

THE BARTLETT FOUNDATION

England & Wales · Charity number 1050151

Details

Status Registered

Legal form Charitable company

Company number [03108996](#)

Registered 1995-10-25

Register [View on the Charity Commission register](#)

Contact

Address Broadway Hall
Horsforth
Leeds
LS18 4RS

Phone 01132585711

Email mail@bartlettgroup.com

Activities

Objects: (1)FOR SUCH CHARITABLE OBJECTS AS THE DIRECTORS MAY FROM TIME TO TIME IN THEIR ABSOLUTE DISCRETION DETERMINE (2)THE ADVANCEMENT OF EDUCATION OF THOSE PERSONS UNDER THE AGE OF 25 YEARS BY THE PROVISION OF GRANTS ENABLING THEM TO FURTHER THEIR EDUCATION AT SUITABLE EDUCATIONAL ESTABLISHMENTS

Activities: Activities focus on promoting the welfare and education of vulnerable young people, especially those living in the Yorkshire region and Africa and also such exclusively charitable objectives as the trustees may from time to time in their absolute discretion determine.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations
- **What:** General Charitable Purposes, Education/training, Economic/community Development/employment
- **Who:** Children/young People, People With Disabilities

Geography

- **Area of benefit:** NOT DEFINED - IN PRACTICE NORTH AND WEST YORKSHIRE
- Malawi
- Uganda
- United States
- Bradford City
- Calderdale
- City Of Wakefield
- Kirklees
- Leeds City
- North Yorkshire

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|----------|-----------|
| 2024-11-30 | £500,573 | £327,176 | £519,252 | 0 |
| 2023-11-30 | £281,039 | £421,212 | - | - |
| 2022-11-30 | £350,000 | £204,590 | - | - |
| 2021-11-30 | £250,000 | £106,071 | - | - |
| 2020-11-30 | £175,250 | £163,220 | - | - |

Trustees

| Name | Role | Appointed |
|----------------------------|------|------------|
| Andrew Michael Bartlett | | 2021-09-15 |
| Claire Louise Marks | | 2019-07-20 |
| ELIZABETH LOUISE BARTLETT | | |
| RICHARD FREDERICK BARTLETT | | |

THE BARTLETT FOUNDATION

England & Wales - Charity number 1050151

Accounts

The Bartlett Foundation
(a company limited by guarantee)

Trustees' report and financial statements

Company registered number 03108996

Charity registered number 1050151

30 November 2024

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Trustees' report

The Trustees present their report and financial statements for the year ended 30th November 2024 in accordance with the Charities Act 2011, the charity's governing documents, and the Statement of Recommended Practice 'Accounting and Reporting by Charities' (SORP) applicable to charities preparing their accounts in accordance with Financial Reporting Standard 102 (FRS 102), effective 1 January 2019.

Reference and Administrative Information

Charity Name: The Bartlett Foundation

Charity registration number: 1050151

Company registration number: 03108996

Registered office and
Operational address: Broadway Hall,
Horsforth
Leeds
LS18 4RS

Trustees (who act as directors for the purposes of company law):

C L Marks Senior Trustee

E L Bartlett

R F Bartlett

A M Bartlett

Secretary:

J C Faulkner

Bankers:

HSBC plc, 33 Park Row, Leeds LS1 1LD

Independent Examiner:

Nigel Wyatt FCA, Wyatt & Co Chartered Accountants, 125 Main Street, Garforth, Leeds, LS25 1AF

Structure, Governance and Management

Governing Document. The organisation is a charitable company limited by guarantee, incorporated on 2nd October 1995 and registered as a charity on 25th October 1995. The company was established under a Memorandum of Association that established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Trustees. The trustees who act as directors for the purposes of company law are detailed above. Trustees can be appointed with the agreement of the current trustees. Mr A M Bartlett and Mr R F Bartlett are trustees and also directors of Bartlett Group Limited. Trustees' liability insurance was in force throughout the year.

Trustees' report (continued)

Risk management. The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the Foundation and are satisfied that systems are in place to mitigate exposure to major risks.

Organisational structure. The trustees meet tri-annually or more frequently as required. At their meeting the trustees will receive a financial report, update the risk assessment document as necessary and consider applications made for new or additional grants.

Objectives and Activities

The objects of the charitable company are:

- to promote the welfare and education of vulnerable young people, especially those living in the Yorkshire Region and Africa; and
- such exclusively charitable objectives as the trustees may from time to time in their absolute discretion determine.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives of the Charity.

Achievements and Performance

The Bartlett Foundation's commitment to improving the education and welfare of young people is driven by the core principles of maximizing impact, fostering meaningful relationships, and working as informed and effective funders.

Maximising Impact

In this period the foundation has awarded 12 grants to organisations working to support the welfare and education of young people. In addition it has provided 2 grants of match funding to fundraising efforts of the Bartlett Group.

The Foundation is committed to providing unrestricted, multi-year funding, reflecting our belief in the expertise of the organisations we support and our dedication to enabling their long-term planning and sustainability. As such, for this period, 87% of funding was awarded without restriction and 90% of funding was awarded on a multi-year basis. We were pleased to award a new three-year grant of £30,000 per annum to The Youth Association. We extended our support to PEAS (Promoting Equality in African Schools) through the establishment of a four-year secondary school bursary programme for five students living in rural Uganda.

We continue to support emergency humanitarian work with a £10,000 grant given to support the crisis in South Sudan. Using the Reframe platform, 100% of this funding went directly to Refugee Led Organisations working with refugees displaced through this conflict.

The Foundation continues to ensure the grants awarded contribute to the delivery of its aim by the application of a review and assessment process designed for this purpose.

For this period, new grants to The Youth Association and PEAS were awarded on an invitation only basis and no open grant application process ran in 23/24. All unsolicited applications were informed of when we expect to run an open application programme. All donations of more than £1,000 are decided by the trustees at tri-annual meetings. All donations are reported to all trustees. A list of the grants over £1,000 paid during the year are shown on page 10 of the accounts.

Meaningful Relationships

Building relationships with grantees and supporting organisations beyond financial grants is a key value for the foundation. During this period, we have acted on this commitment - offering business and fund-raising advice to a number of our partner charities. The foundation was pleased to be able to facilitate a team volunteering day at The Valley Project.

Informed and Effective funders.

The trustees of the Bartlett Foundation strive to be informed funders attending training and networking events and seeking opportunities to hear directly from communities and young people facing challenge. In October, C L Marks had the pleasure of being a guest speaker for Leeds Community Foundation.

Financial Performance

Principal funding sources: The principal source of funds available to the charity is the capital and income resulting from donations made by Bartlett Group Limited. There are no restrictions on the use of these funds.

Investment policy: Funds retained to meet future commitments are held in interest bearing bank accounts.

Reserves Policy: It is the trustees' policy to maintain a level of reserves sufficient to meet requests made to the charitable company in addition to the ongoing payment of commitments already made. At the year end free reserves amounted to £519,252, allowing the trustees to make additional commitments where considered appropriate.

Plans for Future Periods

The trustees will continue to implement a giving strategy underpinned by multi-year, unrestricted grants.

To meet these objectives, the trustees will raise funds and invite and receive contributions and gifts. Funds will be fully committed by November 2025.

In 2025, two new open grant programmes will run. In partnership with Leeds Community Foundation a second round of funding will open for applications in March 2025. It is anticipated that funding of £10,000pa will be awarded to six locally rooted West Yorkshire based organisations for a period of three years. To mark the Bartlett Foundation's 30th Anniversary, a grant programme will open for applications in September 2025, with the intention of awarding two grants of £25,000 per annum, over a three-year period. The balance of our funds remain committed to multi-year funding partnerships currently in place.

The foundation remains committed to being informed by and involving those with lived experience and young people themselves in the decision making progress.

Approved by the Trustees and signed on its behalf by:



CL Marks
Trustee

25/07/2025

Broadway Hall
Horsforth
Leeds
LS18 4RS

Statement of Trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with Financial Reporting Standard 102 (FRS 102);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, the Companies Act 2006, and the provisions of the charity's Articles of Association. They are also responsible for safeguarding the assets of the charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BARTLETT FOUNDATION

I report on the accounts of the Bartlett Foundation for the year ended 30 November 2024 which are set out on pages 7 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in accordance with section 130 of the Charities Act; or
2. The financial statements do not accord with those records; or
3. The financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of the independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nigel Wyatt FCA

Wyatt & Co Chartered Accountants
125 Main Street
Garforth
Leeds
LS25 1AF

25 July 2025

Statement of Financial Activities including Income and Expenditure Account
for the year ended 30 November 2024

| | Note | Unrestricted Funds 2024 £ | Unrestricted Funds 2023 £ |
|---|------|------------------------------------|------------------------------------|
| Incoming resources | | | |
| Incoming resources from generated funds | | | |
| <i>Investment income:</i> | | | |
| Donations | | 500,573 | 281,039 |
| Total incoming resources | | <u>500,573</u> | <u>281,039</u> |
| Resources expended | | | |
| Charitable activities | 4 | 327,092 | 421,156 |
| Governance costs | 4 | 84 | 56 |
| Total resources expended | | <u>327,176</u> | <u>421,212</u> |
| Net incoming/(outgoing) resources before other recognised gains and losses | | 173,397 | (140,173) |
| Other recognised gains and losses | | - | - |
| Net movement in funds | | <u>173,397</u> | <u>(140,173)</u> |
| Reconciliation of funds | | | |
| Total funds brought forward | | 345,855 | 486,028 |
| Total funds carried forward | 7 | <u><u>519,252</u></u> | <u><u>345,855</u></u> |

The charitable company has no recognised gains or losses other than the net movement in funds for the year.

The above all relate to continuing activities.

All funds are unrestricted funds.

Balance sheet
at 30 November 2024

| | <i>Note</i> | 2024 £ | 2023 £ |
|---|-------------|------------------|-------------|
| Current assets | | | |
| Cash at bank and in hand | 5 | 19,252 | 70,855 |
| Accrued income | 6 | 500,000 | 275,000 |
| | | <hr/> | <hr/> |
| | | 519,252 | 345,855 |
| | | | |
| Creditors - amount falling due within one year | | - | - |
| | | <hr/> | <hr/> |
| | | | |
| Net Current Assets | | 519,252 | 345,855 |
| | | | |
| Unrestricted funds | | | |
| General funds | 7 | 519,252 | 345,855 |
| | | <hr/> | <hr/> |
| | | 519,252 | 345,855 |
| | | <hr/> <hr/> | <hr/> <hr/> |

The notes on pages 9 to 13 form part of these financial statements.

For the year ending 30 November 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The accounts of The Bartlett Foundation, registered number 3108996, have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the trustees on 25 July 2025 and were signed on its behalf by:



CL Marks
Trustee

Company registration number: 03108996

Statement of cash flows
for the year ended 30 November 2024

| | 2024 | 2023 |
|---|-----------------------------|-----------------------------|
| | £ | £ |
| Cash flows from operating activities | | |
| Net incoming/(outgoing) resources for the reporting period (as per Statement of Financial Activities) | 173,397 | (140,173) |
| Adjustments for: | | |
| (Increase)/Decrease in debtors | <u>(225,000)</u> | <u>75,000</u> |
| Net cash used in operating activities | <u>(51,603)</u> | <u>(65,173)</u> |
| Cash flows used in investing activities | <u> </u> | <u> </u> |
| Net cash generated from investing activities | <u>-</u> | <u>-</u> |
| Cash flows used in financing activities | <u> </u> | <u> </u> |
| Net cash used in financing activities | <u>-</u> | <u>-</u> |
| Net increase/(decrease) in cash and cash equivalents | (51,603) | (65,173) |
| Cash and cash equivalents at beginning of year | <u>70,855</u> | <u>136,028</u> |
| Cash and cash equivalents at the end of year | <u><u>19,252</u></u> | <u><u>70,855</u></u> |

Notes

(forming part of the financial statements)

1 Accounting policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charitable company's financial statements.

Basis of preparation

The financial statements are prepared under the historical cost accounting convention, with the exception that investments are stated at market value where applicable, in accordance with applicable accounting standards. The financial statements comply with:

- The Charities Act 2011
- The Companies Act 2006
- The Charities Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with Financial Reporting Standard 102 (FRS 102), effective from 1 January 2019; and
- United Kingdom Generally Accepted Accounting Practice.

The charitable company constitutes a public benefit entity as defined by FRS 102.

Going Concern

The trustees have assessed the charity's financial position and have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

Income recognition

Income is recognised when the charity is legally entitled to the income, receipt is probable, and the amount can be measured reliably.

Donations and Legacies

Voluntary income, including donations and legacies, is recognised when the charity is entitled to the funds, any conditions attached to the income have been met, it is probable that the income will be received, and the amount can be measured reliably.

Investment income

Income from interest is recognised on an accruals basis.

Expenditure Recognition

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings that aggregate all costs related to that category.

Grants payable in Furtherance of Charitable Objectives

Grants to institutions and individuals are recognised as expenditure when there is a legal or constructive obligation to make the grant and when the amount can be reliably measured. This is generally when the commitment is communicated to the recipient, provided conditions attached to the grant are outside the charity's control.

Where grants are payable over multiple years, expenditure is recognised in full in the year the obligation is created, unless the payment is subject to performance conditions within the charity's control, in which case expenditure is recognised as those conditions are met.

Notes *(continued)*

Governance costs

Governance costs relate to the running of the charity as a legal entity, including costs of independent examination, legal advice, and trustee meetings. For the period under review, governance costs were minimal, with all other costs borne by Bartlett & Company Limited.

Fund accounting

Unrestricted funds

These are funds that are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. The charity held only unrestricted funds during the reporting period.

Volunteer Contributions

The value of volunteer contributions is not recognised in the financial statements due to the absence of a reliable measurement basis. The charity benefits from the voluntary assistance of employees of Bartlett & Company Limited in administration and governance.

Insurance for Trustees and Officers

The charity maintains insurance for its trustees and officers under a policy held by Bartlett & Company Limited.

Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at amortised cost.

Accrued Income

Accrued income represents amounts receivable at the balance sheet date for which the charity is entitled but which have not yet been received. This includes donations, grants, or other income due under legally binding commitments, provided receipt is probable and the amount can be measured reliably.

Provisions for Committed Grants Not Yet Paid

Where the charity has made a commitment to provide grant funding that is both communicated to the recipient and represents a constructive or legal obligation at the reporting date, a provision is recognised for the amount committed but unpaid. Such provisions are recognised in full in the year the obligation arises, provided there are no performance conditions within the charity's control that remain unmet at the balance sheet date.

2 Taxation

As a charity, The Bartlett Foundation is exempt from tax on income and gains falling within sections 466 to 493 of the Corporation Tax Act 2010. No tax charges have arisen in the Charity.

3 Employees and administration costs

There are no employees, the charitable company gratefully receives voluntary help from Bartlett & Company Limited employees. In addition to this the charity also gratefully receives other sundry administration costs from Bartlett and Company Limited. This support includes the payment of the Independent Examination fees which, for the year ended 30 November 2024, totalled £1,140 (2023: £Nil).

Notes (continued)

4 Total Resources Expended

| Support costs allocated to activities | Basis of allocation | Grants for Further Education and Charitable Causes | | 2024 Total £ | 2023 Total £ |
|---------------------------------------|---------------------|--|---|-----------------|-----------------|
| | | Governance | | | |
| Grants | Usage | - | - | 327,092 | 421,156 |
| Bank charges | Transactions | - | - | 84 | 56 |
| | | - | - | 327,176 | 421,212 |
| | | - | - | 327,176 | 421,212 |

A list of all grants made is available from the charitable company's registered address on request.

During the year 2 grants (2023:2) were made to individuals and 20 grants (2023: 20) to institutions.

The following grants (greater than £1,000) were payable in the year in furtherance of the Foundation's primary advancement of education objective:

| | 2024 £ | 2023 £ |
|--|-----------|-----------|
| Able Child Africa | 30,000 | 60,000 |
| Action for Children - Malham | - | 1,000 |
| Bishop Nkoyoyo School, Uganda | 2,645 | 1,504 |
| Cecilys Fund | - | 5,000 |
| Cohere Charity | 40,000 | 60,000 |
| Community Foundation for Leeds | 58,824 | 18,000 |
| Dementia Forward | 12,838 | - |
| Featherbank School | 3,000 | - |
| Getaway Girls | 20,000 | 20,000 |
| Halow Project | - | 10,609 |
| Kids Club Leeds | 20,000 | 22,000 |
| Leeds Community Foundation | - | 83,353 |
| Leeds Gypsy and Traveller Exchange | - | 1,000 |
| Muslim Women's Council | - | 1,000 |
| Parkinsons UK | 1,250 | - |
| PEAS (Promoting Equality in African Schools) | 33,624 | 60,000 |
| Project Harar | 10,000 | 10,000 |
| Project Trust | - | 1,000 |
| Step 2 Young People's Health | - | 1,000 |
| St Luke's Community & Regeneration Enterprises | - | 1,000 |
| The Grammar School at Leeds | 31,200 | 31,200 |
| The Valley Project | - | 1,000 |
| The Youth Association | 30,000 | 30,000 |
| University of Leeds | 30,000 | - |
| Other | 3,711 | 2,490 |
| | 327,092 | 421,156 |
| | 327,092 | 421,156 |

5 Cash

There are no restrictions on the cash balance, which is to be used to provide further grants for relevant beneficiaries.

Notes (continued)

6 Accrued income

This relates to a donation from Bartlett Group Limited that was received after the financial year end.

7 Reserves

| Unrestricted funds | 2024 £ | 2023 £ |
|--|-------------|-------------|
| At 1 December | 345,855 | 486,028 |
| Net Incomings/(Outgoings) for the year | 173,397 | (140,173) |
| | <hr/> | <hr/> |
| At 30 November | 519,252 | 345,855 |
| | <hr/> <hr/> | <hr/> <hr/> |

8 Related parties

During the period The Bartlett Foundation entered into transactions with parties considered to be related parties.

Claire Marks, Chair to the Trustees, received remuneration from Bartlett & Company Limited, a company controlled by a Trustee of The Bartlett Foundation, directly linked to her performing her role as stated. During the period the value of such remuneration, including employers taxes and pension contributions, totalled £27,239 (2023: £20,773).

Bartlett Group Limited are a company controlled by a Trustee of The Bartlett Foundation. During the period Bartlett Group Limited made a donation to The Bartlett Foundation of £275,000 (2023: £350,000), and as at the year-end had made a commitment to make a donation of £500,000 (2023: £275,000) across the next financial year.

Bartlett & Company Limited are a company controlled by a Trustee of The Bartlett Foundation. During the period The Bartlett Foundation made payments of £1,184 (2023: £12,625) to Bartlett & Company Limited constituting matched donations of employee/company fundraising efforts. As at the year-end there was no outstanding balances (2023: £0), receivable or payable to the related party.

During the period one of the Trustees made a personal donation to The Bartlett Foundation of £Nil (2023: £11,440). There was no outstanding balance as at the year end, receivable or payable to the related party.

During the period, the husband of one of the Trustees made a personal donation to The Bartlett Foundation of £25.24 (2023: £297.47). There was no outstanding balance as at the year end, receivable or payable to the related party.

THE BARTLETT FOUNDATION

England & Wales - Charity number 1050151

Accounts

The Bartlett Foundation
(a company limited by guarantee)

Trustees' report and financial statements

Company registered number 3108996

Charity registered number 1050151

30 November 2023

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Trustees' report

The Trustees present their report and financial statements for the year ended 30th November 2023 in compliance with statutory requirements, the requirements of the charity's governing documents and the Statement of Recommended Practice 'Accounting and Reporting by Charities' 2005.

Reference and Administrative Information

| | |
|---|--|
| Charity Name: | The Bartlett Foundation |
| Charity registration number: | 1050151 |
| Company registration number: | 3108996 |
| Registered office and Operational address: | Broadway Hall, Horsforth Leeds LS18 4RS |

Trustees (who act as directors for the purposes of company law):

C L Marks Senior Trustee
E L Bartlett
R F Bartlett
A M Bartlett

Secretary:
J H Ransome

Bankers:
HSBC plc, 33 Park Row, Leeds LS1 1LD

Structure, Governance and Management

Governing Document. The organisation is a charitable company limited by guarantee, incorporated on 2nd October 1995 and registered as a charity on 25th October 1995. The company was established under a Memorandum of Association that established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Trustees. The trustees who act as directors for the purposes of company law are detailed above. Trustees can be appointed with the agreement of the current trustees. Mr A M Bartlett and Mr R F Bartlett are trustees and also directors of Bartlett Group Limited. Trustees' liability insurance was in force throughout the year.

Trustees' report (continued)

Risk management. The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the Foundation and are satisfied that systems are in place to mitigate exposure to major risks.

Organisational structure. The trustees meet annually or more frequently as required. At their meeting the trustees will receive a financial report, update the risk assessment document as necessary and consider applications made for new or additional grants.

Objectives and Activities

The objects of the charitable company are:

- to promote the welfare and education of vulnerable young people, especially those living in the Yorkshire Region and Africa; and
- such exclusively charitable objectives as the trustees may from time to time in their absolute discretion determine.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives of the Charity.

Achievements and Performance

The Foundation has continued with its aim of supporting the education and welfare of young people and their families through 21 grants to organisations working to achieve these goals. The Foundation ensures the grants awarded contribute to the delivery of its aim by the application of a review and assessment process designed for this purpose. All applications are reported to the trustees, who consider all the risk factors involved in deciding which applications to support. Donations of more than £1,000 are decided by the trustees at tri-annual meetings. All donations are reported to all trustees. A list of the grants over £1,000 paid during the year are shown on page 10 of the accounts.

During this period the trustees have continued to implement a strategy with a focus on multi- year, unrestricted funding. As such 92% of grants were awarded on a multi-year basis and 77% of grants were awarded without restriction, offering long term, flexible support to grantees.

In the UK, multi – year partnerships continue with Kidz Klub Leeds, Leeds Community Foundation, University of Leeds, GSAL.

In line with our commitment to support youth work a three year grant was awarded to the Getaway Girls, who work to support, empower and inspire girls and young women in the Leeds area.

The foundation recognise that this year has been a time of challenge with the pandemic and the cost of living crisis compounding longstanding problems for young people and their families. We responded to these challenges by awarding our community based UK grantees a 10% uplift.

Building relationships with grantees and supporting organisations beyond financial grants is a key value for the foundation. During this period, we have acted on this commitment - offering business and fund raising advice to three charities.

Overseas, new grants were awarded to support the welfare and education of young people in Africa with multi – year funding granted to Promoting Education in African Schools (PEAS), Able Child Africa and Cohere.

Trustees' report (continued)

We continue to support bursaries at Bishop Nkoyoyo School, Uganda and Project Harar.

A payment for humanitarian support was also made to DEC Earthquake Appeal

Financial Performance

Principal funding sources. The principal source of funds available to the charity is the capital and income resulting from donations made by Bartlett Group Limited. There are no restrictions on the use of these funds.

Investment policy. Funds retained to meet future commitments are held in interest bearing bank accounts.

Reserves Policy. It is the trustees' policy to maintain a level of reserves sufficient to meet requests made to the charitable company in addition to the ongoing payment of commitments already made. At the year end free reserves amounted to £345,855, allowing the trustees to make additional commitments where considered appropriate.

Plans for Future Periods

The trustees will continue to implement a giving strategy underpinned by multi-year, unrestricted grants.

In 2023- 2024, it is projected that one £30,000 and one £10,000 multi year grants will be awarded to Yorkshire based organisations.

To meet these objectives, the trustees will raise funds and invite and receive contributions and gifts. Funds will be fully committed by November 2024.

The trustees will continue to build on the commitment to support organisations beyond a financial grant.

The trustees will seek to recruit two new trustees with the aim of increasing diversity and experience in the Board of Trustees.

Approved by the Trustees and signed on its behalf by:



CL Marks
Trustee

Broadway Hall
Horsforth
Leeds
LS18 4RS

Statement of Trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BARTLETT FOUNDATION

I report on the accounts of the Bartlett Foundation for the year ended 30 November 2023 which are set out on pages 7 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual terms or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Alan Williamson ACMA

6 Undercliffe Rise
Ben Rhydding
LS29 8RF

11th July 2024

Statement of Financial Activities
for the year ended 30 November 2023

| | Note | Unrestricted Funds 2023 £ | Unrestricted Funds 2022 £ |
|---|------|------------------------------------|------------------------------------|
| Incoming resources | | | |
| Incoming resources from generated funds | | | |
| <i>Investment income:</i> | | | |
| Donations | | 281,039 | 350,000 |
| Total incoming resources | | 281,039 | 350,000 |
| Resources expended | | | |
| Charitable activities | 5 | 421,156 | 203,097 |
| Governance costs | 5 | 56 | 1,493 |
| Total resources expended | | 421,212 | 204,590 |
| Net (outgoing)/incoming resources before other recognised gains and losses | | (140,173) | 145,410 |
| Other recognised gains and losses | 8 | - | - |
| Net movement in funds | | (140,173) | 145,410 |
| Reconciliation of funds | | | |
| Total funds brought forward | | 486,028 | 340,618 |
| Total funds carried forward | 9 | 345,855 | 486,028 |

The charitable company has no recognised gains or losses other than the net movement in funds for the year.

The above all relate to continuing activities.

All funds are unrestricted funds.

Balance sheet
at 30 November 2023

| | <i>Note</i> | 2023 £ | 2022 £ |
|---|-------------|------------------|-------------|
| Current assets | | | |
| Cash at bank and in hand | 6 | 70,855 | 136,028 |
| Accrued income | 9 | 275,000 | 350,000 |
| | | <hr/> | <hr/> |
| | | 345,855 | 486,028 |
| Creditors - amount falling due within one year | | | |
| | | - | - |
| | | <hr/> | <hr/> |
| Net Current Assets | | 345,855 | 486,028 |
| Unrestricted funds | | | |
| General funds | 10 | 345,855 | 486,028 |
| | | <hr/> | <hr/> |
| | | 345,855 | 486,028 |
| | | <hr/> <hr/> | <hr/> <hr/> |

The notes on pages 9 to 11 form part of these financial statements.

For the year ending 30 November 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The accounts of The Bartlett Foundation, registered number 3108996, have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the trustees on 11th July 2024 and were signed on its behalf by:



CL Marks
Trustee

Notes

(forming part of the financial statements)

2 Accounting policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charitable company's financial statements.

Basis of preparation

The financial statements are prepared under the historical cost accounting convention, with the exception that investments are carried at market value, in accordance with applicable accounting standards and comply with the requirements of the Companies Act 2006 so far as applicable to the Company. The Statement of Recommended Practice "Accounting and Reporting by Charities" 2005, applicable UK Accounting Standards and the Charities Act 2011 have also been complied with.

Donations

Donations and other forms of voluntary income or benefit to the charity are credited to the Statement of Financial activities when legal entitlement for any monies or assets passes to the company.

Interest

Interest income is recognised on an accruals basis.

Grants in furtherance of the charity's objectives

Payments to charities are accounted for when the company has communicated legal entitlement to the relevant beneficiary.

Unrestricted funds

The use of these funds has not been restricted to a particular purpose by any donor or their representatives.

Governance costs

For the period under review all costs are borne by Bartlett and Company Limited with the exception of investment management fees and certain bank charges. No attempt is made to put a monetary value on volunteer provided activities.

Insurance for trustees and officers

Insurance for trustees and officers is maintained and paid for under a policy held by Bartlett and Company Limited.

3 Trustees

None of the trustees received any emoluments or expenses during the year in respect of their services to the charitable Company (2022: NIL).

4 Taxation

As a charity, The Bartlett Foundation is exempt from tax on income and gains falling within sections 466 to 493 of the Corporation Tax Act 2010. No tax charges have arisen in the Charity.

5 Employees and administration costs

There are no employees, the charitable company gratefully receives voluntary help from Bartlett & Company Limited employees. In addition to this the charity also gratefully receives other sundry administration costs from Bartlett and Company Limited.

Notes (continued)

6 Total Resources Expended

| Support costs allocated to activities | Basis of allocation | Grants for | | 2023 Total £ | 2022 Total £ |
|---------------------------------------|---------------------|------------|---|-----------------------|--------------------|
| | | Governance | Further Education and Charitable Causes | | |
| Grants | Usage | - | 421,156 | 421,156 | 203,297 |
| Legal & Professional | Usage | - | - | - | 1,140 |
| Meeting Expenses | Usage | - | - | - | 293 |
| Bank charges | Transactions | 56 | - | 56 | 60 |
| | | <u>56</u> | <u>421,156</u> | <u>421,212</u> | <u>204,590</u> |

A list of all grants made is available from the charitable company's registered address on request.

During the year 2 grants (2022:2) were made to individuals and 20 grants (2022:14) to institutions.

The following grants (greater than £1,000) were payable in the year in furtherance of the Foundation's primary advancement of education objective:

| | 2023 £ | 2022 £ |
|--|-----------------------|----------------|
| Able Child Africa | 60,000 | - |
| Action for Children - Malham | 1,000 | - |
| Bishop Nkoyoyo School, Uganda | 1,504 | 614 |
| Cecilys Fund | 5,000 | 5,000 |
| Cohere Charity | 60,000 | - |
| DEC Earthquake Appeal | 18,000 | - |
| Give a Duck Corporate Challenge | - | 11,625 |
| Getaway Girls | 20,000 | - |
| Halow Project | 10,609 | - |
| Hebridean Pursuits | - | 3,500 |
| Kids Club Leeds | 22,000 | 20,000 |
| Leeds Community Foundation | 83,353 | 58,833 |
| Leeds Gypsy and Traveller Exchange | 1,000 | - |
| Medecins Sans Fron | - | 5,000 |
| Muslim Women's Council | 1,000 | - |
| Open Arms Malawi | - | 1,000 |
| PEAS (Promoting Equality in African Schools) | 60,000 | - |
| Pipal Tree | - | 3,000 |
| Project Harar | 10,000 | 10,000 |
| Project Trust | 1,000 | - |
| Step 2 Young People's Health | 1,000 | - |
| St Luke's Community & Regeneration Enterprises | 1,000 | - |
| The British Red Cross | - | 15,000 |
| The Churches Conservation Trust | - | 5,000 |
| The Grammar School at Leeds | 31,200 | 31,200 |
| The Valley Project | 1,000 | - |
| University of Leeds | 30,000 | 30,000 |
| Other | 2,490 | 3,325 |
| | <u>421,156</u> | <u>203,097</u> |

7 Cash

There are no restrictions on the cash balance, which is to be used to provide further grants for relevant beneficiaries.

8 Share capital

The Bartlett Foundation is a charitable company limited by guarantee and does not have share capital.

9 Investments

The Bartlett Foundation currently does not hold any investments.

10 Accrued income

This relates to a donation from Bartlett Group Limited that was received after the financial year end.

11 Reserves

| Unrestricted funds | 2023 | 2022 |
|--|------------------|-------------|
| | £ | £ |
| At 1 December | 486,028 | 340,618 |
| Net (Outgoings)/Incomings for the year | (140,173) | 145,410 |
| At 30 November | 345,855 | 486,028 |

12 Cash flow statement

No cash flow statement has been prepared as the charitable company is exempt under FRS 1 Cash Flow Statements as the charitable company is a small company under the Companies Act 2006.

THE BARTLETT FOUNDATION

England & Wales - Charity number 1050151

Accounts

The Bartlett Foundation
(a company limited by guarantee)

Trustees' report and financial statements
Company registered number 3108996
Charity registered number 1050151
30 November 2022

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Trustees' report

The Trustees present their report and financial statements for the year ended 30th November 2022 in compliance with statutory requirements, the requirements of the charity's governing documents and the Statement of Recommended Practice 'Accounting and Reporting by Charities' 2005.

Reference and Administrative Information

Charity Name: The Bartlett Foundation

Charity registration number: 1050151

Company registration number: 3108996

Registered office and
Operational address: Broadway Hall,
Horsforth
Leeds
LS18 4RS

Trustees (who act as directors for the purposes of company law):

C L Marks Senior Trustee
E L Bartlett
R F Bartlett
A M Bartlett

Secretary:
J H Ransome

Bankers:
HSBC plc, 33 Park Row, Leeds LS1 1LD

Structure, Governance and Management

Governing Document. The organisation is a charitable company limited by guarantee, incorporated on 2nd October 1995 and registered as a charity on 25th October 1995. The company was established under a Memorandum of Association that established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Trustees. The trustees who act as directors for the purposes of company law are detailed above. Trustees can be appointed with the agreement of the current trustees. Mr A M Bartlett and Mr R F Bartlett are trustees and also directors of Bartlett Group Limited. Trustees' liability insurance was in force throughout the year.

Trustees' report (continued)

Risk management. The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the Foundation and are satisfied that systems are in place to mitigate exposure to major risks.

Organisational structure. The trustees meet annually or more frequently as required. At their meeting the trustees will receive a financial report, update the risk assessment document as necessary and consider applications made for new or additional grants.

Objectives and Activities

The objects of the charitable company are:

- to promote the welfare and education of vulnerable young people, especially those living in the Yorkshire Region and Africa; and
- such exclusively charitable objectives as the trustees may from time to time in their absolute discretion determine.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives of the Charity.

Achievements and Performance

The Foundation's grants programme is directed primarily toward the advancement of young people and their education and towards other charities with similar objectives. The Foundation ensures the grants awarded contribute to the delivery of its objectives and priorities by the application of a review and assessment process designed for this purpose.

All the applications are reviewed to ensure eligibility of the applicant organisation and of the activity. Applications which fit the eligibility criteria are taken into assessment for analysis of the applications and all relevant supporting documents.

All applications are reported to the trustees, who consider all the risk factors involved in deciding which applications to support. Donations of more than £1,000 are decided by the trustees at their yearly meeting. All donations are reported to all trustees.

A list of the grants over £1,000 paid during the year are shown on page 10 of the accounts.

2021 – 2022 saw the implementation of a new grant making programme, with larger grants awarded on a multi-year basis.

The foundation developed their funding relationship with:

Kidz Klub Leeds: Year 2 of a 3 award to fund the core costs of the family work team

Leeds Community Foundation: Development of a new, named fund with Leeds Community Foundation. Five £10,000, multi year grants awarded 2021 – 2022.

The University of Leeds: multi – year support awarded to the **Into University Programme**.

GSAL: support of the bursary programme

Payments were also made to MSF and The British Red Cross in response to humanitarian crisis. Some legacy and historical funding was also awarded.

Financial Performance

Principal funding sources. The principal source of funds available to the charity is the capital and income resulting from donations made by Bartlett Group Limited. There are no restrictions on the use of these funds.

Investment policy. Funds retained to meet future commitments are held in interest bearing bank accounts.

Trustees' report (continued)

Reserves Policy. It is the trustees' policy to maintain a level of reserves sufficient to meet requests made to the charitable company in addition to the ongoing payment of commitments already made. At the year end free reserves amounted to £340,618, allowing the trustees to make additional commitments where considered appropriate.

Plans for Future Periods

The trustees will continue to implement a revised giving strategy focusing on a core number of multi-year, unrestricted grants.

A programme of grants supporting work in East Africa is due to be awarded early November 2022.

The trustees are also working to establish a new funding partnership with an organisation working in Youth Development in the West Yorkshire region.

Both these initiatives are intended to address the surplus funds currently held.

To meet these objectives, the trustees will raise funds and invite and receive contributions and gifts. Surplus funds, whilst available, will be invested in line with the investment policy described earlier in this report.

Approved by the Trustees and signed on its behalf by:



CL Marks
Trustee

Broadway Hall
Horsforth
Leeds
LS18 4RS

Statement of Trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BARTLETT FOUNDATION

I report on the accounts of the Bartlett Foundation for the year ended 30 November 2022 which are set out on pages 7 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual terms or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Alan Williamson ACMA

6 Undercliffe Rise
Ben Rhydding
LS29 8RF

Statement of Financial Activities
for the year ended 30 November 2022

| | Note | Unrestricted Funds 2022 £ | Unrestricted Funds 2021 £ |
|--|------|------------------------------------|------------------------------------|
| Incoming resources | | | |
| Incoming resources from generated funds | | | |
| <i>Investment income:</i> | | | |
| Donations | | 350,000 | 250,000 |
| Total incoming resources | | 350,000 | 250,000 |
| Resources expended | | | |
| Charitable activities | 5 | 203,097 | 106,064 |
| Governance costs | 5 | 1,493 | 7 |
| Total resources expended | | 204,590 | 106,071 |
| Net incoming resources before other recognised gains and losses | | 145,410 | 143,929 |
| Other recognised gains and losses | 8 | - | - |
| Net movement in funds | | 145,410 | 143,929 |
| Reconciliation of funds | | | |
| Total funds brought forward | | 340,618 | 196,689 |
| Total funds carried forward | 9 | 486,028 | 340,618 |

The charitable company has no recognised gains or losses other than the net movement in funds for the year.

The above all relate to continuing activities.

All funds are unrestricted funds.

Balance sheet
at 30 November 2022

| | <i>Note</i> | 2022 £ | 2021 £ |
|---|-------------|------------------|-----------|
| Current assets | | | |
| Cash at bank and in hand | 6 | 136,028 | 90,618 |
| Accrued income | 9 | 350,000 | 250,000 |
| | | <hr/> | <hr/> |
| | | 486,028 | 340,618 |
| Creditors - amount falling due within one year | | - | - |
| | | <hr/> | <hr/> |
| Net Current Assets | | 486,028 | 340,618 |
| Unrestricted funds | | | |
| General funds | 10 | 486,028 | 340,618 |
| | | <hr/> | <hr/> |
| | | 486,028 | 340,618 |
| | | <hr/> | <hr/> |

The notes on pages 9 to 11 form part of these financial statements.

For the year ending 30 November 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The accounts of The Bartlett Foundation, registered number 3108996, have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the trustees on 18/7/23 and were signed on its behalf by:



CL Marks
Trustee

Notes

(forming part of the financial statements)

1 Accounting policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charitable company's financial statements.

Basis of preparation

The financial statements are prepared under the historical cost accounting convention, with the exception that investments are carried at market value, in accordance with applicable accounting standards and comply with the requirements of the Companies Act 2006 so far as applicable to the Company. The Statement of Recommended Practice "Accounting and Reporting by Charities" 2005, applicable UK Accounting Standards and the Charities Act 2011 have also been complied with.

Donations

Donations and other forms of voluntary income or benefit to the charity are credited to the Statement of Financial activities when legal entitlement for any monies or assets passes to the company.

Interest

Interest income is recognised on an accruals basis.

Grants in furtherance of the charity's objectives

Payments to charities are accounted for when the company has communicated legal entitlement to the relevant beneficiary.

Unrestricted funds

The use of these funds has not been restricted to a particular purpose by any donor or their representatives.

Governance costs

For the period under review all costs are borne by Bartlett and Company Limited with the exception of investment management fees and certain bank charges. No attempt is made to put a monetary value on volunteer provided activities.

Insurance for trustees and officers

Insurance for trustees and officers is maintained and paid for under a policy held by Bartlett and Company Limited.

2 Trustees

None of the trustees received any emoluments or expenses during the year in respect of their services to the charitable Company (2021: NIL).

3 Taxation

As a charity, The Bartlett Foundation is exempt from tax on income and gains falling within sections 466 to 493 of the Corporation Tax Act 2010. No tax charges have arisen in the Charity.

4 Employees and administration costs

There are no employees, the charitable company gratefully receives voluntary help from Bartlett & Company Limited employees. In addition to this the charity also gratefully receives other sundry administration costs from Bartlett and Company Limited.

Notes (continued)

5 Total Resources Expended

| Support costs allocated to activities | Basis of allocation | Grants for Further Education and Charitable Causes | | 2022 | 2021 |
|---------------------------------------|---------------------|--|----------------|----------------|----------------|
| | | Governance | | Total £ | Total £ |
| Grants | Usage | - | 203,097 | 203,097 | 106,064 |
| Legal & Professional | Usage | 1,140 | - | 1,140 | - |
| Meeting Expenses | Usage | 293 | - | 293 | - |
| Bank charges | Transactions | 60 | - | 60 | 7 |
| | | <u>1,493</u> | <u>203,097</u> | <u>204,590</u> | <u>163,220</u> |

A list of all grants made is available from the charitable company's registered address on request.

During the year 2 grants (2021:2) were made to individuals and 14 grants (2021:7) to institutions.

The following grants (greater than £1,000) were payable in the year in furtherance of the Foundation's primary advancement of education objective:

| | 2022 £ | 2021 £ |
|---------------------------------|----------------|----------------|
| Bishop Nkoyoyo School, Uganda | 614 | 11,042 |
| Cecily's Fund | 5,000 | - |
| Give a Duck Corporate Challenge | 11,625 | - |
| Hebridean Pursuits | 3,500 | - |
| Kids Club Leeds | 20,000 | 20,000 |
| Leeds Community Foundation | 58,833 | 20,000 |
| Medecins Sans Fron | 5,000 | - |
| Open Arms Malawi | 1,000 | - |
| Pipal Tree | 3,000 | 2,500 |
| Project Harar | 10,000 | - |
| The British Red Cross | 15,000 | - |
| The Churches Conservation Trust | 5,000 | - |
| The Grammar School at Leeds | 31,200 | 31,200 |
| University of Leeds | 30,000 | 20,000 |
| Other | 3,325 | 1,322 |
| | <u>203,097</u> | <u>106,064</u> |

6 Cash

There are no restrictions on the cash balance, which is to be used to provide further grants for relevant beneficiaries.

7 Share capital

The Bartlett Foundation is a charitable company limited by guarantee and does not have share capital.

8 Investments

The Bartlett Foundation currently does not hold any investments.

9 Accrued income

This relates to a donation from Bartlett Group Limited that was received after the financial year end.

10 Reserves

| Unrestricted funds | 2022 | 2021 |
|----------------------------|----------------|-------------|
| | £ | £ |
| At 1 December | 340,618 | 196,689 |
| Net Incomings for the year | 145,410 | 143,929 |
| | <hr/> | <hr/> |
| At 30 November | 486,028 | 340,618 |
| | <hr/> | <hr/> |

11 Cash flow statement

No cash flow statement has been prepared as the charitable company is exempt under FRS 1 Cash Flow Statements as the charitable company is a small company under the Companies Act 2006.

THE BARTLETT FOUNDATION

England & Wales - Charity number 1050151

Accounts

The Bartlett Foundation
(a company limited by guarantee)

Trustees' report and financial statements
Company registered number 3108996
Charity registered number 1050151
30 November 2021

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Trustees' report

The Trustees present their report and financial statements for the year ended 30th November 2021 in compliance with statutory requirements, the requirements of the charity's governing documents and the Statement of Recommended Practice 'Accounting and Reporting by Charities' 2005.

Reference and Administrative Information

Charity Name: The Bartlett Foundation

Charity registration number: 1050151

Company registration number: 3108996

Registered office and
Operational address: Broadway Hall,
Horsforth
Leeds
LS18 4RS

Trustees (who act as directors for the purposes of company law):

C L Marks Senior Trustee
F M Bartlett (resigned 31 August 2021)
E L Bartlett
R F Bartlett
A M Bartlett

Secretary:
J H Ransome

Bankers:
HSBC plc, 33 Park Row, Leeds LS1 1LD

Structure, Governance and Management

Governing Document. The organisation is a charitable company limited by guarantee, incorporated on 2nd October 1995 and registered as a charity on 25th October 1995. The company was established under a Memorandum of Association that established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Trustees. The trustees who act as directors for the purposes of company law are detailed above. Trustees can be appointed with the agreement of the current trustees. Mr A M Bartlett and Mr R F Bartlett are trustees and also directors of Bartlett Group Limited. Trustees' liability insurance was in force throughout the year.

Trustees' report (continued)

Risk management. The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the Foundation and are satisfied that systems are in place to mitigate exposure to major risks.

Organisational structure. The trustees meet annually or more frequently as required. At their meeting the trustees will receive a financial report, update the risk assessment document as necessary and consider applications made for new or additional grants.

Objectives and Activities

The objects of the charitable company are:

- to promote the welfare and education of vulnerable young people, especially those living in the Yorkshire Region and Africa; and
- such exclusively charitable objectives as the trustees may from time to time in their absolute discretion determine.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives of the Charity.

Achievements and Performance

The Foundation's grants programme is directed primarily toward the advancement of young people and their education and towards other charities with similar objectives. The Foundation ensures the grants awarded contribute to the delivery of its objectives and priorities by the application of a review and assessment process designed for this purpose.

All the applications are reviewed to ensure eligibility of the applicant organisation and of the activity. Applications which fit the eligibility criteria are taken into assessment for analysis of the applications and all relevant supporting documents.

All applications are reported to the trustees, who consider all the risk factors involved in deciding which applications to support. Donations of more than £1,000 are decided by the trustees at their yearly meeting. All donations are reported to all trustees.

A list of the grants over £1,000 paid during the year are shown on page 10 of the accounts.

Financial Performance

Principal funding sources. The principal source of funds available to the charity is the capital and income resulting from donations made by Bartlett Group Limited. There are no restrictions on the use of these funds.

Investment policy. Funds retained to meet future commitments are held on money market deposit or as equity investments. Rathbone Investment Management manages the latter on the trustees' behalf.

Trustees' report (continued)

Reserves Policy. It is the trustees' policy to maintain a level of reserves sufficient to meet requests made to the charitable company in addition to the ongoing payment of commitments already made. At the year end free reserves amounted to £340,618, allowing the trustees to make additional commitments where considered appropriate.

Plans for Future Periods

- Following a recent review of its giving strategy the Foundation will move towards a grant programme which is based on the following principles. Funding will continue to focus on the education and welfare of young people. Funding will continue to have a geographical focus on West Yorkshire and East Africa, with grants aiming to achieve a 60/40 split. Grants will be awarded to UK registered charities only. Grants will continue to be a combination of pro-active and application-based awards, with a long-term focus on pro-active funding. Grants will be awarded on a multi-year basis, to ensure sustainability of projects. Unrestricted funding will be available. Funded organisations will be required to submit written reports to ensure grants are effectively monitored and reviewed.

To meet these objectives, the trustees will raise funds and invite and receive contributions and gifts. Surplus funds, whilst available, will be invested in line with the investment policy described earlier in this report.

Approved by the Trustees and signed on its behalf by:



CL Marks
Trustee

Broadway Hall
Horsforth
Leeds
LS18 4RS

Statement of Trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BARTLETT FOUNDATION

I report on the accounts of the Bartlett Foundation for the year ended 30 November 2021 which are set out on pages 7 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual terms or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Alan Williamson ACMA

6 Undercliffe Rise
Ben Rhydding
LS29 8RF

Statement of Financial Activities
for the year ended 30 November 2021

| | Note | Unrestricted Funds 2021 £ | Unrestricted Funds 2020 £ |
|--|------|------------------------------------|------------------------------------|
| Incoming resources | | | |
| Incoming resources from generated funds | | | |
| <i>Investment income:</i> | | | |
| Donations | | 250,000 | 175,250 |
| Total incoming resources | | 250,000 | 175,250 |
| Resources expended | | | |
| Charitable activities | 5 | 106,064 | 163,201 |
| Governance costs | 5 | 7 | 19 |
| Total resources expended | | 106,071 | 163,220 |
| Net incoming resources before other recognised gains and losses | | 143,929 | 12,030 |
| Other recognised gains and losses | | | |
| Realised losses | 8 | - | - |
| Net movement in funds | | 143,929 | 12,130 |
| Reconciliation of funds | | | |
| Total funds brought forward | | 196,689 | 184,659 |
| Total funds carried forward | 9 | 340,618 | 196,689 |

The charitable company has no recognised gains or losses other than the net movement in funds for the year.

The above all relate to continuing activities.

All funds are unrestricted funds.

Balance sheet
at 30 November 2021

| | <i>Note</i> | 2021 £ | 2020 £ |
|---|-------------|----------------|-------------|
| Current assets | | | |
| Cash at bank and in hand | 6 | 90,618 | 196,689 |
| Accrued income | 9 | 250,000 | - |
| | | <hr/> | <hr/> |
| | | 340,618 | 196,689 |
| Creditors - amount falling due within one year | | | |
| Net current assets | | - | - |
| | | <hr/> | <hr/> |
| | | 340,618 | 196,689 |
| Unrestricted funds | | | |
| General funds | 10 | 340,618 | 196,689 |
| | | <hr/> | <hr/> |
| | | 340,618 | 196,689 |
| | | <hr/> <hr/> | <hr/> <hr/> |

The notes on pages 9 to 11 form part of these financial statements.

For the year ending 30 November 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The accounts of The Bartlett Foundation, registered number 3108996, have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the trustees on 12/9/2022 and were signed on its behalf by:

Claire Mann

CL Marks
Trustee

Notes

(forming part of the financial statements)

1 Accounting policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charitable company's financial statements.

Basis of preparation

The financial statements are prepared under the historical cost accounting convention, with the exception that investments are carried at market value, in accordance with applicable accounting standards and comply with the requirements of the Companies Act 2006 so far as applicable to the Company. The Statement of Recommended Practice "Accounting and Reporting by Charities" 2005, applicable UK Accounting Standards and the Charities Act 2011 have also been complied with.

Donations

Donations and other forms of voluntary income or benefit to the charity are credited to the Statement of Financial activities when legal entitlement for any monies or assets passes to the company.

Interest

Interest income is recognised on an accruals basis.

Grants in furtherance of the charity's objectives

Payments to charities are accounted for when the company has communicated legal entitlement to the relevant beneficiary.

Unrestricted funds

The use of these funds has not been restricted to a particular purpose by any donor or their representatives.

Governance costs

For the period under review all costs are borne by Bartlett and Company Limited with the exception of investment management fees and certain bank charges. No attempt is made to put a monetary value on volunteer provided activities.

Insurance for trustees and officers

Insurance for trustees and officers is maintained and paid for under a policy held by Bartlett and Company Limited.

2 Trustees

None of the trustees received any emoluments or expenses during the year in respect of their services to the charitable Company (2020: NIL).

3 Taxation

As a charity, The Bartlett Foundation is exempt from tax on income and gains falling within sections 466 to 493 of the Corporation Tax Act 2010. No tax charges have arisen in the Charity.

4 Employees and administration costs

There are no employees, the charitable company gratefully receives voluntary help from Bartlett & Company Limited employees. In addition to this the charity also gratefully receives other sundry administration costs from Bartlett and Company Limited.

Notes (continued)

5 Total Resources Expended

| Support costs allocated to activities | Basis of allocation | Grants for Further Education and Charitable Causes | | 2021 Total £ | 2020 Total £ |
|---------------------------------------|---------------------|--|----------------|-----------------------|-----------------|
| | | Governance | | | |
| Grants | Usage | - | 106,064 | 106,064 | 163,201 |
| Legal & Professional | Usage | - | - | - | - |
| Bank charges | Transactions | 7 | - | 7 | 19 |
| | | <u>7</u> | <u>106,064</u> | <u>106,071</u> | <u>163,220</u> |

A list of all grants made is available from the charitable company's registered address on request.

During the year 2 grants (2020:2) were made to individuals and 7 grants (2020:32) to institutions.

The following grants (greater than £1,000) were payable in the year in furtherance of the Foundation's primary advancement of education objective:

| | 2021 £ | 2020 £ |
|---------------------------------------|-----------------------|----------------|
| Aids Orphans of Myanmar | - | 1,000 |
| Bishop Nkoyoyo School, Uganda | 11,042 | 5,543 |
| CatZero | - | 2,500 |
| Cecilys Fund | - | 5,500 |
| Chora Chori | - | 1,000 |
| CoRSU | - | 5,250 |
| Douglas Bader Foundation | - | 2,000 |
| Evergreen Africa | - | 1,000 |
| Hebridean Pursuits Outdoor Learning | - | 1,500 |
| Harrogate Homeless | - | 5,000 |
| Justice Defenders | - | 5,000 |
| Kids Club Leeds | 20,000 | 5,000 |
| Leeds Children's Hospital | - | 1,000 |
| Leeds Community Foundation | 20,000 | 25,000 |
| Leeds Jewish Welfare | - | 1,500 |
| Open Arms Malawi | - | 5,000 |
| Pipal Tree | 2,500 | - |
| Project Trust | - | 5,000 |
| Rotary Club of St Francis SA | - | 5,000 |
| Rotary Events Management (GB & I) Ltd | - | 6,500 |
| Royal Philharmonic Orchestra | - | 1,500 |
| St George's Crypt | - | 5,000 |
| The Grammar School at Leeds | 31,200 | 62,400 |
| University of Leeds | 20,000 | 2,000 |
| Other | 1,322 | 3008 |
| | <u>106,064</u> | <u>163,201</u> |

6 Cash

There are no restrictions on the cash balance, which is to be used to provide further grants for relevant beneficiaries.

7 Share capital

The Bartlett Foundation is a charitable company limited by guarantee and does not have share capital.

8 Investments

The Bartlett Foundation currently does not hold any investments.

9 Accrued income

This relates to a donation from Bartlett Group Limited that was received after the financial year end.

10 Reserves

| Unrestricted funds | 2021 | 2020 |
|----------------------------|----------------|-------------|
| | £ | £ |
| At 1 December | 196,689 | 184,659 |
| Net Incomings for the year | 143,929 | 12,030 |
| | <hr/> | <hr/> |
| At 30 November | 340,618 | 196,689 |
| | <hr/> <hr/> | <hr/> <hr/> |

11 Cash flow statement

No cash flow statement has been prepared as the charitable company is exempt under FRS 1 Cash Flow Statements as the charitable company is a small company under the Companies Act 2006.

THE BARTLETT FOUNDATION

England & Wales - Charity number 1050151

Accounts

The Bartlett Foundation
(a company limited by guarantee)

Trustees' report and financial statements
Company registered number 3108996
Charity registered number 1050151
30 November 2020

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| Report of the Independent Examiner's to the Trustees of The Bartlett Foundation | 6 |
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Trustees' report

The Trustees present their report and financial statements for the year ended 30th November 2020 in compliance with statutory requirements, the requirements of the charity's governing documents and the Statement of Recommended Practice 'Accounting and Reporting by Charities' 2005.

Reference and Administrative Information

Charity Name: The Bartlett Foundation

Charity registration number: 1050151

Company registration number: 3108996

Registered office and
Operational address: Broadway Hall,
Horsforth
Leeds
LS18 4RS

Trustees (who act as directors for the purposes of company law):

C L Marks Senior Trustee
F M Bartlett
E L Bartlett
R F Bartlett
A M Bartlett (Appointed 15 May 2021)

Secretary:
J H Ransome

Bankers:
HSBC plc, 33 Park Row, Leeds LS1 1LD

Structure, Governance and Management

Governing Document. The organisation is a charitable company limited by guarantee, incorporated on 2nd October 1995 and registered as a charity on 25th October 1995. The company was established under a Memorandum of Association that established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Trustees. The trustees who act as directors for the purposes of company law are detailed above. Trustees can be appointed with the agreement of the current trustees. Mr F M Bartlett and Mr RF Bartlett are trustees and also directors of Bartlett Group (Holdings) Limited. Trustees' liability insurance was in force throughout the year.

Trustees' report (continued)

Risk management. The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the Foundation and are satisfied that systems are in place to mitigate exposure to major risks.

Organisational structure. The trustees meet annually or more frequently as required. At their meeting the trustees will receive a financial report, update the risk assessment document as necessary and consider applications made for new or additional grants.

Objectives and Activities

The objects of the charitable company are:

- to promote the welfare and education of vulnerable young people, especially those living in the Yorkshire Region and Africa; and
- such exclusively charitable objectives as the trustees may from time to time in their absolute discretion determine.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives of the Charity.

Achievements and Performance

The Foundation's grants programme is directed primarily toward the advancement of young people and their education and towards other charities with similar objectives. The Foundation ensures the grants awarded contribute to the delivery of its objectives and priorities by the application of a review and assessment process designed for this purpose.

All the applications are reviewed to ensure eligibility of the applicant organisation and of the activity. Applications which fit the eligibility criteria are taken into assessment for analysis of the applications and all relevant supporting documents.

All applications are reported to the trustees, who consider all the risk factors involved in deciding which applications to support. Donations of more than £1,000 are decided by the trustees at their yearly meeting. All donations are reported to all trustees.

A list of the grants over £1,000 paid during the year are shown on page 10 of the accounts.

Financial Performance

Principal funding sources. The principal source of funds available to the charity is the capital and income resulting from donations made by Bartlett Group (Holdings) Limited. There are no restrictions on the use of these funds.

Investment policy. Funds retained to meet future commitments are held on money market deposit or as equity investments. Rathbone Investment Management manages the latter on the trustees' behalf.

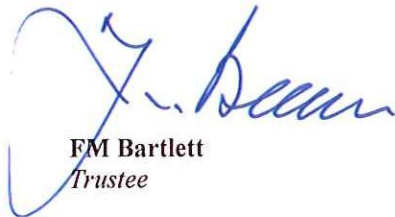
Trustees' report (continued)

Reserves Policy. It is the trustees' policy to maintain a level of reserves sufficient to meet requests made to the charitable company in addition to the ongoing payment of commitments already made. At the year end free reserves amounted to £196,689, allowing the trustees to make additional commitments where considered appropriate.

Plans for Future Periods

In order to achieve its stated objectives, the charity will continue to make a combination of one-off grants and educational grants that are paid over several years. To meet these objectives, the trustees will raise funds and invite and receive contributions and gifts. Surplus funds, whilst available, will be invested in line with the investment policy described earlier in this report.

Approved by the Trustees and signed on its behalf by:



FM Bartlett
Trustee

Broadway Hall
Horsforth
Leeds
LS18 4RS

Statement of Trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BARTLETT FOUNDATION

I report on the accounts of the Bartlett Foundation for the year ended 30 November 2020 which are set out on pages 7 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

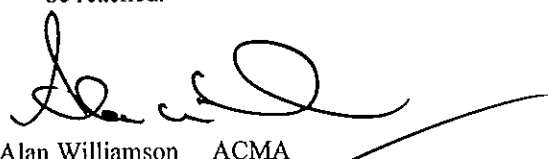
Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual terms or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Alan Williamson ACMA

6 Undercliffe Rise
Ben Rhydding
LS29 8RF

Statement of Financial Activities
for the year ended 30 November 2020

| | Note | Unrestricted Funds 2020 £ | Unrestricted Funds 2019 £ |
|--|------|------------------------------------|------------------------------------|
| Incoming resources | | | |
| Incoming resources from generated funds | | | |
| <i>Investment income:</i> | | | |
| Donations | | 175,250 | 175,000 |
| Total incoming resources | | <u>175,250</u> | <u>175,000</u> |
| Resources expended | | | |
| Charitable activities | 5 | 163,201 | 160,793 |
| Governance costs | 5 | 19 | 2,040 |
| Total resources expended | | <u>163,220</u> | <u>162,833</u> |
| Net incoming resources before other recognised gains and losses | | 12,030 | 12,167 |
| Other recognised gains and losses | | | |
| Realised losses | 8 | - | - |
| Net movement in funds | | <u>12,030</u> | <u>12,167</u> |
| Reconciliation of funds | | | |
| Total funds brought forward | | 184,659 | 172,603 |
| Total funds carried forward | 9 | <u><u>196,689</u></u> | <u><u>172,492</u></u> |

The charitable company has no recognised gains or losses other than the net movement in funds for the year.

The above all relate to continuing activities.

All funds are unrestricted funds.

Balance sheet
at 30 November 2020

| | <i>Note</i> | 2020 £ | 2019 £ |
|---|-------------|-------------|-------------|
| Current assets | | | |
| Cash at bank and in hand | 6 | 196,689 | 27,379 |
| Accrued income | 9 | - | 175,000 |
| | | <hr/> | <hr/> |
| | | 196,689 | 202,379 |
| Creditors - amount falling due within one year | | | |
| Net current assets | | - | (17,720) |
| | | <hr/> | <hr/> |
| | | 196,689 | 184,659 |
| Unrestricted funds | | | |
| General funds | 10 | 196,689 | 184,659 |
| | | <hr/> | <hr/> |
| | | 196,689 | 184,659 |
| | | <hr/> <hr/> | <hr/> <hr/> |

The notes on pages 9 to 11 form part of these financial statements.


For the year ending 30 November 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The accounts of The Bartlett Foundation, registered number 3108996, have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the trustees on 29/6/2021 and were signed on its behalf by:


FM Bartlett
Trustee

Notes

(forming part of the financial statements)

1 Accounting policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charitable company's financial statements.

Basis of preparation

The financial statements are prepared under the historical cost accounting convention, with the exception that investments are carried at market value, in accordance with applicable accounting standards and comply with the requirements of the Companies Act 2006 so far as applicable to the Company. The Statement of Recommended Practice "Accounting and Reporting by Charities" 2005, applicable UK Accounting Standards and the Charities Act 2011 have also been complied with.

Donations

Donations and other forms of voluntary income or benefit to the charity are credited to the Statement of Financial activities when legal entitlement for any monies or assets passes to the company.

Interest

Interest income is recognised on an accruals basis.

Grants in furtherance of the charity's objectives

Payments to charities are accounted for when the company has communicated legal entitlement to the relevant beneficiary.

Unrestricted funds

The use of these funds has not been restricted to a particular purpose by any donor or their representatives.

Governance costs

For the period under review all costs are borne by Bartlett and Company Limited with the exception of investment management fees and certain bank charges. No attempt is made to put a monetary value on volunteer provided activities.

Insurance for trustees and officers

Insurance for trustees and officers is maintained and paid for under a policy held by Bartlett and Company Limited.

2 Trustees

None of the trustees received any emoluments or expenses during the year in respect of their services to the charitable Company (2019: NIL).

3 Taxation

As a charity, The Bartlett Foundation is exempt from tax on income and gains falling within sections 466 to 493 of the Corporation Tax Act 2010. No tax charges have arisen in the Charity.

4 Employees and administration costs

There are no employees, the charitable company gratefully receives voluntary help from Bartlett & Company Limited employees. In addition to this the charity also gratefully receives other sundry administration costs from Bartlett and Company Limited.

Notes (continued)

5 Total Resources Expended

| Support costs allocated to activities | Basis of allocation | Grants for Further Education and Charitable Causes | | 2020 | 2019 |
|---------------------------------------|---------------------|--|----------------|----------------|----------------|
| | | Governance | | Total £ | Total £ |
| Grants | Usage | - | 163,201 | 163,201 | 160,793 |
| Legal & Professional | Usage | - | - | - | 1,781 |
| Bank charges | Transactions | 19 | - | 19 | 259 |
| | | <u>19</u> | <u>163,201</u> | <u>163,220</u> | <u>162,833</u> |

A list of all grants made is available from the charitable company's registered address on request.

During the year 2 grants (2019:2) were made to individuals and 32 grants (2019:37) to institutions.

The following grants (greater than £1,000) were payable in the year in furtherance of the Foundation's primary advancement of education objective:

| | 2020 £ | 2019 £ |
|--|----------------|----------------|
| African Palliative Care | - | 2,000 |
| African Prisons Project | - | 3,500 |
| Aids Orphans of Myanmar | 1,000 | - |
| Amal Foundation | - | 21,700 |
| Bishop Nkoyoyo School, Uganda | 5,543 | 5,171 |
| CatZero | 2,500 | 2,500 |
| Cecilys Fund | 5,500 | 3,000 |
| Chora Chori | 1,000 | 1,000 |
| CoRSU | 5,250 | 12,000 |
| Douglas Bader Foundation | 2,000 | - |
| Emergency UK | - | 10,000 |
| Evergreen Africa | 1,000 | - |
| Hebridean Pursuits Outdoor Learning | 1,500 | 1,500 |
| Harrogate Homeless | 5,000 | - |
| Justice Defenders | 5,000 | - |
| Kids Club Leeds | 5,000 | 5,000 |
| Leeds Children's Hospital | 1,000 | - |
| Leeds Community Foundation | 25,000 | 5,000 |
| Leeds Jewish Welfare | 1,500 | 1,500 |
| Low Mill Outdoor Centre | - | 1,500 |
| Open Arms Malawi | 5,000 | 2,500 |
| Opera North | - | 5,000 |
| Pancreatic Cancer UK | - | 1,000 |
| Project Trust | 5,000 | 4,000 |
| Rotary Club of St Francis SA | 5,000 | - |
| Rotary Events Management (GB & I) Ltd | 6,500 | - |
| Royal Philharmonic Orchestra | 1,500 | 6,500 |
| Rugby Football League disability program | - | 10,000 |
| SOS Children's Villages – Uganda | - | 5,000 |
| St George's Crypt | 5,000 | 5,000 |
| Straight Talk Foundation | - | 2,000 |
| The Grammar School at Leeds | 62,400 | 31,200 |
| University of Leeds | 2,000 | 10,000 |
| Other | 3,008 | 3,222 |
| | <u>163,201</u> | <u>160,793</u> |

6 Cash

There are no restrictions on the cash balance, which is to be used to provide further grants for relevant beneficiaries.

7 Share capital

The Bartlett Foundation is a charitable company limited by guarantee and does not have share capital.

8 Investments

The Bartlett Foundation currently does not hold any investments.

9 Accrued income

This relates to a donation from Bartlett Group (Holdings) Limited that was received after the financial year end.

10 Reserves

| Unrestricted funds | 2020 £ | 2018 £ |
|----------------------------|-------------|-------------|
| At 1 December | 184,659 | 172,492 |
| Net Incomings for the year | 12,030 | 12,167 |
| | <hr/> | <hr/> |
| At 30 November | 196,689 | 184,659 |
| | <hr/> <hr/> | <hr/> <hr/> |

11 Cash flow statement

No cash flow statement has been prepared as the charitable company is exempt under FRS 1 Cash Flow Statements as the charitable company is a small company under the Companies Act 2006.