



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st September 2019
Period end date

Period start date To 31st August 2020

Charity name: St James C of E Primary School Fund

Charity registration number: 1049098

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aims of the charity are to provide additional activities and/or resources for the curriculum at St James C of E Primary School Weybridge
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity is responsible for collecting monies received for a number of reasons. These include inter alia: Donations Educational school visits/trips Uniform sales Monies received are used to pay for the above and surplus generated is used in accordance with its Objectives.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The School Fund has continued to subsidise children on educational visits that support their learning during the seven months to the national lockdown in March 2020. In addition it has provided for a variety of speakers, artists and workshops during the seven month period to the national lockdown in March 2020.</p> <p>It has also subsidised the purchase of books, materials and equipment to support the curriculum.</p> <p>All voluntary donations were administered by the School Fund and continued throughout the year.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The School Fund returned an in year surplus of £2,713 and carried forward an overall surplus of £22,527.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	All surplus funds are carried forward to the next accounting year as a cash balance.
Amount of reserves held	Para 1.22	£22,527
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Declaration of Trust
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trustees
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Governing body is St James C of E Finance and Accommodation Committee.

Additional Information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St James C of E Primary School Fund
Other name the charity uses	
Registered charity number	1049098
Charity's principal address	Grotto Road, Weybridge, Surrey, KT13 8PL.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted If not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lindsey Moses-Roberts	Chair and Trustee	20/11/2020	St James C of E Finance and Accommodation Committee
2	Linda Rainbow	Trustee		
3				
4				
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15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted If not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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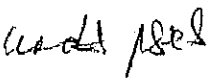

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	LINDSEY MOSES-ROBERTS	LINDA RAINBOW
Position (eg Secretary, Chair, etc)	CHAIR OF FINANCE AND ACCOMMODATION COMMITTEE	HEADTEACHER AND TRUSTEE
Date	29/06/2021	



St James C of E Primary School Fund

1049098

Receipts and payments accounts

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For the period
from

01/09/2019

To

31/08/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and fundraising	13,513	-	-	13,513	16,501
Uniform	30	-	-	30	1,194
Photographs	-	-	-	-	485
Book club/fairs	190	-	-	190	240
Educational visits/trips	27,908	-	-	27,908	47,411
Sales of books/equipment	-	-	-	-	-
Before School Club care	-	-	-	-	-
Cycling/swimming	2,117	-	-	2,117	2,002
Bank interest	-	-	-	-	-
Misc sundries/subscriptions	653	-	-	653	681
Various online payments	-	-	-	-	-
Sub total (Gross income for AR)	44,411	-	-	44,411	68,514
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	44,411	-	-	44,411	68,514
A3 Payments					
Uniform	-	-	-	-	-
Book clubs/fairs	180	-	-	180	232
Educational visits	35,146	-	-	35,146	50,041
Books/equipment	2,114	-	-	2,114	1,665
Photographs	-	-	-	-	-
Projects	-	-	-	-	10,044
Cycling/swimming	2,738	-	-	2,738	1,151
Subscriptions	-	-	-	-	-
Bank charges	856	-	-	856	1,252
Sundries/donations	664	-	-	664	2,890
Sub total	41,598	-	-	41,598	67,075
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	41,598	-	-	41,598	67,075
Net of receipts/(payments)	2,713	-	-	2,713	1,439
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	19,814	-	-	19,814	18,375
Cash funds this year end	22,527	-	-	22,527	19,814

	-	-	-
Total cash funds	22,527	-	-

(agree balances with receipts and payments account(s))

B2 Other monetary assets

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Details			
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

	Fund to which asset belongs	Cost (optional)	Current value (optional)
Details			
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

	Fund to which asset belongs	Cost (optional)	Current value (optional)
Details			
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

	Fund to which liability relates	Amount due (optional)	When due (optional)
Details			
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Lindsey Moses</i>	Lindsey Moses-Roberts	29.06.21

Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name

BT JAMES COPE PRIMARY SCHOOL
FUND

On accounts for the year ended

31/03/20

Charity no (if any)

1049098

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and
examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below)~~.

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

[Signature]

Date

9.6.21

Name

PETER BRYANT

Relevant professional qualification(s)
or body (if any)

FCA
INSTITUTE OF CHARTERED ACCOUNTANTS
IN ENGLAND AND WALES

Address

BRYANT & CO.
20 ROYSTON ROAD
HOLBURN, SOUTHAMPTON
HAMPSHIRE SO45 2GB

Section B**Disclosure**

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the
examiner wishes to disclose