

**Ripon St Cecilia Society Ltd**  
**(A company limited by guarantee)**

**Trustees' report and financial statements**  
**for the year ended 31 March 2024**

**Company number: 03084115**  
**Charity number: 1049842**

**The Barker Partnership**  
**Chartered Accountants**  
**Ripon**

**Ripon St Cecilia Society Ltd**  
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**Ripon St Cecilia Society Ltd**  
**(A company limited by guarantee)**

**Legal and administrative information**

**Charity number** 1049842

**Company registration number** 03084115

**Registered office** 44 Kirkgate  
Ripon  
North Yorkshire  
HG4 1PB

**Trustees** M J Clarke  
KC Cavanagh-Jackson (resigned 23rd August 2023)  
PWJ Bailly (resigned 29th May 2023)  
H Dawson  
MA Porter  
NA Chamberlain  
CSP Monck  
S Murdoch (appointed 29th May 2023)

**Secretary** MJ Clarke

**Accountants** The Barker Partnership  
Chartered Accountants  
44 Kirkgate  
Ripon  
North Yorkshire  
HG4 1PB

**Bankers** National Westminster Bank Plc  
3 Cambridge Crescent  
Harrogate  
North Yorkshire  
HG1 1PE

**Ripon St Cecilia Society Ltd**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**  
**for the year ended 31 March 2024**

The trustees present their report and the financial statements for the year ended 31 March 2024. The trustees, who are also directors of Ripon St Cecilia Society Ltd for the purposes of company law and who served during the year and up to the date of this report are set out on page 1.

**Structure, governance and management**

The organisation is a charitable company limited by guarantee, incorporated on 26 July 1995 and registered as a charity on 16 October 1995.

The charity's objects and regulations are governed by the memorandum and articles of association.

*Trustees*

The directors of the charitable company are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. The two longest serving Trustees each year have to stand down and may put themselves forward for re-election.

**Objectives and activities**

The object of the charity is to promote, maintain, improve and advance education by the encouragement of the arts. There have been no changes in the charity's objects or policies during the year.

The Charity continues to organise classical music concerts for public performance using musicians from the local community and further afield. It promotes playing of orchestral instruments, providing workshops and opportunities for young players.

When reviewing the charity's objectives and activities and future plans we have referred to the guidance contained in the Charity Commission's general guidance on public benefit.

**Achievements and performance**

We have completed another successful financial year encompassing three concerts from our 2023 Season and a fourth from our 2024 Season.

- \* Horns and heroes in the Cathedral (April 2023)
- \* Essential Classics at Holy Trinity (June 2023)
- \* Virtuoso Strings at Holy Trinity (November 2023)
- \* The Magic of Music in the Cathedral (January 2024)

Our success in retaining a core of support through 'Friends' membership continues and general concert attendance has been boosted by our reach to schools in the region with our Magic of Music concert in January. Well over one hundred children performed two choral works for children and we filled the cathedral with parents and friends, many of whom had not attended an orchestral concert before. Our informal audience surveys indicate that we continue to attract new audiences, but cannot count on broad ongoing support without extensive pre-concert publicity.

We have received good post-and pre-concert reviews, particularly in the Darlington and Stockton Times. Informal feedback from audiences remains positive and enthusiastic. Nevertheless, the orchestra's primary catchment area around Ripon and Harrogate is limited and the cathedral remains a popular venue for other orchestras outside the region who must, inevitably, soften the demand for classical music in the area.

**Ripon St Cecilia Society Ltd**  
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**Report of the trustees (incorporating the directors' report)**  
**for the year ended 31 March 2024**

We were sorry to see two trustees leave (Paul Baily and Katherine Cavanagh) but were delighted to be joined by Charles Monck and Sue Murdoch. Paul had looked after 'Friends' for several years. Fortunately, Katherine agreed to continue as treasurer on a voluntary basis. Charles has already had a big impact in many areas analysing our audience segments, budgeting and distributing pre-concert publicity. Sue Murdoch has worked closely with Helen in proof reading programmes etc and helping Val with the front of house desk and with interval refreshments.

Our refreshment team left us at the end of 2023 after several years of organising drinks at rehearsals and concerts. We are presently looking for replacement volunteers. We are grateful to our many volunteers selling programmes, ushering, serving refreshments, putting up performers and many other tasks essential to the success of our concerts.

Despite our success and many strengths, we are aware of several weaknesses and threats to our future. Xen, Jane, many of volunteers, the trustees and our principal sponsor are over seventy and succession planning is a rising priority. Finding younger volunteers, trustees and audiences into the future remains our greatest challenge as it is with many charities.

We are enormously grateful to our sponsors, Trevor and Elizabeth Ingham whose unwavering support bridges the gap between our concert revenue and our costs. Without their contribution planning for each new season could not be done with the confidence we need to hire in the best pianos and engage international soloists.

The forthcoming season will have some more popular works to appeal to a wider audience, to sit alongside lesser known works that will also widen their interest.

**Financial review**

The charity made a net deficit from activities in the year of £19 (2023 a surplus of £6,157), decreasing reserves to £49,618 at 31 March 2024.

*Reserves*

The Trustees have reviewed the charity's requirements for reserves in light of the main risks to the organisation.

The reserves are needed to meet the working capital requirements of the charity on an annual basis and the trustees are mindful of the need to keep the unrestricted reserves at a level which will meet these requirements.

Currently, reserves are at a level to ensure concerts can continue for one year if sponsorship of concerts is no longer forthcoming.



**Ripon St Cecilia Society Ltd**  
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**Report of the trustees (incorporating the directors' report)**  
**for the year ended 31 March 2024**

**Statement of trustees' responsibilities**

The trustees (who are also directors of Ripon St Cecilia Society Ltd for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small company provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

On behalf of the board



MJ Clarke

**Secretary**

6 August 2024

**Ripon St Cecilia Society Ltd**  
**(A company limited by guarantee)**

**Independent examiner's report to the trustees on the unaudited financial statements of Ripon St Cecilia Society Ltd.**

I report on the accounts of Ripon St Cecilia Society Ltd for the year ended 31 March 2024 set out on pages 6 to 13.

**Respective responsibilities of trustees and independent examiner**

The charity's trustees (who are also directors of the company under company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required this year under Section 144(2) of the Charities Act 2011 and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep proper accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S. Kay

**S Kay ACA**

The Barker Partnership  
44 Kirkgate  
Ripon  
North Yorkshire  
HG4 1PB

9.12.24

**Ripon St Cecilia Society Ltd**  
**(A company limited by guarantee)**

**Statement of financial activities (incorporating the income and expenditure account)**

**For the year ended 31 March 2024**

	Notes	Unrestricted funds £	2024 Total £	2023 Total £
<b>Income and endowments</b>				
Donations and legacies	2	17,306	17,306	16,977
Charitable activities	3	17,617	17,617	30,774
Investment income	4	271	271	88
Other	5	-	-	6
<b>Total income</b>		<u>35,194</u>	<u>35,194</u>	<u>47,845</u>
<b>Expenditure</b>				
Raising funds	6	3,415	3,415	2,340
Charitable activities	7	31,798	31,798	39,195
Profit on disposal of tangible fixed assets for the charity's own use		-	-	153
<b>Total expenditure</b>		<u>35,213</u>	<u>35,213</u>	<u>41,688</u>
<b>Net incoming/(outgoing) resources for the year / Net income/(expense) for the year</b>		(19)	(19)	6,157
Total funds brought forward		<u>49,637</u>	<u>49,637</u>	<u>43,480</u>
<b>Total funds carried forward</b>		<u>49,618</u>	<u>49,618</u>	<u>49,637</u>

The notes on pages 9 to 13 form an integral part of these financial statements.



**Ripon St Cecilia Society Ltd**  
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**Balance sheet**  
**as at 31 March 2024**

		<b>2024</b>		<b>2023</b>	
	<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Fixed assets</b>					
Tangible assets	11		456		456
<b>Current assets</b>					
Debtors	12	5,602		3,768	
Cash at bank and in hand		48,707		46,865	
		<u>54,309</u>		<u>50,633</u>	
<b>Creditors: amounts falling due within one year</b>	13	<u>(5,147)</u>		<u>(1,452)</u>	
<b>Net current assets</b>			49,162		49,181
<b>Net assets</b>			<u>49,618</u>		<u>49,637</u>
<b>Funds</b>	14				
Unrestricted income funds			49,618		49,637
<b>Total funds</b>			<u>49,618</u>		<u>49,637</u>

The Balance Sheet continues on the following page.

The notes on pages 9 to 13 form an integral part of these financial statements.

**Ripon St Cecilia Society Ltd**  
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**Balance sheet (continued)**

**Trustees statements required by the Companies Act 2006  
for the year ended 31 March 2024**

In approving these financial statements as trustees of the company we hereby confirm:

- (a) that for the year stated above the company was entitled to the exemption from audit under section 477 of the Companies Act 2006, relating to small companies.
- (b) that no notice has been deposited at the registered office of the company pursuant to section 476 of the Companies Act 2006 requesting that an audit be conducted for the year ended 31 March 2024.
- (c) that we acknowledge our responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of statements.

These financial statements are prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with FRS102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

The financial statements were approved by the board on 6 August 2024 and signed on its behalf by



**Mr MA Porter**  
**Trustee**

The notes on pages 9 to 13 form an integral part of these financial statements.

**Ripon St Cecilia Society Ltd**  
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**Notes to financial statements**  
**for the year ended 31 March 2024**

**General information**

Ripon St Cecilia Society Ltd is a private company limited by guarantee, registered in England and Wales. The principal address is 44 Kirkgate, Ripon HG4 1PB.

**1. Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

**1.1. Basis of accounting**

The financial statements are prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2019) and the Companies Act 2006 and the Charities Act 2011.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**1.2. Cashflow**

The charity has taken advantage of the exemptions from preparing a cash flow statement conferred by Financial Reporting Standard on the grounds that it is entitled to the exemptions available in the Companies Act 2006 for small companies.

**1.3. Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

Donations, grants, event and voluntary income are included in the year they are receivable.

**1.4. Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred.

**1.5. Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Musical instruments	-	10% reducing balance
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**1.6. Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**Ripon St Cecilia Society Ltd**  
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**Notes to financial statements**  
**for the year ended 31 March 2024**

**2. Donations and legacies**

	Unrestricted funds £	2024 Total £	2023 Total £
Sponsorship for concerts	10,000	10,000	12,000
Patrons	2,755	2,755	1,220
Donations	590	590	326
100 Club	739	739	100
Gift aid	3,222	3,222	3,331
	<u>17,306</u>	<u>17,306</u>	<u>16,977</u>

**3. Charitable activities**

	Unrestricted funds £	2024 Total £	2023 Total £
Ticket sales	14,296	14,296	23,137
Hire of Orchestra	2,000	2,000	5,300
Refreshment sales	387	387	1,012
Programme sales	934	934	1,325
	<u>17,617</u>	<u>17,617</u>	<u>30,774</u>

**4. Investment income**

	Unrestricted funds £	2024 Total £	2023 Total £
Bank interest receivable	271	271	88
	<u>271</u>	<u>271</u>	<u>88</u>

**5. Other**

	2024 Total £	2023 Total £
HMRC interest received	-	6
	<u>-</u>	<u>6</u>

**Ripon St Cecilia Society Ltd**  
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**Notes to financial statements**  
**for the year ended 31 March 2024**

**6. Raising Funds**

	Unrestricted funds £	2024 Total £	2023 Total £
Insurance	543	543	914
Postage and stationery	121	122	52
IT and website costs	948	948	160
Sundry expenses	603	603	40
Independent examination fee	300	300	300
Accounts preparation fee	900	900	872
	<u>3,415</u>	<u>3,416</u>	<u>2,339</u>

**7. Charitable activities expenses**

	Unrestricted funds £	2024 Total £	2023 Total £
Musicians expenses	13,733	13,733	20,133
Musicians accomodation and travel	165	165	225
Conductors fees	4,365	4,365	4,784
Administrator fees	1,600	1,600	1,400
Venue Hire	6,344	6,344	5,704
Music and equipment hire	2,845	2,845	2,833
Printing leaflets and banners	1,246	1,246	1,561
Adverts and promotion	520	520	520
Card Transaction Fees	30	30	18
Refreshments costs	295	295	596
Online sales commission	655	655	1,421
	<u>31,798</u>	<u>31,798</u>	<u>39,195</u>

**8. Net (outgoing)/incoming resources for the year**

	2024 £	2023 £
Net (outgoing)/incoming resources is stated after charging:		
Loss on disposal of tangible fixed assets	-	153
Independent Examination fee	<u>300</u>	<u>300</u>



**Ripon St Cecilia Society Ltd**  
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**Notes to financial statements**  
**for the year ended 31 March 2024**

**9. Employees**

No salaries or wages have been paid to employees, including the trustees, during the year.

**Number of employees**

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

	<b>2024</b>	<b>2023</b>
	<b>Number</b>	<b>Number</b>
Trustees	6	7

**10. Taxation**

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

**11. Tangible fixed assets**

	<b>Musical</b>	<b>Total</b>
	<b>equipment</b>	<b>£</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
At 1 April 2023	954	954
At 31 March 2024	954	954
<b>Depreciation</b>		
At 1 April 2023	498	498
At 31 March 2024	498	498
<b>Net book values</b>		
At 31 March 2024	456	456
At 31 March 2023	456	456

**12. Debtors**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Other debtors	5,602	3,768

**Ripon St Cecilia Society Ltd**  
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**Notes to financial statements**  
**for the year ended 31 March 2024**

**13. Creditors: amounts falling due within one year**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Accruals and deferred income	5,147	1,452
	<u>5,147</u>	<u>1,452</u>

**14. Analysis of net assets between funds**

	<b>Unrestricted funds</b>	<b>Total funds</b>
	<b>£</b>	<b>£</b>
Fund balances at 31 March 2024 as represented by:		
Tangible fixed assets	456	456
Current assets	54,309	54,309
Current liabilities	(5,147)	(5,147)
	<u>49,618</u>	<u>49,618</u>

**15. Unrestricted funds**

	<b>At 1 April 2023</b>	<b>Incoming resources</b>	<b>Outgoing resources</b>	<b>At 31 March 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted Fund	49,637	35,194	(35,213)	49,618
	<u>49,637</u>	<u>35,194</u>	<u>(35,213)</u>	<u>49,618</u>

**Purposes of unrestricted funds**

The unrestricted fund represents those funds which the Trustees are free to use in accordance with the charitable objectives.

**16. Company limited by guarantee**

Ripon St Cecilia Society Ltd is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

