

**Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 July 2021  
for  
Selby Community Pre-School**

Simpson Accountancy Limited  
Unit 6 Cherrytree Farm  
Blackmore End Road  
Sible Hedingham  
Essex  
CO9 3LZ

**Selby Community Pre-School**

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for the year ended 31 July 2020**

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## **Selby Community Pre-School**

### **Report of the Trustees for the year ended 31 July 2021**

The trustees present their report with the financial statements of the charity for the year ended 31 July 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Charity number**

1049138

##### **Principal address**

The Community Centre  
Scott Road  
Selby  
Yorkshire  
YO8 4BL

##### **Trustees**

Mrs A Hurst	Chairperson
Ms K Adams	Treasurer
Ms J Moore	Secretary
Mrs Stansill-Todd	Administrator
Ms Shona Judson	Members
Mrs Gillian Donaghy	Members
Mrs Glenis Peters	Members

##### **Independent examiner**

Simpson Accountancy Limited  
Unit 6 Cherrytree Farm  
Blackmore End Road  
Sible Hedingham  
Essex  
CO9 3LZ

##### **Bankers**

Barclays Bank Plc  
Market Place  
Selby  
YO8 0NX

## **Selby Community Pre-School**

### **Report of the Trustees for the year ended 31 July 2021**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The Charity is governed by the constitution adopted 21 October 1991.

The committee and board of Trustees' consists of between 2 to 9 members.

The Trustees' are appointed or re-appointed annually at the Annual General Meeting held in the Autumn Term.

There is a Child Protection Policy in place. Criminal Records Bureau checks are completed for all necessary staff and Committee members.

The pre-school is a member of the Pre-School Learning Alliance which provides helpful advice and guidance.

The Pre-School rents the hall from the Community Centre which is owned and run by Selby Community Trust. The pre-School join in community events such as Bonfire Night and Family Fun Day.

##### **Objectives and Activities**

The aim of the Pre-School is to enhance the development and education of children primarily under the statutory school age by encouraging parents to understand and provide for the needs of their children. We offer appropriate play facilities and study the needs and development of the children.

The Pre-School follows the regulations set down by the Pre-School Learning Alliance.

Children attending the Pre-School under the age of 3 pay a fee but some 2 year olds are funded depending upon circumstances. Children over the age of 3 are currently funded by NYCC. This funding helps considerably with the running of the Pre-School. We also hold several fundraising events throughout the year and are grateful to all staff and volunteers who contribute time and effort to achieving good results.

The trustee's confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the trust's aims and objectives and in planning future activities.

##### **Achievements and Performance**

In 2021 we were inspected by OFSTED due to a complaint made, we have adjusted our practises going forward so that we can maintain our overall 'good' rating.

‘Children develop very good relationships with staff. They are able to work independently and seek staff out for comfort and support when needed. Children are confident and respond well to daily routines.’

‘Staff provide a warm and nurturing environment for children. Children settle quickly and have close relationships with staff. This supports children's emotional well-being.’

‘The management and staff carry out a thorough detailed self-evaluation. They are proactive in gathering the views of parents, children and members of the setting committee, and implement their suggestions.’

‘Partnerships with parents are good. Staff readily and effectively engage with parents. Parents fully appreciate the good-quality care and learning opportunities their children receive. The manager and staff operate an open door policy and encourage parents to contribute ideas and suggestions.’

‘The manager has established good links with local schools. Staff provide teachers with important information and share with them details of children's progress. This helps to promote continuity of care and learning.’

‘Staff have a good understanding of how children learn. They make effective use of individual children's observations and assessments. Children make good progress in relation to their starting points.’

## **Fundraising**

Fundraising has continued through Christmas.

## **Financial Review**

Funding has helped immensely with the day to day costs, rents and salaries. The flexible session times have made a huge difference to children's attendance and an increase in funds.

We must always bear in mind that funds can (and do) fluctuate constantly due to increase/decrease of children at any time. We continue to monitor attendance and future registration numbers.

We try to hold a maximum of £10,000 in reserve. This should enable us to have a carry through of money when numbers are low.

## **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

## **ON BEHALF OF THE BOARD:**

*A. Hirst (Chair)*

~~Mrs V Haley - Trustee~~

Date: 11/04/22 .....

*L. J. Stansill-Todd*

Mrs L Stansill-Todd - Administrator

11/04/22  
Date:.....

**Independent Examiner's Report to the Trustees of  
Selby Community Pre-School**

I report on the accounts for the year ended 31 July 2021 set out on pages four to eight.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Simpson Accountancy Limited  
Unit 6 Cherrytree Farm  
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Sible Hedingham  
Essex  
CO9 3LZ

Date: .....

# Selby Community Pre-School

## Statement of Financial Activities for the year ended 31 July 2021

		Unrestricted funds £	Restricted fund £	Total 2021 funds £	Total 2020 funds £
	Notes				
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income		8,723	-	8,723	14,595
Activities for generating funds	2	200	-	200	73
<b>Incoming resources from charitable activities</b>					
NYCC Funding		85,184	-	85,184	80,731
NYCC Capital Grant		<u>2,104</u>	<u>-</u>	<u>2,104</u>	<u>-</u>
<b>Total incoming resources</b>		96,211	-	96,211	95,399
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds</b>					
Fundraising trading: cost of goods sold and other costs		-	-	-	-
<b>Charitable activities</b>					
NYCC Funding		-	-	-	-
<b>Other resources expended</b>		<u>85,395</u>	<u>-</u>	<u>85,395</u>	<u>80,738</u>
<b>Total resources expended</b>		<u>85,395</u>	<u>-</u>	<u>85,395</u>	<u>80,738</u>
<b>NET INCOMING RESOURCES</b>		10,816	-	10,816	14,661
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>60,781</u>	<u>-</u>	<u>60,781</u>	<u>46,120</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>71,597</u></u>	<u><u>-</u></u>	<u><u>71,597</u></u>	<u><u>60,781</u></u>

The notes form part of these financial statements

# Selby Community Pre-School

## Balance Sheet At 31 July 2021

		Unrestricted funds £	Restricted fund £	Total 2021 funds £	Total 2020 funds £
Notes					
<b>FIXED ASSETS</b>					
	Tangible assets	5	253	-	253
					-
<b>CURRENT ASSETS</b>					
	Cash at bank and in hand		72,371	-	72,371
					61,997
<b>CREDITORS</b>					
	Amounts falling due within one year	6	(1,027)		(1,027)
					(1,215)
<b>NET CURRENT ASSETS/(LIABILITIES)</b>					
			<u>71,597</u>	<u>-</u>	<u>71,597</u>
					<u>60,781</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
			<u>71,597</u>	<u>-</u>	<u>71,597</u>
					<u>60,781</u>
<b>NET ASSETS</b>					
			<u><u>71,597</u></u>	<u><u>-</u></u>	<u><u>71,597</u></u>
					<u><u>60,781</u></u>
<b>FUNDS</b>					
	Unrestricted funds			71,597	60,781
	Restricted funds			-	-
<b>TOTAL FUNDS</b>					
				<u><u>71,597</u></u>	<u><u>60,781</u></u>

The financial statements were approved by the Board of Trustees on ..... and were signed on its behalf by:

*A. Hirst (Chair)*

~~Mrs V Haley - Trustee~~

*L. J. Stansill-Todd*

Mrs Stansill-Todd - Trustee



## Selby Community Pre-School

### Notes to the Financial Statements for the year ended 31 July 2021

#### 1. ACCOUNTING POLICIES

##### Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard (effective January 2015), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

##### Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

##### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Outdoor Play Area – 5 years

Computer – 3 years

##### Taxation

The charity is exempt from tax on its charitable activities.

##### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

#### 2. ACTIVITIES FOR GENERATING FUNDS

	2021	2020
	£	£
Fundraising events	<u>200</u>	<u>73</u>

#### 3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2021 nor for the year ended 31 July 2020.

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**Selby Community Pre-School**

**Notes to the Financial Statements - continued  
for the year ended 31 July 2021**

**4. STAFF COSTS**

	2021 £	2020 £
Wages and salaries	<u>68,259</u>	<u>69,416</u>

No employees received emoluments in excess of £60,000.

**5. TANGIBLE FIXED ASSETS**

	Plant and machinery £	Computer equipment £	Totals £
<b>COST</b>			
At 1 August 2020	4,711	8,018	12,729
Additions	<u>379</u>	<u>379</u>	<u>379</u>
At 31 July 2021	<u>5,090</u>	<u>8,397</u>	<u>13,108</u>
 <b>DEPRECIATION</b>			
At 1 August 2020	4,711	8,018	13,108
Charge for year	<u>126</u>	<u>126</u>	<u>126</u>
At 31 July 2021	<u>4,837</u>	<u>8,144</u>	<u>13,108</u>
 <b>NET BOOK VALUE</b>			
At 31 July 2021	<u>-</u>	<u>253</u>	<u>253</u>
At 31 July 2020	<u>-</u>	<u>-</u>	<u>-</u>

**6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Taxation and social security	325	501
Independent Examiners Fees	702	678
Net wages	<u>36</u>	<u>36</u>
	<u>1,027</u>	<u>1,215</u>

**Selby Community Pre-School**

**Detailed Statement of Financial Activities  
for the year ended 31 July 2021**

	2021 £	2020 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Fees	<u>8,723</u>	<u>14,595</u>
	8,723	14,595
<b>Activities for generating funds</b>		
Fundraising events	200	73
<b>Incoming resources from charitable activities</b>		
Grants - NYCC Funding	<u>87,288</u>	<u>80,731</u>
<b>Total incoming resources</b>	96,211	95,399
<b>RESOURCES EXPENDED</b>		
<b>Other resources expended</b>		
Wages	68,259	69,416
Rent	11,165	7,683
Insurance	669	660
Toys, paper, glue etc	2,106	1,485
Stationery	374	223
IT	318	183
Subscriptions	260	260
Advertising	-	82
Clothing	-	-
Repairs & renewals	1,076	-
Travel & subsistence	-	-
Training	<u>340</u>	<u>70</u>
	84,567	80,060
<b>Support costs</b>		
<b>Finance</b>		
Independent Examiners	702	678
Depreciation	<u>126</u>	<u>-</u>
<b>Total resources expended</b>	85,395	80,738
	<u>          </u>	<u>          </u>
<b>Net income</b>	<u><u>10,816</u></u>	<u><u>14,662</u></u>