

# Goring

# LITTLE FISHES



Registered Charity No.: 1049215

GORING LITTLE FISHES  
TRUSTEE ANNUAL REPORT  
and  
FINANCIAL STATEMENT  
Year ending 31<sup>st</sup> August 2021

## Aim and Purpose

The aim of Goring Little Fishes is to encourage pre-school children to develop emotionally, physically and socially in a loving and caring environment which is based on Christian principles.

## Objectives and Activities

Goring Little Fishes is a Christian-based playgroup based in Worthing, West Sussex. The Playgroup is affiliated to the Goring United Reformed Church and we welcome children from all faiths aged from two through to school-age. We are registered with Ofsted and follow the guidelines as advised by them.

We support children with special educational needs and/or disabilities and children with English as an additional language.

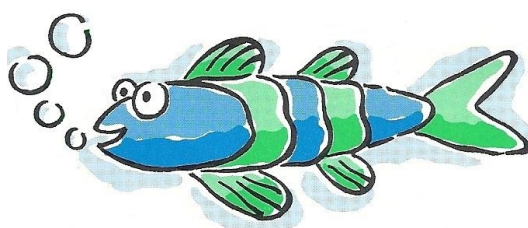
We may sponsor a number of children who may not be able to afford the fees prior to becoming eligible for funding from West Sussex County Council (WSCC).

Although the focus of the group is on the children attending, we also take many student placements from the local Colleges to pass on our knowledge and skills to enable young people to gain essential work experience. We have also taken on an apprentice.

## Achievements

Ofsted visited us for an inspection in September 2017 which gave a brilliant overall judgement of Outstanding :-

- 'The manager is truly inspirational. She continually reviews everything she and the staff do. The manager inspires and motivates children, their parents and the staff team in achieving the best they can. She sets exceptionally high standards for herself.'
- 'The staff's expert knowledge and understanding of all children's abilities and developments ensure every child's uniqueness is met. The outstanding quality of teaching ensures every child is included in all activities regardless of their stage of development. The pre-school uses additional funding astutely to address gaps in learning rapidly to help children catch up quickly.'



## Structure and Management

The Management Committee, who are also the Trustees, are responsible for overall management of the Goring Little Fishes Charity and usually meet once each term. They give their time freely and receive no remuneration or benefits. The Committee is made up of Chairperson, Treasurer, Secretary, two Church Elder Representatives and other members. We can also be joined by two non-Trustee, Parent Representatives as regulated by our Constitution.

We regularly review our policies and have done so again this year incl. the Risk Management document.

Current membership is:

Mr Paul Redman - Chairman

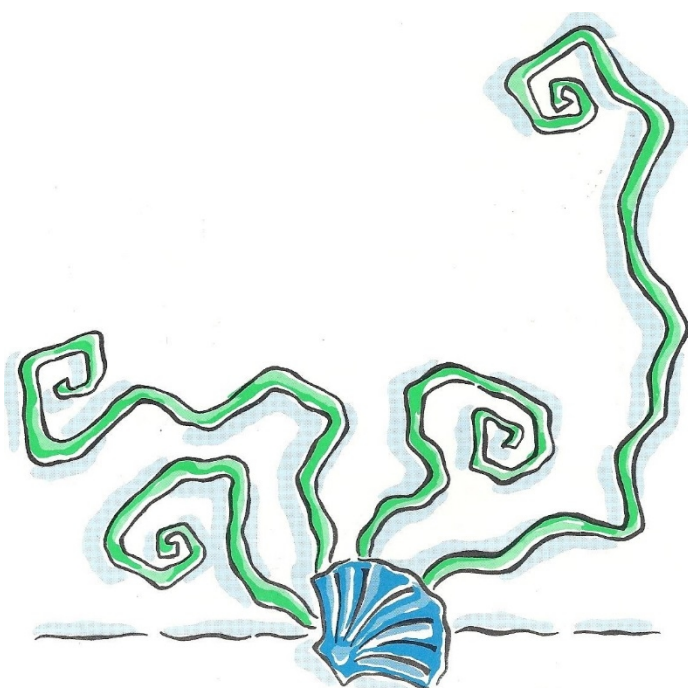
Mrs Susie Thomas – Secretary

Mrs Gaynor Anderson-Easey – Treasurer

Mrs Valerie Cooper – Church Elder Representative and Counsellor

Mr Mathew Smith – Church Elder Representative

Mrs Elizabeth Swierk – Member



The vast majority of the daily running of Goring Little Fishes (GLF) is delegated to our Manager, Lesley who works closely with her other staff members. She attends our committee meetings to keep the committee members fully up-to-date with daily life at GLF.

The staff consist of:

Lesley Wake - Manager

Val Gill - Business Administrator

Ricky Mitchell - SENCO

Petrina Edwardes - Early Years Educator

Cia Del Greco - Early Years Educator

Maddie Allen - Early Years Educator, Apprentice

Julia Godrey - Early Years Educator

Teresa Price – Early Years Educator

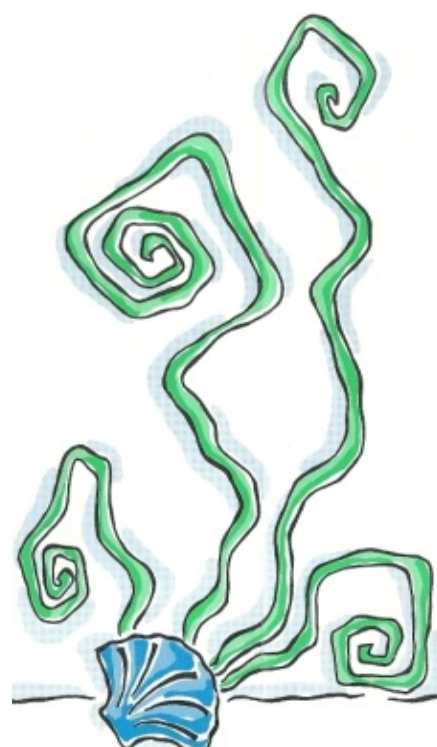
Amelia Miller – Early Years Educator

DBS checks are carried out prior to staff appointments.

DBS checks can be carried out on the trustees but as they have no physical interaction with the children (i.e. they only meet in the evenings) the current decision is not to do so, however this is under constant review by the committee.

Health and Safety, Risk Assessments and other playgroup policies are always under review to be kept up to date with current legislation.

Training by staff is always ongoing including NVQ Level 5 and 6 Child care courses.



## Chairperson's Report 2021

This has been another exceptional year at Goring Little Fishes (GLF). We have said farewell to our long standing manager Elouise Chowne who had been our sole manager since 2014. On behalf of the Goring little Fishes committee I would like to thank her for all she has done during her time here with us and wish her all the very best in her next adventures. The committee worked to find a new manager and the post was advertised and filled permanently by the end of March 2021, when we welcomed Lesley Wake as the new GLF Manager. We wish Lesley all the very best in her new role and look forward to working with her in the years to come. The GLF committee which is made up of volunteers continue to oversee the running of this fantastic school which has employed staff, headed by a manager. The staff are all extremely well qualified, professional and a talented team of people. The staff put so much energy and enthusiasm into Little Fishes which is very much reflected in the Ofsted rating of Outstanding in their latest inspection (2017). Please do take time to read though the Ofsted report to see for yourself some of the comments made and appreciate just what it takes to achieve this level we have.

Over the past year the children have been on trips to the park and to local amenities. They have enjoyed egg hunting in the gardens around the church and had fun in the sun with water play and races. A sponsored laps at the local running track raised just over £2000 which was amazing. GLF have been involved this year with the West Sussex's healthy eating and physical development activities where they have been able to educate both the children and their families.

GLF have and put to good use a large separate sensory space in which those children who have learning difficulties, developmental or sensory impairments can learn to interact with the world around them, but within a safe, controlled environment that builds up their confidence and abilities. There is also space outside this room that has been made a safe outdoor second playground with a soft play surface.

A summer holiday club this planned this year with trips out to shops and a bakery. Next year, 2022, it is hoped that a summer fayre can be held to raise funds for the preschool.

The children leaving this year will receive leavers' t-shirts with their name and a Little Fishes logo. Medals will be presented with the children stepping up on a podium to receive them to make it all the more special and memorable occasion.

We have a good number of children attending preschool and have a small, but continuous flow of interest in viewing and signing up. Our numbers are very close to where we want them to be at this time.

GLF are looking forward to working more closely with the church and hope that something can be arranged for Christmas 2021 joining in with the church activities and services maybe. There are also plans to start a baby and toddler group in the adjacent church hall, running once a week using a mix of GLF staff and volunteers to run it.

Finally I'd like to thank the rest of the Little Fishes Committee for their time and input into meetings, with again a special thank you to Gaynor, who does so much work for the GLF group in her own time outside the Committee meetings in her role as treasurer. Sadly, Mr. Matthew Smith who has been a committee member since 2015 has stepped down, we thank you Matthew for your commitment and support over the past years.

I do hope and pray that the good work that Goring Little Fishes is doing in and for our local community continues and I wish all here another happy and successful year going forward.

Paul Redman

GLF Chair



## Financial Review

For our year September 2020 to August 2021, our income has decreased from £191.4K last year to £176.4K this year. This is due to having less children on the roll for the year.

In conjunction, our outgoings decreased from £179.9K to £161.6K. However, we still ended with a £14K excess.

This excess has been put aside to replace the large computer and to have an awning over the second play area.

At the beginning of the year, we bought a 6-seater perambulatory cart.

At the end of the year, we have £90K in the bank.

The accounts will be independently examined by J Cozens, who is a chartered Accountant.

## Reserves Policy

We have a contingency fund to accommodate unforeseeable events, repairs or redundancy. Or late payments from WSCC. A minimum of £48K will be necessary for 2021/22.

Gaynor Anderson-Easey

Treasurer.

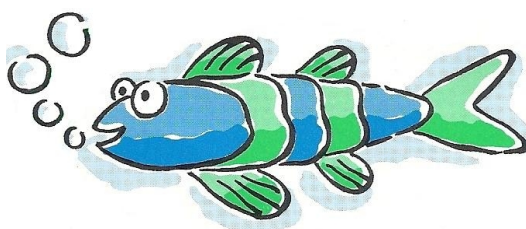
## **GORING LITTLE FISHES PLAYGROUP**

### **ASSETS AND LIABILITIES STATEMENT**

#### **AS AT 31st AUGUST 2021**

Best Estimate		<b>2021</b>	<b>2020</b>	
Assets		£5,118 *	£8,202	
Cash In Hand		£253	£421	
Liabilities	(Contractual)	£3,834	£1,110	Annual BT & Peninsula
Premises & Utilities		£3,677	£3,500	3 mths Rent & Gas & Waste
Refurbishment Liabilities		£4,500		Work done/Ordered
Other Liabilities		£600		Accountant

\*75% of this year's purchase price of assets plus 25% of last year's assets



## GORING LITTLE FISHES PLAYGROUP

### FINANCIAL STATEMENT FOR THE YEAR 1st SEPTEMBER 2020 - 31st AUGUST 2021

#### RECEIPTS AND PAYMENTS

#### Receipts

	<u>2021</u>	<u>2020</u>
Fees Received	£ 22,227.17	£ 13,455.61
WSSC	£ 148,285.14	£ 177,877.01
Other Income	£ 751.00	£ 39.29
Interest	£ 3.97	£ 74.82
Refunds	£ -	£ -
Donations	£ 5,156.10	£ -
<b>Total</b>	<b>£ 176,423.38</b>	<b>£ 191,446.73</b>

#### Payments

Staffing	£ 122,816.66	£ 138,782.00
Supplies	£ 8,873.18	£ 9,195.72
Equipment	£ 3,568.44	£ 3,797.23
Legal Req/Administration	£ 6,282.47	£ 3,237.43
Premises&Utilities	£ 18,582.80	£ 18,857.62
Experiences	£ 1,400.53	£ 1,956.13
Marketing	£ -	£ 118.80
Bank Sundries	£ -	£ -
Other	£ 32.22	£ 39.00
<b>Total</b>	<b>£ 161,556.30</b>	<b>£ 175,983.93</b>

Balance at beginning of 2020/2021	£ 75,879.14
Balance at end of 2020/2021	£ 90,746.22
Excess for 2020/2021	£ 14,867.08



Prepared on behalf of

Goring Little Fishes Trustees by

G Anderson-Easey

Date

15/11/2020

#### Independent Examination

I have examined the Receipt and Payments and Assets and Liabilities relating to the year ending 31st August 2020. My examination did not amount to an audit but was carried out in accordance with General Directions of the Charity Commissioners for the independent examination of accounts for smaller charities.

Nothing has come to my attention which gives me cause to believe otherwise than that these accounts accord with the accounting records of the Charity and that such records satisfy the requirement of the Charities Act 2011. I am not aware of any matter to which attention needs to be drawn in order to obtain proper understanding of the accounts for the year.

J Hoult FMAAT

Date

08/03/2022

Approved by the Trustees and signed on their behalf  
by the Chairperson

P Redman

Date

18/11/2021





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A		Independent Examiner's Report	
Report to the trustees/ members of	Charity Name Goring Little Fishes Playgroup		
On accounts for the year ended	31/08/2021	Charity no (if any)	
Set out on pages	1-2 <small>(remember to include the page numbers of additional sheets)</small>		
	I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended <del>DE</del> 31/08/2021YY.		
Responsibilities and basis of report	As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").  I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.		
Independent examiner's statement	<del>The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.</del>  I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination <del>(attention that disclosed below)</del> which gives me cause to believe that in, any material respect: <ul style="list-style-type: none"> <li>the accounting records were not kept in accordance with section 130 of the Charities Act; or</li> <li>the accounts did not accord with the accounting records; or</li> <li>the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.</li> </ul> I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.		
	* Please delete the words in the brackets if they do not apply.		
Signed:			Date: 08/03/2022
Name:	Jennifer Hault		
Relevant professional qualification(s) or body	FMAAT		



(if any):

Address:

Evans Weir, 25 St Pancras, The Victoria

Chichester

PO19 7LT

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

## **Contact Details**

Goring Little Fishes

Goring United Reformed Church

Shaftesbury Ave

Worthing

BN12 4EA

01903 244453

or

07803 001018

or

[Little.fishes@live.co.uk](mailto:Little.fishes@live.co.uk)

Registered Charity No.: 1049215

