

# **ICKNIELD DISTRICT SCOUT COUNCIL**



## **ANNUAL REPORT AND ACCOUNTS FOR YEAR ENDING 31 DECEMBER 2022**

Charity Registration No: 1049542



# Icknield District Scout Council

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**Icknield District Scout Council**

**Administrative Details**

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Charity Registration No: 1049542

**PRINCIPAL ADDRESS:** 29 Tamarisk Way  
Weston Turville  
Bucks  
HP22 5ZB

**INDEPENDENT EXAMINER:** David Sutherst  
11 Saxon Crescent  
Barton-le-Clay  
MK45 4LY

**PRINCIPAL BANKER:** National Westminster Bank  
31 George Street  
Luton  
LU1 2YN

**SCOUT ASSOCIATION  
MEMBERSHIP**  
Icknield District Scout  
Council is registered with  
The Scout Association  
(No 10001379)

The Scout Association  
Gilwell Park  
Chingford  
London  
E4 7QW

# Icknield District Scout Council

## Charity Membership

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### DISTRICT MEMBERSHIP At 31 January 2023

Section	2020	2021	2022	2023	Variance 2022 to 2023
Beaver Scouts	113	57	102	103	+1
Cub Scouts	127	90	119	144	+25
Scouts	164	123	147	151	+4
Explorer Scouts	35	22	29	38	+9
Total youth	439	292	397	436	+39
Adult personnel	185	175	161	192	+31
Totals	624	467	558	628	+70

Group	Beavers	Cubs	Scouts	Youth	Variance 2022/2023	Adults
Blenheim	7	7	15	29	-1	13
First Luton	19	18	42	79	+9	44
Manor	10	8	0	18	+9	10
St. Augustine	7	20	10	37	+2	14
St. Josephs	14	20	12	46	+7	11
Sell's Seventh	10	19	9	38	+12	17
Sundon	0	0	0	0	0	1
Warden Hill	20	20	33	73	-11	22
Wardown Ninth	16	32	30	78	+3	38
Explorers				38	+9	11
SASU						2
District						9
Totals	103	144	151	436	+39	192

## Icknield District Scout Council

### Charity Information

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Charity Registration No: 1049542

Names of the Charity Trustees who manage the Charity:

<b>Trustee Name</b>	<b>Scouting Appointment</b>	<b>Dates acted if not for whole year</b>	<b>Name of person or body entitled to appoint Trustee</b>
Libby Bassam	District Commissioner	Until 25/9/22	Bedfordshire County Scout Council
Janet Gilkison	District Secretary		Elected by District Scout Council at its AGM
Alan Hammond			Co-opted by Executive Committee
Maureen Hammond		Until 4/6/22	Co-opted by Executive Committee
Rex Horton	District Chair		District Commissioner
Sue Horton	District Treasurer		Elected by District Scout Council at its AGM
Nicholas Jarman	Appointments Chair		District Commissioner
Ellen Lill		From 15/6/22	Elected by District Scout Council at its AGM
Jamie Lill		From 15/6/22	District Commissioner
Elizabeth Maguire		From 15/6/22	District Commissioner
Keelan Pannell	Under 25 representative		District Commissioner
Sandy Reeve-Smith			Elected by District Scout Council at its AGM
Ben Summerfield	District Commissioner	From 25/9/22	Bedfordshire County Scout Council
Alan Wood			Elected by District Scout Council at its AGM
John Worthington			Co-opted by Executive Committee

## Icknield District Scout Council

### Roll of Honour

For the year ended 31 December 2022

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#### Beavers – Chief Scout Bronze Award

##### Blenheim

- Isaac
- Shayaan

##### Manor

- Lacey
- William

##### St Augustines

- Alfie
- Oakley

##### St Josephs

- Anthony
- Charlie
- Florence
- Marie
- Oliver

##### Sells Seventh

- Eliza
- Emily
- Iyla
- Joshua

##### Warden Hill

- Liam
- Seren
- Sophia
- Thomas



#### Cubs – Chief Scout Silver Award

##### Blenheim

- Correy
- Dishen
- Sami
- Zayaan

##### First Luton

- Alban
- Charlie
- Emma
- Joshua
- Leo

##### St Augustines

- Ashton
- Leon
- Noah
- Thomas

##### St Josephs

- Jack
- Jakub
- John

##### Warden Hill

- Harrison
- Jack
- Kit
- Krystian
- Lizzie
- Logan
- Martha
- Morgan
- Rahul
- Rohan

##### Wardown Ninth

- Zain



## Icknield District Scout Council

### Roll of Honour

For the year ended 31 December 2022 (continued)

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#### Scouts – Chief Scout Gold Award

##### Blenheim

- Ayaan
- Collin-Jamie

##### St Augustines

- Ciaran
- Ryan

##### St Josephs

- Evelyn
- Michal

##### Sells Seventh

- Edward

##### Warden Hill

- Charlotte
- Grace
- Rishi
- Sam
- Szilard

##### Wardown Ninth

- Aariz
- Djazia
- Miriam
- Qudsiya
- Ziyen



#### YL Belt Buckle

- Ethan



#### Queen's Scout Award

- John Owen



## Icknield District Scout Council

### Roll of Honour

For the year ended 31 December 2022 (continued)

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#### Awards achieved during 2022

<i>Silver Wolf:</i> Brendan Owen	Blenheim	<i>For service of the most exceptional nature</i> Group Scout Leader
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<i>Silver Acorn:</i> Janet Owen	Blenheim	<i>For specially distinguished service</i> Section Leader, Scouts
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<i>Bar to Award for Merit:</i> Kathleen Green	Blenheim	<i>For further outstanding service</i> Group Treasurer
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# Icknield District Scout Council

## Roll of Honour

### For the year ended 31 December 2022 (continued)

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#### Service achieved during 2022

##### *Chief Scout's 30 years Service Certificate:*

James Hinkins	Warden Hill	Assistant Section Leader, Scouts
Philip Jeffrey	First Luton	Section Leader, Scouts
Heather Lake		District Vice President
Mary Maybury	St Augustines	Deputy Group Scout Leader

##### *Chief Scout's 25 years Service Certificate:*

Elaine May	St Josephs	Section Assistant
Jean Mitchell	Sundon	Group Scout Leader
Anthony Thurlow		District SASU Member

##### *Chief Scout's 20 years Service Certificate:*

Alan Southwell	Warden Hill	Section Leader, Cubs
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##### *Chief Scout's 15 years Service Certificate:*

Richard Davies	First Luton	Group SASU Member
Susan Guess	Sells Seventh	Group Secretary
Nicholas Jarman		District Appointment Chair/Secretary
Sandra Reeve-Smith	St Augustines	Assistant Section Leader, Cubs

##### *Chief Scout's 10 years Service Certificate:*

James Bottoms	Riparian	District Section Assistant
Ashley Chambers	Warden Hill	Section Leader, Scouts
Nichola Chambers	Warden Hill	Section Leader, Beavers
Rachelle Dalgarno	St Josephs	Group Treasurer
Paul Oakley	Blenheim	Assistant Section Leader, Scouts
Scott Roberts	First Luton	Group Chair

##### *Chief Scout's 5 years Service Certificate:*

Natasha Chamberlain	Warden Hill	Section Assistant, Scouts
Tobias Culpin	Riparian	District Section Assistant
Joanne Illsley	First Luton	Group Treasurer
Aikaterina Konstantinidi	Warden Hill	Section Assistant, Beaver Scouts
Anthony Lill	Riparian	District Skills Instructor
Ellen Lill		District Explorer Scout Administrator
Harry Matthews	First Luton	Section Assistant, Cubs
Gareth Phillips	First Luton	Section Assistant, Cubs
Catherine Pound	Warden Hill	Group Scout Leader
Michael Pound	Warden Hill	Assistant Section Leader, Cubs
Sandra Rawstorne	First Luton	Section Assistant, Cubs
Benjamin Sanders	First Luton	Group SASU Member
Aisha Sohail	Wardown Ninth	Group Secretary
Emma Taylor	Warden Hill	Section Assistant, Beavers

# **Icknield District Scout Council**

## **Annual General Meeting – Meeting Agenda**

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### **Agenda for 57th Annual General Meeting of Icknield District Scout Council**

**8.00pm, Wednesday 14th June 2023**

**Sells Seventh Scout HQ**

1. Opening Prayer
2. Welcome by District Chair
3. Apologies
4. Approval of the minutes of the AGM held on 15 June 2022
5. Governance Topics
  - a. Adopt the model constitution from Policy, Organisation and Rules
  - b. Note the District's financial year
  - c. Agree the number of members that may be elected to the Trustee Board
  - d. Agree the quorum for each of the District Scout Council (including this AGM), meetings of the District Trustee Board, meetings of sub-committees
6. Annual Report to be received and considered by the District Scout Council, including the annual statement of the Accounts
7. Making Appointments
  - a. To re-appoint District Vice Presidents
  - b. To note any supporters who may be admitted to membership of the District Scout Council, by the Commissioner, the District Trustee Board or the District Scout Council
  - c. To approve the District Commissioner's nomination of the District Chair
  - d. Election of the District Secretary
  - e. Election of the District Treasurer
  - f. Elections of members to the District Trustee Board
  - g. To approve the District Commissioner's nominations to the District Trustee Board
  - h. To appoint the Independent Examiner for 2023
  - i. To nominate representatives of the District Scout Council to represent the District on the County Scout Council
    1. Uniformed Scouter
    2. Non-uniformed adult
    3. Member aged 18-25
    4. Explorer Scout
8. County Representative
9. Presentations
10. Any Other Business
11. 50/50 Club Draw

## Icknield District Scout Council

### Minutes of last Annual General Meeting

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#### MINUTES OF 56TH ICKNIELD SCOUT DISTRICT ANNUAL GENERAL MEETING HELD ON 15TH JUNE 2022 AT SELL'S SEVENTH SCOUT HQ COMMENCING AT 8.00 PM

##### **Present**

Libby Bassam (DC), Rex Horton (District Chair), Sue Horton (District Treasurer), Janet Gilkison (District Secretary), David Gilkison, Nick Jarman (Appointments Chair/Secretary), Clive Mears (ACC Perception), Jean Mitchell, Ray Aldous MBE, Brendan Owen, Janet Owen, John Owen, Sandy Reeve-Smith, Rita Jarman MBE, Teresa Loughborough, Alan Wood, Barbara Wood, John Worthington, Keelan Pannell and Cllr A Masood (Luton Borough Council).

##### **Welcome by District Chair**

The Chair for the meeting, Rex Horton, welcomed those present and said it was nice to see everybody at the AGM because for the last two years the AGM had been held on zoom.

Rex Horton asked everybody to stand for a minute's silence in memory of those members of the Icknield District who had died in the last 12 months – Maureen Hammond, Jean Bandy, John Shepherd and Rickie Plummer. After which, Sue Horton said a prayer.

**Apologies:** Martin Wesley (CC), Nick Clarke, Caroline Sutherst and Alan Hammond

##### **Approval of the Minutes of the previous AGM**

One amendment should be made to the Minutes of the 2020 Icknield District Annual General Meeting held on 30<sup>th</sup> June 2021 – James Hinkins should be added to the list of attendees at that meeting. With this correction, the Minutes were accepted as a true record and signed by the Chair.

**Proposed:** David Gilkison      **Seconded:** John Worthington

##### **Treasurer's Report**

The 2021 Treasurer's Report and Annual Accounts had been accepted and approved by the Icknield District Executive Committee at their meeting held on 11th May 2022. Those present had no comments to make and the Treasurer had nothing to add, so the meeting adopted the Report and Accounts.

**Proposed:** Jean Mitchell      **Seconded:** Barbara Wood

##### **Annual Reports to be received and considered by District Scout Council**

Rex Horton said that the booklet containing all the Reports from the Sections, together with the Annual Accounts and Trustees' Report, had been circulated to everybody by email. He asked all those who had contributed to the Section Reports if they wished to make any comments; they did not.

Libby Bassam said that the AGM was her last meeting as District Commissioner. She told the AGM that Ben Summerfield would be the new DC, probably from September 2022. She said that she had enjoyed her 5 years, and she planned to step back for a time and then return to scouting. She congratulated Ben and welcomed him to a great District.

A new Nights Away Adviser may be needed due to James Hinkins being very unwell recently.

# Icknield District Scout Council

## Minutes of last Annual General Meeting (continued)

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### Approval of DC's Appointment of District Chair

Rex Horton stood down, temporarily, as Chair of the meeting. Libby Bassam, DC, took over the Chair of the meeting and said that she wished to thank Rex for all his help and for all the work he had done during the past year, which had been more than was normal in previous years. Rex agreed to be Chair for another year, and added that 2021 had been a very busy year.

### Election of Officers

Rex Horton said that the District Treasurer, Sue Horton, and District Secretary, Janet Gilkison, had both agreed to stand for another 12 months. He expressed his appreciation for the work they did for the District. They would both be accepted in one vote.

- a) District Secretary: Janet Gilkison
- b) District Treasurer: Sue Horton

**Proposed:** John Worthington      **Seconded:** Teresa Loughborough

### Election of Executive Committee Members

- a) Elected nominated from the floor

Letters had been sent to all Groups asking for nominations for people to sit on the Icknield District Executive Committee. Four people had been nominated from the Groups, and were elected unanimously onto the District Executive Committee by those present at the AGM: Alan Wood (Sell's Seventh), Sandy Reeve-Smith (District Explorer Unit), Keelan Pannell (St Joseph's Group) and Ellen Summers (Riparian Explorer Unit)

**Proposed:** Teresa Loughborough      **Seconded:** John Worthington

- b) Nominated by the District Commissioner

As four people had been nominated from the floor, therefore four people were nominated by the District Commissioner. The following people were nominated by the DC to be members of the Icknield District Executive Committee: Nick Jarman, Alan Hammond, Jamie Lill and Liz Maguire.

**Proposed:** Jean Mitchell      **Seconded:** Brendan Owen

### Other Appointments

- a) Co-opted Executive Committee Members:

At the next meeting of the Icknield District Executive Committee, to be held on Wednesday, 13th July 2022, up to four members of the Executive Committee could be co-opted. John Worthington will be one of the four.

- b) Appointments Sub Committee:

Nick Jarman (Chair of the Appointments Committee) has a list of people who are willing to sit on this Committee. If anyone would like to be a member, or nominate someone, please contact Nick Jarman

- c) Other Sub-Committees:

Members can be decided upon from the District Executive Committee as and when required.

- d) Independent Examiner:

Sue Horton proposed David Sutherst as the Independent Examiner, which was seconded by Alan Wood.

# Icknield District Scout Council

## Minutes of last Annual General Meeting (continued)

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- e) Other Appointments:  
Any other sub committees will be dealt with at the Icknield District Executive Committee Meetings.
- f) Representatives to the County Scout Council
- i) Uniformed Scouter: David Gilkison
  - ii) Non-uniformed adult: Janet Gilkison
  - iii) Member aged 18-25: Position vacant, looking for a member to fill this position.
  - iv) Explorer Scout: Position vacant, looking for someone to fill this position.

### County Representative

Mr Clive Mears (ACC Perception) said that he was attending in the place of Martin Wesley (CC) who was attending another meeting and sent his apologies. He wished to thank the Icknield District for all they had done during the pandemic. He said that Sell's Seventh was special to him because he had been a Cub with the Group in 1976. 'Keep up the good work'.

### Awards

Two Groups had the biggest growth over the year 2021 and would receive £50 each to spend at the Badge Shop. They were St Augustine's Scout Group with the biggest percentage growth, and Warden Hill with the biggest growth in numbers.

The Icknield District had received a County Award. Bedfordshire Scouts had grown by 12% over the last year, but the Icknield District had grown by a larger amount: namely 33%. Rex Horton (Icknield Chair) had been presented with the award at the County AGM.

Presentations: The DC presented the following Awards at the AGM: Tony Pye (20 Years' Service Award); Teresa Loughborough (25 Years' Service Award); Alan and Barbara Wood (30 Years' Service Award each). Also mentioned was a 50 Years' Service Award for Alan Hammond (which will be presented to him at the next District Executive Committee Meeting).

Thank You: Libby Bassam said that she wished to thank everybody for their help over the last 5 years, as she was leaving the role of DC. Nick Jarman, Rex and Sue Horton had been her life line during the pandemic and she expressed a special thank you to them. Rex Horton presented Libby with an envelope containing a gift and thanked her for all her hard work over the last 5 years.

Certificates: The DC presented Certificates (for distribution to individual competitors) to those Groups who had attended the District Sports Day. 1st Wardown Ninth; 2nd St Augustine's; 3rd Blenheim.

Listed on pages 6-8 of the 2021 Annual Reports and Accounts booklet was the 'Roll of Honour' naming all those in the Icknield District (adults and young people) who had achieved Awards during 2021.

### Any Other Business

The next meeting of the Icknield District Executive Committee would be held on Wednesday, 13th July 2022.

### 50/50 Club

The AGM Draw of the 50/50 Club was made and the following numbers drawn: Number 23, Alan Wood (winning £40); Number 33, Tony Thurlow (winning £25); Number 27, Miss L Hill (winning £20).

The Chair explained that the purpose of the 50/50 Club is to raise additional funds for the Explorer Units because they were an expensive unit to equip. He invited everyone to support reminding that the cost is less than a cup of coffee a month with the possibility of winning some or all of your stake.

The meeting closed at 8.40 p.m.

# Icknield District Scout Council

## Trustees' report For the year ended 31 December 2022

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The members of the District Executive Committee (The Trustees of Icknield District Scout Council) present their report, Statement of Financial Activities and Balance Sheet for the year ended 31 December 2022.

### Structure, Governance and Management

#### Governance

The Charity's governing document is the Royal Charter granted by King George V to the "Boy Scouts Association" on 16 December 1911. Its name has since been changed to "The Scout Association". This Charter has been supplemented by further Charters granted by King George VI and Queen Elizabeth II. These Charters give authority to the Bye Laws of the Association, which are approved by His Majesty's Privy Council. The Bye Laws, in turn, authorise the making of rules for the regulation of the Association's affairs and thereby give authority for the Rules known as "*Policy, Organisation and Rules*" which are located at [www.scouts.org.uk/por](http://www.scouts.org.uk/por)

Icknield District Scout Council was registered in 1967 as an educational Charity

The Charity is aware of the Charity Governance Code and its seven principles and will continue to critically review its approach to governance and assess how effective it is against these principles in 2023.

#### Structure

This report and accounts cover the activities directly controlled by Icknield District Scout Council which is an autonomous organisation admitting people to membership subject to the policy and rules of The Scout Association. The activities of the Scout Groups in Icknield District are not reflected in the report and accounts. These bodies are autonomous charities affiliated to Icknield District Scout Council which together form Scouting in Icknield District

Icknield District Scouts are led by the District Commissioner and managed by the District Executive Committee. They are accountable to Icknield District Scout Council for the satisfactory running of Scouting in Icknield District.

#### Management

The management of the business of the District Scout Council is vested in the District Executive Committee. The District Executive Committee (Trustees of the Charity) is appointed in accordance with Policy, Organisation and Rules of The Scout Association.

The District Executive Committee met seven times during the year to manage the affairs of the Charity. The Trustees will continue to meet with this regularity in 2023.

The District Executive Committee has responsibility for:

- The maintenance of District property;
- The raising of funds and the administration of District finance;
- The insurance of persons, property and equipment;
- District public occasions;
- Assisting with the recruitment of Leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing District Administrators and Advisors other than those who are elected

## Icknield District Scout Council

### Trustees' report

#### For the year ended 31 December 2022 (continued)

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The District Executive Committee is responsible for policy making but delegates some operational decisions to its sub committees which may also recommend policies for the consideration of the District Executive Committee. The District Executive Committee appoints Chairs and members of sub committees annually.

There is one sub committee for the Charity:

- The Appointments Advisory Committee – responsible for the appointment and review of District adult appointments

### Organisation

The District is led by the District Commissioner who is assisted and supported by:

- The District Team;
- District Administrators;
- The District Executive Committee;
- Group Scout Leaders

### Appointment of Trustees

Trustees are appointed in accordance with the “*Policy, Organisation and Rules*” of The Scout Association. All Trustees are required to complete Mandatory Training.

### Risk Management

The District Executive Committee has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Damage to buildings, property and equipment. The District would request the use of buildings, property and equipment from neighbouring organisations such as churches, community centres and other Scout Groups and Districts. Similar reciprocal arrangements exist with these organisations. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- Injury to leaders, helpers, supporters and members. The District, through the membership fees, contributes to The Scout Association national accident insurance policy. The District has additional insurance for Occasional Helpers who are not members of The Scout Association. Risk Assessments are undertaken before all activities.
- Reduced income from fund raising. The District is primarily reliant upon income from subscriptions and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.
- Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the District as a whole then there would have to be a contraction, consolidation or closure of a Section. In the worst case scenario, the District would be unable to support the Groups.

## Icknield District Scout Council

### Trustees' report

### For the year ended 31 December 2022 (continued)

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- Reduction or loss of members. The District provides activities for all young people aged 6 to 25. If there was a reduction in membership in a particular section or the District as a whole there would have to be a contraction, consolidation or closure of a Section. In the worst case scenario the complete closure of a Group.
- Internal control. The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

## Objectives and Activities

### Our Purpose

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### Our Values

As Scouts we are guided by these values:

- **Integrity** – We act with integrity; we are honest, trustworthy and loyal.
- **Respect** – We have self respect and respect for others.
- **Care** – We support others and take care of the world in which we live.
- **Belief** – We explore our faiths, beliefs and attitudes.
- **Co-operation** – We make a positive difference; we co-operate with others and make friends.

### Our Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise

The Charity Trustees have a duty to report on their public benefit in their Annual Report. We have assessed our aims, activities and charitable objectives which are:

“Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.”

We believe we have met the Charity Commission's public benefit criteria for both the advancement of education and the advancement of citizenship or community development.



## Icknield District Scout Council

### Trustees' report

### For the year ended 31 December 2022 (continued)

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#### Achievements and performance

All of the decisions made by the Trustees have been in the interests of young people and adult volunteers and we hope that everybody in Scouting in Icknield District will have benefitted from them.

The Trustees recognise the huge contribution made by each and every adult volunteer without which the Charity could not exist.

The District runs a 50:50 Club, a bi-monthly lottery which raises funds for the Explorer section. In 2022 it raised £450 and welcomed eight new members

District organised activities for the young people include:

- With the easing of Covid restrictions there was not the need for Groups and Sections to submit Risk Assessments for District or County approval. However young people and adults still needed to be mindful and aware of not creating another Covid outbreak in the community.
- All Groups continued to meet on a face to face basis offering quality programmes to ensure the young people received the level of Scouting needed through the year to gain their many awards and badges.
- District run events restarted in 2022 with the return of the Beaver and Cub Board Game Competition, Beaver and Cub Sports and the Beaver Christingle
- Module A for Young Leaders is now running again face to face
- Making sure all the young people have fun

District organised activities for adult volunteers include:

- Training restarted and where possible on a face to face basis
- The Training Academy also re-introduced their training weekends during 2022
- District Appointments Panels met as and when required during the year, either face to face or online
- Module 10 (First Response) with meeting face to face it was now possible to complete Module 10B and to hold "all in one", six hour, first response courses

#### Plans for future periods

##### The Scout Association "Skills for Life"

This is the five year plan for The Scout Association.

##### Our vision

By 2025 we will have prepared more young people with skills for life, supported by amazing leaders delivering an inspiring programme.

We will be growing, more inclusive, shaped by young people and making a bigger impact in our communities.

##### Our objectives

In 2016 we asked volunteers what should be prioritised in the next strategic plan and the majority of volunteers said we should keep working towards the same four strategic objectives

- Growth
- Inclusivity
- Youth Shaped
- Community Impact

# Icknield District Scout Council

## Trustees' report

### For the year ended 31 December 2022 (continued)

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#### What does this mean for Icknield District Scout Council ?

Growth – we have incorporated the information received from Groups to create the District Development Plan to achieve our growth goals and support Groups.

Inclusivity – We will support development work to ensure that Scouting is reaching all sectors of our community.

Youth Shaped – Ensure that young people are at the heart of our strategies and represented on key committees.

Community Impact – The District is providing resources to enable projects which might not have gone ahead or have been more poorly resourced to have greater community impact.

## Financial Review

### Reserves Policy

During the year the Trustees have conducted a fundamental review of the Charity's reserves policy. The policy has been established to protect the Charity and its charitable programme by providing time to adjust to changing financial circumstances. It also provides parameters for future budgeting and strategic plans and contributes towards financial decision making.

The Charity's reserves policy establishes an appropriate target range for the level of general reserves. The range is based on a risk assessment of the probability and likely impact on the Charity's activities that might be caused by a decline in income, an inability to meet financial obligations, or an inability to reduce expenditure in the immediate short term. The policy ensures a balance between spending the maximum amount of income raised as soon as possible after receipt, while maintaining the appropriate level of reserves to ensure uninterrupted operation. The policy and target level will be reviewed annually to reassess the risks and reflect changes in the Charity's income, financial obligations and expenditure.

The District Executive Committee considers that the District should hold a sum equivalent to a normal years running costs with an additional £10,000 to ensure there are sufficient funds to maintain uninterrupted operation during a time of adjustment. The actual figure for 2022 was just over £25,000

The District held reserves of approx. £43,700 at the year end which is above the level required for operating expenses.

Still recovering from Coronavirus restrictions the District spend was less than the estimated budget. For a second year it was agreed by the Executive to return a sum of £200 to Riparian and to each Group that paid the District levy. As the District is the lender of the last resort it was proposed to set aside any other unused income to enable the District to offer help to any Group or Section that may request financial support.

### Investment Policy

The District's Income and Expenditure is very small and as a consequence the District does not have sufficient funds to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using mainstream banks or The Scout Association's Charity Deposit Account.

The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the District Executive considers the cash flow requirements.

The District Executive reviews this policy annually.

# Icknield District Scout Council

## Trustees' report

### For the year ended 31 December 2022 (continued)

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#### Specific Financial Activities

##### (a) Designated fund (3)

There were no further payments made from Designated Fund (3) which supports new Groups and Building Projects within the District as St Augustine Scout Group have now obtained their 125yr lease with Luton Borough Council. St. Augustine Group Executive had agreed their share of the legal fees will be paid back with 3 equal annual payments of £2,669 by September 2023. Following any legal fees reimbursement the balance of the fund at 31st December 2022 was £28,922.50

##### (b) Restricted funds (1) and (2)

The District still remains the lead partner of the fund set up by Luton London Airport Ltd (LLAL) for voluntary uniformed youth organisations within the Luton Borough boundary which is a Restricted Fund. From 1st April 2022 funding and management of this fund was taken over by Bedfordshire and Luton Community Foundation (BLCF).

Funding from LLAL was a donation and all monies remaining in the fund can only be used to offset requests for reimbursement of meeting venue costs. Funding from BLCF is a grant and is used for the same purpose. Any monies from BLCF which are not spent during the financial year must be returned to them, income from BLCF during 2022 was approximately £17,400

The fund is currently reimbursing 90% of the rental costs with the intention to reduce this to 80% from the start of the next fund financial year, April 2024. This will enable groups to benefit for many more years.

Total funding for 2022 was £36,774.63. The balances of the accounts on 31st December 2022 were BLCF £4,179.34 and LLAL £148,950.81

**Trustees' report**  
**For the year ended 31 December 2022 (continued)**

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**Statement of Trustees' Responsibilities**

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- a) Select suitable accounting policies and apply them consistently;
- b) Observe the methods and principles in the Charities SORP 2019 (FRS 102);
- c) Make judgements and estimates that are reasonable and prudent;
- d) State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- e) Prepare the financial statements on a going concern basis unless it is inappropriate to presume the charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Systems of internal control are designed to provide reasonable, but not absolute, assurance against material mismanagement or loss. They include:

- An annual budget approved by the Trustees.
- Appropriate delegation of authority and segregation of duties.
- Identification and management of risks.

**Approved by the Trustees on 8 March 2023 and signed on their behalf by:**



**Janet Gilkison**  
**District Secretary**  
**District Executive Committee**



**Rex Horton**  
**District Chair**  
**District Executive Committee**

# Icknield District Scout Council

## Receipts and Payments Accounts for the year ended 31 December 2022

		For the year from	01/01/2022	To	31/12/2022			
Receipts and payments								
	Unrestricted funds	Designated funds (1)	Designated funds (2)	Designated funds (3)	Restricted funds (1)	Restricted funds (2)	Total funds	2021 Total funds
	£				£	£	£	£
<b>Receipts</b>								
<b>Donations, legacies and similar income</b>								
Membership subscriptions	21,048.34	1,710.00	7,853.77	0.00	0.00	0.00	30,612.11	21,375.00
Donations	435.00	0.00	65.45	0.00	0.00	0.00	500.45	102.22
Legacies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gift Aid	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other similar income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	135.57
<b>Sub total</b>	<b>21,483.34</b>	<b>1,710.00</b>	<b>7,919.22</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>31,112.56</b>	<b>21,612.79</b>
<b>Activities</b>								
Beavers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cubs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Scouts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Camps	0.00	0.00	418.00	0.00	0.00	0.00	418.00	410.00
Duke of Edinburgh	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Explorer			694.20				694.20	
Training	0.00	0.00	1,200.00	0.00	0.00	0.00	1,200.00	534.00
<b>Sub total</b>	<b>0.00</b>	<b>0.00</b>	<b>2,312.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,312.20</b>	<b>944.00</b>
<b>Grants</b>								
Maintenance grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BLCF fund						17,400.00	17,400.00	0.00
LLAL fund					0.00		0.00	0.00
Legal fees returned				2,669.00			2,669.00	0.00
Other grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Sub total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,669.00</b>	<b>0.00</b>	<b>17,400.00</b>	<b>20,069.00</b>	<b>0.00</b>
<b>Fundraising events (gross)</b>								
Badge Shop receipts	873.82	0.00	0.00	0.00	0.00	0.00	873.82	489.84
Easy Fundraising	64.42	0.00	110.70	0.00	0.00	0.00	175.12	49.48
Lottery 50/50	1,359.55	0.00	0.00	0.00	0.00	0.00	1,359.55	1,035.40
Uniform	0.00	0.00	116.00	0.00	0.00	0.00	116.00	0.00
Hoodies			1,147.10				1,147.10	
Water Days			2,877.85				2,877.85	
Other fundraising activities	0.00	0.00	32.30	0.00	0.00	0.00	32.30	0.00
<b>Sub total</b>	<b>2,297.79</b>	<b>0.00</b>	<b>4,283.95</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,581.74</b>	<b>1,574.72</b>
<b>Scout hut income</b>								
Hire of building	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Hire of equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Scout hut income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Sub total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Investment income</b>								
Bank interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building Society interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
The Scout Association Short Term Investment Service	42.43	0.00	0.00	26.74	0.00	0.00	69.17	93.93
Other investment income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Sub total</b>	<b>42.43</b>	<b>0.00</b>	<b>0.00</b>	<b>26.74</b>	<b>0.00</b>	<b>0.00</b>	<b>69.17</b>	<b>93.93</b>
<b>Total Gross Income</b>	<b>23,823.56</b>	<b>1,710.00</b>	<b>14,515.37</b>	<b>2,695.74</b>	<b>0.00</b>	<b>17,400.00</b>	<b>60,144.67</b>	<b>24,225.44</b>
<b>Asset and investment sales, etc.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total receipts</b>	<b>23,823.56</b>	<b>1,710.00</b>	<b>14,515.37</b>	<b>2,695.74</b>	<b>0.00</b>	<b>17,400.00</b>	<b>60,144.67</b>	<b>24,225.44</b>

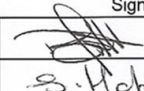
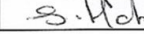
# Icknield District Scout Council

## Receipts and Payments Accounts for the year ended 31 December 2022 (continued)

			Year start date		Year end date			
		For the year from	01/01/2022	To	31/12/2022			
<b>Receipts and payments</b>								
	Unrestricted funds	Designated funds (1)	Designated funds (2)	Designated funds (3)	Restricted funds (1)	Restricted funds (2)	Total funds	2021 Total funds
	£				£	£	£	£
<b>Payments</b>								
<b>Charitable Payments</b>								
Membership subscriptions paid on (National/County/Area/District)	19,465.00	0.00	0.00	0.00	0.00	0.00	19,465.00	13,286.00
Youth programme and activities	153.96	269.39	661.78	0.00	0.00	0.00	1,085.13	668.20
Camp expenses	0.00	0.00	758.11				758.11	360.91
Adult support and training	38.93	0.00	1,120.00	0.00	0.00	0.00	1,158.93	213.70
Rent	610.00	748.80	821.50	0.00	20,783.21	15,080.44	38,043.95	16,814.20
Rates	0.00						0.00	0.00
Water and Sewerage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Electricity and Gas	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Legal & professional	0.00						0.00	0.00
Insurance	52.00	0.00	1,366.56	0.00	0.00	0.00	1,418.56	1,639.86
Repairs and Renewals	145.58	0.00	0.00	0.00	0.00	0.00	145.58	0.00
Materials and equipment	0.00	0.00	1,990.56	0.00	0.00	0.00	1,990.56	252.76
Printing and photocopying	815.39	23.13	0.00	0.00	0.00	0.00	838.52	166.14
Contribution to camp costs		0.00	0.00	0.00	0.00	0.00	0.00	
Uniforms	155.00	47.50	72.00	0.00	0.00	0.00	274.50	129.49
OSM charges	27.12	63.07	166.09	0.00	0.00	0.00	256.28	41.23
AGM and trustee expenses	493.31	0.00	0.00	0.00	0.00	0.00	493.31	0.00
Donations	100.00	0.00	0.00	0.00	0.00	0.00	100.00	50.00
Administrative expenses	1,350.99	749.50	0.60	0.00	0.00	0.00	2,101.09	1,004.63
<b>Sub total</b>	<b>23,407.28</b>	<b>1,901.39</b>	<b>6,957.20</b>	<b>0.00</b>	<b>20,783.21</b>	<b>15,080.44</b>	<b>68,129.52</b>	<b>34,627.12</b>
<b>Fundraising expenses</b>								
Purchases of badges	995.93	0.00	0.00	0.00	0.00	0.00	995.93	249.52
50/50 Club	520.00	0.00	0.00	0.00	0.00	0.00	520.00	510.00
Hoodies			1,079.60				1,079.60	
Water Days			1,143.38				1,143.38	
Other fundraising costs	0.00	0.00		0.00	0.00	0.00	0.00	63.00
<b>Sub total</b>	<b>1,515.93</b>	<b>0.00</b>	<b>2,222.98</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,738.91</b>	<b>822.52</b>
<b>Total Gross Expenditure</b>	<b>24,923.21</b>	<b>1,901.39</b>	<b>9,180.18</b>	<b>0.00</b>	<b>20,783.21</b>	<b>15,080.44</b>	<b>71,868.43</b>	<b>35,449.64</b>
<b>Asset and investment</b>	<b>0.00</b>	<b>0.00</b>	<b>1,961.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,961.14</b>	<b>2,392.72</b>
<b>Total payments</b>	<b>24,923.21</b>	<b>1,901.39</b>	<b>11,141.32</b>	<b>0.00</b>	<b>20,783.21</b>	<b>15,080.44</b>	<b>73,829.57</b>	<b>37,842.36</b>
<b>Net of receipts/(payments)</b>	<b>(1,099.65)</b>	<b>(191.39)</b>	<b>3,374.05</b>	<b>2,695.74</b>	<b>(20,783.21)</b>	<b>2,319.56</b>	<b>(13,684.90)</b>	<b>(13,616.92)</b>
Transfers between funds	4,706.46	(11.72)	(3,383.76)	0.00	(3,170.76)	1,859.78	0.00	0.00
Cash funds last year end	40,059.68	12,905.57	6,900.28	26,233.84	172,904.78	0.00	259,004.15	272,621.07
<b>Cash funds this year end</b>	<b>43,666.49</b>	<b>12,702.46</b>	<b>6,890.57</b>	<b>28,929.58</b>	<b>148,950.81</b>	<b>4,179.34</b>	<b>245,319.25</b>	<b>259,004.15</b>

# Icknield District Scout Council

## Statement of assets and liabilities at the end of the year

			Year start date		Year end date			
		For the year from	01/01/2022	To	31/12/2022			
Statement of assets and liabilities at the end of the year								
	31st December 2022							31st Dec 2021
	Unrestricted funds	Designated funds (1)	Designated funds (2)	Designated funds (3)	Restricted funds (1)	Restricted funds (2)	Total funds	Total funds
	£				£	£	£	£
<b>Cash funds</b>								
Bank current account	20,780.52	12,656.98	6,890.57	10,788.40	148,950.81	4,179.34	204,246.62	218,122.94
Bank deposit account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building society account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
The Scout Association Short Term Investment Service	22,560.45	0.00	0.00	18,141.18	0.00	0.00	40,701.63	40,674.89
Cash/Floats	325.52	45.48	0.00	0.00	0.00	0.00	371.00	206.32
<b>Total cash funds</b>	<b>43,666.49</b>	<b>12,702.46</b>	<b>6,890.57</b>	<b>28,929.58</b>	<b>148,950.81</b>	<b>4,179.34</b>	<b>245,319.25</b>	<b>259,004.15</b>
<b>Other monetary assets</b>								
Tax claim	75	0	830	0	0	0	905	0
Debts due to the District	0	0	280	0	0	0	280	0
Insurance claim	0	0	0	0	0	0	0	0
<b>Sub total</b>	<b>75</b>	<b>0</b>	<b>1,110</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,185</b>	<b>0</b>
<b>Investment assets</b>								
Investment property - detail	0	0	0	0	0	0	0	0
Quoted investments	0	0	0	0	0	0	0	0
Other investments - detail	0	0	0	0	0	0	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Non monetary assets for</b>								
Badge stock	3,690	0	0	0	0	0	3,690	3,920
Shop stock	0	0	0	0	0	0	0	0
Other stock	0	0	0	0	0	0	0	0
Land and buildings	0	0	0	0	0	0	0	0
Motor vehicles	0	0	0	0	0	0	0	0
Scouting equipment, furniture etc	0	0	29,691	0	0	0	29,691	28,176
Other	0	0	0	0	0	0	0	0
<b>Sub total</b>	<b>3,690</b>	<b>0</b>	<b>29,691</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33,382</b>	<b>32,096</b>
<b>Liabilities</b>								
Accounts not yet paid	0	0	0	0	0	0	0	0
Expenses incurred but not invoiced	0	0	0	0	0	0	0	0
Subscriptions not yet paid	0	0	0	0	0	0	0	0
Loan - detail	0	0	0	0	0	0	0	0
Other liabilities	0	0	60	0	0	0	60	90
<b>Sub total</b>	<b>0</b>	<b>0</b>	<b>60</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>60</b>	<b>90</b>
<b>Total net assets</b>	<b>47,432</b>	<b>12,702</b>	<b>37,752</b>	<b>28,930</b>	<b>148,951</b>	<b>4,179</b>	<b>279,946</b>	<b>291,196</b>
The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 8th March 2023 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by								
		Signature	Print Name					
			Rex Horton					
			Sue Horton					
			Chairman					
			Treasurer					

## **Icknield District Scout Council**

### **Notes to the Icknield District Scout Council Accounts**

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(1) Comparisons shown where applicable

(2) The designated fund (1) relates to the Manor Scout Group accounts, which are being managed by the District

(3) The designated fund (2) relates to the Explorer Section and Duke of Edinburgh accounts

(4) The designated fund (3) is designed to support a new Group or other building projects within Icknield District

(5) The restricted fund (1) is restricted to the payment of rents for the hire of premises used by uniformed groups within the Borough of Luton. The restricted fund will not receive any further income as London Luton Airport has revised their funding policy.

(6) The restricted fund (2) is restricted to the payment of rents for the hire of premises used by uniformed groups within the Borough of Luton. This fund is the revised donor is Bedfordshire and Luton Community Foundation

(7) The debts to the Explorers and the liabilities relate to camps that will take place in 2023



## **Independent Examiner's report to the Trustees of Icknield District Scout Council**

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I report on the accounts of the District for the year ended 31 December 2022, which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Sections 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### **Respective responsibilities of Trustees and Examiner**

The District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145 (5) (b) of the Charities Act); and
- To state whether particular matters have come to my attention

### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual matters or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below

### **Independent examiner's statement**

In connection with my examination, I confirm that although there were some cash receipts were omitted by new Leaders when the accounts were submitted, there were either email trails and / or agreements by the trustees approving the expense when I requested it. Furthermore, since this issue was identified by the trustees, there were further controls put in place to ensure that receipts are retained and made available during the year and also at the year end in the future.

Other than these points, I can confirm that no further material matters have come to my attention in connection with the examination which give me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Icknield District Scout Council as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I can confirm all the cash and bank balances as at 31 December 2022 were correct and no further matter has come to my attention, which would prevent a proper understanding of the accounts to be reached.

David Sutherst ACMA  
11 Saxon Crescent  
Barton-le-Clay  
MK45 4LY

Date: 5 March 2023

# **Icknield District Scout Council**

## **District Reports**

**For the year ended 31 December 2022**

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### **DISTRICT CHAIR**

We have had another good year, a year of recovery, stabilisation and commitment from both our young people and in particular their leaders and adult members of the District.

Once again across the District there was growth in our membership numbers, not as large as 2021 but still going in the right direction, up.

All Groups continue to offer great Scouting and FUN to all our young people and it would not be fair to praise one Group more highly than another. However, there is one pleasing outcome of a project undertaken with support from Region in 2020 "to relaunch the Manor Scout Group". In October they had their inaugural AGM and took over from the District in the running of what we hope will be a very successful Group.

September 2022 marked the end of the 5 year term of our current DC, thank you Libby for what you did during a very difficult time not only because of Covid but also your work pattern which changed greatly from when you undertook the role of DC in 2017. Thank you Nick for being there as support. Also we welcomed the ninth person to become our DC.

Ben Summerfield has done most of his Scouting in Icknield starting as a Beaver with Warden Hill and moving to Sells Seventh as a Cub, Scout, Explorer and Leader, along with working as the ACC for Youth and serving on the County Executive committee. I know Ben has been made to feel welcome and he is looking forward to the next 5 years as our DC.

In my report last year I wondered how many people actually read what I write. Well I can confirm at least one person read my report last year. Thank you to that member of the District Scout Council who came and spoke to me at the AGM making reference to what I had written.

Finally a Big Thank You to the members of the District Executive who support Scouting in Icknield and the time you give to our young people.

**Rex Horton (District Chair)**

### **DISTRICT COMMISSIONER**

This is my first report of this kind, having taken over as District Commissioner in September 2022. As I still haven't got ADC's for each section I have decided to merge all the reports into one.

#### **Membership**

After a difficult couple of years for the district; coming through lockdown delivering Scouting virtually and returning to face to face scouting with restrictions in 2020 and the restrictions finally being lifted in 2021. However, despite these troubles the district has bounced back in terms of membership, with both adults and youth numbers reaching almost the same number as the pre-covid census numbers (192 & 436 this year vs 185 and 439 in Jan 2020 respectively).

The district however is still struggling in terms of adult volunteers to meet the demand we have within the district. This year we have 192 adult members with 256 roles, which shows how many volunteers are doubling up their time and our waiting list for those currently of the right age and therefore missing out is 85 people across all groups. This clearly shows what the district teams focus will have to be for the 2023 year, to ensure we can meet the demand for scouting in Luton.

# Icknield District Scout Council

## District Reports

### For the year ended 31 December 2022 (continued)

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#### Events

In terms of district events, this year saw the first set of events since the pandemic, with the Beavers and Cubs sports day being a great success and the perfect “return to normality” the district needed.

The Beavers also held their annual Christingle celebration, this year at Sells Seventh HQ which was very well attended. I'd like to thank Rev. Pete Farquhar & David Gilkison for the fantastic activity they put on.

The Explorer Unit held an open weekend at Stewartby in June, where they invited Scouts from across the district to enjoy watersports with them. The event was attended by over 40 Scouts and their leaders as well as the Riparian Explorers.

The District also held the Jamboree on the Air (JOTA), where groups could sign up to perform radio based activities and talk to other scouts over the waves. It was well attended by groups from the district and across the county. Thank you to all who helped organise and run this event.

The groups themselves have all been holding their own events this year, with a number of camps and outdoor activity days being held over the year, These events were especially important in returning to normality after Covid and getting young people out and about so again thank you to all the leaders who helped make them possible.

I apologise if I've missed out any events that happened this year, and I want to thank everyone that helped organise these events however small, these events do a fantastic part in bringing the district together and helping our young people earn their skills for life.

#### Awards

As can be seen from the Role of Honour included in the AGM report we have had a fantastic year for awards with a total of 65 top awards (19 Bronze, 27 Silver, 17 Gold, 1 YL belt buckle and 1 Queen Scout award) being earned by the youth members. Additionally, 35 adult volunteers have earned awards including a Silver Wolf, a Silver Acorn and a Bar for the Award for Merit. Well done to all who earned their awards!

#### Looking to the Future

I wanted to take some time in this years report to briefly discuss the districts goals for 2023.

These are categorised into 3 main points:

1. Recruitment of Adults and Youth members
2. Continuing to bring back the calendar of district events
3. A focus on digitising and using digital tools to help our volunteers deliver safe and effective scouting

One additional focus of note, the districts Scout Active Support Unit (SASU) currently remains on a bit of a hiatus. I hope to bring back a calendar of events for the unit and as we bring more district events into the calendar bring the unit back to support and assist in these events.

I look forward to updating you all on the progress towards these goals next year.

It leaves me to sign off this year by thanking from the bottom of my heart all those who have helped deliver the high quality of scouting and help us recover from the pandemic over the last year, whether as an adult volunteer, a parent or a family member. You're hard work and dedication allow us to have an impact on the lives of our young people, helping them earn their skills for life and creating core memories along the way.

**Ben Summerfield (District Commissioner)**

## Icknield District Scout Council

### District Reports

#### For the year ended 31 December 2022 (continued)

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#### **APPOINTMENTS COMMITTEE**

The visible part of the Appointments Committee work is approving new leaders. During 2022 the committee met on eight occasions and saw twenty one people, all of whom were approved for their new roles. Please join me in welcoming these new leaders and please support them at every opportunity.

Group	Group Scout Leader	Section Leader	Assistant Section Leader	Section Assistant
Blenheim				
First Luton		1		3
Manor	1			1
Sells Seventh			2	1
St Augustines				
St Joseph	1		1	1
Warden Hill				3
Wardown Ninth		2		3
Riparian				1
Totals	2	3	3	13

Less visible is that the Appointments Committee then oversees these new adults through “Getting Started” and for those where the role requires a Wood Badge, through that too. Our work is therefore with these new adults, their line managers, the Local Training Manager and the Training Advisors. We also ensure that all relevant members have a valid DBS, complete mandatory ongoing learning and that reviews are completed in a timely manner. I’m pleased to say that in all the above, the District is in good shape.

A huge thank you to Jan Gilkison, Teresa Loughbrough and Jean Mitchell, the members of the Appointments Advisory Committee, for their support during 2022. I would be delighted to welcome new members to the committee especially those in the 18 to 25 age group.

I must also sincerely thank Teresa our LTM, Libby and Ben our DC’s and all the GSL’s for their support without which I would not be able to make such positive comments.

**Nick Jarman (Appointments Secretary/Chair)**

# Icknield District Scout Council

## District Reports

### For the year ended 31 December 2022 (continued)

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#### **TRAINING REPORT**

Training in Scouting provides our members with the skills and knowledge to fulfil their roles and within Scouting we have a modular scheme. This means the modules you complete will depend on your role. There are several compliance modules which are now completed online to ensure that everyone in Scouting has the same level of knowledge. Validation for a lot of the compliance modules such as Safety, Safeguarding and GDPR is via a quiz at the end of the eLearning so do please send the certificate or a screenshot to us when it is complete so that we can update Compass. So do make sure you complete the Compliance modules when they need to be renewed (every 3 years, except GDPR which is only once)

Wood Badges are now role based not section based, so if you change roles within a section you will need to complete a new Wood Badge and your Training Advisor will help you know which modules need to be redone as guided by Compass, do ask if you are not sure.

It has been great to see the Training Academies running again at the Rufus Centre now we are back to normal – do book courses in good time if you need them because if there are 5 or less people booked on a course 6 weeks before the date it may well be cancelled.

There is a little acronym to help everyone understand when a module is complete “LOVE” which means “**L**earning **O**ptional, **V**alidation **E**ssential” so a module is not complete until all validation is done.

Thank you to Cathy Stapleton, Falkes District, who has been running First Response courses for us and Falkes at Ross Park.

Finally, I must say a big thank you to all the Training Advisers. They do a great job supporting all leaders through their training, David Gilkison, Jean Mitchell, Martin Wesley, Nick Jarman, and Libby Bassam.

Well done to everyone who completed their Wood Badges (shown below) and to all the Sectional Assistants and Executive Members who completed their training as well.

<b>Name</b>	<b>Role</b>	<b>Group Name</b>
Matthew Allen	Section Leader, Cubs	Sells Seventh
Sarah Allen	Section Leader, Beavers	Sells Seventh
Tricia Goodall	Assistant Section Leader, Beavers	Sells Seventh
Craig Jeffers	Section Leader, Cubs	St Josephs
Jamie Lill	Assistant Section Leader, Explorers	Riparian
Christine Wood	Section Leader, Cubs	Sells Seventh

**Teresa Loughbrough (Local Training Manager)**

## Icknield District Scout Council

### District Reports

#### For the year ended 31 December 2022 (continued)

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##### **MEDIA**

Media continues to be a challenge in Icknield District as we are unable to recruit sufficient people who have the time with the required skills to work alongside the media team in Faulkes District.

The Luton Scout web page continues to create interest but features very little of the activity and achievement of the young people of Icknield. Throughout the year adults and young people who are keen to be involved in Scouting in Luton will contact the web page enabling Jean Mitchell to forward their details to the respective Group or District to follow up their enquiry.

Most of Icknield's Groups will share their Group activities and news within the Group using various forms of social media (Facebook, WhatsApp etc) safely and keeping the content safe.

We will endeavour to support any future Luton Media activities as and where possible

**Rex Horton (District Chair)**

## Icknield District Scout Council

### Funding the Explorer Section 50:50 Club Application Form

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The 50:50 Club raises money for the Explorer Section. It costs £50 a year to be a member, 50% of which is given back to members as prizes and 50% is a donation to the Explorer Section.

Icknield District is responsible for the Explorer Section and we need the help of families, relatives, neighbours, friends and school colleagues to achieve these aims. Please share this widely, the more people involved the bigger the prize pot and the more we can support the Explorer Section..

We are certain that you will want to help us ensure these young people get the Explorer Scouting they deserve, to obtain their Duke of Edinburgh Awards, Platinum and Diamond Chief Scout Awards and the King Scout Award

We hope you will encourage friends and family to complete the application form on the next page

1. All applicants must be aged 18 or over
2. The annual cost will be £50.00 with cheques being made payable to "Icknield District Explorer Scouts 50/50 Club". Alternatively payments of £8.35 can be made bi-monthly by standing order, please complete the attached mandate form.
3. There will be six bi-monthly draws each year with three prizes per draw which will take place at District Executive meetings.
4. A bonus draw will be made at the District AGM
5. Prize monies will be variable according to membership numbers but will always comprise 50% of the income from the fund.
6. The balance of the fund will be held and accumulated for the benefit of the District Explorer Section and paid to their fund annually.
7. The names of all prize winners will be sent by email to all participants.

Thank you and good luck

Liz Maguire

Email – 5050@icknielddscouts.org.uk

## Icknield District Scout Council

### Funding the Explorer Section 50:50 Club Application Form

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Please accept my application for membership of the Icknield District Explorer Scout 50/50 Club. I enclose a cheque for £50.00 or alternatively a standing order mandate for bi-monthly payments of £8.35 and a cheque for the sum of £8.35 to cover the initial payment. Please send cheques and paperwork to:

**Mrs E Maguire, 6 Carmelite Road, Luton, Bedfordshire, LU4 0NH**

**Full Name:** \_\_\_\_\_

**Address including postcode:** \_\_\_\_\_

\_\_\_\_\_

**Telephone number:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

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#### STANDING ORDER MANDATE

**To: The Manager** \_\_\_\_\_ **Bank**

**Bank Address** \_\_\_\_\_

\_\_\_\_\_

**Account Name** \_\_\_\_\_

**Account Number** \_\_\_\_\_ **Sort Code** \_\_\_\_\_

**Please pay the sum of £8.35 on the first day of August, October, December, February, April and June until further notice**

**Signed** \_\_\_\_\_

**Print FULL NAME** \_\_\_\_\_

**Payee**            **Icknield District Explorer Scouts 50/50 Club**  
                     **NatWest Bank**  
                     **Market Hill Branch**  
                     **31 George Street**  
                     **Luton**  
                     **LU1 2YN**

**A/c No:**            **48672548**

**Sort Code**        **60-13-28**