

TAVISTOCK PRE-SCHOOL GROUP

England & Wales · Charity number 1050163

Details

Status Registered

Legal form Other

Registered 1995-10-25

Register [View on the Charity Commission register](#)

Contact

Address Tavistock Pre-School
Broadacres
Fleet
Hampshire
GU51 4EU

Phone 01252 616902

Email manager@tavistockpreschool.co.uk

Website <https://tavistockpreschool.co.uk>

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER SCHOOL AGE

Activities: Tavistock Preschool aims to nurture each and every child in a secure, stimulating, fun and play-based environment, thus laying the foundation for a bright future.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** IN PRACTICE, TAVISTOCK
- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£142,344	£143,341	-	-
2023-08-31	£139,688	£149,970	-	-
2022-08-31	£137,464	£144,855	-	-
2021-08-31	£123,666	£132,589	-	-
2020-08-31	£146,181	£158,543	-	-

Trustees

Name	Role	Appointed
Hannah Vincent		2022-11-02
Joanne Suzanne Holland		2024-03-18
Laura Jackson		2024-12-12
Laura Jane Griffiths		2024-09-02
Victoria Stevens		2025-07-01

TAVISTOCK PRE-SCHOOL GROUP

England & Wales - Charity number 1050163

Accounts

TAVISTOCK PRE-SCHOOL GROUP
BROADACRES
FLEET
HAMPSHIRE
GU51 4EU



TEL: 01252 616902

<http://tavistockPre-School.co.uk>

REGISTERED CHARITY NUMBER 1050163

MANAGER: Fiona Clarke

Trustees' Report

The trustees present their annual report on the affairs of the charity together with the financial statements for the year ended 31 August 2024 and confirm they comply with the requirements of the Charities Act 2011 and the Constitution.

Objects and Organisation

Tavistock Pre-School operates out of a separate building on the site of Tavistock Infant School, Fleet, Hampshire. Tavistock Pre-School is an unincorporated charity, run by trustees and members (who are responsible for its business and educational activities). All children are valued, made to feel welcome and given the opportunity to meet their potential.

Our vision at Tavistock Pre-School is to nurture each and every child in a secure, stimulating, fun and play-based environment, thus laying the foundation for a bright future.

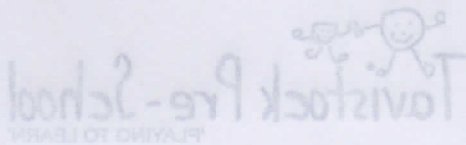
Overview of academic year September 2023 to August 2024

We have had a positive academic year building upon the work undertaken in the previous year, and continue to have a healthy cohort and waiting list. Our total receipts were slightly higher than last year and our total payments are almost identical to the previous year.

Total receipts were 142,344 up from the previous year when it was £ 139,688

Total payments for the year were £143,341 lower than £149,970 the previous year.





We have dramatically improved on last year and only made a loss of £997. We will need to continue monitoring finances in the coming months, due to the continued rise in the cost of living, focus on generating income and cost cutting where possible.

In planning all our activities and policies the Trustees have kept in mind the Charity Commission's guidance on public benefit.

Staffing

The management team has been a strong guiding presence to the staff. We have had some staff changes with two people leaving and one person joining the team during the past academic year. We have decided not to replace one member of staff immediately, and have adapted the staff rota accordingly to ensure child ratios are maintained. All staff are level 3 trained, statutory training is up to date, and we have returned to staff cleaning the premises. We continue to have a strong team in terms of qualifications and experience, and we are always keen to encourage and support staff with any further training.

Committee

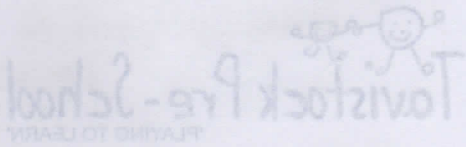
We have a committee of parent volunteers, which include named roles of Chairperson, Treasurer and Secretary. The committee is responsible for agreeing Pre-School policies, recruitment of staff, fundraising and organising social events to name a few. The committee meets regularly with staff to ensure good communication between all parties. At these meetings we discuss ideas for fundraising and all areas that need to be actioned in order to maintain the effective operation of the Pre-School and its continued development. We also hold one to one meetings between the Chair and Manager on a regular basis.

The previous Chairperson, Secretary and Treasure remain in post, with only a few members of the committee stepping down and others recruited. Therefore, committee numbers remain strong and we are able to run effectively as shown by successful fundraising and events.

Fundraising

Fundraising has been successful this year, we were able to raise £2,713 from the cake / lolly sales, snack donations, uniform sales, company sponsorship, sponsored activities and a summer raffle. Hopefully this total will increase once again moving forward. The committee remains dedicated to finding new ways to raise money for the items needed by the Pre-School.





Ofsted

The Pre-School was inspected by Ofsted in February 2023 and received a "Good" rating. We continue to maintain all required standards, and one of our goals is to achieve an "Outstanding" result at the next inspection.

The Pre-School is well thought of locally with far more demand than spaces and a very healthy waiting list. We do not have to advertise due to the Pre-School's good reputation in the community.

Risk assessment and management

Risk assessments are updated as required and formally reviewed annually. The daily risk assessments are ongoing and ensure a safe environment for the children to learn and develop.

The accident evaluation process has continued and is effective in identifying any patterns that need to be resolved.

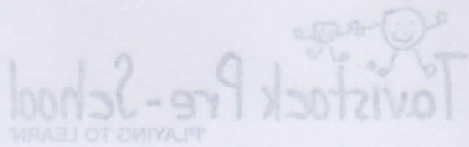
Fire drills are completed half-termly, they are documented, timed and evaluations are made to assist with improvements, which are documented and communicated to staff during meetings. New equipment is risk assessed before use, then periodic reviews soon after to assess how the equipment is used and whether improvements to safety are required. We encourage children to manage their own risks through discussion and positive role modelling. There are regular staff meetings where any issues can be raised, discussed and addressed.

Reserves

As a guiding principle, the committee aims to hold cash reserves equating to six months expenditure, and any work carried out in the following months will not reduce the reserves to an inappropriate level.

We have therefore put on hold all plans for improvements to the outside area, to ensure that finances are maintained within appropriate levels. This is still something we would like to be able to do in the future.

The main financial issue we have had this year was the rise in the National Living Wage which was increased by 9.8% in April 2024, leading to a huge overhaul of our pay structures. We were faced with the challenge of giving an increase to those who needed it, while also trying to maintain the pay gaps between the different roles.



Ofsted

We have changed our electricity supplier to reduce costs, and plan to review our computer/IT and printer ink supplier which cost £1, 026 for the year.

Total cash funds stand at £54,255 down from £55,252 but still at a healthy level.

Signed on behalf of the Trustees of Tavistock Pre-School

M. Cooper

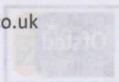
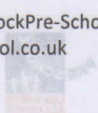
Chair person

26/3/25

Signature

Position

Date



Tavistock Pre-School Group

Registered Charity No 1050163

Statement of assets and liabilities as at 31 August 2024

	2024	2023
Cash Funds		
Details	£	£
Bank Account (Current)	5,401	12,610
Bank Account (Contingency Fund)	47,758	42,173
Cash in Hand (Float)	1,096	469
	54,255	55,252

Assets Retained for the Charity's Own Use

Details	£	£
Parasol	4,000	4,000
Bookkeeper laptop		419
Access Control System	1,020	1,020
CCTV	1,380	1,380
Office computer	276	276
Fridge	100	100
Gazebo	142	142
Book Trolley	180	180
Low Circular Storage Unit	396	396
Mobile Shelf Back Display	900	900
Fusion Open Shelf Bookcase x2	504	504
Tilted Tray Tidy Clear Trays	276	276
Toddler Low Square Play Table		276
Book Browser Box	168	168
Storage 4 Shallow/4 Deep	264	264
Mobile Outdoor Classroom		105
HP 477dw Printer (Office)	392	392
Flooring in Bathrooms	1,429	1,429
Meaco 20L LE Low Energy Dehumid	253	253
Walk up change table + blue mat	486	486
Numatic Henry Vacuum Cleaner	160	160
Panasonic Digital Camera x 2	238	238
HP Slim S01 -aF0008na Desktop PC	249	249
Water World Channelling Set	222	222
Constructa Den Kit	306	306
BEKO DFN0532OW Dishwasher	274	274
Grass It - Artificial Grass	2,765	2,765
8ft X 10ft Outside Shed	1,400	1,400
Wipe Clean Tub Sofa	264	264
Outdoor Hexagon Wicker Den		408
Outdoor Acrylic Painting Window	360	360
Henry Hoover	120	120
Amazon Bike Shed	196	
HP Laptop - Bookkeeper	399	
Child 3-Seater Sofa Light Blue	238	
	19,357	19,732

Other Assets	£	£
	0	0

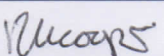
Liabilities	£	£
Details		
Creditors		
PAYE & NI		
	0	0

Signed by two trustees on behalf of all trustees

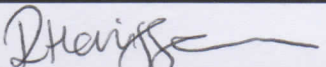
Signature

Print Name

Date



RUTH COOPER 19/3/25



RACHEL HARRISON 19/3/25

Tavistock Pre-School Group

Registered Charity No 1050163

Receipts and Payments Account for the year ended 31 August 2024

	2024			2023
	Restricted Fund £	Unrestricted Fund £	TOTAL £	£
Receipts				
Donations		217	217	1,298
Grant Funding		119,062	119,062	102,899
Fund Generation - Fund Raising		2,713	2,713	1,778
Investment Income (Interest/Loyalty Rewards)		589	589	159
Other Income		20	20	276
Fees		19,743	19,743	33,278
COVID-19 Job Retention Scheme Grant				
Total Receipts		142,344	142,344	139,688
Payments				
<u>Direct Charitable Expenditure</u>				
Rent and Rates		10,022	10,022	10,022
Heat, Light, Power and Insurance		6,596	6,596	6,820
Printing and Stationery		1,781	1,781	1,756
Maintenance		2,077	2,077	1,064
General Expenses/Consumables		4,820	4,820	3,784
Bank Charges		175	175	172
Gross Wages		113,807	113,807	115,990
Professional Fees				150
Food Vouchers Issued/Discretionary Fund		300	300	276
Session Supplies		2,695	2,695	4,428
		142,273	142,273	144,462
<u>Fundraising Expenditure</u>				
Fundraising Expenditure		79	79	118
Equipment purchases		989	989	5,390
		1,068	1,068	5,508
Total Payments		143,341	143,341	149,970
<u>Net of receipts/(payments)</u>		-997	-997	-10,282
Net cash funds last year		55,252	55,252	65,534
Net cash funds this year end		54,255	54,255	55,252

**Independent Examiner's Report
to the Trustees of Tavistock Pre-School Group**

I report to the trustees on my examination of the accounts of Tavistock Pre-School Group for the year ended 31 August 2024.

Responsibilities and basis of report

As the charity trustees of Tavistock Pre-School Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the accounts of Tavistock Pre-School Group carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of Tavistock Pre-School Group as required by section 130 of the Act; or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



S J Wright FCA DChA
3 Haig Lane
Church Crookham
Fleet
Hampshire GU52 8UN

31 March 2025

TAVISTOCK PRE-SCHOOL GROUP

England & Wales - Charity number 1050163

Accounts

TAVISTOCK PRE-SCHOOL GROUP
BROADACRES
FLEET
HAMPSHIRE
GU51 4EU



TEL: 01252 616902

<http://tavistockPre-School.co.uk>

REGISTERED CHARITY NUMBER 1050163

MANAGER: Fiona Clarke

Trustees' Report

The trustees present their annual report on the affairs of the charity together with the financial statements for the year ended 31 August 2023 and confirm they comply with the requirements of the Charities Act 2011 and the Constitution.

Objects and Organisation

Tavistock Pre-School operates out of a separate building on the site of Tavistock Infant School, Fleet, Hampshire. Tavistock Pre-School is an unincorporated charity, run by trustees and members (who are responsible for its business and educational activities). All children are valued, made to feel welcome and given the opportunity to meet their potential.

Our vision at Tavistock Pre-School is to nurture each and every child in a secure, stimulating, fun and play-based environment, thus laying the foundation for a bright future.

Overview of academic year September 2022 to August 2023

We have had a positive academic year building upon the work undertaken in the previous year, and continue to have a healthy cohort and waiting list. Our total receipts were slightly higher than last year and our total payments are almost identical to the previous year.

Total receipts were £139,688 up from the previous year when it was £137,464.

Total payments for the year were £149,970, higher than £144,855 the previous year.

We have done slightly better than last year, but unfortunately have still made a loss of £10,282 so will need to keep a close eye on finances in the coming months, due to the continued rise in the cost of living, focus on generating income and cost cutting where possible.

In planning all our activities and policies the Trustees have kept in mind the Charity Commission's guidance on public benefit.

Staffing

The management team has been a strong guiding presence to the staff. We are proud of the fact that there is generally a very low turnover, with just one member of staff leaving during the past academic year. We have decided not to replace the member of staff immediately, and have adapted the staff rota accordingly to ensure child ratios are maintained. All staff are level 3 trained, statutory training is up to date, and we have returned to staff cleaning the premises. We continue to have a strong team in terms of qualifications and experience, and we are always keen to encourage and support staff with any further training.

Committee

We have a committee of parent volunteers, which include named roles of Chairperson, Treasurer and Secretary. The committee is responsible for agreeing Pre-School policies, recruitment of staff, fundraising and organising social events to name a few. The committee meets regularly with staff to ensure good communication between all parties. At these meetings we discuss ideas for fundraising and all areas that need to be actioned in order to maintain the effective operation of the Pre-School and its continued development. We also hold one to one meetings between the Chair and Manager on a regular basis.

A new Chairperson and Secretary were appointed with a year handover to ensure a smooth transition and maintain stability. Committee numbers remain strong and we are able to run effectively as shown by successful fundraising and events.

Fundraising

Fundraising has been successful this year, we were able to raise £1,625 from the cake sales, uniform sales, company sponsorship, sponsored activities, and mother's day sale. Plus we received £1,298 raised by a parent who ran the London Marathon and £153 from snack donations. Hopefully this total will increase once again moving forward. The committee remains dedicated to finding new ways to raise money for the items needed by the Pre-School.

Ofsted

We had our Ofsted inspection in February 2023 and we maintained our "Good" rating, with several outstanding elements. The whole inspection process was a positive experience which discussed and celebrated our achievements. We continue to maintain all required standards, and one of our goals is to achieve an "Outstanding" result at the next inspection.

The Pre-School is well thought of locally with far more demand than spaces and a very healthy waiting list. We do not have to advertise due to the Pre-School's good reputation in the community.

Risk assessment and management

Risk assessments are updated as required and formally reviewed annually. The daily risk assessments are ongoing and ensure a safe environment for the children to learn.

The accident evaluation process has continued and is effective in identifying any patterns that need to be resolved.

Fire drills are completed half-termly, they are documented, timed and evaluations are made to assist with improvements, which are documented and communicated to staff during meetings. New equipment is risk assessed before use, then periodic reviews soon after to assess how the equipment is used and whether improvements to safety are required. We encourage children to manage their own risks through discussion and positive role modelling. There are regular staff meetings where any issues can be raised, discussed and addressed.

Reserves

As a guiding principle, the committee aims to hold cash reserves equating to six months expenditure, and any work carried out in the following months will not reduce the reserves to an inappropriate level.

We have therefore put on hold all plans for improvements to the outside area, to ensure that finances are maintained within appropriate levels. This is still something we would like to be able to do in the future.

The main financial issue we have had this year was the rise in the National Living Wage which was increased by 10% in April 2023, leading to a huge overhaul of our pay structures. We were faced with the challenge of giving an increase to those who needed it, while also trying to maintain the pay gaps between the different roles.

Our electricity bills have also increased, which has had a huge impact on finances with a rise of £1,785 since last year.

Total cash funds stand at £55,252 down from £65,534 but still at a healthy level.

Signed on behalf of the Trustees of Tavistock Pre-School

E K Cooper

Chair person

17/4/24.

Signature

Position

Date

Tavistock Pre-School Group

Registered Charity No 1050163

Receipts and Payments Account for the year ended 31 August 2023

	2023			2022
	Restricted Fund £	Unrestricted Fund £	TOTAL £	£
Receipts				
Donations		1,298	1,298	1,365
Grants		102,899	102,899	99,182
Fund Generation - Fund Raising		1,778	1,778	1,697
Investment Income (Interest/Loyalty Rewards)		159	159	10
Other Income		276	276	250
Fees		33,278	33,278	34,960
COVID-19 Job Retention Scheme Grant				
Total Receipts		139,688	139,688	137,464
Payments				
<u>Direct Charitable Expenditure</u>				
Rent and Rates		10,022	10,022	10,022
Heat, Light, Power and Insurance		6,820	6,820	4,633
Printing and Stationery		1,756	1,756	2,967
Maintenance		1,064	1,064	892
General Expenses/Consumables		3,784	3,784	4,131
Bank Charges		172	172	177
Gross Wages		115,990	115,990	110,378
Professional Fees		150	150	
Food Vouchers Issued		276	276	325
Session Supplies		4,428	4,428	7,201
		144,462	144,462	140,726
<u>Fundraising Expenditure</u>				
Fundraising Expenditure		118	118	409
Equipment purchases		5,390	5,390	3,720
		5,508	5,508	4,129
Total Payments		149,970	149,970	144,855
<u>Net of receipts/(payments)</u>		-10,282	-10,282	-7,391
Net cash funds last year		65,534	65,534	72,925
<u>Net cash funds this year end</u>		55,252	55,252	65,534

Tavistock Pre-School Group

Registered Charity No 1050163

Statement of assets and liabilities as at 31 August 2023

	2023	2022
Cash Funds		
Details	£	£
Bank Account (Current)	12,610	28,058
Bank Account (Contingency Fund)	42,173	37,018
Cash in Hand (Float)	469	458
	55,252	65,534

Assets Retained for the Charity's Own Use

Details	£	£
Parasol	4,000	4,000
Bookkeeper laptop	419	419
Access Control System	1,020	1,020
CCTV	1,380	1,380
Office computer	276	276
Fridge	100	100
Gazebo	142	142
Book Trolley	180	180
Low Circular Storage Unit	396	396
Mobile Shelf Back Display	900	900
Fusion Open Shelf Bookcase x2	504	504
Tilted Tray Tidy Clear Trays	276	276
Toddler Low Square Play Table	276	276
Book Browser Box	168	168
Storage 4 Shallow/4 Deep	264	264
Mobile Outdoor Classroom	105	105
HP 477dw Printer (Office)	392	392
Flooring in Bathrooms	1,429	1,429
Meaco 20L LE Low Energy Dehumid	253	253
Walk up change table + blue mat	486	486
Numatic Henry Vacuum Cleaner	160	160
Panasonic Digital Camera x 2	238	238
HP Slim S01 -aF0008na Desktop P	249	249
Water World Channelling Set	222	222
Constructa Den Kit	306	306
BEKO DFN0532OW Dishwasher	274	274
Grass It - Artificial Grass	2,765	226
8ft X 10ft Outside Shed	1,400	1,400
Wipe Clean Tub Sofa	264	
Outdoor Hexagon Wicker Den	408	
Outdoor Acrylic Painting Window	360	
Henry Hoover	120	
	19,732	16,041

Details	£	£
Other Assets	0	0

Details	£	£
Liabilities		
Creditors		
PAYE & NI		
	0	0

Signed by two trustees on behalf of all trustees

Signature Ruth Cooper

Print Name Ruth Cooper Date 17/4/24

Signature Rachel Harrison

Print Name RACHEL HARRISON Date 17/4/24

**Independent Examiner's Report
to the Trustees of Tavistock Pre-School Group**

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Responsibilities and basis of report

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Independent examiner's statement

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S J Wright FCA DChA
3 Haig Lane
Church Crookham
Fleet
Hampshire GU52 8UN

26 April 2024

TAVISTOCK PRE-SCHOOL GROUP

England & Wales - Charity number 1050163

Accounts

TAVISTOCK PRE-SCHOOL GROUP
BROADACRES
FLEET
HAMPSHIRE
GU51 4EU



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REGISTERED CHARITY NUMBER 1050163

MANAGER: Fiona Clarke

Trustees' Report

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Objects and Organisation

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Our vision at Tavistock Pre-School is to nurture each and every child in a secure, stimulating, fun and play-based environment, thus laying the foundation for a bright future.

Overview of academic year September 2021 to August 2022

We have had a much more settled year this academic year after the previous few years with covid, and although we have previously made losses financially due to the pandemic and the continued rise in cost of living, we continue to have a healthy cohort and waiting list.

We have done slightly better than last year, but unfortunately have still made a loss of £7,390.65, so will need to keep a close eye on finances in the coming months, focussing on generating income and also cost cutting where possible.

Total receipts were £137,464 up from the previous year when it was £123,666.

Tavistock Pre-School, Broadacres, Fleet GU51 4EU
Registered Charity Number: 1050163
Phone: 01252 616902
Email: manager@tavistockPre-School.co.uk
www.tavistockPre-School.co.uk



Total payments for the year were £144,855 up from £132,589 the previous year.

In planning all our activities and policies the Trustees have kept in mind the Charity Commission's guidance on public benefit.



Staffing

The management team has been a strong guiding presence to the staff. We are proud of the fact that there is generally a very low turnover, with just one member of staff leaving after deciding not to return to her role after maternity leave. Other members of staff who have stepped up to cover the position over the last year of maternity leave will continue to do so, and we have decided not to replace the member of staff for now. All staff are now level 3 trained, with their safeguarding training updated in the last few months.

Committee

We have a committee of parent volunteers, which include named roles of Chair, Treasurer and Secretary. The committee is responsible for agreeing Pre-School policies, recruitment of staff, fundraising and organising social events to name a few. The committee meets regularly with staff to ensure good communication between all parties. At these meetings we discuss ideas for fundraising and all areas that need to be actioned in order to maintain the effective operation of the Pre-School and its continued development. We also hold one to one meetings between the Chair and Manager on a regular basis.

There has been a positive influx of new committee members this year which ensures a positive handover period as some committee members will be standing down at the end of this year. The committee is back up to strong numbers and is running effectively as shown by successful fundraising and events.

Fundraising

Fundraising has picked up again after the covid restrictions and this year we were able to raise £1,561.13 from cake sales, uniform sales and a sponsored bunny hop. Plus we received £136.22 from snack donations. Hopefully this total will increase once again moving forward. The committee remains committed to finding new ways to raise money for the playroom.

Ofsted

We have not had an inspection since July 2017 however we are well prepared for the next one. One of our main goals is to return to our rating of outstanding at the next inspection. We therefore, at present, maintain our 'Good' rating.

The Pre-School is well thought of locally with far more demand than spaces and a very healthy waiting list. We do not have to advertise due to the Pre-School's good standing in the community.

Risk assessment and management

Risk assessments are reviewed and updated annually when necessary, this is a continual process, the daily



risk assessments have continued and ensure a safe environment for the children to learn.

The accident evaluation process has continued and is effective in identifying any patterns that can be fixed.

Fire drills are completed half termly, they are documented, timed and evaluations made to assist with improvements are noted and passed on to staff during meetings. New equipment has risk assessments completed before use and are revised soon after to assess how the equipment is used and where changes to safety can be made. We encourage children to manage their own risks through discussion and positive role modelling. There are regular staff meetings where any issues can be raised, discussed and addressed.

Reserves

As a guiding principle, the committee aims to hold cash reserves equating to six months expenditure.

The outside area has been given a makeover in recent months, bringing in a more natural feel to the area. Unfortunately we had to put on hold plans for a canopy because of the rise in costs for building materials. This is still something we would love to be able to do in the future all being well.

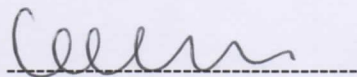
Any work carried out in the following months will not reduce the reserves to an inappropriate level.

The main financial issue we have had this year was the rise in the National Living Wage which was increased by 6.6% in April, leading to a huge overhaul of our pay structures. We were faced with the challenge of giving an increase to those who needed it, while also trying to maintain the pay gaps between the different roles.

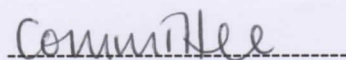
Our electricity bills have also increased, which has had a huge impact on finances with a rise of £1.5k since last year.

Total cash funds stand at £65,534, down from £72,925 but still at a healthy level.

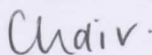
Signed on behalf of the Trustees of Tavistock Preschool

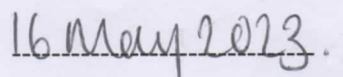


Signature



Position





Date

Tavistock Pre-School Group

Registered Charity No 1050163

Receipts and Payments Account for the year ended 31 August 2022

	2022			2021
	Restricted Fund £	Unrestricted Fund £	TOTAL £	£
Receipts				
Donations		1,365	1,365	651
Grants		99,182	99,182	94,604
Fund Generation - Fund Raising		1,697	1,697	1,550
Investment Income (Interest/Loyalty Rewards)		10	10	14
Other Income		250	250	642
Fees		34,960	34,960	25,084
COVID-19 Job Retention Scheme Grant				1,121
Total Receipts		137,464	137,464	123,666
Payments				
<u>Direct Charitable Expenditure</u>				
Rent and Rates		10,022	10,022	11,666
Heat, Light, Power and Insurance		4,633	4,633	3,441
Printing and Stationery		2,967	2,967	1,911
Maintenance		892	892	1,040
General Expenses		4,131	4,131	4,333
Bank Charges		177	177	193
Gross Wages		110,378	110,378	101,517
Professional Fees				
Food Vouchers Issued		325	325	642
Session Supplies/Consumables		7,201	7,201	5,174
Furlough Salary Cost				1,121
		140,726	140,726	131,038
<u>Fundraising Expenditure</u>				
Fundraising Expenditure		409	409	399
Equipment purchases		3,720	3,720	1,152
		4,129	4,129	1,551
Total Payments		144,855	144,855	132,589
<u>Net of receipts/(payments)</u>		-7,391	-7,391	-8,923
Net cash funds last year		72,925	72,925	81,848
<u>Net cash funds this year end</u>		65,534	65,534	72,925

Tavistock Pre-School Group

Registered Charity No 1050163

Statement of assets and liabilities as at 31 August 2022

	<u>2,022</u>	<u>2021</u>
Cash Funds		
Details	£	£
Bank Account (Current)	28,058	35,744
Bank Account (Contingency Fund)	37,018	37,013
Cash in Hand (Float)	458	168
	65,534	72,925

Assets Retained for the Charity's Own Use

Details	£	£
Parasol	4,000	4,000
Bookkeeper laptop	419	419
Smart tablets x 3		356
Access Control System	1,020	1,020
CCTV	1,380	1,380
Office computer	276	276
Fridge	100	100
Vacuum cleaner		99
Gazebo	142	142
Book Trolley	180	180
Low Circular Storage Unit	396	396
Mobile Shelf Back Display	900	900
Fusion Open Shelf Bookcase x2	504	504
Tilted Tray Tidy Clear Trays	276	276
Toddler Low Square Play Table	276	276
Book Browser Box	168	168
Storage 4 Shallow/4 Deep	264	264
Mobile Outdoor Classroom	105	105
HP 477dw Printer (Office)	392	392
Flooring in Bathrooms	1,429	1,429
Meaco 20L LE Low Energy Dehumid	253	253
Walk up change table + blue mat	486	486
High Quality Gym Rebounder		194
Numatic Henry Vacuum Cleaner	160	160
Panasonic Digital Camera x 2	238	238
HP Slim S01 -aF0008na Desktop P	249	
Water World Channelling Set	222	
Constructa Den Kit	306	
BEKO DFN0532OW Dishwasher	274	
Grass It - Artificial Grass	226	
8ft X 10ft Outside Shed	1,400	
	16,041	14,013

Other Assets	£	£
	0	0

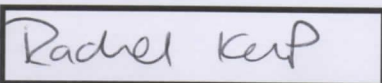
Liabilities	£	£
Details		
Creditors		
PAYE & NI		
	0	0

Signed by two trustees on behalf of all trustees

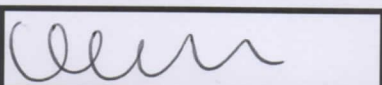
Signature

Print Name

Date



RACHEL KEMP 15/5/23



CLAIRE CLARK 16.5.23.

**Independent Examiner's Report
to the Trustees of Tavistock Pre-School Group**

I report to the trustees on my examination of the accounts of Tavistock Pre-School Group for the year ended 31 August 2022.

Responsibilities and basis of report

As the charity trustees of Tavistock Pre-School Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the accounts of Tavistock Pre-School Group carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of Tavistock Pre-School Group as required by section 130 of the Act; or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



S J Wright FCA DChA
3 Haig Lane
Church Crookham
Fleet
Hampshire GU52 8UN

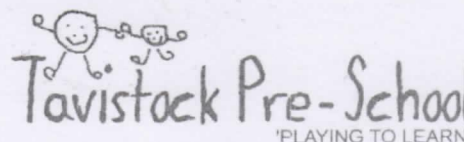
17 May 2023

TAVISTOCK PRE-SCHOOL GROUP

England & Wales - Charity number 1050163

Accounts

TAVISTOCK PRE-SCHOOL GROUP
BROADACRES
FLEET
HAMPSHIRE
GU51 4EU



TEL: 01252 616902

<http://tavistockPre-School.co.uk>

REGISTERED CHARITY NUMBER 1050163

MANAGER: Fiona Clarke

Trustees' Report

The trustees present their annual report on the affairs of the charity together with the financial statements for the year ended 31 August 2021 and confirm they comply with the requirements of the Charities Act 2011 and the Constitution.

Objects and Organisation

Tavistock Pre-School operates out of a separate building on the site of Tavistock Infant School, Fleet, Hampshire. Tavistock Pre-School is an unincorporated charity, run by trustees and members (who are responsible for its business and educational activities). All children are valued, made to feel welcome and given the opportunity to meet their potential.

Our vision at Tavistock Pre-School is to nurture each and every child in a secure, stimulating, fun and play-based environment, thus laying the foundation for a bright future.

Overview of academic year September 2020 to August 2021

This academic year has seen return to normality after Covid restrictions albeit still with a number of students and teachers catching Covid..

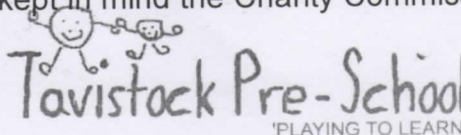
Not surprisingly a loss was made for the year, but this was a relatively small amount of £8,923 down from last year's £12,362.

Total receipts were £123,666, down from the previous year when it was £146,181. This difference is purely down to reduced grants received.

Total payments for the year were £132,589, down £26k from the previous year.



In planning all our activities and policies the Trustees have kept in mind the Charity Commission's guidance on public benefit.



Staffing

The management team has been a strong guiding presence to the staff. We are proud of the fact that there is generally a very low turnover of staff, with no staff leaving during this past academic year. Two staff members have successfully completed their level three training and we have received certification from the qualification board. One member of staff is currently on maternity leave whilst another member of staff has returned from maternity leave. We have a strong team in terms of qualifications and experience and we continue to encourage all staff to develop their skills and knowledge base through online and face to face training. All staff, plus three committee members, completed a Paediatric First Aid course on the premises in July 2021, plus other training in 2020/2021 included Food Hygiene, the new EYFS framework and Level 4 Safeguarding.

Committee

We have a committee of parent volunteers, which include named roles of Chair, Treasurer and Secretary. The committee is responsible for agreeing Pre-School policies, recruitment of staff, fundraising and organising social events to name a few. The committee meets regularly with staff to ensure good communication between all parties. At these meetings we discuss ideas for fundraising and all areas that needs to be actioned in order to maintain the effective operation of the Pre-School and its continued development.

There has been a positive influx of new members this year which ensures a positive handover period as some committee members will be standing down at the end of this year. The committee is back up to strong numbers and is running effectively as shown by successful fundraising and events.

Fund raising

Fundraising was still restricted this year due to Covid restrictions in the first half of the year. We did however manage to raise £1,411 from two activities alone, and hopefully this will increase moving forward. Sponsored activities raised an excellent £1,004.70, and sale of uniforms raised income of £406.50

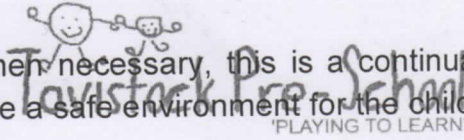
Ofsted

We have not had an inspection since July 2017 however we are well prepared for the next one. One of our main goals is to return to our rating of outstanding at the next inspection. We therefore, at present, maintain our 'Good' rating.

The Pre-School is well thought of locally with far more demand than spaces. We do not have to advertise due to the Pre-School's good standing in the community.

Risk assessment and management

Risk assessments are reviewed and updated annually when necessary, this is a continual process, the daily risk assessments have continued and ensure a safe environment for the children to learn.



The accident evaluation process has continued and is effective in identifying any patterns that can be fixed, for example a new external hand rail has been installed on the stairs to the garden.

Fire drills are completed half termly, they are documented, timed and evaluations made to assist with improvements are noted and passed on to staff during meetings. New equipment has risk assessments completed before use and are revised soon after to assess how the equipment is used and where changes to safety can be made. We encourage children to manage their own risks through discussion and positive role modelling. There are regular staff meetings where any issues can be raised, discussed and addressed.

Reserves

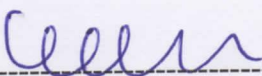
As a guiding principle, the committee aims to hold cash reserves equating to six months expenditure. Plans are in place to re-design the outdoor space, specifically to make it more interactive and fun for the children. Options also include the possibility of a canopy to cover the majority of the front outside area to allow outdoors play during bad weather as well as good.

A brand new website is now live and will help improve information for existing and potentially new parents.

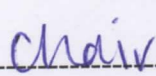
This work will not reduce the reserves to an inappropriate level and the Pre-School continues to be in a positive financial position.

Total cash funds stand at £72,925 down from £81,848 but still at a healthy level.

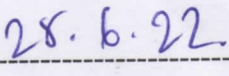
Signed on behalf of the Trustees of Tavistock Preschool



Signature



Position



Date

Tavistock Pre-School Group

Registered Charity No 1050163

Receipts and Payments Account for the year ended 31 August 2021

	2021			2020
	Restricted Fund £	Unrestricted Fund £	TOTAL £	£
Receipts				
Donations		651	651	441
Grants		94,604	94,604	120,015
Fund Generation - Fund Raising		1,550	1,550	538
Investment Income (Interest/Loyalty Rewards)		14	14	70
Other Income		642	642	0
Fees		25,084	25,084	23,160
COVID-19 Job Retention Scheme Grant		1,121	1,121	1,957
Total Receipts	0	123,666	123,666	146,181
Payments				
<u>Direct Charitable Expenditure</u>				
Rent and Rates		11,666	11,666	11,302
Heat, Light, Power and Insurance		1,920	1,920	3,790
Printing and Stationery		1,911	1,911	1,528
Maintenance		1,040	1,040	1,396
General Expenses		5,854	5,854	5,524
Bank Charges		193	193	150
Gross Wages		101,517	101,517	107,939
Professional Fees		0	0	654
Food Vouchers Issued		642	642	0
Session Supplies/Consumables		5,174	5,174	16,489
Furlough Salary Cost		1,121	1,121	1,957
	0	131,038	131,038	150,729
<u>Fundraising Expenditure</u>				
Fundraising Expenditure		399	399	
Equipment purchases		1,152	1,152	7,814
	0	1,551	1,551	7,814
Total Payments	0	132,589	132,589	158,543
<u>Net of receipts/(payments)</u>	0	-8,923	-8,923	-12,362
Net cash funds last year		81,848	81,848	94,210
Net cash funds this year end	0	72,925	72,925	81,848

**Independent Examiner's Report
to the Trustees of Tavistock Pre-School Group**

I report to the trustees on my examination of the accounts of Tavistock Pre-School Group for the year ended 31 August 2021.

Responsibilities and basis of report

As the charity trustees of Tavistock Pre-School Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the accounts of Tavistock Pre-School Group carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of Tavistock Pre-School Group as required by section 130 of the Charities Act; or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



S J Wright FCA DChA
3 Haig Lane
Church Crookham
Fleet
Hampshire GU52 8UN

30 June 2022

TAVISTOCK PRE-SCHOOL GROUP

England & Wales - Charity number 1050163

Accounts

Signed by Claudi Crick - Cella
Committee Secretary.

Andy [unclear] - Treasurer



TAVISTOCK PRE-SCHOOL GROUP
BROADACRES
FLEET
HAMPSHIRE
GU51 4EU

TEL: 01252 616902

<http://tavistockPre-School.co.uk>

REGISTERED CHARITY NUMBER 1050163

MANAGER: Fiona Clarke

Trustees' Report

The trustees present their annual report on the affairs of the charity together with the financial statements for the year ended 31 August 2020.

The financial statements have been prepared in accordance with the accounting policies and comply with the Charity's constitution, applicable law and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK.

Objects and Organisation

Tavistock Pre-School operates out of a separate building on the site of Tavistock Infant School, Fleet, Hampshire. Tavistock Pre-School is an unincorporated charity, run by trustees and members (who are responsible for its business and educational activities). All children are valued, made to feel welcome and given the opportunity to meet their potential.

Our vision at Tavistock Pre-School is to nurture each and every child in a secure, stimulating, fun and play-based environment, thus laying the foundation for a bright future.

Overview of academic year September 2019 to August 2020

During these unprecedented times the staff of Tavistock pre-school have worked incredibly hard to make the building and environment as safe as possible for students, staff and parents alike. This has involved more regular and thorough cleaning, maintaining staff-child ratios when staff are off ill or isolating, Covid testing, furlough schemes, regular changing of policy to keep within the changing government guidelines, and regular updates to parents.

Tavistock Pre-School has had a very positive year despite the very challenging conditions. As well as keeping the school running on a day-to day basis, the bathroom renovations were completed as a result of previous fundraising and rattan furniture was purchased. Some parents who could not send their children to pre-school due to Covid 19, when the preschool was open, also donated some money to cover a proportion of the fees that the preschool was losing out on.

Not surprisingly a loss was made for the year, but this was a relatively small amount of £12,362 which is testament to the hard work by all as a large section of this loss was down to timing differences between the 2018/19 and 2019/20 academic years.

In planning all of our activities and policies the Trustees have kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

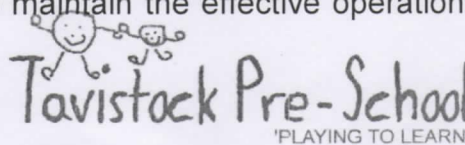
Staffing

The management team has been a strong guiding presence to the staff. We are proud of the fact that there is generally a very low turnover of staff, with no staff leaving during this past academic year. Two staff members have successfully completed their level three training and we have received certification from the qualification board. One member of staff is currently on maternity leave whilst another member of staff has returned from maternity leave. We continue to have a strong team in terms of qualifications and experience. We continue to encourage all staff to continue to develop their skills and knowledge base through online and face to face training. We will also be holding a paediatric first aid course on the premises in July 2021 for all staff and three committee members.

Committee

We have a committee of parent volunteers, which include named roles of Chair, Treasurer and Secretary. The committee is responsible for agreeing Pre-School policies, recruitment of staff, fundraising and organising social events to name a few. The committee meets regularly with staff to ensure good communication between all parties. At these meetings we discuss ideas for fund-

raising and all areas that needs to be actioned in order to maintain the effective operation of the Pre-School and its continued development.



There has been a positive influx of new members this year which ensures a positive handover period as some committee members will be standing down at the end of this year. The committee is back up to strong numbers and is running effectively as shown by successful fundraising and events.

Fund raising

Fundraising was severely restricted this year due to lockdown. We did however manage to raise £538 and hopefully this will increase dramatically as restrictions lift. The Christmas sponsored Reindeer Run was a success, although the plan is to keep parent-sponsored events to a minimum so not to put pressure on parents who have less disposable income or have lost jobs during the pandemic.

Due to continuing uncertainty and also lack of time, there are no further planned fundraising events in the 2020-2021 academic year.

Ofsted

We have not had an inspection since July 2017 however we are well prepared for the next one. One of our main goals is to return to our rating of outstanding at the next inspection. We therefore, at present, maintain our 'Good' rating.

The Pre-School is well thought of locally with far more demand than spaces. We do not have to advertise due to the Pre-School's good standing in the community.

Risk assessment and management

Risk assessments are reviewed and updated annually when necessary, this is a continual process, the daily risk assessments have continued and ensure a safe environment for the children to learn.

The accident evaluation process has continued and is effective in identifying any patterns that can be fixed, for example a new external hand rail has been installed on the stairs to the garden.

Fire drills are completed half termly, they are documented, timed and evaluations made to assist with improvements are noted and passed on to staff during meetings. New equipment has risk assessments completed before use and are revised soon after to assess how the equipment is used and where changes to safety can be made. We encourage children to manage their own risks through discussion and positive role modelling. There are regular staff meetings where any issues can be raised, discussed and addressed.

Reserves

As a guiding principle, the committee aims to hold cash reserves equating to six months expenditure. Plans are in place to re-design the outdoor space, specifically to make it more interactive and fun for the children. Options also include the possibility of a canopy to cover the majority of the front outside area to allow outdoors play during bad weather as well as good.

A brand new website is in the process of being built which will improve upon the current one which is very basic and looks old. A professional web presence is vital in order to keep up with other pre-schools when it comes to attracting new parents to send their children to Tavistock pre-school. The new website will be more interactive, and may also have the option for parents to pay online to register – the fewer steps needed to register the better in terms of efficiency and also not losing potential new students.

This work will not reduce the reserves to an inappropriate level and the Pre-School continues to be in a positive financial position.

Tavistock Pre-School Group

Registered Charity No 1050163

Receipts and Payments Account for the year ended 31 August 2020

	2020			2019
	Restricted Fund £	Unrestricted Fund £	TOTAL £	£
Receipts				
Donations	250	191	441	1,546
Grants		120,015	120,015	131,939
Fund Generation - Fund Raising		538	538	2,948
Investment Income (Interest/Loyalty Rewards)		70	70	95
Other Income			0	0
Fees		23,160	23,160	26,839
COVID-19 Job Retention Scheme Grant	1,957	0	1,957	
Total Receipts	2207	143,974	146,181	163,367
Payments				
<u>Direct Charitable Expenditure</u>				
Rent and Rates		11,302	11,302	12,310
Heat, Light, Power and Insurance		3,790	3,790	3,357
Printing and Stationery		1,528	1,528	2,187
Maintenance		1,396	1,396	1,580
General Expenses		5,524	5,524	3,219
Bank Charges		150	150	116
Gross Wages		107,939	107,939	94,976
Professional Fees		654	654	221
Depreciation			0	0
Bad Debt			0	0
Session Supplies/Consumables		16,489	16,489	11,953
Asset Disposal			0	0
Furlough Salary Cost	1,957	0	1,957	
	1,957	148,772	150,729	129,919
<u>Fundraising Expenditure</u>				
Fundraising Expenditure				2,406
Equipment purchases	886	6,928	7,814	3,119
	2843	6,928	7,814	5,525
Total Payments	2843	155,700	158,543	135,444
<u>Net of receipts/(payments)</u>	-636	-11,726	-12,362	27,923
Net cash funds last year	636	93,574	94,210	66,287
Net cash funds this year end	0	81,848	81,848	94,210

 09/06/21

Alan Clarke CRICK 9.6.21.

Tavistock Pre-School Group

Registered Charity No 1050163

Statement of assets and liabilities as at 31 August 2020

	2020	2019
Cash Funds		
Details	£	£
Bank Account (Current)	44,441	57,137
Bank Account (Contingency Fund)	37,005	36,945
Cash in Hand (Float)	402	163
	81,848	94,245

Assets Retained for the Charity's Own Use

Details	£	£
Parasol	4,000	4,000
Bookkeeper laptop	419	419
Smart tablets x 3	356	356
Access Control System	1,020	1,020
CCTV	1,380	1,380
Office computer	276	276
Fridge	100	100
Vacuum cleaner	99	99
Gazebo	142	142
Book Trolley	180	180
Low Circular Storage Unit	396	396
Mobile Shelf Back Display	900	900
Fusion Open Shelf Bookcase x2	504	504
Tilted Tray Tidy Clear Trays	276	276
Toddler Low Square Play Table	276	276
Book Browser Box	168	168
Storage 4 Shallow/4 Deep	264	264
Mobile Outdoor Classroom	105	105
HP 477dw Printer (Office)	392	392
Flooring in Bathrooms	1,429	714
Meaco 20L LE Low Energy Dehumid	253	
Walk up change table + blue mat	486	
High Quality Gym Rebounder	194	
	13,615	11,967

Details	£	£
Other Assets	0	0

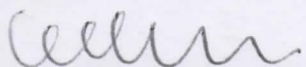
Details	£	£
Liabilities		
Creditors		35
PAYE & NI		
	0	35

Signed by two trustees on behalf of all trustees

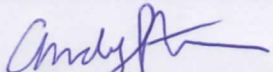
Signature

Print Name

Date



CLAIRE CRICK 9.6.21



Andy Skedman 09/06/21

**Independent Examiner's Report
to the Trustees of Tavistock Pre-School Group**

I report to the trustees on my examination of the accounts of Tavistock Pre-School Group for the year ended 31 August 2020.

Responsibilities and basis of report

As the charity trustees of Tavistock Pre-School Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the accounts of Tavistock Pre-School Group carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of Tavistock Pre-School Group as required by section 130 of the Charities Act; or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



S J Wright FCA DChA
3 Haig Lane
Church Crookham
Fleet
Hampshire GU52 8UN

22nd June 2021