

THE LYME TRUST

England & Wales · Charity number 1048549

Details

Other names	LYME TRUST
Status	Registered
Legal form	Charitable company
Company number	03067374
Registered	1995-08-11
Register	View on the Charity Commission register

Contact

Address	The Lyme Trust 37 London Road Newcastle Staffordshire ST5 1LN
Phone	01782634510
Email	contact@thelymetrust.co.uk
Website	www.thelymetrust.com

Activities

Objects: 2.1 the charity's objects are restricted specifically, in each case only for the public benefit, to prevent and relieve hardship and distress amongst people, within the area of benefit primarily, but not limited to, Newcastle under Lyme and surrounding areas, who are homeless or are at risk of becoming homeless and who are in need by reason of their mental health, disability, addiction issues, financial hardship or other disadvantage, in particular but not exclusively by providing accommodation, support, training, education and activities which develop their skills with a view to helping them settle back into independent living.

Activities: The Lyme Trust's mission is to provide safe, supported accommodation and life skill's to people with mild to moderate mental health conditions with the aim's of a return to independent living and the prevention of homelessnessThe Lyme Trust was set up in 1974 to support people with mild to moderate mental health needs. We offer supported accommodation within Newcastle u Lyme.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Accommodation/housing
- **Who:** People With Disabilities

Geography

- Staffordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,471,765	£1,282,069	£1,092,054	21
2024-03-31	£1,400,805	£1,346,181	£902,358	23
2023-03-31	£1,242,641	£1,216,705	£847,734	29
2022-03-31	£1,171,108	£1,129,706	£821,798	28
2021-03-31	£1,261,308	£1,114,965	£780,396	28

Trustees

Name	Role	Appointed
Paul Anthony Lomas	Chair	2015-12-31
John Hill		2025-12-17
KATHLEEN ANN SMITH		
Marie Faichney Mrs		2018-12-31
Victoria Leanne Leon		2026-04-29

THE LYME TRUST

England & Wales - Charity number 1048549

Accounts

REGISTERED COMPANY NUMBER: 03067374 (England and Wales)
REGISTERED CHARITY NUMBER: 1048549

Report of the Trustees and
Financial Statements for the Year Ended 31st March 2025
for
The Lyme Trust

Hardings
Chartered Accountants & Statutory Auditor
6 Marsh Parade
Newcastle-under-Lyme
Staffordshire
ST5 1DU

The Lyme Trust

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The Lyme Trust

Report of the Trustees for the Year Ended 31st March 2025

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and activities

The Lyme Trust ("the Trust") provides safe, supported accommodation and life skills to individuals with mild to moderate mental health conditions, with the aim of facilitating a return to independent living and preventing homelessness.

The Trust achieves its objectives by providing accommodation to residents at low rent through its portfolio of owned and leased properties, along with ongoing support from its support workers.

The Trust's staff are experienced and highly trained to offer guidance and support; however, the outcome for each resident is wholly dependent upon their own engagement and hard work.

Many of the people who come to live at the Lyme Trust also have alcohol or substance dependency issues, for which the Trust has access to a dedicated drug and alcohol support worker to signpost the best support.

We aim to help our residents develop positive attitudes and self-motivation that will lead to independent living.

The Trustees comply with their duty to have due regard to the guidance on public benefit published by the Charities Commission in exercising their powers or duties.

Achievements and performance

The Trust achieves its objectives by investing in and leasing local residential property, which it lets to its residents at low rent. The charity makes a housing benefit claim to Newcastle-under-Lyme council on behalf of its residents to support rental payments. At the end of March 2025, the Charity owned 7 properties and leased a further 12, for a total of 84 resident rooms. During the financial year, the Trust achieved an average occupancy rate of 97%.

The Trust also provides a regular and continuing schedule of activities for its residents that are creative, therapeutic, and social in nature. Engagement of residents in this manner contributes to their personal and social rehabilitation, mental wellness, and is an integral part of their journey to independent living.

The Trust provides ongoing training to all its staff to provide them with the tools necessary to successfully support residents and help them with any current or historical issues.

The Charity measures its performance through key performance indicators. 'Planned moves' refers to residents moving into private accommodation, and 'unplanned moves' relate to evictions or abandonment. The Charity records all eviction reasons, and these are discussed by the board of trustees during their monthly board meetings.

The board of trustees is pleased to report that for the year ended 31 March 2025, a total of 19 residents made a successful planned move to independent living within the community (2024:5). A further 19 residents abandoned their accommodation during the year, and 37 were evicted. As of 31st March 2025, there were 81 residents

The Lyme Trust

Report of the Trustees for the Year Ended 31st March 2025

Financial review

The Charity has remained financially stable and is considered to be a going concern. During the year ended 31st March 2025, the Charity generated a surplus of £189,696 (2024: £54,624).

The principal source of funding for the Trust is working capital generated from housing benefit claims. The Trust receives no government grants but applies for community grants from private organisations when available. Property purchases are funded via the property investment fund and bank mortgages, although the Trust did not acquire any additional properties during the year.

Detailed monthly financial reports are scrutinised by the Finance Sub-Committee, and a summary is presented to the Management Committee meeting of the Trustees. The Trustees and management committee meetings incur no costs.

For the year ended 31st March 2025, the Charity's assets and cash balances are in line with Charity Commission recommendations.

Plans for future periods

The Trust plans to continue its property refurbishment programme across the existing property portfolio.

The Trust will continue to look for suitable properties for acquisition.

Structure, governance and management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Charity is a company limited by guarantee, governed by its Memorandum and Articles of Association.

It is registered as a charity with the Charity Commission in England and Wales.

The major risks to which the Charity is exposed, as identified by the Trustees, have been reviewed, and systems or procedures have been established to manage those risks.

Recruitment and appointment of new trustees

As set out in the Articles of Association, the Trustees are elected at the annual retirement meeting and serve for a period of two years. All members are circulated with invitations to nominate Trustees before the Annual Retirement Meeting (ARM) advising them of any retiring Trustees and requesting nominations for the following year.

Co-opted members may be appointed throughout the year as required.

Organisational structure

The Board of Trustees administers the Charity. The board meets regularly, and there is a Finance Sub-Committee that also meets regularly.

An Operations Director is appointed by the Trustees to manage the day-to-day operations of the Charity.

To facilitate effective operations, the Operations Director has delegated authority for specific operational matters, including finance, employment, and welfare of the residents of the Trust.

New Trustees are provided with an orientation pack to brief them on their legal obligations under charity and company law.

Trustees are encouraged to attend The Lyme Trust to meet key employees in order to obtain a better understanding of the work the charity carries out. Trustees are required to sign a confidentiality statement, which governs the types of information that can be disclosed.

Remuneration policy

An annual pay review for all employed staff is completed with reference to inflation and industry comparative, and is submitted sequentially to the Finance Sub-Committee, Board of Trustees, and Newcastle-under-Lyme council (with reference to the housing benefit claim) for approval.

The Lyme Trust

Report of the Trustees for the Year Ended 31st March 2025

Structure, governance and management Summary of The Lyme Trust Properties Owned by The Lyme Trust

41 London Road	9 Bedrooms
52 London Road	4 Bedrooms
70 London Road	3 Bedrooms
108 London Road	8 Bedrooms
13 Webster Street	2 Bedrooms
39 Victoria Street	2 Bedrooms
23 Well Street	3 Bedrooms

Leased by The Lyme Trust

2 Grosvenor Road	4 Individual flats
4 Grosvenor Road	7 Bedrooms
10 Horton Street	3 Bedrooms
11 Well Street	3 Bedrooms
18 Hanover Street	2 Bedrooms
33 London Road	9 Bedrooms
37 London Road	HQ/Administration
39 London Road	6/7 Bedrooms
40 London Road	5 Bedrooms
56 London Road	5 Bedrooms
80 London Road	3 Bedrooms
112 London Road	4 Bedrooms
72 Stubbs Gate	2 Bedrooms

All the above properties are based in Newcastle-under- Lyme

Reference and administrative details

Registered Company number
03067374 (England and Wales)

Registered Charity number
1048549

Registered office
37 London Road
Newcastle under Lyme
Staffordshire
ST5 1LN

Trustees
G Thomson (resigned 18/3/2025)
M Faichney
P A Lomas
K A Smith
L Wilbraham (resigned 18/3/2025)
S C Perry (appointed 15/4/2025)

Company Secretary
M Faichney

The Lyme Trust

Report of the Trustees for the Year Ended 31st March 2025

Reference and administrative details

Auditors

Hardings
Chartered Accountants & Statutory Auditor
6 Marsh Parade
Newcastle-under-Lyme
Staffordshire
ST5 1DU

Statement of trustees' responsibilities

The trustees (who are also the directors of The Lyme Trust for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

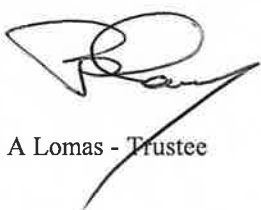
In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Auditors

The auditors, Hardings, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 1st December 2025 and signed on its behalf by:



P A Lomas - Trustee

Report of the Independent Auditors to the Members of The Lyme Trust

Opinion

We have audited the financial statements of The Lyme Trust (the 'charitable company') for the year ended 31st March 2025 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Report of the Independent Auditors to the Members of The Lyme Trust

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- enquiring of management including obtaining and reviewing policies and procedures relating to:
 - identifying, evaluating and complying with laws and regulations and whether there were any instances of
 - non-compliance;
 - detecting and responding to the risks of fraud and whether they have any knowledge of any actual, suspected or alleged fraud;
 - reviewing the internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations.
- discussions among the audit engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

obtaining an understanding of the legal and regulatory framework in which the Trust operates, focusing on those laws and regulations that had a direct effect on the financial statements or that had a fundamental effect on the operations of the Trust.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**Report of the Independent Auditors to the Members of
The Lyme Trust**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Hardings Chartered Accountants (Senior Statutory Auditor)
for and on behalf of Hardings
Chartered Accountants & Statutory Auditor
6 Marsh Parade
Newcastle-under-Lyme
Staffordshire
ST5 1DU

1st December 2025

The Lyme Trust

**Statement of Financial Activities
for the Year Ended 31st March 2025**

		31/3/25 Unrestricted fund £	31/3/24 Total funds £
Income and endowments from	Notes		
Donations and legacies	2	2,593	7,571
Charitable activities	4		
Charitable Activities		1,463,009	1,387,097
Investment income	3	6,163	6,137
Total		<u>1,471,765</u>	<u>1,400,805</u>
Expenditure on			
Charitable activities	5		
Charitable Activities		<u>1,282,069</u>	<u>1,346,181</u>
NET INCOME		189,696	54,624
Reconciliation of funds			
Total funds brought forward		902,358	847,734
Total funds carried forward		<u><u>1,092,054</u></u>	<u><u>902,358</u></u>

The notes form part of these financial statements

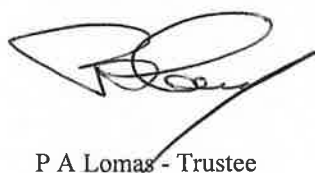
The Lyme Trust

**Balance Sheet
31st March 2025**

			31/3/25 Unrestricted fund £	31/3/24 Total funds £
	Notes			
Fixed assets				
Tangible assets	7		805,186	813,516
Current assets				
Debtors	8		58,514	24,089
Cash at bank and in hand			588,746	490,987
			<u>647,260</u>	<u>515,076</u>
Creditors				
Amounts falling due within one year	9		(60,588)	(104,676)
Net current assets			<u>586,672</u>	<u>410,400</u>
Total assets less current liabilities			1,391,858	1,223,916
Creditors				
Amounts falling due after more than one year	10		(299,804)	(321,558)
NET ASSETS			<u>1,092,054</u>	<u>902,358</u>
Funds	12			
Unrestricted funds			<u>1,092,054</u>	<u>902,358</u>
Total funds			<u>1,092,054</u>	<u>902,358</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 1st December 2025 and were signed on its behalf by:



P A Lomas - Trustee

The Lyme Trust

**Cash Flow Statement
for the Year Ended 31st March 2025**

	Notes	31/3/25 £	31/3/24 £
Cash flows from operating activities			
Cash generated from operations	1	162,694	148,787
Interest paid		(27,150)	(27,939)
Net cash provided by operating activities		<u>135,544</u>	<u>120,848</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(24,244)	(6,333)
Interest received		6,163	6,137
Net cash used in investing activities		<u>(18,081)</u>	<u>(196)</u>
Cash flows from financing activities			
Loan repayments in year		(19,704)	(18,340)
Net cash used in financing activities		<u>(19,704)</u>	<u>(18,340)</u>
Change in cash and cash equivalents in the reporting period		<u>97,759</u>	<u>102,312</u>
Cash and cash equivalents at the beginning of the reporting period		<u>490,987</u>	<u>388,675</u>
Cash and cash equivalents at the end of the reporting period		<u><u>588,746</u></u>	<u><u>490,987</u></u>

The notes form part of these financial statements

The Lyme Trust

Notes to the Cash Flow Statement for the Year Ended 31st March 2025

1. Reconciliation of net income to net cash flow from operating activities

	31/3/25 £	31/3/24 £
Net income for the reporting period (as per the Statement of Financial Activities)	189,696	54,624
Adjustments for:		
Depreciation charges	32,574	45,990
Interest received	(6,163)	(6,137)
Interest paid	27,150	27,939
Increase in debtors	(34,425)	(4,302)
(Decrease)/increase in creditors	(46,138)	30,673
Net cash provided by operations	<u>162,694</u>	<u>148,787</u>

2. Analysis of changes in net funds

	At 1.4.24 £	Cash flow £	At 31.3.25 £
Net cash			
Cash at bank and in hand	490,987	97,759	588,746
	<u>490,987</u>	<u>97,759</u>	<u>588,746</u>
Debt			
Debts falling due within 1 year	(19,446)	(2,050)	(21,496)
Debts falling due after 1 year	(321,558)	21,754	(299,804)
	<u>(341,004)</u>	<u>19,704</u>	<u>(321,300)</u>
Total	<u>149,983</u>	<u>117,463</u>	<u>267,446</u>

**Notes to the Financial Statements
for the Year Ended 31st March 2025**

1. Accounting policies

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Improvements to property	- 5% on cost
Fixtures and fittings	- 25% on reducing balance
Computer equipment	- 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

The Lyme Trust

Notes to the Financial Statements - continued for the Year Ended 31st March 2025

2. Donations and legacies

	31/3/25	31/3/24
	£	£
Donations	<u>2,593</u>	<u>7,571</u>

3. Investment income

	31/3/25	31/3/24
	£	£
Interest receivable	<u>6,163</u>	<u>6,137</u>

4. Income from charitable activities

	Activity	31/3/25	31/3/24
		£	£
Housing Benefits & Rents	Charitable Activities	<u>1,463,009</u>	<u>1,387,097</u>

5. Charitable activities costs

	Direct Costs	Support costs (see note 6)	Totals
	£	£	£
Charitable Activities	<u>911,280</u>	<u>370,789</u>	<u>1,282,069</u>

6. Support costs

	Management	Finance	Governance costs	Totals
	£	£	£	£
Charitable Activities	<u>335,139</u>	<u>27,150</u>	<u>8,500</u>	<u>370,789</u>

7. Net income/(expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/25	31/3/24
	£	£
Auditors' remuneration	8,500	7,500
Depreciation - owned assets	<u>32,574</u>	<u>45,990</u>

8. Trustees' remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31st March 2025 nor for the year ended 31st March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2025 nor for the year ended 31st March 2024.

The Lyme Trust

Notes to the Financial Statements - continued for the Year Ended 31st March 2025

9. Staff costs

	31/3/25	31/3/24
	£	£
Wages and salaries	540,399	496,564
Social security costs	41,790	36,238
Other pension costs	15,457	14,684
	<u>597,646</u>	<u>547,486</u>

The average monthly number of employees during the year was as follows:

	31/3/25	31/3/24
Provision of accommodation and support	18	18
Management and administration	3	5
	<u>21</u>	<u>23</u>

The key management personnel of the trust comprises the senior management team. The total amount of employee benefits (including employer pension contributions) received by key management personnel was £124,382 (2024: £157,133).

10. Comparatives for the statement of financial activities

	Unrestricted fund £
Income and endowments from	
Donations and legacies	7,571
Charitable activities	
Charitable Activities	1,387,097
Investment income	6,137
Total	<u>1,400,805</u>
Expenditure on	
Charitable activities	
Charitable Activities	<u>1,346,181</u>
NET INCOME	54,624
Reconciliation of funds	
Total funds brought forward	847,734
Total funds carried forward	<u>902,358</u>

Notes to the Financial Statements - continued
for the Year Ended 31st March 2025

11. Tangible fixed assets

	Freehold property £	Improvements to property £	Fixtures and fittings £	Computer equipment £	Totals £
Cost					
At 1st April 2024	911,257	103,086	200,346	82,950	1,297,639
Additions	-	24,244	-	-	24,244
At 31st March 2025	911,257	127,330	200,346	82,950	1,321,883
Depreciation					
At 1st April 2024	183,209	47,482	177,842	75,590	484,123
Charge for year	18,102	4,940	5,626	3,906	32,574
At 31st March 2025	201,311	52,422	183,468	79,496	516,697
Net book value					
At 31st March 2025	709,946	74,908	16,878	3,454	805,186
At 31st March 2024	728,048	55,604	22,504	7,360	813,516

12. Debtors: amounts falling due within one year

	31/3/25 £	31/3/24 £
Trade debtors	48,548	16,795
Other debtors	-	200
Prepayments and accrued income	9,966	7,094
	58,514	24,089

13. Creditors: amounts falling due within one year

	31/3/25 £	31/3/24 £
Bank loans and overdrafts (see note 15)	21,496	19,446
Trade creditors	14,228	43,953
Social security and other taxes	10,753	3,225
Pension	2,395	1,804
Other creditors	-	3,471
Accruals and deferred income	11,716	32,777
	60,588	104,676

The Lyme Trust

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2025**

14. Creditors: amounts falling due after more than one year

	31/3/25	31/3/24
	£	£
Bank loans (see note 15)	<u>299,804</u>	<u>321,558</u>

15. Loans

An analysis of the maturity of loans is given below:

	31/3/25	31/3/24
	£	£
Amounts falling due within one year on demand:		
Bank loans	<u>21,496</u>	<u>19,446</u>
Amounts falling between one and two years:		
Bank loans - 1-2 years	<u>299,804</u>	<u>321,558</u>

16. Movement in funds

	At 1.4.24	Net movement in funds	At 31.3.25
	£	£	£
Unrestricted funds			
General fund	902,358	189,696	1,092,054
	<u>902,358</u>	<u>189,696</u>	<u>1,092,054</u>
TOTAL FUNDS	<u>902,358</u>	<u>189,696</u>	<u>1,092,054</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	1,471,765	(1,282,069)	189,696
	<u>1,471,765</u>	<u>(1,282,069)</u>	<u>189,696</u>
TOTAL FUNDS	<u>1,471,765</u>	<u>(1,282,069)</u>	<u>189,696</u>

Comparatives for movement in funds

	At 1.4.23	Net movement in funds	At 31.3.24
	£	£	£
Unrestricted funds			
General fund	847,734	54,624	902,358
	<u>847,734</u>	<u>54,624</u>	<u>902,358</u>
TOTAL FUNDS	<u>847,734</u>	<u>54,624</u>	<u>902,358</u>

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2025**

16. Movement in funds - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,400,805	(1,346,181)	54,624
TOTAL FUNDS	<u>1,400,805</u>	<u>(1,346,181)</u>	<u>54,624</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.23 £	Net movement in funds £	At 31.3.25 £
Unrestricted funds			
General fund	847,734	244,320	1,092,054
TOTAL FUNDS	<u>847,734</u>	<u>244,320</u>	<u>1,092,054</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,872,570	(2,628,250)	244,320
TOTAL FUNDS	<u>2,872,570</u>	<u>(2,628,250)</u>	<u>244,320</u>

17. Related party disclosures

During the year the charity entered into the following transactions with related parties-

Lymebrook Media Limited- PR services paid in the year was £12,693 (2024- £12,228).

This is a company owned by former trustees Mr L. Wilbraham and Mr G. Thomson

The Lyme Trust

Detailed Statement of Financial Activities for the Year Ended 31st March 2025

	31/3/25	31/3/24
	£	£
Income and endowments		
Donations and legacies		
Donations	2,593	7,571
Investment income		
Interest receivable	6,163	6,137
Charitable activities		
Housing Benefits & Rents	1,463,009	1,387,097
Total incoming resources	1,471,765	1,400,805
Expenditure		
Charitable activities		
Wages	224,449	236,872
Social security	22,601	16,957
Pensions	15,457	14,684
Rent, rates and water	171,602	166,613
Insurance	26,031	34,988
Light and heat	119,779	75,342
Telephone	3,486	5,961
Postage and stationery	11,205	15,493
Advertising	14,505	15,505
Sundries	61,962	62,368
Professional fees	40,300	24,858
Healthcare	1,640	1,656
Motor & travelling	21,070	20,813
Resident's social activities	15,095	19,790
Training	9,691	14,542
Health & safety	14,232	10,723
Repairs & maintenance	85,597	199,094
Bad debt expense	8,979	49,520
Redundancy payments	11,025	-
Dep'n of freehold property	18,102	17,962
Dep'n of imp'ts to property	4,940	4,167
Dep'n of fixtures & fittings	5,626	18,493
Dep'n of computer equipment	3,906	5,368
	911,280	1,031,769
Support costs		
Management		
Wages	315,950	259,692
Social security	19,189	19,281
	335,139	278,973
Finance		
Bank interest	27,150	27,939

This page does not form part of the statutory financial statements

The Lyme Trust

**Detailed Statement of Financial Activities
for the Year Ended 31st March 2025**

	31/3/25	31/3/24
	£	£
Finance		
Governance costs		
Auditors' remuneration	8,500	7,500
Total resources expended	1,282,069	1,346,181
Net income	189,696	54,624

THE LYME TRUST

England & Wales - Charity number 1048549

Accounts

Charity registration number 1048549 (England and Wales)

Company registration number 03067374

THE LYME TRUST
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

THE LYME TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr G Thomson	(Appointed 25 January 2024)
	Mrs M Faichney	
	Mr P A Lomas	
	Mrs K A Smith	
	Mr L Wilbraham	
Secretary	Mrs M Faichney	
Operations Director	Mrs C Sheppard (Appointed 01/10/2023)	
Charity number	1048549	
Company number	03067374	
Registered office	37 London Road Newcastle-under-Lyme Staffordshire ST5 1LN	
Auditor	Geens Limited Graphic House 124 City Road Stoke on Trent	
Solicitors	Myers Solicitors 33-43 Price Street Stoke on Trent ST6 4EN	
Bankers	Barclays Bank 118 High Street Newcastle-under-Lyme Staffordshire ST5 1PT	

THE LYME TRUST

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THE LYME TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The Lyme Trust ("the Trust") provides safe, supported accommodation and life skills to people with mild to moderate mental health conditions with the aims of a return to independent living and the prevention of homelessness.

The Trust delivers against its objectives through the provision of accommodation to residents at low rent via the Trust's portfolio of owned and leased properties, together with the ongoing support of project workers.

The Trust's support staff are experienced and highly trained to offer guidance and support, but the final outcome for each resident is down to their own engagement and hard work.

Many of the people who come to live at the Lyme Trust also have alcohol or substance dependency issues, for which the Trust employs a dedicated drug and alcohol support worker to signpost the best support.

We aim to develop positive attitudes and self-motivation that will lead to independent living.

The trustees comply with their duty to have due regard to the guidance on public benefit published by the Charities Commission in exercising their powers or duties.

Achievements and performance

The Trust delivers against its objectives by investing in and leasing local residential property which it lets to its residents at low rent. The charity makes a housing benefit claim to Newcastle-Under-Lyme council on behalf of its residents to support rental payments. As at 31 March 2024, the Charity owned 7 properties and leased a further 12, for a total of 83 resident rooms. During the financial year, the Trust achieved an average occupancy rate of 89%.

The Trust also provides a regular and continuing schedule of activities for its residents that are creative, therapeutic and social in nature. Engagement of residents in this manner contributes to their personal and social rehabilitation, mental wellness, and is an integral part of their journey to independent living.

The Trust provides ongoing training to its project workers and support workers to equip them with the tools to successfully support the residents and help them with current and historical issues.

The Charity measures its performance through key performance indicators. 'Planned moves' refers to residents moving into private accommodation and 'unplanned moves' relates to evictions or abandonment. The Charity records all eviction reasons, and these are discussed by the board of trustees monthly.

The board of trustees is pleased to report that for the year ended 31 March 2024, a total of 9 (2023: 2) residents made a successful planned move to independent living within the community.

Financial review

The Charity has remained financially stable during the year and is considered to be a going concern. During the year ended 31 March 2024, the Charity generated a surplus of £54,624 (2023: £25,936).

The principal source of funding for the Trust is via working capital generated from the housing benefit claim. The trust receives no government grants but applies for community grants from private organisations when available. Property purchases are funded via the property investment fund and bank mortgages, although the Trust did not make any acquisitions of property during the year.

THE LYME TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Detailed monthly financial reports are scrutinised by the Finance Sub Committee and a summary is presented to the Management Committee meeting of the trustees. The Trustees and management committee meetings incur no costs.

For the year ended 31 March 2024, the Charity's assets and cash balances are in line with Charity Commission recommendations.

Plans for future periods

The Trust plans to continue its property refurbishment programme across the existing property portfolio. This is intended to be supported via charitable donations from local businesses.

The Trust will continue to look for suitable properties for acquisition.

Structure, governance and management

The charity is a company limited by guarantee governed by its Memorandum and Articles of Association.

It is registered as a charity with the Charity Commission in England and Wales.

The major risks to which the Charity is exposed, as identified by the trustees, have been reviewed, and systems or procedures have been established to manage those risks.

Trustees

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr G Thomson	
Mr J J A Pearson	(Resigned 22 June 2023)
Mrs M Faichney	(Appointed 25 January 2024)
Mr P A Lomas	
Mrs K A Smith	
Mr L Wilbraham	

Recruitment and appointment of new trustees

As set out in the Articles of Association, the trustees are elected at the annual general meeting and serve for a period of two years.

Co-opted members may be appointed throughout the year as required.

All members are circulated with invitations to nominate trustees prior to the AGM advising them of retiring trustees and requesting nominations for the AGM.

Organisational structure

The board of trustees administers the charity. The board meets monthly and there is a Finance Sub Committee and they also meet on a monthly basis.

A chief executive is appointed by the trustees to manage the day to day operations of the charity.

To facilitate effective operations the Operations Director has delegated authority for operational matters including finance, employment and welfare of the residents of the trust.

New trustees are provided with an orientation pack to brief them on their legal obligations under charity and company law.

Trustees are encouraged to attend The Lyme Trust to meet key employees and obtain a better understanding of the work the charity carries out. Trustees are required to sign a confidentiality statement which governs the types of information that can be disclosed to the Trustees.

THE LYME TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Remuneration policy

An annual pay review for all employed staff is completed with reference to inflation and industry comparatives, and is submitted sequentially to the Finance Sub-Committee, Board of Trustees and Newcastle-Under-Lyme council (with reference to the housing benefit claim) for approval.

Summary of The Lyme Trust Properties

Owned by The Lyme Trust

41 London Road	9 Bedrooms
52 London Road	4 Bedrooms
70 London Road	3 Bedrooms
108 London Road	8 Bedrooms
13 Webster Street	2 Bedrooms
39 Victoria Street	2 Bedrooms
23 Well Street	3 Bedrooms

Leased by The Lyme Trust

2 Grosvenor Road	4 Individual flats
4 Grosvenor Road	7 Bedrooms
10 Horton Street	2 Bedrooms
11 Well Street	3 Bedrooms
18 Hanover Street	2 Bedrooms
33 London Road	9 Bedrooms
39 London Road	6 Bedrooms
40 London Road	5 Bedrooms
56 London Road	5 Bedrooms
80 London Road	3 Bedrooms
112 London Road	4 Bedrooms
70 Stubbs Gate	2 Bedrooms

All the above properties are based in Newcastle-Under-Lyme.

THE LYME TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Statement of Trustees' responsibilities

The trustees (who are also directors of The Lyme Trust for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the charities SORP
- Make judgments and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statement on a going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with The Charities Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are aware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of said information

Auditor

In accordance with the company's articles, a resolution proposing that Geens Limited be reappointed as auditor of the company will be put at a General Meeting.

The Trustees' report was approved by the Board of Trustees.

Mr G Thomson
Trustee

Mrs K A Smith

12 December 2024

THE LYME TRUST

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE LYME TRUST

Opinion

We have audited the financial statements of The Lyme Trust the charitable company for the year ended 31 March 2024 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

THE LYME TRUST

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF THE LYME TRUST

Responsibilities of trustees

As explained more fully in the statement of Trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

As part of our planning process:

- We enquired of management the systems and controls the charity has in place, the areas of the financial statements that are most susceptible to the risk of irregularities and fraud, whether there was any known, suspected or alleged fraud. The charity did not inform us of any known, suspected or alleged fraud.
- We obtained an understanding of the legal and regulatory frameworks applicable to the charity. We determined that the following were most relevant: the Charity SORP, FRS 102, Charities Act 2011, Companies Act 2006.
- We considered the incentives and opportunities that exist in the charity, including the extent of management bias, which present a potential for irregularities and fraud to be perpetuated, and tailored our risk assessment accordingly.
- Using our knowledge of the charity, together with the discussions held with the charity at the planning stage, we formed a conclusion on the risk of misstatement due to irregularities including fraud and tailored our procedures according to this risk assessment.

The key procedures we undertook to detect irregularities including fraud during the course of the audit included:

- Identifying and testing journal entries and the overall accounting records, in particular those that were significant and unusual.
- Reviewing the financial statement disclosures and determining whether accounting policies have been appropriately applied.
- Reviewing and challenging the assumptions and judgements used by management in their significant accounting estimates.
- Assessing the extent of compliance, or lack of, with relevant laws and regulations.
- Assessing the validity of the classification of income, expenditure, assets and liabilities between unrestricted and restricted funds.
- Obtaining third party confirmation of material bank balances.
- Documenting and verifying all significant related party balances and transactions.
- Reviewing documentation such as charity board minutes for discussions of irregularities including fraud.

THE LYME TRUST

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF THE LYME TRUST

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. The risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

(Senior Statutory Auditor)

For and on behalf of Geens Limited, Statutory Auditor
Chartered Accountants
Graphic House
124 City Road
Stoke on Trent
ST4 2PH
13 December 2024

Geens Limited is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

THE LYME TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Income from:			
Donations and legacies	3	7,571	13,563
Charitable activities	4	1,387,097	1,227,597
Investments		6,137	1,481
Total income		1,400,805	1,242,641
Expenditure on:			
Charitable activities	5	1,346,181	1,216,705
Total expenditure		1,346,181	1,216,705
Net income and movement in funds		54,624	25,936
Reconciliation of funds:			
Fund balances at 1 April 2023		847,734	821,798
Fund balances at 31 March 2024		902,358	847,734

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

THE LYME TRUST

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Fixed assets					
Tangible assets	11		813,516		853,174
Current assets					
Debtors	12	24,089		19,787	
Cash at bank and in hand		490,987		388,675	
		515,076		408,462	
Creditors: amounts falling due within one year	14	(104,676)		(76,054)	
Net current assets			410,400		332,408
Total assets less current liabilities			1,223,916		1,185,582
Creditors: amounts falling due after more than one year	15		(321,558)		(337,848)
Net assets			902,358		847,734
The funds of the charity					
Unrestricted funds	17		902,358		847,734
			902,358		847,734

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 12 December 2024

Mr G Thomson

Mrs K A Smith

Company registration number 03067374 (England and Wales)

THE LYME TRUST

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Cash flows from operating activities					
Cash generated from operations	21		120,848		80,634
Investing activities					
Purchase of tangible fixed assets		(6,333)		(74,189)	
Investment income received		6,137		1,481	
Net cash used in investing activities			(196)		(72,708)
Financing activities					
Repayment of bank loans		(18,340)		(21,177)	
Net cash used in financing activities			(18,340)		(21,177)
Net increase/(decrease) in cash and cash equivalents			102,312		(13,251)
Cash and cash equivalents at beginning of year			388,675		401,926
Cash and cash equivalents at end of year			490,987		388,675

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

The Lyme Trust is a private company limited by guarantee incorporated in England and Wales. The registered office is 37 London Road, Newcastle-under-Lyme, Staffordshire, ST5 1LN.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Rental income is recognised on an accruals basis.

Cash donations are recognised on receipt.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers have not been included.

Income from grants, are recognised when the Charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income from investments is included in the year in which it is receivable.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2% Straight Line
Leasehold improvements	5% Straight Line
Fixtures and fittings	25% Reducing Balance
Computers	25% Straight Line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Critical judgements

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

2 Critical accounting estimates and judgements

(Continued)

The estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities are as follows.

Useful economic lives of tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of assets. The useful economic lives and residual values are re-assessed annually and are amended when necessary to reflect current estimates, based on economic utilisation and the physical condition of assets.

Impairment of land and buildings

Factors taken into consideration in assessing if there are indicators of impairment include the maintenance and condition of the properties, local market trends and property rental yields.

Going concern assessment

The main judgement is assessment of the charity's cash reserves and whether they were considered sufficient to meet operational commitments as they fall due.

Rent arrears balances

Factors taken in to consideration when assessing the recoverability of rent arrears and the provision for bad debts include the aging of the arrears and the make up of the debt. Old rent balances and arrears owed by former tenants are less likely to be recovered than more recent debts owed by current tenants.

3 Income from donations and legacies

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Donations and gifts	7,571	13,563

4 Income from charitable activities

	Unrestricted Funds 2024 £	Unrestricted Funds 2023 £
Housing Benefits & Rents	1,387,097	1,227,597
Analysis by fund		
Unrestricted funds	1,387,097	1,227,597

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

5 Expenditure on charitable activities

	2024 £	2023 £
Direct costs		
Staff costs	268,513	319,495
Depreciation and impairment	45,990	46,179
Rent, Rates & Water	166,613	167,664
Light & Heat	75,342	64,745
Insurance	34,988	20,760
Professional Fees	24,858	39,290
Telephone	5,961	5,111
Printing, Postage & Stationery	15,493	15,373
Advertising	15,505	10,070
Healthcare	1,656	1,828
Motor & Traveling	20,813	14,564
Resident's social activities	19,790	22,644
Training	14,542	17,725
Health and safety	10,723	10,539
Repairs & Maintenance	199,094	105,095
Bad debt write off	49,520	52,924
Other charitable expenditure	62,368	29,218
	<u>1,031,769</u>	<u>943,224</u>
Share of support and governance costs (see note 6)		
Support	306,912	263,804
Governance	7,500	9,677
	<u>1,346,181</u>	<u>1,216,705</u>
Analysis by fund		
Unrestricted funds	<u>1,346,181</u>	<u>1,216,705</u>

6 Support costs allocated to activities

	2024 £	2023 £
Staff costs	278,973	244,918
Interest	27,939	18,886
Governance costs	7,500	9,677
	<u>314,412</u>	<u>273,481</u>
Analysed between:		
Support & Governance costs	<u>314,412</u>	<u>273,481</u>

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

7	Net movement in funds	2024	2023
		£	£
	The net movement in funds is stated after charging/(crediting):		
	Fees payable for the audit of the charity's financial statements	7,500	9,677
	Depreciation of owned tangible fixed assets	45,990	46,178
		<u> </u>	<u> </u>

8 Trustees

The trustees did not have any expenses reimbursed during the year (2023- £Nil).

The trustees neither received or waived any remuneration during the year (2023- £Nil).

The charity has received no donations with conditions from the trustees during the year (2023- £Nil)

9 Employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
Provision of accomodation and support	18	23
Management and administration	5	6
	<u> </u>	<u> </u>
Total	23	29
	<u> </u>	<u> </u>

Employment costs

	2024	2023
	£	£
Wages and salaries	496,564	532,792
Social security costs	36,238	18,713
Other pension costs	14,684	12,908
	<u> </u>	<u> </u>
	547,486	564,413
	<u> </u>	<u> </u>

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The key management personnel of The Lyme Trust comprises the senior management team. The total amount of employee benefits (including employer pension contributions) received by key management personnel is as follows:

	2024	2023
	£	£
Aggregate compensation	157,133	189,204
	<u> </u>	<u> </u>

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

11 Tangible fixed assets

	Freehold land and buildings	Leasehold improvements	Fixtures and fittings	Computers	Total
	£	£	£	£	£
Cost					
At 1 April 2023	911,257	103,086	198,995	77,968	1,291,306
Additions	-	-	1,351	4,982	6,333
At 31 March 2024	911,257	103,086	200,346	82,950	1,297,639
Depreciation and impairment					
At 1 April 2023	165,247	43,315	159,349	70,222	438,133
Depreciation charged in the year	17,962	4,167	18,493	5,368	45,990
At 31 March 2024	183,209	47,482	177,842	75,590	484,123
Carrying amount					
At 31 March 2024	728,048	55,604	22,504	7,360	813,516
At 31 March 2023	746,011	59,771	39,646	7,746	853,174

12 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Trade debtors	16,795	14,093
Other debtors	200	180
Prepayments and accrued income	7,094	5,514
	24,089	19,787

13 Loans and overdrafts

	2024 £	2023 £
Bank loans	341,004	359,344
Payable within one year	19,446	21,496
Payable after one year	321,558	337,848
Amounts included above which fall due after five years:		
Payable by instalments	225,618	237,274

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

13 Loans and overdrafts

(Continued)

Bank loans are secured by a legal charge on the freehold properties to which the loan relates. Interest is charged on the bank loans at a variable rate of interest and the loans are repayable within 15 years.

14 Creditors: amounts falling due within one year

	Notes	2024 £	2023 £
Bank loans	13	19,446	21,496
Other taxation and social security		3,225	6,824
Trade creditors		43,953	8,402
Other creditors		3,471	16,383
Accruals and deferred income		34,581	22,949
		<u>104,676</u>	<u>76,054</u>

15 Creditors: amounts falling due after more than one year

	Notes	2024 £	2023 £
Bank loans	13	<u>321,558</u>	<u>337,848</u>

16 Retirement benefit schemes

	2024 £	2023 £
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	<u>14,684</u>	<u>12,908</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

17 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023 £	Incoming resources £	Resources expended £	At 31 March 2024 £
General funds	<u>847,734</u>	<u>1,400,805</u>	<u>(1,346,181)</u>	<u>902,358</u>
Previous year:	At 1 April 2022 £	Incoming resources £	Resources expended £	At 31 March 2023 £
General funds	<u>821,798</u>	<u>1,242,641</u>	<u>(1,216,705)</u>	<u>847,734</u>

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

18 Analysis of net assets between funds

	Unrestricted funds 2024 £
At 31 March 2024:	
Tangible assets	813,516
Current assets/(liabilities)	410,400
Long term liabilities	(321,558)
	<u>902,358</u>
	Unrestricted funds 2023 £
At 31 March 2023:	
Tangible assets	853,174
Current assets/(liabilities)	332,408
Long term liabilities	(337,848)
	<u>847,734</u>

19 Operating lease commitments

Lessee

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024 £	2023 £
Within one year	67,374	33,600
Between two and five years	109,647	54,600
	<u>177,021</u>	<u>88,200</u>

20 Related party transactions

Transactions with related parties

During the year the charity entered into the following transactions with related parties.

Lymebrook Media Limited - PR services paid in the year was £12,228 (2023- £9,454).
This is a company owned by trustees Mr L. Wilbraham and Mr G. Thomson.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

21	Cash generated from operations	2024	2023
		£	£
	Surplus for the year	54,624	25,936
	Adjustments for:		
	Investment income recognised in statement of financial activities	(6,137)	(1,481)
	Depreciation and impairment of tangible fixed assets	45,990	46,179
	Movements in working capital:		
	(Increase)/decrease in debtors	(4,302)	16,082
	Increase/(decrease) in creditors	30,673	(6,082)
	Cash generated from operations	<u>120,848</u>	<u>80,634</u>
22	Analysis of changes in net funds	At 1 April 2023	Cash flowsAt 31 March 2024
		£	£
	Cash at bank and in hand	388,675	102,312
	Loans falling due within one year	(21,496)	2,050
	Loans falling due after more than one year	(337,848)	16,290
		<u>29,331</u>	<u>120,652</u>
			<u>149,983</u>

THE LYME TRUST

England & Wales - Charity number 1048549

Accounts

Charity registration number 1048549

Company registration number 03067374 (England and Wales)

THE LYME TRUST
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

THE LYME TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr G Thomson Mrs M Faichney Mr P A Lomas Mrs K A Smith Mr L Wilbraham
Secretary	Mrs M Faichney
Chief Executive Officer	Mrs S Tagliarino (Retired February 2023)
Charity number	1048549
Company number	03067374
Registered office	37 London Road Newcastle-under-Lyme Staffordshire ST5 1LN
Auditor	Geens Limited Graphic House 124 City Road Stoke on Trent
Solicitors	Walters & Plaskitt Solicitors 124 Ford Green Road Stoke on Trent ST6 1PG
Bankers	Barclays Bank 118 High Street Newcastle-under-Lyme Staffordshire ST5 1PT

THE LYME TRUST

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THE LYME TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The Lyme Trust ("the Trust") provides safe, supported accommodation and life skills to people with mild to moderate mental health conditions with the aims of a return to independent living and the prevention of homelessness.

The Trust delivers against its objectives through the provision of accommodation to residents at low rent via the Trust's portfolio of owned and leased properties, together with the ongoing support of project workers.

The Trust's support staff are experienced and highly trained to offer guidance and support, but the final outcome for each resident is down to their own engagement and hard work.

Many of the people who come to live at the Lyme Trust also have alcohol or substance dependency issues, for which the Trust employs a dedicated drug and alcohol support worker to signpost the best support.

We aim to develop positive attitudes and self-motivation that will lead to independent living.

The trustees comply with their duty to have due regard to the guidance on public benefit published by the Charities Commission in exercising their powers or duties.

Achievements and performance

The Trust delivers against its objectives by investing in and leasing local residential property which it lets to its residents at low rent. The charity makes a housing benefit claim to Newcastle-Under-Lyme council on behalf of its residents to support rental payments. As at 31 March 2023, the Charity owned 7 properties and leased a further 13, for a total of 85 resident rooms. During the financial year, the Trust achieved an average occupancy rate of 94%.

The Trust also provides a regular and continuing schedule of activities for its residents that are creative, therapeutic and social in nature. Engagement of residents in this manner contributes to their personal and social rehabilitation, mental wellness, and is an integral part of their journey to independent living.

The Trust provides ongoing training to its project workers and support workers to equip them with the tools to successfully support the residents and help them with current and historical issues.

The Charity measures its performance through key performance indicators. 'Planned moves' refers to residents moving into private accommodation and 'unplanned moves' relates to evictions or abandonment. The Charity records all eviction reasons, and these are discussed by the board of trustees monthly.

The board of trustees is pleased to report that for the year ended 31 March 2023, a total of 2 (2022: 27) residents made a successful planned move to independent living within the community (11% of resident moves). A further 66 (2022: 75) residents abandoned their accommodation during the year (31% of resident moves) and 60 (2022: 92) were evicted (29% of resident moves). There are 62 current residents.

THE LYME TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

Financial review

The Charity has remained financially stable during the year and is considered to be a going concern. During the year ended 31 March 2023, the Charity generated a surplus of £25,936 (2022: £41,402).

The principal source of funding for the Trust is via working capital generated from the housing benefit claim. The trust receives no government grants but applies for community grants from private organisations when available. Property purchases are funded via the property investment fund and bank mortgages, although the Trust did not make any acquisitions of property during the year.

Detailed monthly financial reports are scrutinised by the Finance Sub Committee and a summary is presented to the Management Committee meeting of the trustees. The Trustees and management committee meetings incur no costs.

For the year ended 31 March 2023, the Charity's assets and cash balances are in line with Charity Commission recommendations.

Plans for future periods

The Trust plans to continue its property refurbishment programme across the existing property portfolio. This is intended to be supported via charitable donations from local businesses.

The Trust will continue to look for suitable properties for acquisition.

The CEO of the Lyme Trust retired in 2023 and, as such, the trustees will be assisting in the employment of a suitable replacement and ensuring an uninterrupted transition.

Structure, governance and management

The charity is a company limited by guarantee governed by its Memorandum and Articles of Association.

It is registered as a charity with the Charity Commission in England and Wales.

The major risks to which the Charity is exposed, as identified by the trustees, have been reviewed, and systems or procedures have been established to manage those risks.

Trustees

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr G Thomson	
Mr J J A Pearson	(Resigned 22 June 2023)
Mr N H Ecclestone	(Resigned 28 June 2022)
Mrs M Faichney	
Mr P A Lomas	
Mrs K A Smith	
Mr L Wilbraham	

Recruitment and appointment of new trustees

As set out in the Articles of Association, the trustees are elected at the annual general meeting and serve for a period of two years.

Co-opted members may be appointed throughout the year as required.

All members are circulated with invitations to nominate trustees prior to the AGM advising them of retiring trustees and requesting nominations for the AGM.

THE LYME TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

Organisational structure

The board of trustees administers the charity. The board meets monthly and there is a Finance Sub Committee and they also meet on a monthly basis.

A chief executive is appointed by the trustees to manage the day to day operations of the charity.

To facilitate effective operations the Chief Executive has delegated authority for operational matters including finance, employment and welfare of the residents of the trust.

New trustees are provided with an orientation pack to brief them on their legal obligations under charity and company law.

Trustees are encouraged to attend The Lyme Trust to meet key employees and obtain a better understanding of the work the charity carries out. Trustees are required to sign a confidentiality statement which governs the types of information that can be disclosed to the Trustees.

Remuneration policy

An annual pay review for all employed staff is completed with reference to inflation and industry comparatives, and is submitted sequentially to the Finance Sub-Committee, Board of Trustees and Newcastle-Under-Lyme council (with reference to the housing benefit claim) for approval.

Summary of The Lyme Trust Properties

Owned by The Lyme Trust

41 London Road	9 Bedrooms
52 London Road	4 Bedrooms
70 London Road	3 Bedrooms
108 London Road	8 Bedrooms
13 Webster Street	2 Bedrooms
39 Victoria Street	2 Bedrooms
23 Well Street	3 Bedrooms

Leased by The Lyme Trust

2 Grosvenor Road	4 Individual flats
4 Grosvenor Road	7 Bedrooms
10 Horton Street	2 Bedrooms
11 Well Street	3 Bedrooms
18 Hanover Street	2 Bedrooms
33 London Road	9 Bedrooms
39 London Road	6 Bedrooms
40 London Road	5 Bedrooms
56 London Road	5 Bedrooms
80 London Road	3 Bedrooms
112 London Road	4 Bedrooms
70 Stubbs Gate	2 Bedrooms
72 Stubbs Gate	2 Bedrooms

All the above properties are based in Newcastle-Under-Lyme.

Auditor

In accordance with the company's articles, a resolution proposing that Geens Limited be reappointed as auditor of the company will be put at a General Meeting.

THE LYME TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2023*

The Trustees' report was approved by the Board of Trustees.

Mr P A Lomas
Trustee

3 October 2023

THE LYME TRUST

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2023

The trustees (who are also directors of The Lyme Trust for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the charities SORP
- Make judgments and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statement on a going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with The Charities Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are aware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of said information

THE LYME TRUST

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE LYME TRUST

Opinion

We have audited the financial statements of The Lyme Trust the charitable company for the year ended 31 March 2023 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

THE LYME TRUST

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF THE LYME TRUST

Responsibilities of trustees

As explained more fully in the statement of Trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

As part of our planning process:

- We enquired of management the systems and controls the charity has in place, the areas of the financial statements that are most susceptible to the risk of irregularities and fraud, whether there was any known, suspected or alleged fraud. The charity did not inform us of any known, suspected or alleged fraud.
- We obtained an understanding of the legal and regulatory frameworks applicable to the charity. We determined that the following were most relevant: the Charity SORP. FRS 102, Charities Act 2011. Companies Act 2006.
- We considered the incentives and opportunities that exist in the charity, including the extent of management bias, which present a potential for irregularities and fraud to be perpetuated, and tailored our risk assessment accordingly.
- Using our knowledge of the charity, together with the discussions held with the charity at the planning stage, we formed a conclusion on the risk of misstatement due to irregularities including fraud and tailored our procedures according to this risk assessment.

The key procedures we undertook to detect irregularities including fraud during the course of the audit included:

- Identifying and testing journal entries and the overall accounting records, in particular those that were significant and unusual.
- Reviewing the financial statement disclosures and determining whether accounting policies have been appropriately applied.
- Reviewing and challenging the assumptions and judgements used by management in their significant accounting estimates.
- Assessing the extent of compliance, or lack of, with relevant laws and regulations.
- Assessing the validity of the classification of income, expenditure, assets and liabilities between unrestricted and restricted funds.
- Obtaining third party confirmation of material bank balances.
- Documenting and verifying all significant related party balances and transactions.
- Reviewing documentation such as charity board minutes for discussions of irregularities including fraud.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. The risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

THE LYME TRUST

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF THE LYME TRUST

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Geens Limited

3 October 2023

**Chartered Accountants
Statutory Auditor**

Graphic House
124 City Road
Stoke on Trent
ST4 2PH

Geens Limited is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

THE LYME TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds 2023 £	Unrestricted funds 2022 £
<u>Income from:</u>			
Donations and legacies	3	13,563	17,413
Charitable activities	4	1,227,597	1,153,490
Investments	5	1,481	205
Total income		1,242,641	1,171,108
<u>Expenditure on:</u>			
Charitable activities	6	1,216,705	1,127,573
Other	10	-	2,133
Total expenditure		1,216,705	1,129,706
Net income for the year/ Net movement in funds		25,936	41,402
Fund balances at 1 April 2022		821,798	780,396
Fund balances at 31 March 2023		847,734	821,798

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE LYME TRUST

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	12		853,174		825,163
Current assets					
Debtors	13	19,787		35,869	
Cash at bank and in hand		388,675		401,926	
		408,462		437,795	
Creditors: amounts falling due within one year	15	(76,054)		(82,542)	
Net current assets			332,408		355,253
Total assets less current liabilities			1,185,582		1,180,416
Creditors: amounts falling due after more than one year	16		(337,848)		(358,618)
Net assets			847,734		821,798
Income funds					
Unrestricted funds			847,734		821,798
			847,734		821,798

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023, although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 3 October 2023

Mr P A Lomas
Trustee

Company registration number 03067374

THE LYME TRUST

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Cash flows from operating activities					
Cash generated from operations	21		80,634		112,283
Investing activities					
Purchase of tangible fixed assets		(74,189)		(21,585)	
Investment income received		1,481		205	
Net cash used in investing activities			(72,708)		(21,380)
Financing activities					
Repayment of bank loans		(21,177)		(22,915)	
Net cash used in financing activities			(21,177)		(22,915)
Net (decrease)/increase in cash and cash equivalents			(13,251)		67,988
Cash and cash equivalents at beginning of year			401,926		333,938
Cash and cash equivalents at end of year			388,675		401,926

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

The Lyme Trust is a private company limited by guarantee incorporated in England and Wales. The registered office is 37 London Road, Newcastle-under-Lyme, Staffordshire, ST5 1LN.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Rental income is recognised on an accruals basis.

Cash donations are recognised on receipt.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers have not been included.

Income from grants, are recognised when the Charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income from investments is included in the year in which it is receivable.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2% Straight Line
Leasehold improvements	5% Straight Line
Fixtures and fittings	25% Reducing Balance
Computers	25% Straight Line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Critical judgements

The estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities are as follows.

Useful economic lives of tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of assets. The useful economic lives and residual values are re-assessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of assets. See note 11 for the carrying amount of property, plant and equipment, and note 1.6 for the useful economic lives of each category of asset.

Impairment of land and buildings

Factors taken into consideration in assessing if there are indicators of impairment include the maintenance and condition of the properties, local market trends and property rental yields.

Going concern assessment

The main judgement is assessment of the charity's cash reserves and whether they were considered sufficient to meet operational commitments as they fall due.

Rent arrears balances

Factors taken in to consideration when assessing the recoverability of rent arrears and the provision for bad debts include the aging of the arrears and the make up of the debt. Old rent balances and arrears owed by former tenants are less likely to be recovered than more recent debts owed by current tenants.

3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2023 £	2022 £
Donations and gifts	13,271	15,413
Grants	292	2,000
	<u>13,563</u>	<u>17,413</u>

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

3 Donations and legacies (Continued)

Grants receivable for core activities

Other	292	2,000
	<u>292</u>	<u>2,000</u>

4 Charitable activities

	Income from charitable activities 2023 £	Income from charitable activities 2022 £
Housing Benefits & Rents	<u>1,227,597</u>	<u>1,153,490</u>

5 Investments

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Bank deposit interest	<u>1,481</u>	<u>205</u>

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

6 Charitable activities

	Resident housing and support 2023 £	Resident housing and support 2022 £
Staff costs	319,495	299,446
Depreciation and impairment	46,179	39,643
Rent, Rates & Water	167,664	163,352
Light & Heat	64,745	61,881
Insurance	20,760	13,698
Professional Fees	39,290	19,738
Telephone	5,111	7,179
Printing, Postage & Stationery	15,373	14,839
Advertising	10,070	12,923
Healthcare	1,828	1,749
Motor & Traveling	14,564	11,436
Resident's social activities	22,644	15,740
Training	17,725	11,783
Health and safety	10,539	13,328
Repairs & Maintenance	105,095	118,191
Bad debt write off	52,924	32,924
Other charitable expenditure	29,218	28,156
	<u>943,224</u>	<u>866,006</u>
Share of support costs (see note 7)	263,804	255,497
Share of governance costs (see note 7)	9,677	6,070
	<u><u>1,216,705</u></u>	<u><u>1,127,573</u></u>

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

7 Support costs

	Support costs £	Governance costs £	2023 £	Support costs £	Governance costs £	2022 £	Basis of allocation
Staff costs	244,918	-	244,918	243,005	-	243,005	Support Costs
Interest payable and bank charges	18,886	-	18,886	12,492	-	12,492	Support Costs
Audit fees	-	9,677	9,677	-	6,070	6,070	Governance
	<u>263,804</u>	<u>9,677</u>	<u>273,481</u>	<u>255,497</u>	<u>6,070</u>	<u>261,567</u>	
Analysed between							
Charitable activities	<u>263,804</u>	<u>9,677</u>	<u>273,481</u>	<u>255,497</u>	<u>6,070</u>	<u>261,567</u>	

Governance costs includes amounts payable to the auditors of £9,677 (2022- £6,070) for audit & accountancy fees.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

8 Trustees

The trustees did not have any expenses reimbursed during the year (2022 - £Nil).

The trustees neither received or waived any remuneration during the year (2022 - £Nil).

The charity has received no donations with conditions from the trustees during the year (2022 - £Nil)

9 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Provision of accommodation and support	23	21
Management and administration	6	7
Total	29	28

Employment costs

	2023 £	2022 £
Wages and salaries	532,792	499,451
Social security costs	18,713	30,821
Other pension costs	12,908	12,179
	564,413	542,451

There were no employees whose annual remuneration was more than £60,000.

10 Other

	Total £ 2023	Unrestricted funds 2022
Net loss on disposal of tangible fixed assets	-	2,133

11 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

12 Tangible fixed assets

	Freehold land and buildings £	Leasehold improvements £	Fixtures and fittings £	Computers £	Total £
Cost					
At 1 April 2022	880,457	92,686	169,854	74,120	1,217,117
Additions	30,800	10,400	29,141	3,848	74,189
At 31 March 2023	911,257	103,086	198,995	77,968	1,291,306
Depreciation and impairment					
At 1 April 2022	147,021	39,585	146,134	59,214	391,954
Depreciation charged in the year	18,225	3,730	13,215	11,008	46,178
At 31 March 2023	165,246	43,315	159,349	70,222	438,132
Carrying amount					
At 31 March 2023	746,011	59,771	39,646	7,746	853,174
At 31 March 2022	733,436	53,101	23,720	14,906	825,163

13 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Trade debtors	14,093	26,946
Other debtors	180	1,566
Prepayments and accrued income	5,514	7,357
	19,787	35,869

14 Loans and overdrafts

	2023 £	2022 £
Bank loans	359,344	380,521
Payable within one year	21,496	21,903
Payable after one year	337,848	358,618
Amounts included above which fall due after five years:		
Payable by instalments	237,274	262,635

Bank loans are secured by a legal charge on the freehold properties to which the loan relates. Interest is charged on the bank loans at a variable rate of interest and the loans are repayable within 15 years.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

15 Creditors: amounts falling due within one year

	Notes	2023 £	2022 £
Bank loans	14	21,496	21,903
Other taxation and social security		6,824	14,068
Trade creditors		8,402	24,183
Other creditors		16,383	11,849
Accruals and deferred income		22,949	10,539
		<u>76,054</u>	<u>82,542</u>

16 Creditors: amounts falling due after more than one year

	Notes	2023 £	2022 £
Bank loans	14	<u>337,848</u>	<u>358,618</u>

17 Restricted funds

No funds received for specific purposes in the year ended 31 March 2023.

18 Analysis of net assets between funds

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Fund balances at 31 March 2023 are represented by:		
Tangible assets	853,174	825,163
Current assets/(liabilities)	332,408	355,253
Long term liabilities	(337,848)	(358,618)
	<u>847,734</u>	<u>821,798</u>

19 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2023 £	2022 £
Within one year	17,850	33,600
Between two and five years	53,550	71,400
	<u>71,400</u>	<u>105,000</u>

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

20 Related party transactions

Remuneration of key management personnel

The key management personnel of The Lyme Trust comprises the senior management team. The total amount of employee benefits (including employer pension contributions) received by key management personnel is as follows:

	2023 £	2022 £
Aggregate compensation	189,204	178,234

Transactions with related parties

During the year the charity entered into the following transactions with related parties.

Lymebrook Media Limited - PR services paid in the year was £9,454 (2022 - £11,436).
This is a company owned by trustees Mr L. Wilbraham and Mr G. Thomson.

21 Cash generated from operations

	2023 £	2022 £
Surplus for the year	25,936	41,402
Adjustments for:		
Investment income recognised in statement of financial activities	(1,481)	(205)
(Gain)/loss on disposal of tangible fixed assets	-	2,133
Depreciation and impairment of tangible fixed assets	46,179	39,643
Movements in working capital:		
Decrease in debtors	16,082	28,333
(Decrease)/increase in creditors	(6,082)	977
Cash generated from operations	80,634	112,283

22 Analysis of changes in net funds

	At 1 April 2022 £	Cash flows £	At 31 March 2023 £
Cash at bank and in hand	401,926	(13,251)	388,675
Loans falling due within one year	(21,903)	407	(21,496)
Loans falling due after more than one year	(358,618)	20,770	(337,848)
	<u>21,405</u>	<u>7,926</u>	<u>29,331</u>

THE LYME TRUST

England & Wales - Charity number 1048549

Accounts

Charity registration number 1048549

Company registration number 03067374 (England and Wales)

THE LYME TRUST
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

THE LYME TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr G Thomson Mr J J A Pearson Mrs M Faichney Mr P A Lomas Mrs K A Smith Mr L Wilbraham
Secretary	Mr P A Lomas
Charity number	1048549
Company number	03067374
Registered office	37 London Road Newcastle-under-Lyme Staffordshire ST5 1LN
Auditor	Geens Limited 68 Liverpool Road Stoke on Trent Staffordshire
Chief Executive	Mrs S Tagliarino
Solicitors	Walters & Plaskitt Solicitors 124 Ford Green Road Stoke on Trent ST6 1PG
Bankers	Barclays Bank 118 High Street Newcastle-under-Lyme Staffordshire ST5 1PT

THE LYME TRUST

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THE LYME TRUST

TRUSTEES' REPORT REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The Lyme Trust ("the Trust") provides safe, supported accommodation and life skills to people with mild to moderate mental health conditions with the aims of a return to independent living and the prevention of homelessness.

The Trust delivers against its objectives through the provision of accommodation to residents at low rent via the Trust's portfolio of owned and leased properties, together with the ongoing support of project workers.

The Trust's support staff are experienced and highly trained to offer guidance and support, but the final outcome for each resident is down to their own engagement and hard work.

Many of the people who come to live at the Lyme Trust also have alcohol or substance dependency issues, for which the Trust employs a dedicated drug and alcohol support worker to signpost the best support.

We aim to develop positive attitudes and self-motivation that will lead to independent living.

Achievements and performance

The Trust delivers against its objectives by investing in and leasing local residential property which it lets to its residents at low rent. The charity makes a housing benefit claim to Newcastle-Under-Lyme council on behalf of its residents to support rental payments. As at 31 March 2022, the Charity owned 7 properties and leased a further 13, for a total of 85 resident rooms. During the financial year, the Trust achieved an average occupancy rate of 94%.

The Trust also provides a regular and continuing schedule of activities for its residents that are creative, therapeutic and social in nature. Engagement of residents in this manner contributes to their personal and social rehabilitation, mental wellness, and is an integral part of their journey to independent living.

The Trust provides ongoing training to its project workers and support workers to equip them with the tools to successfully support the residents and help them with current and historical issues.

The Charity measures its performance through key performance indicators. 'Planned moves' refers to residents moving into private accommodation and 'unplanned moves' relates to evictions or abandonment. The Charity records all eviction reasons, and these are discussed by the board of trustees monthly.

The board of trustees is pleased to report that for the year ended 31 March 2022, a total of 27 (2021: 23) residents made a successful planned move to independent living within the community (14% of resident moves). A further 75 (2021: 73) residents abandoned their accommodation during the year (39% of resident moves) and 92 (2021:82) were evicted (47% of resident moves).

THE LYME TRUST

TRUSTEES' REPORT REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Financial review

During the year, the COVID-19 pandemic still had a substantial impact on the operations of the trust, principally due to the management of infection and the availability of staff, although these issues are easing in line with current infection rates and vaccinations. The Charity has remained financially stable during the year and is considered to be a going concern. During the year ended 31 March 2022, the Charity generated a surplus of £41,402 (2021: £146,343).

The principal source of funding for the Trust is via working capital generated from the housing benefit claim. The trust receives no government grants but applies for community grants from private organisations when available. Property purchases are funded via the property investment fund and bank mortgages, although the Trust did not make any acquisitions of property during the year.

Detailed monthly financial reports are scrutinised by the Finance Sub Committee and a summary is presented to the Management Committee meeting of the trustees. The Trustees and management committee meetings incur no costs.

For the year ended 31 March 2022, the Charity's assets and cash balances are in line with Charity Commission recommendations.

Plans for future periods

The Trust plans to continue its property refurbishment programme across the existing property portfolio. This is intended to be supported via charitable donations from local businesses.

The Trust will continue to look for suitable properties for acquisition.

The current CEO of the Lyme Trust is due to retire in 2023 and, as such, the trustees will be assisting in the employment of a suitable replacement and ensuring an uninterrupted transition.

Structure, governance and management

The charity is a company limited by guarantee governed by its Memorandum and Articles of Association.

It is registered as a charity with the Charity Commission in England and Wales.

Trustees

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr G Thomson

Mr J J A Pearson

Mr N H Ecclestone

(Resigned 28 June 2022)

Mrs M Faichney

Mr P A Lomas

Mrs K A Smith

Mr L Wilbraham

Recruitment and appointment of new trustees

As set out in the Articles of Association, the trustees are elected at the annual general meeting and serve for a period of two years.

Co-opted members may be appointed throughout the year as required.

All members are circulated with invitations to nominate trustees prior to the AGM advising them of retiring trustees and requesting nominations for the AGM.

THE LYME TRUST

TRUSTEES' REPORT REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Organisational structure

The board of trustees administers the charity. The board meets monthly and there is a Finance Sub Committee and they also meet on a monthly basis.

A chief executive is appointed by the trustees to manage the day to day operations of the charity.

To facilitate effective operations the Chief Executive has delegated authority for operational matters including finance, employment and welfare of the residents of the trust.

New trustees are provided with an orientation pack to brief them on their legal obligations under charity and company law.

Trustees are encouraged to attend The Lyme Trust to meet key employees and obtain a better understanding of the work the charity carries out. Trustees are required to sign a confidentiality statement which governs the types of information that can be disclosed to the Trustees.

Remuneration policy

An annual pay review for all employed staff is completed with reference to inflation and industry comparatives, and is submitted sequentially to the Finance Sub-Committee, Board of Trustees and Newcastle-Under-Lyme council (with reference to the housing benefit claim) for approval.

Summary of The Lyme Trust Properties

Owned by The Lyme Trust

41 London Road	9 Bedrooms
52 London Road	4 Bedrooms
70 London Road	3 Bedrooms
108 London Road	8 Bedrooms
13 Webster Street	2 Bedrooms
39 Victoria Street	2 Bedrooms
23 Well Street	3 Bedrooms

Leased by The Lyme Trust

2 Grosvenor Road	4 Individual flats
4 Grosvenor Road	7 Bedrooms
10 Horton Street	2 Bedrooms
11 Well Street	3 Bedrooms
18 Hanover Street	2 Bedrooms
33 London Road	9 Bedrooms
39 London Road	6 Bedrooms
40 London Road	5 bedrooms
56 London Road	5 Bedrooms
80 London Road	3 Bedrooms
112 London Road	4 Bedrooms
70 Stubbs Gate	2 Bedrooms
72 Stubbs Gate	2 Bedrooms

All the above properties are based in Newcastle-Under-Lyme.

THE LYME TRUST

TRUSTEES' REPORT REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Statement of Trustees' Report responsibilities

The trustees (who are also directors of The Lyme Trust for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the charities SORP
- Make judgments and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statement on a going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with The Charities Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are aware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of said information

Auditor

In accordance with the company's articles, a resolution proposing that Geens Limited be reappointed as auditor of the company will be put at a General Meeting.

The Trustees' Report report was approved by the Board of Trustees.

Mr J J A Pearson
Trustee

13 December 2022

THE LYME TRUST

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE LYME TRUST

Opinion

We have audited the financial statements of The Lyme Trust the charitable company for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' Report use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' Report report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

THE LYME TRUST

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF THE LYME TRUST

Responsibilities of trustees

As explained more fully in the statement of Trustees' Report responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

As part of our planning process:

- We enquired of management the systems and controls the charity has in place, the areas of the financial statements that are most susceptible to the risk of irregularities and fraud, whether there was any known, suspected or alleged fraud. The charity did not inform us of any known, suspected or alleged fraud.
- We obtained an understanding of the legal and regulatory frameworks applicable to the charity. We determined that the following were most relevant: the Charity SORP, FRS 102, Charities Act 2011, Companies Act 2006.
- We considered the incentives and opportunities that exist in the charity, including the extent of management bias, which present a potential for irregularities and fraud to be perpetuated, and tailored our risk assessment accordingly.
- Using our knowledge of the charity, together with the discussions held with the charity at the planning stage, we formed a conclusion on the risk of misstatement due to irregularities including fraud and tailored our procedures according to this risk assessment.

The key procedures we undertook to detect irregularities including fraud during the course of the audit included:

- Identifying and testing journal entries and the overall accounting records, in particular those that were significant and unusual.
- Reviewing the financial statement disclosures and determining whether accounting policies have been appropriately applied.
- Reviewing and challenging the assumptions and judgements used by management in their significant accounting estimates.
- Assessing the extent of compliance, or lack of, with relevant laws and regulations.
- Assessing the validity of the classification of income, expenditure, assets and liabilities between unrestricted and restricted funds.
- Obtaining third party confirmation of material bank balances.
- Documenting and verifying all significant related party balances and transactions.
- Reviewing documentation such as charity board minutes for discussions of irregularities including fraud.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. The risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

THE LYME TRUST

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF THE LYME TRUST

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Geens Limited

13 December 2022

**Chartered Accountants
Statutory Auditor**

68 Liverpool Road
Stoke on Trent
Staffordshire
ST4 1BG

Geens Limited is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

THE LYME TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
<u>Income from:</u>					
Donations and legacies	3	17,413	57,261	20,850	78,111
Charitable activities	4	1,153,490	1,183,015	-	1,183,015
Investments	5	205	182	-	182
Total income		1,171,108	1,240,458	20,850	1,261,308
<u>Expenditure on:</u>					
Charitable activities	6	1,127,573	1,094,115	20,850	1,114,965
Other	10	2,133	-	-	-
Total expenditure		1,129,706	1,094,115	20,850	1,114,965
Net income for the year/ Net movement in funds		41,402	146,343	-	146,343
Fund balances at 1 April 2021		780,396	634,053	-	634,053
Fund balances at 31 March 2022		821,798	780,396	-	780,396

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE LYME TRUST

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	11		825,163		845,352
Current assets					
Debtors	12	35,869		64,202	
Cash at bank and in hand		401,926		333,938	
		437,795		398,140	
Creditors: amounts falling due within one year	14	(82,542)		(82,579)	
Net current assets			355,253		315,561
Total assets less current liabilities			1,180,416		1,160,913
Creditors: amounts falling due after more than one year	15		(358,618)		(380,517)
Net assets			821,798		780,396
Income funds					
Unrestricted funds			821,798		780,396
			821,798		780,396

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022, although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 13 December 2022

Mr J J A Pearson
Trustee

Company registration number 03067374

THE LYME TRUST

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Cash flows from operating activities					
Cash generated from operations	20		112,283		156,732
Investing activities					
Purchase of tangible fixed assets		(21,585)		(203,058)	
Investment income received		205		182	
Net cash used in investing activities			(21,380)		(202,876)
Financing activities					
Proceeds from new bank loans		-		124,600	
Repayment of bank loans		(22,915)		(20,839)	
Net cash (used in)/generated from financing activities			(22,915)		103,761
Net increase in cash and cash equivalents			67,988		57,617
Cash and cash equivalents at beginning of year			333,938		276,321
Cash and cash equivalents at end of year			401,926		333,938

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

The Lyme Trust is a private company limited by guarantee incorporated in England and Wales. The registered office is 37 London Road, Newcastle-under-Lyme, Staffordshire, ST5 1LN.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Rental income is recognised on an accruals basis.

Cash donations are recognised on receipt.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers have not been included.

Income from grants, are recognised when the Charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income from investments is included in the year in which it is receivable.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2% Straight Line
Leasehold improvements	5% Straight Line
Fixtures and fittings	25% Reducing Balance
Computers	25% Straight Line
Motor vehicles	25% Reducing Balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Critical judgements

The estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities are as follows.

Useful economic lives of tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of assets. The useful economic lives and residual values are re-assessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of assets. See note 11 for the carrying amount of property, plant and equipment, and note 1.6 for the useful economic lives of each category of asset.

Impairment of land and buildings

Factors taken into consideration in assessing if there are indicators of impairment include the maintenance and condition of the properties, local market trends and property rental yields.

Going concern assessment

The main judgement is assessment of the charity's cash reserves and whether they were considered sufficient to meet operational commitments as they fall due.

Rent arrears balances

Factors taken in to consideration when assessing the recoverability of rent arrears and the provision for bad debts include the aging of the arrears and the make up of the debt. Old rent balances and arrears owed by former tenants are less likely to be recovered than more recent debts owed by current tenants.

3 Donations and legacies

	Unrestricted funds	Unrestricted funds	Restricted funds	Total
	2022 £	2021 £	2021 £	2021 £
Donations and gifts	15,413	7,748	-	7,748
Grants	2,000	49,513	20,850	70,363
	<u>17,413</u>	<u>57,261</u>	<u>20,850</u>	<u>78,111</u>

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

3 Donations and legacies

(Continued)

Grants receivable for core activities

Lloyds Bank Foundation	-	-	16,200	16,200
The National Lottery Community Fund	-	-	4,400	4,400
HMRC Job Retention Scheme Grant	-	24,513	-	24,513
Newcastle Borough Council Grant	-	25,000	-	25,000
Other	2,000	-	250	250
	<u>2,000</u>	<u>49,513</u>	<u>20,850</u>	<u>70,363</u>

4 Charitable activities

	Income from charitable activities 2022 £	Income from charitable activities 2021 £
Shop Takings	-	2,853
Housing Benefits & Rents	1,153,490	1,180,162
	<u>1,153,490</u>	<u>1,183,015</u>

5 Investments

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Bank deposit interest	205	182
	<u>205</u>	<u>182</u>

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

6 Charitable activities

	Resident housing and support 2022 £	Resident housing and support 2021 £	Lyme treasures shop 2021 £	Total 2021 £
Staff costs	299,446	338,358	-	338,358
Depreciation and impairment	39,643	38,400	-	38,400
Rent, Rates & Water	163,352	161,268	9,333	170,601
Light & Heat	61,881	78,593	-	78,593
Insurance	13,698	18,279	-	18,279
Professional Fees	19,738	20,427	-	20,427
Telephone	7,179	9,092	-	9,092
Printing, Postage & Stationery	14,839	13,386	-	13,386
Advertising	12,923	7,409	-	7,409
Healthcare	1,749	1,046	-	1,046
Motor & Traveling	11,436	16,038	-	16,038
Resident's social activities	15,740	1,083	-	1,083
Training	11,783	4,787	-	4,787
Health and safety	13,328	20,037	-	20,037
Repairs & Maintenance	118,191	65,770	-	65,770
Bad debt write off	32,924	31,977	-	31,977
Other charitable expenditure	28,156	34,369	5,128	39,497
	866,006	860,319	14,461	874,780
Share of support costs (see note 7)	255,497	233,045	-	233,045
Share of governance costs (see note 7)	6,070	7,140	-	7,140
	1,127,573	1,100,504	14,461	1,114,965
Analysis by fund				
Unrestricted funds	1,127,573	1,079,654	14,461	1,094,115
Restricted funds	-	20,850	-	20,850

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

7 Support costs	Support costs £	Governance costs £	2022 £	Support costs £	Governance costs £	2021 £	Basis of allocation
Staff costs	243,005	-	243,005	217,476	-	217,476	
Interest payable and bank charges	12,492	-	12,492	15,569	-	15,569	
Audit fees	-	6,070	6,070	-	7,140	7,140	Governance
	255,497	6,070	261,567	233,045	7,140	240,185	
Analysed between							
Charitable activities	255,497	6,070	261,567	233,045	7,140	240,185	

Governance costs includes amounts payable to the auditors of £6,070 (2021- £7,140) for audit & accountancy fees.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

8 Trustees

The trustees did not have any expenses reimbursed during the year (2021 - £Nil).

The trustees neither received or waived any remuneration during the year (2021 - £Nil).

The charity has received no donations with conditions from the trustees during the year (2021 - £Nil)

9 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Provision of accommodation and support	21	19
Management and administration	7	9
Total	28	28

Employment costs	2022 £	2021 £
Wages and salaries	499,451	511,445
Social security costs	30,821	32,294
Other pension costs	12,179	12,095
	542,451	555,834

There were no employees whose annual remuneration was more than £60,000.

10 Other

	Unrestricted funds	Total
	2022	£ 2021
Net loss on disposal of tangible fixed assets	2,133	-

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

11	Tangible fixed assets							
		Freehold land and buildings £	Leasehold improvements £	Fixtures and fittings £	Computers £	Motor vehicles £	Total £	
	Cost							
	At 1 April 2021	880,457	83,956	174,954	67,335	11,500	1,218,202	
	Additions	-	8,730	6,070	6,785	-	21,585	
	Disposals	-	-	(11,170)	-	(11,500)	(22,670)	
	At 31 March 2022	880,457	92,686	169,854	74,120	-	1,217,117	
	Depreciation and impairment							
	At 1 April 2021	129,412	35,938	148,482	49,168	10,286	373,286	
	Depreciation charged in the year	17,609	3,647	7,903	10,046	-	39,205	
	Eliminated in respect of disposals	-	-	(10,251)	-	(10,286)	(20,537)	
	At 31 March 2022	147,021	39,585	146,134	59,214	-	391,954	
	Carrying amount							
	At 31 March 2022	733,436	53,101	23,720	14,906	-	825,163	
	At 31 March 2021	751,044	48,455	26,472	18,167	1,214	845,352	

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

12 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Trade debtors	26,946	34,863
Other debtors	1,566	13,321
Prepayments and accrued income	7,357	16,018
	<u>35,869</u>	<u>64,202</u>

13 Loans and overdrafts

	2022 £	2021 £
Bank loans	<u>380,521</u>	<u>403,436</u>
Payable within one year	21,903	22,919
Payable after one year	<u>358,618</u>	<u>380,517</u>
Amounts included above which fall due after five years:		
Payable by instalments	<u>262,635</u>	<u>279,772</u>

Bank loans are secured by a legal charge on the freehold properties to which the loan relates. Interest is charged on the bank loans at a variable rate of interest and the loans are repayable within 15 years.

14 Creditors: amounts falling due within one year

	Notes	2022 £	2021 £
Bank loans	13	21,903	22,919
Other taxation and social security		14,068	8,820
Trade creditors		24,183	35,325
Other creditors		11,849	8,123
Accruals and deferred income		10,539	7,392
		<u>82,542</u>	<u>82,579</u>

15 Creditors: amounts falling due after more than one year

	Notes	2022 £	2021 £
Bank loans	13	<u>358,618</u>	<u>380,517</u>

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds	
	Incoming resources	Resources expended	Balance at 1 April 2021	Incoming resources	Balance at 31 March 2022
	£	£	£	£	£
Lloyds Bank Foundation	16,200	(16,200)	-	-	-
The National Lottery Community Fund	4,400	(4,400)	-	-	-
Other	250	(250)	-	-	-
	<u>20,850</u>	<u>(20,850)</u>	<u>-</u>	<u>-</u>	<u>-</u>

Lloyds Bank Foundation

A grant to fund the salary of a floating support worker as part of a three year project which commenced in January 2018 and finished in January 2021.

The National Lottery Community Fund

A grant received in connection with the Outreach project.

Other

Other funds received for specific purposes.

17 Analysis of net assets between funds

	Unrestricted funds 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:				
Tangible assets	825,163	845,352	-	845,352
Current assets/(liabilities)	355,253	315,561	-	315,561
Long term liabilities	(358,618)	(380,517)	-	(380,517)
	<u>821,798</u>	<u>780,396</u>	<u>-</u>	<u>780,396</u>

18 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022 £	2021 £
Within one year	33,600	36,000
Between two and five years	71,400	105,000
	<u>105,000</u>	<u>141,000</u>

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

19 Related party transactions

Remuneration of key management personnel

The key management personnel of The Lyme Trust comprises the senior management team. The total amount of employee benefits (including employer pension contributions) received by key management personnel is as follows:

	2022 £	2021 £
Aggregate compensation	178,234	156,608

Transactions with related parties

During the year the charity entered into the following transactions with related parties.

Lymebrook Media Limited - PR services paid in the year was £11,436 (2021 - £7,639). This is a company owned by trustees Mr L. Wilbraham and Mr G. Thomson.

20 Cash generated from operations

	2022 £	2021 £
Surplus for the year	41,402	146,343
Adjustments for:		
Investment income recognised in statement of financial activities	(205)	(182)
Loss on disposal of tangible fixed assets	2,133	-
Depreciation and impairment of tangible fixed assets	39,643	38,400
Movements in working capital:		
Decrease/(increase) in debtors	28,333	(8,822)
Increase/(decrease) in creditors	977	(19,007)
Cash generated from operations	112,283	156,732

21 Analysis of changes in net funds/(debt)

	At 1 April 2021 £	Cash flows £	At 31 March 2022 £
Cash at bank and in hand	333,938	67,988	401,926
Loans falling due within one year	(22,919)	1,016	(21,903)
Loans falling due after more than one year	(380,517)	21,899	(358,618)
	(69,498)	90,903	21,405

THE LYME TRUST

England & Wales - Charity number 1048549

Accounts

Charity Registration No. 1048549

Company Registration No. 03067374 (England and Wales)

THE LYME TRUST
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

THE LYME TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr G Thomson Mr J J A Pearson Mr N H Ecclestone Mrs M Faichney Mr P A Lomas Mrs K A Smith Mr L Wilbraham
Secretary	Mr P A Lomas
Charity number	1048549
Company number	03067374
Registered office	37 London Road Newcastle-under-Lyme Staffordshire ST5 1LN
Auditor	Geens Limited 68 Liverpool Road Stoke on Trent Staffordshire
Chief Executive	Mrs S Tagliarino
Solicitors	Walters & Plaskitt Solicitors 124 Ford Green Road Stoke on Trent ST6 1PG
Bankers	Barclays Bank 118 High Street Newcastle-under-Lyme Staffordshire ST5 1PT

THE LYME TRUST

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THE LYME TRUST

TRUSTEES' REPORT REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and activities

The objective of The Lyme Trust is to provide short and mid-term accommodation and support for people with mild to moderate mental health needs, and those at risk of homelessness.

The primary aim of The Lyme Trust is to provide a stable, safe and comfortable environment for all of its residents and to offer encouragement and assistance, via its team of project workers and support workers, to help them return to independent living.

The Lyme Trust support staff are experienced and highly trained to offer guidance and support but the final outcome is down to each resident's engagement and hard work. Many of the people who come to live at the Lyme Trust also have alcohol or substance dependency issues. Our aim is to develop the positive attitudes and self-motivation that will lead to independent living.

Achievements and performance

The Lyme Trust delivers against its objectives by investing in and leasing local residential property which it lets to its residents at low rent. The charity makes a housing benefit claim to Newcastle-Under-Lyme council on behalf of its residents to support rental payments. As at 31 March 2021, the Charity owned 7 properties and leased a further 13, for a total of 85 resident rooms. As at the same date, 95.6% of rooms were let to residents.

The Lyme Trust also provides a regular and continuing schedule of activities for its residents that are creative, therapeutic and social in nature. Engagement of residents in this manner contributes to their personal and social rehabilitation, and mental wellness, and is an important part of their journey to independent living.

The Lyme Trust provides ongoing training to its project workers and support workers to equip them with the tools to successfully support the residents and help them with current and historical issues.

The Charity measures its performance through key performance indicators. 'Planned moves' refers to residents moving into private accommodation and 'unplanned moves' relates to evictions or abandonment. The Charity records all eviction reasons, and these are discussed by the board of trustees monthly.

The board of trustees is pleased to report that for the year ended 31 March 2021, a total of 23 residents made a successful planned move to independent living within the community (13% of resident moves). A further 73 residents abandoned their accommodation during the year (41% of resident moves) and 82 were evicted (46% of resident moves).

Financial review

The COVID-19 pandemic has had a substantial impact on the operations of the trust, principally due to the management of infection and the availability of staff. However, the Charity has remained financially stable. During the year ended 31 March 2021, the Charity generated a surplus of £131,825 (2020: £139,804). A transfer of £28,500 was made on 3rd March 2021 from working capital to the property improvement reserve.

The principal source of funding for the Trust is via working capital generated from the housing benefit claim. The trust receives no government grants or other support. Property purchases are funded via the property improvement fund and bank mortgages. Two properties were purchased during the year and one further property was leased.

THE LYME TRUST

TRUSTEES' REPORT REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Detailed monthly financial reports are scrutinised by the Finance Sub Committee and a summary is presented to the Management Committee meeting of the trustees. The trustees and management committee meetings incur no costs.

For the year ended 31 March 2021, the Charity's assets and cash balances are in line with Charity Commission recommendations. The policy of the charity is that a minimum of three months operating costs shall be retained in reserves.

Plans for future periods

Due to the uncertainty surrounding the ongoing COVID-19 pandemic, the Charity is not planning on investing in further property in the next financial year due to potential staff shortages due to sickness. Instead, the Charity plans to maintain a strong level of working capital and to separately begin a property refurbishment programme across the existing property portfolio. This is intended to be supported via charitable donations from local businesses.

The current CEO of the Lyme Trust is due to retire in 2023 and, as such, the trustees will be assisting in the employment of a suitable replacement and ensuring an uninterrupted transition.

Structure, governance and management

Governing Document

The charity is a company limited by guarantee governed by its Memorandum and Articles of Association.

It is registered as a charity with the Charity Commission in England and Wales.

Trustees

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr G Thomson
Mr J J A Pearson
Mr N H Ecclestone
Mrs M Faichney
Mr P A Lomas
Mrs K A Smith
Mr L Wilbraham
Mr R Fazackerley
Mrs C Redman

(Resigned 5 December 2020)

(Resigned 5 December 2020)

Recruitment and appointment of new trustees

As set out in the Articles of Association, the trustees are elected at the annual general meeting and serve for a period of two years.

Co-opted members may be appointed throughout the year as required.

All members are circulated with invitations to nominate trustees prior to the AGM advising them of retiring trustees and requesting nominations for the AGM

Organisational structure

The board of trustees administers the charity. The board meets monthly and there is a Finance Sub Committee and they also meet on a monthly basis.

A chief executive is appointed by the trustees to manage the day to day operations of the charity.

To facilitate effective operations the Chief Executive has delegated authority for operational matters including finance, employment and welfare of the residents of the trust.

THE LYME TRUST

TRUSTEES' REPORT REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Induction and training of new trustees

New trustees are provided with an orientation pack to brief them on their legal obligations under charity and company law.

Trustees are encouraged to attend The Lyme Trust to meet key employees and obtain a better understanding of the work the charity carries out.

It must be understood that there is a strict regime of resident confidentiality in place which to some extent governs the type and amount of information that can be shared with trustees.

Remuneration policy

An annual pay review for all employed staff is completed with reference to inflation and industry comparatives, and is submitted sequentially to the Finance Sub-Committee, Board of Trustees and Newcastle-Under-Lyme council (with reference to the housing benefit claim) for approval.

Summary of The Lyme Trust Properties

Owned by The Lyme Trust

41 London Road	9 Bedrooms
52 London Road	4 Bedrooms
70 London Road	3 Bedrooms
108 London Road	8 Bedrooms
13 Webster Street	2 Bedrooms
39 Victoria Street	2 Bedrooms
23 Well Street	3 Bedrooms

Leased by The Lyme Trust

2 Grosvenor Road	4 Individual flats
4 Grosvenor Road	7 Bedrooms
10 Horton Street	2 Bedrooms
11 Well Street	3 Bedrooms
18 Hanover Street	2 Bedrooms
33 London Road	9 Bedrooms
35 London Road	1 Flat
37 London Road	-
39 London Road	6 Bedrooms
40 London Road	5 bedrooms
56 London Road	5 Bedrooms
80 London Road	3 Bedrooms
112 London Road	4 Bedrooms
70 Stubbs Gate	2 Bedrooms
72 Stubbs Gate	2 Bedrooms

All the above properties are based in Newcastle-Under-Lyme.

THE LYME TRUST

TRUSTEES' REPORT REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Statement of Trustees' Report responsibilities

The trustees (who are also directors of The Lyme Trust for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the charities SORP
- Make judgments and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statement on a going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with The Charities Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are aware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of said information

Auditor

Geens Chartered Accountants were appointed as auditor to the company and a resolution proposing that they be re-appointed will be put at a General Meeting.

The Trustees' Report report was approved by the Board of Trustees.

Mr G Thomson

21 January 2022

THE LYME TRUST

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE LYME TRUST

Opinion

We have audited the financial statements of The Lyme Trust the charitable company for the year ended 31 March 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' Report use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

THE LYME TRUST

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF THE LYME TRUST

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' Report report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of Trustees' Report responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

As part of our planning process:

- we enquired of management the systems and controls the charity has in place, the areas of the financial statements that are most susceptible to the risk of irregularities and fraud, whether there was any known, suspected or alleged fraud. the charity did not inform us of any known, suspected or alleged fraud.
- We obtained an understanding of the legal and regulatory frameworks applicable to the charity. We determined that the following were most relevant: the Charity SORP. FRS 102, Charities Act 2011. Companies Act 2006.
- We considered the incentives and opportunities that exist in the charity, including the extent of management bias, which present a potential for irregularities and fraud to be perpetuated, and tailored our risk assessment accordingly.
- Using our knowledge of the charity, together with the discussions held with the charity at the planning stage, we formed a conclusion the risk of misstatement due to irregularities including fraud and tailored our procedures according to this risk assessment.

THE LYME TRUST

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF THE LYME TRUST

The key procedures we undertook to detect irregularities including fraud during the course of the audit included:

- Identifying and testing journal entries and the overall accounting records, in particular those that were significant and unusual.
- Reviewing the financial statement disclosures and determining whether accounting policies have been appropriately applied.
- Reviewing and challenging the assumptions and judgements used by management in their significant accounting estimates.
- Assessing the extent of compliance, or lack of, with relevant laws and regulations.
- Assessing the validity of the classification of income, expenditure, assets and liabilities between unrestricted and restricted funds.
- Obtaining third party confirmation of material bank balances.
- Documenting and verifying all significant related party balances and transactions.
- Reviewing documentation such as charity board minutes for discussions of irregularities including fraud.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. The risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Geens Limited

21 January 2022

**Chartered Accountants
Statutory Auditor**

68 Liverpool Road
Stoke on Trent
Staffordshire
ST4 1BG

Geens Limited is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

THE LYME TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total Unrestricted funds 2021 £	Restricted funds 2020 £	Total 2020 £
	Notes					
<u>Income and endowments from:</u>						
Donations and legacies	3	57,261	20,850	78,111	16,948	54,356
Charitable activities	4	1,183,015	-	1,183,015	-	1,185,817
Investments	5	182	-	182	-	116
Other income	6	-	-	-	60	60
Total income		1,240,458	20,850	1,261,308	37,408	1,240,349
<u>Expenditure on:</u>						
Charitable activities	7	1,094,115	20,850	1,114,965	37,408	1,100,545
Net income for the year/ Net movement in funds		146,343	-	146,343	-	139,804
Fund balances at 1 April 2020		634,053	-	634,053	-	494,249
Fund balances at 31 March 2021		780,396	-	780,396	-	634,053

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE LYME TRUST

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	11		845,352		680,694
Current assets					
Debtors	12	64,202		55,380	
Cash at bank and in hand		333,938		276,321	
		<u>398,140</u>		<u>331,701</u>	
Creditors: amounts falling due within one year	14	<u>(82,579)</u>		<u>(107,726)</u>	
Net current assets			315,561		223,975
Total assets less current liabilities			1,160,913		904,669
Creditors: amounts falling due after more than one year	15		(380,517)		(270,616)
Net assets			<u>780,396</u>		<u>634,053</u>
Income funds					
Unrestricted funds			780,396		634,053
			<u>780,396</u>		<u>634,053</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021, although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 21 January 2022

Mr J J A Pearson
Trustee

Company Registration No. 03067374

THE LYME TRUST

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Cash flows from operating activities					
Cash generated from operations	20		156,732		162,739
Investing activities					
Purchase of tangible fixed assets		(203,058)		(18,759)	
Investment income received		182		116	
Net cash used in investing activities			(202,876)		(18,643)
Financing activities					
Proceeds of new bank loans		124,600		-	
Repayment of bank loans		(20,839)		(11,908)	
Net cash generated from/(used in) financing activities			103,761		(11,908)
Net increase in cash and cash equivalents			57,617		132,188
Cash and cash equivalents at beginning of year			276,321		144,133
Cash and cash equivalents at end of year			333,938		276,321

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention.

1.2 Going concern

Despite the ongoing COVID 19 pandemic, at the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Rental income is recognised on an accruals basis.

Cash donations are recognised on receipt.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers have not been included.

Income from grants, are recognised when the Charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income from investments is included in the year in which it is receivable.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2% Straight Line
Leasehold improvements	5% Straight Line
Fixtures and fittings	25% Reducing Balance
Computers	25% Straight Line
Motor vehicles	25% Reducing Balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2021*

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Critical judgements

The estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities are as follows.

Useful economic lives of tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of assets. The useful economic lives and residual values are re-assessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of assets. See note 11 for the carrying amount of property, plant and equipment, and note 1.6 for the useful economic lives of each category of asset.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

3 Donations and legacies	Unrestricted funds		Restricted funds		Total		Unrestricted funds		Restricted funds		Total	
	2021	2021	2021	2021	2021	2021	2020	2020	2020	2020	2020	2020
	£	£	£	£	£	£	£	£	£	£	£	£
Donations and gifts	7,748	-	-	-	7,748	16,948	-	-	-	-	16,948	
Grants	49,513	20,850	20,850	20,850	70,363	-	-	37,408	37,408	37,408	37,408	
	57,261	20,850	20,850	20,850	78,111	16,948	16,948	37,408	37,408	37,408	54,356	
Grants receivable for core activities												
Lloyds Bank Foundation	-	16,200	16,200	16,200	16,200	-	-	19,440	19,440	19,440	19,440	
Ardonagh Community Trust	-	-	-	-	-	-	-	4,897	4,897	4,897	4,897	
The National Lottery Community Fund	-	4,400	4,400	4,400	4,400	-	-	4,000	4,000	4,000	4,000	
Computershare	-	-	-	-	-	-	-	4,750	4,750	4,750	4,750	
HMRC Job Retention Scheme Grant	24,513	-	-	-	24,513	-	-	-	-	-	-	
Newcastle Borough Council Grant	25,000	-	-	-	25,000	-	-	-	-	-	-	
Other	-	250	250	250	250	-	-	4,321	4,321	4,321	4,321	
	49,513	20,850	20,850	20,850	70,363	-	-	37,408	37,408	37,408	37,408	

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

4 Charitable activities

	Income from charitable activities 2021 £	Income from charitable activities 2020 £
Shop Takings	2,853	16,499
Housing Benefits & Rents	1,180,162	1,169,318
	<u>1,183,015</u>	<u>1,185,817</u>

5 Investments

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Bank deposit interest	182	116
	<u>182</u>	<u>116</u>

6 Other income

	Total 2021 £	Unrestricted funds 2020 £
Other income	-	60
	<u>-</u>	<u>60</u>

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

7 Charitable activities

	Resident housing and support 2021 £	Lyme treasures shop 2021 £	Total 2021 £	Resident housing and support 2020 £	Lyme treasures shop 2020 £	Total 2020 £
Staff costs	338,358	-	338,358	278,662	5,722	284,384
Depreciation and impairment	38,400	-	38,400	33,563	-	33,563
Rent, Rates & Water	161,268	9,333	170,601	156,027	19,728	175,755
Light & Heat	78,593	-	78,593	92,295	-	92,295
Insurance	18,279	-	18,279	15,388	511	15,899
Professional Fees	20,427	-	20,427	12,565	-	12,565
Telephone	9,092	-	9,092	8,912	-	8,912
Printing, Postage & Stationery	13,386	-	13,386	23,237	-	23,237
Advertising	7,409	-	7,409	23,123	-	23,123
Healthcare	1,046	-	1,046	2,784	-	2,784
Motor & Traveling	16,038	-	16,038	15,967	-	15,967
Resident's social activities	1,083	-	1,083	33,398	-	33,398
Training	4,787	-	4,787	14,100	-	14,100
Health and safety	20,037	-	20,037	4,728	-	4,728
Repairs & Maintenance	65,770	-	65,770	68,257	-	68,257
Bad debt write off	31,977	-	31,977	26,435	-	26,435
Other charitable expenditure	34,369	5,128	39,497	35,832	4,431	40,263
	860,319	14,461	874,780	845,273	30,392	875,665
Share of support costs (see note 8)	233,045	-	233,045	216,502	-	216,502
Share of governance costs (see note 8)	7,140	-	7,140	8,378	-	8,378
	1,100,504	14,461	1,114,965	1,070,153	30,392	1,100,545
Analysis by fund						
Unrestricted funds	1,079,654	14,461	1,094,115	1,032,745	30,392	1,063,137
Restricted funds	20,850	-	20,850	37,408	-	37,408
	1,100,504	14,461	1,114,965	1,070,153	30,392	1,100,545

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

8 Support costs	Support Governance costs		2021		Support costs		Governance costs		2020		Basis of allocation
	£	£	£	£	£	£	£	£	£	£	
Staff costs	217,476	-	217,476		198,449		-		198,449		The Lyme Treasures Share of Expenditure
Interest payable and bank charges	15,569	-	15,569		18,053		-		18,053		
Audit and accountancy fees	-	7,140	7,140		-		8,378		8,378		Governance
	233,045	7,140	240,185		216,502		8,378		224,880		
Analysed between											
Charitable activities	233,045	7,140	240,185		216,502		8,378		224,880		

Governance costs includes amounts payable to the auditors of £7,140 (2020- £8,378) for audit & accountancy fees.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

9 Trustees

None of the trustees (or any persons connected with them) were reimbursed any expenses during the year ended 31st March 2021 (2020 - £nil).

In the prior year, one staff trustee, Mrs K Harrison received remuneration in respect of services she provided while undertaking her role as an employee under a contract of employment and in respect of her role as staff trustee:

Remuneration £nil (2020 - £17,043).

Employer's pension contributions - £nil (2020 - £608)

10 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Provision of accommodation and support	19	18
Management and administration	9	9
Total	28	27

Employment costs	2021 £	2020 £
Wages and salaries	293,969	243,450
Social security costs	32,294	29,046
Other pension costs	12,095	11,888
	338,358	284,384

There were no employees whose annual remuneration was more than £60,000.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

11 Tangible fixed assets	Freehold land and buildings		Leasehold improvements		Fixtures and fittings		Computers		Motor vehicles		Total	
	£	£	£	£	£	£	£	£	£	£	£	£
Cost												
At 1 April 2020	692,438		80,482		167,394		63,329		11,500		1,015,143	
Additions	188,018		3,474		7,560		4,006		-		203,058	
At 31 March 2021	880,456		83,956		174,954		67,335		11,500		1,218,201	
Depreciation and impairment												
At 1 April 2020	111,803		32,290		139,657		40,818		9,881		334,449	
Depreciation charged in the year	17,609		3,211		8,825		8,350		405		38,400	
At 31 March 2021	129,412		35,501		148,482		49,168		10,286		372,849	
Carrying amount												
At 31 March 2021	751,044		48,455		26,472		18,167		1,214		845,352	
At 31 March 2020	580,634		48,192		27,738		22,511		1,619		680,694	

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

12 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	34,863	17,819
Other debtors	13,321	1,897
Prepayments and accrued income	16,018	35,664
	<u>64,202</u>	<u>55,380</u>

13 Loans and overdrafts

	2021 £	2020 £
Bank loans	403,436	299,675
Payable within one year	22,919	29,059
Payable after one year	380,517	270,616
Amounts included above which fall due after five years:		
Payable by instalments	279,772	154,381

Bank loans are secured by a legal charge on the freehold properties to which the loan relates. Interest is charged on the bank loans at a variable rate of interest and the loans are repayable within 15 years.

14 Creditors: amounts falling due within one year

	Notes	2021 £	2020 £
Bank loans	13	22,919	29,059
Other taxation and social security		8,820	7,818
Trade creditors		35,325	30,559
Other creditors		8,123	14,817
Accruals and deferred income		7,392	25,473
		<u>82,579</u>	<u>107,726</u>

15 Creditors: amounts falling due after more than one year

	Notes	2021 £	2020 £
Bank loans	13	380,517	270,616

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds		
	Incoming resources	Resources expended	Balance at 1 April 2020	Incoming resources	Resources expended	Balance at 31 March 2021
	£	£	£	£	£	£
Lloyds Bank Foundation	19,440	(19,440)	-	16,200	(16,200)	-
The National Lottery Community Fund	4,000	(4,000)	-	4,400	(4,400)	-
Ardonagh Community Trust	4,897	(4,897)	-	-	-	-
Computershare	4,750	(4,750)	-	-	-	-
Other	4,321	(4,321)	-	250	(250)	-
	<u>37,408</u>	<u>(37,408)</u>	<u>-</u>	<u>20,850</u>	<u>(20,850)</u>	<u>-</u>

Lloyds Bank Foundation

A grant to fund the salary of a floating support worker as part of a three year project which commenced in January 2018 and finished in January 2021.

The National Lottery Community Fund

A grant received in connection with the Outreach project.

Ardonagh Community Trust

Funds to enhance the drop in services at Lyme Treasures.

Computershare

A grant to fund 'move on' packs.

Other

Other funds received for specific purposes.

17 Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 March 2021 are represented by:						
Tangible assets	845,352	-	845,352	680,694	-	680,694
Current assets/ (liabilities)	315,561	-	315,561	223,975	-	223,975
Long term liabilities	(380,517)	-	(380,517)	(270,616)	-	(270,616)
	<u>780,396</u>	<u>-</u>	<u>780,396</u>	<u>634,053</u>	<u>-</u>	<u>634,053</u>

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

18 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021 £	2020 £
Within one year	36,000	19,200
Between two and five years	105,000	63,000
	<u>141,000</u>	<u>82,200</u>

19 Related party transactions

Remuneration of key management personnel

The key management personnel of The Lyme Trust comprises the senior management team. The total amount of employee benefits (including employer pension contributions) received by key management personnel is as follows:

	2021 £	2020 £
Aggregate compensation	<u>156,608</u>	<u>127,000</u>

Transactions with related parties

During the year the charity entered into the following transactions with related parties.

Belgrave Property Services Limited - rental expenditure paid in the year was £50,565 (2020 - £51,380). This is a company for which trustees Mr R. Fazackerley and Mrs C. Redman are members.

Lymebrook Media Limited - PR services paid in the year was £7,639 (2020 - £21,014). This is a company owned by trustees Mr L. Wilbraham and Mr G. Thomson.

Mr N H Ecclestone, a trustee, received commission from utility providers totalling £5,122 (2020: £Nil) during the year.

THE LYME TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

20	Cash generated from operations		2021	2020
			£	£
	Surplus for the year		146,343	139,804
	Adjustments for:			
	Investment income recognised in statement of financial activities		(182)	(116)
	Depreciation and impairment of tangible fixed assets		38,400	33,563
	Movements in working capital:			
	(Increase) in debtors		(8,822)	(2,701)
	(Decrease) in creditors		(19,007)	(7,811)
	Cash generated from operations		156,732	162,739
21	Analysis of changes in net (debt)/funds			
		At 1 April 2020	Cash flows	At 31 March 2021
		£	£	£
	Cash at bank and in hand	276,321	57,617	333,938
	Loans falling due within one year	(29,059)	6,140	(22,919)
	Loans falling due after more than one year	(270,616)	(109,901)	(380,517)
		<u>(23,354)</u>	<u>(46,144)</u>	<u>(69,498)</u>