

Charity Registration No. 1048965

**ERITREAN PARENTS & CHILDRENS
ASSOCIATION**

**Trustees Reports and Financial Statements
For the year ended 31ST March 2024**

**TAHIR ACCOUNTANTS
EPCA Office N
1 Thorpe Close
London W10 5XL**

ERITREAN PARENTS AND CHILDREN'S ASSOCIATION

A-REFERENCE AND ADMINISTRATION DETAILS

Trustees Annual Report
From 1st April 2023 to 31st March 2024

Registered Charity no. 1048965

Principal Address:

1 Thorpe Close
London W10 5XL

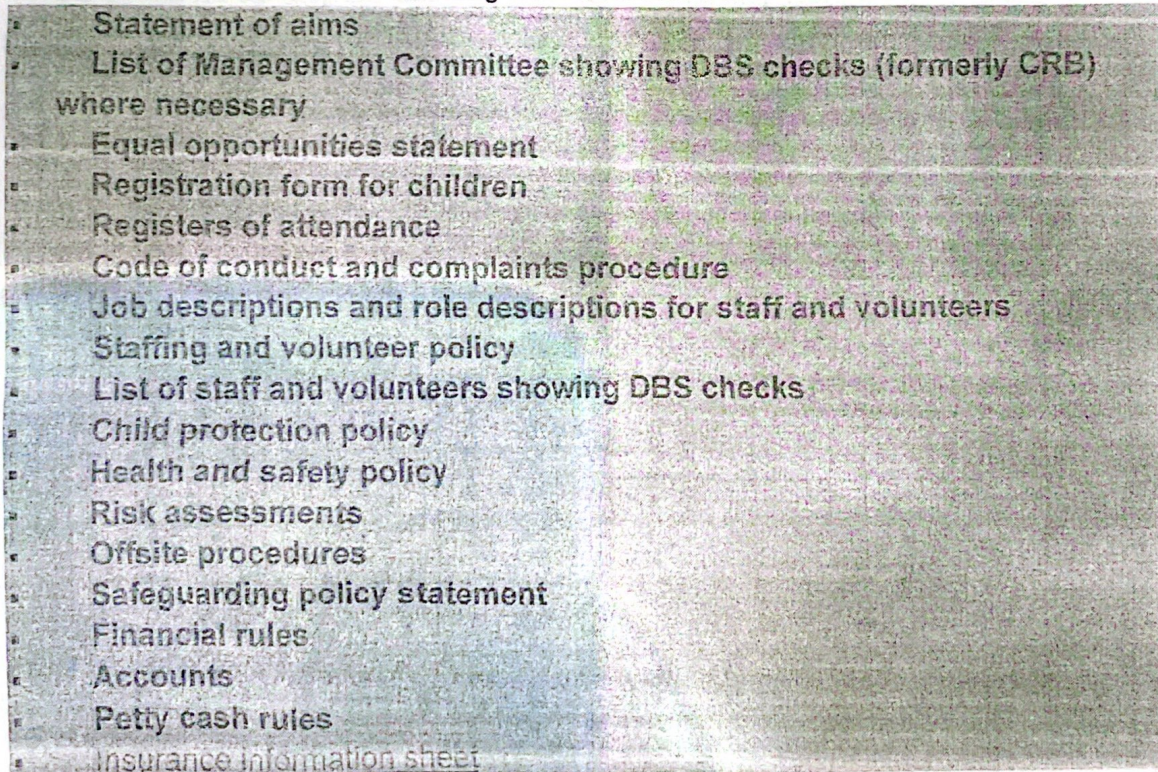
During April 2023-March 2024 the MC members were:

- Jamal Omar - Chair
- Mrs Hawa Omer -Vice Chair
- Mr Hassan Adem -Education
- Saleha Ali -Social Affairs
- Saeed Abdulrahman - Member
- Sophia M Said - Member

B-STRUCTURE, GOVERNMENT AND MANAGEMENT

| | |
|------------------------------------|---|
| Governing Documents: | Constitution (adopted 18/11/2000) |
| Constitution of Charity | Association |
| Trustees' selection methods | Trustees are elected or reappointed annually. |

As the Association runs a supplementary school, and has achieved a Quality Framework bronze reward. To achieve the following criterion must be met.



| | |
|---|--|
| • | Statement of aims |
| • | List of Management Committee showing DBS checks (formerly CRB) where necessary |
| • | Equal opportunities statement |
| • | Registration form for children |
| • | Registers of attendance |
| • | Code of conduct and complaints procedure |
| • | Job descriptions and role descriptions for staff and volunteers |
| • | Staffing and volunteer policy |
| • | List of staff and volunteers showing DBS checks |
| • | Child protection policy |
| • | Health and safety policy |
| • | Risk assessments |
| • | Offsite procedures |
| • | Safeguarding policy statement |
| • | Financial rules |
| • | Accounts |
| • | Petty cash rules |
| • | Insurance information sheet |

EPCA is a member of Supplementary School forum in Royal Borough of Kensington and Chelsea. The forum provides avenue to exchange experience between locally active organizations, it also allows us to adopt and harmonize policies that are compatible with local authority and laws instigated by the government. Moreover, it provides an opportunity to share resources and provide training opportunity for member organizations and their staff.

C-OBJECTIVES AND ACTIVITIES

Eritrean Parents & Children's Association was established for the relief of need and advancement of education amongst Eritreans who live in London.

Supplementary schools' classes (mainstream subjects i.e. English, Mathematics, cultural enrichment classes, Art, Drama, Taekwondo, Swimming and Foot Ball.

(Activities carried out during 2023-2024)

- Boys Football
- Sewing
- Boxing club
- Grenfell Mosaic Football competition
- Coding club
- Wodrow House Residential
- Joint workshop with EMYUK outreach (Teen's difference career options)
- Art & Craft workshop
- Eid Party
- Math & English Tuition

- Zumba for girls

D-ACHIEVEMENTS AND PERFORMANCE

We managed to enroll over ninety learners to our supplementary school. We also recruited twelve volunteers to run the Supplementary School successfully.

We run successful key stage two, key stage three and key stage four support classes in Math's, Science and mentoring.

We organized regular parent orientation classes.

We organized regular youth classes for girls.

We organized Eid party, and workshops aimed at young people to Raise their aspiration and self confidence.

E-FINANCIAL REVIEW

Our main sources of funding for this year were Partnership of Supplementary schools, Health Forum and the Royal Borough of Kensington & Chelsea.

Reserve Policy

The Association held no reserves during the period under review.

F-ACKNOWLEDGEMENTS:

We are indebted to the generosity and dedication of all the volunteers who work with the Association. Their continued commitment and hard work is highly appreciated by the Trustees.


G-MANAGEMENT COMMITTEE MEMBERS' RESPONSIBILITIES:

The members recognize their responsibilities for keeping proper accounting records and preparing financial statements each year. The appended accounts have been prepared on the receipts and payments basis and have been examined by an independent examiner, whose report is also appended.

G-DECLARATION

The trustees declare that they approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature  Name Jamal I Omar 20/01/2025

Signature  Name Hawa Y Omer 25/01/2025

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ERITREAN PARENTS AND CHILDRENS' ASSOCIATION

I have examined the attached account and statement, which have been prepared on the receipts and payments basis set out page 5-7 and notes of accounts.

Respective responsibilities of Trustees and Examiner

As trustees of the Management Committee, you are responsible for the preparation of the accounts; and you consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 and that an independent examination is needed. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43-(7) (b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 41 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Idris Tahir
Licensed Accountant

Date: 24/01/2025

Tahir Accountants
EPCA-Office N,
1 Thorpe Close,
London
W10 5XL

| | | | |
|---|--------------|---------|-----------------|
| ERITREAN PARENTS & CHILDREN ASSOCIATION | | 1048965 | |
| | | | |
| Receipts and Payments Accounts | | | |
| For the period from | Period start | To | Period end date |
| | 01/04/2023 | | 31/03/2024 |

Receipts and Payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|-----------------------------------|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| Receipts | | | | | |
| Nestway Development Trust | | 11,575 | | 11,575 | 9,424 |
| Parents Contribution | 26015 | | | 26,015 | 23,478 |
| R B of Kensington & Chelsea | | 12,880 | | 12,880 | 1,860 |
| RBKC G. Accounts (Rebate) | | | | - | 12,157 |
| John Lyons | | | | - | 4,000 |
| Other Income | 1,635 | | | 1,635 | 28 |
| | | | | | |
| Sub total | 27,651 | 24,455 | - | 52,106 | 50,947 |
| Asset and investment sales, etc. | | | | | |
| Total receipts | 27,651 | 24,455 | - | 52,106 | 50,947 |
| Payments | | | | | |
| RENT AND RATES | 4,509 | | | 4,509 | 7,794 |
| SESSIONAL TUTORS | 6,019 | 4000 | | 10,019 | 7,491 |
| VOLUNTEER EXPENSES | 1,515 | 1400 | | 2,915 | 2,730 |
| YOUTH ACTIVITIES | 2,641 | 10000 | | 12,641 | 17,149 |
| TELEPHONE/INTERNET | 1,428 | 1000 | | 2,428 | 1,071 |
| CASH WITHDRAWALS | 50 | | | 50 | 338 |
| EDUCATION MATERIALS | 776 | 506 | | 1,282 | 5,487 |
| SUNDRY | 1,506 | | | 1,506 | 790 |
| VENUE HIRE | 8,000 | 1600 | | 9,600 | 7,200 |
| COORDINATOR PAYMENTS | | 2780 | | 2,780 | |
| | | | | - | |
| | | | | | |
| Sub total | 26,444 | 21,286 | - | 47,730 | 50,050 |
| Total payments | | | | | |
| Net of receipts/(payments) | 20,079 | 3,169 | | 4,375 | 897 |
| Transfers between funds | | | | | |
| Fund adjustments | | | | | |
| Cash funds last year end | | | | 17,637 | 16,739 |
| Cash funds this year end | 20,079 | 3,169 | | 22,012 | 17,637 |

Statement of Assets and Liabilities at the end of the period 31/3/2024

ERITREAN PARENTS & CHILDREN'S ASSOCIATION

| Categories | Details | Unrestricted funds | Restricted funds |
|------------|--------------------------|--------------------|------------------|
| | | to nearest £ | to nearest £ |
| Cash funds | CASH AT BANK AND IN HAND | 22,012 | 17,637 |
| | | | - |
| | | | - |
| | Total cash funds | 22,012 | 17,637 |

(agree balances with receipts and payments account(s))

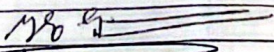

| | Details | Unrestricted funds | Restricted funds |
|-----------------------|---------|--------------------|------------------|
| | | to nearest £ | to nearest £ |
| Other monetary assets | | | - |
| | | - | - |
| | | - | - |
| | | - | - |

| Details | | Fund to which asset belongs | Cost (optional) |
|---------|--|-----------------------------|-----------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

| Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) |
|---|---------|-----------------------------|-----------------|
| | | | |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |

| Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-------------|---------|---------------------------------|-----------------------|---------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---|------------------------------|------------------|
|  | Jamal I Omar (Vice Chairman) | 20/01/2025 |
|  | Hawa Omar | 20/01/2025 |

ERITREAN PARENTS AND CHILDREN'S ASSOCIATION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

1. Accounting Basis

These accounts have been prepared on the receipts and payments basis.

2. Unrestricted Funds

Unrestricted funds are donations/contributions and other incomes received or generated for the objects of the charity without further specified purpose and are available for general funds

3. Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donors. Expenditure, which meets these criteria, is identified to the fund, together with a fair allocation of management and support costs.

4. Management and Administration Costs

Management and administration costs relate to admin support to the charity. The trustees give all their time free of charge.

5. Depreciation:

Equipments/computers actual costs are depreciated 1/3 p.a. on a straight-line basis.