

TIME TOGETHER

England & Wales · Charity number 1050035

Details

Status Registered

Legal form Charitable company

Company number [03043493](#)

Registered 1995-10-20

Register [View on the Charity Commission register](#)

Contact

Address Time Together
10 Provincial Works
The Avenue
Harrogate
HG1 4QE

Phone 01423 883992

Email office@time-together.org

Website timetogether.info

Activities

Objects: 1.TO RELIEVE PERSONS WITH DISABILITIES. 2.TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES, IN THE INTERESTS OF SOCIAL WELFARE, FOR THE RECREATION OR OTHER LEISURE-TIME OCCUPATION OF PERSONS WITH DISABILITIES WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR DISABILITY WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE. 3.TO PROMOTE SUCH OTHER CHARITABLE PURPOSES.

Activities: The principal activity of the charity is to promote and create valued social roles for people with disabilities, to support people with disabilities in developing new and maintaining existing friendships and to enable them to contribute their skills and abilities to their respective communities.

Classification

- **How:** Provides Services
- **What:** Disability
- **Who:** People With Disabilities

Geography

- **Area of benefit:** HARROGATE AND THE SURROUNDING AREA
- North Yorkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£450,347	£469,998	-	-
2024-03-31	£413,036	£411,901	-	-
2023-03-31	£386,399	£401,582	-	-
2022-03-31	£385,726	£351,196	-	-
2021-03-31	£435,309	£326,325	-	-

Trustees

Name	Role	Appointed
Jane Turner	Chair	2015-02-11
Christopher Trickett		2015-03-25
Emma Denny		2021-09-01
Harriet Fairbrother		2021-11-01
Lindsay Mary Ellen Donaldson Cameron		2023-05-01

TIME TOGETHER

England & Wales - Charity number 1050035

Accounts

COMPANY REGISTRATION NUMBER: 03043493
CHARITY REGISTRATION NUMBER: 1050035

Time Together
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2025

LITHGOW PERKINS LLP
Chartered Accountants
Crown Chambers
Princes Street
Harrogate

Time Together
Company Limited by Guarantee
Financial Statements
Year ended 31 March 2025

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Time Together
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Directors' Report)
Year ended 31 March 2025

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2025.

Reference and administrative details

Registered charity name	Time Together
Charity registration number	1050035
Company registration number	03043493
Principal office and registered office	Unit 10 Provincial Works The Avenue Harrogate
The Trustees	C Trickett E A Denny H Fairbrother J Turner L M E D Cameron H M Shay (resigned 4 April 2024)
Company secretary	H Fairbrother
Accountants	Lithgow Perkins LLP, Chartered Accountants, Crown Chambers, Princes Street, Harrogate HG1 1NJ

Structure, governance and management

Governing document: The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Trust Board: We are governed by a small voluntary Board of Trustees who are also Company Directors of Time Together and responsible for overseeing the work of the organisation, setting strategic direction, ensuring regulatory compliance, and acting as ambassadors for the organisation. Trustees typically meet on a six to eight weekly basis, or more frequently if necessary, and bring a wide range of skills and experience including: financial skills, first-hand experience of being parents/carers of our client groups, educational experience, charity governance and management, strategic planning, budgeting and regulatory knowledge and awareness of other areas important to our work, such as safeguarding.

Our approach to trustee induction involves supporting new trustees to understand the work of the organisation to enable them to see the impact that their decisions may have. Trustees are encouraged to become directly involved in activities alongside our clients and to join the staff at times in their administrative and management work at the small team office. Trustees can join in training, which is provided to the staff team, and are offered training specific to their role.

Trustees in post at the time this report was approved:	Chair	J Turner
	Treasurer	C Trickett
	Secretary	H Fairbrother
	Trustee	E A Denny
	Trustee	L M E D Cameron

We are pleased that our Trustees continue to be loyal and committed to Time Together, and that we have excellent continuity. We however continue to review the skill mix of Trustees and to seek new Trustees who will bring appropriate skills and experience to the organisation.

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. Key risks include funding uncertainties and workforce challenges. Mitigation strategies include diversifying income streams and staff development initiatives.

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Trustees' Annual Report (Incorporating the Directors' Report)
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Chair's Introduction

As Time Together approaches its 30th anniversary, this year has been one of reflection, stability and careful preparation for the future. Since our founding in 1995, the charity has remained true to its purpose: supporting autistic people and people with a learning disability to live life well within their communities.

During 2024-2025, the Board has focused on maintaining high quality, person-centered support in the face of ongoing pressures across the social care sector. I would like to thank our staff team for their continued commitment and professionalism, and our supporters for their ongoing trust in our work.

Jane Turner
Chair of Trustees

Background

Time Together is a Registered Charity and Limited Company by guarantee, incorporated on 7 April 1995. We are a Harrogate based charity that provides support services in North Yorkshire for people with a learning disability and autistic people. Since 1995 we have been enabling and empowering individuals to live meaningful, inclusive, rewarding and fulfilling lives in the community and our activities provide benefit to members of our local community.

Our Vision: People in the Harrogate area with support needs live life well

Mission: Time Together provides people with support needs living in Harrogate and its surrounding area with the choices, personalised support and opportunities they need to improve their independence, wellbeing and community connections.

Values: Everything we do is underpinned by our values.

As an organisation we are: **Passionate** about what we do

Open, honest and inclusive in the way we operate and communicate

Enabling in the way we support individuals

Caring – we treat everyone with respect and kindness

Loyal and dedicated – to staff and to the clients we support

Flexible and accommodating in our approach

Objectives and activities

Time Together supports people with a learning disability and autistic people in the Harrogate area to live life well, with focus on independence, well-being and community connection.

This is achieved through the provision of one-to-one support and facilitation of inclusive clubs, groups, trips, events and other opportunities.

Alongside meeting basic support needs, the emphasis in all our group activities is promoting shared enjoyment and improved social opportunity for people who are otherwise vulnerable to becoming isolated, with focus on independence, well-being and community connection.

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Trustees' Annual Report (Incorporating the Directors' Report) (continued)
Year ended 31 March 2025

Whilst keeping clients very much at the centre of our work, as a caring charity, we have a clear responsibility to review and strengthen our purpose, objectives and effectiveness of support provision. Our approach is characterised by gradual progressive changes which build on successes without jeopardising continuity.

The principal activity of the charity is to promote and create valued social roles for disabled people, to support disabled people in developing new and maintaining existing friendships and to enable them to contribute their skills and abilities to their respective communities. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

Staff

The charity operates with a CEO, a Deputy Manager and a team of support staff and administrative staff. Time Together provides employment for a team of 18 staff which is a mix of full time and part time hours.

Despite the fact that there are challenges in recruitment in the care sector and lower rates of pay, we try to ensure that staff feel rewarded in their work and we continue to have a relatively low turnover of staff, some of whom have been with Time Together for over twenty years. There is good staff commitment to Time Together and its purpose.

Maintaining and developing standards

The most recent inspection of our services carried out by the Care Quality Commission was on 20 December 2019. In giving their rating the Care Quality Commission ask: Is the service **Safe, Effective, Caring, Responsive, Well led**? The service was rated as 'good' overall, having remained so since the previous inspections in April 2015 and April 2017. The full report is available at; <https://www.cqc.org.uk/location/1-580243993>.

Embedding Time Together into the community

Though Time Together has a robust individual identity, we are aware that this is strengthened by partnering with and accepting support from other organisations and working jointly with them to continue to develop strong links in our community. We encourage others to share in our resources and are pleased to continue to welcome community groups and other charitable organisations to make use of our accessible premises with its interactive sensory equipment.

Financial stability

The trend over recent years of having to work harder to maintain a secure financial position continues. Pressure from reduction in overall social care budgets means that we have to be very cautious in agreeing any expenditure and that we have had to invest significant time in working to achieve other incomes to support and extend the range of services and opportunities we can offer to clients. We are careful to keep under review and renegotiate service contracts to ensure that the charity funds are used as effectively as possible.

Time Together

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report) (continued)

Year ended 31 March 2025

We have been fortunate to receive donations this year from AM Fenton Trust, Consilia Legal' Harrogate Round Table, Brigantes Rotary, Two Ridings Local Fund and from a number of other private donors. Charitable giving and income from client services has supported the continuation of Time Together as a viable organisation. Despite challenges, including sector-wide funding constraints, the charity remains financial stable. Donations and grants accounted for £25,310, reflecting strong community support. Reviews of our risk register have led us to consider lesser threats to our stability and continuity, along with more significant threats with possible increased staff sickness in an epidemic. As of December 2025, we continue to have a sound financial position and are able to maintain individualised care for all our clients.

Financial Review

The deficit for the year was £19,651 (2024: surplus £1,135). The balance of funds at the end of the year was £121,404 (2024: £141,055) and these reserves are considered adequate for our purposes and our plans for the year ahead.

Achievements and Performance

- Maintained consistent delivery of over 15,000 hours of one-to-one support, positively impacting individuals' independence and wellbeing
- Initiated new activities to combat isolation and promote skills development
- Strengthened partnerships with local organisations for community integration
- Demonstrated resilience in uncertain times by achieving a small net deficit despite sector-wide funding challenges
- Secured significant donations and grants from community supporters, maintaining a strong reserve balance
- Optimising operational costs through prudent financial management, ensuring funds are directed toward enhancing client services
- Expanded awareness of our services through local events and fundraising initiatives, increasing public engagement and support

Looking forward

We are heartened by the fact that Time together has provided a great quality of support and opportunities since 1995. As we look ahead to our anniversary year and the development of our 2025-2030 strategy, the Trustees remain confident in Time Together's strong foundations, values-led culture, and ability to adapt thoughtfully to future challenges.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

The trustees' annual report was approved on 16 December 2025 and signed on behalf of the board of trustees by:

Jane Turner
Chair of Trustees
On behalf of the Trust Board

Time Together
Company Limited by Guarantee
Independent Examiner's Report to the Trustees of Time Together
Year ended 31 March 2025

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michael Briggs FCA
Independent Examiner

Crown Chambers
Princes Street
Harrogate

19 December 2025

Time Together
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)

31 March 2025

		Unrestricted funds	2025 Restricted funds	Total funds	2024 Total funds
	Note	£	£	£	£
Income and endowments from					
Donations and legacies	5	10,560	-	10,560	6,463
Other trading activities	6	425,037	-	425,037	400,834
Grants	7	14,750	-	14,750	5,739
Total income		<u>450,347</u>	<u>-</u>	<u>450,347</u>	<u>413,036</u>
Expenditure					
Expenditure on raising funds:					
Costs of other trading activities	8	(467,426)	-	(467,426)	(408,975)
Expenditure on charitable activities	9,10	(2,572)	-	(2,572)	(2,926)
Total expenditure		<u>(469,998)</u>	<u>-</u>	<u>(469,998)</u>	<u>(411,901)</u>
Net income and net movement in funds		(19,651)	-	(19,651)	1,135
Reconciliation of funds					
Total funds brought forward		141,055	-	141,055	139,920
Transfer between funds		-	-	-	-
Total funds carried forward		<u>121,404</u>	<u>-</u>	<u>121,404</u>	<u>141,055</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 8 to 13 form part of these financial statements

Time Together
Company Limited by Guarantee
Statement of Financial Position
31 March 2025

		2025		2024
		£	£	£
Fixed assets				
Tangible fixed assets	15		3,756	4,279
Current assets				
Debtors	16	137		14,007
Cash at bank and in hand		121,241		125,690
		<u>121,378</u>		<u>139,697</u>
Creditors: amounts falling due within one year	17	3,730		2,921
Net current assets			<u>117,648</u>	<u>136,776</u>
Total assets less current liabilities			<u><u>121,404</u></u>	<u><u>141,055</u></u>
Funds of the charity				
Unrestricted funds			121,404	141,055
Restricted funds			-	-
Total charity funds	18		<u><u>121,404</u></u>	<u><u>141,055</u></u>

For the year ending 31 March 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees responsibilities:

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 16 December 2025 and are signed on behalf of the board by:

J Turner
Trustee

Time Together

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2025

1. General information

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Unit 10, Provincial Works, The Avenue, Harrogate.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when imposed by the donor or when funds are raised for any particular restricted purposes.

Time Together

Company Limited by Guarantee

Notes to the Financial Statements (*continued*)

Year ended 31 March 2025

3. Accounting policies (*continued*)

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment - 25% reducing balance

4. Limited by guarantee

The company is a private company limited by guarantee and consequently does not have any share capital. Each of the members are liable to contribute an amount not exceeding £10 towards the assets of the company in the event of a liquidation.

Time Together

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2025

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Donations				
Voluntary income	10,560	-	10,560	6,463

6. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Client mileage	12,417	-	12,417	11,745
Day services	412,620	-	412,620	389,089
	425,037	-	425,037	400,834

7. Charitable Trusts/Funders grants

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Grants received	14,750	-	14,750	5,739

8. Costs of other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Wages and salaries	384,624	-	384,624	334,769
Employer's NIC	25,962	-	25,962	19,650
Depreciation	1,182	-	1,182	1,429
Loss on disposal of fixed asset	-	-	-	170
Other expenses	55,658	-	55,658	52,957
	467,426	-	467,426	408,975

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Support costs	2,572	-	2,572	2,926

Time Together
Company Limited by Guarantee
Notes to the Financial Statements (continued)
Year ended 31 March 2025

10. Expenditure on charitable activities by activity type

	Support costs	Total funds 2025	Total fund 2024
	£	£	£
Governance costs	2,572	2,572	2,926

11. Net income

Net income is stated after charging/(crediting):

	2025	2024
	£	£
Depreciation of tangible fixed assets	1,182	1,429
Loss on disposal of fixed asset	-	170
	1,182	1,599

12. Independent examination fees

	2025	2024
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	870	840

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2025	2024
	£	£
Wages and salaries	384,624	334,769
Social security costs	25,962	19,650
	410,586	354,419

The average head count of employees during the year was 18 (2024: 17). The average number of full-time equivalent employees during the year is analysed as follows:

	2025	2024
	No	No
Number of staff	14	12

No employee received employee benefits of more than £60,000 during the year (2024: nil).

14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity were received by the trustees.

£68 trustee travel expenses were incurred during the year.

Time Together
Company Limited by Guarantee
Notes to the Financial Statements (continued)
Year ended 31 March 2025

15. Tangible fixed assets

	Equipment £
Cost	
At 1 April 2024	41,564
Additions	659
Disposals	-
	42,223
At 31 March 2025	42,223
Depreciation	
At 1 April 2024	37,285
Depreciation eliminated on disposals	-
Charge for the year	1,182
	38,467
At 31 March 2025	38,467
Carrying amount	
At 31 March 2025	3,756
At 31 March 2024	4,279

16. Debtors

	2025 £	2024 £
Trade debtors	137	14,007
Other debtors	-	-
	137	14,007
	137	14,007

17. Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	1,055	637
Social security and other taxes	1,805	1,444
Other creditors	870	840
	3,730	2,921
	3,730	2,921

Time Together

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2025

18. Analysis of charitable funds

	At 1 April 2024	Income	Expenditure	Transfer	At 31 March 2025
	£	£	£	£	£
Unrestricted funds	141,055	450,347	469,998	-	121,404
Restricted funds	-	-	-	-	-
	141,055	450,347	469,998	-	121,404
	141,055	450,347	469,998	-	121,404

Restricted funds consist of donations from parties that are to be used only for the intended purpose of the donor. These funds are kept in a separate bank account by the charity.

19. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2025
	£	£	£
Tangible fixed assets	3,756	-	3,756
Current assets	121,378	-	121,378
Creditors less than 1 year	(3,730)	-	(3,730)
	121,404	-	121,404
Net assets	121,404	-	121,404

20. Related parties

The company is controlled by the members.

TIME TOGETHER

England & Wales - Charity number 1050035

Accounts

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The Trustees	C Trickett E A Denny H Fairbrother <i>H M Shay (resigned 4 April 2024)</i> J Turner L M E D Cameron (appointed 1 May 2023)
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	Secretary	H Fairbrother
	Trustee	E A Denny
	Trustee	L M E D Cameron

We are pleased that our Trustees continue to be loyal and committed to Time Together, and that we have excellent continuity. We however continue to review the skill mix of Trustees and to seek new Trustees who will bring appropriate skills and experience to the organisation.

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Enabling in the way we support individuals

Caring – we treat everyone with respect and kindness

Loyal and dedicated – to staff and to the clients we support

Flexible and accommodating in our approach

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The principal activity of the charity is to promote and create valued social roles for disabled people, to support disabled people in developing new and maintaining existing friendships and to enable them to contribute their skills and abilities to their respective communities. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

Staff

The charity operates with a CEO, a Deputy Manager and a team of support staff and administrative staff. Time Together provides employment for a team of 18 staff which is a mix of full time and part time hours.

Despite the fact that there are challenges in recruitment in the care sector and lower rates of pay, we try to ensure that staff feel rewarded in their work and we continue to have a relatively low turnover of staff, some of whom have been with Time Together for over twenty years. There is good staff loyalty to Time Together and its purpose.

Time Together
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Directors' Report) (continued)
Year ended 31 March 2024

Maintaining and developing standards

The most recent inspection of our services carried out by the Care Quality Commission was on 20 December 2019. In giving their rating the Care Quality Commission ask: Is the service **Safe, Effective, Caring, Responsive, Well led?** The service was rated as 'good' overall, having remained so since the previous inspections in April 2015 and April 2017. The full report is available at: <https://www.cqc.org.uk/location/1-580243993>.

Embedding Time Together into the community

Though Time Together has a robust individual identity, we are aware that this is strengthened by partnering with and accepting support from other organisations and working jointly with them to continue to develop strong links in our community. We encourage others to share in our resources and are pleased to continue to welcome community groups and other charitable organisations to make use of our accessible premises with its interactive sensory equipment.

Financial stability

The trend over recent years of having to work harder to maintain a secure financial position continues. Pressure from reduction in overall social care budgets means that we have to be very cautious in agreeing any expenditure and that we have had to invest significant time in working to achieve other incomes to support and extend the range of services and opportunities we can offer to clients. We are careful to keep under review and renegotiate contracts to ensure that the charity funds are used as effectively as possible.

We have been fortunate to receive donations this year from AM Fenton Trust, BNI Yorkshire North, The Prince of Wales Starbeck, The Office Ale House Starbeck, It's Clean and from a number of other private donors. Charitable giving and income from client services has supported the continuation of Time Together as a viable organisation. Despite challenges, including sector-wide funding constraints, the charity remains financial stable. Donations and grants accounted for £12,202, reflecting strong community support. Reviews of our risk register have led us to consider lesser threats to our stability and continuity, along with more significant threats with possible increased staff sickness in an epidemic. As of November 2024, we continue to have a sound financial position and are able to maintain individualised care for all our clients.

Financial Review

The surplus for the year was £1,135 (2023: £15,183 deficit). The balance of funds at the end of the year was £141,055 (2023: £139,920) and these reserves are considered adequate for our purposes and our plans for the year ahead.

Achievements and Performance

- Maintained consistent delivery of over 15,000 hours of one-to-one support, positively impacting individuals' independence and wellbeing
- Initiated new activities to combat isolation and promote skills development
- Strengthened partnerships with local organisations for community integration
- Demonstrated resilience in uncertain times by achieving a small net surplus despite sector-wide funding challenges
- Secured significant donations and grants from community supporters, maintaining a strong reserve balance
- Optimising operational costs through prudent financial management, ensuring funds are directed toward enhancing client services
- Expanded awareness of our services through local events and fundraising initiatives, increasing public engagement and support

Time Together

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report) (continued)

Year ended 31 March 2024

Looking forward

We are heartened by the fact that Time together has provided a great quality of support and opportunities since 1995, and we look forward to our 30th birthday celebrations in 2025 and a positive future ahead.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

The trustees' annual report was approved on 18 November 2024 and signed on behalf of the board of trustees by:

Jane Turner
Chair of Trustees
On behalf of the Trust Board

Time Together
Company Limited by Guarantee
Independent Examiner's Report to the Trustees of Time Together
Year ended 31 March 2024

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michael Briggs FCA
Independent Examiner

Crown Chambers
Princes Street
Harrogate

18 November 2024

Time Together
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)

31 March 2024

		2024		2023	
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	5	6,463	-	6,463	6,458
Other trading activities	6	400,834	-	400,834	378,173
Grants	7	5,739	-	5,739	1,768
Total income		<u>413,036</u>	<u>-</u>	<u>413,036</u>	<u>386,399</u>
Expenditure					
Expenditure on raising funds:					
Costs of other trading activities	8	(408,975)	-	(408,975)	(399,290)
Expenditure on charitable activities	9,10	(2,926)	-	(2,926)	(2,292)
Total expenditure		<u>(411,901)</u>	<u>-</u>	<u>(411,905)</u>	<u>(401,582)</u>
Net income and net movement in funds		<u>1,135</u>	<u>-</u>	<u>1,135</u>	<u>(15,183)</u>
Reconciliation of funds					
Total funds brought forward		139,518	402	139,920	155,103
Transfer between funds		402	(402)	-	-
Total funds carried forward		<u>141,055</u>	<u>-</u>	<u>141,055</u>	<u>139,920</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 8 to 13 form part of these financial statements

Time Together
Company Limited by Guarantee
Statement of Financial Position
31 March 2024

		2024		2023
		£	£	£
Fixed assets				
Tangible fixed assets	15		4,279	4,552
Current assets				
Debtors	16	14,007		10,202
Cash at bank and in hand		125,690		127,252
		<u>139,697</u>		<u>137,454</u>
Creditors: amounts falling due within one year	17	2,921		2,086
Net current assets			<u>136,776</u>	<u>135,368</u>
Total assets less current liabilities			<u><u>141,055</u></u>	<u><u>139,920</u></u>
Funds of the charity				
Unrestricted funds			141,055	139,518
Restricted funds			-	402
Total charity funds	18		<u><u>141,055</u></u>	<u><u>139,920</u></u>

For the year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees responsibilities:

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 18 November 2024 and are signed on behalf of the board by:

J Turner
Trustee

Time Together

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2024

1. General information

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Unit 10, Provincial Works, The Avenue, Harrogate.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when imposed by the donor or when funds are raised for any particular restricted purposes.

Time Together

Company Limited by Guarantee

Notes to the Financial Statements (*continued*)

Year ended 31 March 2024

3. Accounting policies (*continued*)

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment - 25% reducing balance

4. Limited by guarantee

The company is a private company limited by guarantee and consequently does not have any share capital. Each of the members are liable to contribute an amount not exceeding £10 towards the assets of the company in the event of a liquidation.

Time Together

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2024

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Donations				
Voluntary income	6,463	-	6,463	6,458

6. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Client mileage	11,745	-	11,745	49,335
Day services	389,089	-	389,089	328,838
	400,834	-	400,834	378,173

7. Charitable Trusts/Funders grants

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Costs of generating voluntary income	5,739	-	5,739	1,768

8. Costs of other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Wages and salaries	334,769	-	334,769	324,952
Employer's NIC	19,650	-	19,650	17,490
Depreciation	1,429	-	1,429	1,519
Loss on disposal of fixed asset	170	-	170	-
Other expenses	52,957	-	52,957	55,329
	408,975	-	408,975	399,290

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Support costs	2,926	-	2,926	2,292

Time Together
Company Limited by Guarantee
Notes to the Financial Statements (continued)
Year ended 31 March 2024

10. Expenditure on charitable activities by activity type

	Support costs	Total funds 2024	Total fund 2023
	£	£	£
Governance costs	2,926	2,926	2,292

11. Net income

Net income is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation of tangible fixed assets	1,429	1,519
Loss on disposal of fixed asset	170	-
	1,599	1,519

12. Independent examination fees

	2024	2023
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	840	780

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	334,769	324,952
Social security costs	19,650	17,490
	354,419	342,442

The average head count of employees during the year was 17 (2023: 19). The average number of full-time equivalent employees during the year is analysed as follows:

	2024	2023
	No	No
Number of staff	12	13

No employee received employee benefits of more than £60,000 during the year (2023: nil).

14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity were received by the trustees.

£44.46 trustee travel expenses were incurred during the year.

Time Together
Company Limited by Guarantee
Notes to the Financial Statements (continued)
Year ended 31 March 2024

15. Tangible fixed assets

	Equipment £
Cost	
At 1 April 2023	44,572
Additions	1,326
Disposals	(4,334)
At 31 March 2024	41,564
Depreciation	
At 1 April 2023	40,019
Depreciation eliminated on disposals	(4,163)
Charge for the year	1,429
At 31 March 2024	37,285
Carrying amount	
At 31 March 2024	4,279
At 31 March 2023	4,552

16. Debtors

	2024 £	2023 £
Trade debtors	14,007	10,202
Other debtors	-	-
	14,007	10,202
	14,007	10,202

17. Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	637	-
Social security and other taxes	1,444	1,246
Other creditors	840	840
	2,921	2,086
	2,921	2,086

Time Together

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2024

18. Analysis of charitable funds

	At 1 April 2023	Income	Expenditure	Transfer	At 31 March 2024
	£	£	£	£	£
Unrestricted funds	139,518	413,036	411,901	402	141,055
Restricted funds	402	-	-	(402)	-
	139,920	413,036	411,901	-	141,055
	139,920	413,036	411,901	-	141,055

Restricted funds consist of donations from parties that are to be used only for the intended purpose of the donor. These funds are kept in a separate bank account by the charity.

19. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Tangible fixed assets	4,279	-	4,279
Current assets	139,697	-	139,697
Creditors less than 1 year	(2,921)	-	(2,921)
	141,055	-	141,055
Net assets	141,055	-	141,055

20. Related parties

The company is controlled by the members.

TIME TOGETHER

England & Wales - Charity number 1050035

Accounts

COMPANY REGISTRATION NUMBER: 03043493
CHARITY REGISTRATION NUMBER: 1050035

Time Together
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2023

LITHGOW PERKINS LLP
Chartered Accountants
Crown Chambers
Princes Street
Harrogate

Time Together
Company Limited by Guarantee
Financial Statements
Year ended 31 March 2023

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Time Together
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Directors' Report)
Year ended 31 March 2023

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

Reference and administrative details

Registered charity name	Time Together
Charity registration number	1050035
Company registration number	03043493
Principal office and registered office	Unit 10 Provincial Works The Avenue Harrogate

The trustees

C Trickett
E A Denny
H Fairbrother
H M Shay
J Turner
L M E D Cameron (Appointed 1 May 2023)

Company secretary H Eaden (Resigned 1 December 2022)
H Fairbrother (Appointed 1 December 2022)

Accountants Lithgow Perkins LLP
Chartered Accountants
Crown Chambers
Princes Street
Harrogate

Structure, governance and management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Objectives and activities

The principal activity of the charity is to promote and create valued social roles for people with disabilities, to support people with disabilities in developing new and maintaining existing friendships and to enable them to contribute their skills and abilities to their respective communities. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

Time Together

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report) (continued)

Year ended 31 March 2023

Background

Time Together is a Registered Charity and Limited Company by guarantee, incorporated on 7 April 1995.

We are a Harrogate based charity that provides support services in North Yorkshire for disabled and autistic people with additional needs. Since 1995 we have been enabling and empowering individuals to live meaningful, inclusive, rewarding and fulfilling lives in the community and our activities provide benefit to members of our local community.

The majority of our efforts go into providing direct care to individuals. We provided over 400 hours per week (21,000 hours per year) of individual one-to-one support. We also facilitate small group-based activities throughout the year. Alongside meeting basic care needs, the emphasis in all of our activities is promoting shared enjoyment and improved social opportunity for people who are otherwise vulnerable to becoming isolated, with focus on independence well-being and community connection.

- **Our Vision**

People in the Harrogate area with support needs live life well

- **Mission**

Time Together provides people with support needs living in Harrogate and its surrounding area with the choices, personalised support and opportunities they need to improve their independence, wellbeing and community connections.

- **Values**

Everything we do is underpinned by our values. As an organisation we are:

Passionate about what we do

Open, honest and ***inclusive*** in the way we operate and communicate

Enabling in the way we support individuals

Caring – we treat everyone with respect and kindness

Loyal and ***dedicated*** – both staff to the organisation and vice versa and to the clients we support

Flexible and ***accommodating*** in our approach

Time Together

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report) (continued)

Year ended 31 March 2023

Business management review

Whilst keeping clients very much at the centre of our work, as a caring charity, we have a clear responsibility to review and strengthen our purpose, objectives and effectiveness of care provision. Our approach is characterised by gradual progressive changes which build on successes without jeopardising continuity.

The service operates with a CEO, a Deputy Manager, 2 Senior Support Workers, a team of Support Workers and an Administrator.

Maintaining and developing standards

The most recent inspection of our services carried out by the Care Quality Commission was on 20 December 2019.

In giving their rating the Care Quality Commission ask:

Is the service

- Safe
- Effective
- Caring
- Responsive
- Well-led

The service was rated as 'good' overall, having remained so since the previous inspections in April 2015 and April 2017.

The full report is available at: <https://www.cqc.org.uk/location/1-580243993>.

The Trust Board

We are governed by a small voluntary Board of Trustees who are also Company Directors of Time Together and responsible for overseeing the work of the organisation, setting strategic direction, ensuring regulatory compliance, and acting as ambassadors for the organisation. Trustees typically meet on a six to eight weekly basis, or more frequently if necessary, and bring a wide range of skills and experience including: financial skills, first-hand experience of being parents/carers of our client groups, educational experience, charity governance and management, strategic planning, budgeting and regulatory knowledge and awareness of other areas important to our work, such as safeguarding.

Our approach to trustee induction involves supporting new trustees to understand the work of the organisation to enable them to see the impact that their decisions may have. Trustees are encouraged to become directly involved in activities alongside our clients and to join the staff at times in their administrative and management work at the small team office. Trustees can join in training which is provided to the staff team, and are offered training specific to their role.

Time Together

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report) (continued)

Year ended 31 March 2023

The Trust Board (Continued)

Trustees in post at the time this report was approved:

Office	Name
Chairperson	Jane Turner
Treasurer	Chris Trickett
Secretary	Harriet Fairbrother
Trustee	Emma Denny
Trustee	Helen Shay
Trustee	Lindsay Cameron

We are pleased that our Trustees continue to be loyal and committed to Time Together, and that we have excellent continuity. We however continue to review the skill mix of Trustees and to seek new Trustees who will bring appropriate skills and experience to the organisation.

Staff

Time Together provides employment for a team of 19 staff which is a mix of full time and part time hours.

Despite the fact that there are challenges in recruitment in the care sector and lower rates of pay, we try to ensure that staff feel rewarded in their work and we continue to have a relatively low turnover of staff, some of whom have been with Time Together for over fifteen years. There is good staff loyalty to Time Together and its purpose.

Embedding Time Together into the community

Though Time Together has a robust individual identity, we are aware that this is strengthened by working with and accepting support from other organisations in our community which we continue to develop strong links in working jointly with.

We encourage others to share in our resources and are pleased to continue to welcome community groups and organisations such as musical societies and fitness classes to use our premises and individuals who hire our sensory room facilities.

Financial stability

The trend over recent years of having to work harder to maintain a secure financial position continues. Pressure from reduction in overall care budgets through ongoing 'austerity' measures means that we have to be very cautious in agreeing any expenditure and that we have had to invest significant time in working to achieve other incomes to support and extend the range of services and opportunities we can offer to clients. We are careful to keep under review and renegotiate contracts such as phone facilities, to ensure that the charity funds are used as effectively as possible.

Reviews of our risk register have led us to consider lesser threats to our stability and continuity, along with more significant threats with possible increased staff sickness in an epidemic.

We have been fortunate to receive donations this year from AM Fenton Trust, Starbeck Post Office and from a number of other private donors. Charitable giving and income from client services has supported the continuation of Time Together as a viable organisation.

Time Together
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Directors' Report) (continued)
Year ended 31 March 2023

Financial stability (continued)

As of December 2023, we continue to have a sound financial position and are able to maintain individualised care for all our clients.

Use of our building

For the past 10 years, Time Together has been based in a building which affords us a small office space and a good-sized hall that provides space for a variety of activities for our clients and local community uses.

Looking forward

We are heartened by the fact that Time together has provided a great quality of care and opportunities for over a quarter of a century and we look forward to a bright future ahead.

Financial Review

The deficit for the year was £15,183 (2022: £34,530 surplus). The balance of funds at the end of the year was £139,920 (2022: £155,103) and these reserves are considered adequate for our purposes and our plans for the year ahead.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

The trustees' annual report was approved on 19 December 2023 and signed on behalf of the board of trustees by:

Jane Turner
Chair of Trustees
On behalf of the Trust Board

Time Together

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Time Together

Year ended 31 March 2023

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michael Briggs FCA
Independent Examiner

Crown Chambers
Princes Street
Harrogate

19 December 2023

Time Together
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)

31 March 2023

		2023		2022
	Note	Unrestricted funds £	Restricted funds £	Total funds £
Income and endowments				
Donations and legacies	5	6,458	-	6,458
Other trading activities	6	378,173	-	378,173
Grants	7	1,768	-	1,768
Total income		386,399	-	386,399
Expenditure				
Expenditure on raising funds:				
Costs of other trading activities	8	(399,290)	-	(399,290)
Expenditure on charitable activities	9,10	(2,292)	-	(2,292)
Total expenditure		(401,582)	-	(401,582)
Net income and net movement in funds		(15,183)	-	(15,183)
Reconciliation of funds				
Total funds brought forward		154,701	402	155,103
Total funds carried forward		139,518	402	139,920

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Time Together
Company Limited by Guarantee
Statement of Financial Position
31 March 2023

		2023	2022
		£	£
Fixed assets			
Tangible fixed assets	15	4,552	6,071
Current assets			
Debtors	16	10,202	3,787
Cash at bank and in hand		127,252	147,429
		<u>137,454</u>	<u>151,216</u>
Creditors: amounts falling due within one year	17	2,086	2,184
Net current assets		135,368	149,032
Total assets less current liabilities		139,920	155,103
Funds of the charity			
Unrestricted funds		139,518	154,701
Restricted funds		402	402
Total charity funds	18	139,920	155,103

For the year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees responsibilities:

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 19 December 2023 and are signed on behalf of the board by:

J Turner
Trustee.

The notes on pages 9 to 14 form part of these financial statements.

Time Together

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2023

1. General information

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Unit 10, Provincial Works, The Avenue, Harrogate.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when imposed by the donor or when funds are raised for any particular restricted purposes.

Time Together

Company Limited by Guarantee

Notes to the Financial Statements (*continued*)

Year ended 31 March 2023

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Donations				
Voluntary income	6,458		6,458	5,491

6. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Client mileage	49,335		49,335	11,456
Day services	328,838		328,838	334,475
	378,173		378,173	345,931

7. Government grants

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Costs of generating voluntary income	1,768		1,768	34,304

8. Costs of other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Wages and salaries	324,952		324,952	281,318
Employer's NIC	17,490		17,490	13,494
Depreciation	1,519		1,519	2,024
Other expenses	55,329		55,329	52,422
	399,290		399,290	349,258

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Support costs	2,292		2,292	1,938

Time Together
Company Limited by Guarantee
Notes to the Financial Statements (continued)
Year ended 31 March 2023

10. Expenditure on charitable activities by activity type

	Support costs	Total funds 2023	Total fund 2022
	£	£	£
Governance costs	2,292	2,292	1,938

11. Net income

Net income is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation of tangible fixed assets	1,519	2,023

12. Independent examination fees

	2023	2022
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	780	810

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023	2022
	£	£
Wages and salaries	324,952	281,318
Social security costs	17,490	13,494
	342,442	294,812

The average head count of employees during the year was 19 (2022: 19). The average number of full-time equivalent employees during the year is analysed as follows:

	2023	2022
	No	No
Number of staff	13	13

No employee received employee benefits of more than £60,000 during the year (2022: nil).

14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity were received by the trustees.

£21 trustee travel expenses have been incurred.

Time Together
Company Limited by Guarantee
Notes to the Financial Statements (continued)
Year ended 31 March 2023

15. Tangible fixed assets

	Equipment £
Cost	
At 1 April 2022	44,572
Additions	-
	44,572
At 31 March 2023	44,572
Depreciation	
At 1 April 2022	38,501
Charge for the year	1,519
	40,020
At 31 March 2023	40,020
Carrying amount	
At 31 March 2023	4,552
At 31 March 2022	6,071

16. Debtors

	2023 £	2022 £
Trade debtors	10,202	3,574
Other debtors	-	213
	10,202	3,787
	10,202	3,787

17. Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	-	-
Social security and other taxes	1,246	1,302
Other creditors	840	882
	2,086	2,184
	2,086	2,184

Time Together

Company Limited by Guarantee

Notes to the Financial Statements (*continued*)

Year ended 31 March 2023

18. Analysis of charitable funds

	At 1 April 2022	Income	Expenditure	At 31 March 2023
	£	£	£	£
Unrestricted funds	154,701	386,399	401,582	139,518
Restricted funds	402			402
	<u>155,103</u>	<u>386,399</u>	<u>401,582</u>	<u>139,920</u>

Restricted funds consist of donations from parties that are to be used only for the intended purpose of the donor. These funds are kept in a separate bank account by the charity.

19. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Tangible fixed assets	4,552	-	4,552
Current assets	137,052	402	137,454
Creditors less than 1 year	(2,086)	-	(2,086)
Net assets	<u>139,518</u>	<u>402</u>	<u>139,920</u>

20. Related parties

The company is controlled by the members.

TIME TOGETHER

England & Wales - Charity number 1050035

Accounts

COMPANY REGISTRATION NUMBER: 03043493
CHARITY REGISTRATION NUMBER: 1050035

Time Together
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2022

LITHGOW PERKINS LLP
Chartered Accountants
Crown Chambers
Princes Street
Harrogate

Time Together
Company Limited by Guarantee
Financial Statements
Year ended 31 March 2022

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Time Together

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report)

Year ended 31 March 2022

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

Reference and administrative details

Registered charity name	Time Together
Charity registration number	1050035
Company registration number	03043493
Principal office and registered office	Unit 10 Provincial Works The Avenue Harrogate

The trustees

T Brownbridge	Resigned 9 November 2021
C Trickett	
A J Shenton	Resigned 29 June 2022
E A Denny	Appointed 1 November 2021
H Fairbrother	Appointed 1 November 2021
H M Shay	Appointed 1 November 2021
J Turner	
C A Brown	Resigned 1 November 2021

Company secretary	H Eaden (Appointed 1 November 2021 and resigned 1 December 2022) C A Brown (Resigned 1 November 2021)
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Accountants	Lithgow Perkins LLP Chartered Accountants Crown Chambers Princes Street Harrogate
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Structure, governance and management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Objectives and activities

The principal activity of the charity is to promote and create valued social roles for people with disabilities, to support people with disabilities in developing new and maintaining existing friendships and to enable them to contribute their skills and abilities to their respective communities. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

Time Together

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report) (continued)

Year ended 31 March 2022

Background

Time Together is a Registered Charity and Limited Company by guarantee, incorporated on 7 April 1995.

We are a Harrogate based charity that provides support services in North Yorkshire for disabled and autistic people with additional needs. Since 1995 we have been enabling and empowering individuals to live meaningful, inclusive, rewarding and fulfilling lives in the community and our activities provide benefit to members of our local community.

The majority of our efforts go into providing direct care to individuals. We provided over 400 hours per week (21,000 hours per year) of individual one-to-one support. We also facilitate small group-based activities throughout the year, these have been either on hold or conducted virtually during the COVID-19 pandemic and in 2022 we slowly started to return to meeting in person. Alongside meeting basic care needs, the emphasis in all of our activities is promoting shared enjoyment and improved social opportunity for people who are otherwise vulnerable to becoming isolated, with focus on independence well-being and community connection.

- **Our Vision**

People in the Harrogate area with support needs live life well

- **Mission**

Time Together provides people with support needs living in Harrogate and its surrounding area with the choices, personalised support and opportunities they need to improve their independence, wellbeing and community connections.

- **Values**

Everything we do is underpinned by our values. As an organisation we are:

Passionate about what we do

Open, honest and ***inclusive*** in the way we operate and communicate

Enabling in the way we support individuals

Caring – we treat everyone with respect and kindness

Loyal and ***dedicated*** – both staff to the organisation and vice versa and to the clients we support

Flexible and ***accommodating*** in our approach

Time Together

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report) (continued)

Year ended 31 March 2022

Business management review

Whilst keeping clients very much at the centre of our work, as a caring charity, we have a clear responsibility to review and strengthen our purpose, objectives and effectiveness of care provision. Our approach is characterised by gradual progressive changes which build on successes without jeopardising continuity.

The service operates with a CEO, a Deputy Manager, 2 Senior Support Workers, a team of Support Workers and an Administrator.

Maintaining and developing standards

The most recent inspection of our services carried out by the Care Quality Commission was on 20 December 2019.

In giving their rating the Care Quality Commission ask:

Is the service

- Safe
- Effective
- Caring
- Responsive
- Well-led

The service was rated as 'good' overall, having remained so since the previous inspections in April 2015 and April 2017.

The full report is available at; <https://www.cqc.org.uk/location/1-580243993>.

The Trust Board

We are governed by a small voluntary Board of Trustees who are also Company Directors of Time Together and responsible for overseeing the work of the organisation, setting strategic direction, ensuring regulatory compliance, and acting as ambassadors for the organisation. Trustees typically meet on a six to eight weekly basis, or more frequently if necessary, and bring a wide range of skills and experience including: financial skills, first-hand experience of being parents/carers of our client groups, educational experience, charity governance and management, strategic planning, budgeting and regulatory knowledge and awareness of other areas important to our work, such as safeguarding.

Our approach to trustee induction involves supporting new trustees to understand the work of the organisation to enable them to see the impact that their decisions may have. Trustees are encouraged to become directly involved in activities alongside our clients and to join the staff at times in their administrative and management work at the small team office. Trustees can join in training which is provided to the staff team, and are offered training specific to their role.

Time Together

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report) (continued)

Year ended 31 March 2022

The Trust Board (Continued)

Trustees in post at the time this report was approved:

Office	Name
Chairperson	Jane Turner
Treasurer	Chris Trickett
Secretary	Harriet Fairbrother
Trustee	Emma Denny
Trustee	Helen Shay

We are pleased that our Trustees continue to be loyal and committed to Time Together, and that we have excellent continuity. We however continue to review the skill mix of Trustees and to seek new Trustees who will bring appropriate skills and experience to the organisation.

Staff

Time Together provides employment for a team of 19 staff which is a mix of full time and part time hours.

Despite the fact that there are challenges in recruitment in the care sector and lower rates of pay, we try to ensure that staff feel rewarded in their work and we continue to have a relatively low turnover of staff, some of whom have been with Time Together for over fifteen years. There is good staff loyalty to Time Together and its purpose.

Embedding Time Together into the community

Though Time Together has a robust individual identity, we are aware that this is strengthened by working with and accepting support from other organisations in our community which we continue to develop strong links in working jointly with.

We encourage others to share in our resources and are pleased to continue to welcome community groups and organisations such as musical societies and fitness classes to use our premises and individuals who hire our sensory room facilities.

Financial stability

The trend over recent years of having to work harder to maintain a secure financial position continues. Pressure from reduction in overall care budgets through ongoing 'austerity' measures means that we have to be very cautious in agreeing any expenditure and that we have had to invest significant time in working to achieve other incomes to support and extend the range of services and opportunities we can offer to clients. We are careful to keep under review and renegotiate contracts such as phone facilities, to ensure that the charity funds are used as effectively as possible.

Reviews of our risk register have led us to consider lesser threats to our stability and continuity, along with more significant threats with possible increased staff sickness in an epidemic.

We have been fortunate to receive donations this year from AM Fenton Trust, Starbeck Post Office and from a number of other private donors. Charitable giving and income from client services has supported the continuation of Time Together as a viable organisation.

Time Together

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report) (continued)

Year ended 31 March 2022

Financial stability (continued)

During the pandemic, we have been fearful at times for the continuity of our organisation and for the wellbeing of those we serve but we can say that, as of December 2022, we continue to have a sound financial position and are able to maintain individualised care for all our clients.

Use of our building

For the past 9 years, Time Together has been based in a building which affords us a small office space and a good-sized hall that provides space for a variety of activities for our clients and local community uses.

Unfortunately, during the pandemic, we had to suspend all of our in-person groups and community activities in our premises due to COVID-19 pandemic restrictions, some of which continued virtually, but we are using this as an opportunity to rethink our key purpose and develop new activities once the situation allows this. Throughout 2022 we have been able to slowly open up to allow more people to use our building as restrictions eased.

Looking forward

We are heartened by the fact that Time Together has provided a great quality of care and opportunities for over a quarter of a century and we look forward to a bright future ahead.

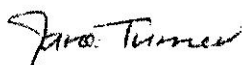
Financial Review

The surplus for the year was £34,530 (2021: £108,984). The balance of funds at the end of the year was £155,103 (2021: £120,573) and these reserves are considered adequate for our purposes and our plans for the year ahead.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

The trustees' annual report was approved on 21 December 2022 and signed on behalf of the board of trustees by:



Jane Turner
Chair of Trustees
On behalf of the Trust Board

Time Together

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Time Together

Year ended 31 March 2022

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Michael Briggs FCA
Independent Examiner

Crown Chambers
Princes Street
Harrogate

22 December 2022

Time Together
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)

31 March 2022

		2022	2021	
	Note	Unrestricted funds £	Restricted funds £	
		£	£	
Income and endowments				
Donations and legacies	5	5,491	-	8,856
Other trading activities	6	345,931	-	367,771
Grants	7	9,450	24,854	58,682
Total income		360,872	24,854	385,726
Expenditure				
Expenditure on raising funds:				
Costs of other trading activities	8	(321,744)	(27,514)	(321,833)
Expenditure on charitable activities	9,10	(1,938)	-	(4,492)
Total expenditure		(323,682)	(27,514)	(326,325)
Net income and net movement in funds		37,190	(2,660)	108,984
Reconciliation of funds				
Total funds brought forward		117,511	3,062	120,573
Total funds carried forward		154,701	402	120,573

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Time Together
Company Limited by Guarantee
Statement of Financial Position

31 March 2022

		2022	2021
		£	£
Fixed assets			
Tangible fixed assets	15	6,071	8,072
Current assets			
Debtors	16	3,787	4,023
Cash at bank and in hand		147,429	111,948
		<u>151,216</u>	<u>115,971</u>
Creditors: amounts falling due within one year	17	2,184	3,470
Net current assets		<u>149,032</u>	<u>112,501</u>
Total assets less current liabilities		<u>155,103</u>	<u>120,573</u>
Funds of the charity			
Unrestricted funds		154,701	117,511
Restricted funds		402	3,062
Total charity funds	18	<u>155,103</u>	<u>120,573</u>

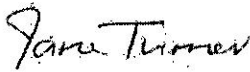
For the year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees responsibilities:

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476.
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 21 December 2022, and are signed on behalf of the board by:



J Turner
Trustee

The notes on pages 9 to 14 form part of these financial statements.

Time Together

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2022

1. General information

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Unit 10, Provincial Works, The Avenue, Harrogate.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when imposed by the donor or when funds are raised for any particular restricted purposes.

Time Together

Company Limited by Guarantee

Notes to the Financial Statements (*continued*)

Year ended 31 March 2022

3. Accounting policies (*continued*)

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment	-	25% reducing balance
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4. Limited by guarantee

The company is a private company limited by guarantee and consequently does not have any share capital. Each of the members are liable to contribute an amount not exceeding £10 towards the assets of the company in the event of a liquidation.

Time Together

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2022

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Donations				
Voluntary income	5,491	-	5,491	8,856

6. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Client mileage	11,456	-	11,456	9,582
Day services	334,475	-	334,475	358,189
	345,931	-	345,931	367,771

7. Government grants

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Costs of generating voluntary income	9,450	24,854	34,304	58,682

8. Costs of other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Wages and salaries	258,964	22,354	281,318	250,961
Employer's NIC	13,494	-	13,494	9,865
Depreciation	2,024	-	2,024	2,727
Other expenses	47,262	5,160	52,422	58,280
	321,744	27,514	349,258	321,883

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Support costs	1,938	-	1,938	4,492

Time Together
Company Limited by Guarantee
Notes to the Financial Statements (continued)
Year ended 31 March 2022

10. Expenditure on charitable activities by activity type

	Support costs £	Total funds 2022 £	Total fund 2021 £
Governance costs	1,938	1,938	4,492

11. Net income

Net income is stated after charging/(crediting):

	2022 £	2021 £
Depreciation of tangible fixed assets	2,023	2,727

12. Independent examination fees

	2022 £	2021 £
Fees payable to the independent examiner for: Independent examination of the financial statements	810	810

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022 £	2021 £
Wages and salaries	281,318	250,961
Social security costs	13,494	9,865
	294,812	260,826

The average head count of employees during the year was 19 (2021: 20). The average number of full-time equivalent employees during the year is analysed as follows:

	2022 No	2021 No
Number of staff	13	13

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity were received by the trustees.

No trustee expenses have been incurred.

Time Together

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2022

18. Analysis of charitable funds

	At 1 April 2021	Income	Expenditure	At 31 March 2022
	£	£	£	£
Unrestricted funds	117,511	360,872	(323,682)	154,701
Restricted funds	3,062	24,854	(27,514)	402
	120,573	385,726	(351,196)	155,103
	120,573	385,726	(351,196)	155,103

Restricted funds consist of donations from parties that are to be used only for the intended purpose of the donor. These funds are kept in a separate bank account by the charity.

19. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Tangible fixed assets	8,072	-	8,072
Current assets	112,909	3,062	115,971
Creditors less than 1 year	(3,470)	-	(3,470)
Net assets	117,511	3,062	120,573
	117,511	3,062	120,573

20. Related parties

The company is controlled by the members.

TIME TOGETHER

England & Wales - Charity number 1050035

Accounts

COMPANY REGISTRATION NUMBER: 03043493
CHARITY REGISTRATION NUMBER: 1050035

Time Together
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2021

LITHGOW PERKINS LLP
Chartered Accountants
Crown Chambers
Princes Street
Harrogate

Time Together
Company Limited by Guarantee
Financial Statements
Year ended 31 March 2021

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Time Together

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2021

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

Reference and administrative details

Registered charity name	Time Together
Charity registration number	1050035
Company registration number	03043493
Principal office and registered office	Unit 10 Provincial Works The Avenue Harrogate

The trustees

T Brownbridge	Resigned 9 November 2021
C Trickett	
A J Shenton	
E A Denny	Appointed 1 November 2021
H Fairbrother	Appointed 1 November 2021
H M Shay	Appointed 1 November 2021
J Turner	
C A Brown	Resigned 1 November 2021

Company secretary	H Eaden (Appointed 1 November 2021) C A Brown (Resigned 1 November 2021)
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Accountants	Lithgow Perkins LLP Chartered Accountants Crown Chambers Princes Street Harrogate
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Structure, governance and management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Objectives and activities

The principal activity of the charity is to promote and create valued social roles for people with disabilities, to support people with disabilities in developing new and maintaining existing friendships and to enable them to contribute their skills and abilities to their respective communities. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

Time Together

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 March 2021

Background

Time Together is a Registered Charity and Limited Company by guarantee, incorporated on 7 April 1995.

We are a Harrogate based charity that provides support services in North Yorkshire for disabled and autistic people with additional needs. Since 1995 we have been enabling and empowering individuals to live meaningful, inclusive, rewarding and fulfilling lives in the community and our activities provide benefit to members of our local community.

The majority of our efforts go into providing direct care to individuals. We provided over 400 hours per week (21,000 hours per year) of individual one-to-one support. We also facilitate small group-based activities throughout the year, these have been either on hold or conducted virtually during the COVID-19 pandemic. Alongside meeting basic care needs, the emphasis in all of our activities is promoting shared enjoyment and improved social opportunity for people who are otherwise vulnerable to becoming isolated.

- **Our Vision**

People in the Harrogate area with support needs live life well

- **Mission**

Time Together provides people with support needs living in Harrogate and its surrounding area with the choices, personalised support and opportunities they need to improve their independence, wellbeing and community connection.

- **Values**

Everything we do is underpinned by our values. As an organisation we are:

Passionate about what we do

Open, honest and inclusive in the way we operate and communicate

Enabling in the way we support individuals

Caring – we treat everyone with respect and kindness

Loyal and dedicated – both staff to the organisation and vice versa and to the clients we support

Flexible and accommodating in our approach

Time Together

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 March 2021

Business management review

Whilst keeping clients very much at the centre of our work, as a caring charity, we have a clear responsibility to review and strengthen our purpose, objectives and effectiveness of care provision. Our approach is characterised by gradual progressive changes which build on successes without jeopardising continuity.

Following the resignation of our existing Service Manager in March 2020 the Trust board reviewed the structure of our management and leadership team. Our very capable Assistant Manager was recruited into the Service Manager role and we have subsequently retitled this to CEO. The service now operates with a CEO, a Deputy Manager, two Senior Support Workers, a team of Support Workers and a newly recruited Administrator.

Maintaining and developing standards

The most recent inspection of our services carried out by the Care Quality Commission was on 20 December 2019.

In giving their rating the Care Quality Commission ask:

Is the service

- Safe
- Effective
- Caring
- Responsive
- Well-led

The service was rated as 'good' overall, having remained so since the previous inspections in April 2015 and April 2017.

The full report is available at; <https://www.cqc.org.uk/location/1-580243993>

The Trust Board

We are governed by a small voluntary Board of Trustees who are also Company Directors of Time Together and responsible for overseeing the work of the organisation, setting strategic direction, ensuring regulatory compliance, and acting as ambassadors for the organisation. Trustees typically meet on a six to eight weekly basis, or more frequently if necessary, and bring a wide range of skills and experience including: financial skills, first-hand experience of being parents/carers of our client groups, educational experience, charity governance and management, strategic planning, budgeting and regulatory knowledge and awareness of other areas important to our work, such as safeguarding.

Our approach to trustee induction involves supporting new trustees to understand the work of the organisation to enable them to see the impact that their decisions may have. Trustees are encouraged to become directly involved in activities alongside our clients and to join the staff at times in their administrative and management work at the small team office. Trustees can join in training which is provided to the staff team, and are offered training specific to their role.

Time Together

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 March 2021

The Trust Board (Continued)

Trustees in post at the time this report was approved:

Office	Name
Chairperson	Jane Turner
Treasurer	Chris Trickett
Secretary	Helen Eaden
Trustee	Anthea Shenton
Trustee	Emma Denny
Trustee	Harriet Fairbrother
Trustee	Helen Shay

We are pleased that our Trustees continue to be loyal and committed to Time Together, and that we have excellent continuity. We however continue to review the skill mix of Trustees and to seek new Trustees who will bring appropriate skills and experience to the organisation.

Staff

Time Together provides employment for a team of around 20 staff which is a mix of full time and part time hours.

Despite the fact that there are challenges in recruitment in the care sector and lower rates of pay, we try to ensure that staff feel rewarded in their work and we continue to have a relatively low turnover of staff, some of whom have been with Time Together for over ten years. There is good staff loyalty to Time Together and its purpose.

Embedding Time Together into the community

Though Time Together has a robust individual identity, we are aware that this is strengthened by working with and accepting support from other organisations in our community which we continue to develop strong links in working jointly with.

We encourage others to share in our resources and are pleased to continue to welcome community groups and organisations such as musical societies and fitness classes to use our premises and individuals who hire our sensory room facilities - some of these activities have been on hold during the pandemic.

Financial stability

The trend over recent years of having to work harder to maintain a secure financial position continues. Pressure from reduction in overall care budgets through ongoing 'austerity' measures means that we have to be very cautious in agreeing any expenditure and that we have had to invest significant time in working to achieve other incomes to support and extend the range of services and opportunities we can offer to clients. We are careful to keep under review and renegotiate contracts such as phone facilities, to ensure that the charity funds are used as effectively as possible.

Reviews of our risk register have led us to consider lesser threats to our stability and continuity, along with more significant threats potentially associated with Brexit and with possible increased staff sickness in a flu epidemic. At that stage, however, we could not possibly envisage the major threat that the impending pandemic posed to our clients, services, and the lives of all of us.

Time Together

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 March 2021

Financial stability (continued)

We have been fortunate to receive donations this year from Linden Trust, Fenton Trust, St Peter's Church, Harrogate, and from a number of other private donors. Charitable giving and income from client services has supported the continuation of Time Together as a viable organisation.

During the pandemic, we have been fearful at times for the continuity of our organisation and for the wellbeing of those we serve but we can say that, as of November 2021, we continue to have a sound financial position and are able to maintain individualised care for all our clients.

Use of our building

For the past 8 years, Time Together has been based in a building which affords us a small office space and a good-sized hall that provides space for a variety of activities for our clients and local community uses.

Unfortunately, during the pandemic, we had to suspend all of our in-person groups and community activities in our premises due to COVID-19 pandemic restrictions, some of which continued virtually, but we are using this as an opportunity to rethink our key purpose and develop new activities once the situation allows this.

Looking forward

We had been looking forward to celebrating our 25th Anniversary in April 2020 but this remains on hold until restrictions allow. We are, however, heartened by the fact that Time together has provided a great quality of care and opportunities for over a quarter of a century and we look forward to a bright future ahead.

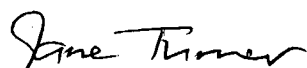
Financial Review

The surplus for the year was £108,984 (2020: deficit £20,147). The balance of funds at the end of the year was £120,573 (2020: £11,589) and these reserves are considered adequate for our purposes and our plans for the year ahead.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

The trustees' annual report was approved on 16 December 2021 and signed on behalf of the board of trustees by:



Jane Turner
Chair of Trustees
On behalf of the Trust Board

Time Together

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Time Together

Year ended 31 March 2021

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michael Briggs FCA
Independent Examiner

Crown Chambers
Princes Street
Harrogate

16 December 2021

Time Together

Company Limited by Guarantee

Statement of Financial Activities
(including income and expenditure account)

31 March 2021

			2021		2020
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	5	8,856	-	8,856	15,130
Other trading activities	6	367,771	-	367,771	378,479
Grants	7	36,665	22,017	58,682	5,884
Total income		<u>413,292</u>	<u>22,017</u>	<u>435,309</u>	<u>399,493</u>
Expenditure					
Expenditure on raising funds:					
Costs of other trading activities	8	(296,630)	(25,203)	(321,833)	(415,019)
Expenditure on charitable activities	9,10	(1,992)	(2,500)	(4,492)	(4,621)
Total expenditure		<u>(298,622)</u>	<u>(27,703)</u>	<u>(326,325)</u>	<u>(419,640)</u>
Net income and net movement in funds		<u>114,670</u>	<u>(5,686)</u>	<u>108,984</u>	<u>(20,147)</u>
Reconciliation of funds					
Total funds brought forward		2,841	8,748	11,589	31,736
Total funds carried forward		<u>117,511</u>	<u>3,062</u>	<u>120,573</u>	<u>11,589</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Time Together
Company Limited by Guarantee
Statement of Financial Position
31 March 2021

		2021		2020
		£	£	£
Fixed assets				
Tangible fixed assets	15		8,072	10,799
Current assets				
Debtors	16	4,023		6,204
Cash at bank and in hand		111,948		7,740
		<u>115,971</u>		<u>13,944</u>
Creditors: amounts falling due within one year	17	3,470		13,154
Net current assets			112,501	790
Total assets less current liabilities			120,573	11,589
Funds of the charity				
Unrestricted funds			117,511	2,841
Restricted funds			3,062	8,748
Total charity funds	18		120,573	11,589

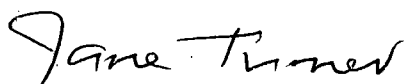
For the year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees responsibilities:

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 16 December 2021, and are signed on behalf of the board by:



J Turner
Trustee

Time Together

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2021

1. General information

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Unit 10, Provincial Works, The Avenue, Harrogate.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when imposed by the donor or when funds are raised for any particular restricted purposes.

Time Together

Company Limited by Guarantee

Notes to the Financial Statements (*continued*)

Year ended 31 March 2021

3. Accounting policies (*continued*)

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment	-	25% reducing balance
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4. Limited by guarantee

The company is a private company limited by guarantee and consequently does not have any share capital. Each of the members are liable to contribute an amount not exceeding £10 towards the assets of the company in the event of a liquidation.

Time Together

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2021

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Donations				
Voluntary income	8,856	-	8,856	15,130

6. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Client mileage	9,582	-	9,582	9,243
Day services	358,189	-	358,189	369,236
	367,771	-	367,771	378,479

7. Government grants

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Costs of generating voluntary income	36,665	22,017	58,682	5,884

8. Costs of other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Wages and salaries	239,218	11,743	250,961	329,371
Employer's NIC	9,865	-	9,865	16,631
Depreciation	2,727	-	2,727	3,600
Other expenses	44,820	13,460	58,280	65,417
	296,630	25,203	321,883	415,019

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Support costs	1,992	2,500	4,492	4,621

Time Together
Company Limited by Guarantee
Notes to the Financial Statements (continued)
Year ended 31 March 2021

10. Expenditure on charitable activities by activity type

	Support costs	Total funds 2021	Total fund 2020
	£	£	£
Governance costs	4,492	4,492	4,621

11. Net income

Net income is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation of tangible fixed assets	2,727	3,600

12. Independent examination fees

	2021	2020
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	810	780

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021	2020
	£	£
Wages and salaries	250,961	329,371
Social security costs	9,865	16,631
	260,826	346,002

The average head count of employees during the year was 20 (2020: 21). The average number of full-time equivalent employees during the year is analysed as follows:

	2021	2020
	No	No
Number of staff	13	9

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity were received by the trustees.

No trustee expenses have been incurred.

Time Together
Company Limited by Guarantee
Notes to the Financial Statements (continued)
Year ended 31 March 2021

15. Tangible fixed assets

	Equipment £
Cost	
At 1 April 2020	44,550
Additions	-
	44,550
At 31 March 2021	44,550
Depreciation	
At 1 April 2020	33,751
Charge for the year	2,727
	36,478
At 31 March 2021	36,478
Carrying amount	
At 31 March 2021	8,072
At 31 March 2020	10,799

16. Debtors

	2021 £	2020 £
Trade debtors	-	5,577
Other debtors	4,023	627
	4,023	6,204

17. Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	947	2,434
Social security and other taxes	1,458	9,940
Other creditors	1,065	780
	3,470	13,154

Time Together

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2021

18. Analysis of charitable funds

	At 1 April 2020 £	Income £	Expenditure £	At 31 March 2021 £
Unrestricted funds	2,841	413,292	(298,622)	117,511
Restricted funds	8,748	22,017	(27,703)	3,062
	<u>11,589</u>	<u>435,309</u>	<u>(326,325)</u>	<u>120,573</u>

Restricted funds consist of donations from parties that are to be used only for the intended purpose of the donor. These funds are kept in a separate bank account by the charity.

19. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	8,072	-	8,072
Current assets	112,909	3,062	115,971
Creditors less than 1 year	(3,470)	-	(3,470)
Net assets	<u>117,511</u>	<u>3,062</u>	<u>120,573</u>

20. Related parties

The company is controlled by the members.