

Trustees Annual Report for the period 1st January 2022 to 31st December 2022



Durham Area Disability Leisure Group (DADLG)

Charity Registration Number: 1049610

Objectives and Activities:

The Charity's objects are:

The relief of persons with disabilities and in particular those who are children, resident in Durham and surrounding areas by the provision of facilities, for recreation or other leisure time occupations with the objects of improving their conditions of life and social welfare.

With respect to the children, no age barriers are drawn, except for that which is specified in any funding streams secured in order to fulfil the Charity's objects. In relation to the purposes carried out for the public benefit; activities, projects and services are provided to family units including parents and carers, siblings, and other family members as appropriate at the discretion of the Charity's trustees.

Relief is determined as those activities, events and projects which bring relief to the disabled person(s) and improve the general health and wellbeing and resilience of the family unit as a whole.

In fulfilling the Charity's objects through its services, Durham Area Disability Leisure Group's trustees have regard for the Charity Commission's advice and guidance, particularly in respect of the management of its funds.

Optional additional information (only relevant sections selected)

Volunteers, including trustees and activity volunteers make a huge contribution to fulfilling its objects, by supporting activities and events in person and by providing additional skills and expertise.

Achievements and Performance

As a family orientated organisation catering for children and young people with disabilities, their siblings and parents and carers, we aim to make a difference by offering families the opportunity to choose activities that they would like to try during evenings, weekends and in holiday periods covering as many interests as possible. We give young people a voice by creating opportunities for them to say what they

would like to do, what they have enjoyed and what we could do to improve. Children and young people tell us they enjoy being part of the group and that they look forward to seeing familiar faces at activities. We are helping them to develop resilience and experience emotional well-being through a sense of belonging.

During 2022 we returned fully to a programme of face-to-face activities and events. Having identified that a number of families who had taken part in our virtual offer throughout the pandemic were no longer participating, we realised that the barriers to participation they experienced pre-pandemic were evident again. These families were concentrated in particular to either particularly economically disadvantaged areas or remote areas of County Durham. With this in mind a successful bid was made to the National Lottery, Awards for All programme to attempt to address these barriers.

During Easter and Summer school holidays we took part in the DFE funded 'Fun and Food' project and were contracted to provide a service to families where one or more children have a special educational need and/or disability. The key eligibility criterion was that children and young people should be in receipt of free school meals with a proviso that if a high proportion of them met this criterion, others with SEND not in receipt of free school meals could be included. The key difference in delivery during 2022 was the ability to provide a face-to-face service and events were held in all five localities of County Durham.

The small but steady number of families outside of County Durham, referred to as our 'wider membership' continued to access services and we were also able to re-introduce an over 18's club specifically for those young adults who wish to access a series of events aimed at their age group. This has proved extremely popular and is funded via contributions per person per event and donations from organisations for which we have been nominated by over 18 club members.

Financial Review

Full end of year audited accounts are available in conjunction with this report. At the end of 2022, the Charity was in a financially stable position with no concerns regarding its ability to operate throughout 2023.

Additional Optional Information

The Charity's principal sources of funds are from successful contract tendering processes and bids made to organisations providing grant funds. Funding is not secured through any type of loan system. Grant makers are listed each year in the end of year accounts.

The principal risks facing the organisation are the potential for funding streams to cease and the levels of capacity within the staff team. Throughout 2023, trustees will be focusing on building capacity and succession planning in order to secure the long term future of the organisation.

Structure, Governance and Management

Type of governing document: Group Constitution

At the Annual General Meeting each year, the individual members elect from amongst themselves a Chair, an Honorary Secretary and an Honorary Treasurer, who hold office from the conclusion of the meeting.

The management committee shall have no less than 6 and no more than 13 members. All members retire from office at the AGM after they came into office but may be re-elected or re-appointed. Members of the management committee may not act as a member of the committee until minutes declaring their election or willingness to act in the trusts of the charity have been signed. The powers held by the management committee and specified in the Group Constitution, may only be exercised in the furtherance of the group's objects.

Additional Optional Information

Policies and procedures adopted include those required for safeguarding purposes, financial management, health and safety and trustees' codes of conduct. A full list of policy and procedure documents is available on request.

The charity's organisational structure and any wider network with which the charity works.

The Charity has a close working relationship with Durham County Council for whom it provides a funded Countywide Family Short Breaks Service for families with disabled children up to the age of 25 and living within County Durham postcode areas. All other families over the age of 25, regardless of where they live and those of all ages in areas surrounding County Durham are funded separately.

Names of the charity trustees who managed the charity in 2022	
Steven Gascoigne	Chairman
Kaye Murray	Deputy Chair
Pamela Norman	Treasurer
Ann Young	
Linda Davison	
Louise Burdon	
Christina Toner	
Names of the staff who carry out the functions of the charity.	
Lesley Clelland	Project Manager
Colleen Kirton	Activity Co-ordinator/ Meeting Minute Taker

Reference and Administrative details

Charity Name: Durham Area Disability Leisure Group

Other name the charity uses: DADLG

Charity's principal address: Unit 15, Vane Tempest Hall, Maynard's Row,
Gilesgate, Durham, DH1 1QF

Declarations

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the charity's trustees:

A handwritten signature in black ink, appearing to read 'Kaye', is written over a horizontal line.

Signature:_____

Full Name: _____ **Kaye Murray** _____

Position: _____ **Chairman** _____

Date: _____ **18/03/2023** _____



Durham Area Disability Leisure Group

Annual Report and Financial Statements

Year ended: 31 December 2022

Charity no: 1049610

DURHAM AREA DISABILITY LEISURE GROUP

Reports and Financial Statements

Year ended: 31 December 2022

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Notes to the financial statements	5-7

Legal and administrative information

Charity number: 1049610

Trustees:

- L Davison
- L Garbutt (Resigned March 2022)
- A Young
- L Burdon (Appointed June 2022)
- C Toner (Appointed June 2022)

Chair:

- S Gascoigne (Resigned February 2023)
- K Murray (Appointed February 2023)

Treasurer: P Norman

Secretary: C Kirton

Deputy Chair: K Murray (Resigned February 2023)

Address:

Vane Tempest Hall
Maynards Row
Gilesgate
Durham
DH1 1QF

Independent Examiner:

Neil Mullen FCA FCCA
Mullen Stoker Ltd
Mullen Stoker House
Mandale Business Park
Belmont Industrial Estate
Durham
DH1 1TH

DURHAM AREA DISABILITY LEISURE GROUP

Year ended: 31 December 2022

Independent Examiner's Report to the Trustees of Durham Area Disability Leisure Group

I report to the Charity trustees on my examination of the accounts of the Charity (number 1049610) for the year ended 31 December 2022 which are set out on pages 3 to 7.

Responsibilities and basis of report

As the Charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 130 of the Charities Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil Mullen FCA FCCA
Mullen Stoker Ltd Chartered Accountants
Mullen Stoker House
Mandale Business Park
Belmont Industrial Estate
Durham
DH1 1TH

Date 18 March 2023

DURHAM AREA DISABILITY LEISURE GROUP
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

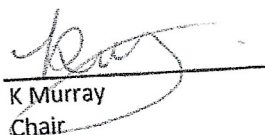
	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
INCOME					
Donations, legacies and other similar receipts:					
Other Donations	3	4,095	8,750	12,845	9,181
Durham County Council		47,825	0	47,825	75,400
Temperance		0	0	0	2,000
Operating activities to generate funds					
Project Income/Member Contributions		23,605	0	23,605	5,848
Ticket Sales and Subscriptions		3,118	0	3,118	585
Interest Received		38	0	38	4
Total		78,681	8,750	87,431	93,018
EXPENDITURE					
Charitable Activities	4	7,331	1,092	8,423	35,187
Support Costs	4	36,060	1,854	37,914	37,426
Management and Administration	4	56,418	804	57,222	8,602
Total		99,809	3,750	103,559	81,215
Net incoming resources/(resources expended) before transfer		(21,128)	5,000	(16,128)	11,803
Transfers between funds		1,379	(1,379)	0	0
Net incoming resources/(resources expended)		(19,749)	3,621	(16,128)	11,803
Realised gains on investments assets		0	0	0	0
Unrealised gains on investments assets		0	0	0	0
Net movement in funds		(19,749)	3,621	(16,128)	11,803
Fund balances brought forward at 1 January 2022		115,454	1,379	116,833	105,030
Fund balances carried forward at 31 December 2022		<u>95,705</u>	<u>5,000</u>	<u>100,705</u>	<u>116,833</u>

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above.

DURHAM AREA DISABILITY LEISURE GROUP
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

	Petty Cash	Current Account	Community Account	Savings Account	Total Funds 2022	Total Funds 2021
	£	£	£	£	£	£
Bank and Cash	11	19,909	40,742	40,043	100,705	116,833
					Total Funds 2022	Total Funds 2021
Funds					£	£
Unrestricted funds					95,705	115,454
General fund						
Restricted funds					0	979
Youth Club					0	400
Durham Sport					5,000	0
Awards for All						
					<u>100,705</u>	<u>116,833</u>

The financial statements on pages 3 to 7 were approved by the Committee and authorised for issue by the trustees on 18 March 2023 and signed on their behalf by:


K Murray
Chair

DURHAM AREA DISABILITY LEISURE GROUP

Notes to the Financial Statements for the year ended 31 December 2022

1 Accounting policies

(a) Basis of preparation and going concern

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

These financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £1.

The Charity constitutes a Public Benefit Entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

(b) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for a particular purpose. The cost of raising and administering such funds are charged against the specific fund.

(c) Incoming resources

All incoming resources are included in the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

No amounts are included in the financial statements for services donated by volunteers.

(d) Grant income

Grant and contributions received for current year expenditure are recognised in full in the Statement of Financial Activities in the period in which they are received.

DURHAM AREA DISABILITY LEISURE GROUP

Notes to the Financial Statements for the year ended 31 December 2022

(e) Resources expended

All expenditure is accounted for on a cash basis and has been classified under headings that aggregate all costs related to the category.

(f) Defined contribution pension scheme

Existing employees of the Charity were entitled to join Smart Pension which is funded by contributions from the employee and employer. New and existing employees were automatically enrolled into the master trust with the option to opt out should they choose to do so.

2 Related party transactions and trustees' expenses and remuneration.

The trustees give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2021: £nil). Expenses, in respect of travel paid to a trustee in the year totalled £nil (2021: £nil).

3 Other donations

	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Freemen of Durham	515	0	515	250
Rotary Club Durham	0	0	0	150
Book Club T Shirts Refund	0	0	0	45
Community Foundation	0	0	0	8,736
Shakespeare Trust	2000	0	2,000	0
Dane Architectural	1580	0	1,580	0
Awards For All	0	8,750	8,750	0
	<u>4,095</u>	<u>8,750</u>	<u>12,845</u>	<u>9,181</u>

DURHAM AREA DISABILITY LEISURE GROUP

Notes to the Financial Statements for the year ended 31 December 2022

4 Resources expended

	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Charitable activities:				
Event expenses	5,391	1,092	6,483	35,137
Transport expenses	1,800		1,800	4
Equipment	139		139	46
	<u>7,331</u>	<u>1,092</u>	<u>8,423</u>	<u>35,187</u>
	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Support costs:				
Wages	30,709	1,800	32,509	29,448
Staff and volunteer expenses	5,351	54	5,405	7,978
	<u>36,060</u>	<u>1,854</u>	<u>37,914</u>	<u>37,426</u>
	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Management and administration:				
Rent and room hire	47,950	800	48,750	2,400
Accountancy	1,383		1,383	1,498
Coaching fees	1,380		1,380	320
Telephone, stationary, postage etc	1,385	4	1,389	1,662
Insurance	1,948		1,948	2,086
Sundry	2,372		2,372	636
	<u>56,418</u>	<u>804</u>	<u>57,222</u>	<u>8,602</u>



Durham Area Disability Leisure Group

Annual Report and Financial Statements

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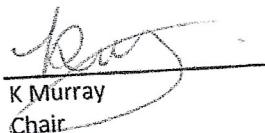
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