

Bishop Wilton Village Hall and Playing Field Association

(Charity No 1050047)

Annual Report and Financial Statements

for the year ended

28th February 2021

Bishop Wilton Village Hall and Playing Field Association

CONTENTS

	Page
Trustees' Report	1-4
Independent Examiner's Report	5
Receipts and Payments Account	6
Statement of Assets and Liabilities	7
Notes to the Accounts	8

Bishop Wilton Village Hall and Playing Field Association

Trustees' Report for the year ended 28th February 2021

The trustees present their report for the year ended 28th February 2021.

Legal and administrative information

Charity Name Bishop Wilton Village Hall and Playing Field Association

Registered Number 1050047

Contact Address Mr Ian Robson
5 South Lane
Bishop Wilton
York YO42 1SQ

Trustees	Mr Brendon Gill	Chairman
	Mr Ian Robson	Treasurer
	Mr Kevin Paul Dann	
	Mr Peter Goodrick	
	Mrs Susan King	
	Miss Tammy Durkin	
	Mrs Sara Jane Dace-Hughes	

The trustees who held office during the year are listed above.

Independent Examiner Thomas Bond ACA
14 Field Close
Pocklington
York YO42 1AJ

Bishop Wilton Village Hall and Playing Field Association

Trustees' Report for the year ended 28th February 2021

Overview

After a challenging year, we are in good form thanks to the sterling work done by our treasurer. The challenge for 2021 and beyond is to build back our client base so we can ensure our facility is self-funding again, but the early signs are positive, and our board of trustees and the wider community are up for the challenge.

We have a wonderful community facility that is well matched to the needs of the immediate and wider community. We are debt free and operate as an independent charitable trust. We have substantial planned cash reserves growing each year in preparation for the inevitable need for future repairs and maintenance.

We are Bishop Wilton Village Hall and Playing Fields Association.

Community Support and Development

We started 2020 with a full diary and an exciting year in prospect with new clients and new events scheduled in. Following the start of lockdown in March and the following restrictions through the year, the hall has remained closed for most of the year but where we could, we opened, to allow local groups the opportunity to use the facility.

Our Sport Facilities got more use during the year (when allowed) and this offered a great outlet for the community to get out of their homes and exercise in a safe environment.

With a year of revenue (and grants) exceeding costs and savings, we are now able to offer support back out to our groups to help them rebuild and this will be a large focus in 2021.

Clients

During the year, we understandably lost most of our clients as they were unable to operate in the hall with the restrictions in place. We hope that we will be able to work with our regular clients to get them back into the hall once allowed but the reality is that we will have lost some of these clients permanently due to them finding alternative ways to run their businesses/events.

We did secure one significant new client during the year with a new Zumba class booking that is equally at home in the hall or out on the MUGA. The class has proven a great success and gives the community another offering at the hall.

Contact has been maintained with all clients during the pandemic and we will work with them to rebuild our community offerings in the future and ensure they will be able to use our facilities in a safe manner.

Developing the Assets

Over the years we have regularly ploughed financial surpluses into replacing and upgrading assets. This year we have been able to carry out various maintenance tasks whilst the hall was closed with specific focus on the water/shower systems to upgrade facilities.

We have also retrofitted the facility to be covid secure and a number of these practices can stay in place as they offer peace of mind for users as we all adapt to the new normal.

Bishop Wilton Village Hall and Playing Field Association

Trustees' Report for the year ended 28th February 2021

The sport facilities were maintained during the year with running repairs carried out where needed. We upgraded the MUGA light system to be more resilient to moisture which was causing the system to trip in heavy rain and had our MUGA contractor repair the surface where needed.

The parking area was also maintained with 20 tons of new gravel laid down and spread out thanks to a great community effort.

Investment for the coming period will include the painting of the external doors and windows, and the replacement of a quantity of furniture due to wear and tear.

Governing principles

We have continued to adhere to three governing principles:

- Revenue to be sufficient to cover running costs;
- Creation of a sinking fund to accrue finances to tackle future liabilities;
- Run as a volunteer organisation to promote community ownership.

Financial review

Financially the charity has again performed in line with expectations with revenue being greater than running costs, allowing us to continue to contribute to building a capital sinking fund in line with our strategy to protect the future.

Total receipts for the period amounted to £27,255 whilst total outgoings amounted to £8,873.

As a result, the increase in funds for the year amounted to £18,382. In consequence the overall net inward movement in funds amounted to £18,382 and this has been increased from funds brought forward resulting in funds of £104,164 to carry forward as of 28th February 2021 with £7,412 put into the sinking fund for long term major replacement costs. £1,663 of the sinking fund was utilised in the year for general maintenance of the hall.

We have invested in an online booking system for the Hall and the Sports facilities. This allows us to capture data for usage utilization and financial planning. They data reporting will be further refined over the period and will form a vital part of our outreach program.

Risks & Opportunities

Building on the latent demand brought about by Covid restrictions and using social media, there is an opportunity to increase usage amongst the harder to reach members of the Village and wider community.

The risk here is that by increasing the level of activity, it places an increased workload on the Trustee's and Volunteers who run the facilities. All this at a time when many have more pressing work commitments. Small communities such as ours have a relatively small pool of potential volunteers to call upon.

Bishop Wilton Village Hall and Playing Field Association

Trustees' Report for the year ended 28th February 2021

Key management remuneration

There are no personnel employed by the charity which act as key management other than the Board of Trustees.

No trustee receives any remuneration or reimbursement of expenses in relation to participation in any of the activities.

Approval

The trustees report was approved and signed by the trustees:

Mr Brendon Gill

Mr Ian Robson

Dated: 15th May 2021

Dated: 15th May 2021

Bishop Wilton Village Hall and Playing Field Association

Independent Examiner's Report to the Trustees for the year ended 28th February 2021

I report on the financial statements of Bishop Wilton Village Hall and Playing Field Association for the year ended 28th February 2021 as set out on pages 6 to 8.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Thomas Bond ACA

Dated: 15th May 2021

14 Field Close, Pocklington, York YO42 1AJ

Bishop Wilton Village Hall and Playing Field Association

Receipts and payments account for the year ended 28th February 2021

	Unrestricted	Restricted	Total 2021	Total 2020
	£	£	£	£
RECEIPTS				
<i>Voluntary</i>				
Grants & Donations	19,454	2,500	21,954	116,001
Bank Interest	1,081	-	1,081	1,139
<i>From charitable activities</i>				
Hire of hall	2,615	-	2,615	16,945
Fundraising activities	-	-	-	6,258
Playing fields	1,470	-	1,470	3,356
Other income	135	-	135	-
	<hr/> 24,755	<hr/> 2,500	<hr/> 27,255	<hr/> 143,699
PAYMENTS				
<i>Cost of fund-raising activities</i>				
Fund-raising expenses	-	-	-	2,835
<i>Cost of charitable activities</i>				
Administrative expenses	22	-	22	57
Contract cleaners	708	-	708	1,831
Electricity	2,330	-	2,330	3,980
Insurance	823	-	823	809
Maintenance	3,603	-	3,603	4,559
Licences	70	-	70	377
Refuse collection	-	-	-	124
Sundries	185	-	185	285
Telephone	445	-	445	561
Water	211	-	211	344
Window cleaning	220	-	220	220
<i>Asset and investment purchase</i>				
Purchase of assets	40	216	256	124,796
	<hr/> 8,657	<hr/> 216	<hr/> 8,873	<hr/> 140,778
Net receipts / (payments)	<hr/> 16,098	<hr/> 2,284	<hr/> 18,382	<hr/> 2,921
Transfer between funds	2,762	(2,762)	-	-
	<hr/> 18,860	<hr/> (478)	<hr/> 18,382	<hr/> 2,921
Net movement in funds				
Reconciliation of funds				
Funds brought forward	84,038	1,744	85,782	82,861
Funds carried forward	<hr/> 102,898	<hr/> 1,266	<hr/> 104,164	<hr/> 85,782

Bishop Wilton Village Hall and Playing Field Association

Statement of assets and liabilities as at 28th February 2021

	2021	2020
	£	£
<i>Bank & cash balances</i>		
Current Account (NatWest)	23,400	6,297
Hanley Economic B.S.	9,224	9,089
Shawbrook Bank	6,673	6,604
Hodge Bank	36,357	35,728
Mansfield B.S.	28,145	27,898
Cash	365	166
	<hr/>	<hr/>
	104,164	85,782
	<hr/>	<hr/>
<i>Other assets</i>		
Stock	113	488
Fixtures & fittings	43,534	43,494
Land & Buildings	512,575	512,359
	<hr/>	<hr/>
	556,222	556,341
	<hr/>	<hr/>
<i>Liabilities</i>		
Football Club Funds	1,266	1,266
	<hr/>	<hr/>
	1,266	1,266
	<hr/>	<hr/>

Approval

The accounts were approved and signed by the trustees:

Mr Brendon Gill

Mr Ian Robson

Dated: 15th May 2021

Bishop Wilton Village Hall and Playing Field Association

Notes to the accounts for the year ended 28th February 2021

1. Movement on Funds

	Balance 1st March 2020 £	Income £	Expenditure £	Transfers Between Funds £	Balance 28 th February 2021 £
Unrestricted Funds:					
General Fund	20,290	23,922	(6,994)	(4,650)	32,568
Designated: Sinking Fund	57,144	764	(1,663)	7,412	63,657
Designated: Rainy Day Fund	6,604	69	-	-	6,673
Designated: Tractor Fund	-	-	-	-	-
Total Unrestricted Funds	84,038	24,755	(8,657)	2,762	102,898
Football Club Assets	1,266	-	-	-	1,266
MUGA Project Fund	478	2,500	(216)	(2,762)	-
Total Restricted Funds	1,744	2,500	(216)	(2,762)	1,266
Total Funds	85,782	27,255	(8,873)	-	104,164

Sinking Fund	The Sinking Fund is Designated to offset major expenses that are inevitable in the longer term.
'Rainy Day' Fund	Designated to cover sudden emergencies.
Tractor Fund	A new tractor was bought during the course of the year 2019-20. This emptied the Tractor Fund. There was no contribution to the Tractor Fund in the year 2020-21.
Football Club Assets	The Hall holds funds in trust for use, as seen fit, by the football club.
MUGA Project Fund	The MUGA Project Fund was a project supported by grants from Sport England and WREN to upgrade the tennis courts with new fencing, surface and to install floodlights so that the Netball Club can play matches over the winter. The main work for the project took place in the year 2019-20 with final the grants, costs and completion of the project recognised in the year 2020-21.