



Chaplaincy to the University of Leicester

Report and Accounts

Year Ended 31st December 2024

Chaplaincy to the University of Leicester

Charity Information

For the year ended 31st December 2024

Trustees

- The Venerable Richard Vernon Worsfold
- Dr Christopher John Rowan Willmott
- Professor Robert Ian Norman
- Barry Williamson Wilford (deceased March 2024)
- Richard Louis Brucciani OBE DL
- Anthony Charles Midgley
- Rev Philip Edward Tiplady
- Janet Heaps Perry
- Michael Newton

Chaplains

- Rev Luke Briggs (Anglican and Coordinating Chaplain)
- Ros Henwood (International Students)
- Fr Benedict Jonak (Roman Catholic Chaplain)
- Rev Leigh Greenwood (Baptist Chaplain)
- Ruth Fraser (Quaker Chaplain)
- Rev Liam Dacre-Davis (Methodist Chaplain)
- Lois Young (Assistant Anglican Chaplain)

Staff

- Ros Henwood – Chaplain for International Students (part time)
- Jamie Finlay – Administrator (part time)

Governing Document: Chaplaincy Declaration of Intent and Chaplaincy Constitution (2023)

Principal address: The Gatehouse Chaplaincy Centre, University Road, Leicester, LE1 7RH

Independent examiner: Brian Niblock CA, AGI

Bankers: HSBC (Branch Identifier Code: HBUKGB4137R, Sort Code: 40-28-08 Account Number: 01156977)

Chaplaincy to the University of Leicester

Report of the Trustees

For the period 1 Jan 2024 – 31 Dec 2024

Objectives

The Constitution states the charity's objects as follows:

The advancement of the Christian religion within the University of Leicester for the benefit of its students and all other persons connected with the University and for the general public by the provision of Chaplaincy facilities including the equipping of a Chaplaincy Centre for the University for the purpose of worship, prayer, pastoral work and discussion on an ecumenical basis.

In order to fulfil these objectives, the Chaplaincy holds regular meetings serving staff and students of the University of Leicester, as well as giving pastoral support to individuals, applying its funds as appropriate.

Governance

The Chaplaincy was formed in 1991 as a Local Ecumenical Partnership (LEP), formed of various Christian denominations aiming to serve students and staff at the University of Leicester.

The Chaplaincy is overseen by the Chaplaincy council, which is comprised of trustees and representatives of the member denominations. Chaplains and staff are invited to attend. The Chaplaincy Council meets three times per year.

The trustees are nominated by their denominations and the Chaplaincy Council and voted into office by the existing trustees (as detailed in the Constitution). The Officers (Chair, Vice Chair, Treasurer and Secretary) are nominated and seconded by members of the Chaplaincy Council and voted into office by the trustees only.

Review of Activities

The Chaplaincy is a Christian organization that exists to provide spiritual support to the students and staff at the University of Leicester. Our team of chaplains draws from a wide variety of Christian traditions, but we're unified in our mission: the advancement of the Christian faith at the university.

Our aims and activities are summarised in our Mission Statements as follows:

- *To be a Bridge of Welcome*
- *To be a Space to Explore*
- *To be a Prophetic Voice*
- *To be a House of Prayer*

With respect to the charity's objectives, the following summarises the activities of the Chaplaincy

Chaplaincy Lecture

Our annual lecture featured Sam Ward from the Message Trust, speaking about *Urban Poverty, Community and the Intersection of Faith and Action*. This event was another great success, which was both moving and challenging. University of Leicester Vice Chancellor Nishan Canagarajah delivered the closing remarks alongside Bishop Martyn Snow.

Welcome on Wednesday

Our major weekly even for international students went from strength to strength this year, posting record attendance. As well as the usual pizza and board games, we ran several cultural events engaging students from around the world. We increased our team of volunteers and were able to get to know and offer support to many students.

Bereavement Journey

Building on the success of previous events, we ran the Bereavement Journey course again online for University staff. This was incredibly well received and supported by the University. We found that running it online during the working day enabled many staff to attend who would have struggled to come otherwise.

Catholic Student Mass

The Catholic Student Mass continued to grow, with more students regularly attending than ever. The student ministry has grown, with new breakfast and evening events added, as well as support for students exploring faith.

PGR Lunches

Our monthly social lunches for post-Graduate research students continue to be an important social connection point and an antidote to the isolation they sometimes feel in their work.

Staff Lunch & Staff Prayer

We have successfully run a bi-weekly morning prayer meeting for staff, meeting at the Chaplaincy to pray for the university and grow in friendship. This has been a valuable support network for Christian staff.

Likewise, we have continued our weekly social meal for University staff. This provides an opportunity for any staff across the campus to gather and connect with others. With increased remote working, many have expressed that this is a vital time of connection in the week.

Social Events

Aside from these regular ministries, we have a programme of ad hoc events, such as firepit nights, our Pancake Party on Shrove Tuesday, walks to events at the Cathedral, a Community Cohesion Meal in partnership with the Dialogue Society, Christmas carols, a Job Interview Skills event and a discussion about 'Faith and Mental Health' for University Mental Health Day.

1:1 Support

Aside from the formal courses, programmes and events, a significant part of the ministry of the Chaplaincy comes in the form of personal support given to individual students and staff. We support people regardless of their faith background with a listening ear.

Approval

The Trustees consider that the Chaplaincy continues to meet the objectives set out in the constitution and have complied with the duty to have due regard to the public benefit guidance published by the Charity Commission in December 2008.

This report was approved by the Trustees and is signed on their behalf by:

C. Willmott, Chair of Trustees

Date

Chaplaincy to the University of Leicester
Registered Charity Number 1048391

Financial Accounts
Year ended 31 December 2024

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Chaplaincy to the University of Leicester

Reference and Administrative Details

Trustees:

The Venerable Richard Vernon Worsfold
Dr Christopher John Rowan Willmott
Professor Robert Ian Norman
Michael Newton
Rev Philip Edward Tiplady
Richard Louis Brucciani OBE DL
Anthony Charles Midgley
Janet Heaps Perry

Principal Address:

The Gatehouse
University Road
Leicester
LE1 7RH

Independent Examiner:

B C Niblock CA,CGI
43 Englefield Road
Leicester
LE5 6PJ

Bank:

HSBC UK
Branch Identifier code: HBUKGB4137R
Sort Code: 40-28-08 Account Number: 01156977

Treasurer's Report

Accounting Basis:

The accounts have been prepared on a receipts and payments basis.

Financial Review:

A receipt and payments surplus of £6,022 and unrealised investment gain of £652 have resulted in an overall surplus for the year of £6,674, similar to that of 2023 (£6,046). The main factors which impacted on the year were as follows:

- Total receipts of £43,822 were £7,283 above the level in 2023 (£36,539).
- The building was hired out on several occasions and excess office space continued to be leased out, generating income of £13,224 (up from £7,784 in 2023). Restricted income continues to be received from the University of Leicester covering the annual cost of the International Chaplain and the Chaplaincy's Administrator.
- Total expenditure of £37,800 was £6,112 above the level in 2023 (£31,688). The increase in expenditure was due in part to increased service and utility costs (up to £5,500 from £2,938 in 2023).
- No investment funds were sold during the year. However, due to an increase in the share prices since the start of the year, the bid market value of the Chaplaincy's holdings has increased by £652, from £39,631 at 31 December 2023 to £40,283 at 31 December 2024.

The surplus for 2024 has been added to the reserves, which stand at £55,113 as at 31 December 2024.

Going Concern:

The financial statements have been prepared on a going concern basis. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The expectation is that with the levels of reserves and investments, it is appropriate that the charity accounts be drawn up on a going concern basis.

Anthony Midgley
Honorary Treasurer

A. Midgley 11/10/25

Independent Examiner's Report

I report on the accounts of the Charity for the year ended 31 December 2024, set out on pages 6 and 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5) (b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that, in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Brian Niblock
Chartered Accountant, CA, CGI

11-10-2025

Chaplaincy to the University of Leicester

APPENDIX A

Receipts and Payments Accounts
FOR THE YEAR ENDED 31 DECEMBER 2024

	2024			2023		
	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
	£	£	£	£	£	£
Receipts						
Grant from Diocese of Leicester	3,600		3,600	3,600		3,600
Grant from the Leicester Methodist Trinity Circuit	1,500		1,500	1,500		1,500
University of Leicester	1,000	9,993	10,993	1,000	9,995	10,995
Friends Appeal	655		655	360		360
Other donations	20		20	25		25
Interest / investment income	1,520		1,520	1,488		1,488
Room hire	13,224		13,224	7,784		7,784
Other income	2,185		2,185	659		659
Administrator Donations		10,125	10,125		10,128	10,128
Total Receipts	23,704	20,118	43,822	16,416	20,123	36,539
Payments						
International Chaplain salary costs	494	9,993	10,487	494	9,995	10,489
Administrator salary costs		10,125	10,125		10,128	10,128
Services and Utility costs	5,500		5,500	2,938		2,938
Rates	1,641		1,641	1,581		1,581
Insurance	1,561		1,561	1,484		1,484
Maintenance	1,127		1,127	420		420
Speakers and events	1,854		1,854	298		298
Training						
Phone costs	730		730	949		949
Other expenditure	4,775		4,775	3,402		3,402
Total Payments	17,682	20,118	37,800	11,565	20,123	31,688
Variance between receipts and payments	6,022	0	6,022	4,851	0	4,851
Unrealised gains / (losses) (investment funds)	652		652	1,195		1,195
Total gains / (losses)	6,674	0	6,674	6,046	0	6,046

A. Midgley
11/10/2025

A Midgley
Honorary Treasurer

B. Niblock

Brian Niblock CA, CGI
Independent Examiner

11-10-2025

Balance Sheets

AS AT 31 DECEMBER 2024

	2024	2023 £
Funds:		
Balance brought forward at 1 January	48,439	42,393
Receipts and Payments gain/loss	6,674	6,046
Balance carried forward at 31 December	55,113	48,439
Represented by:		
Cash and Bank	14,403	8,403
Investments	40,710	40,036
Total funds	55,113	48,439

A. Midgley
11/10/2025

A Midgley
Honorary Treasurer

B. Niblock

Brian Niblock CA, CGI
Independent Examiner

11-10-2025

