

**Ripon St Cecilia Society Ltd**  
**(A company limited by guarantee)**

**Trustees' report and financial statements**  
**for the year ended 31 March 2023**

**Company number: 03084115**  
**Charity number: 1049842**

**The Barker Partnership**  
**Chartered Accountants**  
**Ripon**

**Ripon St Cecilia Society Ltd**  
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**Ripon St Cecilia Society Ltd**  
**(A company limited by guarantee)**

**Legal and administrative information**

**Charity number** 1049842

**Company registration number** 03084115

**Registered office** 44 Kirkgate  
Ripon  
North Yorkshire  
HG4 1PB

<b>Trustees</b>	M J Clarke	
	KC Cavanagh-Jackson	
	PWJ Bailly	Resigned 29th May 2023
	H Dawson	
	MA Porter	
	S Kitching	Resigned 11th July 2022
	NA Chamberlain	Appointed 11th July 2022
	CSP Monck	Appointed 11th July 2022
	S Murdoch	Appointed 29th May 2023

**Secretary** MJ Clarke

**Accountants** The Barker Partnership  
Chartered Accountants & Statutory Auditors  
44 Kirkgate  
Ripon  
North Yorkshire  
HG4 1PB

**Bankers** National Westminster Bank Plc  
3 Cambridge Crescent  
Harrogate  
North Yorkshire  
HG1 1PE

**Ripon St Cecilia Society Ltd**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**  
**for the year ended 31 March 2023**

The trustees present their report and the financial statements for the year ended 31 March 2023. The trustees, who are also directors of Ripon St Cecilia Society Ltd for the purposes of company law and who served during the year and up to the date of this report are set out on page 1.

**Structure, governance and management**

The organisation is a charitable company limited by guarantee, incorporated on 26 July 1995 and registered as a charity on 16 October 1995.

The charity's objects and regulations are governed by the memorandum and articles of association.

*Trustees*

The directors of the charitable company are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. The two longest serving Trustees each year have to stand down and may put themselves forward for re-election.

*Honorary President*

Baroness Masham of Ilton

**Objectives and activities**

The object of the charity is to promote, maintain, improve and advance education by the encouragement of the arts. There have been no changes in the charity's objects or policies during the year.

The Charity continues to organise classical music concerts for public performance using musicians from the local community and further afield. It promotes playing of orchestral instruments, providing workshops and opportunities for young players.

When reviewing the charity's objectives and activities and future plans we have referred to the guidance contained in the Charity Commission's general guidance on public benefit.

**Achievements and performance**

We were very sorry to learn of the death of our Honorary President, Baroness Masham of Ilton to whom we owe so much for her support of the Orchestra over many years since its start in 1995.

Our 2022/2023 season has seen the completion of another successful and enjoyable year for our musicians, soloists, conductors and all involved in the promotion of orchestral music in Ripon of an exceptional standard. We believe our audience numbers have recovered well (post Covid) and they are a testament to the appeal of the music programmes the repertoire committee produce.

We remain keen to attract younger musicians and audience members to our music making and recognise that they are both key to the sustainability of the orchestra as we look to the future.

It is generally accepted that our season of concerts runs from September to August each year so, as in previous years, we report on our four concerts in the 2022/23 season adjusted to include for the June 2022 concerts but excluding the April and June 2023 concerts.

As usual, two concerts were held in the cathedral and two at Holy Trinity church. We are extremely grateful to both institutions and their staff for making us feel at home and for providing logistical support and facilities, not only for performances but for the orchestral practices ahead of each concert.

**Ripon St Cecilia Society Ltd**  
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**Report of the trustees (incorporating the directors' report)**  
**for the year ended 31 March 2023**

The four concerts in our season were:

- \* A Summer concert-An evening in Italy (11th June 2022) (Music by Albinoni and Mendelssohn) at Holy Trinity Church
- \* The Rachmaninov Gala week-end concerts (8th/9th October 2022) with Peter Donohoe in the Cathedral (Rachmaninov's four piano concertos and the Paganini variations).
- \* Dance, Drama and Romance (Music by Strauss, Bartok, Sibelius and Mozart) on the 28th January 2023, at Holy Trinity Church

We had an enthusiastic audience of 135 for this first concert of the Summer, a joyful Italian themed evening with soloists Josh Hall (Oboe) and Ben Jarvis (trumpet) both playing with verve and colour well suited for a sunlit evening.

The two Gala concerts in October were outstanding. The orchestra was joined by the renowned pianist Peter Donohoe to perform the musical feat of four Rachmaninov concertos and the Paganini variations over two days before a total audience of over 600. The Steingraeber grand piano was shipped in from Bayreuth by the piano makers who flew from southern Germany to join us for the week-end.

It is always difficult to predict how successful the January concert at Holy Trinity will be due to the time of year (post-Christmas) and poor weather conditions, so we were delighted to have an audience of over 120 for a very lively concert.

The sustainability of our future in these difficult times is a key concern of the trustees. We were delighted that Gary Matthewman could join our permanent conductor Xen Kelsey for the Rachmaninov weekend. Two new trustees, Charles Monck and Nick Chamberlain have stepped in for a three year term to replace Paul Bailly. Sue Murdoch also assisted the trustees in the year ahead of becoming a trustee herself. As ever, we remain very grateful to Martyn Clarke for his unwavering support as a past chairman, continuing trustee and secretary to the Society.

We recognise the need to work hard to attract audiences by using social media and email. Charles Monck and Nick Chamberlain have jointly developed a database of potential supporters to supplement the more traditional routes to reach our audience (flyers, posters and banners) designed by Helen Dawson. Helen has also produced a much more accessible and popular programme format for each concert too. We intend to develop our ticketing website and seating arrangements to try and encourage more people to buy tickets on-line well before concerts than at the door on the night.

Katherine Cavanagh, our treasurer, has assisted the financial management of the Society by promptly producing abbreviated accounts after each concert and we have raised our ticket price for over 18's to £20.00. We hope to introduce a pro-forma budgeting system for concerts next year to set against proposed programmes and forecast the likely out turn for the season to aid forward planning. Regrettably, without sponsorship, Ripon St Cecilia Orchestra would make a small loss at every concert, but we plan to manage this more proactively.

Our thanks go to Val and Steve Blackburn, Jacqui Page and Wendy Wright for organising the front of house team so seamlessly for each of our concerts and to Alison Knox Gore and Julia Fisher for dispensing refreshments so efficiently. Many others have helped at critical times too and we thank them for giving up their valuable time. We also thank the Little Ripon Bookshop for selling our tickets free of charge.



**Ripon St Cecilia Society Ltd**  
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**Report of the trustees (incorporating the directors' report)**  
**for the year ended 31 March 2023**

Trevor and Elizabeth Ingham are our sole sponsors and it is to them that we owe so much for bridging the gap between our concert receipts and our costs. Without the security of that support, planning ahead would be so much more difficult to achieve with forward commitments to soloists and concert programmes.

We believe that we are doing everything we can to address the challenge of meeting the charitable objectives for the orchestra that were raised in last year's annual report. We are casting the net wider to garner more supporters for orchestral music in the Ripon area and beyond. We all enjoy what we do and that remains central to this endeavour.

**Financial review**

The charity made a net surplus from activities in the year of £6,157, increasing reserves to £49,637 at 31 March 2023.

*Reserves*

The Trustees have reviewed the charity's requirements for reserves in light of the main risks to the organisation.

The reserves are needed to meet the working capital requirements of the charity on an annual basis and the trustees are mindful of the need to keep the unrestricted reserves at a level which will meet these requirements.

Currently, reserves are at a level to ensure concerts can continue for one year if sponsorship of concerts is no longer forthcoming.

**Statement of trustees' responsibilities**

The trustees (who are also directors of Ripon St Cecilia Society Ltd for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Ripon St Cecilia Society Ltd**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**  
**for the year ended 31 March 2023**

**Small company provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

On behalf of the board



MJ Clarke  
**Secretary**  
24 July 2023

**Ripon St Cecilia Society Ltd**  
**(A company limited by guarantee)**

**Independent examiner's report to the trustees on the unaudited financial statements of Ripon St Cecilia Society Ltd.**

I report on the accounts of Ripon St Cecilia Society Ltd for the year ended 31 March 2023 set out on pages 7 to 14.

**Respective responsibilities of trustees and independent examiner**

The charity's trustees (who are also directors of the company under company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required this year under Section 144(2) of the Charities Act 2011 and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

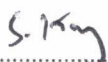
**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep proper accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



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**S Kay ACA FCCA**  
The Barker Partnership  
44 Kirkgate  
Ripon  
North Yorkshire  
HG4 1PB



**Ripon St Cecilia Society Ltd**  
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**Statement of financial activities (incorporating the income and expenditure account)**

**For the year ended 31 March 2023**

	Notes	Unrestricted funds £	2023 Total £	2022 Total £
<b>Income and endowments</b>				
Donations and legacies	2	16,977	16,977	7,683
Charitable activities	3	30,774	30,774	13,475
Investment income	4	88	88	2
Other	5	6	6	-
<b>Total income</b>		<u>47,845</u>	<u>47,845</u>	<u>21,160</u>
<b>Expenditure</b>				
Raising funds	6	2,340	2,340	1,495
Charitable activities	7	39,195	39,195	18,097
Profit on disposal of tangible fixed assets for the charity's own use		153	153	-
<b>Total expenditure</b>		<u>41,688</u>	<u>41,688</u>	<u>19,592</u>
<b>Net incoming/(outgoing) resources for the year / Net income/(expense) for the year</b>		6,157	6,157	1,568
Total funds brought forward		<u>43,480</u>	<u>43,480</u>	<u>41,912</u>
<b>Total funds carried forward</b>		<u>49,637</u>	<u>49,637</u>	<u>43,480</u>

The notes on pages 10 to 14 form an integral part of these financial statements.

**Ripon St Cecilia Society Ltd**  
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**Balance sheet**  
**as at 31 March 2023**

	Notes	£	2023	£	£	2022	£
<b>Fixed assets</b>							
Tangible assets	11			456			609
<b>Current assets</b>							
Debtors	12	3,768			179		
Cash at bank and in hand		46,865			46,137		
		<u>50,633</u>			<u>46,316</u>		
<b>Creditors: amounts falling due within one year</b>	13	(1,452)			(3,445)		
<b>Net current assets</b>				49,181			42,871
<b>Net assets</b>				<u>49,637</u>			<u>43,480</u>
<b>Funds</b>	14						
Unrestricted income funds				49,637			43,480
<b>Total funds</b>				<u>49,637</u>			<u>43,480</u>

The Balance Sheet continues on the following page.

The notes on pages 10 to 14 form an integral part of these financial statements.

**Ripon St Cecilia Society Ltd**  
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**Balance sheet (continued)**

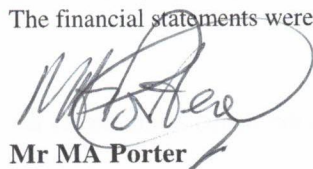
**Trustees statements required by the Companies Act 2006**  
**for the year ended 31 March 2023**

In approving these financial statements as trustees of the company we hereby confirm:

- (a) that for the year stated above the company was entitled to the exemption from audit under section 477 of the Companies Act 2006, relating to small companies.
- (b) that no notice has been deposited at the registered office of the company pursuant to section 476 of the Companies Act 2006 requesting that an audit be conducted for the year ended 31 March 2023.
- (c) that we acknowledge our responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of statements.

These financial statements are prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with FRS102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

The financial statements were approved by the board on 24 July 2023 and signed on its behalf by



**Mr MA Porter**  
**Trustee**

The notes on pages 10 to 14 form an integral part of these financial statements.

**Ripon St Cecilia Society Ltd**  
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**Notes to financial statements**  
**for the year ended 31 March 2023**

**General information**

Ripon St Cecilia Society Ltd is a private company limited by guarantee, registered in England and Wales. The principal address is 44 Kirkgate, Ripon HG4 1PB.

**1. Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

**1.1. Basis of accounting**

The financial statements are prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2019) and the Companies Act 2006 and the Charities Act 2011.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**1.2. Cashflow**

The charity has taken advantage of the exemptions from preparing a cash flow statement conferred by Financial Reporting Standard on the grounds that it is entitled to the exemptions available in the Companies Act 2006 for small companies.

**1.3. Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

Donations, grants, event and voluntary income are included in the year they are receivable.

**1.4. Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred.

**1.5. Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Musical instruments	-	10% reducing balance
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**1.6. Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).



**Ripon St Cecilia Society Ltd**  
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**Notes to financial statements**  
**for the year ended 31 March 2023**

**2. Donations and legacies**

	Unrestricted funds £	2023 Total £	2022 Total £
Sponsorship for concerts	12,000	12,000	4,000
Patrons	1,220	1,220	1,676
Donations	326	326	76
100 Club	100	100	500
Gift aid	3,331	3,331	1,431
	<u>16,977</u>	<u>16,977</u>	<u>7,683</u>

**3. Charitable activities**

	Unrestricted funds £	2023 Total £	2022 Total £
Ticket sales	23,137	23,137	12,850
Hire of Orchestra	5,300	5,300	-
Refreshment sales	1,012	1,012	137
Programme sales	1,325	1,325	488
	<u>30,774</u>	<u>30,774</u>	<u>13,475</u>

**4. Investment income**

	Unrestricted funds £	2023 Total £	2022 Total £
Bank interest receivable	88	88	2
	<u>88</u>	<u>88</u>	<u>2</u>

**5. Other**

	Unrestricted funds £	2023 Total £	2022 Total £
HMRC interest received	6	6	-
	<u>6</u>	<u>6</u>	<u>-</u>

**Ripon St Cecilia Society Ltd**  
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**Notes to financial statements**  
**for the year ended 31 March 2023**

**6. Raising Funds**

	Unrestricted funds £	2023 Total £	2022 Total £
Insurance	914	914	622
Postage and stationery	54	52	32
Website costs	160	160	115
Sundry expenses	40	40	5
Independent examination fee	300	300	200
Accounts preparation fee	872	872	520
	<u>2,340</u>	<u>2,338</u>	<u>1,495</u>

**7. Charitable activities expenses**

	Unrestricted funds £	2023 Total £	2022 Total £
Musicians expenses	20,133	20,133	4,405
Musicians accomodation and travel	225	225	135
Conductors fees	4,784	4,784	3,292
Administrator fees	1,400	1,400	1,100
Venue Hire	5,704	5,704	5,726
Music and equipment hire	2,833	2,833	1,399
Printing leaflets and banners	1,561	1,561	1,047
Adverts and promotion	520	520	443
Card Transaction Fees	18	18	66
Refreshments costs	596	596	103
Online sales commission	1,421	1,421	381
	<u>39,195</u>	<u>39,195</u>	<u>18,097</u>

**8. Net incoming resources for the year**

	2023 £	2022 £
Net incoming resources is stated after charging:		
Loss on disposal of tangible fixed assets	153	-
Independent Examination fee	<u>300</u>	<u>200</u>

**Ripon St Cecilia Society Ltd**  
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**Notes to financial statements**  
**for the year ended 31 March 2023**

**9. Employees**

No salaries or wages have been paid to employees, including the trustees, during the year.

**Number of employees**

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

	2023 Number	2022 Number
Trustees	<u>7</u>	<u>7</u>

**10. Taxation**

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

**11. Tangible fixed assets**

	Musical equipment £	Total £
<b>Cost</b>		
At 1 April 2022	1,554	1,554
Disposals	(600)	(600)
At 31 March 2023	<u>954</u>	<u>954</u>
<b>Depreciation</b>		
At 1 April 2022	945	945
On disposals	(447)	(447)
At 31 March 2023	<u>498</u>	<u>498</u>
<b>Net book values</b>		
At 31 March 2023	<u>456</u>	<u>456</u>
At 31 March 2022	<u>609</u>	<u>609</u>

**12. Debtors**

	2023 £	2022 £
Other debtors	<u>3,768</u>	<u>179</u>

**Ripon St Cecilia Society Ltd**  
**(A company limited by guarantee)**

**Notes to financial statements**  
**for the year ended 31 March 2023**

**13. Creditors: amounts falling due within one year**

	2023	2022
	£	£
Accruals and deferred income	1,452	3,445

**14. Analysis of net assets between funds**

	Unrestricted funds	Total funds
	£	£
Fund balances at 31 March 2023 as represented by:		
Tangible fixed assets	456	456
Current assets	50,633	50,633
Current liabilities	(1,452)	(1,452)
	<u>49,637</u>	<u>49,637</u>

**15. Unrestricted funds**

	At 1 April 2022 £	Incoming resources £	Outgoing resources £	At 31 March 2023 £
Unrestricted Fund	<u>43,480</u>	<u>47,845</u>	<u>(41,688)</u>	<u>49,637</u>

**Purposes of unrestricted funds**

The unrestricted fund represents those funds which the Trustees are free to use in accordance with the charitable objectives.

**16. Company limited by guarantee**

Ripon St Cecilia Society Ltd is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.