



Units 5 & 6 Collers Way
Reephams
NORWICH
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Annual Report 2020/21

Registered Charity No. 1050261, Non-VAT Registered

Covid 19

The Covid 19 pandemic had a significant effect on the charity in this financial year. As a non-essential business the shop had to close, and the trustees took the decision to take advantage of the government furlough scheme; both paid staff were placed on furlough and monies claimed from HMRC.

There was a positive impact of Covid and this was twofold. Firstly, in order to make space for socially distanced workstations in the warehouse, an entire row of steel racking was removed and sold - a third of our storage racks. This created a huge amount of working space in the warehouse and forced a ruthless clear-out of slow moving stock.

The second positive effect of Covid was that it accelerated our plans to create a more attractive and inviting entrance to the shop. In order to establish a one-way system with separate entrance and exit, we invested in a new glazed doorway in the unit's roller door. This has transformed the shop by introducing natural light, and helps new customers to see where we are - especially with our new colourful sign.

In September 2020, our patron Bishop Graham Usher, visited us to formally reopen the shop after our Covid-enforced closure.

Trustees

During 2020/1 we experienced some changes to our body of trustees. Simon and Jane Court moved to Nottingham and ceased to act as trustees. We also formally welcomed Stephen Jefford and Sophie Fox as new trustees. At the end of the reporting period the trustees were: Andrew Whitehead (chair), Stephen Jefford, Kandi Kammoun & Sophie Fox.

Volunteers

2020/21 was a time of growth in our number of volunteers. We closed the reporting period with 20 active volunteers. Some of these do their work in the warehouse unit at socially distanced workstations, and others work from home.

Finances

The Accounts attached show that the charity made a significant surplus in the year. We received furlough grants from HMRC when we were forced to close (£7,196), and we also received two other grants totalling (£34,815). These have certainly helped us to weather the pandemic in a healthy financial position.

Summary

As for all other businesses and organisations around the world, 2020/1 was an extraordinary year. The pandemic presented unique challenges, but Scrapbox rose to these challenges and embraced the opportunities which were also present. The year must surely be regarded as anomalous, but nonetheless the charity ends the year in a stronger financial position than at the start.

Rev Andrew Whitehead
Chair of Trustees, 20th January 2022



The new Scrapbox sign



The new glazed entrance area

Scrapbox Income and Expenditure 1/04/20 to 31/03/2021			
	Income		
	Sales	7375.24	
	Other (Covid Grants/Donations	42221.29	
		Total	49596.93
	Expenditure		
	Expenses	0.00	
	Motor	0.00	
	Light/Heat/Water/Waste	2403.78	
	Building Maintenance	4464.97	
	Telephone	483.46	
	Rent/Water rates	8601.12	
	Council Tax	419.84	
	Insurance	1275.78	
	Salaries	17447.64	
	Publicity	28.78	
	Tax/Nat Ins	598.85	
	Other	304.16	
		Total	36028.38
		Profit (Loss)	13568.55



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Mini-Scrapbox

On accounts for the year
ended

2020-2021

Charity no

1050261

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Irina Barrett

Date: 27/01/82022

Name: Irina Barrett

Relevant professional qualification(s) or body (if any):

IAB bookkeeper

Address:

1 Meadow Close, Felbrigg

NR11 8PW

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

I examined spreadsheets for the financial year ended 31/03/2021, bank statements, payslips.
Everything is in order, balances matching.