



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **31/03/2020** Period start date To **01/04/2021**  
Period end date

**Charity name: PONTARDULAI TOWN BAND**

**Charity registration number: 1048396**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To promote Brass Band Musicmaking To encourage and provide tuition to interested individuals</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Regular Rehearsal and carry out concerts and competition</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Trustees aware</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Difficult Year to improve and perform due to limitations imposed by Covid pandemic. Virtual concerts and competitions entered.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Accounts independently examined</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>N/A</b>
Amount of reserves held	Para 1.22	<b>N/A</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Members subscriptions and Public collections</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Management Committee</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	PONTARDULAIS TOWN BAND
Other name the charity uses	
Registered charity number	1048396
Charity's principal address	THE BANDROOM HIGH STREET PONTARDULAIS SWANSEA SA4 8RU

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	NEIL PALMER	TREASURER		COMMITTEE
2	NIGEL BUIST	PAST CHAIR		COMMITTEE
3	ZOE WHETTON	ASSISTANT SECRETARY		COMMITTEE
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## **Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### **Additional information (optional)**

#### **Names and addresses of advisers (Optional information)**

<b>Type of adviser</b>	<b>Name</b>	<b>Address</b>

#### **Name of chief executive or names of senior staff members (Optional information)**

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## **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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## **Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Neil Palmer	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	04/01/2022	

# **PONTARDULAIS TOWN BAND INCOME & EXPENDITURE FOR THE PERIOD 1/4/20 to 31/3/21**

Opening Balance at bank	9,453.22	
Less U/S Cheques	-	
<b>Revenue Income</b>		<b>£</b>
Subs	3,140.00	366.00
Patronage	2,733.00	1,560.00
Wind Farm Grant	28,548.00	980.00
SSE Electric Rebate	53.41	2,584.20
Amazon Smile	11.60	151.95
Donations	660.00	659.94
Easyfundraising	64.79	250.00
100 Club	24.00	5.01
Hall Hire	450.00	170.20
Refreshments & Social	35.00	111.48
Giving Fund	346.73	222.00
Grant Pontardulais Council	233.00	1,350.00
Arts Council of Wales Grant	3,150.00	4,150.00
Grants Ty Cerdd	100.00	255.00
SC Business Grant	25,000.00	146.25
Heart of Wales Grant	500.00	4,240.99
	-	42.77
	-	510.86
	-	450.00
	-	804.00
	-	550.00
	-	862.85
	-	42.00
	-	7,245.00
	-	-
	-	-
<b>Total Income</b>	<b>65,049.53</b>	<b>27,710.50</b>
Interest received	0.05	<b>46,510.77</b>
		281.53
		-
<b>Including opening Balance</b>	<b>74,502.80</b>	<b>74,502.80</b>

*LS Books*

15 September 2021



## **Independent Examiner's Report to the Trustees of Pontardulais Town Band**

I report on the attached accounts of the Trust for the year ended 31st March 2021

### **Respective responsibilities of Trustees and Examiner**

The Charity's trustees are responsible for the preparation of the accounts . The Charity's trustees consider that an audit is not required for this year under Section 43(2) of the Charities Act 1993 and that an independent examination is needed .

It is my responsibility to –

- examine the accounts under section 43 of the 1993 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission ( under section 43(7) (b) of the Act ) and
- to state whether particular matters have come to my attention

### **Basis of the Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners . An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records . It also includes consideration of any unusual items or disclosures in the accounts , and seeking explanations from you as trustees concerning any such matters . The procedures undertaken do not provide all the evidence that would be required in an audit , and consequently I do not express an audit opinion on the view given by the accounts .

### **Independent Examiner's Statement**

In the course of my examination , no matter has come to my attention :

- (1) which gives me reasonable cause to believe that in , any material respect , the trustees have not met the requirements to ensure that
  - proper accounting records are kept ( in accordance with section 41 of the 1993 Act ) ; and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act ; or
- (2) to which , in my opinion , attention should be drawn in order to enable a proper understanding of the accounts to be reached .

R S Bradshaw BA , Accountant  
45 Christopher Rise  
Pontlliw  
Swansea  
SA4 9EN  
15th September 2021

