



West Hallam Village Pre-School

Annual Report

September 2023 to August 2024

WEST HALLAM VILLAGE PRE-SCHOOL
Scargill CE Primary School, Beech Lane, West Hallam,
Ilkeston, Derbyshire DE7 6GU

Registered Charity No. 1049840

West Hallam Village Pre-School

Committee:

Chairperson:

Sophie Scott-Bebbington

Treasurer:

Laura Gadsby

Secretary:

Laurie Coy*

Family Members:

Hollie Briggs*
Laurie Foulger*
Courtney Wells*

Affiliate Members:

As above:
(Laura Gadsby)
(Sophie Scott-Bebbington)
Charlotte Curtis

Co-opted Members:

None in place

Staff:

Samantha Marshall
Pre-School Manager

Leanne Durow
Deputy Manager

Sheane Gilhooly
Supervisor/Senco

Hannah Hayes
Qualified Assistant

Leanne Hill
Qualified Assistant

Tracey Hilton
Qualified Assistant

Elizabeth Jackson
Qualified Assistant

Laura Lebelinski
Qualified Assistant

Diane Smith
Qualified Assistant (from December 2023)

Chelsie Dobson
Relief Staff

Hannah Hilton
Relief Staff (from June 2024)

Laura Shepherd
Relief Staff

Karen Pilkington
Administrator/Relief Staff

The 2023/2024 Committee consisted of 7 members.

This was made up of 4 Family Members (*) and 3 Affiliate Members, allowing us to ensure that not less than 60 per cent of the Committee members, including Co-opted Members, at time of election or co-option were Family Members, as detailed in our constitution.

Please note, all figures quoted within this report have been taken from our end of year financial spreadsheets, prior to them being viewed by our Independent Examiner and may be subject to change after this has taken place. The exact and final figures will be able to be found in the Independent Examiners Summary 2023/2024 document once this has been completed.

Chairperson Annual Report

At the end of the last academic year, 2022/2023, a profit of £11,492.78 was a great achievement, followed by the £7,155.95 profit of this year, I feel that the Pre-School is now moving in the right direction. We must remember the academic year of 2021/2022 which ended with a financial loss of just under £14,000.00, which was devastating. Along with the complete depletion of our £10,000.00 reserve, it caused us to start the next academic year unable to pay our September wages bill. This was the aftereffects of the Covid Pandemic and shows how fragile a Charity can be in financially difficult times.

This year, we have again ensured that expenditure was kept to an absolute minimum within the setting. Fundraising and grant applications were the main focus, but unfortunately, we were only in receipt of one grant from Derbyshire County Council for £300.00, additional applications haven't been progressed, causing us to lose out on valuable income. Grant applications must be a priority for the newly formed Committee in the next academic year.

The demand on our staffing team has remained, as we continued to work closer to ratio, although we have been able to reintroduce paperwork time in the setting, the staff have had to accept that the level of funding is just not there to allow over-staffing.

We must remember that we continue to be a successful Pre-School, our number of children on role is high and there is a steady stream of interest from new parents and carers. We are good at what we do and must not allow the closure of a setting that has so much more to offer.

We are going to have to continue to cut back on our expenditure and ask for understanding from our staff, as we maintain working closer to ratio entering the new academic year. I would like to take this opportunity to thank the staff for their hard work and commitment to the Pre-School.

I feel that there will be a need to increase our fees every year to survive and a hope that this will be acceptable to our parents and carers in these financially difficult times for all.

I have given below further information in the various areas of the Pre-School.

Finances

The Pre-School financial year runs from 1st September – 31st August.

Voucher Funding from Derbyshire County Council for this 2023-2024 period totalled £121,834.50 and fees from younger children and those not in receipt of funding totalled £37,210.00. We received £2,992.50 additional funding this year. This type of additional funding enables our staff to give direct support to qualifying children with additional needs in our care. Unfortunately, it is sometimes still necessary for us to give this support without funding in place and the costs have to be absorbed by us to allow us to meet the individual needs of the children in our care. This year we were extremely grateful for this additional funding.

In the 2022-2023 academic year, DCC funding was £102,589.27, which is quite a bit lower than the above amount. The number of children attending our setting has slightly increased this year, which has been reassuring in these financially difficult times and can be seen in the higher income shown.

The Pre-School ended the academic year of 2023 – 2024 with a £7,155.95 profit, which was well received, but we must remember that the academic year 2021 – 2022 ended with a £13,713.10 loss, so the profit seen this year continues to work towards replacing this loss and helping to grow our reserves to make us more financially stable, therefore we must still remain financially cautious going forward.

There are many discussion points when reviewing these annual figures.

It is still clear to see that the Early Years funding that settings receive is not sufficient to allow slight over staffing or provide staff with the level of salary they deserve for the work load they have to complete. The percentage rate that the National Minimum Wage has increased has not been seen in the increases received in our funding rates from Local Authority.

This year, we had to increase the amount of the voluntary snack donation from attending parents by £1.00, now requesting £6.00 per half term. This should help towards the rising food costs seen. We will need to assess if this should be increased for next academic year but be mindful of the financial difficulties that are being experienced by families at the moment.

We increased our session fees by £3.00, to £18.00 in April 2024. This increase was necessary to reduce the impact of the legal rise in the National Minimum Wage.

We will need to assess if this should be increased within the next academic year to aid our recovery, but as always, be mindful of the financial difficulties currently being experienced by families.

The losses seen previously resulted in the Pre-School having to use the £10,000.00 reserve to remain open. We will continue to ensure that spending in the financial year 2024/2025 is closely monitored and fundraising and grant applications are made a priority. The reserve must be put back in place as a matter of urgency.

Annual General Meeting

The last Annual General Meeting was held on Tuesday 17th October 2023. Minutes are available in Pre-School.

Sessions

Our sessions at the start of this year were busy and continued to rise over the year.

Policies

Our Policies have been reviewed this year, as standard. All new staff and Committee receive a memory stick containing all Policies currently in place that must be read and understood. Each member of the team must complete this, returning a signed form to confirm, along with any amendments they have noticed. Any amendments will be discussed and adopted by the Committee, with significant changes communicated to parents and carers. We have also reviewed the Risk Assessment file, along with COSHH and completed regular area Health and Safety inspections.

Training

The amount spent on staff training this year has been double that of last year at £1230.40.

There have been quite a few low-cost training sessions for Staff, which make an impact on the total spend. There was one large payment of £363.80 for First Aid training and a payment of £250.00 for access to the Rachel Buckler Online Safeguarding Hub, which we decided would be hugely beneficial for our Staff and confirms our commitment to ensure effective and relevant Safeguarding training in our setting.

Derbyshire County Council continue to reiterate that we must ensure all training is relevant and from a recognised source. It must be recorded and progressed. Training can make an impact on the Pre-School's budget but is something that we must do. All staff are encouraged to speak to the Committee if they wish to attend any additional courses which they feel will enhance their work at Pre-School, although we may not always be able to meet these costs.

Staff

The Committee would like to thank all the staff for their hard work and commitment over the year. We also wish to thank the relief staff for their continued involvement and hard work which is much appreciated.

Samantha Marshall, our Manager, with the support of her team, continues to ensure the Pre-School strives to offer high quality care and education for the children we have with us,

Staff confidential surveys have not been used this year, but will be reintroduced in the next academic year. The feedback we receive helps the Committee plan changes and improvements in the way the setting is managed at Committee level. In response to some of the previous concerns raised, we ensure that all staff have contact details for the three main Committee officers, to allow queries and concerns to be raised easily and confidentially if required.

We have a staff rota that is reviewed every half term, to ensure that ratios are always being met and to allow sufficient levels of staffing to enable staff to take the twenty minutes lunch time break they are entitled to.

We employed one new member of staff this academic year. Hannah Hilton joined our Relief team in June 2024 and we would like to wish Hannah every success in her new role with us.

The setting continues to have three Designated Safeguarding Leads, Samantha Marshall continuing as the main responsible person, with Leanne Durow and Sheane Gilhooly in the Deputy positions.

Diane Smith returned to us in December 2023 as a Qualified Assistant, due to her relocation not going ahead. We welcomed Diane back and hope she is with us for many more years to come.

Committee

This AGM saw the retiring of Shirley Clamp and Ruth Robertson after a significant time with us. I would like to take this opportunity to thank them for all their help over the years, they will be very sadly missed. During the academic year, we also lost from the Committee, Lindsey Martin, who was unable to continue due to ill health. I would like to wish her well with her recovery and thank her for all she has done for the Pre-School during her time with us. Both Jay Durow and Sophie Hirst were removed from the Ofsted list as they didn't proceed with their paperwork applications. We were joined by three new members: Laurie Coy, Laura McGuinn and Courtney Wells, all parents of children currently in Pre-School.

At the first standard meeting, I remained as Chairperson, Laura Gadsby as Treasurer and Laurie Coy stepped in to the role of Secretary, which we were very grateful for.

I would like to thank our existing Committee members for all their hard work this year. It has been challenging but without the team, we would not succeed, and their involvement is so valuable.

Fundraising

We raised £3,503.48 in fundraising and donations this year with £241.08 in expenses, giving an actual total raised of £3262.40. This amount was through various events; Bag2School collections, Easy Fundraising donations, raffles and sponsored events.

Although not strictly fundraising, the snack pot voluntary contribution system has given us £1,538.50 this year which is based on 62 parents – 30 paying the full requested voluntary amount of £36.00 for the academic year, 27 parents paying a partial amount and 5 parents not contributing.

We were fortunate to be in receipt of one grant this year from Derbyshire County Council for £300.00. Any grants that we receive make such a difference to the setting and for this we are very grateful, but this year additional applications haven't been progressed, causing us to lose out on valuable income. Grant applications must be a priority for the newly formed Committee in the next academic year.

The team set up a Donation Request List where we ask parents for small stock items for example, Sellotape and Blue Tac, to hopefully reduce our expenditure on these things. It continues to be very well received.

IT Developments

Our Website is up and running, alongside our Facebook and Twitter accounts. This allows our parents to be regularly updated and have a place to go to obtain required information.

We are still using our online learning journal Tapestry, which comes with an annual fee. It continues to be an amazing asset to the Pre-School and a useful source of information for our parents.

The amount spent on IT this year was £1534.05. This was made up of our usual outgoings; annual fees for Tapestry, Website, printer ink and toner, mobile phone usage and Microsoft Office 365 annual license. The overall cost was higher than last year as it was decided at the end of the academic year to upgrade the mobile phone used in the setting. This decision was not taken lightly and was agreed after ensuring the end of year figures were acceptable and no loss had been made. The Pre-School uses a mobile phone as the main contact method. The phone we had was old and didn't support the apps used by our staff. It was decided to upgrade to Apple iPhone to ensure ease of use and compatibility going forward. Two reconditioned phones were purchased, one to be the main phone and one to be used by the staff supporting our children in the setting with additional needs.

Pre-School Events

This year we have again been able to invite parents and carers into our setting with our Christmas and Easter activity sessions, along with Mother's Day and Father's Day celebrations. We also hosted a Grandparent's Day event. They are a chance for parents and carers to experience the Pre-School environment and meet with the staff caring for their children.

In February, we held a bake sale for one of our children who had recently been diagnosed with Duchenne Muscular Dystrophy. A life limiting condition causing progressive muscle weakness, for which there is no cure. Parents were invited in to the setting for drinks and cakes and asked to make a donation to help raise funds for an all-terrain wheelchair. This raised £460.72 and I would like to thank all of our parents and carers who took time to attend this event.

2024/2025 Projects

Over the coming academic year, we will aim to continue to recover from our financial losses with grant applications and fundraising being key. Expenditure will again need to be closely monitored. We will continue to develop the setting and ensure all our systems are reviewed and in place.

Thanks must be given to our staff who work so hard, as ratios are strictly adhered to. They have had to accept that over staffing is no longer possible with the financial budget constraints that we have.

The 2023/2024 Pre-School academic year has been challenging due to budget constraints, but thanks to the commitment of staff and Committee, the Pre-School has continued to grow and is a respected childcare provider in our community. I am enormously proud of the team, continuing to step up when required and providing a stable environment for the children in our care.

Sophie Scott-Bebbington
West Hallam Village Pre-School
Committee Chairperson

		Actuals	Forecast To Go	Full Year Forecast	Term 1/2 15 wks (forecast)	Term 1 8 wks (actual)	Term 2 7 wks (actual)	Term 1/2 15 wks (remaining)	Term 3/4 11 wks (DCC10) (forecast)	Term 3 6 wks (actual)	Term 4 5 wks (DCC4) (actual)	Term 3/4 11 wks (DCC10) (remaining)	Term 5/6 13 wks (forecast)	Term 5 6 wks (actual)	Term 6 7 wks (actual)	Term 5/6 13 wks (remaining)	
		£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	
Income																	
Paid Fees	FEES	37,210.00	-10,340.00	26870.00	16,170.00	7,920.00	8,410.00	-160.00	8,635.00	4,865.00	5,313.00	-1,543.00	2,065.00	3,732.00	6,970.00	-8,637.00	
Universal and Extended Funding from DCC	DCC/STA	121,834.50	-14,260.20	107574.30	29,179.35	15,145.20	14,686.05	-651.90	31,878.15	17,356.05	12,480.00	2,042.10	46,516.80	27,717.60	34,449.60	-15,650.40	
New Starter Administration Fee	ADMIN	475.00	-25.00	450.00	300.00	300.00	25.00	-25.00	100.00	100.00	0.00	0.00	50.00	0.00	50.00	0.00	
Milk Refunds	MILK	224.15	75.85	300.00	100.00	34.50	42.00	23.50	100.00	18.30	46.35	35.35	100.00	23.70	59.30	17.00	
Childrens Uniform	UNI/CHI/SOLD	909.03	-359.03	550.00	400.00	360.00	142.50	-102.50	100.00	82.30	108.50	-90.80	50.00	64.00	151.73	-165.73	
Staff Uniform	UNI/STA/SOLD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Fundraising Internal	FUND/INT	3,503.48	-503.48	3000.00	1,000.00	808.00	20.00	172.00	1,000.00	428.82	42.59	528.59	1,000.00	2.00	2,202.07	-1,204.07	
Fundraising External	FUND/EXT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Grants	GRA	300.00	-300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	-300.00	
Interest	INTR	0.24	-0.24	0.00	0.00	0.06	0.04	-0.10	0.00	0.02	0.04	-0.06	0.00	0.02	0.06	-0.08	
DCC Additional Hours Funding	DCC/AF	2,992.50	-2,992.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	935.00	935.00	0.00	0.00	910.00	-2,057.50	
Snack Pot	SNA/INC	1,538.50	-538.50	1000.00	500.00	465.50	107.00	-72.50	300.00	354.00	172.00	-226.00	200.00	244.20	195.80	-240.00	
Christmas Party	PARTY/C/INC	90.00	-30.00	60.00	60.00	0.00	40.00	20.00	0.00	50.00	0.00	-50.00	0.00	0.00	0.00	0.00	
Savings Transfer	SAV/TRA/INC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Refund	REFUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Training Income	TRAIN/INC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Error	ERR/INC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Loan	LOAN/IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Coronavirus Job Retention Scheme Payment	CJRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Statutory Sick Pay due to Covid	SSP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Income		169,077.40		139804.30	47,709.35	25,033.26	23,472.59	-796.50	42,113.15	23,254.49	19,097.48	-238.82	49,981.80	32,693.52	45,526.06	-28,237.78	
Expenses																	
Staff Wages	WAGES	134,896.80	-14,896.80	120000.00	40,000.00	20,781.23	21,481.49	-2,262.72	40,000.00	21,003.71	11,721.32	7,274.97	40,000.00	24,358.31	35,550.74	-19,909.05	
Tax & NI	TAX/NI	2,067.16	932.84	3000.00	0.00	525.01	474.99	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00	1,542.15	-542.15	
Accountant	ACC	1,380.00	0.00	1380.00	460.00	230.00	230.00	0.00	460.00	115.00	230.00	460.00	115.00	230.00	345.00	-115.00	
Rent	RENT	6,400.00	80.00	6480.00	2,000.00	1,500.00	1,000.00	-500.00	2,240.00	600.00	1,100.00	540.00	2,240.00	550.00	1,650.00	40.00	
Consumables	CON	1,892.96	-992.96	900.00	300.00	515.94	692.94	-908.88	300.00	77.11	179.11	43.78	300.00	235.60	192.26	-127.88	
Insurance	INS	2,752.52	-1,607.96	1144.56	1,144.56	1,144.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,607.96	-1,607.96	
Subscriptions	SUBS	12.00	-12.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
IT	IT	1,534.05	-784.05	750.00	250.00	31.98	125.97	92.05	250.00	12.00	365.50	-127.50	250.00	6.00	992.60	-748.60	
Fundraising Expenses	FUND/EXP	208.30	-208.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00	188.30	-208.30	
Fundraising Donations	FUND/DON	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Bank Charges	CHARGES	249.41	50.59	300.00	100.00	26.50	46.40	27.10	100.00	20.00	39.87	40.13	100.00	38.80	77.84	-16.64	
Gifts	GIFTS	64.65	64.65	0.00	0.00	64.65	0.00	64.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Training	TRAIN/OUT	1,230.40	-530.40	700.00	500.00	274.00	274.00	-296.80	100.00	350.60	46.30	-296.80	100.00	82.80	24.00	-6.80	
Uniform Staff	UNI/STA	29.00	-29.00	0.00	0.00	0.00	0.00	0.00	0.00	17.00	0.00	-17.00	0.00	0.00	12.00	-12.00	
Uniform Children	UNI/CHI	729.00	-279.00	450.00	350.00	348.00	0.00	2.00	100.00	0.00	0.00	100.00	0.00	0.00	381.00	-381.00	
Recruitment	REC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
DBS Checks	DBS	80.00	80.00	0.00	40.00	0.00	0.00	40.00	40.00	0.00	0.00	40.00	0.00	0.00	0.00	0.00	
Stationery	STA	355.31	-205.31	150.00	50.00	9.99	14.88	25.11	50.00	44.58	0.00	5.41	50.00	40.34	245.53	-239.88	
Registration Fees	REG/FEES	197.00	43.00	240.00	80.00	40.00	35.00	5.00	80.00	0.00	122.00	-42.00	80.00	0.00	0.00	80.00	
Equipment	EQUIP	805.06	-355.06	450.00	150.00	154.02	282.19	-286.21	150.00	29.71	12.00	108.29	150.00	119.77	207.37	-177.34	
Petty Cash	PC	1,400.00	-200.00	1200.00	400.00	200.00	250.00	-50.00	400.00	250.00	250.00	-100.00	400.00	250.00	200.00	-50.00	
Christmas Party Expenses	PARTY/C/EXP	40.19	9.81	50.00	50.00	0.00	30.19	19.81	0.00	10.00	0.00	-10.00	0.00	0.00	0.00	0.00	
Leavers Party Expenses	PARTY/L/EXP	212.78	12.78	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	0.00	0.00	212.78	-12.78	
Pension Contributions	PEN	4,087.57	-1,087.57	3000.00	1,000.00	522.69	923.58	-446.27	1,000.00	288.74	625.53	85.73	1,000.00	333.46	1,393.57	-727.03	
DCC Additional Funding Expenditure	DCC/AF/EXP	610.48	-610.48	0.00	0.00	461.88	0.00	-461.88	0.00	0.00	0.00	0.00	0.00	0.00	148.60	-148.60	
Legal Expenses	LEG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Activity in Preschool from External Provider	ACT/EXT	78.00	-78.00	0.00	0.00	0.00	78.00	-78.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Savings Transfer	SAV/TRA/EXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Error	ERR/EXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Snack Expenses	SNA/EXP	668.81	-218.81	450.00	150.00	98.81	66.38	-15.19	150.00	105.94	84.62	-40.56	150.00	110.32	202.74	-163.06	
GRA01 Expenses	GRA01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Loan Repayment	LOAN/OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Refund of Overpayed Fees to Parents	FEES/REF	20.00	-20.00	0.00	0.00	0.00	20.00	-20.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Expenses		161,921.45		140924.56	48024.56	26,518.40	26,140.68	-4,634.52	46,420.00	22,924.39	14,788.15	8,707.46	46,480.00	26,375.40	45,174.43	-25,069.83	
Net Income / Loss		7,155.95		-1120.26	-315.21	-1,485.14	-2,668.09	3,838.02	-4,306.85	330.10	4,309.33	-8,946.28	3,501.80	6,318.12	351.63	-3,167.95	
Expenses					Term 1 - petty cash only	Term 1 - including above			Term 2 - petty cash only	Term 2 - including above			Term 3 - petty cash only	Term 3 - including above			
Petty Cash																	
Snack Expenses					247.14	412.33			191.02	381.58			286.40	599.46			
Consumables					155.27	1,364.10			55.98	312.20			224.38	652.24			
Equipment					154.91	308.93			41.47	71.18			114.16	233.93			
Stationery					2.25	27.12			190.00	234.58			5.20	291.06			
					559.52	2,112.48			478.47	999.54			630.14	1,776.69			
					Total Expenses	Total Expenses			Total Expenses	Total Expenses			Total Expenses	Total Expenses			
					Paid out from	Paid out from			Paid out from	Paid out from			Paid out from	Paid out from			
					Petty Cash	Petty Cash and Account			Petty Cash	Petty Cash and Account			Petty Cash	Petty Cash and Account			

Independent Examiner's Report to the Trustees of West Hallam Village Pre-School

I report on the accounts of the Pre-School for the year ended 31 August 2024.

Respective responsibilities of trustees and examiner.

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43(3)(a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items of disclosure in the accounts.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements;
 - (a) to keep accounting records in accordance with section 41 of the 1993 Act and
 - (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Bev Bull (CPFA)
21 Richmond Close
West Hallam
Ilkeston
Derbyshire
DE7 6NA

Date 29/06/2025

