



Report 2022/23

During this period our long-standing Treasurer, David Clough, sadly passed away. This was a very sad time for us all at Ducklings and the wider Sarratt community, and he is very much missed.

The team at Ducklings continued to be led by Deborah Ingram as Manager, supported by Jenny Roberts as her Deputy. Heather Culmer as Administrator and Lead Practitioner, Emily Brand as SEN and Lead Practitioner, Gill Ward as Nursery Practitioner, Caroline Bram as Nursery Practitioner, Melissa Kiff as Nursery Practitioner, Ashley Fensome as Nursery Assistant. Sarah Waters continued to be on a sabbatical. We also found that we needed extra staff to fulfil the children to staff ratio and therefore Helen Woodland started working for Ducklings on an ad hoc basis.

During the year the number of children on our roll increased until the summer term when we were full. A large number of children took up the 30 hours funding, meaning that with the addition of two year-olds in the afternoon, these sessions became very busy.

The new uniform became compulsory this year, along with a book bag for artwork etc. and a drawstring bag for keeping a change of clothes and plimsols in.

We continued with our termly themes, during the Autumn term we learnt about ourselves and where we live and we were able to visit our local community garden and café, we also found out about all the people who help us from the fire service, to our doctors and nurses, and our home corner was a very successful hospital.

In the Spring term we went travelling by air, rail and bicycle, followed by learning about the many types of creatures living in our world with us, in the air, the sea and on land. Finally, in the Summer term we enjoyed the outside with lots of sports, gardening, picnics and much more.

This year we shared our Sports Day with Sarratt School's Reception Class, this proved a success for both classes, giving the children the opportunity to experience being part of the school. We continue to forge links with the school, and regularly use the school hall for PE and ballet. We have also been invited to join in with activities hosted by the school.

This year we were able to invite parents along to watch the children in their Nativity, the children rose to the occasion and put on a magnificent performance. We also celebrated Christmas with a party with Mr Marvel and Father Christmas.

Ducklings celebrated the King's Coronation with a tea party, and lots of themed activities, and gave each child a gift to remember it by.

As a charity, Ducklings does not aim to make a profit, but reinvests any profit into the running the nursery and funding it's activities. Unfortunately, this year a loss was of £21,802 was made, this was mainly due to insurance and accounting costs along with the government funding in relation to increased staff costs to ensure the child/adult ratio is maintained. However, our cash assets are now £85,980.

Sandra McConnell-Tait, Chair of Ducklings Management Committee

15th April 2024

Registered Charity number
1048712

SARRATT DUCKLINGS PRE-SCHOOL

Receipts and Payments Account
Year ended 31 August 2023

SARRATT DUCKLINGS PRE-SCHOOL

Schedule to the Receipts and Payments for the year ended 31 August 2023

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Prior period Total Funds 2022 £
Receipts and Payments Account				
Fundraising publicity	-	-	-	-
Payments for generating funds	-	-	-	191
	-	-	-	191

Charitable payments

Charitable activities

Costs of goods and services	1,618	-	1,618	1,833
Costs of classroom activities	664	-	664	1,327
Jubilee expenses	-	-	-	655
Display boards	-	-	-	-
Garden boxes	-	-	-	-
Equipment	265	-	265	92
Staff costs	98,222	-	98,222	94,271
Rent payable	8,001	-	8,001	5,334
Training costs	464	-	464	637
Children's milk & groceries	1,070	-	1,070	1,116
	110,304	-	110,304	105,265

SARRATT DUCKLINGS PRE-SCHOOL

Schedule to the Receipts and Payments for the year ended 31 August 2023

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Prior period Total Funds 2022 £
Receipts and Payments Account				
<i>Support costs</i>				
Computers	-	-	-	379
Insurance	2,026	-	2,026	775
Telephone & fax	1,388	-	1,388	1,281
Postage	-	-	-	7
Stationery & printing	1,261	-	1,261	1,859
Subscriptions & licences	222	-	222	293
Maintenance	489	-	489	890
Advertising & PR	-	-	-	20
Website support	-	-	-	-
Sundry expenses	160	-	160	497
Microwave, pushchair	-	-	-	-
	5,546	-	5,546	6,001
<i>Management and administration</i>				
Independent Examiner's fee	1,019	-	1,019	-
Other accountancy fees	2,307	-	2,307	576
Registration fees (OFSTED,DBS)	270	-	270	236
	3,596	-	3,596	812
	119,446	-	119,446	112,269

SARRATT DUCKLINGS PRE-SCHOOL

Schedule to the Receipts and Payments for the year ended 31 August 2023

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Prior period Total Funds 2022 £
Receipts and Payments Account				
Donations, legacies etc				
Donations	700	-	700	-
	<u>700</u>	<u>-</u>	<u>700</u>	<u>-</u>
Operating activities to further the charity's objectives				
Local Authority Grants	74,504	-	74,504	90,267
Sarratt Parish Council Grant	-	-	-	-
Charities Trust Grant	-	-	-	-
	<u>74,504</u>	<u>-</u>	<u>74,504</u>	<u>90,267</u>
Operating activities to generate funds				
Fund raising events	-	-	-	446
Fees charged	21,152	-	21,152	22,237
Luncheon club receipts	-	-	-	84
Sale of goods	-	-	-	109
	<u>21,152</u>	<u>-</u>	<u>21,152</u>	<u>22,876</u>
Investment income				
Deposit interest	1,288	-	1,288	132
Other income				
Milk refunds	-	-	-	-
	<u>1,288</u>	<u>-</u>	<u>1,288</u>	<u>132</u>
Gross income				
Other receipts (not counting as Gross Income)	-	-	-	-
Overpayments recovered	-	-	-	-
Total Receipts	<u><u>97,644</u></u>	<u><u>-</u></u>	<u><u>97,644</u></u>	<u><u>113,275</u></u>

SARRATT DUCKLINGS PRE-SCHOOL

Statement of Assets and Liabilities as at 31 August 2023

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Prior period Total Funds 2022 £
Cash Assets				
Lloyds TSB Bank current account	44,325	1,146	45,471	68,458
COIF Charity Fund	40,593	-	40,593	39,305
Petty Cash	- 84	- -	84	19
Total Cash Funds	84,834	1,146	85,980	107,782
Other Monetary Assets				
Debtors PAYE overpaid	-	-	-	-
Total	-	-	-	-
Liabilities				
Independent Review	384	-	384	1,019
Payroll, PAYE & NI	366	-	366	1,255
Rent	2,667	-	2,667	2,667
Total	3,417	-	3,417	4,941

Signed on behalf of all the trustees

Sandra McConnell
Chair

SARRATT DUCKLINGS PRE-SCHOOL

Statement of Assets and Liabilities as at 31 August 2023

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Prior period Total Funds 2022 £
Receipts and Payments Account				
Donations, legacies and similar income	700	-	700	-
Operating activities to further charity's objectives	74,504	-	74,504	90,267
Operating activities to generate funds	21,152	-	21,152	22,876
Investment income	1,288	-	1,288	132
Other receipts				-
Gross Income	97,644	-	97,644	113,275
Other receipts (not counting as gross income)	-	-	-	-
Total Receipts	97,644	-	97,644	113,275
Payments				
Payments for generating funds	-	-	-	191
Charitable expenditure				
Charitable activities	110,304	-	110,304	105,265
Support costs	5,546	-	5,546	6,001
Management and administration of the charity	3,596	-	3,596	812
Total Payments	119,446	-	119,446	112,269
Net Receipts/(Payments)	-	21,802	-	1,006
Cash funds brought forward	106,636	1,146	107,782	106,776
Cash funds carried forward	84,834	1,146	85,980	107,782

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Sarratt Ducklings Pre-School

**On accounts for the year
ended**

31.08.2023

Charity no

1048712

Set out on pages

6 - 8

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

20.03.2024

Name:

Justin Smith-Milne

**Relevant professional
qualification(s) or body
(if any):**

FCCA
Association of Chartered Certified Accountants

Address:

23 Church Street,
Rickmansworth
WD3 1DE

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

N/A