

CHINNOR CONGREGATIONAL CHRISTIAN FELLOWSHIP

FOR THE YEAR ENDED 30 JUNE 2024

LEGAL & ADMINISTRATIVE DETAILS

ADDRESS FOR CORRESPONDENCE

The Trustees
Church Office, 2 Doveleat
Chinnor, OX39 4DW

GOVERNING DOCUMENT

Deed of Trust dated 25th January 2012
Registered Charity No 1146343

TRUSTEES

Susan Kelsey (Trustee)
Stephen Ludlow (Chair)
Vivien Haywood (Secretary)
William Austin (Trustee)
Stephen Jefferyes (Deacon)
Sophia Botchway (Treasurer)

BANKERS

NatWest Bank
CAF Bank

INDEPENDENT EXAMINER ASSISTANT REVIEWER

Christopher M Dew ACA
Sophia Botchway FCCA
Akusika Business Services Ltd
Sapphire House
116 Station Road
Oxon
OX39 4QG

INDEX

Page 1	Legal & Administrative Details
Pages 2 - 4	Trustees' Report
Page 5	Independent Examiner's Report
Page 6	Receipts and Payments Account
Page 7	Statement of Assets & Liabilities
Pages 8 -9	Notes to the Accounts

CHINNOR CONGREGATIONAL CHRISTIAN FELLOWSHIP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2024
The Trustees have pleasure in submitting the Report and Accounts for the year ended 30 June 2024
Objects of the charity
The advance of the Christian faith in accordance with the statement of belief contained in the Members Handbook.
Government
Final decisions on the policies and operating decisions of the charity rest with the Trustees who meet regularly to monitor the activities of the Trust and review decisions made by the Church Leadership Team (CLT).
New Co-optative Trustees are appointed by the incumbent Trustees. Ex Officio Trustees, the elected secretary/administrator and Treasurer/finance team lead are appointed as officers of the Church. One Nominative Trustee is appointed from within the deaconate/leadership team.
Our Trust is recognised in the name of Chinnor Congregational Christian Fellowship (CCCF) but our operating name is Chinnor Community Church (CCC). The Trustees of CCCF are also Trustees of Chinnor Congregational Church Chapel Fund (which owns the Chinnor Community Church Building and Manse) and the Allnutt Educational Trust (which provides a very small annual grant to CCC for Sunday school work
Vision and Ongoing Activities
Our vision is to see the whole church taking the whole gospel to the whole community. We are passionate about sharing the gospel message in our village, across the Chilterns and to the ends of the Earth. CCC is committed to sending teams to minister both in the United Kingdom and overseas.

Chinnor Community Church; its Trustees, CLT and Members are committed to the restoration of the New Testament principles which reveal the Church as a community of people, properly taught and cared for, who love and serve the Lord Jesus Christ. We are committed to love and care for each other, support each other and encourage spiritual growth through 'doing life together'.

The Church has two Sunday morning meetings. An early Café style discussion meeting followed by a main Sunday Morning Meeting that is attended by most of the fellowship unless other groups (eg for young people) are taking place at the same time. In addition, there are a range of other activities that take place throughout the week including small 'home' groups, bible studies, prayer meetings, discipleship and ministry groups, mission meetings, social groups and a parent/carer and toddler group.

CCC continues to support several mission projects including Frontiers, London City Mission, Tearfund, Wycliffe Bible Translators in the UK and Sweden, and projects in Erseke and Korce in Albania. The project in Erseke is run by Emanuel Mission Church who provide essential food supplies to people living in deprived, oppressive conditions. The project in Korce is a radio station which broadcasts to remote areas of the country taking the Gospel message of Jesus Christ to people groups who would otherwise not be reached. Members of our Fellowship have visited the overseas projects and have good relationships with the support recipients.

At year end (June 2024), the Church had one full time paid employee: the Pastor who leads the CLT and conducts many of our meetings. We are still in search of a new family and Youth worker

Review of the year

During the year the final part of the roof work was carried out on the chapel building. A soakaway was also completed to improve the drainage in the "creche" corner of the church hall and our front garden was transformed into a wildlife friendly garden. Our next major work will be the renovation of the kitchen in 2024-25

Plans for the New Year

The Church will continue to meet in a blended (ie Zoom and face-to-face) manner because this has become a useful option for those who cannot attend CCC in person.

We have preserving some of our Gift Aid claims for major works, we plan on replacing our current kitchen in July /August 2025 with this fund. A much-needed addition to our church renovations

Financial Review

Income was in line for 2024, compared to 2023 income. The level of spending in 2024 has been significantly lower compared to 2023 due to no major building work taking place during the year. Further work is expected to start in the new financial year of 2025-26.

Total income during the year was £109,995 (2023: £107,777) with total expenditure of £68,921 (2023: £114,776). This left a balance in all bank accounts of £71,809 of which £57,023 was unrestricted at year end. (£30,735 for 2023). The interest received has been treated as unrestricted funds.

Reserves Policy

The Trustees have agreed that sufficient reserves will be held by the church to cover three times the monthly essential operating costs of the church, namely salaries and associated employee costs together with insurances and essential safety checks and testing. The levels of reserves will be monitored by the Trustees in the monthly financial report that is circulated to Trustees and the Church Leadership Team, and the policy will be reviewed at 12 monthly intervals. We are pleased to confirm that we currently have the minimum of 3 months of reserve funds set aside.

Trustees' Responsibilities

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

The Church is actively involved in ensuring the upkeep of the premises and the Trustees recognise that they have a legal duty of care as landlords to ensure this is maintained. The Trustees have complied with the duty to have due regard to the public benefit guidance published by the Charity Commission.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities. We operate both a child protection policy and health and safety policy. The trustees are also covered by indemnity insurance.

The Church is actively involved in ensuring the upkeep of the premises and the Trustees recognise that they have a legal duty of care as landlords to ensure this is maintained.

Approval

This report was approved by the Trustees on 28/04/2025 and signed on their behalf by:



Stephen Ludlow, Chair of Trustees

**Independent Examiner's Report
To the Trustees of
Chinnor Congregational Christian Fellowship**

I report to the trustees on my examination of the accounts of the Chinnor Congregational Christian Fellowship (the charity) for the year ended 30 June 2024 on pages 6 to 9 following.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Lead Examiner: Christopher Dew ACA
Second Review: Sophia Botchway FCCA
For and on behalf of:
Akusika Business Services Ltd
Sapphire House
116 Station Road
Oxon
OX39 4QG

Date: 26th April 2025

CHINNOR CONGREGATIONAL CHRISTIAN FELLOWSHIP

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30 JUNE 2024

	Notes	Unrestricted General	Restricted Funds	2024 £	2023 £
Receipts					
<i>Voluntary receipts</i>					
Grants and gifts received		72,875	0,000	72,875	98,679
Tax refunds under Gift Aid		36,739	-	36,739	8,952
		109,614	0,000	109,614	107,631
<i>Other receipts</i>					
Interest received From Chapel Fund		381	-	381	146
		-	-	-	-
Total Receipts		109,995	0,000	109,995	107,777
Payments					
<i>Payments in furtherance of the church's objectives</i>					
Direct costs	2	51,613	0,000	51,613	114,776
Grants paid	3	17,308	-	17,308	16,945
Total Payments		68,921	0,000	68,921	131,721
Net Receipts/(Payments)		41,074	0,000	41,074	-23,944
Transfers between funds		-	-	-	25,000
Net Movement in Funds		41,074	0,000	41,074	1,056
Rolling Balances at 30 June 2023		19,808	1,056	20,864	23,245
Rolling Balances 30 June 2024		30,735	41,074	71,809	20,864

The notes on pages 8-9 form part of these accounts.

CHINNOR CONGREGATIONAL CHRISTIAN FELLOWSHIP

STATEMENT OF ASSETS & LIABILITIES

AS AT 30 JUNE 2024

1. Fixed Assets

	2024	2023
	£	£
Office Equipment etc	1,965	1,455
(No significant value for change)	1,965	1,455

Land and buildings are owned by Chinnor Congregational Church, Chapel Fund.

2. Bank & Cash Balances

	2024	2023
	£	£
Held at Bank	71,809	30,735
Rental income held on behalf of Chapel Fund*	-	0
Fellowship available funds	71,809	30,735

* See Notes pages, Note 5

3. Other Assets & Liabilities

	2024	2023
	£	£
<i>Assets</i>		
Gift Aid Claim	16,183	15,261
	16,183	15,261
<i>Liabilities</i>		
Loans - Roof repairs	0,000	0,000
Gift Aid Overclaim	0,000	0,000
Other	0,000	0,000
	0,000	0,000

The accounts were approved by the trustees on 28/04/2025 and signed on their behalf by



Stephen Ludlow, Chair of Trustees

The notes on pages 8-9 form part of these accounts.

CHINNOR CONGREGATIONAL CHRISTIAN FELLOWSHIP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2024

Accounting Policies

The accounts have been prepared on a receipts and payments basis with a statement of assets and liabilities.

	General Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Direct Costs				
Staff costs (Note 4)	32,343	-	32,343	30,954
Church building costs	0,0	-	00,0	62,921
Manse costs	0,000		0,000	0,000
Utilities and Maintenance	8,152		8,152	13,910
Office costs	4,634		4,634	2,953
Professional Fees (incl. insurance)	4,620		4,620	3,014
Work among the young	251		251	0
Ministry costs	1.613		1.613	1.024
Other costs	0,000		0,000	0,000
	<u>51,613</u>	<u>-</u>	<u>51,613</u>	<u>114,776</u>
Grants Paid (Mission)				
Individuals	2,400		2400	300
Institutions	<u>14,908</u>		<u>14,908</u>	<u>16,645</u>
	<u>17,308</u>	<u>-</u>	<u>17,008</u>	<u>16,945</u>

Included within the grant figures above were the following donations of £1,000 or more:

Tearfund	£1,320
Frontiers	£3,600
London City Mission	£1,800
Wycliffe	£3,660
Albania (Four Square)	£1,920

Tearfund - to support their work in bringing relief to some of the most poverty-stricken areas of the world.

Frontiers – to support their work with Christians in Muslim countries.

London City Mission – to support their work with underprivileged people groups in the Inner city.

Wycliffe Bible Translators – to support their work to provide all nations with access to the Bible in their own language.

Albania – to support Emanuel Church in Erseke, who work among the poor and disadvantaged in that area; and to contribute to purchase of new radio aerials and equipment for 'Radio Emanuel' in Korce, in their broadcasting of the Gospel in the region.

Staff & Trustees

The charity had one full-time employee during the year being the Pastor of the church.

We are still very actively searching for a replace youth and family worker. The absence of these staff plus reduction in building work expenses has made a great impact on our current cash balance.

No remuneration was paid to any other trustee during the year nor to any person connected to them.

Agency Funds - held for Chinnor Congregational Church Chapel Fund (CCCCF)

	£
Held on behalf of the Chapel Fund at 30 June 2023	14,716
Received on behalf of Chapel Fund during the year	70
Transferred to Chapel Fund during the year	0
Spent on behalf of Chapel Fund during the year	0
Held on behalf of the Chapel Fund at 30 June 2024	<u>14,786</u>

Movement of Funds

	Balance at 1 July £	Receipts £	Payments £	Transfers	Balance at 30 June £
<i>Restricted funds</i>					
Fabric Fund	0	0,000	0,000	-	0,000
Building Fund					
Church Damp Repairs Fund	0	0	0	0	-
	<u>0,0</u>	<u>0000</u>	<u>0,000</u>	<u>-</u>	<u>0000</u>
<i>Unrestricted funds</i>					
General	<u>30,735</u>	<u>109,995</u>	<u>(68,921)</u>	<u>0</u>	<u>71,809</u>
Total funds	<u>30,735</u>	<u>109,995</u>	<u>(68,921)</u>		<u>71,809</u>

