



SOUTHCOTT SCHOOL ASSOCIATION

**SOUTHCOTT SCHOOL ASSOCIATION
REGISTERED CHARITY**

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST AUGUST 2025

REGISTERED CHARITY NUMBER 1049649

Southcott School Association, Southcott Lower School, Bideford Green,
Leighton Buzzard, Bedfordshire, LU7 2UA

Phone: 01525375753
Email: southcottssaa@gmail.com
Charity Number: **1049649**

SOUTHCOTT SCHOOL ASSOCIATION

YEAR ENDED 31 AUGUST 2025

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SOUTHCOTT SCHOOL ASSOCIATION

YEAR ENDED 31 AUGUST 2025

TRUSTEES AND OTHER INFORMATION

Trustees	H D Bryne G S Lindsay (appointed 5 September 2025) R G Smith (appointed 5 September 2025) R Leadbetter (appointed 5 September 2025)
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Registered Charity Number	1049649
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Principal Address	Southcott Lower School Bideford Green Leighton Buzzard Bedfordshire LU7 2UA
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SOUTHCOTT SCHOOL ASSOCIATION

Trustees' Annual Report for Southcott School Association (SSA) Registered Charity Number 1049649

Reporting period: 1 September 2024 – 31 August 2025

1. Structure, Governance and Management

The Southcott School Association (SSA) is an unincorporated association governed by a written constitution adopted by its members. The charity is managed by an elected committee of trustees who oversee governance, financial stewardship, and delivery of fundraising activities.

Trustees are elected annually at the AGM. New trustees receive an induction covering the constitution, financial procedures, safeguarding expectations, and the scope of trustee responsibilities. The SSA operates entirely through volunteer effort and has no paid employees.

2. Trustees

The following individuals served as trustees during the reporting period:

- C Blount (Chair)
- H Byrne (Treasurer)
- S Anderson (Secretary)

All trustees served voluntarily and received no remuneration.

This report is prepared and submitted by the current Trustees, duly elected at the AGM on 5th September 2025. They are

- H Byrne (Chair)
- R Leadbetter (Treasurer)
- R Smith (Secretary)
- G Lindsay (vice-chair)

3. Objectives and Activities

The SSA's charitable purpose is to advance the education of pupils at Southcott Lower School by:

- Enriching learning opportunities through additional resources and experiences
- Strengthening community relationships between parents, staff, and the wider community
- Fundraising to provide items and opportunities not funded by the school budget

All activities undertaken during 2024/25 were aligned with these charitable objectives.

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4. Achievements and Performance

During 2024/25, the SSA delivered a programme of fundraising and community events that supported the school environment and enriched pupils' experiences. Highlights included:

- Autumn Glow Disco and Spring Sparkle
- Christmas fundraising including the Christmas card project, Christmas Fair and Grotto and Wreath Making Workshop
- World Book Day "Scrumdiddlyumptious Bandy Bar Bonanza"
- The Southcott Sweetie Gang Chocolate Heist (our annual Easter egg hunt)
- London Marathon Charity Place
- 50 for 50 sponsored fundraiser
- Southcott Summer Sizzler

The trustees also strengthened governance processes, including clearer communication with parents and schools staff, improved financial reporting, and increased volunteer numbers significantly.

5. Financial Review

Income for the year was our highest ever, achieving a total of **£29,882**. This was generated primarily through fundraising events such as school fairs and discos, and through sponsorship of our London Marathon runner and our 50 for 50 campaign.

Expenditure focused on providing educational opportunities such as SingUp and Forest School, and providing a range of classroom materials and resources. A smaller proportion of our expenditure covered our essential operational costs such as insurance and event materials.

We carried forward a greater level of funds than usual with the intention of creating a designated reserve for future playground refurbishment in 2025/2026.

The SSA maintained appropriate financial controls, including dual-authorisation for payments, regular reporting to members, and adherence to the constitution and Charity Commission guidance.

The charity ended the year in a stable financial position, with reserves held at a prudent level to ensure continuity and risk management for future events.

6. Independent Examination

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As required for charities with income over £25,000, the accounts for the year ended 31 August 2025 have been independently examined. The committee duly appointed K Buckley as an appropriate independent examiner, as minuted in the meeting on 23/06/2026, and approved the accounts prepared by current treasurer R Leadbetter for submission for examination.

K Buckley confirmed that the accounts are properly prepared on a receipts-and-payments basis and comply with the Charity Commission's requirements and her report is included in our return.

7. Reserves Policy

The SSA aims to maintain a minimum reserve of £8000. This is sufficient to cover committed expenditure and to ensure that planned events can proceed safely. Reserves are reviewed regularly by the trustees in line with the scale of activities undertaken.

8. Risk Management

Trustees regularly review risks associated with SSA activities, including financial, operational, and safeguarding risks. As an unincorporated association, trustees recognise their personal liability and therefore ensure that:

- Only SSA-approved events are run under the charity's name
- Appropriate insurance is in place via our membership of Parentkind
- Clear boundaries are communicated regarding non-SSA activities
- Decisions are documented and minuted at regular meetings, and the minutes made available to the school community.

9. Public Benefit Statement

The trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's guidance on public benefit. All activities undertaken by the SSA during 2024/25 were designed to support the education and wellbeing of pupils at Southcott Lower School and to strengthen the school community.

Signed:

Holly Byrne, Chair, Southcott School Association

Date: 25/06/2026

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SOUTHCOTT SCHOOL ASSOCIATION

YEAR ENDED 31 AUGUST 2025

INDEPENDENT EXAMINERS REPORT ON THE ACCOUNTS

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 August 2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


K Buckley

Date 29-06-26

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YEAR ENDED 31 AUGUST 2025

RECEIPTS & PAYMENTS

	Unrestricted funds £	Restricted funds £	Total funds £	Last year £
Receipts				
Halloween disco	1,145	-	1,145	1,086
Christmas cards	263	-	263	436
Xmas movie night/wreath making	1,194	-	1,194	817
Christmas fair/ Xmas Donations	5,230	-	5,230	4,410
Easter egg hunt	933	-	933	625
Spring disco	1,052	-	1,052	1,017
Summer fair	4,946	-	4,946	6,529
Year 4 hoodies	1,350	-	1,350	1,170
Bandy Bars	902	-	902	818
Cookbook/Lego Bricks	-	-	-	391
50 for 50 (2025)	10,401	-	10,401	-
Other income	2,466	-	2,466	1,137
Donations received	-	-	-	686
Total Receipts	29,882	-	29,882	19,124
Payments				
Direct Costs				
Halloween disco	483	-	483	273
Christmas cards	-	-	-	-
Xmas movie night/wreath making	900	-	900	550
Christmas fair/ Xmas Donations	3,857	-	3,857	1,801
Easter egg hunt	254	-	254	219
Spring disco	20	-	20	178
Summer fair	3,014	-	3,014	2,734
Year 4 hoodies	1,102	-	1,102	1,083
Bandy Bars	479	-	479	415
Cookbook/Lego Bricks	-	-	-	268
50 for 50 (2025)	1,278	-	1,278	-
Donations made				
Per class	1,080	-	1,080	21
Forest school	2,198	-	2,198	2,290
Sing up	1,706	-	1,706	1,531
Yr4 swimming & Year 4 Bears	262	-	262	500
Pantomime	914	-	914	-
Defibrillator	-	-	-	228
Software	2,070	-	2,070	350
Camera Equipment/OTHER	5,558	-	5,558	236
Overheads				
Insurance	162	-	162	153
Notice board & Scrapstore membership	40	-	40	30
Bank Charges	129	-	129	118
Total Payments	25,506	-	25,506	12,974
Net Income	4,376	-	4,376	6,150
Transfers between funds	-	-	-	-
Funds brought forward	17,968	-	17,968	11,838
Funds Carried Forward	22,364	-	22,364	17,988

SOUTHCOTT SCHOOL ASSOCIATION

YEAR ENDED 31 AUGUST 2025

STATEMENT OF ASSETS

	Unrestricted funds £	Restricted funds £	Total funds £	Last year £
Cash at Bank	22,364	-	22,364	17,988
Total Net Assets	22,364	-	22,364	17,988

These financial statements were approved by the Trustees and authorised for issue on 23 June 2026 and are signed on behalf of the Trustees by:


.....
H D Byrne - Chair


.....
R Leadbetter - Treasurer

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YEAR ENDED 31 AUGUST 2025

NOTES TO THE ACCOUNTS

Basis of Accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities Act 2011.

Related Party Transactions

No other remuneration was paid to the trustees or to any connected persons during the year (2024: Nil).