

## **Trustees' Annual Report**

### **2<sup>nd</sup> Horsham Scout Group**

Charity Number 1050198

Scout Hut  
Swindon Road  
HORSHAM  
RH12 2HF

Trustees: Paul Felgate, Eleri Ryley, Emma Howell, Oliver Smith, Jon Cotton, Ian Turrell, Lisa Holmes, Felicity Standing.

2<sup>nd</sup> Horsham Scout Group follows the model constitution from the Scout Association's Policy, Organisation and Rules. This can be found here: <https://www.scouts.org.uk/por/5-local-governance-and-finance-of-groups-districts-counties/54-constitution-for-a-scout-group/>

Recruitment process for trustees: newsletter advert to solicit interest, followed by conversations with Group Lead Volunteer and Assistant Lead Volunteers. A general invitation for people to put themselves forward as trustees is also made at the AGM.

Our purpose is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Scouts are do-ers and give-it-a-go-ers. We go camping, hiking, swimming, abseiling, cycling and canoeing and also get to hang out with our friends every week, having fun, playing games, working in a team and taking on new challenges. Every week 2<sup>nd</sup> Horsham Scout Group give over 150 local four to fourteen year olds the skills they need for school, college, university, the job interview, the important speech, the tricky challenge and the big dreams: the skills they need for life.

### **Financial review**

The cost of our utilities (gas, electricity, and water) has been stable as we're on a fixed price deal. Our training costs increased as our leaders got upskilled in axe throwing, climbing, and shooting and got other permits that allow our young people to have adventurous experiences.

We're fortunate that, several years ago, we were left money from a will. It was originally £25k and is now down to £19k, as we've continued to use this special bequest fund to subsidise activities.

Any money that parents have paid for camps that's left over is reinvested in camping equipment repairs and replacements.

We spent money on repairing tents, getting our old trailer a cover and bought a shiny second trailer for last year's Summer Camp.

Our biggest outlay of around £13.5k was the much-needed renewal of our toilets.

We increased our membership, so our subs (after capitation) were up £800.

We also increased our hall hire revenue as we had a full year of hirers – previously, it was only a part year.

Our 2 fundraising events – last year's AGM and swimarathon raised £2,900.

Gift aid was up £600 as more people have ticked the box on OSM.

#### **Grants:**

£1k Eco grant which we spent on new LED outdoor lighting.

£9,800 National Lottery Funding which went towards the cost of the toilet refurb (£12k spent in total)  
We also received £716 of individual donations and one-off thankyou's.

Reserves policy: keep a minimum of £28,000 in bank account.

## 2nd Horsham Group Accounts 2023/2024

### Statement of the financial activities for the year ended 28-02-24

	2023-2024 £	2022-2023 £
Total Incoming Resources	£39,154.92	£24,012.97
Total resources Expended	<u>£34,198.17</u>	<u>£25,092.57</u>
Net Incoming Resources	<u>£4,956.75</u>	<u>(£1,079.60)</u>
Surplus/(Loss) Carried Forward	£4,956.75	(£1,079.60)
General Fund brought forward	<u>£248,030.32</u>	<u>£249,109.92</u>
General Fund carried forward	<u>£252,987.07</u>	<u>£248,030.32</u>
	£0.00	£0.00



OLIVER SMITH 19/5/24  
GROUP SCOUT LEADER

MEANS

TRICIA EVANS 19/5/24  
TREASURER

## **2nd Horsham Group Accounts 2023/2024**

### **Statement of Assets and Liabilities for the year ended 28-02-24**

	2023-2024 £	2022-2023 £
<b>GROUP FUNDS</b>		
Brought forward	£248,030.32	£249,109.92
Surplus/(Loss) for the year	£4,956.75	(£1,079.60)
Group Funds Carried forward	<u>£252,987.07</u>	<u>£248,030.32</u>
<b>Total Funds</b>	<u>£252,987.07</u>	<u>£248,030.32</u>
<b>MONETARY ASSETS</b>		
Bank Current Account	£490.61	£1,005.60
Subscriptions Account	£17,331.51	£8,504.85
Bank Instant Savings Account (incl Bequest)	£22,925.42	£49,557.94
Fixed Term Savings Account	£25,000.00	£0.00
Fundraising Account	£9,760.33	£10,793.84
Equals Card - Expense Card	£469.33	£735.97
SumUp Business Account - Credit Card PDQ	£0.00	£304.85
Float for Fundraising	£0.00	£117.40
	<u>£75,977.20</u>	<u>£71,020.45</u>
<b>NON MONETARY ASSETS</b>		
Scout Hut - Original	£70,000.00	£70,000.00
- Additions	£107,009.87	£107,009.87
	<u>£177,009.87</u>	<u>£177,009.87</u>
<b>NET CURRENT ASSETS</b>	<u>£252,987.07</u>	<u>£248,030.32</u>

#### Notes to the Accounts:

The Core Exec Committee, now Trustee Board, made the decision to treat the Camp Income and Expenses in same manner as the Sections Activity Income and Expenses from 2023/24. Therefore I have restated the 2022/23 Income and Expenses to be in-line for the purpose of these accounts. The net result for 2022/23 remains the

The Pantomime, on the income statement for 2022/23, showed a profit of £27.90 before GoCardless Fees. After fees, this is in fact a loss of £32.63. The Core Exec Committee agreed that we should restate these figures in the accounts to reflect the true cost of the Pantomime tickets. The GoCardless fees are therefore netted off the tickets and not included in the bank charges.

The Surplus of £4,956.75 includes the deposit for 2 Camps happening in the Summer of 2024. £3,895.00 for the Scouts Summer Camp and £535.00 for the Cubs Summer Camp. £4,956.75 - £4,430.00 = True Gain of £526.75

## **2nd Horsham Group Accounts 2023/2024**

### **Income for the year ended 28-2-24**

	2023-2024 £	2022-2023 £
<b>MEMBERSHIP SUBSCRIPTIONS</b>		
Subscription Income	£19,037.60	£16,250.00
Less Payments to HQ District & County	<u>£8,468.00</u>	<u>£6,554.00</u>
	<b><u>£10,569.60</u></b>	<b><u>£9,696.00</u></b>
<b>INVESTMENT INCOME RECEIVED</b>		
Interest	£368.62	£86.18
Hall Hire Fees	<u>£9,380.00</u>	<u>£6,640.00</u>
	<b><u>£9,748.62</u></b>	<b><u>£6,726.18</u></b>
<b>FUNDRAISING (Net of Expenses)</b>		
Hall improvements	<u>£2,916.63</u>	<u>£2,490.93</u>
	<b><u>£2,916.63</u></b>	<b><u>£2,490.93</u></b>
<b>OTHER INCOME</b>		
Grants and Donations	£11,516.02	£1,131.91
Income Tax recovered on Subscriptions and Donations	£3,599.55	£3,020.95
Pantomime	£0.00	£0.00
Joining Fees and new t-shirts	£804.50	£947.00
Camp fees	<u>£0.00</u>	<u>£0.00</u>
	<b><u>£15,920.07</u></b>	<b><u>£5,099.86</u></b>
<b>TOTAL INCOME</b>	<b><u>£39,154.92</u></b>	<b><u>£24,012.97</u></b>



## **2nd Horsham Group Accounts 2023/2024**

### **Expenses for the year ended 28-2-24**

	2023-2024 £	2022-2023 £
<b>PREMISES</b>		
Water Rates	£554.83	£506.13
Rates	£163.84	£394.24
Light and Heat	£1,385.18	£3,681.31
Insurance	£1,849.16	£1,514.88
Repairs and Renewals	£15,680.49	£2,360.01
Fire Protection	£751.62	£201.00
HQ Cleaning	£2,749.98	£2,730.37
WiFi	£289.28	£306.09
	<b><u>£23,424.38</u></b>	<b><u>£11,694.03</u></b>
<b>DONATIONS</b>		
Jamboree	£0.00	£3,250.00
St Georges Day	£0.00	£20.00
	<b><u>£0.00</u></b>	<b><u>£3,270.00</u></b>
<b>ADMINISTRATION AND ESTABLISHMENT</b>		
Badges	£2,151.96	£2,931.40
Admin (Postage and Stationary )	£0.00	£13.20
AGM	£267.75	£94.63
Leader Training & Membership Fees	£265.00	£0.00
Leader Uniforms	£94.98	£161.09
Bank Charges	£1,265.04	£1,037.01
Exec Expenses/Trustee Expenses	£36.75	£73.93
Pantomime	£36.60	£32.63
	<b><u>£4,118.08</u></b>	<b><u>£4,343.89</u></b>
<b>SECTION EXPENSES</b>		
Special activities	£1,463.50	£735.00
Camp Costs	-£5,033.92	-£1,107.83
Fuel (travel expense)	£14.40	£0.00
Group	£1,031.30	£1,308.40
Squirrels	£40.63	£84.67
Beavers	£137.57	£606.89
Cubs	-£369.27	£345.10
Scouts	£1,045.56	£284.23
	<b><u>-£1,670.23</u></b>	<b><u>£2,256.46</u></b>
<b>SCOUTING EQUIPMENT AND TRAILER</b>		
Scouting & Camping Equipment	£5,880.00	£3,528.19
Trailer Purchase	£2,445.94	£0.00
	<b><u>£8,325.94</u></b>	<b><u>£3,528.19</u></b>
<b>TOTAL EXPENDITURE</b>	<b><u>£34,198.17</u></b>	<b><u>£25,092.57</u></b>

## Scrutineer's Report to the Trustees of the

2<sup>ND</sup> HORSHAM SCOUT GROUP

I report on the accounts of the Group for the year ended 29<sup>th</sup> February 2024.

### Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages ..... to .....

### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: ANGELA LOVE  
Address: 20 HIGHWOOD MILL  
THE BOULEVARD  
HORSHAM  
RH12 1GF  
Date: 16 MAY 2024

*Alap*