child spending Christmas in one of our hospitals had a special gift to open on Christmas Day.

"The generous contributions received to our toy appeal at Christmas ensured every child spending Christmas in one of our hospitals had a special gift to open on Christmas Day"

To improve the experience of parents and carers of our younger patients, we also funded new furniture, equipment and facilities on our hospital wards, such as recliner chairs for our maternity and children's wards, enabling a parent or carer to stay in hospital with their child. We also provided sensory play equipment for our youngest patients, as well as exercise bikes for patients in our cardiac department. In addition, and in partnership with the charity 'CRADLE', we funded comfort bags for patients affected by early pregnancy loss.

In early March 2020, it was a privilege for the charitable fund to support celebrations of the work of our colleagues at the Trust's Staff Awards. It was an honour for me as the Trust Chair to hear so many examples of the outstanding care delivered by Trust staff every day to our patient populations.

Throughout the Covid-19 pandemic, staff have worked tirelessly to maintain the highest possible standards of patient care. Donations to the charitable fund have helped support this tremendous effort by funding facilities for dedicated staff wellbeing hubs and rest areas, including the provision of bean bags, furniture for outdoor rest areas and a marquee to use as a space for outdoor activities. In June 2020, the charitable fund made it possible for the Trust to provide Covid Awards to recognise the fantastic work of exceptional staff, many of whom continue to wear their Covid Award badges with pride.

As the pandemic unfolded in 2020, Captain Sir Tom Moore inspired our nation by raising £32.8m for NHS Charities Together by walking 100 laps of his garden before his 100th birthday. The money he raised is being distributed to NHS charities across the country. In 2020 our charity was a very grateful recipient of £186k of these funds, helping to fund key initiatives such as psychological support for staff, key items for our staff wellbeing hubs and training for our staff Wellbeing Champions programme.

During this unique year, we continued to support key memorial events including our 'Forget-me-not' service to commemorate all children and babies who have died during pregnancy or after their birth, as well as the 'Forever and Always' service to remember colleagues and others we have lost in our community. This year, our 'Forever and Always' service was particularly poignant as we also commemorated the lives of staff and patients lost due to the pandemic.

As 2020 came to a close, we ended an unprecedented year on a real high thanks to the efforts of the Lewisham and Greenwich NHS Trust Choir teaming up

"...thank you for your support in helping the Trust's charitable fund make such a difference for the benefit of patients, staff and their carers over the past 12 months"

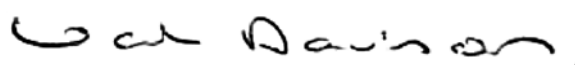
with Justin Bieber to release a special charity Christmas version of his hit single 'Holy'. The charitable fund will continue to benefit from the royalties generated by this single, split between the charitable fund and NHS Charities Together, over the coming year.

Following the extraordinary period of the pandemic's first wave, I was delighted by the commitment made by fellow Trustees to appoint our first Head of Charity for the charitable fund in November 2020. This appointment has provided dedicated resource to develop the charitable fund's activities and maximise their future impact.

With 2021 starting during a second pandemic wave, the work of the Trust's charitable fund will continue to provide a vital support to the Trust. The Charity's Trustees are committed to the development of a range of exciting projects to improve staff and patient areas across the Trust's sites.

I would like to take this opportunity to thank those individuals who have served on the Charitable Funds Committee during the course of 2020, and on behalf of all Trustees, I would like to express our appreciation to the staff of the Trust for their dedication in caring for our local population.

Finally, and on behalf of the many patients and staff who have benefitted from the generosity of those that have supported the Trust's charitable fund over this past extraordinary year, thank you for your support in helping the Trust's charitable fund make such a difference for the benefit of patients, staff and their carers over the past 12 months.



Val Davison

Chair of Lewisham and Greenwich NHS Trust

Our purpose and activities

Lewisham and Greenwich NHS Trust Charitable Fund (the Charity) is an independent registered charity (registered number 1050522). The Charity was established on 1 October 2013 under the Statutory Instrument Act 2013 No.2376.

The purpose of the Charity is to provide equipment and facilities, enhance the level of staff training and to promote research. It also aims to improve the environment of both patients and staff and to provide for expenditure on other charitable purposes that the Trust would otherwise be unable to provide from exchequer funds. By working with the Trust, the Charity assists patients from every walk of life. The Charity works with the Trust to enhance the experience of patients, carers, their families and also Trust staff.

In setting the Charity's key aims, the Charity has regard to the Charity Commission's general guidance on public benefits. The Trustees always ensure that its key aims are in line with its charitable objectives.

In administering the Lewisham and Greenwich NHS Trust Charitable Fund, The Trustees are responsible for ensuring compliance with the requirements of the Charities Act 2011.

By working with the Trust, the Charity enhances the experience of patients, carers, their families and also Trust staff.

Achievements and performance in 2020

The surge in support to our Charity in response to the 2020 pandemic has enabled the Charity to fund significant projects and initiatives to benefit staff and patients. Donations to the Charity totalled a record £329,000 during the 2020 period, in addition, the Charity was awarded a total of £186,000 in grants by NHS Charities Together.

Donations from local organisations including Friends of University Hospital Lewisham, League of Friends at Queen Elizabeth Hospital as well as support from Help Lewisham Hospital have also been instrumental in helping make a difference to our staff and patients.

Trust staff also played a key role in fundraising for our Charity, notably the runners in 'Team LGT', who raised £7,726 for the Charity by taking part in the 2.6 Challenge and the Virtual London Marathon.

"By working with the Trust, the Charity enhances the experience of patients, carers, their families and also Trust staff"



In 2020, the Charity spent a total of £301,000 on activities in four main areas:

1 Enhancing patient experience with new equipment

Lewisham and Greenwich NHS Trust has a programme to ensure provision of medical equipment for patients. With advances in technology the Charity can make a real difference in purchasing additional items to enhance patient experience. In 2020, the Charity purchased £56,000 of additional equipment including a device to reveal veins in children as well as standalone resuscitator units for the neo-natal units. It also funded new recliner chairs for maternity and children's wards to allow relatives to stay with their loved ones. In addition it purchased a test exercise bike for our cardiac department and breast pumps for neo-natal wards.

2 Improving patient education and welfare

We spent £7,000 in 2020 on supporting patients' education and welfare. This included toys for the paediatrics department, booklets and guides for patient information and warm clothes for patients leaving the hospital.

3 Staff, support and governance costs

We spent £48,000 on support and governance costs.

4 Supporting staff to deliver the best possible care

As demand for the Trust's services grew during the Covid-19 pandemic, the Charity focussed its efforts on staff wellbeing initiatives, spending £190,000 in this area during the 2020 year. Working with colleagues in the Trust's Wellbeing Team, the Charity funded key initiatives such as recruiting two dedicated staff psychologists to provide 1:1 sessions as well team workshops on themes such as resilience and work-life balance. The Charity also focussed on the provision of improved facilities for staff rest areas by purchasing key items such as comfortable seating plus kettles, crockery and cutlery and funded the staff Wellbeing Champion training programme, empowering members of staff to champion wellbeing initiatives. Staff wellbeing will continue to be at the forefront of the Charity's work and is reflected in the ongoing projects it is supporting.

Financial review

We aim to make sure that every penny of your donation is spent to make the best possible impact to our staff and patients. Applications for General Fund grants are encouraged from staff. It is only thanks to the generosity of the Charity's supporters that we are able to support the work to enhance the experience of staff, patients and the carers of patients at Lewisham and Greenwich NHS Trust. The majority of the Charity's income comes from public donations, grants and legacies, usually from patients and their families who have used the Trust's services.

The following figures are taken from the charitable fund accounts detailed within this annual report.

This part of the Trustees' Annual Report comments on key elements of the accounts.

In 2020 we received income of £516,000 and spent £301,000 on activities. In 2020 the Charity continued to focus expenditure on purchasing new equipment, patient education and welfare, and staff education and welfare. Due to the pandemic, funding was also allocated to the wellbeing hubs for staff, as this was considered valuable support for staff during these unprecedented times.

"It is only thanks to the generosity of the Charity's supporters that we are able to support the work to enhance the experience of staff, patients and the carers of patients at Lewisham and Greenwich NHS Trust"



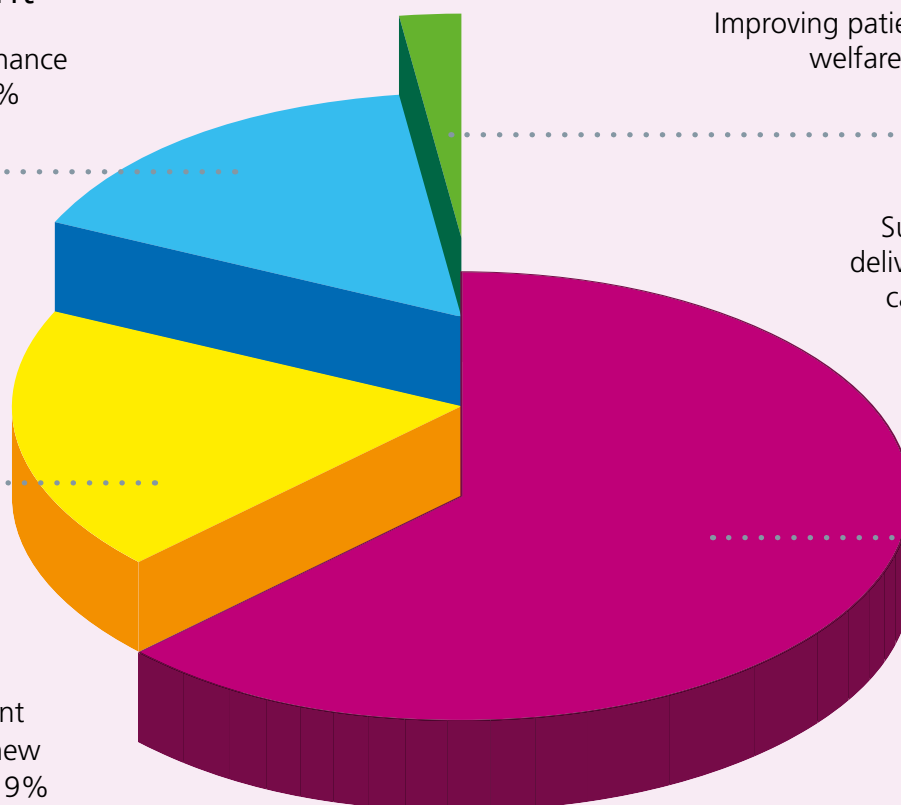
Money spent

Support and Governance costs, £48k, 16%

Improving patient education and welfare, £7k, 2%

Supporting staff to deliver the best possible care, £190k, 63%

Enhancing patient experience with new equipment, 56k, 19%



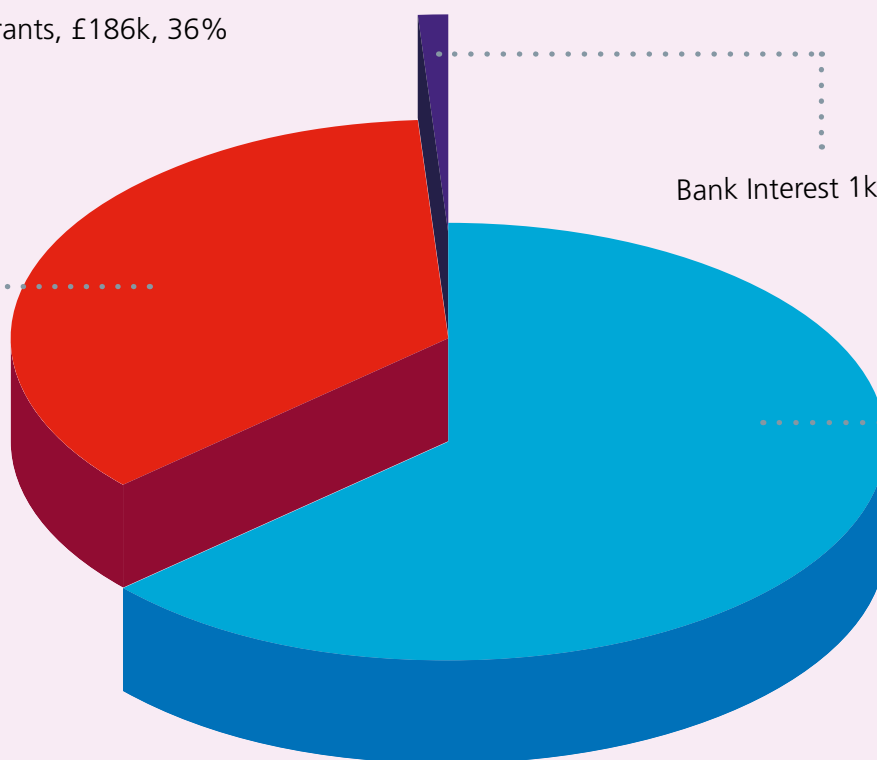
As shown in the diagram below, the majority of the Charity's income is provided by donations from members of the public.

Money we received: sources of funding

Other income - Grants, £186k, 36%

Bank Interest 1k, 0%

Donations, £329k, 64%



How we manage your donations

The Charity makes grants from both its unrestricted and restricted funds to the Trust to enhance the patient and staff experience.

Unrestricted funds: these funds are received by the Charity with no specific preference expressed by donors on how these monies should be spent. Staff are encouraged to apply for funding from this fund for projects in areas of the Trust that do not have a designated fund to help them. The application must be supported by the relevant Divisional Director of Operations and authorised by a Trustee.

Restricted funds: these funds are set up for a particular part of the Trust or activity nominated for support by the donor. They are overseen by fund advisors who can make recommendations on how to spend the money within donor's wishes. Fund advisors' recommendations are generally accepted, and these funds can be spent at any time. Spending plans are requested from fund advisors with the aim to spend funds within a reasonable time period.

What we plan to do with your donations during 2021

As the pandemic continues in 2021, we will continue to work with the Trust to ensure that donations make the biggest possible impact enhancing patient care over and above the core services and facilities funded by the NHS.

In 2021 we plan to continue to develop the Charity, as this provides the solid foundations required to enhance the experience of both patients and staff in delivering and receiving the services provided by Lewisham and Greenwich NHS Trust.

The new Head of Charity, working closely with the Director of Corporate affairs, will develop a strategy with the aim to refresh and reinvigorate our charity. We have already taken steps to raise the charity's profile and visibility; in December 2020 we launched dedicated social media accounts for our charity as well as a new supporter e-newsletter.

An increase in donations will enable us to fund a number of substantial and long term projects to benefit the Trust's staff and patients. Projects already agreed include creating wellbeing hubs for staff and developing communal gardens and outside spaces for both patients and staff.

Your support makes these plans possible, so please do consider making a donation. Further details on how you can do this are provided on page 29.

Reserves policy

The Charity has an established reserve policy as part of its plan to provide long-term support to the Trust.

The Trustees review the level of reserves on an annual basis. In July 2019, based on the Charity's current level of activity, the Trustees agreed that the minimum level of unrestricted reserves held should be £75,000.

Throughout the period ended 31 December 2020 the level of reserves held by the Charity was significantly above the minimum level agreed by the Trustees.

Investments policy

Given the current poor returns, and high costs of running an investment portfolio, the Trustees decided that the Charity would not invest its funds in an investment portfolio either in the short or long-term foreseeable future, therefore the Charity does not hold an investment portfolio.

How we organise ourselves: reference and administrative details:

Charity number and address

Our registered charity number is 1050522.

The charity is located at:
Lewisham and Greenwich NHS Trust
University Hospital Lewisham
Lewisham High Street
London SE13 6LH

Our advisers

Independent examiner

Grant Thornton UK LLP

110 Bishopsgate
London
EC2N 4AY

Bankers

Co-operative Bank PLC

Services Team
PO Box 250
Skelmersdale WN8 6WT

The Royal Bank of Scotland

Government Banking CST
2nd Floor
280 Bishopsgate
London, EC2M 4RB

Our Trustees

The Trustee of the Charitable Fund is the corporate body of Lewisham and Greenwich NHS Trust.

The Board of Lewisham and Greenwich NHS Trust, as the corporate body of Lewisham and Greenwich NHS Trust, act as Trustees of the Charity and are responsible for deciding policy and ensuring that it is implemented. They met three times in 2020 as a full board.

The Trustees during the year were as follows:

Name	Trust Job Title
Val Davison	Chair
Ben Travis	Chief Executive
Angela Helleur	Chief Nurse
Elizabeth Aitken	Medical Director
Meera Nair	Chief People Officer
Spencer Prosser	Chief Financial Officer
Binka Layton	Non-Executive Director
Harry Bright	Non-Executive Director
Ian Norman	Non-Executive Director up to December 2020
Julia Mundy	Non-Executive Director
Katherine Yeung	Non-Executive Director up to October 2020
Steve James	Non-Executive Director from June 2020
Sukhvinder Kaur-Stubbs	Non-Executive Director

Structure, governance and management

Governing document

Lewisham and Greenwich NHS Trust Charitable Fund (the Charity) is an independent registered charity (registered number 1050522). The Charity was established on 1 October 2013 under Statutory Instrument 2013 No.2376.

Governance and management

Lewisham and Greenwich NHS Trust Board act as Trustees for the Charity. The Trustees have agreed that as the Charity is small, there is no requirement to set up separate committees to scrutinise various aspects of the Charity's business; instead, all of the Trustees contribute to how the Charity is managed through the Charitable Funds Committee.

The Trustees have delegated the oversight of the Charity to the Director of Corporate Affairs and the day-to-day responsibility of managing the Charity to the Head of Charity, with the Trust's Chief Financial Officer having responsibility for financial control. The Charitable Fund has adopted the internal controls of Lewisham and Greenwich NHS Trust.

The administration and control of the individual accounts which constitute the Charity are delegated to members of the Trust's staff who are best placed to recognise needs (Charitable Fund Managers) and are in a relevant role (ie service managers, ward sisters/managers, clinical directors or other specialists). Charitable Fund Managers are directly accountable to the Trustees.

The Charity's accounting records are held on Ford & Wright (a specialised software package for the health service) designed to incorporate the latest requirements of the Charity Commission. The Charity is therefore not totally reliant on the facilities provided by Lewisham and Greenwich NHS Trust. Every effort is made to ensure that administrative costs are kept to a minimum, meaning that more funds can be used for the purpose for which they were donated.

Key management personnel remuneration

The Board of Trustees are the key management personnel of the Charity. The Trustees do not receive any pay, emoluments or other financial benefit from the Charity for their duties and they give their time freely. Trustees may claim travel expenses, although none were claimed in 2020.

In November 2020 the Charity appointed a Head of Charity to help manage and grow the charity's income and profile. This role has been funded by the Charity. The Charity reimburses Lewisham and Greenwich NHS Trust for the Charitable Funds Manager salary which is recharged to the Charity by the Trust. The continued funding of these costs by the Charity is reviewed on an annual basis.

Risk management

The major risks to which the Charity is exposed have been identified and considered. They have been reviewed and systems established to mitigate those risks. The Trustees are confident that reliance can be placed on the management arrangements in place which include independent examination to minimise any risk to the Charity. The Charity has no investment assets so there is no associated risk with an investment portfolio. Procedures are in place to ensure that both spending and financial commitments remain in line with income. Governance of income and expenditure follows the Trust's Standing Financial Instructions.

Related parties

None of our Trustees receive remuneration or other benefit from their work with the Charity. The Trustees are required to declare any potential conflict of interests. No conflicts of interest were declared by Trustees that impacted upon the Charity in 2020.

Statement of Trustees' responsibilities in respect of the Trustees' annual report and accounts

The Trustees are responsible for;

- Keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity to enable them to ensure that the accounts comply with the Charities Act 2011;
- Establishing and monitoring a system of internal control; and
- Establishing arrangements for the prevention and detection of fraud and corruption.

The Trustees are required under the Charities Act 2011 to prepare accounts for each financial year which give a true and fair view of the financial position of the Charity. In preparing those accounts, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates which are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable it to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust charitable fund procedures. It is also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustee confirms to the best of its knowledge and belief it has complied with the above requirements in preparing the accounts.

By order of the Board of Trustees.



Ben Travis

Trustee

Independent examiner's report to the Trustees of the Lewisham and Greenwich NHS Trust Charitable Fund

I report on the accounts of Lewisham and Greenwich NHS Trust Charitable Fund (the "charity") for the year ended 31 December 2020, which are set out on pages 16 to 28.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act 2011;
 - to prepare accounts which accord with the accounting records; and
 - to comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008have not been met, or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a comparison of the accounts with the accounting records kept by the charity. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as corporate trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement above.

Respective responsibilities of corporate trustee and examiner

The Charity's trustee is responsible for the preparation of the accounts. The Charity's trustee considers that an audit is not required for this year under section 149(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 149 of the Charities Act 2011;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 149(5) of the Charities Act 2011; and
- to state whether particular matters have come to my attention.

Your attention is drawn to the fact that the charity's trustee has prepared the charity's accounts in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) issued in October 2019 in preference to the Statement of Recommended Practice Independent examiner's report to the trustee of Lewisham and Greenwich NHS Trust Charitable Fund 'Accounting and Reporting by Charities: Statement of Recommended Practice (revised 2005)' issued in April 2005 which is referred to in the Charities (Accounts and Reports) Regulations 2008 but has been withdrawn. I understand that the charity's trustee has done this in order for the charity's accounts to give a true and fair view in accordance with United Kingdom Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

Use of this report

This report is in respect of an examination carried out under section 149(3) of the Charities Act 2011.

This report is made solely to the charity's corporate trustee, as a body, in accordance with the regulations made under section 154 of the Charities Act 2011. My work has been undertaken so that I might state to the Charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustee, as a body, for my work, for this report or for the opinions I have formed.

Iain Murray

Iain Murray CPFA

Grant Thornton UK LLP

Chartered Accountants

London

12 October 2021



Statement of financial activities for the year ended 31 December 2020

	Note	2020 Unrestricted funds £000	2020 Restricted funds £000	2020 Total funds £000	2019 Total funds £000
Income and endowments from					
Donations and legacies	2	201	128	329	177
Charitable activities	3	135	51	186	-
Bank interest	4	-	1	1	2
Total income		336	180	516	179
Expenditure on					
Raising funds		-	-	-	(10)
Charitable activities	5	(98)	(203)	(301)	(146)
Other expenditure		-	-	-	-
Total expenditure		(98)	(203)	(301)	(156)
Net gains/(losses) on investments		-	-	-	-
Net income/(expenditure)		238	(23)	215	23
Transfers between funds					
Net movement in funds		238	(23)	215	23
Reconciliation of funds					
Total funds brought forward	19	110	481	591	568
Total funds carried forward	19	348	458	806	591

The notes at pages 20 to 28 form part of these financial statements.

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure is derived from continuing activities.

Balance sheet as at 31 December 2020

	Note	2020 Unrestricted funds £000	2020 Restricted funds £000	2020 Total funds £000	2019 Total funds £000
Current assets					
Debtors	11	4	8	12	4
Cash at bank and in hand	12	386	540	926	626
Total current assets		390	548	938	630
Liabilities					
Creditors falling due within one year	13	(42)	(90)	(132)	(39)
Total current liabilities		(42)	(90)	(132)	(39)
Net current assets/ (liabilities)		348	458	806	591
Total net assets or liabilities	20	348	458	806	591
The funds of the charity					
Restricted income funds		-	458	458	481
Unrestricted income funds		348	-	348	110
Total charity funds		348	458	806	591

The notes at pages 20 to 28 form part of these accounts.

Approved and authorised for issue by the Trustees on 25 May 2021 and signed on behalf of the Charity.



Ben Travis

Trustee

Statement of cash flows for the year ending 31 December 2020

	Note	2020 Total funds £000	2019 Total funds £000
Cash flows from operating activities:			
Net cash provided by (used in) operating activities	21	299	4
Cash flows from investing activities			
Dividends, interest and rents from investments	4	1	2
Net cash provided by (used in) investing activities		300	6
Change in cash and cash equivalents in the reporting period		300	6
Cash and cash equivalent at the beginning of the year		626	620
Change in cash and cash equivalents due to exchange rate movements		-	-
Total cash and cash equivalents at the end of the year	12	926	626

The notes at pages 20 to 28 form part of these accounts.



Notes to the accounts

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in compliance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) (the Charities SORP) and Charities Act 2011.

Lewisham and Greenwich NHS Trust will not consolidate the results of these accounts over which it considers it has the power to exercise control in accordance with IFRS 10 Consolidated Financial Statements requirements as the Charity's accounts are not deemed to be material.

b) Preparation of the accounts on a going concern basis

The accounts have been prepared on a going concern basis as;

- There are no plans to dissolve the Charitable Fund;
- The Charity has sufficient funds to carry out its objectives and anticipates that it will continue to receive donations from the public; and
- There are no material uncertainties about the Charitable Fund's ability to continue as a going concern nor are there any material uncertainties affecting the current year's accounts.

c) Income

All income is recognised once the Charitable Fund has entitlement to the funds, it is probable (more likely than not) that the income will be received and the monetary value of the income can be measured with sufficient reliability.

Where there are terms or conditions attached to income then these terms or conditions must be met before the income is recognised as the entitlement condition will not be met until that point. Where terms or conditions have not been met or uncertainty exists as to whether they can be met then the relevant income is not recognised in the year but deferred and shown on the balance sheet as deferred income.

d) Income from legacies

Legacies are accounted for as incoming resources either upon receipt or where the receipt of the legacy is probable.

Receipt is probable when;

- Confirmation has been received from the representatives of the estate that probate has been granted;
- The executors have established that there are sufficient assets in the estate to pay the legacy; and
- All conditions attached to the legacy have been fulfilled or are within the charitable fund's control.

If there is uncertainty as to the amount of the legacy and it cannot be reliably estimated then the legacy is shown as a contingent asset until all of the conditions for income recognition are met. No legacies were received by the Charity in 2020.

e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charitable Fund; this is normally upon notification of the interest paid or payable by the Bank.

f) Funds structure

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified either as:

- A restricted fund; or
- An endowment fund.

Restricted funds are those where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose.

Endowment funds arise when the donor has expressly provided that the gift is to be invested and only the income of the fund may be spent. The Charitable Fund has no endowment funds.

Those funds which are neither endowment nor restricted income funds, are unrestricted income funds which are sub analysed between designated (earmarked) funds where the Trustees have set aside amounts to be used for specific purposes or which reflect the non-binding wishes of donors and unrestricted funds which are at the Trustees' discretion, including the general fund. The major funds held in each of these categories are disclosed in Note 20.

g) Expenditure and irrecoverable VAT

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Statement of Financial Activities. Expenditure is recognised when the following criteria are met:

- There is a present legal or constructive obligation resulting from a past event;
- It is more likely than not that a transfer of benefits (usually a cash payment) will be required in settlement; and
- The amount of the obligation can be measured or estimated reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h) Allocation of support costs

Support costs are those costs which do not relate directly to a single activity. These include costs of administration and internal and external audit costs. Support costs are allocated across the charitable activity on the basis proportionate to average fund balance. The analysis of support costs is shown in Note 5.

i) Charitable activities

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the Charitable Fund (see note 3).

j) Fixed asset investments

The Charitable fund has no fixed asset investments.

k) Tangible fixed assets

The Charity has no fixed assets such as land and buildings.

l) Intangible fixed assets

The Charity has no intangible fixed assets.

m) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered and are amounts owed to the Charity.

n) Cash at bank and in hand

Cash at bank and in hand is held to meet the day-to-day running costs of the Charitable Fund as they fall due.

o) Creditors

Creditors are recognised at their settlement amount after following for any trade discounts due and are amounts owed by the Charitable Fund.

Amounts which are owed in more than a year are shown as long-term creditors.

p) Financial instruments

The Charitable Fund has no financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement.

q) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise.

r) Pensions

The employee of the Charitable Fund joined the NEST (National Employment Savings Trust,) pension scheme. Nest is an occupational pension scheme run on a not-for-profit basis.

The specific characteristics of NEST are as follows:

- Contributions to NEST are based on 4% for employees and 3% for employers.
- Retirement age within this scheme is set at 65.
- Pensions are based on investment and growth funds.
- Employees can pay into these funds directly to top up their pension.
- Pensions can be drawn from age 55.
- At retirement employees can choose how they receive their funds – based on pension pot value.
- Cash only – cash payment up to 25% value will be tax free.
- Retirement income.
- Cash and retirement income – cash payment up to 25% will be tax free.
- Transfer pension – open market.
- Survivor's pensions are included as well as death benefits.
- Employees can choose to opt out of the scheme.



2. Analysis of income from donations and legacies

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£000	£000	£000	£000
Donations	201	128	329	155
Legacies	-	-	-	22
Total	201	128	329	177

Donations from individuals are gifts from members of the public including patients, their relatives, friends and family as well as staff and members of our community. Corporate donations are from companies. Legacies are gifts left by donors in their will.

3. Charitable activities

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£000	£000	£000	£000
Other income-grants	135	51	186	-
Total	135	51	186	-

All the grants received in 2020 were from NHS Charities together, in response of the 2020 Covid-19 pandemic.

4. Analysis of investment income

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£000	£000	£000	£000
Bank interest	-	1	1	2
Total	-	1	1	2

5. Analysis of expenditure on charitable activities

	2020	2019
	£000	£000
Improving patient education and welfare	7	6
Supporting staff to deliver the best possible care	190	19
Enhancing patient experience with new equipment	56	86
Support costs (see note 6)	46	33
Governance costs (see note 6)	2	2
Total	301	146

Expenditure on charitable activities was £301k of which £98k was unrestricted and £203k was restricted (In 2019, the Charity spent £146k, of which £17k was unrestricted and £129k was restricted).

6. Analysis of governance and support costs

The Charitable Fund initially identifies the costs of its support functions. It then identifies those costs which relate to the governance function which relate to the strategic and day-to-day management of the Charity. Having identified its governance costs, the remaining support costs together with the governance costs are allocated across the charitable activity on the basis of proportionate to average fund. The charity does not pay overheads as these are paid for by the Trust.

	Charitable activities	Total 2020	Total 2019	Basis of apportionment
	£000	£000	£000	£000
Independent examination fees	2	2	2	Governance
Governance total	2	2	2	
Staff costs	9	9	-	Allocated on time
Services provided by Trust	35	35	31	Allocated on time
IT software support	1	1	1	Allocated on time
Other	1	1	1	Allocated on time
Support costs total	46	46	33	
Total	48	48	35	

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£000	£000	£000	£000
Charitable activities	13	35	48	35
Total	13	35	48	35

7. Remuneration and benefits received by Trustees

The Charity's Trustees give their time freely and receive no remuneration or benefits for the work that they undertake as Trustees. They may claim reasonable expenses, although no expenses were claimed in 2020 (2019: nil).

8. Service provided by Trust

Service costs relate to the Charitable Fund Manager employed by the Trust, of which the costs are charged to the charity.

9. Analysis of staff costs

No employee had employee benefits in excess of £60,000 (2019: nil). Pension costs are allocated to activities in proportion to the related staffing costs incurred and are charged to unrestricted funds.

	2020	2019
	£000	£000
Salaries and wages	7	-
Social security costs	1	-
Employer's pension contribution	1	-
Total	9	-

10. Staff numbers

The staff has one employee, the Head of Charity recruited in November 2020

11. Independent examiner's remuneration

The independent examiner's remuneration of £2K (2019: £2K) related solely to the examination with no other additional work being undertaken.

12. Analysis of current debtors

	2020	2019
	£000	£000
Debtors falling due within one year		
Trade debtors	-	-
Accrued income	12	4
Total	12	4

13. Analysis of cash and cash equivalents

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£000	£000	£000	£000
Citibank	176	245	421	420
Co-op	210	295	505	206
Total cash and cash equivalents	386	540	926	626

14. Analysis of liabilities

	2020	2019
	£000	£000
Creditors falling due within one year		
Trade creditors	120	37
Accruals	12	2
Total	132	39

15. Related party transactions

The Charitable Fund spent £253K (2019: £111K) for the benefit of NHS patients and staff at Lewisham and Greenwich NHS Trust which provides healthcare services for the benefit of NHS patients.

Members of the Trust Board are also the Trustees of the Charitable Fund. None of the Trustees or parties related to them has undertaken any transactions with the Charitable Fund or received any benefit from the

Charity in payment or kind. The Trustees received no honoraria or emoluments in the year. No expenses were paid to Trustees.

During the year to 31 December 2020, the Charity was charged £37K (2019: £33K) for services provided by Lewisham and Greenwich NHS Trust.

Lewisham and Greenwich NHS Trust prepares its accounts to 31 March every year and therefore at the time of reporting, the most recent audited figures for the Trust are for the year ended 31 March 2020.

Lewisham and Greenwich NHS Trust is a provider of healthcare services. Members of the Trust Board are also Trustees of the Charitable Fund. There were no audit qualifications that were relevant to this related party relationship.	Turnover of connected organisation	Net profit/ (loss) for the connected organisation	Turnover of connected organisation	Net profit/ (loss) for the connected organisation
	Year ended 31 March 2020	Year ended 31 March 2020	Year ended 31 March 2019	Year ended 31 March 2019
	£000	£000	£000	£000
	626,423	(13,400)	574,541	(38,480)

16. Endowment funds

The Charity does not have any endowment funds.

17. Provisions and contingencies

The Charity had no provisions, contingent liabilities or contingent assets.

18. Capital commitments

The Charity had no capital commitments at 31 December 2020 (2019: none).

19. Transfers between funds

The Charity made no transfers between funds.

20. Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total Funds
	£000	£000	£000
Cash at bank and in hand	386	540	926
Other net current assets/liabilities	(38)	(82)	(120)
Total	348	458	806

21. Analysis of charitable funds

(a) Analysis of movements in restricted funds

	Balance at 1 January 2020	Incoming resources	Resources expended*	Balance at 31 December 2020
	£000	£000	£000	£000
Lewisham & Greenwich NHS Choir	72	3	(15)	60
GIFT	39	-	13	52
Children's Services	67	4	(27)	44
Positive Outlook	42	-	(3)	39
ITU-Trust wide	34	2	(5)	31
Hunnex	32	-	(2)	30
Diabetic Study Fund	27	-	(3)	24
Cancer care - Trust wide	16	4	(3)	17
Maternity fund	13	3	(1)	15
P J Luce Fund	13	-	(1)	12
Other (73)	126	164	(156)	134
Total restricted funds	481	180	(203)	458

Name of Fund	Description of the nature and purpose of each fund
Lewisham and Greenwich NHS Choir	To support funding for the choir and the purchase of equipment across the hospital
GIFT	To support patients with research and treatment for problems with fertility
Children's Services	To support the department with funding for equipment and training as required
Positive Outlook	To support the GUM department with funding for equipment and training as required
ITU-Trust wide	To support the department with funding for equipment and training as required
Hunnex	To support research and treatment of disorders of blood coagulation, financial assistance for the patients, any purpose relating to training and research in haematology
Diabetic Study Fund	To support the department with funding for equipment and training as required
Cancer care – Trust wide	To support the department with funding for equipment and training as required
Maternity fund	To support the department with funding for equipment and training as required
P J Luce Fund	To support research, training and educational activities of the department of medicine

*Resources expended includes governance costs.

(b) Analysis of movements in unrestricted funds

	Balance at 1 January 2020	Incoming resources	Resources expended*	Balance at 31 December 2020
	£000	£000	£000	£000
General Fund Lewisham and Greenwich	110	12	(20)	102
Covid-19	-	188	(46)	142
Covid-19 grants	-	135	(31)	104
Choir 2019	-	1	(1)	-
Total restricted funds	110	336	(98)	348

Name of fund	Description of the nature and purpose of each fund
General Fund Lewisham and Greenwich	Any charitable purpose or purposes relating to the NHS
Lewisham and Greenwich NHS Choir	To support the choir
Covid-19	To support the Trust staff and patients during the COVID 19 pandemic
Covid-19 grants	To support the Trust staff and patients during the COVID 19 pandemic

*Resources expended includes governance costs.

22. Reconciliation of net movement in funds to net cash flow from operating activities

	2020	2019
	£000	£000
Net movement in funds of financial activities	215	23
Adjustments for:		
Deduction bank interest shown in investments	(1)	(2)
(Increase)/decrease in debtors	(8)	(4)
Increase/(decrease) in creditors	93	(13)
Total	299	4

23. Post balance sheet events

There were no post balance sheet events.

There are many ways you can support our Charity. Donations can be made in the following ways

By a donation on our 'Just Giving' site

<https://www.justgiving.com/lewishamandgreenwich>

As well as making a donation, you can also create a page in celebration of or in memory of a loved one. If you are a group or an organisation who is interested in raising money on behalf of the Charity, we would love to hear from you too.

Direct into bank account

Bank: Co-operative Bank

Sort code: 08-90-29

Account number: 65033342

Account name: Lewisham and Greenwich NHS Trust
Charitable Funds

By post

Cheque: Lewisham and Greenwich NHS Trust
Charitable Funds

Please send to:

Lewisham and Greenwich NHS Trust Charity
c/o Board Secretary Office
Waterloo Block
University Hospital Lewisham
Lewisham
London SE13 6LH

For more information and for support if you are holding your own event, please contact:

Margarita Vidiella, Head of Charity, on
margarita.vidiella@nhs.net

Gift Aid

Gift Aid is a simple government initiative which allows us to increase the value of your donations at no extra cost to you. For every pound you give to us we can get an extra 25 pence from HM Revenue and Customs helping your donation go further to help patients and their families.

To qualify you must:

- Be a UK taxpayer and have paid at least as much in Income Tax or Capital Gains Tax in that tax year as you want to claim in Gift Aid; and
- Make a Gift Aid declaration that gives your permission to claim it.

