



2nd Horsham Scout Group

Scout Hut
Swindon Road
HORSHAM
RH12 2HF

gsl@2ndhorsham.org.uk

Charity number 1050198

Reg. Number 6376

Founded 1927

**Minutes for 2nd Horsham AGM
9th July 2023
2nd Horsham Scout Hut, Swindon Road**

1. Welcome and introductions by Chairman

- welcome to everyone, great turn out, enjoy the afternoon, lots to see, do and eat. Some formalities as 2nd Horsham are a registered charity that need to be actioned.

2. Apologies for absence

- none received

3. Approval of the Minutes of the previous meeting of the Group Scout Council

- approved

4. The Group Scout Council to receive and consider the annual report and Accounts (led by the Group Chair)

- The Scouting movement has gone through a period of change moving away from the Executive Committee to the Trustee Board, Leaders Team and Support group.

- 2nd Horsham is a great group, and we rely heavily on the support from parents and carers. A request for help, no matter how big or small, sign-up boards to put names down. Can be as a trustee; to help form policies and decide how money is spent or in a support role; helping with fundraising, what projects we want to focus on, keyholder and booking of hall (amongst lots of other responsibilities!).

- Thank you to all Leaders, Young Leaders, volunteers and parents / carers and well done to young people themselves.

- GSL – extends thank you to the Trustee Board.

- See attached account information.

- 2nd Horsham have made an overall loss of £1,197 this year, which is in part due to rising costs but also, the Leaders are being amazingly pro-active in booking camps and activities for the Young People ahead of time and putting down deposits before we have received any funds for them. Luckily, we have a good cashflow.

- Subs were up by £3,297, net of the Group Capitation.
 - The full-time play group that was using the hall last year, closed their doors.
- However, we were very fortunate that Caroline found two children's groups to use the hall on various days during the week. This has meant a drop in our annual rental income of only £1,756.
- We have fundraised £2,490 towards Hall Improvements this year. This has been put towards the Toilet Project.
 - We received a £1,000 Climate Fund Grant from Horsham District Council which has been used towards replacing the outside lights and various other environmental projects around the grounds.
 - With the increase in Subs and most everybody ticking the Gift Aid Box, thank you all very much, we raised a further £3,021, up by £1,222 on last year. This money is put into the Fundraising Account towards Hall Improvement projects.
 - There has been a huge increase of £9,856 (shown gross on the accounts, to a total of £13,897) in Camp Fees, as the groups have been lucky to camp lots!
 - Leaders always try hard to get their budgets to agree to actual, but sometimes they overestimate the costs, or underestimate. Any overestimate is not intentional, and the excess funds are put towards refilling gas bottles (if they didn't budget that in), repairing tents and purchasing replacement equipment for camping.
 - We have spent £1,693 more on Scouting and Camping Equipment this year - 2 new patrol tents, new camping stoves, more gas bottles of a manageable size for 1- and 2-night camps and cooking equipment. We are continuing this project into 2023-24 with tent repairs and the purchase of more Beaver tents.
 - Heating and lighting were up by £2,047. We did get a reasonable fixed rate from Scottish Power right before the massive price increase, which will expire next year, but it was at a higher rate than our previous 5yr fixed deal.

5. Approval of the Group Scout Leader's nomination of the Group Chair

- GSL nominates Frank Ramsey – no objections raised. Frank advises that he will be stepping down next year after 10 years as the Chairman.

6. Election of the Group Secretary

- Nomination for Emma Howell – no objections raised.

7. Election of the Group Treasurer

- Nomination for Trish Evans – no objections raised.

8. Election of members of the Group Scout Council to the Trustee Board

- Nominations for Paul Felgate and Felicity Stanley – parent trustee members.

9. Ex-officio members (Trustees automatically as a result of the role they hold)

- Four Section Leaders did not take up their opportunity to be ex-officio trustees. Stuart Cutler did take up this responsibility.

10. Appointment of independent auditor, examiner or scrutineer

- Nomination for Angela Love – no objections raised.

11. Adoption of constitution

- No objections raised to adopting of the Scout Constitution.

12. Section reports from our young people

- Squirrels – Geoff Wise

Current members 15. Squirrel Drey has been running for 15 months and has grown in size. Lots of great activities appropriate for their ages including footgolf, hiking, arts and craft, thanks to parents for helping.

- Beavers Ontario & Michigan – Hedgehog and Kestrel

Lucky enough to now have 2 colonies. Thank you to the assistant leaders and volunteers. Beavers stood up and said that their favourite activities had included making fires, camping, axe throwing, fencing and toasting marshmallows.

Awards : Michigan – Kind and helpful Beaver – Finley Keen
 Ontario – Kind and helpful Beaver – Immy Lyon
 Most improved Beaver – Chloe Muscat

- Cubs - Ash Pack Akela A & Beech Pack Akela B

Thank you to all leaders, young leaders and parents / carers. Cubs said that their favourite activities included camping, air soft, archery and playing games.

Awards: Most improved Cub – Jasper Birchenough
 Gained most from Scouting – Rosa Gunning
 Smartest Six – Ash yellow pack – Grace Howell collected

- Scouts Mosse Troup – Garfield.

Current members 32. Thank you to the team who assist in helping delivery the programme. Some great activities – Scouts said that their favourite included summer camp in New Forest, Brass Monkeys camp, Geo Caching, Scout expedition for their Gold Award.

Awards: Patrol Leader – Libby Phillips
 Most improved Scout – Holly Finch

- Scouts Thompson Troop – Mace

Current members 23. Thank you extended to leaders and young leaders.

Awards: Patrol Leader – Gabe Cavello
 Most improved Scout – Samuel Chiplin

13. District Commissioner

- Joint District Commission – Dave Hatton

Thank you to all Leaders and parents / carers who make it happen for the young people. 2nd Horsham is the largest group in Horsham and should be proud of what has been achieved.

Awards: Anthony Higgs – 20 years of Scouting
 Zoe Joyce - Wood badge for finishing Leader training
 Stuart Cutler – Wood badge for finishing Scout Section Leader

14. Close of meeting / AOB

- Chairman – enjoy the afternoon, all monies raised will go towards 2nd Horsham.
- No AOB raised.

2nd Horsham Group Accounts 2022/2023

Statement of Assets and Liabilities for the year ended 28-02-23

	2022-2023 £	2021-2022 £
GROUP FUNDS		
Brought forward	£249,109.92	£244,702.98
(Loss)/Surplus for the year	(£1,079.60)	£4,406.94
Group Funds Carried forward	£248,030.32	£249,109.92
Total Funds	£248,030.32	£249,109.92
MONETARY ASSETS		
Bank Current Account	£1,005.60	£566.66
Bank Instant Savings Account (incl Bequest)	£49,557.94	£57,804.38
Subscriptions Account	£8,504.85	£6,611.33
Fundraising Account	£10,793.84	£5,412.44
Equals Card - Expense Cards	£735.97	£486.68
SumUp Business Account - Credit Card PDQ	£304.85	£0.00
Float for Fundraising	£117.40	£0.00
Accruals Including Deposits and Prepayments	£0.00	£1,218.57
	£71,020.45	£72,100.06
NON MONETARY ASSETS		
Equipment	£0.00	£0.00
Scout Hut - Original	£70,000.00	£70,000.00
- Additions	£107,009.87	£107,009.87
	£177,009.87	£177,009.87
NET CURRENT ASSETS	£248,030.32	£249,109.92

2nd Horsham Group Accounts 2022/2023

Statement of the financial activities for the year ended 28-02-23

	2022-2023	2021-2022
	£	£
Total Incoming Resources	£37,937.37	£29,034.82
Total resources Expended	<u>£39,016.97</u>	<u>£24,627.88</u>
Net Incoming Resources	<u>(£1,079.60)</u>	<u>£4,406.94</u>
 (Loss)/Surplus Carried Forward	 (£1,079.60)	 £4,406.94
 General Fund brought forward	 <u>£249,109.92</u>	 <u>£244,702.98</u>
General Fund carried forward	<u>£248,030.32</u>	<u>£249,109.92</u>
	£0.00	£0.00

2nd Horsham Group Accounts 2022/2023**Income for the year ended 28-2-23**

	2022-2023 £	2021-2022 £
MEMBERSHIP SUBSCRIPTIONS		
Subscription Income	£16,250.00	£12,593.75
Less Payments to HQ District & County	<u>£6,554.00</u>	<u>£6,195.00</u>
	<u>£9,696.00</u>	<u>£6,398.75</u>
INVESTMENT INCOME RECEIVED		
Interest	£86.18	£6.26
Property Rents	<u>£6,640.00</u>	<u>£8,476.00</u>
	<u>£6,726.18</u>	<u>£8,482.26</u>
FUNDRAISING (Net of Expenses)		
Hall improvements	<u>£2,490.93</u>	<u>£1,921.75</u>
	<u>£2,490.93</u>	<u>£1,921.75</u>
OTHER INCOME		
Grants and Donations	£1,131.91	£6,041.25
Income Tax recovered on Subscriptions and Donations	£3,020.95	£1,798.81
Pantomime	£27.90	£0.00
Joining Fees and new t-shirts	£947.00	£352.00
Camp fees	<u>£13,896.50</u>	<u>£4,040.00</u>
	<u>£19,024.26</u>	<u>£12,232.06</u>
TOTAL INCOME	<u>£37,937.37</u>	<u>£29,034.82</u>

2nd Horsham Group Accounts 2022/2023

Expenses for the year ended 28-2-23

	2022-2023	2021-2022
	£	£
PREMISES		
Water Rates	£506.13	£510.60
Rates	£394.24	£201.25
Light and Heat	£3,681.31	£1,633.32
Insurance	£1,514.88	£1,335.68
Repairs and Renewals	£2,360.01	£6,896.70
Fire Protection	£201.00	£132.00
HQ Cleaning	£2,730.37	£2,492.23
WiFi	£306.09	£75.50
	£11,694.03	£13,277.28
DONATIONS		
Jamboree	£3,250.00	£0.00
St Georges Day	£20.00	£0.00
	£3,270.00	£0.00
ADMINISTRATION AND ESTABLISHMENT		
Badges	£2,931.40	£1,624.42
Admin (Postage and Stationary +OSM)	£13.20	£6.23
AGM	£94.63	£244.00
Leader Training & Membership Fees	£0.00	£30.00
Leader Uniforms	£161.09	£245.79
Fundraising (T shirts)	£0.00	£355.00
Bank Charges	£1,097.54	£586.44
Exec Expenses	£73.93	-£7.70
Misc	£855.22	£642.11
Pantomime	£0.00	£0.00
	£5,227.01	£3,726.29
SECTION EXPENSES		
Special activities	£735.00	£135.00
Camp Costs	£11,933.45	£3,558.93
Group	1,308.40	£713.49
Squirrels	£84.67	£215.12
Beavers	£606.89	£314.21
Cubs	£345.10	£552.24
Scouts	£284.23	£259.93
	£15,297.74	£5,748.92
SCOUTING EQUIPMENT		
Scouting & Camping Equipment	£3,528.19	£1,835.38
Equipment Depreciation	£0.00	£40.01
	£3,528.19	£1,875.39
TOTAL EXPENDITURE	£39,016.97	£24,627.88

Scrutineer's Report to the Trustees of the

2ND HORSHAM SCOUT GROUP

I report on the accounts of the Group for the year ended 28th February 2023.

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages1..... to4.....

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name:ANGELA LOVE.....
Address:20 HIGHWOOD MILL.....
.....THE BOULEVARD.....
.....HORSHAM.....
.....RH12 1GF.....
Date:30th Sept 23.....

Alay