

REGISTERED COMPANY NUMBER: 02847204 (England and Wales)
REGISTERED CHARITY NUMBER: 1048266

Report of the Trustees and
Audited Financial Statements for the Year Ended 31 March 2023
for
Hardwick in Partnership Limited

JBC Accountants Limited
Statutory Auditor
3B Lockheed Court
Preston Farm
Stockton on Tees
TS18 3SH

Hardwick in Partnership Limited

Contents of the Financial Statements
for the Year Ended 31 March 2023

	Page
Report of the Trustees	1 to 6
Report of the Independent Auditors	7 to 9
Statement of Financial Activities	10
Balance Sheet	11 to 12
Notes to the Financial Statements	13 to 22

Hardwick in Partnership Limited

Report of the Trustees
for the Year Ended 31 March 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Hardwick in Partnership Ltd is an approachable self-help organisation which welcomes, trusts and depends on the involvement and leadership of local people. Throughout the year the organisation has actively engaged with the community, via various initiatives and media, to respond directly to local needs within the aims and objectives set out in our Mission Statement:

- To relieve poverty, primarily amongst the residents of the Hardwick, Salters Lane and Bishopsgarth areas in the Borough of Stockton-on-Tees;
- To advance education amongst the residents of the area, especially amongst the young and unemployed and to promote and provide training skills of all kinds, especially those skills as will assist residents in obtaining employment; and
- To promote any charitable purpose for the benefit of the area.

The organisation seeks to overcome apathy and its causes by supporting local people to shape their own careers and futures, it encourages local people to share their skills, ideas and time so that they can take action to develop the economy and create a stronger, more caring and friendly community in which to live.

Hardwick in Partnership Limited

Report of the Trustees **for the Year Ended 31 March 2023**

OBJECTIVES AND ACTIVITIES

Significant activities

The community led organisation is a locally based resource which provides training, education, life skills and youth projects with an emphasis on raising aspirations, attainment and employability, encouraging healthy lifestyles and social inclusion, addressing crime and anti-social behaviour and building community cohesion.

During the year 2022-2023 Hardwick in Partnership Ltd has continued working towards achieving its Aims and Objectives by adapting, developing and delivering a range of services and initiatives to meet the needs of the community; targeting the key issues which affect an area which suffers from high levels of deprivation the services are aimed at addressing the economic, financial and social exclusion that is evident amongst the local population. Services and initiatives offered have reflected the needs identified within local and national priorities, needs which have arisen as a direct result of the COVID-19 pandemic and most recently those which have been created by the unprecedented rise in the cost of living (fuel, goods and food).

Particular areas of benefit included:

The HYPE Youth Project continued to be pro-active in developing young people led activities, building links which facilitate multi-agency service delivery and forming relationships which help break down barriers and address the disadvantage suffered by local young people. Funded by Children in Need our face to face activities, online virtual youth club, targeted workshops, offsite visits and field trips have supported the development of local young people while additional work alongside Youth United Stockton partners further enhanced the services delivered.

The Hardwick 'JobClub' actively supported and assisted local unemployed residents with their search for training and employment in an effort to address the economic disadvantage that is suffered by many households in our area of benefit. Access to digital equipment and online services which had been provided via loaned equipment and remote engagement continued to feature alongside our face to face group sessions and 1-2-1's to support the individual requirements or needs of our service users.

A new, Big Lottery funded, Fusion Futures three year project commenced during the year. Following on from the original Fusion Project it promotes the benefits of a social lifestyle on the health and wellbeing of local residents. A programme of physical, digital and social engagement opportunities and activity sessions was provided to meet the varying needs of our service users, particularly those who were vulnerable or elderly and socially isolated, while we continue to offer services remotely or via social media to support those who were experiencing and ongoing anxiety about engaging in person after the pandemic had ended.

Very early in the year many within the community had started to experience difficulties as a result of the steep rise in the cost of energy and the impact that this was having on the general cost of living; despite government interventions the drain on households budgets was leading to difficult decisions having to be made between either heating the house or putting food on the table as people tried to stretch their money further. To help support our community during these difficult times the organisation attracted funding to enable the delivery of several projects directly aimed at providing warm spaces and/or warm food within the local community centre over the colder winter months; as part of the initiative we provided slow cooking courses and extended our services to provide a warm and friendly environment with snacks and hot drinks available where people could meet socially and access advice and information on support that was available to them both locally and across the wider Stockton area.

The charity organises, provides and promotes a wide range of activities and services for the residents of the Hardwick area, most of these services are delivered face to face although alternative ways of working were trialled during the different stages of the COVID pandemic to ensure continuity of services. As a direct result of the successful uptake of some of the new ways of working and in recognition of the enhanced contribution that they made to our service delivery, some of the adapted services were incorporated into our delivery programmes to ensure that the benefits that had been identified were retained.

Services provided included:

- Office/Administration Services
- Employability Services
- Joinery Workshop
- HYPE Youth Project

Hardwick in Partnership Limited

Report of the Trustees **for the Year Ended 31 March 2023**

OBJECTIVES AND ACTIVITIES

- Health & Wellbeing Projects
- Community Development Initiatives
- Exercise & Fitness Programme
- Computer & Digital/Social Media Access and Support

The organisation actively encourages continual professional development amongst its employees; during the year staff have undertaken varied internal and external training to ensure that they have the relevant skills and knowledge which enables them to deliver services professionally and in keeping with standard requirements.

Organisational development also continued through an ongoing programme of work to upgrade our premises, this is aimed at providing improved facilities for the community to use and at enhancing the organisations carbon footprint in line with our environmental policy.

Public benefit

The trustees confirm that they have complied with the duty set out in section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charities Commission in respect of public benefit.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During the year the organisation has continued to seek and secure funds to sustain existing services and to develop and provide new services and projects that are responsive to our local community needs. In particular the focus has been on projects and initiatives aimed at supporting the residents of an already socially and financially deprived area who have suffered further marginalisation as a result of the COVID-19 pandemic being immediately followed by an unprecedented rise in the cost of living. Targeted services have been provided to encourage healthier lifestyles and reduce social isolation to help address the negative impact that the current financial crisis is having on health & wellbeing. The organisation has continued its drive to develop and build lasting partnerships with other organisations, groups, service delivery agents and social housing providers, both locally and borough wide, who have similar objectives, to introduce initiatives which benefit the Hardwick area and to ensure that residents have ease of access to support services, advice and information within their local community area.

FINANCIAL REVIEW

Principal funding sources

During the year Hardwick in Partnership Ltd received voluntary assistance from local people and local/regional organisations. The Trustees take this opportunity to extend their gratitude to these individuals and organisations for the time they have given and to the following organisations and funders who have provided financial support for services and activities during the year:

BBC Children in Need
Catalyst Stockton-on-Tees
Five Lamps & Corner House
Good Things Foundation
National Lottery Community Fund
County Durham Community Foundation; Poverty Hurts
Community Fund Tyne & Wear and Northumberland; The 1989 Willan Charitable Trust
Thirteen Community Fund
Hannah Bloom Trust

Reserves policy

The Trustees consider the financial position of the charity to be satisfactory and the present level of funding to be adequate to support the continuation of the projects currently being undertaken. It is the policy of the Trustees that, if funding were to cease, the charity is in a position to cover the provision of services for a period of six months.

Hardwick in Partnership Limited

Report of the Trustees **for the Year Ended 31 March 2023**

FUTURE DEVELOPMENTS

The organisation is looking towards its long-term objectives and to securing funds which will provide sustainability of services which are aimed at improving the quality of life of its beneficiaries and the community.

The Trustees and staff of Hardwick in Partnership Ltd continue to look towards the future with enthusiasm and commitment.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is governed by its Memorandum of Association which establishes the objects and powers of the charity and its Articles of Association, which governs the charity.

The company is limited by guarantee, having no share capital. Members are required to pay an annual membership fee of £1.

Recruitment and appointment of new trustees

The trustees/directors who held office during the year are set out below.

All directors of the company are also trustees of the charity and there are no other trustees.

The Board comprises of between four and eleven members, all of whom will be Full Members as defined within the Articles. Any replacements are elected by the Board of Trustees/Directors at a normal meeting and they will serve until the next Annual General Meeting (AGM). All Full Members shall retire from office at every AGM, but then be eligible for re-election, if duly nominated.

The Board may also co-opt, as advisors, no more than two persons (members or not), to serve on the Board. Employees, persons under eighteen years of age, or prohibited by law to be directors, are prohibited to serve on the Board.

Organisational structure

The Board of Trustees/Directors meet monthly and is responsible for the strategic direction and policy of the charity. The general manager is responsible for the day-to-day operational management of the Charity. She attends the monthly Board meetings, at which the Board delegates specified services to her.

Induction and training of new trustees

Hardwick in Partnership actively seeks to attract new members from, or connected with, the local community. The organisation operates a continuous training programme for both existing and new trustees.

Risk management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02847204 (England and Wales)

Registered Charity number

1048266

Registered office

Enterprise & Initiative Centre
High Newham Road
Hardwick
Stockton-on-Tees
TS19 8RH

Hardwick in Partnership Limited

Report of the Trustees
for the Year Ended 31 March 2023

Trustees

Mr K Leonard
Mr W Mooney
Cllr N Cooke
Cllr N Stephenson, OBE

Company Secretary

Cllr N Cooke

Auditors

JBC Accountants Limited
Statutory Auditor
3B Lockheed Court
Preston Farm
Stockton on Tees
TS18 3SH

Bankers

Unity Trust Bank
Nine Brindleyplace
4 Oozells Square
Birmingham
B1 2HB

General Manager

Mrs. M. Middleton

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Hardwick in Partnership Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, JBC Accountants Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Hardwick in Partnership Limited

Report of the Trustees
for the Year Ended 31 March 2023

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on21/10/23..... and signed on its behalf by:


.....
Cllr N Cooke - Trustee

Report of the Independent Auditors to the Trustees of
Hardwick in Partnership Limited

Opinion

We have audited the financial statements of Hardwick in Partnership Limited (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 16 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Report of the Independent Auditors to the Trustees of
Hardwick in Partnership Limited

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations, identified through discussion with the trustees, and from our knowledge of the charity, the Charities Act 2011 and the Charities Statement of Recommended Practice.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur by:

- making enquiries of the trustees as to where they considered there was susceptibility to fraud and their knowledge of actual, suspected and alleged fraud, and considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- tested records to identify unusual transactions;
- performed analytical procedures to identify any unusual or unexpected relationships.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial records to underlying supporting documents;
- reviewing correspondence with HMRC and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transaction, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Report of the Independent Auditors to the Trustees of
Hardwick in Partnership Limited

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

JBC Accountants Limited

for and on behalf of JBC Accountants Limited

Statutory Auditor

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

3B Lockheed Court

Preston Farm

Stockton on Tees

TS18 3SH

Date: 20 October 2023

Hardwick in Partnership Limited

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	4,498	-	4,498	40,408
Charitable activities	4				
HYPE		-	32,349	32,349	27,696
Supporting unemployed individuals		-	11,427	11,427	-
Community Development		-	41,691	41,691	3,244
Community Centre		16,622	-	16,622	10,112
Other trading activities	3	15,989	-	15,989	16,384
Total		37,109	85,467	122,576	97,844
EXPENDITURE ON					
Raising funds					
Other trading activities	5	17,627	-	17,627	18,378
		17,627	-	17,627	18,378
Charitable activities	6				
HYPE		-	28,281	28,281	31,511
Core		27,970	-	27,970	51,090
Transforming your space		-	161	161	161
Supporting unemployed individuals		-	4,692	4,692	-
HIP Building Improvement Project		-	-	-	2,000
Community Development		-	18,647	18,647	22,134
Community Centre		11,349	-	11,349	7,406
Total		56,946	51,781	108,727	132,680
NET INCOME/(EXPENDITURE)		(19,837)	33,686	13,849	(34,836)
RECONCILIATION OF FUNDS					
Total funds brought forward		127,939	10,178	138,117	172,953
TOTAL FUNDS CARRIED FORWARD		108,102	43,864	151,966	138,117

The notes form part of these financial statements

Hardwick in Partnership Limited

Balance Sheet
31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	11	38,071	8,433	46,504	48,053
CURRENT ASSETS					
Debtors	12	7,630	-	7,630	6,298
Cash at bank and in hand		68,836	35,431	104,267	90,966
		<u>76,466</u>	<u>35,431</u>	<u>111,897</u>	<u>97,264</u>
CREDITORS					
Amounts falling due within one year	13	(6,435)	-	(6,435)	(7,200)
NET CURRENT ASSETS		<u>70,031</u>	<u>35,431</u>	<u>105,462</u>	<u>90,064</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>108,102</u>	<u>43,864</u>	<u>151,966</u>	<u>138,117</u>
NET ASSETS		<u>108,102</u>	<u>43,864</u>	<u>151,966</u>	<u>138,117</u>
FUNDS	14				
Unrestricted funds				108,102	127,939
Restricted funds				<u>43,864</u>	<u>10,178</u>
TOTAL FUNDS				<u>151,966</u>	<u>138,117</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

Hardwick in Partnership Limited

Balance Sheet - continued

31 March 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on21.9.23.. and were signed on its behalf by:



Mr K Leonard - Trustee



Cllr N Cooke - Trustee

Hardwick in Partnership Limited

Notes to the Financial Statements for the Year Ended 31 March 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Computer software

Computer software licences donated will be capitalised at the trustees' estimate of their current value. These will be written off over their estimated useful lives of three years.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Tool library	- 33% on cost
Fixtures and fittings	- 50% on cost and 20% on reducing balance
Computer equipment	- 33% on cost

Individual fixed assets costing £500 or more are capitalised at cost.

Donated fixed assets are capitalised at the trustees reasonable estimate of its current value if more than £500.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hardwick in Partnership Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

1. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits

Contributions in respect of the charity's stakeholder group pension scheme are charged to the Statement of Financial Activities in the period in which they are payable to the scheme.

2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	300	250
Employment allowance	4,187	3,760
Subscriptions	11	-
Government grants	-	36,398
	<u>4,498</u>	<u>40,408</u>

3. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Training and Enterprise	<u>15,989</u>	<u>16,384</u>

4. INCOME FROM CHARITABLE ACTIVITIES

		2023	2022
		£	£
Open Access Youth Provision	HYPE	4,640	6,960
Other	HYPE	-	250
BBC Children in Need	HYPE	27,709	20,486
Good Things Foundation; Digital Inclusion	Supporting unemployed individuals	2,000	-
Community Fund Tyne & Wear and Northumberland	Supporting unemployed individuals	9,427	-
Other	Community Development	-	2,259
Catalyst Stockton-on-Tees	Community Development	615	985
National Lottery Community Fund; Fusion Futures	Community Development	29,076	-
CDCF; Poverty Hurts - Open Doors	Community Development	9,500	-
CDCF; Poverty Hurts - Come Dine With Us	Community Development	2,000	-
Thirteen Community Group - Woody Woodpeckers	Community Development	500	-
Community Centre room hire	Community Centre	<u>16,622</u>	<u>10,112</u>
		<u>102,089</u>	<u>41,052</u>

Hardwick in Partnership Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

5. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Staff costs	14,265	11,697
Property overheads	1,428	4,501
Administration costs	1,559	1,805
Depreciation	375	375
	<u>17,627</u>	<u>18,378</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs £	Totals £
HYPE	28,281	-	28,281
Core	25,068	2,902	27,970
Transforming your space	161	-	161
Supporting unemployed individuals	4,692	-	4,692
Community Development	18,647	-	18,647
Community Centre	11,283	66	11,349
	<u>88,132</u>	<u>2,968</u>	<u>91,100</u>

These are made up as follows:

	£	£	£
Staff costs	61,424	-	61,424
Professional fees	-	-	-
Property overheads	12,278	-	12,278
Administration costs	1,543	968	2,511
Project costs	6,885	-	6,885
Repairs & maintenance	3,592	-	3,592
Depreciation	2,410	-	2,410
Audit fees	-	2,000	2,000
	<u>88,132</u>	<u>2,968</u>	<u>91,100</u>

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Auditors remuneration	2,000	1,990
Depreciation - owned assets	<u>2,785</u>	<u>4,608</u>

Hardwick in Partnership Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

9. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	69,499	66,013
Social security costs	4,187	3,779
Other pension costs	2,004	1,870
	<u>75,690</u>	<u>71,662</u>

The average monthly number of employees during the year was as follows:

	2023	2022
Direct Charitable Activities	7	7
Management and Administration	2	2
	<u>9</u>	<u>9</u>

No employees received emoluments in excess of £60,000.

10. INTANGIBLE FIXED ASSETS

	Computer software £
COST	
At 1 April 2022 and 31 March 2023	<u>8,603</u>
AMORTISATION	
At 1 April 2022 and 31 March 2023	<u>8,603</u>
NET BOOK VALUE	
At 31 March 2023	<u>0</u>
At 31 March 2022	<u>0</u>

Additional software licences are available to be used by the charity if needed. These have been provided by a third party at no cost to the charity. The trustees consider the value of these additional licences to be negligible.

Hardwick in Partnership Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

11. TANGIBLE FIXED ASSETS

	Freehold property £	Tool library £	Fixtures and fittings £	Computer equipment £	Totals £
COST					
At 1 April 2022	57,796	5,006	29,707	21,605	114,114
Additions	-	-	-	1,236	1,236
At 31 March 2023	57,796	5,006	29,707	22,841	115,350
DEPRECIATION					
At 1 April 2022	14,371	5,006	27,707	18,977	66,061
Charge for year	442	-	400	1,943	2,785
At 31 March 2023	14,813	5,006	28,107	20,920	68,846
NET BOOK VALUE					
At 31 March 2023	42,983	-	1,600	1,921	46,504
At 31 March 2022	43,425	-	2,000	2,628	48,053

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade debtors	5,679	5,423
Prepayments and accrued income	1,951	875
	<u>7,630</u>	<u>6,298</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade creditors	356	317
Other creditors	2,000	2,000
Accruals and deferred income	4,079	4,883
	<u>6,435</u>	<u>7,200</u>

Hardwick in Partnership Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

14. MOVEMENT IN FUNDS

	At 1/4/22 £	Net movement in funds £	At 31/3/23 £
Unrestricted funds			
General funds	70,908	(25,110)	45,798
Community Centre funds	57,031	5,273	62,304
	<u>127,939</u>	<u>(19,837)</u>	<u>108,102</u>
Restricted funds			
Stockton Borough Council; NOF funding - Transforming your space	5,461	(161)	5,300
BBC Children in Need	572	5,038	5,610
National Lottery Fund - Friends Together Wherever	2,191	(1,094)	1,097
Catalyst Stockton-on-Tees	134	(134)	-
Open Access Youth Provision	1	(1)	-
Comic Relief Community Fund; Chill Zone	1,261	(252)	1,009
UK Youth Fund; Chill Zone	558	(354)	204
Good Things Foundation; Digital Inclusion Capability Grant	-	824	824
National Lottery Community Fund; Fusion Futures	-	15,981	15,981
County Durham Community Foundation; Poverty Hurts - Open Doors project	-	7,917	7,917
The 1989 Willan Charitable Trust at the Community Foundation Tyne & Wear and Northumberland	-	5,499	5,499
County Durham Community Foundation; Poverty Hurts - Come Dine with Us project	-	423	423
	<u>10,178</u>	<u>33,686</u>	<u>43,864</u>
TOTAL FUNDS	<u>138,117</u>	<u>13,849</u>	<u>151,966</u>

Hardwick in Partnership Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

14. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General funds	20,487	(45,597)	(25,110)
Community Centre funds	16,622	(11,349)	5,273
	<u>37,109</u>	<u>(56,946)</u>	<u>(19,837)</u>
Restricted funds			
Stockton Borough Council; NOF funding - Transforming your space	-	(161)	(161)
BBC Children in Need	27,710	(22,672)	5,038
National Lottery Fund - Friends Together Wherever	-	(1,094)	(1,094)
Catalyst Stockton-on-Tees	615	(749)	(134)
Thirteen Community Fund; Woody Woodpeckers	500	(500)	-
Open Access Youth Provision	4,639	(4,640)	(1)
Comic Relief Community Fund; Chill Zone	-	(252)	(252)
UK Youth Fund; Chill Zone	-	(354)	(354)
Good Things Foundation; Digital Inclusion Capability Grant	2,000	(1,176)	824
National Lottery Community Fund; Fusion Futures	29,076	(13,095)	15,981
County Durham Community Foundation; Poverty Hurts - Open Doors project	9,500	(1,583)	7,917
The 1989 Willan Charitable Trust at the Community Foundation Tyne & Wear and Northumberland	9,427	(3,928)	5,499
County Durham Community Foundation; Poverty Hurts - Come Dine with Us project	2,000	(1,577)	423
	<u>85,467</u>	<u>(51,781)</u>	<u>33,686</u>
TOTAL FUNDS	<u>122,576</u>	<u>(108,727)</u>	<u>13,849</u>

Hardwick in Partnership Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

14. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/21 £	Net movement in funds £	At 31/3/22 £
Unrestricted funds			
General funds	93,585	(22,677)	70,908
Community Centre funds	44,324	12,707	57,031
	<u>137,909</u>	<u>(9,970)</u>	<u>127,939</u>
Restricted funds			
Stockton Borough Council; NOF funding - Transforming your space	5,622	(161)	5,461
BBC Children in Need	2,770	(2,198)	572
National Lottery Fund - Friends Together Wherever	6,553	(4,362)	2,191
Catalyst Stockton-on-Tees	533	(399)	134
National Lottery Fund - Fusion Project	15,066	(15,065)	1
Comic Relief Community Fund; Chill Zone	1,576	(315)	1,261
UK Youth Fund; Chill Zone	924	(366)	558
William Webster Charitable Trust - roof repairs	2,000	(2,000)	-
	<u>35,044</u>	<u>(24,866)</u>	<u>10,178</u>
TOTAL FUNDS	<u>172,953</u>	<u>(34,836)</u>	<u>138,117</u>

Hardwick in Partnership Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

14. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General funds	46,791	(69,468)	(22,677)
Community Centre funds	20,113	(7,406)	12,707
	<hr/>	<hr/>	<hr/>
	66,904	(76,874)	(9,970)
Restricted funds			
Stockton Borough Council; NOF funding - Transforming your space	-	(161)	(161)
BBC Children in Need	20,486	(22,684)	(2,198)
National Lottery Fund - Friends Together Wherever	-	(4,362)	(4,362)
Catalyst Stockton-on-Tees	985	(1,384)	(399)
Open Access Youth Provision	6,960	(6,960)	-
Keyfund	250	(250)	-
National Lottery Fund - Fusion Project	-	(15,065)	(15,065)
Comic Relief Community Fund; Chill Zone	259	(574)	(315)
UK Youth Fund; Chill Zone	-	(366)	(366)
William Webster Charitable Trust - roof repairs	-	(2,000)	(2,000)
Albert Hunt Trust	2,000	(2,000)	-
	<hr/>	<hr/>	<hr/>
	30,940	(55,806)	(24,866)
TOTAL FUNDS	<hr/>	<hr/>	<hr/>
	97,844	(132,680)	(34,836)

Funding from the BBC's Children in Need charity has moved into the second year of a three year funding period and has been used to fund the costs of a senior youth project worker, sessional staff, plus associated overheads and supervision costs. £5,610 is carried forward for use in 2023/24.

Hardwick in Partnership Limited is a partner of Youth United Stockton (YUS), together with Corner House and Five Lamps and provides the Open Access Youth Provision in Stockton. Funding of £4,640 has been provided and used in full to deliver free youth sessions across the Borough for young people aged 10-19 years old and has been fully spent in the year.

Also, within the HYPE activity, £615 was provided by Catalyst Stockton on Tees to fund a school holiday enrichment programme. Food parcels, packed lunches and home activities were provided to young people. This has been spent in full during the year.

Funding awarded of £29,076 from the National Lottery Community Fund has been used to support the Fusion Future project which provides sessions aimed at reducing isolation and loneliness in the community. £15,981 of this is carried forward to spend in 2023/24.

£9,427 has been received from the 1989 Willan Charitable Trust, through the Community Foundation Tyne & Wear and Northumberland to fund employability sessions to help people over 55 into work. £5,499 of this is carried forward for use in 2023/24.

A Digital Inclusion capability grant of £4,000 has been awarded by the Good Things Foundation to help people in the local community back into work. £2,000 of this has been received and spent in the year, £1,236 has been spent on computer equipment in the year and is included in fixed assets. Depreciation is being released into the SOFA on a straight line basis over 3 years..

Hardwick in Partnership Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

14. MOVEMENT IN FUNDS - continued

£9,500 has been awarded by the County Durham Community Foundation's Poverty Hurts programme towards the Open Doors project. £1,583 has been spent in the year, leaving £7,917 to be carried forward for use in 2023/24. A further £2,000 has been awarded by the programme for the Come Dine With Us project. Of this amount £1,577 has been spent in the year, leaving £423 to be spent in 2023/24.

£500 received from the Thirteen Group to cover room hire for ten weeks of the woodwork club was spent in full in the year.

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

16. FRC ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements.

17. STATUTORY INFORMATION

Hardwick in Partnership Limited is a company limited by guarantee and has no share capital.

The company is registered in England and Wales and its registered number and office address can be found within the 'Reference and Administrative Details' of the Report of the Trustees.

REGISTERED COMPANY NUMBER: 02847204 (England and Wales)
REGISTERED CHARITY NUMBER: 1048266

Report of the Trustees and
Audited Financial Statements for the Year Ended 31 March 2023
for
Hardwick in Partnership Limited

JBC Accountants Limited
Statutory Auditor
3B Lockheed Court
Preston Farm
Stockton on Tees
TS18 3SH

Hardwick in Partnership Limited

Contents of the Financial Statements
for the Year Ended 31 March 2023

	Page
Report of the Trustees	1 to 6
Report of the Independent Auditors	7 to 9
Statement of Financial Activities	10
Balance Sheet	11 to 12
Notes to the Financial Statements	13 to 22

Hardwick in Partnership Limited

Report of the Trustees
for the Year Ended 31 March 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Hardwick in Partnership Ltd is an approachable self-help organisation which welcomes, trusts and depends on the involvement and leadership of local people. Throughout the year the organisation has actively engaged with the community, via various initiatives and media, to respond directly to local needs within the aims and objectives set out in our Mission Statement:

- To relieve poverty, primarily amongst the residents of the Hardwick, Salters Lane and Bishopsgarth areas in the Borough of Stockton-on-Tees;
- To advance education amongst the residents of the area, especially amongst the young and unemployed and to promote and provide training skills of all kinds, especially those skills as will assist residents in obtaining employment; and
- To promote any charitable purpose for the benefit of the area.

The organisation seeks to overcome apathy and its causes by supporting local people to shape their own careers and futures, it encourages local people to share their skills, ideas and time so that they can take action to develop the economy and create a stronger, more caring and friendly community in which to live.

Hardwick in Partnership Limited

Report of the Trustees **for the Year Ended 31 March 2023**

OBJECTIVES AND ACTIVITIES

Significant activities

The community led organisation is a locally based resource which provides training, education, life skills and youth projects with an emphasis on raising aspirations, attainment and employability, encouraging healthy lifestyles and social inclusion, addressing crime and anti-social behaviour and building community cohesion.

During the year 2022-2023 Hardwick in Partnership Ltd has continued working towards achieving its Aims and Objectives by adapting, developing and delivering a range of services and initiatives to meet the needs of the community; targeting the key issues which affect an area which suffers from high levels of deprivation the services are aimed at addressing the economic, financial and social exclusion that is evident amongst the local population. Services and initiatives offered have reflected the needs identified within local and national priorities, needs which have arisen as a direct result of the COVID-19 pandemic and most recently those which have been created by the unprecedented rise in the cost of living (fuel, goods and food).

Particular areas of benefit included:

The HYPE Youth Project continued to be pro-active in developing young people led activities, building links which facilitate multi-agency service delivery and forming relationships which help break down barriers and address the disadvantage suffered by local young people. Funded by Children in Need our face to face activities, online virtual youth club, targeted workshops, offsite visits and field trips have supported the development of local young people while additional work alongside Youth United Stockton partners further enhanced the services delivered.

The Hardwick 'JobClub' actively supported and assisted local unemployed residents with their search for training and employment in an effort to address the economic disadvantage that is suffered by many households in our area of benefit. Access to digital equipment and online services which had been provided via loaned equipment and remote engagement continued to feature alongside our face to face group sessions and 1-2-1's to support the individual requirements or needs of our service users.

A new, Big Lottery funded, Fusion Futures three year project commenced during the year. Following on from the original Fusion Project it promotes the benefits of a social lifestyle on the health and wellbeing of local residents. A programme of physical, digital and social engagement opportunities and activity sessions was provided to meet the varying needs of our service users, particularly those who were vulnerable or elderly and socially isolated, while we continue to offer services remotely or via social media to support those who were experiencing and ongoing anxiety about engaging in person after the pandemic had ended.

Very early in the year many within the community had started to experience difficulties as a result of the steep rise in the cost of energy and the impact that this was having on the general cost of living; despite government interventions the drain on households budgets was leading to difficult decisions having to be made between either heating the house or putting food on the table as people tried to stretch their money further. To help support our community during these difficult times the organisation attracted funding to enable the delivery of several projects directly aimed at providing warm spaces and/or warm food within the local community centre over the colder winter months; as part of the initiative we provided slow cooking courses and extended our services to provide a warm and friendly environment with snacks and hot drinks available where people could meet socially and access advice and information on support that was available to them both locally and across the wider Stockton area.

The charity organises, provides and promotes a wide range of activities and services for the residents of the Hardwick area, most of these services are delivered face to face although alternative ways of working were trialled during the different stages of the COVID pandemic to ensure continuity of services. As a direct result of the successful uptake of some of the new ways of working and in recognition of the enhanced contribution that they made to our service delivery, some of the adapted services were incorporated into our delivery programmes to ensure that the benefits that had been identified were retained.

Services provided included:

- Office/Administration Services
- Employability Services
- Joinery Workshop
- HYPE Youth Project

Hardwick in Partnership Limited

Report of the Trustees **for the Year Ended 31 March 2023**

OBJECTIVES AND ACTIVITIES

- Health & Wellbeing Projects
- Community Development Initiatives
- Exercise & Fitness Programme
- Computer & Digital/Social Media Access and Support

The organisation actively encourages continual professional development amongst its employees; during the year staff have undertaken varied internal and external training to ensure that they have the relevant skills and knowledge which enables them to deliver services professionally and in keeping with standard requirements.

Organisational development also continued through an ongoing programme of work to upgrade our premises, this is aimed at providing improved facilities for the community to use and at enhancing the organisations carbon footprint in line with our environmental policy.

Public benefit

The trustees confirm that they have complied with the duty set out in section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charities Commission in respect of public benefit.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During the year the organisation has continued to seek and secure funds to sustain existing services and to develop and provide new services and projects that are responsive to our local community needs. In particular the focus has been on projects and initiatives aimed at supporting the residents of an already socially and financially deprived area who have suffered further marginalisation as a result of the COVID-19 pandemic being immediately followed by an unprecedented rise in the cost of living. Targeted services have been provided to encourage healthier lifestyles and reduce social isolation to help address the negative impact that the current financial crisis is having on health & wellbeing. The organisation has continued its drive to develop and build lasting partnerships with other organisations, groups, service delivery agents and social housing providers, both locally and borough wide, who have similar objectives, to introduce initiatives which benefit the Hardwick area and to ensure that residents have ease of access to support services, advice and information within their local community area.

FINANCIAL REVIEW

Principal funding sources

During the year Hardwick in Partnership Ltd received voluntary assistance from local people and local/regional organisations. The Trustees take this opportunity to extend their gratitude to these individuals and organisations for the time they have given and to the following organisations and funders who have provided financial support for services and activities during the year:

BBC Children in Need
Catalyst Stockton-on-Tees
Five Lamps & Corner House
Good Things Foundation
National Lottery Community Fund
County Durham Community Foundation; Poverty Hurts
Community Fund Tyne & Wear and Northumberland; The 1989 Willan Charitable Trust
Thirteen Community Fund
Hannah Bloom Trust

Reserves policy

The Trustees consider the financial position of the charity to be satisfactory and the present level of funding to be adequate to support the continuation of the projects currently being undertaken. It is the policy of the Trustees that, if funding were to cease, the charity is in a position to cover the provision of services for a period of six months.

Hardwick in Partnership Limited

Report of the Trustees **for the Year Ended 31 March 2023**

FUTURE DEVELOPMENTS

The organisation is looking towards its long-term objectives and to securing funds which will provide sustainability of services which are aimed at improving the quality of life of its beneficiaries and the community.

The Trustees and staff of Hardwick in Partnership Ltd continue to look towards the future with enthusiasm and commitment.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is governed by its Memorandum of Association which establishes the objects and powers of the charity and its Articles of Association, which governs the charity.

The company is limited by guarantee, having no share capital. Members are required to pay an annual membership fee of £1.

Recruitment and appointment of new trustees

The trustees/directors who held office during the year are set out below.

All directors of the company are also trustees of the charity and there are no other trustees.

The Board comprises of between four and eleven members, all of whom will be Full Members as defined within the Articles. Any replacements are elected by the Board of Trustees/Directors at a normal meeting and they will serve until the next Annual General Meeting (AGM). All Full Members shall retire from office at every AGM, but then be eligible for re-election, if duly nominated.

The Board may also co-opt, as advisors, no more than two persons (members or not), to serve on the Board. Employees, persons under eighteen years of age, or prohibited by law to be directors, are prohibited to serve on the Board.

Organisational structure

The Board of Trustees/Directors meet monthly and is responsible for the strategic direction and policy of the charity. The general manager is responsible for the day-to-day operational management of the Charity. She attends the monthly Board meetings, at which the Board delegates specified services to her.

Induction and training of new trustees

Hardwick in Partnership actively seeks to attract new members from, or connected with, the local community. The organisation operates a continuous training programme for both existing and new trustees.

Risk management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02847204 (England and Wales)

Registered Charity number

1048266

Registered office

Enterprise & Initiative Centre
High Newham Road
Hardwick
Stockton-on-Tees
TS19 8RH

Hardwick in Partnership Limited

Report of the Trustees
for the Year Ended 31 March 2023

Trustees

Mr K Leonard
Mr W Mooney
Cllr N Cooke
Cllr N Stephenson, OBE

Company Secretary

Cllr N Cooke

Auditors

JBC Accountants Limited
Statutory Auditor
3B Lockheed Court
Preston Farm
Stockton on Tees
TS18 3SH

Bankers

Unity Trust Bank
Nine Brindleyplace
4 Oozells Square
Birmingham
B1 2HB

General Manager

Mrs. M. Middleton

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Hardwick in Partnership Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, JBC Accountants Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Hardwick in Partnership Limited

Report of the Trustees
for the Year Ended 31 March 2023

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on21/10/23..... and signed on its behalf by:


.....
Cllr N Cooke - Trustee

Report of the Independent Auditors to the Trustees of
Hardwick in Partnership Limited

Opinion

We have audited the financial statements of Hardwick in Partnership Limited (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 16 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Report of the Independent Auditors to the Trustees of
Hardwick in Partnership Limited

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations, identified through discussion with the trustees, and from our knowledge of the charity, the Charities Act 2011 and the Charities Statement of Recommended Practice.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur by:

- making enquiries of the trustees as to where they considered there was susceptibility to fraud and their knowledge of actual, suspected and alleged fraud, and considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- tested records to identify unusual transactions;
- performed analytical procedures to identify any unusual or unexpected relationships.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial records to underlying supporting documents;
- reviewing correspondence with HMRC and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transaction, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Report of the Independent Auditors to the Trustees of
Hardwick in Partnership Limited

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

JBC Accountants Limited

for and on behalf of JBC Accountants Limited

Statutory Auditor

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

3B Lockheed Court

Preston Farm

Stockton on Tees

TS18 3SH

Date: 20 October 2023

Hardwick in Partnership Limited

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	4,498	-	4,498	40,408
Charitable activities	4				
HYPE		-	32,349	32,349	27,696
Supporting unemployed individuals		-	11,427	11,427	-
Community Development		-	41,691	41,691	3,244
Community Centre		16,622	-	16,622	10,112
Other trading activities	3	15,989	-	15,989	16,384
Total		37,109	85,467	122,576	97,844
EXPENDITURE ON					
Raising funds					
Other trading activities	5	17,627	-	17,627	18,378
		17,627	-	17,627	18,378
Charitable activities	6				
HYPE		-	28,281	28,281	31,511
Core		27,970	-	27,970	51,090
Transforming your space		-	161	161	161
Supporting unemployed individuals		-	4,692	4,692	-
HIP Building Improvement Project		-	-	-	2,000
Community Development		-	18,647	18,647	22,134
Community Centre		11,349	-	11,349	7,406
Total		56,946	51,781	108,727	132,680
NET INCOME/(EXPENDITURE)		(19,837)	33,686	13,849	(34,836)
RECONCILIATION OF FUNDS					
Total funds brought forward		127,939	10,178	138,117	172,953
TOTAL FUNDS CARRIED FORWARD		108,102	43,864	151,966	138,117

The notes form part of these financial statements

Hardwick in Partnership Limited

Balance Sheet
31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	11	38,071	8,433	46,504	48,053
CURRENT ASSETS					
Debtors	12	7,630	-	7,630	6,298
Cash at bank and in hand		68,836	35,431	104,267	90,966
		<u>76,466</u>	<u>35,431</u>	<u>111,897</u>	<u>97,264</u>
CREDITORS					
Amounts falling due within one year	13	(6,435)	-	(6,435)	(7,200)
NET CURRENT ASSETS		<u>70,031</u>	<u>35,431</u>	<u>105,462</u>	<u>90,064</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>108,102</u>	<u>43,864</u>	<u>151,966</u>	<u>138,117</u>
NET ASSETS		<u>108,102</u>	<u>43,864</u>	<u>151,966</u>	<u>138,117</u>
FUNDS	14				
Unrestricted funds				108,102	127,939
Restricted funds				<u>43,864</u>	<u>10,178</u>
TOTAL FUNDS				<u>151,966</u>	<u>138,117</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

Hardwick in Partnership Limited

Balance Sheet - continued

31 March 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on21.9.23.. and were signed on its behalf by:



Mr K Leonard - Trustee



Cllr N Cooke - Trustee

Hardwick in Partnership Limited

Notes to the Financial Statements for the Year Ended 31 March 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Computer software

Computer software licences donated will be capitalised at the trustees' estimate of their current value. These will be written off over their estimated useful lives of three years.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Tool library	- 33% on cost
Fixtures and fittings	- 50% on cost and 20% on reducing balance
Computer equipment	- 33% on cost

Individual fixed assets costing £500 or more are capitalised at cost.

Donated fixed assets are capitalised at the trustees reasonable estimate of its current value if more than £500.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hardwick in Partnership Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

1. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits

Contributions in respect of the charity's stakeholder group pension scheme are charged to the Statement of Financial Activities in the period in which they are payable to the scheme.

2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	300	250
Employment allowance	4,187	3,760
Subscriptions	11	-
Government grants	-	36,398
	<u>4,498</u>	<u>40,408</u>

3. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Training and Enterprise	<u>15,989</u>	<u>16,384</u>

4. INCOME FROM CHARITABLE ACTIVITIES

		2023	2022
		£	£
Open Access Youth Provision	HYPE	4,640	6,960
Other	HYPE	-	250
BBC Children in Need	HYPE	27,709	20,486
Good Things Foundation; Digital Inclusion	Supporting unemployed individuals	2,000	-
Community Fund Tyne & Wear and Northumberland	Supporting unemployed individuals	9,427	-
Other	Community Development	-	2,259
Catalyst Stockton-on-Tees	Community Development	615	985
National Lottery Community Fund; Fusion Futures	Community Development	29,076	-
CDCF; Poverty Hurts - Open Doors	Community Development	9,500	-
CDCF; Poverty Hurts - Come Dine With Us	Community Development	2,000	-
Thirteen Community Group - Woody Woodpeckers	Community Development	500	-
Community Centre room hire	Community Centre	<u>16,622</u>	<u>10,112</u>
		<u>102,089</u>	<u>41,052</u>

Hardwick in Partnership Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

5. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Staff costs	14,265	11,697
Property overheads	1,428	4,501
Administration costs	1,559	1,805
Depreciation	375	375
	<u>17,627</u>	<u>18,378</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs £	Totals £
HYPE	28,281	-	28,281
Core	25,068	2,902	27,970
Transforming your space	161	-	161
Supporting unemployed individuals	4,692	-	4,692
Community Development	18,647	-	18,647
Community Centre	11,283	66	11,349
	<u>88,132</u>	<u>2,968</u>	<u>91,100</u>

These are made up as follows:

	£	£	£
Staff costs	61,424	-	61,424
Professional fees	-	-	-
Property overheads	12,278	-	12,278
Administration costs	1,543	968	2,511
Project costs	6,885	-	6,885
Repairs & maintenance	3,592	-	3,592
Depreciation	2,410	-	2,410
Audit fees	-	2,000	2,000
	<u>88,132</u>	<u>2,968</u>	<u>91,100</u>

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Auditors remuneration	2,000	1,990
Depreciation - owned assets	<u>2,785</u>	<u>4,608</u>

Hardwick in Partnership Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

9. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	69,499	66,013
Social security costs	4,187	3,779
Other pension costs	2,004	1,870
	<u>75,690</u>	<u>71,662</u>

The average monthly number of employees during the year was as follows:

	2023	2022
Direct Charitable Activities	7	7
Management and Administration	2	2
	<u>9</u>	<u>9</u>

No employees received emoluments in excess of £60,000.

10. INTANGIBLE FIXED ASSETS

	Computer software £
COST	
At 1 April 2022 and 31 March 2023	<u>8,603</u>
AMORTISATION	
At 1 April 2022 and 31 March 2023	<u>8,603</u>
NET BOOK VALUE	
At 31 March 2023	<u>0</u>
At 31 March 2022	<u>0</u>

Additional software licences are available to be used by the charity if needed. These have been provided by a third party at no cost to the charity. The trustees consider the value of these additional licences to be negligible.

Hardwick in Partnership Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

11. TANGIBLE FIXED ASSETS

	Freehold property £	Tool library £	Fixtures and fittings £	Computer equipment £	Totals £
COST					
At 1 April 2022	57,796	5,006	29,707	21,605	114,114
Additions	-	-	-	1,236	1,236
At 31 March 2023	57,796	5,006	29,707	22,841	115,350
DEPRECIATION					
At 1 April 2022	14,371	5,006	27,707	18,977	66,061
Charge for year	442	-	400	1,943	2,785
At 31 March 2023	14,813	5,006	28,107	20,920	68,846
NET BOOK VALUE					
At 31 March 2023	42,983	-	1,600	1,921	46,504
At 31 March 2022	43,425	-	2,000	2,628	48,053

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade debtors	5,679	5,423
Prepayments and accrued income	1,951	875
	<u>7,630</u>	<u>6,298</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade creditors	356	317
Other creditors	2,000	2,000
Accruals and deferred income	4,079	4,883
	<u>6,435</u>	<u>7,200</u>

Hardwick in Partnership Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

14. MOVEMENT IN FUNDS

	At 1/4/22 £	Net movement in funds £	At 31/3/23 £
Unrestricted funds			
General funds	70,908	(25,110)	45,798
Community Centre funds	57,031	5,273	62,304
	<u>127,939</u>	<u>(19,837)</u>	<u>108,102</u>
Restricted funds			
Stockton Borough Council; NOF funding - Transforming your space	5,461	(161)	5,300
BBC Children in Need	572	5,038	5,610
National Lottery Fund - Friends Together Wherever	2,191	(1,094)	1,097
Catalyst Stockton-on-Tees	134	(134)	-
Open Access Youth Provision	1	(1)	-
Comic Relief Community Fund; Chill Zone	1,261	(252)	1,009
UK Youth Fund; Chill Zone	558	(354)	204
Good Things Foundation; Digital Inclusion Capability Grant	-	824	824
National Lottery Community Fund; Fusion Futures	-	15,981	15,981
County Durham Community Foundation; Poverty Hurts - Open Doors project	-	7,917	7,917
The 1989 Willan Charitable Trust at the Community Foundation Tyne & Wear and Northumberland	-	5,499	5,499
County Durham Community Foundation; Poverty Hurts - Come Dine with Us project	-	423	423
	<u>10,178</u>	<u>33,686</u>	<u>43,864</u>
TOTAL FUNDS	<u>138,117</u>	<u>13,849</u>	<u>151,966</u>

Hardwick in Partnership Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

14. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General funds	20,487	(45,597)	(25,110)
Community Centre funds	16,622	(11,349)	5,273
	<u>37,109</u>	<u>(56,946)</u>	<u>(19,837)</u>
Restricted funds			
Stockton Borough Council; NOF funding - Transforming your space	-	(161)	(161)
BBC Children in Need	27,710	(22,672)	5,038
National Lottery Fund - Friends Together Wherever	-	(1,094)	(1,094)
Catalyst Stockton-on-Tees	615	(749)	(134)
Thirteen Community Fund; Woody Woodpeckers	500	(500)	-
Open Access Youth Provision	4,639	(4,640)	(1)
Comic Relief Community Fund; Chill Zone	-	(252)	(252)
UK Youth Fund; Chill Zone	-	(354)	(354)
Good Things Foundation; Digital Inclusion Capability Grant	2,000	(1,176)	824
National Lottery Community Fund; Fusion Futures	29,076	(13,095)	15,981
County Durham Community Foundation; Poverty Hurts - Open Doors project	9,500	(1,583)	7,917
The 1989 Willan Charitable Trust at the Community Foundation Tyne & Wear and Northumberland	9,427	(3,928)	5,499
County Durham Community Foundation; Poverty Hurts - Come Dine with Us project	2,000	(1,577)	423
	<u>85,467</u>	<u>(51,781)</u>	<u>33,686</u>
TOTAL FUNDS	<u>122,576</u>	<u>(108,727)</u>	<u>13,849</u>

Hardwick in Partnership Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

14. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/21 £	Net movement in funds £	At 31/3/22 £
Unrestricted funds			
General funds	93,585	(22,677)	70,908
Community Centre funds	44,324	12,707	57,031
	<u>137,909</u>	<u>(9,970)</u>	<u>127,939</u>
Restricted funds			
Stockton Borough Council; NOF funding - Transforming your space	5,622	(161)	5,461
BBC Children in Need	2,770	(2,198)	572
National Lottery Fund - Friends Together Wherever	6,553	(4,362)	2,191
Catalyst Stockton-on-Tees	533	(399)	134
National Lottery Fund - Fusion Project	15,066	(15,065)	1
Comic Relief Community Fund; Chill Zone	1,576	(315)	1,261
UK Youth Fund; Chill Zone	924	(366)	558
William Webster Charitable Trust - roof repairs	2,000	(2,000)	-
	<u>35,044</u>	<u>(24,866)</u>	<u>10,178</u>
TOTAL FUNDS	<u>172,953</u>	<u>(34,836)</u>	<u>138,117</u>

Hardwick in Partnership Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

14. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General funds	46,791	(69,468)	(22,677)
Community Centre funds	20,113	(7,406)	12,707
	<hr/>	<hr/>	<hr/>
	66,904	(76,874)	(9,970)
Restricted funds			
Stockton Borough Council; NOF funding - Transforming your space	-	(161)	(161)
BBC Children in Need	20,486	(22,684)	(2,198)
National Lottery Fund - Friends Together Wherever	-	(4,362)	(4,362)
Catalyst Stockton-on-Tees	985	(1,384)	(399)
Open Access Youth Provision	6,960	(6,960)	-
Keyfund	250	(250)	-
National Lottery Fund - Fusion Project	-	(15,065)	(15,065)
Comic Relief Community Fund; Chill Zone	259	(574)	(315)
UK Youth Fund; Chill Zone	-	(366)	(366)
William Webster Charitable Trust - roof repairs	-	(2,000)	(2,000)
Albert Hunt Trust	2,000	(2,000)	-
	<hr/>	<hr/>	<hr/>
	30,940	(55,806)	(24,866)
TOTAL FUNDS	<hr/>	<hr/>	<hr/>
	97,844	(132,680)	(34,836)

Funding from the BBC's Children in Need charity has moved into the second year of a three year funding period and has been used to fund the costs of a senior youth project worker, sessional staff, plus associated overheads and supervision costs. £5,610 is carried forward for use in 2023/24.

Hardwick in Partnership Limited is a partner of Youth United Stockton (YUS), together with Corner House and Five Lamps and provides the Open Access Youth Provision in Stockton. Funding of £4,640 has been provided and used in full to deliver free youth sessions across the Borough for young people aged 10-19 years old and has been fully spent in the year.

Also, within the HYPE activity, £615 was provided by Catalyst Stockton on Tees to fund a school holiday enrichment programme. Food parcels, packed lunches and home activities were provided to young people. This has been spent in full during the year.

Funding awarded of £29,076 from the National Lottery Community Fund has been used to support the Fusion Future project which provides sessions aimed at reducing isolation and loneliness in the community. £15,981 of this is carried forward to spend in 2023/24.

£9,427 has been received from the 1989 Willan Charitable Trust, through the Community Foundation Tyne & Wear and Northumberland to fund employability sessions to help people over 55 into work. £5,499 of this is carried forward for use in 2023/24.

A Digital Inclusion capability grant of £4,000 has been awarded by the Good Things Foundation to help people in the local community back into work. £2,000 of this has been received and spent in the year, £1,236 has been spent on computer equipment in the year and is included in fixed assets. Depreciation is being released into the SOFA on a straight line basis over 3 years..

Hardwick in Partnership Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

14. MOVEMENT IN FUNDS - continued

£9,500 has been awarded by the County Durham Community Foundation's Poverty Hurts programme towards the Open Doors project. £1,583 has been spent in the year, leaving £7,917 to be carried forward for use in 2023/24. A further £2,000 has been awarded by the programme for the Come Dine With Us project. Of this amount £1,577 has been spent in the year, leaving £423 to be spent in 2023/24.

£500 received from the Thirteen Group to cover room hire for ten weeks of the woodwork club was spent in full in the year.

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

16. FRC ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements.

17. STATUTORY INFORMATION

Hardwick in Partnership Limited is a company limited by guarantee and has no share capital.

The company is registered in England and Wales and its registered number and office address can be found within the 'Reference and Administrative Details' of the Report of the Trustees.

Our Ref: LD/KS/HA01

28 September 2023

Tel: 01642 606053
Fax: 01642 606042
Email: enquiries@jbca.co

The Trustees,
Hardwick in Partnership Limited,
Enterprise & Initiative Centre,
High Newham Road,
Hardwick,
STOCKTON-ON-TEES.
TS19 8RH

Dear Sirs,

Audit of the Financial Statements for the Year Ended 31st March 2023

In accordance with our normal practices, we are writing to draw your attention to various matters which arose during the course of our audit of the charity's financial statements for the year ended 31st March 2023.

- We have no comments to make concerning qualitative aspects of the charity's accounting practices and financial reporting.
- We did not encounter any significant difficulties during the audit and there are no significant findings from the audit to draw to your attention.
- A draft of the routine letter of representation is attached.
- There are no unadjusted misstatements in the financial statements, other than those that we consider to be trivial.
- As you are aware from our letter of engagement, our audit procedures were directed towards testing the accounting systems in operation upon which we have based our assessment of the accounts. Our audit work did not include a detailed review of all aspects of your charity's systems and, for this reason, the contents of this letter do not necessarily include all weaknesses which might exist in your accounting system. However, there were no material weaknesses identified.
- We do not propose any modifications to our audit opinion and hence will be issuing a clean audit report.

Also at: Hub 1, The Innovation Centre, Venture Court, Queens Meadow Business Park, Hartlepool, TS25 5TG
Tel: 01429 239505 | Email: hartlepool@jbca.co

Directors: John Benson FCA, Paul Riggall FCCA ACA & Lynne Dickson FCA

Registered to carry on audit work in the UK and regulated for a range of investment business activities by the Institute of Chartered Accountants in England and Wales. Trading name of JBC Accountants Limited. Registered in England. No. 7268807.
Registered Office: 3B Lockheed Court, Preston Farm, Stockton-on-Tees, TS18 3SH

- We have considered the fact that we provide accounting services to the charity in addition to acting as auditors. We wish to confirm that, in our opinion, the provision of such services does not affect our independence as the additional services provided are of a routine compliance nature and the Trustees take any decisions where judgement is required. The firm and the engagement team have therefore complied with relevant ethical requirements concerning independence.

May we take this opportunity of thanking you and your staff for the assistance received and co-operation during the conduct of our audit.

This letter has been prepared for the sole use of Hardwick in Partnership Limited. It should not be disclosed to a third party, quoted or referred to, without our prior written consent, nor will we accept any responsibility whatsoever in respect of its contents to any other person.

The purpose of the audit was to enable us to express an opinion on the financial statements. The audit included consideration of internal controls relevant to the preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal control. The matters reported above are limited to those deficiencies that the auditor has identified during the audit and that the auditor has concluded are of sufficient importance to merit being reported to those charged with governance.

Yours faithfully,
for JBC ACCOUNTANTS LIMITED



Lynne Dickson

Hardwick in Partnership Limited
Enterprise & Initiative Centre
High Newham Road
Hardwick
STOCKTON-ON-TEES
TS19 8RH

JBC Accountants Limited,
Chartered Accountants,
3B Lockheed Court,
Preston Farm,
STOCKTON-ON-TEES.
TS18 3SH

Dear Sirs,

Audit of Financial Statements for the Year Ended 31st March 2023

We confirm that the following representations are made on the basis of enquiries of trustees/directors and staff with relevant knowledge and experience sufficient to satisfy ourselves that we can make each of the following representations to you in connection with your audit of the charity's financial statements for the year ended 31st March 2023.

- 1) We acknowledge as trustees/directors our responsibilities under the Companies Act 2006 for preparing financial statements, in accordance with the applicable financial reporting framework that give a true and fair view and for making accurate representations to you as auditors.
- 2) We confirm that all the accounting records have been made available to you for the purpose of your audit and that all the transactions undertaken by the charity have been properly reflected and recorded in the accounting records. All other records and related information, including minutes of trustees, members and management meetings, have been made available to you.
- 3) We confirm that the financial statements are free of material misstatements, including omissions and there are no uncorrected misstatements.
- 4) We confirm that, in our opinion, the charity's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charity's needs. We have considered a period of twelve months from the date of approval of the financial statements. We believe that no further disclosures in respect of the charity's ability to continue as a going concern need to be made in the financial statements.
- 5) We confirm that, at the balance sheet date, the charity had no liabilities or provisions other than those recognised and no contingent liabilities other than those disclosed in the financial statements.
- 6) We confirm that there have been no events since the balance sheet date, which require disclosure or which would materially affect the amounts in the financial statements, other than those already disclosed or included in the financial statements.
- 7) We confirm that the charity has not contracted for any capital expenditure other than as disclosed in the financial statements.
- 8) We have advised you of any and all laws and regulations considered central to the operation of the charity or which provide a legal framework within which the charity conducts its operations and confirm that there has been no possible or actual instance of non-compliance with those laws and regulations.

- 9) We confirm that we are not aware of any transactions with related parties requiring disclosure in the financial statements. We have made available to you all relevant financial information concerning such transactions and are not aware of any other matters which require disclosure in order to comply with the requirements of the Companies Act 2006 or accounting standards.
- 10) We confirm that all grants, donations and other income, including those subject to special terms or conditions or received for restricted purposes, have been notified to you. There have been no breaches of terms or conditions during the period regarding the application of such income.
- 11) We acknowledge our responsibility for the design and implementation of internal controls to prevent and detect fraud. We confirm that we have disclosed to you the results of our own assessment of the risk of fraud in the charity.
- 12) We confirm that there have been no actual or suspected instances of fraud involving trustees, management or employees who have a significant role in internal control or that could have a material effect on the financial statements. We also confirm that we are not aware of any allegations of fraud by former trustees, employees, regulators or others.
- 13) The Charity has satisfactory title to all assets and there are no liens or encumbrances on the company's assets.
- 14) We confirm that we are not aware of any matters of material significance that should be reported to the Charity Commission.
- 15) We confirm that we are happy with the allocation of resources expended as per the Financial Statements.
- 16) We confirm assumptions made by us in making accounting estimates are reasonable.
- 17) We acknowledge our legal responsibilities regarding disclosure of information to you as auditors and confirm that:
 - so far as each director is aware, there is no relevant audit information of which you as auditors are unaware; and
 - each director has taken all the steps that they ought to have taken as a director to make themselves aware of any relevant audit information and to establish that you are aware of that information.

Yours faithfully,
Signed on Behalf of the Trustees:

K. Leonard CHAIR OF TRUSTEES

MADE COMPANY SECRETARY

Date: 2/10/23

Our Ref: LD/KS/HA01

3B Lockheed Court, Preston Farm,
Stockton-on-Tees, TS18 3SH

28 September 2023

Tel: 01642 606053

Fax: 01642 606042

Email: enquiries@jbca.co

The Trustees & Directors
Hardwick in Partnership Limited
Enterprise & Initiative Centre,
High Newham Road,
Hardwick,
STOCKTON-ON-TEES
TS19 8RH

Dear Sirs,

Hardwick in Partnership Limited

Thank you for engaging us as your Auditor and Advisor. This letter and the attached Schedules of Service, together with our Standard Terms of Business, set out the basis on which we are to provide services as accountants and your and our respective responsibilities.

We are bound by the code of ethics of the Institute of Chartered Accountants in England and Wales (ICAEW) and accept instructions to act for you on the basis that we will act in accordance with those ethical guidelines.

Scope of Services

We have listed below the work which you have instructed us to carry out, the detail of which is contained in the attached schedules. These state your and our responsibilities in relation to the work to be carried out. Only the services which are listed in the attached schedules are included within the scope of our instructions. If there is additional work that you wish us to carry out which is not listed in the schedules, please let us know and we will discuss with you whether they can be included in the scope of our work. If we agree to carry out additional services for you we will provide you with a new or amended engagement letter and schedules.

The following Schedules of Services are attached to this letter and should be read in conjunction with it:

- Acting as Auditor under Companies Act 2006/Charities Act 2011
- Preparation of Statutory Financial Statements

Our Standard Terms of Business can be found by visiting the following page on our website www.jbca.co/client_area/. If you would like a hard copy, please let us know.

Limitation of Liability

We will provide services with reasonable care and skill. Our liability to you is limited to losses, damages, costs and expenses caused by our negligence or wilful default. However, to the fullest extent permitted by law, we will not be responsible for any losses, penalties, surcharges, interest or additional tax liabilities where you or others supply incorrect or incomplete information or fail to supply any appropriate information or where you fail to act on our advice or respond promptly to communications from us or the tax authorities.

You will not hold us, our directors and staff, responsible, to the fullest extent permitted by law, for any loss suffered by you arising from any misrepresentation (intentional or unintentional) supplied to us orally or in writing in connection with this agreement. You have agreed that you will not bring any claim in connection with services we provide to you against any of our partners or employees personally.

Our work is not, unless there is a legal or regulatory requirement to do so, to be made available to third parties without our written permission and we will accept no responsibility to third parties for any aspect of our professional services or work that is made available to them. This should be read in conjunction with section 18 of our standard terms of business schedule which, in particular, excludes liability to third parties.



Data Protection

We are committed to ensuring the protection and security of any personal data which we process. Your attention is drawn to clause 14 of the attached Terms of Business which details how we treat personal data received by us in the provision of our services during our engagement with you. By signing this letter, you confirm that you have read and understood clause 14 and any privacy notice referred to therein.

Agreement of Terms

Period of engagement

This engagement will start from the date you sign this letter.

This letter supersedes any previous Engagement Letter for the period covered. The terms set out in this letter shall take effect immediately upon you confirming your agreement as requested below. If we are instructed to start work before receiving your confirmation we will treat that as acceptance of all the terms of this engagement letter, unless we hear from you to the contrary within 14 days of you giving that instruction.

Fees

We would remind you that, as Trustees, you guarantee to pay personally any fees (including disbursements) for services provided to the company that the company is unable to pay. This clause shall become effective in the event of a Receiver or Liquidator being appointed to the company or the company otherwise being wound-up.

Confirmation of your Agreement

Please confirm your agreement to the terms of this letter and our Standard Terms of Business by marking the document as approved. If you would like to download, print and sign the document for your own records, you can do so below.

This letter, together with the attached schedules, constitutes the entire contract between us and any proposed variations or termination must be given in writing.

If this letter and the Standard Terms of Business are not in accordance with your understanding of our terms of appointment, please let us know.

Yours faithfully,
for JBC ACCOUNTANTS

Signed: W. Dean

Dated: 28.09.23

We confirm that we have read and understood the contents of this letter and the Standard Terms of Business and agree that they accurately reflect the services that we have instructed you to provide.

Signed: NA [Signature]

Dated: 21/10/23

Signed: K. Leonard

Dated: 21/10/23

SCHEDULE OF SERVICES

This schedule should be read in conjunction with the Engagement Letter and the Terms and Conditions of Business.

ACTING AS AUDITOR UNDER THE CHARITIES ACT 2011

Auditing Standards require us to appoint an engagement partner who shall take overall responsibility for the planning and conduct of the audit, and for the report that is issued on behalf of the firm. We have assessed the professional requirements of this assignment and have nominated Mrs. Lynne Dickson as the Senior Statutory Auditor.

1 Your Responsibilities as Trustees

1.1 Our audit will be conducted on the basis that you acknowledge and understand that you have responsibility:

- (a) to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources of the charitable company for that period. As trustees you must not approve the financial statements unless you are satisfied that they give a true and fair view of the assets, liabilities, financial position and surplus or deficit of the charitable company;
- (b) in preparing those financial statements to:
 - (i) select suitable accounting policies and then apply them consistently;
 - (ii) make judgements and accounting estimates that are reasonable and prudent; and
 - (iii) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company's ability to continue in operation for at least twelve months from the date when the financial statements are expected to be approved, unless it is inappropriate to presume that the charitable company will continue in operation.
- (c) for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable you to ensure that the financial statements comply with the relevant Statement of Recommended Practice *Accounting and Reporting by Charities* (the SORP), the Companies Act 2006 (the Act) and applicable accounting standards. You are also responsible for such internal control as you determine is necessary to enable the preparation of financial statements that are free from material misstatement whether due to fraud or error;
- (d) for safeguarding the assets of the charitable company and hence for taking reasonable steps to ensure the charitable company's activities are conducted honestly and for the prevention and detection of fraud and other irregularities.

1.2 As trustees of the charitable company, you have a duty under Companies Act 2006 to prepare a directors' report for each financial year and also an annual report complying in its form and content with regulations made under the Charities Act 2011. You should also have regard to the relevant SORP published jointly by the Charity Commission for England and Wales and the Office of the Scottish Charity Regulator, and any subsequent amendments or variations to this statement. You should follow that statement insofar as compliance with it does not contradict any requirement of CA 2006 by supplementing the requirements of that Act.

1.3 In addition to the general duties of directors specified in sections 170 to 177 of the Companies Act 2006, you are responsible for ensuring that the charitable company complies with laws and regulations applicable to its activities, and for establishing arrangements designed to prevent any non-compliance with laws and regulations and to detect any that occur.

1.4 Unless the small companies disclosure exemption is taken, Companies Act 2006, s. 417 requires the trustees to include in their report a business review containing a fair review of the charitable company's business, and a description of the principal risks and uncertainties facing the charitable company.

1.5 You have agreed to provide us with:

- (a) access to all information of which you are aware that is relevant to the preparation of the financial statements such as charitable company's books of account and all other relevant records and documentation, including minutes of all management and trustee meetings and other matters;
- (b) additional information that we may request from you for the purpose of the audit, including access to information relevant to disclosures;

- (c) unrestricted access to persons within the charitable company from whom we determine it necessary to obtain audit evidence; and
- (d) additional information that may include when applicable, matters related to other information in accordance with ISA (UK) 720. If such information is not expected until after the date of the auditor's report, you should note that we still have a responsibility to take appropriate action if we consider a material misstatement exists in this other information.

1.6 You are required to confirm in the trustees' report that:

- (a) an appropriate accounting basis was used to prepare the financial statements; and
- (b) so far as you are aware, there is no relevant audit information of which we, the company's auditors, are unaware and that you have taken all the steps that you ought to take as directors in order to make yourselves aware of any relevant audit information and to establish that we are aware of that information.

1.7 Where audited information is published on the charity's website or by other electronic means, it is your responsibility to advise us of any intended electronic publication before it occurs and to ensure that any such publication properly presents the financial information and auditor's report. We reserve the right to withhold consent to the electronic publication of our report if it or the financial statements are to be published in an inappropriate manner.

1.8 It is your responsibility to ensure there are controls in place to prevent or detect quickly any changes to that information. We are not required to review such controls or to carry out ongoing reviews of the information after it is first published. The maintenance and integrity of the charity's website is your responsibility and we accept no responsibility for changes made to audited information after it is first posted.

Scope of the audit

1.9 In connection with representations and the supply of information to us generally as part of the audit, we draw your attention to Companies Act 2006, s.501 under which it is an offence for an officer or employee of the company to knowingly or recklessly make misleading, false or deceptive statements to the auditors.

1.10 We expect that you will inform us of any material event occurring between the date of our report and that of the annual general meeting which may affect the financial statements. We are entitled to receive details of all written resolutions that are to be circulated to members, to attend all general meetings of the charitable company and to receive notice of all such meetings.

2 Our Responsibilities as Auditors

2.1 Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) as to whether:

- the financial statements give a true and fair view of the state of the charitable company's affairs and of its incoming resources and application of resources of the year then ended;
- the financial statements have been properly prepared in accordance with applicable accounting standards;
- the financial statements have been prepared in accordance with the Companies Act 2006;
- the financial statements have been appropriately prepared on the going concern basis;
- the financial statements have disclosed any identified material uncertainties that may cast significant doubt on the company's ability to continue to adopt the going concern basis for at least the next twelve months from the date they are approved;

In arriving at our opinion, we are required by law to consider the following matters and to report on any in respect of which we are not satisfied:

- whether adequate accounting records have been kept by the charitable company, or
- whether the financial statements are in agreement with the accounting records and returns, or
- whether we have received all the information and explanations we require for our audit, and
- whether the information in the trustees' report is consistent with that in the audited financial statements.

In arriving at that opinion those standards require us to comply with ethical requirements.

- 2.2 It is not sufficient for us as auditors to conclude that the financial statements give a true and fair view solely on the basis that the financial statements were prepared in accordance with accounting standards and any other applicable legal requirements. We are therefore required to consider whether additional disclosure will be necessary in the financial statements when compliance with an accounting standard is insufficient to give a true and fair view. If you are unwilling to make such additional disclosures, we will have to consider the effect on our report.
- 2.3 Our report will be made solely to the charitable company's members, as a body, in accordance with Charities Act 2011, section 144. Our audit work will be undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we will not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for the audit report, or for the opinions we form. The audit of the financial statements does not relieve you of your responsibilities.
- 2.4 There are certain other matters which, according to the circumstances, may need to be dealt with in our report. For example, although only auditors of listed companies are required to include key audit matters in their report, there may be rare occasions when we believe it necessary to communicate key audit matters in our report.
- 2.5 Under Charities Act 2011, s. 156(2) we have a statutory duty to make a written report to the Charity Commission on such matters (which relates to the activities or affairs of the charity or of any connected institution or body) of which we become aware during the course of our audit and which we have reasonable cause to believe is likely to be of material significance for the purposes of the exercise by the Commission of its functions under Charities Act 2011, s. 156(3). In addition under s. 156(4) if we become aware of any matter which does not require to be reported under s. 156(2) but which we have reasonable cause to believe is likely to be relevant for the purposes of the exercise by the Charity Commission of any of its functions then we may make a report on the matter to the Commission. We may have to make this report without your knowledge and consent and we cannot undertake to you to fetter this discretion in any manner.
- 2.6 In addition, we have a professional duty to report if the financial statements do not comply in any material respect with applicable accounting standards, unless in our opinion non-compliance is justified in the circumstances. In determining whether or not any departure is justified we will consider:
- (a) whether the departure is required in order for the financial statements to give a true and fair view; and
 - (b) whether adequate disclosure has been made concerning the departure.
- 2.7 Our professional duties also include:
- (a) incorporating in our report a description of the trustees' responsibilities for the financial statements, where the financial statements or accompanying information do not include such description; and
 - (b) considering whether other information in documentation containing the financial statements is consistent with the audited financial statements and our knowledge acquired during the course of the audit.

Scope of Audit

2.8 Our audit will be conducted in accordance with the International Standards on Auditing (UK and Ireland) issued by the Financial Reporting Council (FRC). An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. We will evaluate whether the information presented in the financial statements is relevant, reliable, comparable and understandable as well as providing adequate disclosures and appropriate terminology. This includes an assessment of:

- whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed;
- the reasonableness of significant accounting estimates made by the directors;
- whether there is adequate disclosure of the applicable financial reporting framework; and
- the overall presentation of the financial statements.

In addition, we read all the financial and non-financial information in the Trustees' Annual Report and state whether in our opinion the information given in the annual report is consistent with the financial statements; whether the report has been prepared in accordance with applicable legal requirements and whether, in the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have identified any material misstatements in the report. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

2.9 Because of the test nature and other inherent limitations of an audit, together with the inherent limitations of any accounting and internal control system, there is an unavoidable risk that even some material misstatements may remain undiscovered even though the audit is properly planned and performed in accordance with International Standards on Auditing (UK and Ireland).

2.10 We will obtain an understanding of the accounting and internal control systems in order to assess their adequacy as a basis for the preparation of the financial statements and to establish whether the charitable company has maintained adequate accounting records. We will need to obtain relevant and reliable evidence sufficient to enable us to draw reasonable conclusions therefrom.

2.11 The nature and extent of our tests will vary according to our assessment of the charitable company's accounting and internal control systems and may cover any aspects of the business's operations. We shall report to the management any significant deficiencies in, or observations on, the charitable company's systems that come to our attention of which we believe the directors should be made aware. Any such report may not be provided to any third party without our prior written consent. Such consent will only be granted on the basis that such reports are not prepared with the interests of any party other than the members in mind and that we therefore neither have nor accept any duty or responsibility to any other party as concerns the reports.

2.12 As noted in section 1, the responsibility for safeguarding the assets of the charitable company and for the prevention and detection of fraud, error and non-compliance with law or regulations rests with the trustees. However, we will plan our audit so that we have a reasonable expectation of detecting material misstatements in the financial statements resulting from irregularities, fraud or non-compliance with law or regulations, but our examination should not be relied upon to disclose all such material misstatements or frauds, errors or instances of non-compliance that might exist.

2.13 As part of our normal audit procedures, we will request you to provide formal representations concerning certain information and explanations we receive from you during the course of our audit. In particular, where we bring misstatements in the financial statements to your attention that are not adjusted, we shall require written representation of your reasons

2.14 To enable us to conduct a review of your financial statements, which constitutes part of our audit, we will request sight of any documents or statements which will be issued with the financial statements.

2.15 Once we have issued our report we will have no further direct responsibility in relation to the financial statements for that financial year. However, as mentioned above, we expect that you will inform us of any material event occurring between the date of our report and that of the annual general meeting which may affect the financial statements.

2.20 A fuller description of the scope of an audit of financial statements arising from the requirements of ISAs (UK) together with other legal and regulatory requirements, is provided on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities.

Communication

- 2.18 In order to ensure that there is effective two-way communication between us we set out below the expected form and timing of such communications.
- (a) We shall contact your accounts department by email prior to each year-end for preliminary discussions concerning the audit. We will confirm in writing/by email the matters discussed and any agreed action.
 - (b) We will discuss the forthcoming audit prior to the expected start date. Again, we will confirm in writing the matters discussed and any agreed action.
 - (c) We will discuss any matters arising from the audit after completion of the detailed work. Again, we will confirm in writing the matters discussed and any agreed action.
- 2.19 The formal communications set out above are the minimum required to comply with auditing standards. We shall of course contact you on a more frequent and regular basis regarding both audit and other matters.

SCHEDULE OF SERVICES

This schedule should be read in conjunction with the Engagement Letter and the Terms and Conditions of Business.

PREPARATION OF STATUTORY FINANCIAL STATEMENTS

The entity's financial statements will be prepared in accordance with the relevant accounting basis. We will then go on to audit those financial statements.

1 Your responsibilities

- 1.1 You are responsible for ensuring that, to the best of your knowledge and belief, financial information, whether used by the entity or for the financial statements, is accurate and complete. You are also responsible for ensuring that the activities of the entity are conducted honestly, and for safeguarding the assets of the entity and for taking reasonable steps to ensure the prevention and detection of fraud.
- 1.2 You are responsible for ensuring that the entity complies with the laws and regulations that apply to its activities, and for preventing non-compliance and for detecting any that occurs.
- 1.3 You have agreed to make available to us, as and when required, all your accounting records and related financial information, including any minutes of directors/partnership/management/trustee meetings, necessary to carry out our work. You have agreed to provide us with all information and explanations relevant to the purpose and compilation of the financial statements, and you will disclose to us all relevant information in full.
- 1.4 You will approve and sign the financial statements thereby acknowledging responsibility for them, including the appropriateness of the accounting basis on which they are compiled, and for providing us with all information and necessary explanations necessary for their compilation.

2 Our responsibilities as accountants

- 2.1 We will compile the financial statements for your approval based on the accounting records and the information and explanations that you give us.
- 2.2 We will contact you on or around your year-end date to request the information and records we will need to prepare the accounts.
- 2.3 We have a professional duty to compile financial information that conform with the generally accepted accounting principles selected by the trustees as being appropriate for the purpose for which the information is prepared. The accounting basis on which the information has been compiled, its purpose and limitations will be disclosed in an accounting policy note to the financial information and will be referred to in the auditors' report.
- 2.4 We also have a professional responsibility not to allow our name to be associated with financial information which we believe may be misleading. Therefore, although we are not required to search for such matters, should we become aware, for any reason, that the financial information may be misleading, we will discuss the matter with you with a view to agreeing appropriate adjustments and/or disclosures in the financial information. In circumstances where adjustments and/or disclosures that we consider appropriate are not made or where we are not provided with appropriate information, and as a result we consider that the financial information is misleading, we will withdraw from the engagement. In these circumstances you agree that we have a right to invoice you for our time spent preparing and discussing the accounts with you and for time spent on any other work that is not completed as a result of our resignation.
- 2.5 To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than you for our work. If you wish, or are asked, to provide a copy of the financial statements to a third party you must seek our consent before you do this. You are not entitled to disclose our work to a third party without our express permission.

