



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/09/2022 Period start date To 31/08/2023 Period end date

Charity name: St Dominic's Pre-school Playgroup

Charity registration number: 1050082

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The aim of the Pre-school is to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by offering appropriate play facilities, together with the right of parents to take responsibility for and to become involved in the activities of such groups ensuring that such groups offer opportunities for all children</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities undertaken have been:-</p> <p>Maintaining a developmentally and educationally appropriate setting for the children through staff training, reflective practice and purchasing equipment to enhance the setting. The children and their families are the beneficiaries and at the heart of the planning that takes place.</p> <p>Creating opportunities for learning and growth through play and help to prepare the children for life and the transition to primary school.</p> <p>Providing a service for families that supports them, promotes knowledge and is firmly situated in the wider community, working closing with local schools and the local authority.</p> <p>Offering parents the chance to take part in the management, development and running of the pre-school so that they can ensure that it meets the needs of the families.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit particularly with regard to advancing education when deciding on their activities to further their aims. Trustee meetings are held regularly to ensure that the governing document is adhered to and that the pre-school maximises its potential and benefits all areas of the community. It is vital to the trustees and to the pre-school that the admissions policy is fair and accessible to all.
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### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

### Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity continues to ensure that parents are provided with a safe and positive environment for their children.</p> <p>The monies raised through our fundraising efforts are used directly to support the education of the children. This years fundraising efforts included our popular mug tombola at the Woodley carnival but we have also held cake sales and raffles throughout the year as a way of raising funds.</p> <p>As with every year the toys have been inspected, replaced and renewed when needed to ensure that we continue to provide a varied and stimulating environment.</p> <p>It has been necessary to carry out some much needed maintenance to the building this year by replacing the distribution board and replacing the main door to the building. We have also obtained an outdoor wooden storage cupboard so that we can enhance the use of the outdoor space by providing easy access to additional activities and encourage the children to put away their toys.</p> <p>Our current play equipment has also been inspected and repaired to ensure that it continues to be safely enjoyed by the children</p> <p>The Tapestry system continues to be effective in keeping parents updated on their children's progress.</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The financial position remains positive. The position is regularly reviewed to ensure that outgoings are adequately covered by monies received.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>It is our policy to maintain a balance on reserve funds which equates to at least an average of three months payments to cover emergency situations that may arise from time to time, or in the event of the closure of the preschool. This has been increased this year having reassessed the costs should the pre-school building need to be replaced.</b>
Amount of reserves held	Para 1.22	<b>£40,712</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The main source of funding is from the local authority. Additional fundraising events are held throughout the year.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 16 <sup>th</sup> June 1995
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Committee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed or re-appointed annually at the AGM held in October of each year.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	St Dominic's Pre-school Playgroup
Other name the charity uses	
Registered charity number	1050082
Charity's principal address	St Dominic Savio RC Primary School Western Avenue Woodley RG5 3BH

# Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kirstern Davies	Chairperson		
2	Carly Gilbert	Deputy Chairperson and Safeguarding Representative		
3	Ana Carolina Laranjeira	Treasurer	From 04/10/2022	
4	Lia Mireles	Secretary	01/09/2022 to 04/10/2022	
5	Peter Bray	IT and Safer Recruitment	01/09/2022 to 04/10/2022	
6	Gina Kemp	Fundraiser		
7	Anita-Marie Kennedy		01/09/2022 to 04/10/2022	
8	Sophie Smith	Secretary	From 04/10/2022	
9	Elly McDowall		01/09/2022 to 04/10/2022	
10	Judith Smith		From 04/10/2022	
11	Alyssa Rouse			
12	Vojsava Heta		From 04/10/2022	
13	Anoop Thykandiyadathil		From 04/10/2022	
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information


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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kirstern Davies	
Position (eg Secretary, Chair, etc)	Chair	
Date	30 June 2024	

**St Dominics Playgroup**  
**Receipts and Payments Account**  
**Unrestricted Funds**  
**As at : 31st August 2023**

	<u>2022 / 2023</u> <u>£</u>	<u>2021 / 2022</u> <u>£</u>	<u>2020 / 2021</u> <u>£</u>	<u>2019 / 2020</u> <u>£</u>	<u>2018 / 2019</u> <u>£</u>
<b>General Fund</b>					
<b>RECEIPTS</b>					
Fee income	14,572	9,265	12,513	11,423	13,189
Local authority funding	106,951	112,394	101,814	96,932	101,610
Interest	234	7	7	38	34
<b>Total receipts</b>	<b>121,756</b>	<b>121,666</b>	<b>114,335</b>	<b>108,393</b>	<b>114,833</b>
<b>PAYMENTS</b>					
Wages	104,088	110,378	115,866	94,089	96,987
Educational supplies	2,513	1,064	2,665	1,595	2,808
Electricity	1,815	1,576	1,257	865	1,063
Insurance	2,423	2,300	2,213	2,101	2,016
Training	60	113	1,086	285	240
Domestic expenses	5,222	4,759	3,582	2,263	2,413
Milk	187	250	186	146	208
Council tax	666	457	44	393	645
Rubbish collection	130	121	119	16	100
Water	250	225	179	15	160
Maintenance	7,266	2,028	1,036	431	1,440
Miscellaneous	942	925	257	257	102
Telephone	875	1,051	738	613	700
Staff welfare	-	50	301	-	-
<b>Total payments</b>	<b>126,438</b>	<b>125,296</b>	<b>129,528</b>	<b>103,068</b>	<b>108,882</b>
<b>Net operating cashflow for the period</b>	<b>(4,682)</b>	<b>(3,630)</b>	<b>(15,193)</b>	<b>5,325</b>	<b>5,952</b>
Fundraising activities	2,144	579	597	1,540	2,448
Capital items	(50)	(583)	-	-	(2,545)
Transfer to restricted fund	-	-	(20,000)	-	-
<b>Net non operating cashflow for the period</b>	<b>2,094</b>	<b>(4)</b>	<b>(19,403)</b>	<b>1,540</b>	<b>(97)</b>
<b>Net income/(expenditure) for the year</b>	<b>(2,588)</b>	<b>(3,634)</b>	<b>(34,596)</b>	<b>6,865</b>	<b>5,855</b>
Total unrestricted funds brought forward	32,220	35,854	70,450	63,585	57,730
<b>Total unrestricted funds carried forward</b>	<b>29,631</b>	<b>32,220</b>	<b>35,854</b>	<b>70,450</b>	<b>63,585</b>

**St Dominics Playgroup**  
**Receipts and Payments Account**  
**Restricted Funds**  
**As at : 31st August 2023**

	2022 / 2023 £	2021 / 2022 £	2020 / 2021 £	2019 / 2020 £	2018 / 2019 £
<b>Restricted Funds</b>					
<b>RECEIPTS</b>					
Transfer from operating account	-	-	20,000	-	-
Interest	687	25	-	-	-
<b>Total receipts</b>	<b>687</b>	<b>25</b>	<b>20,000</b>	<b>-</b>	<b>-</b>
<b>PAYMENTS</b>					
<b>Total payments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net receipts for the year</b>	<b>687</b>	<b>25</b>	<b>20,000</b>	<b>-</b>	<b>-</b>
Total restricted funds brought forward	40,025	40,000	20,000	20,000	20,000
<b>Total restricted funds carried forward</b>	<b>40,712</b>	<b>40,025</b>	<b>40,000</b>	<b>20,000</b>	<b>20,000</b>

**St Dominics Playgroup**  
**Statement of Assets and Liabilities**  
**As at : 31st August 2023**

	2022 / 2023	2021 / 2022	2020 / 2021	2019 / 2020	2018 / 2019
	£	£	£	£	£
<b>INVESTMENT ASSETS</b>					
The Playgroup does not hold any investment assets.					
<b>ASSETS RETAINED FOR THE CHARITY'S OWN USE</b>					
The Playgroup owns its facilities and leases the land the facilities are located on.					
<b>CURRENT ASSETS</b>					
Prepayments		-	-		
<b>Unrestricted cash at bank and in hand</b>					
Wages & fees	6,563	7,561	4,791	10,250	15,137
Deposit account	54,462	57,100	61,743	90,231	73,090
Petty cash	63	63	63	63	64
<b>Unrestricted cash at bank and in hand</b>	<b>61,088</b>	<b>64,723</b>	<b>66,596</b>	<b>100,543</b>	<b>88,291</b>
<b>Unrestricted at bank and in hand</b>					
Restricted funds	40,712	40,025	40,000	20,000	20,000
<b>Unrestricted at bank and in hand</b>	<b>40,712</b>	<b>40,025</b>	<b>40,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Total cash at bank and in hand</b>	<b>101,800</b>	<b>104,748</b>	<b>106,596</b>	<b>120,543</b>	<b>108,291</b>
<b>TOTAL CURRENT ASSETS</b>	<b>101,800</b>	<b>104,748</b>	<b>106,596</b>	<b>120,543</b>	<b>108,291</b>
<b>CURRENT LIABILITIES</b>					
Trade creditors	(11)	(276)	30	(187)	(534)
Deferred income	(31,446)	(32,227)	(30,772)	(29,906)	(24,172)
<b>TOTAL CURRENT LIABILITIES</b>	<b>(31,456)</b>	<b>(32,503)</b>	<b>(30,742)</b>	<b>(30,093)</b>	<b>(24,706)</b>
Deferred income relates to early education funding received in advance					
<b>Net Assets</b>	<b>70,344</b>	<b>72,245</b>	<b>75,854</b>	<b>90,450</b>	<b>83,586</b>
<b>THE FUNDS OF THE CHARITY</b>					
Funds bought forward	72,244	75,854	90,450	83,585	77,730
Movement in the current year	(1,901)	(3,610)	(14,596)	6,865	5,855
<b>Funds Carried Forward</b>	<b>70,343</b>	<b>72,244</b>	<b>75,854</b>	<b>90,450</b>	<b>83,585</b>
<i>Unrestricted income funds</i>	<i>29,631</i>	<i>32,220</i>	<i>35,854</i>	<i>70,450</i>	<i>63,585</i>
<i>Restricted income funds</i>	<i>40,712</i>	<i>40,025</i>	<i>40,000</i>	<i>20,000</i>	<i>20,000</i>