



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/2019 **Period start date** **To 31/08/2020** **Period end date**

Charity name: St Dominic's Pre-school Playgroup

Charity registration number: 1050082

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aim of the Pre-school is to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by offering appropriate play facilities, together with the right of parents to take responsibility for and to become involved in the activities of such groups ensuring that such groups offer opportunities for all children
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities undertaken have been:- Maintaining a developmentally and educationally appropriate setting for the children through staff training, reflective practice and various fundraising activities to purchase equipment to enhance the setting. The children and their families are the beneficiaries and at the heart of the planning that takes place. All education is planned, observed, reflected upon and furthered. Creating opportunities for learning and growth through play and help to prepare the children for life and the transition to primary school. Sessions are planned to help the children fully realise their potential which is shared with the parents. Providing a service for families that supports them, promotes knowledge and is firmly situated in the wider community, working closing with local schools and the local authority.

		Offering parents the chance to take part in the management, development and running of the pre-school so that they can ensure that it meets the needs of the families.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit particularly with regard to advancing education when deciding on their activities to further their aims. Trustee meeting are held regularly to ensure that the governing document is adhered to and that the pre-school maximises its potential and benefits all areas of the community. It is vital to the trustees and to the pre-school that the admissions policy is fair and accessible to all.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The coronavirus pandemic reduced the opportunities to fundraise for the Pre-school however we have continued to enhance our educational resources and take steps to ensure that the children continue to have a safe and rewarding environment in which to learn.</p> <p>Purchases this year have included high visibility jackets for the children, polly pocket toys and hanging flower pots. The garden gate has also been moved in order to improve the outdoor play area.</p> <p>We were able to hold the annual Christmas performance which was enjoyable for both children and parents together with the end of term party.</p> <p>The introduction of the Tapestry system has increased parents awareness of activities undertaken by the children at the Pre-school and encouraged parents to share with staff activities that the children have enjoyed at home. This has enhanced cross-communication and the experience of both parents and children and further encouraged the positive relationship that exists amongst staff and parents.</p> <p>The continuity of experienced staff provides the children with a stable experience enabling them to achieve their full potential.</p> <p>Parents are provided with a safe and positive environment for their children. The introduction of 30 hours funding has increased the flexibility of care that is offered to parents.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial position remains positive. The position is regularly reviewed to ensure that outgoings are adequately covered by monies received.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is our policy to maintain a balance on reserve funds which equates to at least an average of three months payments to cover emergency situations that may arise from time to time, or in the event of the closure of the preschool.
Amount of reserves held	Para 1.22	£20,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The main source of funding is from the local authority. Additional fundraising events are held throughout the year such as raffles.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 16th June 1995
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Committee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed or re-appointed annually at the AGM held in October of each year.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St Dominic's Pre-school Playgroup
Other name the charity uses	
Registered charity number	1050082
Charity's principal address	St Dominic Savio RC Primary School Western Avenue Woodley RG5 3BH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carly Gilbert	Chairperson		
2	Emma-Louise Hamilton	Secretary		
3	Kelly McCoubrey	Treasurer		
4				
5				
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	KISTERN DAVIES	
Position (eg Secretary, Chair, etc)	CHAIR	

Date

30 JUNE 2021

St Dominics Playgroup
Receipts and Payments Account
Unrestricted Funds
As at : 31st August 2020

	2019 / 2020 £	2018 / 2019 £	2017 / 2018 £	2016 / 2017 £	2015 / 2016 £
General Fund					
RECEIPTS					
Fee income	11,423	13,189	9,375	16,628	11,792
Local authority funding	96,932	101,610	96,471	82,740	86,230
Interest	38	34	30	29	41
Total receipts	108,393	114,833	105,876	99,397	98,063
PAYMENTS					
Wages	94,089	96,987	89,930	81,853	88,360
Educational supplies	1,568	2,808	1,085	3,366	2,111
Electricity	865	1,063	958	189	1,286
Insurance	2,101	2,016	1,967	1,884	2,105
Training	285	240	340	300	72
Domestic expenses	2,263	2,413	1,790	1,601	1,447
Milk	146	208	220	209	222
Council tax	393	645	631	658	641
Rubbish collection	16	100	100	105	100
Water	15	160	160	162	160
Maintenance	431	1,440	-	400	326
Miscellaneous	257	102	121	395	519
Telephone	563	700	850	634	555
Staff welfare	-	-	-	387	-
Total payments	102,992	108,882	98,153	92,143	97,905
Net operating cashflow for the period	5,401	5,952	7,723	7,254	158
Fundraising activities	1,540	2,448	1,789	2,554	1,936
Capital items	-	(2,545)	(230)	(12,964)	(2,479)
Transfer to restricted fund	-	-	-	-	-
Net non operating cashflow for the period	1,540	(97)	1,559	(10,410)	(543)
Net income/(expenditure) for the year	6,941	5,855	9,283	(3,157)	(385)
Total unrestricted funds brought forward	63,585	57,730	48,448	51,605	51,990
Total unrestricted funds carried forward	70,526	63,585	57,730	48,448	51,605

St Dominics Playgroup
Receipts and Payments Account
Restricted Funds
As at : 31st August 2020

	2019 / 2020 £	2018 / 2019 £	2017 / 2018 £	2016 / 2017 £	2015 / 2016 £
Restricted Funds					
RECEIPTS					
Transfer from operating account	-	-	-	-	-
Total receipts	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
PAYMENTS					
Total payments	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net receipts for the year	-	-	-	-	-
Total restricted funds brought forward	20,000	20,000	20,000	20,000	20,000
Total restricted funds carried forward	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>

St Dominics Playgroup
Statement of Assets and Liabilities
As at : 31st August 2020

	2019 / 2020	2018 / 2019	2017 / 2018	2016 / 2017	2015 / 2016
	£	£	£	£	£
INVESTMENT ASSETS					
The Playgroup does not hold any investment assets.					
ASSETS RETAINED FOR THE CHARITY'S OWN USE					
The Playgroup owns its facilities and leases the land the facilities are located on.					
CURRENT ASSETS					
Prepayments	-	-	-	-	325
Unrestricted cash at bank and in hand					
Wages & fees	10,250	15,137	12,967	7,504	9,619
Deposit account	90,231	73,090	73,774	64,642	67,432
Petty cash	63	64	133	9	126
Unrestricted cash at bank and in hand	100,543	88,291	86,874	72,155	77,177
Unrestricted at bank and in hand					
Restricted funds	20,000	20,000	20,000	20,000	20,000
Unrestricted at bank and in hand	20,000	20,000	20,000	20,000	20,000
Total cash at bank and in hand	120,543	108,291	106,874	92,155	97,177
TOTAL CURRENT ASSETS	120,543	108,291	106,874	92,155	97,502
CURRENT LIABILITIES					
Trade creditors	(111)	(534)	(642)	(837)	(968)
Deferred income	(29,906)	(24,172)	(28,501)	(22,870)	(24,929)
TOTAL CURRENT LIABILITIES	(30,017)	(24,706)	(29,143)	(23,707)	(25,897)
Deferred income relates to early education funding received in advance					
Net Assets	90,526	83,586	77,731	68,448	71,605
THE FUNDS OF THE CHARITY					
Funds bought forward	83,585	77,730	68,448	71,605	71,990
Movement in the current year	6,941	5,855	9,283	(3,157)	(385)
Funds Carried Forward	90,526	83,585	77,730	68,448	71,605
<i>Unrestricted income funds</i>	<i>70,526</i>	<i>63,585</i>	<i>57,730</i>	<i>48,448</i>	<i>51,605</i>
<i>Restricted income funds</i>	<i>20,000</i>	<i>20,000</i>	<i>20,000</i>	<i>20,000</i>	<i>20,000</i>

St Dominics Playgroup
Analysis Of Fundraising Activities
As at : 31st August 2020

	2019 / 2020	2018 / 2019	2017 / 2018	2016 / 2017	2015 / 2016
	£	£	£	£	£
Donations	726	1,070	389	925	847
Charitable Giving Event	-	95	-	-	-
Christmas Activities	30	205	55	-	-
Commissions	110	26	-	-	-
Raffles	338	188	1,196	938	550
Photographs	-	17	-	44	51
Tea Towels / Clothing	-	-	-	-	(25)
Summer Carnival	-	181	(34)	310	356
Bag2School	-	199	77	70	76
Nature Search / Autumn Search	272	467	10	227	165
Animal Workshop	-		78		
Other	64	(0)	18	40	(84)
Grand Total	1,540	2,448	1,789	2,554	1,936

St Dominics Playgroup
Analysis Of Capital Items
St Dominics Playgroup

	<u>2019 / 2020</u> <u>£</u>	<u>2018 / 2019</u> <u>£</u>	<u>2017 / 2018</u> <u>£</u>	<u>2016 / 2017</u> <u>£</u>	<u>2015 / 2016</u> <u>£</u>
New Sign	-	-	-	-	488
Furniture / Appliances	-	27	149	-	223
Building Improvements	-	2,109	-	12,864	1,268
New Door Handles/Protectors	-	-	-	-	-
Laptop	-	184	-	-	460
Air Conditioning	-				-
Carpets	-	-	-	-	-
Summer House	-	225	-	-	-
Other	-	0	81	100	40
Grand Total	<u>-</u>	<u>2,545</u>	<u>230</u>	<u>12,964</u>	<u>2,479</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

St Dominics Pre School Playgroup

On accounts for the year
ended

31st August 2020

Charity no
(if any)

1050082

Set out on pages

All attached files dated 2019/20

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

21st June 2021

Name:

Laura Davies

Relevant professional
qualification(s) or body
(if any):

Member of Institute of Certified Bookkeepers

Address:

18 Ravensbourne Drive, Woodley, RG5 4LH

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[This area is for the examiner to provide details of any items that they wish to disclose. It contains faint, mirrored text from the reverse side of the page, which is not legible.]