



Bolton-le-Sands Preschool
Annual General Meeting

Monday 24th August 2020 7.30pm via Zoom



The Bolton-le-Sands Annual General Meeting was held on **Monday 24th August 2020**.

Preschool staff and committee member present: Sarah Rix, Clare Park, Gemma Weed, Donna Jackson, Louise Mapp, Kate Rapley,

Others Present: Judith Knowles

Apologies Carol Stephenson.

Existing Committee Members who will continue their roles are:

Sarah Rix - chairman
Donna Jackson
Clare Park
Gemma Weed
Louise Mapp

New Committee Members are:

No new Committee Members.

Treasurer's Report

The accounts have been audited and updated.

The Treasurer's Report was offered to everyone. Discussion followed with regard to the Balances of the accounts. Clare thanked everyone for their support during this unusual year for Preschool. We have managed to keep ourselves afloat although fees are considerably lower than in previous years, this is due to the out of school clubs not operating. Parents have commented their appreciation that as a setting we have not charged parents to keep their child's out of school club places open. Hopefully from September 2020 we will be able to move forward with our plans for upgrading the inside of the building.

Meeting Opened

Sarah opened the meeting by thanking all present for joining us on Zoom. Sarah gave apologies from Carol Stephenson as Carol found it difficult to use Zoom so Sarah would speak to Carol after the meeting and forward all accounts and minutes via email.

She proceeded to thank Staff, Committee Members, Trustees and all others for their continued hard work, help and support over the last year. Although we have not been able to meet in person everyone has supported each other through the WhatsApp group. Donna and Kate also thanked everyone for this as it had helped them with the daily running of the sessions knowing they had all the support needed to ensure both

staff and children were safe within the building. Sarah thanked staff once again particularly for all the extra commitment during these unprecedented times.

Fundraising Year 2019 - 2020

Sadly, no Christmas fair took place this year, as we struggled to book the community centre on a day convenient for everyone to help. The hard work, time and effort that goes into fundraising was discussed as in previous years. It was decided this year we would make an extra special effort to fill the room with lots more stalls organised by the preschool. Unfortunately, we were also unable to offer a cream teas and sports day during the summer due to Covid restrictions. Staff have worked hard to ensure the children attending throughout the pandemic had, although on a smaller scale, the opportunity to enjoy a sports afternoon. Sarah thanked everyone particularly the staff for their continued support, time and expertise. A special thank you was agreed for Kerry Townend who raised money for us to cover the cost of lunches provided for the Keyworker and vulnerable children during the Summer term. (Approx. £240.00; total unknown currently.)

.

Any other Business

The out of school club children are due back next week staff have everything in hand and are working closely with school to ensure the children are all kept within their bubbles throughout the day. We have lots of new children starting Pre-school whom we will meet on the playing field in small groups to introduce ourselves.

.

Sarah closed the meeting, thanking everyone for attending.

I certify the Annual Report to be a true account of the AGM held on Monday 24th August 2020.

Signed

Chairperson: Sarah Rix
Treasurer: Clare Park
Secretary: Gemma Weed
Date: 3rd September 2020

Yorkshire Bank Maintenance Account 20478773
 Yorkshire Bank 214459 Account
 Cash in hand

TOTAL 16683.66 22797.79


Other Assets

Building 138,144 138,007
 Contents 15,552 15,552
 Computer Equipment 725 725

Liabilities
 Outstanding fees 17 468

Accounts Audited by Simon J Clarke

Approved by 

Chairperson 

Treasurer

C Park

Balance from Ledger Sheets, Invoices / Receipts / Bank Statements

Credits		Debits		Current Accounts Balance as of 27th July 2020	
2020	2019	2020	2019	2020	2019
TOTAL INCOME					
131,792.52	155,855.80	133,190.2	157,467.6		
Fees					
Fundraising / Grants	1033.05				
Other Income	578.75				
TOTAL EXPENDITURE					
139,304.33	155,142.82				
Staff Wages					
Utilities					
Telephone					
Insurance					
Shopping					
Maintenance					
Fundraising					
TV					
Water / Waste					
Accounting					
Advertising					
Security					
Legal Costs					
Stationary					
Activities / Materials					
Quality Award					
Registration					
Staff Training					
Photocopier					
Cleaner					
Other					
Cash Funds					
Yorkshire Bank Current Account 20477729	14819.11				
	12312.67				