



Wheatfields Juniors PTA Treasurer's Annual Report 23/24



Prepared by Kate Corrigan

This document is designed to provide a financial summary of the activities completed by the PTA during the school year
September 2023 to July 2024.



- It has been an interesting year with a newly formed PTA committee: Natalie Patel (Co-Chair), Lucy O'Neill (Co-Chair), Kate Poole (Secretary) and Kate Corrigan (Treasurer).
- The **cake and uniform sales** continue to generate a good profit, we held 4 this year each making around £500 profit. A big thank you to Lindsey McGregor for running the cake sales for the past few years.
- The Christmas events continue to generate a good profit including the **hamper, bauble and Christmas cards** making around £2,500. The **Christmas Cracker** still proves extremely popular generating over £2,000 profit. There is a great level of effort that goes into the planning and running of this event. The Sandpit Theatre **Pantomime** proved popular this year, with all available tickets being sold making £500 profit.
- The **school disco** was also a sell out, making a profit of £1,100.
- The **chocolate tombola** was again extremely popular with children queuing round the playground, making a profit of £475.
- The **online auction** was a huge success again with some fantastic prizes, generating over £2,500. A big thank you to Amy Pope and Joanna Meaden for organizing the auction.
- The **tea towels** to celebrate the school's 60th anniversary raised £800 and were a lovely way to mark this event. A big thank you to Elsa Hillyard for all the work put into this and the Christmas cards.
- The **movie night** was also a sell out, raising over £900.
- Finally, joining up with the Infants to do **Wheatfest** was a great idea. A good opportunity to share the organizational load and generated a profit of over £1,700.
- In total this year, the PTA have generated **£27,319** in income through our fundraising events:
 - £23,527 income via bank account
 - £1,772 in accruals (Wheatfest monies due from WINS PTA)
 - £2,020 raised for Christmas baubles and cracker which went directly into school bank account in error (rather than coming into PTA bank account).



- This year we have donated more to the school than in previous years, as we generated a big profit and also, there was some remaining profit available from previous years. We have donated **£15,000** to the school which has been spent on: picnic benches **£3,360**, cornet lessons **£1,800**, swimming lessons **£742** and the remaining **£9,098** towards the outdoor classroom which is currently being procured and should be in place by early spring next year.
- In summary, the finances for the year are as follows:

• Income	£27,319
• School donation	(£15,000)
• Expenses	(£12,034)
• Remaining profit for the year	£285
- Status of Bank Account:

• Opening Balance – Sept 2023 -	£15,062
• Closing Balance – Aug 2024 -	£13,576
• Variance – (£1,486)	[Please note negative variance is due to funds from Wheatfest still to be transferred pending settlement of the caterer's invoice].
- Finally, a big thank to Lucy who is stepping down as Co-Chair and Kate Poole who is stepping up to Co-Chair with Natalie. We now need to find a new secretary for the new school year!

Lloyds account - 01/09/23	15,062.16
Closing Balance	£ 13,576.06
Variance	-£ 1,486.10

Date	Banking Item	Event Item(s)	Cash book balance from 2021/22	BANKED AMOUNT	Income	Expenses
01/09/2023	START	Cash book balance brought forward from 2022/23	15,062.16			
29/09/2023	Parentpay	PTA Donation	15,063.16	£ 1.00	£ 1.00	
10/10/2023	Old Albanian Sports Club	Summer Ball 7th June - Deposit	14,763.16	-£ 300.00		-300
12/10/2023	Parentpay	PTA Donation	14,770.16	£ 7.00	£ 7.00	
18/10/2023	St Albans Bank Withdrawal	Year 3 Cake Sale Float	14,730.16	-£ 40.00		-40
23/10/2023	Sumup	Year 3 Cake Sale	14,839.76	£ 109.60	£ 109.60	
26/10/2023	Parentpay	Christmas Panto - 3pm	17,340.85	£ 2,501.09	£ 2,501.09	
26/10/2023	Parentpay	Christmas Panto - 12pm	17,576.85	£ 236.00	£ 236.00	
26/10/2023	Parentpay	PTA Donation - Cake Sale	17,581.85	£ 5.00	£ 5.00	
03/11/2023	Miss Amanda Jannes	Christmas Cracker - Craft Room - Baker Ross supplies	17,411.96	-£ 169.89		-169.89
06/11/2023	Parentpay	Transaction Charges May-Aug 2023 Invoice 2076010	17,393.97	-£ 17.99		-17.99
09/11/2023	Parentpay	PTA Donation	17,408.97	£ 15.00	£ 15.00	
09/11/2023	Parentpay	PTA Pantomime 12pm	17,635.47	£ 226.50	£ 226.50	
09/11/2023	Parentpay	PTA Pantomime 3pm	17,925.47	£ 290.00	£ 290.00	
09/11/2023	Emma Read	Christmas Cracker - Presents - Cut Price Wholesaler	17,608.80	-£ 316.67		-316.67
16/10/2023	Victoria Bristow	Christmas Cracker - Games	17,570.42	-£ 38.38		-38.38
16/10/2023	Cash Deposit	Year 3 Cake Sale	18,009.42	£ 439.00	£ 439.00	
16/10/2023	Cash Deposit	Christmas Cracker Float	17,849.42	-£ 160.00		-160
16/10/2023	Cash Deposit	Panto - Cash tickets	18,066.42	£ 217.00	217	
22/11/2023	Wheatfields Juniors - PTA Donation	Surplus PTA funds - picnic benches - invoice from Liz Kinghorn	14,706.42	-£ 3,360.00		-3360
23/11/2023	Parentpay - not shown in bank a/c - straight into school a/c in error	Christmas Baubles	14,854.42	£ 148.00	148	
23/11/2023	Parentpay - not shown in bank a/c - straight into school a/c in error	Christmas Baubles	14,706.42	-£ 148.00		-148
23/11/2023	Parentpay - not shown in bank a/c - straight into school a/c in error	Christmas Cracker - tickets	16,331.42	£ 1,625.00	1625	
23/11/2023	Parentpay - not shown in bank a/c - straight into school a/c in error	Christmas Cracker - tickets	14,706.42	-£ 1,625.00		-1625
24/11/2023	Parentpay	PTA Donation	14,776.92	70.5	70.5	
24/11/2023	Kuntal Fisher	Refund - Panto Ticket	14,759.42	-17.5		-17.5
01/12/2023	Lindsey McGregor	Christmas Cracker - Chocolate Game	14,714.02	-45.4		-45.4
04/12/2023	Razia Ahamed	Christmas Cracker - Present Room	14,693.28	-20.74		-20.74
07/12/2023	Parentpay - not shown in bank a/c - straight into school a/c in error	Christmas Baubles	14,728.28	35	35	
07/12/2023	Parentpay - not shown in bank a/c - straight into school a/c in error	Christmas Baubles	14,693.28	-35		-35
07/12/2023	Parentpay - not shown in bank a/c - straight into school a/c in error	Christmas Cracker - tickets	14,905.78	212.5	212.5	
07/12/2023	Parentpay - not shown in bank a/c - straight into school a/c in error	Christmas Cracker - tickets	14,693.28	-212.5		-212.5
07/12/2023	Parentpay	PTA Donation	14,713.28	20	20	
11/12/2023	Emma Read	Christmas Cracker - Present Room	14,404.34	-308.94		-308.94
11/12/2023	Kate Corrigan	Christmas Cracker - Snacks	14,325.44	-78.9		-78.9
14/12/2023	Amanda Janes	Christmas Cracker - Craft Room	14,267.14	-58.3		-58.3
14/12/2023	Kate Corrigan	Kids Christmas Lunch - Crackers	14,068.14	-199		-199
19/12/2023	Cash Deposit	Christmas Cracker Float	14,228.14	160	160	
19/12/2023	Cash Deposit	Cake Sale Float	14,268.14	40	40	
19/12/2023	Cash Deposit	Christmas Cracker takings	15,746.34	1478.2	1478.2	
21/12/2023	Parentpay	Christmas Raffle	16,744.34	998	998	
02/01/2024	Parentkind	Parentkind subscription	16,591.34	-153		-153
08/01/2024	Parentpay		17,047.34	456	456	
10/01/2024	AAT Trading LTD TA	Pantomine tickets - Sandpit Theatre	14,079.34	-2968		-2968
16/01/2024	Christmas Treeasy	Christmas Treeasy	14,205.84	126.5	126.5	
16/01/2024	Sumup Payments ACC	Parent Donation	14,212.72	6.88	6.88	
17/01/2024	Alphagraphics	Christmas Cards	15,232.11	1019.39	1019.39	
08/02/2024	St Albans Bank Withdrawal	Float - Cake Sale	15,192.11	-40		-40
09/02/2024	Sumup	Testing card machine	15,193.09	0.98	0.98	
12/02/2024	Cake Sale	Cake Sale Takings (inc. float)	15,568.89	375.8	375.8	
12/02/2024	Sumup Payments ACC	Cake Sale	15,687.37	118.48	118.48	
13/02/2024	Easy Fundraising	Easy Fundraising	15,706.89	19.52	19.52	
15/02/2024	Parentpay	Donation	15,707.89	1	1	
29/02/2024	Parentpay	Donation	15,712.89	5	5	
29/02/2024	Parentpay	Disco tickets	17,086.89	1374	1374	
01/03/2024	RL Cuevas	Disco refund	17,080.89	-6		-6
01/03/2024	Simon Mole	Disco DJ	16,900.89	-180		-180
08/03/2024	Emma Read	Xmas Cracker Presents - 2024	16,766.39	-134.5		-134.5
08/03/2024	Emma Read	Disco snacks etc	16,676.15	-90.24		-90.24
14/03/2024	Parentpay	Disco	16,730.15	54	54	
14/03/2024	Parentpay	Summer Ball Tickets	18,580.15	1850	1850	
18/03/2024	Lisa G Cunningham	Summer Ball Refund - 1 ticket - paid for 3 instead of 2	18,530.15	-50		-50
21/03/2024	St Albans Bank Withdrawal	Float - Chocolate Tombola	18,502.15	-28		-28
25/03/2024	Sumup Payments ACC	Chocolate Tombola	18,627.02	124.87	124.87	
28/03/2024	Parentpay	Summer Ball Tickets	19,127.02	500	500	
28/03/2024	St Albans Cash Deposit	Chocolate Tombola	19,517.57	390.55	390.55	
12/04/2024	Parentpay	Summer Ball Tickets	20,817.57	1300	1300	
15/04/2024	Old Alb S CL	Summer Ball 7th June - Deposit - Refund - Event Cancelled	21,117.57	300	300	
15/04/2024	Multiple refunds	Summer Ball refunds - bank transfers	19,067.57	-2050		-2050
16/04/2024	Multiple refunds	Summer Ball refunds - bank transfers	18,367.57	-700		-700
18/04/2024	Multiple refunds	Summer Ball refunds - bank transfers	18,067.57	-300		-300
22/04/2024	Multiple refunds	Summer Ball refunds - bank transfers	17,817.57	-250		-250
23/04/2024	Multiple refunds	Summer Ball refunds - bank transfers	17,217.57	-600		-600
25/04/2024	Multiple refunds	Summer Ball refunds - bank transfers	17,017.57	-200		-200
25/04/2024	Parentpay Ltd	Summer Ball	17,717.57	700	700	
25/04/2024	Parentpay	PTA Donation	17,727.57	10	10	
29/04/2024	R Rizzi	Summer Ball Refund	17,627.57	-100		-100
01/05/2024	Natalie Patel	Summer Ball Refund	17,527.57	-100		-100
09/05/2024	AR Pope	Auction funds	20,110.57	2583	2583	
10/05/2024	Parentpay	PTA Donation	20,140.57	30	30	
16/05/2024	St Albans Bank Withdrawal	Cake Sale Float	20,100.57	-40		-40
20/05/2024	Sumup Payments ACC	Cake Sale	20,265.73	165.16	165.16	
21/05/2024	St Albans Cash Deposit	Cake Sale Takings (inc. float)	20,793.97	528.24	528.24	
23/05/2024	Parentpay Ltd	PTA Donation	20,818.97	25	25	
24/05/2024	Mrs H L Walter	Movie night refund	20,811.47	-7.5		-7.5
06/06/2024	Parentpay Ltd	Movie night	22,386.47	1575	1575	
06/06/2024	MPLC Ltd	Movie night licence	22,282.11	-104.36		-104.36
12/06/2024	AAT Trading LTD TA	Sandpit Theatre - Movie Night	21,743.55	-538.56		-538.56
14/06/2024	Natalie Patel	Movie night expenses	21,587.21	-156.34		-156.34
20/06/2024	Parentpay	PTA Donation	21,597.21	10	10	
20/06/2024	Parentpay	Movie night	21,722.71	125.5	125.5	
20/06/2024	Parentpay	Tea towels	22,957.71	1235	1235	

02/07/2024	Tarrant Co	Coasting Coffee	23,066.16	108.45	108.45	
02/07/2024	Alphagraphics	60th Anniversary Tea Towels	21,961.06	-1105.1		-1105.1
04/07/2024	Parentpay		22,640.06	679	679	
04/07/2024	St Albans Bank Withdrawal	Cake Sale Float	22,600.06	-40		-40
05/07/2024	Sumup Payments ACC	Cake sale	22,603.98	3.92	3.92	
08/07/2024	Parentpay	Parentpay fees	22,515.23	-88.75		-88.75
08/07/2024	Sumup Payments ACC	Cake Sale	22,729.06	213.83	213.83	
08/07/2024	Sumup Payments ACC	Manual adjustment for Wheatfest	22,674.06	-55		-55
08/07/2024	Sumup Payments ACC	Manual adjustment for Wheatfest	22,729.06	55	55	
18/07/2024	Parentpay	Tea towels	22,748.56	19.5	19.5	
18/07/2024	Wheatfields Juniors - PTA Donation	Outdoor seating and Outdoor Classroom	13,129.06	-9619.5		-9619.5
18/07/2024	St Albans	Cake Sale Takings (inc. float)	13,490.76	361.7	361.7	
18/07/2024	Manual adjustment for tea towels	Tea towels sold @ cake sale	13,464.76	-26		-26
18/07/2024	Manual adjustment for tea towels	Tea towels sold @ cake sale	13,490.76	26	26	
22/07/2024	Sumup Payments ACC	Tuck shop	13,502.56	11.8	11.8	
24/07/2024	Lucy C O'Neill	PTA Volunteer drinks	13,391.56	-111		-111
24/07/2024	Natalie Patel	Tuck shop float	13,351.56	-40		-40
24/07/2024	500427 cash deposit	Tuck shop takings	13,453.56	102	102	
01/08/2024	Parentpay	Book sale takings	13,553.56	100	100	
19/08/2024	Kate Corrigan	Movie night cash	13,561.06	7.5	7.5	
19/08/2024	Kate Corrigan	Uniform sale cash	13,566.06	5	5	
30/08/2024	Parentpay		13,576.06	10	10	
			13,576.06			
			13,576.06	0		
		TOTAL	13,576.06	-£ 1,486.10	£ 25,547.96	-£ 27,034.06

£ 1,772.00 Wheatfest
£ 27,319.96
-£ 12,034.06
£ 285.90



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the
trustees/directors/
members of

WHEATFIELDS JUNIOR SCHOOL PARENT
TEACHER ASSOCIATION
1048980

On accounts for the year
ended

2023/2024

Charity no.:

1048980

Company no.:

Set out on pages

1-7 attached.

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31/07/2024

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent
examiner's statement

~~The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 19/5/25

Name: Katherine Carlson

Relevant professional qualification(s) or body (if any):

Institute of Chartered Accountants in England & Wales (ICAEW)

Address:

26 Faircross Way
SE Albans
AL1 4SD

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A